

Fiscal Year

Start Year

2024

—

End Year

2024

***Authority Budget of:
Riverside Sewerage Authority***

State Filing Year

2024

For the Period: January 1, 2024 to December 31, 2024

Riversidetwp.org/water.html

Authority Web Address



Division of Local Government Services

**2024 AUTHORITY BUDGET
CERTIFICATION SECTION**

FISCAL YEAR 2024

Riverside Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Christine Zapicchi Date: 10/23/2025

2024 PREPARER'S CERTIFICATION

Riverside Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	MEGHAN JACK
Name:	Meghan Jack
Title:	Treasurer
Address:	237 S. Pavilion Ave Riverside, NJ 08075
Phone Number:	856.461.1460 ext 4
Fax Number:	856.461.1854
E-mail Address:	mjackriversidetwp.org

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	Riversidetwp.org/water.html
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Meghan Jack
Title of Officer Certifying Compliance:	Treasurer
Signature:	MEGHAN JACK

2024 APPROVAL CERTIFICATION

Riverside Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Riverside Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 13, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	SUSAN DYDEK
Name:	Susan Dydek
Title:	Secretary
Address:	237 S. Pavilion Ave Riverside, NJ 08075
Phone Number:	856.461.1460 ext 4
Fax Number:	#REF!
E-mail Address:	sddydek@riversidetwp.org

2024 AUTHORITY BUDGET RESOLUTION

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Riverside Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Riverside Sewerage Authority at its open public meeting of November 13, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,884,393.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,084,893.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$200,500.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$200,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$149,332.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority, at an open public meeting held on November 13, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Riverside Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 11, 2023.

SUSAN DYDEK

(Secretary's Signature)

11/13/2023

(Date)

Governing Body Recorded Vote

[illegible]

2024 ADOPTION CERTIFICATION

Riverside Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Riverside Sewerage Authority, pursuant to N.J.A.C 5:31-2.3, on November 13, 2023.

Officer's Signature:	Susan Dydek		
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax:	856.461.1854
E-mail address:	sddydek@riversidetwp.org		

2024 ADOPTED BUDGET RESOLUTION

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Riverside Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Riverside Sewerage Authority at its open public meeting of November 13, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$1,884,393.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,084,893.00, and Total Unrestricted Net Position utilized of \$200,500.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$200,000.00 and Total Unrestricted Net Position Utilized of \$149,332.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority at an open public meeting held on November 13, 2023 that the Annual Budget and Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Susan M. Dydek

(Secretary's Signature)

12/11/2023

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Richerd Horton	X			
George Conard, Sr.	X			
Robert Van Meter	X			
Robert Giovanetti	X			
Ronald Mingin	X			

**2024 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The Authority anticipates that the proposed budget provides adequate funding for its 2024 operations. Administration - Professional services increased due to anticipating engineering expenses to increase for future projects. Under Cost of Providing - Salary & Wages increased due the hiring of additional personnel. Repair & maintenance has increased due to the anticipated need for such expenses. Debt Service interest payments decreased due to the 2015 BAN requirements.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The proposed 2024 budget will not have an impact on current user fees or customer charges. The Authority will continue to monitor its spending and revenues to determine possible future rate increases.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority plans on utilizing \$200,500 to offset the anticipated increases in 2024 budgeted expenses as explained above in question #1. Also, the Authority plans on utilizing \$149,332 when and if the Authority makes plant improvements and line/manhole replaced during 2024.

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are staying the same. See attached rate schedule.

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Riverside Sewerage Authority		
Federal ID Number:	21-6001425		
Address:	237 S. Pavilion Ave		
City, State, Zip:	Riverside	NJ	08075
Phone: (ext.)	856.461.1460	Fax:	

Preparer's Name:	Meghan Jack		
Preparer's Address:	237 S. Pavilion Ave		
City, State, Zip:	Riverside	NJ	08075
Phone: (ext.)	856.461.1460 x4	Fax:	
E-mail:	mjack@riversidetwp.org		

Chief Executive Officer*	Vacant		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)		Fax:	
E-mail:			

Chief Financial Officer*	Meghan Jack - Treasurer		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856.461.1460 x4	Fax:	
E-mail:	mjack@riversidetwp.org		

Name of Auditor:	Brent W. Lee		
Name of Firm:	Brent W. Lee & Co., LLC		
Address:	39 Paddock Lane		
City, State, Zip:	Cinnaminson	NJ	08077
Phone: (ext.)	609.456.8804	Fax:	
E-mail:	brentlee1963@yahoo.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

20

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 549,256.88

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Regional Authorities Only - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

10. Did the Authority pay for meals or catering during the current fiscal year?

No

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Use the space below to provide clarification for any Questionnaire responses.

