

Monday Afternoon  
Riverside, NJ  
February 9, 2026  
**Regular Meeting**  
4:50pm

**STATEMENT:**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 20, 2025.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 20, 2025.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 20, 2025.
- 4) Posting written notice on the Township Website January 12, 2026.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

**FLAG SALUTE:**

Chairman Giovanetti led the Flag Salute.

**ROLL CALL:**

Mr. Brickley – present, Mr. George Conard – present, Mr. Giovanetti – present, Mr. Horton – present, Mr. Mingin – present.

Also present: Authority Secretary Susan M. Dydek, Authority Treasurer Meghan Jack and Executive Director Jeffrey Conard.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Brickley, seconded by Mr. Giovanetti that the minutes of the Work Session Meeting of January 12, 2026 and the Regular Meeting of January 12, 2026 be approved. Upon roll call the vote was as follows: Ayes – Messrs. Brickley, Conard, Horton, Giovanetti and Mingin. Nays – None. Abstain – None. Absent – None. Motion carried.**

**RESOLUTIONS:**

**Motion made by Mr. Giovanetti that Resolution 2026 - #15 entitled, “Resolution Refunding Subsequent Sewer Payment on Tax Sale Certificate 24-00056” seconded by Mr. Conard. Upon roll call the vote was as follows: Ayes – Messrs. Brickley, Conard, Giovanetti, Horton, and Mingin. Nays – None. Abstain – None. Absent – None. – None. Motion carried.**

**RIVERSIDE SEWERAGE AUTHORITY**

*Resolution Refunding Subsequent Sewer Payment on Tax Sale Certificate 24-00056*

**RESOLUTION NO. 2026-#15**

**WHEREAS**, FIG 20, LLC Is the holder of Tax Sale Certificate # 24-00056 dated September 12, 2024; and

**WHEREAS**, a 2025 1<sup>st</sup> quarter subsequent sewer payment was erroneously paid by the lien holder on March 5, 2025 in the amount of \$203.40; and

**BE IT RESOLVED**, the Treasurer/Tax Collector is authorized to refund FIG 20, LLC for the subsequent sewer payment in the amount of **\$203.40**; and

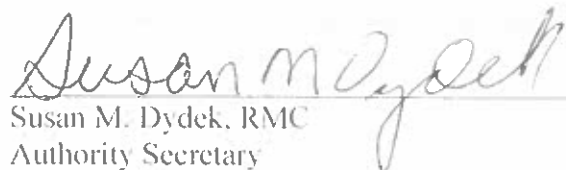
To be MAILED to  
 FIG 20, LLC  
 PO BOX 12225  
 NEWARK, NJ 07101-3411

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector and the Treasurer for their information and any appropriate action.

Authority Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Brickley</b>		2nd	X			
<b>Conard</b>			X			
<b>Giovanetti</b>	1st		X			
<b>Horton</b>			X			
<b>Mingin</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 9th day of February, 2026.

  
 Susan M. Dydek, RMC  
 Authority Secretary

**PUBLIC PORTION – (TECHNICAL):**

Chairman Conard opened the Public Portion - (Technical)

- 1) Thomas Lynch – Laundromat Owner, 121 S. Pavilion Ave. – Mr. Lynch (The business owner) raised concerns regarding a significant (approx. 30%) sewer bill increase. It was explained to Mr. Lynch that the probable reason for the increase is linked to the switch to metered water usage (This was done because some users were paying disproportionately for people who are using excess water usage,) the new commercial category, and the removal of usage caps. The Authority explained rate changes and billing structure. Mr. Brickley briefly explained how the water is treated at the plant, that the laundromat is going to have surfactants, which are detergents, pH adjustment because people are going to use bleach, chemical oxygen demand, biochemical oxygen demand. All these things effect the operation of the plant. The Sewerage Authority has to treat it gallon for gallon. The Plant must make those chemical adjustments. The Authority stressed the cost-of-service principle, and recommended Mr. Lynch review his water usage and considering efficiency improvements. Mr. Lynch was advised to write to the board for any relief request.
- 1) Mr. Tom Rust – Riverside Historical Society – Mr. Rust questioned the Riverside Historical Society’s billing category and apparent overcharge. The Treasurer and billing clerk will review the account for potential re-categorization as a small business/non-profit if appropriate.

