

Monday Evening  
Riverside, NJ  
December 15, 2025  
**Regular Meeting**  
7:00p.m.

Mayor Haman led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2025.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 8, 2025.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2025.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mr. Haman – present, Mr. Kimble - present, Ms. Leith – present, Mr. Marter – present, Mr. Peditto – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney John Carleton and Chief H. David Jaensch.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Kimble and Ms. Leith that the following minutes be approved: The Work Session Meeting of November 17, 2025, the Regular Meeting Minutes of November 17, 2025, Closed Session Meeting of November 17, 2025 the Special Meeting of November 17, 2025, and the Special Meeting of December 1, 2025, the Closed Session Meeting of December 1, 2025 and the Work Session Meeting of December 1, 2025. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**

**OPEN PORTION - AGENDA ITEMS ONLY:**

In seeing no members of the public wishing to speak, **motion made by Mr. Kimble and Mr. Marter to close “Open Portion – Agenda Items Only” carried.**

**ORDINANCES**

The following Ordinance was introduced at the Regular Meeting of November 17, 2025 and advertised in the Burlington County Times. **Ordinance 2025 - #16 entitled, "Amending and/or supplementing Chapter 202, Article 1 of the Township Code entitled, "General Fees."**

Hearing nothing from the public, motion made by Mr. Kimble and Ms. Leith that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Kimble, seconded by Ms. Leith that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto.

Nays – None.

Abstain – None.

Absent – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 17, 2025 and advertised in the Burlington County Times. **Ordinance 2025 - #17 entitled, "An Ordinance Amending Chapter 255 of the Codes of the Township of Riverside Regulating Land Development"**

Hearing nothing from the public, motion made by Mr. Kimble and Mr. Peditto that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Peditto, seconded by Mr. Kimble that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto.

Nays – None.

Abstain – None.

Absent – None.

**Motion carried.**

The following Ordinance was introduced at the Regular Meeting of November 17, 2025 and advertised in the Burlington County Times. **Ordinance 2025 - #18** entitled, "An Ordinance fixing the compensation of certain officials and employees of the Township of Riverside, in the County of Burlington, and the State of New Jersey for the year 2026."

Hearing nothing from the public, motion made by Mr. Peditto and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Leith, seconded by Mr. Marter that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto.

Nays – None.

Abstain – None.

Absent – None.

Motion carried.

#### **CONSENT AGENDA:**

Mr. Kimble made a motion, seconded by Ms. Leith that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.

The following items were contained in the consent agenda:

1. Resolution 2025 - #169 – Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt Property.
2. Resolution 2025 - #170 – Resolution of the Township of Riverside, County of Burlington, State of New Jersey Cancelling Capital Appropriation Balance for Various Projects.
3. Resolution 2025 - #173 – A Resolution of the Township of Riverside Refunding Vacant Property Registration Fees.
4. Resolution 2025 - #174 – Resolution Refunding Duplicate Payment of Property Taxes.
5. Resolution 2025 - #175 – Handicapped Parking Place Approval.
6. Resolution 2025 - #176 – Handicapped Parking Place Removal.
7. Resolution 2025 - #177 – Change Order.
8. Resolution 2025 - #178 – A Resolution of the Township of Riverside Authorizing the Chief Financial Officer the "Authority" To Pay All Bills Through the End of the Year.

TOWNSHIP OF RIVERSIDE

RESOLUTION NO. 2025-170

RESOLUTION OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY CANCELLING CAPITAL APPROPRIATION BALANCE  
FOR VARIOUS PROJECTS

WHEREAS, General Capital Improvement appropriation balances remain dedicated for projects now completed; and

WHEREAS, the General Capital Improvement appropriations balance were funded through permanent financing by secure General Obligation Bonds; and

WHEREAS, it is necessary to formally cancel said unexpended funds and place them in the Capital Improvement Fund for use in future capital improvements for Riverside Township; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Riverside, that the following unexpended balances of the General Capital Fund appropriations be cancelled and reserved in the capital improvement fund, reserve to pay debt or fund balance.

Cancel Unexpended Appropriation Balances

Ord #	Description	Funded	Unfunded	Total
2006-17	Parks,Roads, Dump & Inlets	\$ 124,117.95		
2012-4	Roads	\$ 1,900.00		
2014-7	Improvements to Municipal Bldg	\$ 1,965.54		
2015-9	Improvements to Municipal Bldg	\$ 4,296.65		
2016-8	Inlets	\$ 3,293.00		
2017-4	Road Program	\$ 1,847.19		
2017-4	Improvement Hooker St Field	\$ 1,800.00		
2019-8	Road Program	\$ 29,917.20		
2019-8	IT Upgrades	\$ 622.91		
2020-6	Improvements to Washington St & NJ Ave	\$ 392.29		
2020-6	Improvements to Curbs & Inlets	\$ 12,972.64		
2021-4	Road Program	\$ 0.84		
2022-11	Reconstruct Washington St	\$ 204,395.18		
2022-11	Flood Mitigation	\$ 845.62	\$ 112.00	
2022-11	Wayfinding Signage	\$ 1,953.40		
2023-9	Improvements to Stormwater Pump Roof	\$ 633.50		
2024-12	Security Cameras	\$ 18,437.88		
		<u>\$ 409,391.79</u>	<u>\$ 112.00</u>	<u>\$ 409,503.79</u>

Adopted: December 15, 2025

December 10, 2025  
03:59 PMTOWNSHIP OF RIVERSIDE  
Budget Entry Verification Listing

Page No: 1

Batch Id: MM      Batch Date: 12/15/25      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
C-04- -068-001 Ord. 2006- :Parks, Roads, Dump, InletsFD	Cancel	To cancel-Res 2025-170	36,213.67		1
C-04- -12A-002 Capital ord. 2012-4: Roads grant UF	Cancel	To cancel-Res 2025-170	1,900.00		2
C-04- -14C-002 ORD. 2014-7: IMPR. MUN. BLDG (UNFUNDED)	Cancel	To cancel-Res 2025-170	1,965.54		3
C-04-15-09C-002 ORD. 2015-9: IMPR. MUNI BLDG (UF)	Cancel	To cancel-Res 2025-170	4,296.65		4
C-04-16-08B-002 Ord. 2016-8: Inlets UF	Cancel	To cancel-Res 2025-170	3,293.00		5
C-04-17-04A-002 ORD. 2017-04: ROAD PROGRAM-FUNDED	Cancel	To cancel-Res 2025-170	1,847.19		6
C-04-17-04D-001 ORD. 2017-4:HOOKER ST. FIELD (FD)	Cancel	To cancel-Res 2025-170	1,800.00		7
C-04-19-08A-001 ORD. 2019-08 ROAD PROGRAM FUNDED	Cancel	To cancel-Res 2025-170	29,825.00		8
C-04-19-08A-002 ORD. 2019-08 ROAD PROGRAM UNFUNDED	Cancel	To cancel-Res 2025-170	92.20		9
C-04-19-08C-002 ORD. 2019-08 IT UPGRADES UNFUNDED	Cancel	To cancel-Res 2025-170	622.91		10
C-04-20-068-002 ORD. 2020-06:IMP WASHINGTON&NJ UNFUNDED	Cancel	To cancel-Res 2025-170	392.29		11
C-04-20-06C-002 ORD. 2020-06:IMP CURBS & INLETS UNFUNDED	Cancel	To cancel-Res 2025-170	12,972.64		12
C-04-21-04B-002 ORD. 2021-4:ROAD PROGRAM UNFUNDED	Cancel	To cancel-Res 2025-170	0.84		13
C-04-22-11A-002 ORD. 2022-11:RECON. WASHINGTON UNFUNDED	Cancel	To cancel-Res 2025-170	204,395.18		14
C-04-22-11B-002 ORD. 2022-11:FLOOD MITIGATION UNFUNDED	Cancel	To cancel-Res 2025-170	957.62		15
C-04-22-11C-002 ORD. 2022-11:WAYFINDING SIGNAGE UNFUNDED	Cancel	To cancel-Res 2025-170	1,953.40		16
C-04-23-09E-002 ORD 2023-9 STORMWATER PUMP ROOF UNFUNDED	Cancel	To cancel-Res 2025-170	633.50		17

December 10, 2025  
03:59 PM

TOWNSHIP OF RIVERSIDE  
Budget Entry Verification Listing

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
C-04-24-12B-002 Ord 2024-12 Security Cameras Ununded	Cancel	To cancel-Res 2025-170	18,437.88		18
C-04-25-03D-002 Ord 2025-3 Acq Police Equipment Unfunded	Cancel	To cancel-Res 2025-170	1,044.32		19

December 10, 2025  
03:59 PM

TOWNSHIP OF RIVERSIDE  
Budget Entry Verification Listing

Page No: 3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL CAPITAL FUND	C-04	0.00	0.00	0.00	0.00	322,643.83	0.00
Total of All Funds:		0.00	0.00	0.00	0.00	322,643.83	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	19	322,643.83
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	19	

There are NO errors in this listing.