- 9) The compensation for persons listed is determined by the members of the Authority during contract negotiations and/or annual budget proc
- 12) The Authority pays for the travel expenses of the members to the annual sewer and league of municipalities conferences.

meetings. The Authority members do, from time to time, survey the compensation data for comparable positions in similarly sized entities. Per

iodic performance evaluations are done.

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

Riverside Sewerage Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Riverside Sewerage Authority
For the Period January 01, 2024 to December 31, 2024

	Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Key Employee	Highest Compensated Officer	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1	Richard Horton	Chairman	1	X				\$ 1,900.00				\$ 1,900.00
2	George Conard	Member	1	X				\$ 1,700.00				\$ 1,700.00
3	Robert VanMeter	Member	1	X				\$ 1,700.00				\$ 1,700.00
4	Ronald Mingin	Member	1	X				\$ 1,700.00				\$ 1,700.00
5	Robert Giovanetti	Member	1	X				\$ 1,700.00				\$ 1,700.00
6	Jeffrey Conard	Superintendent	40		X			\$ 94,390.00		\$ 40,000.00		\$ 134,390.00
7	Meghan Jack	Treasurer	20		X			\$ 31,450.00				\$ 31,450.00
8												\$ -
9												\$ -
10												\$ -
11												\$ -
12												\$ -
13												\$ -
14												\$ -
15												\$ -
16												\$ -
17												\$ -
18												\$ -
19												\$ -
20												\$ -
21												\$ -
22												\$ -
23												\$ -
24												\$ -
25												\$ -
26												\$ -
27												\$ -
28												\$ -
29												\$ -
30												\$ -
31												\$ -
32												\$ -
33												\$ -
34												\$ -
35												\$ -
Total:								\$ 134,540.00	\$ -	\$ 40,000.00	\$ -	\$ 174,540.00

Schedule of Health Benefits - Detailed Cost Analysis

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)
Active Employees - Health Benefits - Annual Cost							
Single Coverage	1	15,930.00	15,930.00	1	14,832.00	14,832.00	1,098.00
Parent & Child			-			-	-
Employee & Spouse (or Partner)	2	31,145.00	62,290.00	2	28,899.00	57,798.00	4,492.00
Family	3	43,296.00	129,888.00	2	40,314.00	80,628.00	49,260.00
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal	6		208,108.00	5		153,258.00	54,850.00
Commissioners - Health Benefits - Annual Cost							
Single Coverage			-			-	-
Parent & Child			-			-	-
Employee & Spouse (or Partner)			-			-	-
Family			-			-	-
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal			-			-	-
Retirees - Health Benefits - Annual Cost							
Single Coverage			-			-	-
Parent & Child			-			-	-
Employee & Spouse (or Partner)			-			-	-
Family			-			-	-
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal			-			-	-
GRAND TOTAL	6		208,108.00	5		153,258.00	54,850.00

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

**% Increase
(Decrease)**

7.4%

7.8%

61.1%

35.8%

35.8%

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☐

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
D'Agostino	24	\$ 5,293.44	X		
Bader	0.25	\$ 90.14			X
Conard	13	\$ 3,635.84			X
McCartney	4	\$ 576.00	X		
Arocho	0	\$ 957.04	X		
Conard	4.5	\$ 648.00	X		
Bader	0	\$ -	X		
Hardie	64.25	\$ 12,446.83			
DiMiero	45	\$ 5,437.13			
Total liability for accumulated compensated absences at per most recent audit (this page only)		\$ 29,084.42			

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at per most recent audit (this page only) \$ -

Schedule of Shared Service Agreements

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

If no shared services, check this box: ☒

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

Schedule of Shared Service Agreements (Cont.)