In seeing no members of the Public Present wishing to speak, **Motion made by Mr. Giovanetti, seconded by Mr. Horton to close Public Portion (Technical) carried.**

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**CORRESPONDENCE:**

- 1) First Environment – 2023 Environmental Joint Insurance Fund (EJIF) Audit.
- 2) Riverside Historical Society – Request for rate reduction.

**REPORTS:****PLANT:**

Mr. Conard stated that the report will be given in the Executive Director’s Report.

**APPEALS**

Mr. Horton had nothing to report.

**REVENUE AND FINANCE:**

Mr. Giovanetti had nothing to report.

**STREETS:**

Mr. Mingin had nothing to report.

**INSPECTIONS:**

Mr. Horton had nothing to report.

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Jeffrey Conard reported on the following:

- The issue at 136 North Fairview (lateral blockage) resolved; resident now has service.
- Resident responsible for a \$5,000 moratorium fine due to recent road paving.
- Plant update: Ammonia exceedances (May–August) remain an issue; jar testing and interim chemical treatment being pursued while long-term filter/tower repairs are pending; the DEP mandates ongoing progress and reporting.
- Digester valve and sealant still awaited; grit chamber pending as well.
- Ballfields' main located for future headworks work; debris encountered in the line.
- Board agreed to reschedule for a holiday (Lincoln's Birthday) and requested no work calls/texts to certain staff on that day.

The report is on file in the Secretary's Office.

**ENGINEER'S REPORT:**

Pennoni Associates did not submit a report.

Newly appointed Engineer Ben Weller from Environmental Resolutions Inc. reported on the Headworks project: Plans/specs submitted to DEP for IT loan, with optimism for meeting fiscal year deadline; application for a Treatment Works Approval (TWA) forthcoming.

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack reported that she received requests from the properties located at 802 Devon Road and 201 Delaware Avenue to make adjustments to their respective bills due to freezing pipes that burst as well as a toilet cracking. **Motion made by Mr. Mingin and Mr. Horton to approve the aforementioned requests carried.**

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING - FEBRUARY 9, 2026**

1. The Plant Performance Summary for December, 2025 is attached for review. The Residuals [Sludge] Management Summary for December, 2025 is also attached for review. Dewatered sludge [25 yds] were removed by the Seaside Waste Services Company for composting at the County facility.
2. Trouble log for January is attached.
3. Limited weekly collection system checks were performed in January, due to weather conditions.
4. No measurements were taking for the Secondary Digester Cover tilt during this reporting period. The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly.
5. Still injecting Poly Aluminum Chloride in the influent well of the floccs to assist with suspended solids settling out. This will assist in keeping our UVT number above 43 which is the lowest number for our UV system to function properly.
6. Digester lid has been installed. Still waiting on the relief valve to come in. Estimated delivery is now middle of February. Roofer has material to seal the lid just waiting on a break in the weather.
7. Grit Chamber #1 was cleaned and evaluated for repair. Cost is estimated to be in the 30k -40k area. I authorized Municipal Maintenance to start the necessary repairs.
8. Please see letter attached from Ben regarding our ammonia exceedances. Will discuss further at meeting.
9. Received delivery of our new Kubota equipped with Plow and spreader.
10. All employees received training on running the camera truck.