December 10, 2025  
04:00 PM

TOWNSHIP OF RIVERSIDE  
Budget Batch Update/Posting Report

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	0	0.00		
Transfer Out:	0	0.00		
Cancel:	19	322,643.83		
Encumbrances:	0	0.00		
YTD 1099:	0	0.00		

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Batch: MM      Updated Entries: 19      Updated Amount: 322,643.83      Ref Num: 2812

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December 13, 2025  
07:49 AM

TOWNSHIP OF RIVERSIDE  
Budget Entry Verification Listing

Page No: 1

Batch Id: MM      Batch Date: 12/15/25      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
C-04- -06A-001 Ord. 2006 : redev Golden Triangle-funded	Cancel	To cancel-Res 2025-170	87,904.28		1
C-04-25-03D-002 Ord 2025-3 Acq Police Equipment Unfunded	Cancel	To cancel-Res 2025-170(Remove from Res)	1,044.32-		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL CAPITAL FUND	C-04	0.00	0.00	0.00	0.00	86,859.96	0.00
Total of All Funds:		0.00	0.00	0.00	0.00	86,859.96	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	2	86,859.96
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

December 13, 2025  
07:49 AM

TOWNSHIP OF RIVERSIDE  
Budget Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	2	86,859.96			
Encumbrances:	0	0.00			
YTD 1099:	0	0.00			

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Batch: MM      Updated Entries: 2      Updated Amount: 86,859.96      Ref Num: 2821

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Batch Id: MM	Batch Type: Standard							
Account No.	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
5-04-215-55-000	General Ledger	124,117.95		To cancel Auth Balance-Res 2025-170	12/15/25			1
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	1,900.00		To cancel Auth Balance-Res 2025-170	12/15/25			2
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	1,965.54		To cancel Auth Balance-Res 2025-170	12/15/25			3
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	4,296.65		To cancel Auth Balance-Res 2025-170	12/15/25			4
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	3,293.00		To cancel Auth Balance-Res 2025-170	12/15/25			5
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	1,847.19		To cancel Auth Balance-Res 2025-170	12/15/25			6
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	1,800.00		To cancel Auth Balance-Res 2025-170	12/15/25			7
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	29,917.20		To cancel Auth Balance-Res 2025-170	12/15/25			8
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	622.91		To cancel Auth Balance-Res 2025-170	12/15/25			9
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	392.29		To cancel Auth Balance-Res 2025-170	12/15/25			10
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	12,972.64		To cancel Auth Balance-Res 2025-170	12/15/25			11
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger	0.84		To cancel Auth Balance-Res 2025-170	12/15/25			12
Improvement Authorizations-Funded								
5-04-215-55-000	General Ledger							

Account No.	Type	Description	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
Improvement Authorizations-Funded			204,395.18		To cancel Auth Balance-Res 2025-170	12/15/25			13
5-04-215-55-000	General Ledger		845.62		To cancel Auth Balance-Res 2025-170	12/15/25			14
5-04-215-55-000	General Ledger		1,953.40		To cancel Auth Balance-Res 2025-170	12/15/25			15
5-04-215-55-000	General Ledger		633.50		To cancel Auth Balance-Res 2025-170	12/15/25			16
5-04-216-55-000	General Ledger		18,437.88		To cancel Auth Balance-Res 2025-170	12/15/25			19
5-04-276-55-000	General Ledger	Capital: Reserve for Payment Debt		409,391.79	To cancel Auth Balance-Res 2025-170	12/15/25			20
5-04-216-55-000	General Ledger		112.00		To cancel Auth Balance-Res 2025-170	12/15/25			21
5-04-199-06-000	General Ledger	Def Chg Future Taxation - Unfunded		112.00	To cancel Auth Balance-Res 2025-170	12/15/25			22
5-04-405-99-000	General Ledger	Est Proceeds Bonds & Notes		112.00	To cancel Auth Balance-Res 2025-170	12/15/25			23
5-04-406-99-000	General Ledger	Bonds & Notes Authorized But Not Issued	112.00		To cancel Auth Balance-Res 2025-170	12/15/25			24

Entries: 22 Debits: 409,615.79 Credits: 409,615.79

There are NO errors in this listing.

346

December 13, 2025  
08:00 AM

TOWNSHIP OF RIVERSIDE  
G/L Batch Update/Posting Report

Page No: 1

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Batch: MM	Valid Entries:	22	Valid Debits:	409,615.79	Valid Credits:	409,615.79	Ref Num:	1603
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**RESOLUTION 2025-#171**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE  
APPOINTING AYDEN CONARD AS A  
FULL-TIME POLICE OFFICER FOR THE TOWNSHIP OF RIVERSIDE  
POLICE DEPARTMENT**

**WHEREAS**, there is a need for a Police Officer for the Riverside Township Police Department;  
and

**WHEREAS**, the Township Committee of the Township of Riverside has followed all necessary  
procedures in the hiring of law enforcement officers; and

**WHEREAS**, Ayden Conard has met all the necessary qualifications to be appointed as a Police  
Officer within the Riverside Township Police Department; and

**WHEREAS**, it is the recommendation of the Chief of Police that Ayden Conard be appointed as  
a Full -Time Police Officer.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of  
Riverside, County of Burlington, State of New Jersey that Ayden Conard is hereby appointed as  
a Full – Time Police Officer for the Riverside Township Police Department effective December  
1, 2025.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>		2 <sup>nd</sup>	X			
<b>Leith</b>			X			
<b>Marter</b>	1 <sup>st</sup>		X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing  
Resolution was duly adopted by the Riverside Township Committee of the Township of  
Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 1<sup>st</sup>  
day of December 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025 - #172**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Pending Litigation and Contract Negotiations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, assembled in public session on December 1, 2025 that an Executive Session closed to the public shall be held during the Special Meeting of the Township Committee on December 1, 2025 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	Y			
<b>Marter</b>			X			
<b>Peditto</b>			Y			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 1<sup>st</sup> day of December 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025- #173**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE  
REFUNDING VACANT PROPERTY REGISTRATION FEES**

WHEREAS, pursuant to Chapter 328-9 of the Code of the Township of Riverside, an owner who completes a restoration of the property whereby the property no longer is defined as a vacant property may request a refund of the vacant property registration fee; and

WHEREAS, Jose A. and Maria Soares paid their Vacant Property Registration Fee of \$250.00 for the property located at 508 Weeks Avenue on May 9, 2025; and

WHEREAS, Jose A. and Maria Soares sold the aforementioned property on July 18, 2025 and submitted an request for a refund of the Vacant Property Fee which was paid.

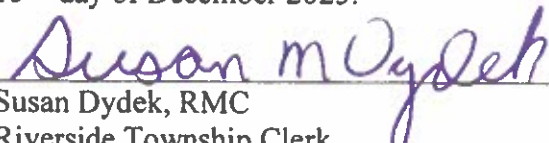
THEREFORE, BE IT RESOLVED, that the following payments be refunded and cleared from the records and checks drawn to clear the records:

<u>Name And Billing Address</u>	<u>Amount</u>	<u>Property Address</u>	<u>Reason</u>	<u>Department</u>
Jose A. and Maria Soares 616 Taylor Street Riverside, NJ 08075	\$250.00	508 Weeks Avenue Riverside, NJ 08075	Refund Vacant Property Registration Fee	Township Clerk

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble	1st		X			
Leith		2nd	X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2025-#174**

*Resolution Refunding Duplicate Payment of Property Taxes*

**WHEREAS**, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect an overpayment due to a duplicate payment for the following account:

Block 1103 Lot 11  
228 CLEVELAND AVE

**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the CFO is authorized to issue a refund to F and C ESTATES LLC for

2024 4th quarter in the amount of  
**\$1476.74**  
To be MAILED to  
F AND C ESTATES LLC  
8 ASTER CT  
DELRAN, NJ 08075

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 15<sup>th</sup> day of December 2025.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025 - #175**  
**HANDICAPPED PARKING SPACE APPROVAL**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