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

**2024 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget							FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ -	\$ 1,850,193	\$ -	\$ -	\$ -	\$ -	\$ 1,850,193	\$ 1,850,193	\$ -	
Total Non-Operating Revenues	-	34,200	-	-	-	-	34,200	34,200	-	
Total Anticipated Revenues	-	1,884,393	-	-	-	-	1,884,393	1,884,393	-	
APPROPRIATIONS										
Total Administration	-	516,835	-	-	-	-	516,835	486,124	30,711	6.3%
Total Cost of Providing Services	-	1,487,750	-	-	-	-	1,487,750	1,318,215	169,535	12.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	28,500	-	-	-	-	28,500	28,500	-	
Total Operating Appropriations	-	2,033,085	-	-	-	-	2,033,085	1,832,839	200,246	10.9%
Total Interest Payments on Debt	-	1,140	-	-	-	-	1,140	1,710	(570)	-33.3%
Total Other Non-Operating Appropriations	-	50,668	-	-	-	-	50,668	49,844	824	1.7%
Total Non-Operating Appropriations	-	51,808	-	-	-	-	51,808	51,554	254	0.5%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	2,084,893	-	-	-	-	2,084,893	1,884,393	200,500	10.6%
Less: Total Unrestricted Net Position Utilized	-	200,500	-	-	-	-	200,500	-	200,500	#DIV/0!
Net Total Appropriations	-	1,884,393	-	-	-	-	1,884,393	1,884,393	-	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential		1,208,785					\$ 1,208,785	\$ 1,208,785	\$ - 0.0%
Business/Commercial		245,263					245,263	245,263	- 0.0%
Industrial		118,326					118,326	118,326	- 0.0%
Intergovernmental		257,819					257,819	257,819	- 0.0%
Other		6,000					6,000	6,000	- 0.0%
Total Service Charges	-	1,836,193	-	-	-	-	1,836,193	1,836,193	- 0.0%
<i>Connection Fees</i>									
Residential		6,500					6,500	6,500	- 0.0%
Business/Commercial		7,500					7,500	7,500	- 0.0%
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	-	14,000	-	-	-	-	14,000	14,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	- #DIV/0!
Total Operating Revenues	-	1,850,193	-	-	-	-	1,850,193	1,850,193	- 0.0%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned		9,200					9,200	9,200	- 0.0%
Penalties		25,000					25,000	25,000	- 0.0%
Other							-	-	- #DIV/0!
Total Interest	-	34,200	-	-	-	-	34,200	34,200	- 0.0%
Total Non-Operating Revenues	-	34,200	-	-	-	-	34,200	34,200	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393	\$ 1,884,393	\$ - 0.0%

Prior Year Adopted Revenue Schedule

Riverside Sewerage Authority

FY 2023 Adopted Budget

	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential		1,208,785					\$ 1,208,785
Business/Commercial		245,263					245,263
Industrial		118,326					118,326
Intergovernmental		257,819					257,819
Other		6,000					6,000
Total Service Charges	-	1,836,193	-	-	-	-	1,836,193
<i>Connection Fees</i>							
Residential		6,500					6,500
Business/Commercial		7,500					7,500
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	14,000	-	-	-	-	14,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	-	1,850,193	-	-	-	-	1,850,193
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
<i>Other Non-Operating Revenues</i>	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned		9,200					9,200
Penalties		25,000					25,000
Other							-
Total Interest	-	34,200	-	-	-	-	34,200
Total Non-Operating Revenues	-	34,200	-	-	-	-	34,200
TOTAL ANTICIPATED REVENUES	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393

Appropriations Schedule

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

	FY 2024 Proposed Budget						FY 2023	\$ Increase (Decrease)	% Increase (Decrease)
							Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages		\$ 197,085					\$ 197,085	\$ 196,374	0.4%
Fringe Benefits		115,750					115,750	109,250	5.9%
Total Administration - Personnel	-	312,835	-	-	-	-	312,835	305,624	2.4%
<i>Administration - Other (List)</i>									
Professional Services		116,000					116,000	90,500	28.2%
Rent Expense		55,000					55,000	55,000	0.0%
Office Supplies		14,500					14,500	16,000	-9.4%
Conference & Seminars		6,500					6,500	7,000	-7.1%
Miscellaneous Administration*		12,000					12,000	12,000	0.0%
Total Administration - Other	-	204,000	-	-	-	-	204,000	180,500	13.0%
Total Administration	-	516,835	-	-	-	-	516,835	486,124	6.3%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages		481,500					481,500	416,265	15.7%
Fringe Benefits		350,750					350,750	327,750	7.0%
Total COPS - Personnel	-	832,250	-	-	-	-	832,250	744,015	11.9%
<i>Cost of Providing Services - Other (List)</i>									
Utility Expenses		135,000					135,000	135,000	0.0%
Solid Waste Control		32,000					32,000	35,000	-8.6%
Repair & Maintenance		289,000					289,000	219,000	32.0%
Chemicals		35,000					35,000	35,000	0.0%
Miscellaneous COPS*		164,500					164,500	150,200	9.5%
Total COPS - Other	-	655,500	-	-	-	-	655,500	574,200	14.2%
Total Cost of Providing Services	-	1,487,750	-	-	-	-	1,487,750	1,318,215	12.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	28,500	-	-	-	-	28,500	28,500	0.0%
Total Operating Appropriations	-	2,033,085	-	-	-	-	2,033,085	1,832,839	10.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	-	1,140	-	-	-	-	1,140	1,710	-33.3%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve		50,668					50,668	49,844	1.7%
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	-	51,808	-	-	-	-	51,808	51,554	0.5%
TOTAL APPROPRIATIONS	-	2,084,893	-	-	-	-	2,084,893	1,884,393	10.6%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	2,084,893	-	-	-	-	2,084,893	1,884,393	10.6%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other		200,500					200,500	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	200,500	-	-	-	-	200,500	200,500	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393	\$ -	0.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 101,654.25 \$ - \$ - \$ - \$ - \$ 101,654.25