Respectfully Submitted,



JEFFREY M. CONARD  
EXECUTIVE DIRECTOR

PLANT PERFORMANCE SUMMARY

December -25

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
12 Month Rolling Average Flow Effluent			12 Avg. % Thershold CAP		
Monthly Avg	Report	0.628 MGD	Mon Avg Conc	Report	62.84 MG/L
FLOW, INFLUENT			NITRATE (AS N), EFFLUENT Monthly		
Monthly Avg	Report	0.722 MGD	Mon Avg Conc	Report	20.70 MG/L
Daily Maximum	Report	0.925 MGD	Daily Max Conc	Report	20.70 MG/L
FLOW, EFFLUENT			E. COLI 2 / month		
Monthly Avg	Report	0.579 MGD	Monthly Avg	Report	1.00 /100ML
Daily Maximum	Report	0.646 MGD	Instant Max	Report	1.00 /100ML
5 DAY BOD, INFLUENT 3/month			FECAL COLIFORM, EFFLUENT Require Reuse Only		
Mon Avg Conc	Report	250.33 MG/L	Monthly Avg	200/100ML	1.00 /100ML
Weekly Avg Conc	Report	308.00 MG/L	Weekly Avg	400/100ML	1.00 /100ML
5 DAY BOD, EFFLUENT 3/month			BIOASSAY, EFFLUENT		
Mon Avg Loading	98 KG/D	38.54 KG/D	LC50 96 hr Acute	50	100.00 %
Weekly Avg Loading	147 KG/D	38.54 KG/D	IC25 7 day Chronic	Report	Code+N %
Mon Avg Conc	30 MG/L	13.13 MG/L	CHLORINE PRODUCED OXIDANTS, EFFLUENT Monthly		
Weekly Avg Conc	45 MG/L	17.80 MG/L	Mon Avg Conc	Report	0.02 MG/L
5 DAY BOD REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	0.04 MG/L
Mon Avg Minimum	88.5	94.39 %	TEMPERATURE, INFLUENT Daily		
pH, INFLUENT Daily			Minimum	Report	13.8 DEG C
Minimum	Report	7.04 S.U.	Monthly Avg	Report	15.8 DEG C
Maximum	Report	7.73 S.U.	Maximum	Report	19.0 DEG C
pH, EFFLUENT Daily			TEMPERATURE, EFFLUENT Daily		
Minimum	6.00 S.U.	6.29 S.U.	Minimum	Report	10.2 DEG C
Maximum	9.00 S.U.	6.93 S.U.	Monthly Avg	Report	13.3 DEG C
TOTAL SUSP SOLIDS, INFLUENT 3/month			Maximum	Report	15.8 DEG C
Mon Avg Conc	Report	239.7 MG/L	DISSOLVED OXYGEN, EFFLUENT 3/month		
Weekly Avg Conc	Report	268.0 MG/L	Wkly Avg Conc (Min)	4.0 MG/L	5.41 MG/L
TOTAL SUSP SOLIDS, EFFLUENT 3/month			PHOSPHOROUS, EFFLUENT 1 / month		
Mon Avg Loading	113 KG/D	37.17 KG/D	Mon Avg Conc	Report	3.75 MG/L
Weekly Avg Loading	170 KG/D	43.30 KG/D	Weekly Avg Conc	Report	3.75 MG/L
Mon Avg Conc	30 MG/L	16.87 MG/L	COPPER, EFFLUENT Quarterly only		
Weekly Avg Conc	45 MG/L	20.00 MG/L	Mon Avg Conc	Report	Code=n MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	Code=n MG/L
Mon Avg Minimum	85	92.89 %	ZINC, EFFLUENT Quarterly Only		
OIL&GREASE, EFFLUENT Quarterly			Mon Avg Conc	Report	Code=n MG/L
Mon Avg Conc	10 MG/L	Code=N MG/L	Daily Max Conc	Report	Code=n MG/L
Daily Max Conc	15 MG/L	Code=N MG/L	Total Dissovled Solids Effluent 1/month		
Ammonia-Nitrogen (May-Oct), Effluent			Mon Avg Conc	Report	400.0 MG/L
Mon Avg Loading	18.8 kg/d	0.00 KG/D	Daily Max Conc	Report	400.0 MG/L
Daily Max Loading	37.9 kg/d	0.00 KG/D	<b>Bis(2-ethyhexyl)phthalate Quarterly only</b>		
Mon Avg Conc	5 mg/l	0.00 MG/L	Mon Avg Conc	Report	1.4 ug/l
Daily Max Conc	10 mg/l	0.00 MG/L	Daily Max Conc	Report	1.4 ug/l
AMMONIA NITROGEN (NOV-APR), EFFLUENT 3/month			<b>Asbestos Fifrous per Liter Semi-Annually</b>		
Mon Avg Loading	75.7 KG/D	33.30 KG/D	Mon Avg Conc	Report	Code=N Fiber/liter
Daily Max Loading	151.4 KG/D	48.28 KG/D	Daily Max Conc	Report	Code=N Fiber/liter
Mon Avg Conc	20 MG/L	15.15 MG/L	Color Starting July 2024		
Daily Max Conc	40 MG/L	22.30 MG/L	Mon Avg Conc	Report	50.00 CU
Copper	Required	Quarterly	IC25 Chronic	Required	Semi- Annually
Zinc	Required	Quarterly	LC50 Acute	Required	Annually
Asbestos Fifrous per Liter			<b>Bis(2-ethyhexyl)phthalate Quarterly</b>		