**WHEREAS**, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

**WHEREAS**, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-51B.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Filmore Street	224	Robert Harris Sr. Police Dept. Approved

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025 - #176**  
**REMOVAL OF HANDICAPPED PARKING SIGN AND SPACE**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419, et seq., the Riverside Township Committee previously approved the request for a handicapped parking spots; and

**WHEREAS**, there is no longer a need for said spots; and

**WHEREAS**, the Township Committee has the authority to approve the removal of said spots.


**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that a resident handicapped on-street parking spots shall be removed at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
New Jersey Avenue	300	Jimmy Pando New Property Owner. Original requestor has moved away.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025 - #177**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE**  
**AUTHORIZING A CHANGE ORDER FOR**  
**THE GREENWOOD AVENUE IMPROVEMENTS**

**WHEREAS**, the Township Committee of the Township of Riverside has entered into a Contract with Think Pavers Hardscaping LLC whose address is 125 Kings Highway Mount Royal, NJ 08061; and

**WHEREAS**, this Change Order (#1) is required for a time extension, the concrete will be complete and the road will be winter safe by December 22, 2025 and construction will start back up in the spring of 2026 with the remobilization date of April 1, 2026. If weather allows, Think Pavers Hardscaping LLC will return sooner; and

**WHEREAS**, the Township Engineer has agreed to this Change Order which would be a Contract Time Increase of 151 days with a completion date of April 30, 2026; and

**WHEREAS**, the Riverside Township Committee does wish to approve the changes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Riverside that this Change Order (#1) for the Time Increase of 151 days is hereby approved and the Township Committee authorizes the aforementioned Change Order be executed on this 15<sup>th</sup> day of December, 2025.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk



December 2, 2025

RSTPX24006

**Township of Riverside**

Attn: Meghan O. Jack, Administrator  
PO Box 188  
Riverside, NJ 08075

**RE: TOWNSHIP OF RIVERSIDE  
GREENWOOD AVENUE IMPROVEMENTS  
CONTRACT NO. RSTPX24006  
CHANGE ORDER NO. 1**

Dear Meghan:

In connection with the referenced project we have attached Change Order No. 1 for Township execution.

Change Order No. 1 is for an extension of time of 151 days. This includes completing concrete work by December 22, 2025 and for paving during spring of 2026 with a final completion date of 4/30/2026:

Original Contract	-	\$748,447.00
<u>Change Order No. 1</u>	-	<u>\$ 0.00</u>
Adjusted Contract	-	\$748,447.00

Please sign and date the attached change order on the "Owner" line and return to Ken Shine via email.

Please feel free to contact us with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**

Hugh J. Dougherty, PE, CME  
Township Engineer

Kenneth J. Shine, Assoc. DBIA.  
Project Manager

Attachment

cc via Email only:

Susan Dydek, RMC, Township Clerk  
Michael Mansdoerfer, CFO  
Ronald Labenski, Think Pavers  
Matt Miller, Pennoni  
Bryan Clark, PE, Pennoni  
Sean Raday, PE, CME, Pennoni

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**CONTRACT CHANGE ORDER**

Contract No. RSTPX24006

Date 12/02/2025

Change Order No. CO1

Project No. RSTPX24006

Location Riverside Township

To: (Contractor) Think Pavers

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No. (1)	Description of changes – quantities, units, unit prices, change in completion schedule, etc. (2)	Decrease in Contract Price (3)	Increase in Contract Price (4)
CO1-1	151 Days time extension. Remobilization on 4/1/2026 for paving work.		0
	Change in contract price due to this Change Order:		\$0.00
	<b>Total decrease</b>		
	<b>Total increase</b>		\$0.00
	Difference between Col. (3) and (4)		\$0.00
	Net (increase/decrease) contract price		\$0.00

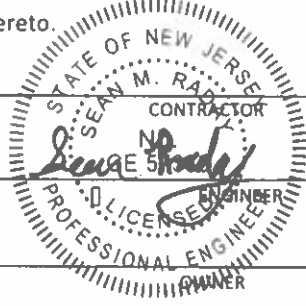
The sum of \$0.00 is hereby  added to,  deducted from, the total contract price and the total adjusted contract price to date thereby 748,447.00.

The time provided for completion in the contract is  unchanged,  increased,  decreased, by 151 calendar days. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

Accepted by: \_\_\_\_\_ DATE \_\_\_\_\_

Recommended by: \_\_\_\_\_ DATE 12/2/2025

Approved by: \_\_\_\_\_ DATE \_\_\_\_\_



**REQUEST AND JUSTIFICATION OF CHANGE**

Project No.: RSTPX24006

Contract No.: RSTPX24006

Change Order No.: 1

**NECESSITY FOR CHANGE:**

An extension to the completion date was extended for concrete work to be completed by December 22, 2025. Think Pavers will return in the spring when the weather returns to above freezing temperatures to do the paving work as agreed upon with Delran Township.

# CHANGE ORDER

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

PROJECT: 25-344  
 Riverside Greenwood Ave  
 237 Pavilion Ave Riverside NJ 08075

CHANGE ORDER #: 1  
 CHANGE ORDER DATE: 11/05/2025  
 PROJECT #s:

TO: Pennoni Associates  
 515 Grove Street  
 Haddon Heights NJ 08035

DATE OF CONTRACT: 08/25/2025  
 FOR:

The Contract is changed as follows:

Time extension :

Reviewed between Ron and Sean Raday, concrete will be complete and road will be winter safe by 12-22-25. Construction will start back up in spring of 2026 with a remobilization date of 4-1-26. If weather allows then we will return sooner.

The original Contract Sum was	\$748,447.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$748,447.00
The Contract Sum will be unchanged by this Change Order	\$0.00
The new Contract Sum including this Change Order will be	\$748,447.00
The Contract Time will be increased by One hundred and fifty one	151 days
The date of Substantial Completion as of this Change Order therefore is	04/30/2026

**Not valid until signed by all parties below.**

Pennoni Associates ARCHITECT 515 Grove Street ADDRESS Haddon Heights NJ 08035	Think Pavers Hardscaping LLC CONTRACTOR 125 Kings Highway ADDRESS Mount Royal, NJ 08061	Riverside OWNER 237 Pavilion Ave ADDRESS Riverside NJ 08075
---	---	---

BY (Signature) Ken Shine (Typed Name) DATE	BY (Signature) Ron LaBenski (Typed Name) DATE	BY (Signature)  (Typed Name) DATE
---	--	--



December 2, 2025

RSTPX 24006

**Township of Riverside**

Attn: Meghan O. Jack, Township Administrator  
PO Box 188  
Riverside NJ 08075

**RE: TOWNSHIP OF RIVERSIDE  
GREENWOOD AVENUE IMPROVEMENTS  
CONTRACT NO. RSTPX 24006 - CERTIFICATE FOR PAYMENT NO. 2**

**Dear Meghan:**

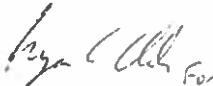
In connection with the referenced project, we have reviewed the attached request for payment submitted by Think Pavers, LLC. We recommend payment as follows


Original contract Amount.....\$	748,447.00
Net Change Orders.....\$	0.00
<b>Total Contract to Date.....\$</b>	<b>748,447.00</b>
Previous Payments.....\$	48,587.83
<b>This Payment.....\$</b>	<b>117,150.32</b>
Balance after the Release.....\$	582,708.85

Please feel free to contact us with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**

  
Hugh J. Dougherty, PE, CME  
Township Engineer

  
Kenneth J. Shine, Assoc. DBIA  
Project Manager

**Attachment**

- cc: Susan Dydek, RMC
- Michael Mansdoerfer, CFO
- Ronald Labenski, Think Pavers
- Matt Miller, Pennoni
- Bryan C. Clark, PE, Pennoni
- Sean Raday, PE, CME, Pennoni