Prior Year Adopted Appropriations Schedule

Riverside Sewerage Authority

FY 2023 Adopted Budget

	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages		\$ 196,374					\$ 196,374
Fringe Benefits		109,250					109,250
Total Administration - Personnel	-	305,624	-	-	-	-	305,624
<i>Administration - Other (List)</i>							
Professional Services		90,500					90,500
Rent Expense		55,000					55,000
Office Supplies		16,000					16,000
Conference & Seminars		7,000					7,000
Miscellaneous Administration*		12,000					12,000
Total Administration - Other	-	180,500	-	-	-	-	180,500
Total Administration	-	486,124	-	-	-	-	486,124
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages		416,265					416,265
Fringe Benefits		327,750					327,750
Total COPS - Personnel	-	744,015	-	-	-	-	744,015
<i>Cost of Providing Services - Other (List)</i>							
Utility Expenses		135,000					135,000
Solid Waste Control		35,000					35,000
Repair & Maintenance		219,000					219,000
Chemicals		35,000					35,000
Miscellaneous COPS*		150,200					150,200
Total COPS - Other	-	574,200	-	-	-	-	574,200
Total Cost of Providing Services	-	1,318,215	-	-	-	-	1,318,215
Total Principal Payments on Debt Service in Lieu of Depreciation	-	28,500	-	-	-	-	28,500
Total Operating Appropriations	-	1,832,839	-	-	-	-	1,832,839
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	1,710	-	-	-	-	1,710
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve		49,844					49,844
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	51,554	-	-	-	-	51,554
TOTAL APPROPRIATIONS	-	1,884,393	-	-	-	-	1,884,393
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	1,884,393	-	-	-	-	1,884,393
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 91,641.95 \$ - \$ - \$ - \$ - \$ 91,641.95

Debt Service Schedule - Principal

Riverside Sewerage Authority

If Authority has no debt, check this box: ☐

Fiscal Year Ending in									
	Date of Local Finance Board Approval	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Total Principal Outstanding
Operation #1									
									\$ -
									-
									-
									-
Total Principal		-	-	-	-	-	-	-	-
Sewer									
Intergovt (Riverside Twp) - 2015 BAN		28,500	28,500	28,500					57,000
									-
									-
Total Principal		28,500	28,500	28,500	-	-	-	-	57,000
Operation #3									
									-
									-
									-
Total Principal		-	-	-	-	-	-	-	-
Operation #4									
									-
									-
									-
Total Principal		-	-	-	-	-	-	-	-
Operation #5									
									-
									-
									-
Total Principal		-	-	-	-	-	-	-	-
Operation #6									
									-
									-
									-
Total Principal		-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS		\$ 28,500	\$ 28,500	\$ 28,500	\$ -	\$ -	\$ -	\$ -	\$ 57,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Principal (Detail Page)

Riverside Sewerage Authority

Fiscal Year Ending in

[illegible]

Debt Service Schedule - Interest

Riverside Sewerage Authority

If Authority has no debt, check this box: ☐

<i>Fiscal Year Ending in</i>									
	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Interest Payments Outstanding
<i>Operation #1</i>									
									\$ -
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Sewer</i>									
Intergovt (Riverside Twp) - 2015 BAN	1,710	1,140	570						1,710
									-
									-
									-
Total Interest Payments	1,710	1,140	570	-	-	-	-	-	1,710
<i>Operation #3</i>									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 1,710	\$ 1,140	\$ 570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,710

Riverside Sewerage Authority

[illegible]