## RESIDUALS MANAGEMENT SUMMARY

December 25

SLUDGE PRODUCED			RAW SLUDGE		
Total Gallons		gal	% Total Solids, minimum	2.90	%
Average Gallons/Day	0	gpd	% Total Solids, average	3.45	%
Total Dry Tons	0	dt	% Total Solids, maximum	4.00	%
Average Dry Tons/ Day	0	dt/d	% Total Volatile Solids, minimum	79.30	%
Total Metric Tons	0	mt	% Total Volatile Solids, average	83.10	%
Average Metric Tons/Day	0	mt/d	% Total Volatile Solids, maximum	89.10	%
			pH minimum	5.44	s.u.
LIQUID SLUDGE REMOVED			pH maximum	5.93	s.u.
Total Gallons		gal	sludge sample temperature, min	13.30	C
Average Gallons/Day	0	gpd	sludge sample temperature, avg	14.82	C
Total Dry Tons	N.R.	dt	sludge sample temperature, max	16.80	C
Average Dry Tons/ Day	N.R.	dt/d			
Total Metric Tons	N.R.	mt	PRIMARY DIGESTER SLUDGE		
Average Metric Tons/Day	N.R.	mt/d	% Total Solids, minimum	0	%
% Total Solids, Minimum	N.R.	%	% Total Solids, average	0	%
% Total Solids, Average	N.R.	%	% Total Solids, maximum	0	%
% Total Solids, Maximum	N.R.	%	% Total Volatile Solids, minimum	0	%
pH, Minimum	N.R.	s.u.	% Total Volatile Solids, average	0	%
pH, Maximum	N.R.	s.u.	% Total Volatile Solids, maximum	0	%
			pH minimum	0	s.u.
DEWATERED SLUDGE REMOVED			pH maximum	0	s.u.
Total Gallons to Belt Press		gal	sludge sample temperature, min	0	C
Average Gallons/Day		gpd	sludge sample temperature, avg	0.0	C
% Total Solids, minimum	20.00	%	sludge sample temperature, max	0	C
% Total Solids, average	20.63	%			
% Total Solids, maximum	21.40	%	SECONDARY DIGESTER SLUDGE		
% Total Volatile Solids, minimum	83.10	%	% Total Solids, minimum	1.46	%
% Total Volatile Solids, average	83.50	%	% Total Solids, average	2.95	%
% Total Volatile Solids, maximum	83.90	%	% Total Solids, maximum	3.90	%
Total Wet Cubic Yards Removed	75.00	cu yd	% Total Volatile Solids, minimum	77.00	%
Average Wet Cubic yards/day	2.42	cy/d	% Total Volatile Solids, average	84.23	%
Total Dry Tons	12.2332016	dt	% Total Volatile Solids, maximum	92.50	%
Average Dry Tons/ Day	0.39461941	dt/d	pH minimum	5.25	s.u.
Total Metric Tons	11.1210923	mt	pH maximum	6.05	s.u.
Average Metric Tons/Day	0.35874491	mt/d	sludge sample temperature, min	10.80	C
			sludge sample temperature, avg	20.12	C
OPERATIONS			sludge sample temperature, max	23.20	C
Heat Exchange, Temp In, min	0.0	°F			
Heat Exchange, Temp In, avg	0.0	°F	VOLATILE SOLIDS REDUCTION		
Heat Exchange, Temp In, max	0.0	°F	Raw to Secondary Digester, minimum		%
Heat Exchange, Temp Out, min	0.0	°F	Raw to Secondary Digester, average		%
Heat Exchange, Temp Out, avg	0.0	°F	Raw to Secondary Digester, maximum		%
Heat Exchange, Temp Out, max	0.0	°F			
Detention Time, Primary Digester	0	days			
Detention Time, Secondary Digester	0	days			
N.R. = None Removed			R.T.S. = Return To Service		
N.S. = Not Sampled			N.I.S. = Not In Service		
N.W. = Not Working					