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Item No.	Description	Contract Quantity	Contract Unit Price	Estimated Cost	Quantities (\$)			Amount Earned to Date (4) x (5)
					Previous Estimate	This Estimate	Total to Date	
<b>Riverside Township</b>								
1	Roadway Excavation, Unclassified	1.131	SY \$ 8.00	\$9,048.00	0.00	0.00	0.00	0.00
2	Variable Depth Sub. 2" Min.	7.241	SY \$ 2.00	\$14,482.00	0.00	0.00	0.00	0.00
3	HMA 9 SMA4 Surface Course, 2" Thick	8.277	SY \$ 11.20	\$92,702.40	0.00	0.00	0.00	0.00
4	HMA 19W64 Base Course, 4" Thick	1.131	SY \$ 14.00	\$15,834.00	0.00	22.26	22.26	\$312.24
5	Dryset Grade Aggregate, 6" Thick (If and Where Directed)	1.131	SY \$ 13.00	\$14,703.00	0.00	0.00	0.00	0.00
6	Pavement Restoration, 8" Thick (If and Where Directed)	400	SY \$ 5.00	\$2,000.00	0.00	0.00	0.00	0.00
7	Detachable Warning Surface	144	SF \$ 46.00	\$6,624.00	0.00	104.00	104.00	\$4,784.00
8	Vertical Concrete Curb (Remove and Replace, If and Where Directed)	1,096	LF \$ 60.00	\$65,760.00	0.00	1,096.00	1,096.00	\$65,760.00
9	Monolithic Gutter Curb (If and Where Directed)	518	LF \$ 72.00	\$37,296.00	0.00	131.67	131.67	\$9,480.24
10	Concrete Gutter, 8" Thick (If and Where Directed)	118	LF \$ 50.00	\$5,900.00	0.00	118.00	118.00	\$5,900.00
11	Concrete Sidelwalk, 8" Thick	76	SF \$ 27.00	\$2,052.00	0.00	0.00	0.00	0.00
12	Concrete Sidelwalk, 4" Thick	175	SY \$ 180.00	\$31,500.00	0.00	175.95	175.95	\$31,665.00
13	Concrete Sidelwalk, 5" Thick	4	SY \$ 170.00	\$680.00	0.00	0.00	0.00	0.00
14	Concrete Driveway Apron, 8" Thick	884	SF \$ 18.00	\$15,912.00	0.00	140.12	140.12	\$2,522.16
15	Replace "A" Inlet Grate with Bicycle Safe Grate (Includes Concrete and Asphalt Restorations)	1	LN \$ 1,400.00	\$1,400.00	1.00	0.00	1.00	\$1,400.00
16	Replace "B" Inlet Casing with "ECO" Head and Bicycle safe grate (Includes Concrete and Asphalt Restoration)	9	LN \$ 1,700.00	\$15,300.00	0.00	0.00	0.00	\$15,300.00
17	Type "B" Inlet	1	LN \$ 9,229.42	\$9,229.42	1.00	0.00	1.00	\$9,229.42
18	12" Dia HDPE	50	LF \$ 153.00	\$7,650.00	50.00	0.00	50.00	\$7,650.00
19	Reset Manhole Casting	12	LN \$ 137.00	\$1,644.00	0.00	0.00	0.00	0.00
20	Reset Valve Box (If and Where Directed)	13	LN \$ 0.00	\$0.00	0.00	0.00	0.00	0.00
21	Thermoplastic Striping, White, 8" Wide	13	LF \$ 1.70	\$22.10	0.00	0.00	0.00	0.00
22	Thermoplastic Striping, White, 8" Wide	367	LF \$ 1.40	\$513.80	0.00	0.00	0.00	0.00
23	Thermoplastic Striping, White, 24" Wide	27	LF \$ 83.00	\$2,241.00	0.00	0.00	0.00	0.00
24	Refracto No Parking Sign	2	LN \$ 137.00	\$274.00	0.00	0.00	0.00	0.00
25	Allowance for Asphalt Price Adjustment for Hot Mix Asphalt, if Needed	1	LS \$ 2,000.00	\$2,000.00	0.00	0.00	0.00	0.00
26	Allowance for Fuel Price Adjustment, if Needed	1	LS \$ 2,000.00	\$2,000.00	0.00	0.00	0.00	0.00
<b>Chelton Township</b>								
27	Roadway Excavation, Unclassified	1.320	SY \$ 10.00	\$13,200.00	0.00	0.00	0.00	0.00
28	HMA 9 SMA4 Surface Course, 2" Thick	3.320	SY \$ 13.00	\$43,160.00	0.00	0.00	0.00	0.00
29	HMA 19W64 Base Course, 4" Thick	3.320	SY \$ 25.00	\$83,000.00	0.00	0.00	0.00	0.00
30	Dryset Grade Aggregate, 6" Thick (If and Where Directed)	3.320	SY \$ 12.00	\$39,840.00	0.00	0.00	0.00	0.00
31	Pavement Restoration, 8" Thick (If and Where Directed)	100	SY \$ 33.00	\$3,300.00	0.00	0.00	0.00	0.00
32	Detachable Warning Surface	12	SF \$ 48.00	\$576.00	0.00	0.00	0.00	0.00
33	Monolithic Gutter Curb (If and Where Directed)	1,516	LF \$ 60.00	\$90,960.00	0.00	0.00	0.00	0.00
34	Concrete Sidelwalk, 4" Thick	50	SY \$ 192.00	\$9,600.00	0.00	0.00	0.00	0.00
35	Concrete Driveway Apron, 6" Thick	890	SF \$ 18.00	\$16,020.00	0.00	0.00	0.00	0.00
36	Reset Manhole Casting	3	LN \$ 137.00	\$411.00	0.00	0.00	0.00	0.00
37	Reset Valve Box (If and Where Directed)	5	LN \$ 0.00	\$0.00	0.00	0.00	0.00	0.00
38	Type "A" Inlet	1	LN \$ 1,000.00	\$1,000.00	1.00	0.00	1.00	\$1,000.00
39	Type "B" Inlet	2	LN \$ 5,000.00	\$10,000.00	2.00	0.00	2.00	\$10,000.00
40	Thermoplastic Striping, White, 24" Wide	16	LF \$ 10.00	\$160.00	0.00	0.00	0.00	0.00
41	Allowance for Asphalt Price Adjustment for Hot Mix Asphalt, if Needed	1	LS \$ 2,000.00	\$2,000.00	0.00	0.00	0.00	0.00
42	Allowance for Fuel Price Adjustment, if Needed	1	LS \$ 2,000.00	\$2,000.00	0.00	0.00	0.00	0.00
<b>CONTRACT TOTAL</b>								<b>\$748,487.00</b>
Less 2% Retention								<b>\$14,969.74</b>
Less Previous Payments								<b>\$46,547.83</b>
<b>Net Amount Payable</b>								<b>\$117,150.13</b>

We certify the foregoing to be a true and correct estimate of the amount and value of work done and materials incorporated to date

**Pennoni**  
Consulting Engineers

**PAYMENT APPLICATION**

<p>TO:</p> <p style="margin-left: 40px;">Atn: Accounts Payable</p> <p>FROM: Think Pavers Hardscaping LLC 125 Kings Highway Mount Royal, NJ 08061</p> <p>FOR:</p>	<p>PROJECT NAME AND LOCATION: 25-344 Riverside Greenwood Ave</p> <p>ARCHITECT:</p>	<p>APPLICATION # 2</p> <p>PERIOD THRU: 12/01/2025</p> <p>PROJECT #s:</p> <p>DATE OF CONTRACT: 08/25/2025</p> <p>PAYMENT TERMS: Net 30 Days</p> <p>PAYMENT DUE: 12/31/2025</p>	<p>Distribution to:</p> <p><input type="checkbox"/> OWNER</p> <p><input type="checkbox"/> ARCHITECT</p> <p><input type="checkbox"/> CONTRACTOR</p>
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**CONTRACTOR'S SUMMARY OF WORK**

Application is made for payment as shown below  
Continuation Page is attached

1. CONTRACT AMOUNT	\$748,447.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$748,447.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$189,120.58
<b>5. RETAINAGE:</b>	
a 2.00% of Completed Work (Columns D + E on Continuation Page)	\$3,382.41
b 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$3,382.41
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$165,738.15
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$48,587.83
8. PAYMENT DUE	\$117,150.32
9. BALANCE TO COMPLETION (Line 3 minus Line 8)	\$582,708.85

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Think Pavers Hardscaping LLC

By:  Date: 12-1-25  
Ron LaBenski

State of: New Jersey  
County of: Gloucester

Subscribed and sworn to before me this 1<sup>st</sup> day of Dec 2025

Notary Public:   
My Commission Expires:



**ARCHITECT'S CERTIFICATION**

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

**CERTIFIED AMOUNT**

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

Engineer:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$0.00</b>	

CONTINUATION PAGE

PROJECT 25-344 APPLICATION # 2  
 Riverside Greenwood Ave DATE OF APPLICATION 12/01/2025  
 PERIOD THRU 12/01/2025  
 PROJECT #s