Net Position Reconciliation

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

FY 2024 Proposed Budget

	Operation #1	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$	-	\$ 5,051,525				\$5,051,525	
Less: Invested in Capital Assets, Net of Related Debt (1)			2,648,153				2,648,153	
Less: Restricted for Debt Service Reserve (1)							-	
Less: Other Restricted Net Position (1)			10,035				10,035	
Total Unrestricted Net Position (1)	-	2,393,337	-	-	-	-	2,393,337	
Less: Designated for Non-Operating Improvements & Repairs							-	
Less: Designated for Rate Stabilization							-	
Less: Other Designated by Resolution							-	
Plus: Accrued Unfunded Pension Liability (1)			945,537				945,537	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-	
Plus: Estimated Income (Loss) on Current Year Operations (2)							-	
Plus: Other Adjustments (attach schedule)							-	
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	-	3,338,874	-	-	-	-	3,338,874	
Unrestricted Net Position Utilized to Balance Proposed Budget	-	200,500	-	-	-	-	200,500	
Unrestricted Net Position Utilized in Proposed Capital Budget	-	149,332	-	-	-	-	149,332	
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-	
Total Unrestricted Net Position Utilized in Proposed Budget	-	349,832	-	-	-	-	349,832	
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR								
Last issued Audit Report (4)	\$	-	\$ 2,989,042	\$	-	\$	-	\$ 2,989,042

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ - \$ 101,654 \$ - \$ - \$ - \$ - \$ 101,654

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2024

Riverside Sewerage Authority

(Authority Name)

2024 AUTHORITY CAPITAL BUDGET/PROGRAM

2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Riverside Sewerage Authority

(Authority Name)

Fiscal Year: January 01, 2024 to December 31, 2024

Check the box for the applicable statement below:

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Riverside Sewerage Authority, on December 11, 2023.

☐ It is hereby certified that the governing body of the Riverside Sewerage Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Riverside Sewerage Authority, for the following reason(s):

Officer's Signature:	SUSAN DYDEK
Name:	Susan Dydek
Title:	Secretary
Address:	237 S. Pavilion Ave Riverside, NJ 08075
Phone Number:	856.461.1460
Fax Number:	856.461.1854
E-mail Address:	sddydek@riversidetwp.org

2024 CAPITAL BUDGET/PROGRAM MESSAGE

Riverside Sewerage Authority

Fiscal Year: January 01, 2024 to December 31, 2024

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

No

No

No

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

N/A - At this time the capital projects will not have an impact on rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Operation #1						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Sewer						
Plant Improvements	100,000	\$ 75,000	\$ 25,000			
Line/Manhole Replacement	100,000	74,332	25,668			
	-					
	-					
Total	200,000	149,332	50,668	-	-	-
Operation #3						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #4						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #5						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 200,000	\$ 149,332	\$ 50,668	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

For the Period: January 01, 2024 to December 31, 2024

Page CB-3 Detail

Proposed Capital Budget

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	\$0					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
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	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
	-					
TOTAL THIS PAGE ONLY		\$0	\$ -	\$ -	\$ -	\$ -

For the Period: January 01, 2024 to December 31, 2024

Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
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[illegible]

\$	149,332	\$	50,668	\$	-	\$	-	\$	-
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5 Year Capital Improvement Plan

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

		Fiscal Year Ending in					
	Estimated Total Cost	2024 (Proposed Budget)	2025	2026	2027	2028	2029
Operation #1							
	\$ -	\$ -					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Sewer							
Plant Improvements	350,000	100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Line/Manhole Replacement	350,000	100,000	50,000	50,000	50,000	50,000	50,000
Treatment Plant Upgrades	7,500,000	-	7,500,000				
	-	-					
Total	8,200,000	200,000	7,600,000	100,000	100,000	100,000	100,000
Operation #3							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Operation #4							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Operation #5							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Operation #6							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 8,200,000	\$ 200,000	\$ 7,600,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

For the Period: January 01, 2024 to December 31, 2024

[illegible]

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

Fiscal Year Ending in

Page CB-4 Detail (2)

5 Year Capital Improvement Plan Funding Sources

Riverside Sewerage Authority

For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Sewer</i>						
Plant Improvements	350,000	\$ 75,000	\$ 275,000			
Line/Manhole Replacement	350,000	75,156	274,844			
Treatment Plant Upgrades	7,500,000			7,500,000		
	-					
Total	8,200,000	150,156	549,844	7,500,000	-	-
<i>Operation #3</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 8,200,000	\$ 150,156	\$ 549,844	\$ 7,500,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 8,200,000					
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

For the Period: January 01, 2024 to December 31, 2024

Page CB-5 Detail

5 Year Capital Improvement Plan Funding Sources

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	-					
	-					
	-					
	-					
	-					
	-					
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TOTAL THIS PAGE ONLY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Riverside Sewerage Authority
For the Period: January 01, 2024 to December 31, 2024

For the Period: January 01, 2024 to December 31, 2024

Page CB-5 Detail (Totals)

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Riverside Sewerage Authority Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

11/13/2023
Date

Susan M. Dydek
Clerk/Secretary to the Governing Body

Appendix to Budget Document