## January 2026 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole Checked	Disposition
1/5/2026	26-001	223 Cleveland Ave	Noise Complaint	Main clear	MH454,319	Notified owner/tenant
1/5/2026	26-002	223 S. Pavillion Ave	Backflow into property	Main Clear	MH166,76,175,186,74	Notified owner/tenant
1/5/2026	26-003	117 S. Pavillion Ave	Vent overflow	Main Clear	MH166,76,175,186,74	Notified Superintendent
1/5/2026	26-004	510 Cleveland	Slow/no Drainage	Main Slow	MH300,292	Flush/Vac/root cut sewer main
1/6/2026	26-005	75 Park Ave	Backflow into property	Main clear	Mh449,201,205	Notified owner/tenant
<b>1/8/2026</b>	<b>26-006</b>	<b>52 E.Hancock st</b>	<b>Markout</b>			<b>Marked out main</b>
1/9/2026	26-007	403 S.Chester Ave	Backflow into property	Main clear	MH308,309	Notified owner/tenant
<b>1/13/2026</b>	<b>26-008</b>	<b>136 N. Fairview St</b>	<b>Markout</b>	<b>Emergency Markout</b>		<b>Marked out main</b>
				<b>Ticket No. 260130131</b>		
1/15/2026	26-009	145 N.Fairview St	Vent overflow	Main Clear	NH429,39	Notified owner/tenant
1/22/2026	26-010	117 S. Pavillion Ave	Vent overflow	Main clear	MH166,76	Vac out around Lateral
1/30/2026	26-011	523 Kossuth St	Backflow into property	Main clear	MH448	Notified owner/tenant

**BILLS AND EXPENDITURES:**

Motion made by Mr. Horton, seconded by Mr. Giovanetti that all bills and expenditures be paid carried.

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 5513 to 5553  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