Payment Application containing Contractor's signature is attached

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	ROADWAY EXCAVATION, UNCLASSIFIED (r&t) (IAWD) \$8.50 PER SY	1,131.00	\$9,813.50	0.00	\$0.00	\$0.00	\$0.00	0%	\$9,813.50	\$0.00
2	VARIABLE DEPTH MILL, MIN 2" THICK (IAWD) \$2.60 PER SY	7,141.00	\$18,566.60	0.00	\$0.00	\$0.00	\$0.00	0%	\$18,566.60	\$0.00
3	HMA 9.5M64 SURFACE COURSE 2" THICK \$11.50 PER SY	8,272.00	\$95,128.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$95,128.00	\$0.00
4	HMA 19M64 BASE COURSE 4" THICK \$24.00 PER SY	1,131.00	\$27,144.00	0.00	\$534.24	\$0.00	\$534.24	2%	\$26,609.76	\$10.68
5	DGA 6" THICK (IAWD) \$13.00 PER SY	1,131.00	\$14,703.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$14,703.00	\$0.00
6	PAVEMENT RESTORATION 8" THICK (IAWD) \$53.00 PER SY	400.00	\$21,200.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$21,200.00	\$0.00
7	DETECTABLE WARNING SURFACE \$46.00 PER SF	144.00	\$6,624.00	0.00	\$4,784.00	\$0.00	\$4,784.00	72%	\$1,840.00	\$95.68
8	VERTICAL CONCRETE CURB \$50.00 PER LF	1,098.00	\$54,900.00	0.00	\$54,900.00	\$0.00	\$54,900.00	100%	\$0.00	\$1,098.00
9	MONOLITHIC GUTTER CURB (IAWD) \$72.00 PER LF	518.00	\$37,296.00	0.00	\$9,480.24	\$0.00	\$9,480.24	25%	\$27,815.76	\$189.60
10	CONCRETE GUTTER CURB (IAWD) \$50.00 PER LF	138.00	\$6,900.00	0.00	\$6,900.00	\$0.00	\$6,900.00	100%	\$0.00	\$138.00
SUB-TOTALS			\$292,075.10	\$0.00	\$76,598.48	\$0.00	\$76,598.48	26%	\$215,476.62	\$1,531.96

CONTINUATION PAGE

PROJECT: 25 344 APPLICATION # 2  
 Riverside Greenwood Ave DATE OF APPLICATION: 12/01/2025  
 Payment Application containing Contractor's signature is attached PERIOD THRU 12/01/2025  
 PROJECT #s

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP (G / C)	I BALANCE TO COMPLETION (C - G)	J RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
11	CONCRETE SWALE 8" THICK \$27.00 PER SF	265.00	\$7,155.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$7,155.00	\$0.00
12	CONCRETE SIDEWALK 4" THICK \$190.00 PER SY	175.00	\$33,250.00	0.00	\$32,860.50	\$0.00	\$32,860.50	99%	\$389.50	\$657.21
13	CONCRETE SIDEWALK 5" THICK \$109.00 PER SY	6.00	\$654.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$654.00	\$0.00
14	CONCRETE DRIVEWAY APRON 6" THICK \$18.00 PER SF	886.00	\$15,948.00	0.00	\$10,082.16	\$0.00	\$10,082.16	63%	\$5,865.84	\$201.64
15	REPLACE A INLET GRATE WITH BICYCLE SAFE GRATE \$1,400.00 PER U	1.00	\$1,400.00	1.00	\$0.00	\$0.00	\$1,400.00	100%	\$0.00	\$28.00
16	REPLACE 8 INLET CASTING WITH ECO HEAD AND BICYCLE \$1,700.00 PER U	9.00	\$15,300.00	9.00	\$0.00	\$0.00	\$15,300.00	100%	\$0.00	\$306.00
17	TYPE B INLET \$9,229.42 PER UN	1.00	\$9,229.42	1.00	\$0.00	\$0.00	\$9,229.42	100%	\$0.00	\$184.59
18	12" Dia HDPE \$153.00 PER LF	53.00	\$8,109.00	50.00	\$0.00	\$0.00	\$7,650.00	94%	\$459.00	\$153.00
19	RESET MANHOLE \$137.00 PER UN	12.00	\$1,644.00	0.00	\$0.00	\$0.00	\$0.00	0%	\$1,644.00	\$0.00
20	RESET VALVE BOX (JAWD) \$0.01 PER UN	13.00	\$0.13	0.00	\$0.00	\$0.00	\$0.00	0%	\$0.13	\$0.00
SUB-TOTALS			\$384,764.65	\$33,579.42	\$119,541.14	\$0.00	\$153,120.58	40%	\$231,644.09	\$3,082.40

CONTINUATION PAGE

PROJECT 25-344 APPLICATION # 2  
 Riverside Greenwood Ave DATE OF APPLICATION: 12/01/2025  
 Payment Application containing Contractor's signature is attached. PERIOD THRU: 12/01/2025  
 PROJECT #s:

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
21	THERMOPLASTIC STRIPNG WHITE 4" THICKWIDE \$1.70 PER LF	13 00	\$22 10	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$22 10	\$0 00
22	THERMOPLASTIC STRIPING WHITE 8" WIDE \$3 40 PER LF	507.00	\$1,723.80	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$1,723 80	\$0 00
23	THERMOPLASTIC STRIPING WHITE 24" WIDE \$10 20 PER LF	27 00	\$275 40	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$275 40	\$0 00
24	RELOCATE NO PARKING SIGN \$137 00 PER U	2 00	\$274 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$274.00	\$0 00
25	ALLOWANCE FOR HMA PRICE ADJUSTMENT \$2,000.00 PER LS	1 00	\$2,000 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$2,000 00	\$0 00
26	ALLOWANCE FOR FUEL PRICE ADJUSTMENT \$2,000.00 PER LS	1 00	\$2,000 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$2,000 00	\$0 00
27	ROADWAY EXCAVATION (r&r) (IAWD) \$10.00 PER SY	3,320 00	\$33,200 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$33,200 00	\$0 00
28	HMA 9 5M64 SURFACE COURSE 2" THICK \$13.00 PER SY	3,320 00	\$43,160 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$43,160 00	\$0 00
29	HMA 19M64 BASE COURSE 4" THICK \$25.00 PER SY	3,320 00	\$83,000 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$83,000 00	\$0 00
30	DGA 6" THICK (IAWD) \$12.00 PER SY	3,320 00	\$39,840 00	0.00	\$0 00	0 00	\$0 00	0 00	0%	\$39,840 00	\$0 00
SUB-TOTALS			\$590,259 95	\$33,579 42	\$119,541 14	\$0 00	\$153,120 56	26%	\$437,139 39	\$3,062 40	

CONTINUATION PAGE

PROJECT: 25-344  
Riverside Greenwood Ave

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		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS							
31	PAVEMENT RESTORATION 8" THICK (IAWD) \$53.00 PER SY	300.00	\$15,900.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$15,900.00	\$0.00
32	DETECTABLE WARNING SURFACE \$48.00 PER SF	32.00	\$1,536.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$1,536.00	\$0.00
33	MONOLITHIC GUTTER CURB (IAWD) \$60.00 PER LF	1,576.00	\$94,560.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$94,560.00	\$0.00
34	CONCRETE SIDEWALK 4" THICK \$192.00 PER SY	50.00	\$9,600.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$9,600.00	\$0.00
35	CONCRETE DRIVEWAY APRON 6" THICK \$18.00 PER SF	890.00	\$16,020.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$16,020.00	\$0.00
36	RESET MANHOLE \$137.00 PER U	3.00	\$411.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$411.00	\$0.00
37	RESET VALVE BOX (AWD) \$0.01 PER U	5.00	\$0.05	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$0.05	\$0.00
38	TYPE A INLET \$5,000.00 PER U	1.00	\$5,000.00	1.00	\$5,000.00	0.00	\$0.00	1.00	100%	\$0.00	\$100.00
39	TYPE B INLET \$5,500.00 PER U	2.00	\$11,000.00	2.00	\$11,000.00	0.00	\$0.00	2.00	100%	\$0.00	\$220.00
40	THERMOPLASTIC STRIPING WHITE 24" WIDE \$10.00 PER LF	16.00	\$160.00	0.00	\$0.00	0.00	\$0.00	0.00	0%	\$160.00	\$0.00
SUB-TOTALS			\$744,447.00	\$49,579.42	\$119,541.14	\$0.00	\$169,120.58	23%	\$575,326.44	\$3,382.40	

CONTINUATION PAGE

PROJECT 25-344 APPLICATION # 2  
 Riverside Greenwood Ave DATE OF APPLICATION 12/01/2025  
 PERIOD THRU 12/01/2025  
 PROJECT #s

Payment Application containing Contractor's signature is attached

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT		D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP (G / C)	I BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
41	ALLOPWANCE FOR HMA PRICE ADJUSTMNET \$2,000.00 PER LS	1.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00	\$0.00	0%	\$2,000.00	\$0.00
42	ALLOWANCE FOR FUEL PRICE ADJUSTMENT \$2,000.00 PER LS	1.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00	\$0.00	0%	\$2,000.00	\$0.00
TOTALS			\$748,447.00	\$49,579.42	\$119,541.14	\$0.00	\$169,120.56	23%	\$579,326.44	\$3,382.41	

**CHANGE ORDER**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

PROJECT: 25-344  
 Riverside Greenwood Ave  
 237 Pavilion Ave Riverside NJ 08075

CHANGE ORDER #: 1

CHANGE ORDER DATE: 11/05/2025

PROJECT #s:

TO: Pennoni Associates  
 515 Grove Street  
 Haddon Heights NJ 08035

DATE OF CONTRACT: 08/25/2025

FOR:

The Contract is changed as follows:

Time extension :

Reviewed between Ron and Sean Raday, concrete will be complete and road will be winter safe by 12-22-25. Construction will start back up in spring of 2026 with a remobilization date of 4-1-26. If weather allows then we will return sooner.

The original Contract Sum was	\$748,447.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$748,447.00
The Contract Sum will be unchanged by this Change Order	\$0.00
The new Contract Sum including this Change Order will be	\$748,447.00
The Contract Time will be increased by One hundred and fifty one	151 days
The date of Substantial Completion as of this Change Order therefore is	04/30/2026

**Not valid until signed by all parties below.**

Pennoni Associates	Think Pavers Hardscaping LLC	Riverside
ARCHITECT	CONTRACTOR	OWNER
515 Grove Street	125 Kings Highway	237 Pavilion Ave
ADDRESS	ADDRESS	ADDRESS
Haddon Heights NJ 08035	Mount Royal, NJ 08061	Riverside NJ 08075
BY (Signature)	BY (Signature)	BY (Signature)
Ken Shine	Ron LaBenski	
(Typed Name)	(Typed Name)	(Typed Name)
DATE	DATE	DATE

**RESOLUTION 2025 - #178**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE CHIEF FINANCIAL OFFICER THE "AUTHORITY" TO PAY ALL BILLS THROUGH THE END OF THE YEAR.**

WHEREAS, the Township of Riverside is holding their final regular public meeting of the year on December 15, 2025; and

WHEREAS, notwithstanding prior transfers and to assure that all 2025 budget appropriations have adequate funds to support the Township of Riverside's activities through year-end, the Township Committee of the Township of Riverside hereby authorizes that the Chief Financial Officer be delegated the "authority" to make additional transfers of funds, if required; and

WHEREAS, the Township Committee of the Township of Riverside authorizes that the Chief Financial Officer has the authority to pay all necessary bills through year end.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Chief Financial Officer is hereby delegated the authority to make transfers of funds in the 2025 budget and pay all necessary bills and expenditures to assure uninterrupted Township of Riverside operations with ratification by the Township Committee of the Township of Riverside at the next Township Committee Regular Scheduled Meeting.

BE IT FURTHER RESOLVED, that all of the applicable Township Officers, whom are authorized to sign the checks to pay the aforementioned bills and expenditures, are hereby authorized to sign such checks.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble	1st		X			
Leith		2nd	X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2025-#180**

***Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt property***

*SMITH, ALLISON E & GAUDIN, CHYANNE  
Located at 629 POLK AVE Block 201 Lot 13*

**WHEREAS**, Riverside Township Committee approved Resolution 2025-73 on April 7, 2025 Authorizing the Cancellation of Taxes of a Totally Disabled Veteran, Allison Smith Block 201 Lot 13; and

**WHEREAS**, subsequently the property owner’s mortgage company Penny Mac, serviced by CoreLogic, made a payment in the amount of \$3341.70; and

**WHEREAS**, the Tax Collector certifies to the Mayor and Township Committee of Riverside Township, that the tax records reflect an overpayment for Block 201 Lot 13, in an amount of \$3341.70; and

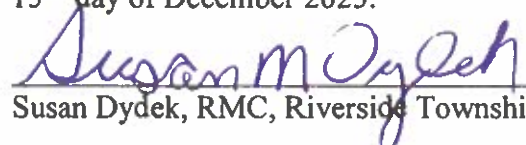
*Block 201 Lot 13 629 POLK AVE  
Refunding Taxes paid to:  
**SMITH, ALLISON E & GAUDIN, CHYANNE**  
**35908 Morse Willow Court**  
**Zephyrhills, FL 33541**  
**\$3,341.70***

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of December 2025.

  
Susan Dydek, RMC, Riverside Township Clerk

9. Resolution 2025 - #179 – Budget Appropriation Transfers.
10. Resolution 2025 - #180 – Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt Property.
11. Resolution 2025 - #181 – A Resolution amending Resolution 2025 - #120.
12. Authorization to approve a Superior Officers Contract for the Riverside Township Police Department Lieutenants.
13. Authorization to hire Shane Hess as the Code Enforcement Officer.
14. Authorization to advertise for the position of a Full-Time Public Works Laborer.

**CORRESPONDENCE:**

1. Leonard Sciolla – Property Located at Block 404, No. 1, 403 St. Mihiel Drive Riverside NJ, Joint Land Use Board Application for Renato Figueira

**REPORTS:**

**TOWNSHIP COMMITTEE REPORTS:**

**DEPARTMENT OF PUBLIC SAFETY:**

Mr. Haman thanked the employees and police for Christmas parade support, with plans to improve attendance next year.

**DEPARTMENT OF PUBLIC WORKS:**

Mr. Kimble reported that the Public Works Department performed the following activities in November:

- Road Maintenance and street patching as needed.
- Emptied trash cans Uptown three times a week and also emptied trash cans at the parks and ballfields.
- Leaf Collection is still on going. As of December 9<sup>th</sup>, the Department has collected over 1,120 cubic yards with six complete passes of the Township.
- Prepared for Christmas in Riverside, installed decorations and lights in the trees on Scott Street.
- Performed additional maintenance as needed.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Peditto thanked everyone who volunteered for the parade.

**DEPARTMENT OF RECREATION:**

Ms. Leith reported on an idea to propose to tie the elevator painting project to the township's anniversary (175th or 250th), involving a graphics contest or graphic wrap for longevity.

**DEPARTMENT OF PUBLIC EVENTS:**

Mr. Marter had no report.

**STAFF REPORTS:****POLICE DEPARTMENT:**

Chief Jaensch reported the Police Activity for November 2025: Incidents – 803, Investigations – 38, Adult Arrests Total – 33, Motor Vehicle Summons – 223, Motor Vehicle Accidents – 8, Juvenile Charges – 1, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 5, Curbside Warnings – 0, Summons for False Alarms – 0, False Alarm Calls – 6, False Alarm Warning Letters – 0 Firearms: Applications given out – 9, applications completed – 6, previous pending – 17, pending – 19, Denied/withdrawn – 3, carry permits - 2.

Chief Jaensch also reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

No concerns were presented.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reviewed the End-of-year billing reminders for taxes/sewer, the Office closures for holidays and any payments for 2026 can begin on January 5<sup>th</sup> 2026. Administrator Jack thanked departing Committee Member Mr. Peditto for his service and wished him the best.

The report is on file in the Municipal Clerk's Office.

**PROFESSIONAL REPORTS:****SOLICITOR'S REPORT:**

Solicitor Carleton had nothing additional to report.