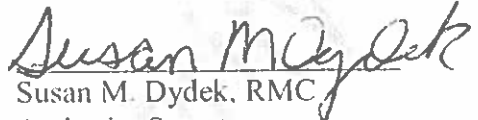
Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
5513	02/09/26	ACERB005 ACERBO'S AUTO TRIM &	1,140.00		356
5514	02/09/26	ALSEN005 ALS ENVIRONMENTAL	874.25		356
5515	02/09/26	ALSEN005 ALS ENVIRONMENTAL	1,056.75		356
5516	02/09/26	BURLI010 BURLINGTON CNTY OVERHEAD DOOR	1,152.50		356
5517	02/09/26	CHEMS010 CHEMSEARCHFE	765.85		356
5518	02/09/26	CINTA005 CINTAS CORPORATION	4,773.21		356
5519	02/09/26	CONTR005 CONTRACTOR SERVICE	849.76		356
5520	02/09/26	EMSLA005 EMSL ANALYTICAL INC	113.00		356
5521	02/09/26	FIG20LLC FIG20,LLC	203.40		356
5522	02/09/26	GRAIN005 GRAINGER	421.19		356
5523	02/09/26	JESCO005 JESCO INC	3,419.44		356
5524	02/09/26	LONGO005 LONGO ELECTRICAL CONTROLS LLC	1,049.20		356
5525	02/09/26	MARME005 MARMERO LAW LLC	165.00		356
5526	02/09/26	MARYB005 MARYBRIDGET ENTERPRISES INC	1,314.00		356
5527	02/09/26	MCMAS005 MCMASTER CARR SUPPLY CO.	2,918.73		356
5528	02/09/26	NJAME005 N.J. AMERICAN WATER COMPANY	342.69		356
5529	02/09/26	NJWEA005 NJWEA	476.00		356
5530	02/09/26	ONECA005 ONE CALL CONCEPTS	78.40		356
5531	02/09/26	PARKE005 PARKER MC CAY PA	470.50		356
5532	02/09/26	PENNO010 PENNONI ASSOCIATES INC.	740.00		356
5533	02/09/26	PENNO010 PENNONI ASSOCIATES INC.	374.50		356
5534	02/09/26	PRIME005 PRIMEPOINT LLC	575.45		356
5535	02/09/26	PRINT017 Print & Mail Communications ll	108.61		356
5536	02/09/26	PSEG0005 PSE&G	12,006.69		356
5537	02/09/26	PSEG0005 PSE&G	14,223.56		356
5538	02/09/26	RIVER025 RIVERSIDE NAPA AUTO PARTS	85.40		356
5539	02/09/26	SCHWE005 SCHWERING'S	81.11		356
5540	02/09/26	SEASI005 SEASIDE WASTE SERVICES	650.00		356
5541	02/09/26	SHERW010 SHERWOOD-LOGAN & ASSOC. INC.	8,203.11		356
5542	02/09/26	STEVE015 STEVENSON SUPPLY CO., INC.	1,820.38		356
5543	02/09/26	STEWA005 STEWART INDUSTRIES BUSINESS SY	777.41		356
5544	02/09/26	THOMA015 THOMAS SCIENTIFIC, LLC	1,294.88		356
5545	02/09/26	TREAS010 TREASURER, BURLINGTON COUNTY	20,257.32		356
5546	02/09/26	UNIVA005 UNIVAR SOLUTIONS	3,378.09		356
5547	02/09/26	USABL005 HD SUPPLY INC	298.52		356
5548	02/09/26	VERIZ005 VERIZON	223.09		356
5549	02/09/26	VERIZ010 VERIZON WIRELESS	72.40		356
5550	02/09/26	WBMAS005 W B MASON CO., INC	99.89		356
5551	02/09/26	WESTE005 WESTERN TERMITE & PEST CONTROL	121.24		356
5552	02/09/26	WILSO005 WILSON WEBB SERVICES	1,185.50		356
5553	02/09/26	XEROX005 XEROX CORPORATION	33.72		356

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	41	0	88,194.74	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	41	0	88,194.74	0.00

**PUBLIC PORTION (INFORMATIONAL):**

In seeing that no members of the public wishing to speak, **motion made by Mr. Giovanetti and Mr. Horton that Public Portion (Informational) be closed carried.**

**There being no further business to attend to, motion made by Mr. Giovanetti and Mr. Brickley that the meeting be adjourned, and so declared by Chairman Conard.**

  
Susan M. Dydek, RMC  
Authority Secretary