**ENGINEER'S REPORT:**

The Engineer's Report was submitted. No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Kimble and Mr. Peditto to approve the aforementioned reports carried.**

**APPROVAL OF BILLS**

**Motion made by Mr. Marter and Mr. Peditto to approve all bills and expenditures except for ones payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.**

**Motion made Mr. Marter, seconded by Mr. Peditto to approve all bills and expenditures payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – Mr. Haman. Motion carried.**

Riverside Township Committee

Range of Checking Accts: First to Last Range of Check Dates: 11/18/25 to 12/15/25  
 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	TD GENERAL	GENERAL ACCOUNT			
20122	12/05/25	CIRCU010 CIRCUS TIME AMUSEMENTS	1,195.00		1719
20123	12/05/25	MEGHA020 MEGHAN JACK	77.05		1719
20124	12/05/25	AMOS010 AMOS HOLT	200.00		1720
20125	12/05/25	ANDRE010 ANDREW HOLT	89.94		1720
20126	12/05/25	MEGHA020 MEGHAN JACK	350.00		1720
20127	12/15/25	AFTER010 AFTERMATH SERVICES, LLC	300.00		1723
20128	12/15/25	ALLCO010 Konica Minolta Business Sol.	1,447.59		1723
20129	12/15/25	AMAZO010 Amazon Capital Services	1,140.30		1723
20130	12/15/25	ANDRE010 ANDREW HOLT	663.40		1723
20131	12/15/25	ANTHO020 ANTHONY CONGEMI	1,500.00		1723
20132	12/15/25	ATLAS010 ATLAS FLASHER & SUPPLY CO INC	153.00		1723
20133	12/15/25	BHKL005 BHK ELECTRICAL LLC	637.32		1723
20134	12/15/25	BRAND020 BRANDON CONARD	208.07		1723
20135	12/15/25	BUILD030 BUILDING INSPECTION UNDER-	691.80		1723
20136	12/15/25	CARRF005 CarrFord Incorporated	373.00		1723
20137	12/15/25	CHRIS016 CHRISTOPHER DEFFLER	1,500.00		1723
20138	12/15/25	CINNA015 CINNAMINSON FIRE DISTRICT #1	2,000.00		1723
20139	12/15/25	CNSCL010 CNS CLEANING CO INC	750.00		1723
20140	12/15/25	COMCA010 COMCAST	105.84		1723
20141	12/15/25	COMCA010 COMCAST	189.85		1723
20142	12/15/25	COMCA010 COMCAST	229.30		1723
20143	12/15/25	COMCA010 COMCAST	139.89		1723
20144	12/15/25	CRIST010 CASTRO SERVICES	1,050.00		1723
20145	12/15/25	DAVET010 DAVE TRUCK & EQUIPMENT REPAIR	1,527.91		1723
20146	12/15/25	DAVID080 DAVID JAENSCH	138.61		1723
20147	12/15/25	ENTER010 Enterprise FM Trust	4,748.81		1723
20148	12/15/25	FANDC005 F AND C ESTATES LLC	1,476.74		1723
20149	12/15/25	GARDN010 Gabriel Gardner	1,500.00		1723
20150	12/15/25	GARYH005 GARY HAMAN	398.90		1723
20151	12/15/25	GATEH010 GATEHOUSE MEDIA PENNSYLVANIA	377.36		1723
20152	12/15/25	HERO010 HERO OUTFITTERS LLC	2,335.95		1723
20153	12/15/25	HYNES010 Michael J Hynes	1,500.00		1723
20154	12/15/25	INSTI020 INSTITUTE OF PROFESSIONAL	250.00		1723
20155	12/15/25	JHARR010 JHARRIS ACADEMY OF POLICE	189.00		1723
20156	12/15/25	JOHNJ030 JOHN JENKINS	96.66		1723
20157	12/15/25	KELLY017 JENNIFER KELLY, PHD.	495.00		1723
20158	12/15/25	LOWTH010 LOWTHERS SMALL ENGINE INC.	465.00		1723
20159	12/15/25	LUTZ010 KATELYN LUTZ	1,500.00		1723
20160	12/15/25	MANSO10 Michael Mansdoerfer	1,324.07		1723
20161	12/15/25	MARIA050 Jose A. and MARIA SOARES	250.00		1723
20162	12/15/25	MARME010 MARMERO LAW, LLC	0.00	12/15/25 VOID	0
20163	12/15/25	MARME010 MARMERO LAW, LLC	4,290.00		1723
20164	12/15/25	MEGHA020 MEGHAN JACK	17.05		1723
20165	12/15/25	MGLPR010 MGL PRINTING SOLUTIONS	119.00		1723
20166	12/15/25	MRJOH010 United Site Services	65.63		1723
20167	12/15/25	MRJOH010 United Site Services	65.63		1723
20168	12/15/25	NETCA010 NETCARRIER TELECOM, INC.	410.87		1723
20169	12/15/25	NETCA010 NETCARRIER TELECOM, INC.	490.22		1723
20170	12/15/25	NETCA010 NETCARRIER TELECOM, INC.	465.93		1723

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GENERAL GENERAL ACCOUNT Continued					
20171	12/15/25	NEWJE130 NEW JERSEY-AMERICAN	391.51		1723
20172	12/15/25	OJCAR010 O & J CAR REPAIR LLC	1,110.40		1723
20173	12/15/25	PAULS030 PAUL'S TREE SERVICE	5,850.00		1723
20174	12/15/25	PENNO010 PENNONI ASSOCIATES INC.	1,850.25		1723
20175	12/15/25	POSTM010 POSTMASTER	316.00		1723
20176	12/15/25	PRIME005 PRIMEPOINT LLC	1,570.05		1723
20177	12/15/25	PSEG0010 PSE&G	12.01		1723
20178	12/15/25	PSEG0010 PSE&G	7.95		1723
20179	12/15/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	984.00		1723
20180	12/15/25	RIGGI005 Riggins Inc	0.00	12/15/25 VOID	0
20181	12/15/25	RIGGI005 Riggins Inc	14,230.21		1723
20182	12/15/25	RILEI010 HOLIDAY OUTDOOR DECOR	4,355.00		1723
20183	12/15/25	RIVEL005 RIVELL	3,035.08		1723
20184	12/15/25	RIVER225 RIVERSIDE SEWERAGE AUTHORITY	205.27		1723
20185	12/15/25	RONAL020 RONALD K. BROCK	1,500.00		1723
20186	12/15/25	SCHWE010 SCHWERING'S HARDWARE INC.	242.96		1723
20187	12/15/25	SOUTH022 SOUTH JERSEY WEB DESIGN LLC	400.00		1723
20188	12/15/25	SOUTH025 SOUTH JERSEY WELDING SUPPLY	38.40		1723
20189	12/15/25	STATE010 STATE NJ DEPT LAW/PUB SAFETY	1,100.00		1723
20190	12/15/25	STATE040 STATE OF NEW JERSEY TREAS	1,589.00		1723
20191	12/15/25	STATE040 STATE OF NEW JERSEY TREAS	1,610.00		1723
20192	12/15/25	STATE040 STATE OF NEW JERSEY TREAS	1,937.00		1723
20193	12/15/25	T-000016 SMITH, ALLISON E & GAUDIN, CHY	3,341.70		1723
20194	12/15/25	T-000021 JAMES, SHERWIN A	2,214.88		1723
20195	12/15/25	TIMOT010 TIMOTHY J. MARANO	1,500.00		1723
20196	12/15/25	TMOBI010 T-Mobile USA Inc	818.03		1723
20197	12/15/25	TRANS045 TRANSLATELIVE LLC	2,499.00		1723
20198	12/15/25	TRASH010 TRASHPRO	5,872.26		1723
20199	12/15/25	TREAS010 TREASURER - BURLINGTON COUNTY	27,224.92		1723
20200	12/15/25	WESTE010 WESTERN PEST SERVICES	88.79		1723
20201	12/15/25	WESTE010 WESTERN PEST SERVICES	82.95		1723
20202	12/15/25	XEROX010 XEROX CORPORATION	45.93		1723
20203	12/15/25	XEROX010 XEROX CORPORATION	36.61		1723
20204	12/15/25	XEROX010 XEROX CORPORATION	231.35		1723
20205	12/15/25	XEROX010 XEROX CORPORATION	116.89		1723
20206	12/15/25	XEROX010 XEROX CORPORATION	239.62		1723
20207	12/15/25	XEROX010 XEROX CORPORATION	115.39		1723
20208	12/15/25	XEROX010 XEROX CORPORATION	46.37		1723
20209	12/15/25	XTELC010 XTEL COMMUNICATIONS INC.	79.21		1723
20210	12/15/25	CAIDE005 CAIDEN CARUCCI	1,092.74		1731
20211	12/15/25	CHERY005 CHERYL A HARDIE	31.19		1731
20212	12/15/25	JOHNJ030 JOHN JENKINS	21.75		1731
20213	12/15/25	MEGHA010 MEGHAN JACK - TREASURER	43.58		1731
20214	12/15/25	SCHWE010 SCHWERING'S HARDWARE INC.	93.96		1731
20215	12/15/25	SUBUR005 Suburban Disposal Inc	43,683.33		1731
20216	12/15/25	UGIEN005 UGI ENERGY SERVICES LLC	9.79		1731
20217	12/15/25	UGIEN005 UGI ENERGY SERVICES LLC	64.20		1731

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>01 TD GENERAL GENERAL ACCOUNT</b>					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	94	2	171,419.22	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	94	2	171,419.22	0.00
<b>04 TD CAPITAL CAPITAL ACCOUNT</b>					
5323	12/15/25	ACCUS010 ACCUSCAN	3,812.99		1726
5324	12/15/25	BLACK015 Black Rock Enterprises, LLC	174,448.82		1726
5325	12/15/25	DELRA020 DELRAN TOWNSHIP	9,600.00		1726
5326	12/15/25	PENNO010 PENNONI ASSOCIATES INC.	31,994.45		1726
5327	12/15/25	RIVER380 RIVERTON BOROUGH	1,540.00		1726
5328	12/15/25	THINK005 THINK PAVERS HARDSCAPING, LLC	117,150.32		1726
5329	12/15/25	TREAS095 Treasurer-State of NJ	950.00		1726
5330	12/15/25	VISUA005 VISUAL COMPUTER SOLUTIONS, INC	6,480.00		1726
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	345,976.58	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	8	0	345,976.58	0.00
<b>12 TD DOG DOG ACCOUNT</b>					
1735	12/15/25	DOG2014 NJ STATE DEPT. HEALTH	21.60		1728
1736	12/15/25	GARRITY New Jersey Animal Control LLC	2,029.00		1728
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	2,050.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	2,050.60	0.00
<b>14 TD ESCROW ESCROW ACCOUNT</b>					
1241	11/24/25	PRYIA005 PRIYA VARKEY	295.00	12/10/25 VOID	1713 (Reason: Name Misspelled)
1242	12/10/25	PRYIA005 PRIYA VARKEY	295.00		1721
1243	12/15/25	ENVIRO10 ENVIRONMENTAL RESOLUTIONS, INC	1,161.25		1724
1244	12/15/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	312.00		1724
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	1	1,768.25	295.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	1	1,768.25	295.00
<b>16PUBLIC DEFEND AFFORDABLE HOUSING TRUST</b>					
1017	12/15/25	MARME010 MARMERO LAW, LLC	90.00		1729
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	90.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	90.00	0.00
<b>18 TD EXPLORERS LAW ENFORCEMENT EXPLORER'S</b>					
2060	12/15/25	AMAZO010 Amazon Capital Services	99.96		1730

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
3 TD EXPLORERS LAW ENFORCEMENT EXPLORER'S Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	99.96	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	99.96	0.00
20 TD PAYROLL PAYROLL ACCOUNT					
608	12/15/25	RIVER190 RIVERSIDE POLICE ASSOCIATION	420.00		1727
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	420.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	420.00	0.00
22 LIEN ACCOUNT Lien Account					
1705	11/25/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	1,588.63		1718
1706	11/25/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	900.23		1718
1707	11/25/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	566.83		1718
1708	11/25/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	900.23		1718
1709	11/25/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	1,698.88		1718
1710	12/11/25	AMER AMERICAN TAX LIEN FUND LLC	2,210.17		1722
1711	12/11/25	FIG 20 FIG 20, LLC FBO SEC PTY	1,581.03		1722
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	9,446.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	9,446.00	0.00
28 TD TRUST TRUST ACCOUNT					
911	12/15/25	ZHAND005 2 HAND BROTHERS	250.00		1725
912	12/15/25	COSTI005 CONTINENTAL FIRE & SAFETY, INC	7,943.00		1725
913	12/15/25	COSTA010 JOSE COSTA CONTRACTORS INC	500.00		1725
914	12/15/25	CSJMM005 CSJMM REALTY	250.00		1725
915	12/15/25	DOUGL005 DOUGLAS DUTRA	1,000.00		1725
916	12/15/25	ENMAS005 ENMA SARMIENTO TENECELA	250.00		1725
917	12/15/25	ERICS015 ERICSON PLUMBING	1,000.00		1725
918	12/15/25	JESSI020 JESSICA BALLIET	250.00		1725
919	12/15/25	JORGE020 JORGE BAYRON ORELLANA	250.00		1725
920	12/15/25	JOSET005 JOSE TENECELA	250.00		1725
921	12/15/25	OZEAS005 OZEAS DEOLIVEIRA	250.00		1725
922	12/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	0.00	12/15/25 VOID	0
923	12/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	43,398.36		1725
924	12/15/25	WILLI090 WILLIAM MULLINS	250.00		1725
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	13	1	55,841.36	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	13	1	55,841.36	0.00

376

December 13, 2025  
01:09 PM

TOWNSHIP OF RIVERSIDE  
Check Register By Check Date

Page No: 5

Check #	Check Date	Vendor	Amount Paid		Reconciled/Void Ref Num
28 TD TRUST		TRUST ACCOUNT	Continued		
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	130	4	587,111.97      295.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	<u>130</u>	<u>4</u>	<u>587,111.97</u> <u>295.00</u>

Totals by Year-Fund and Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	165,222.70	5,556.58	0.00	170,779.28
GENERAL CAPITAL FUND	C-04	345,976.58	0.00	0.00	345,976.58
GRANT FUND	G-02	639.94	0.00	0.00	639.94
PAYROLL	P-20	420.00	0.00	0.00	420.00
ANIMAL CONTROL TRUST FUND	T-12	2,050.60	0.00	0.00	2,050.60
Public Defender	T-16	90.00	0.00	0.00	90.00
EXPLORER'S	T-18	99.96	0.00	0.00	99.96
TRUST OTHER	T-28	7,943.00	0.00	0.00	7,943.00
Year Total:		10,183.56	0.00	0.00	10,183.56
Total of All Funds:		522,442.78	5,556.58	0.00	527,999.36

Project Description	Project No.	Project Total
LIEN RESERVE 25-00008 1002 9	L25-00008	581.03
LIEN RESERVE 25-00008 1002 9	L25-00008P	1,000.00
LIEN RESERVE 25-00023 1701 27	L25-00023	500.23
LIEN RESERVE 25-00023 1701 27	L25-00023P	400.00
LIEN RESERVE 25-00032 1902 3	L25-00032	1,298.88
LIEN RESERVE 25-00032 1902 3	L25-00032P	400.00
LIEN RESERVE 25-00033 2002 11	L25-00033	500.23
LIEN RESERVE 25-00033 2002 11	L25-00033P	400.00
LIEN RESERVE 25-00045 2803 2	L25-00045	1,010.17
LIEN RESERVE 25-00045 2803 2	L25-00045P	1,200.00
LIEN RESERVE 25-00048 3005 9.	L25-00048	988.63
LIEN RESERVE 25-00048 3005 9.	L25-00048P	600.00
LIEN RESERVE 25-00051 3108 13	L25-00051	166.83
LIEN RESERVE 25-00051 3108 13	L25-00051P	400.00
Thomas Varkey:30 webster St	PB19-00005	295.00
501 Third St-McKeown	PB23-0002	1,161.25
430 Taylor St	PB23-0004	48.00
209 Adams St-Rise Up Towers	PB24-00001	192.00
712 Cleveland Ave-B2301 L3	PB25-00006	72.00
PSEG	PD17-00001	1,692.58
PIONEER PIPE	PD17-00007	10,908.12
HENKELS: POLICE DUTY	PD18-0011	24,570.95
Riverside Twp-Current	PD25-0005	6,226.71
145 Bridgeboro Rd	RO23-07	1,000.00
15-17 E Washington St	RO24-01	250.00
210 Paine Street	RO24-02	250.00
215 Middleton St-Permit#1419	RO24-03	1,000.00

Project Description	Project No.	Project Total
418 Bem Street	RO24-04	250.00
320 Delaware Ave	RO24-05	250.00
206 W. Washington Street	RO24-07	250.00
113 Heulings Ave	RO24-08	250.00
111 Heulings Ave	RO24-09	250.00
2 Morton Street-Orellana	RO24-10	250.00
262 Progress Street	RO24-11	250.00
38 Lee Street	RO24-12	250.00
Total Of All Projects:		<u>59,112.61</u>

Range of Checking Accts: 28 TD TRUST to 28 TD TRUST      Range of Check Ids: 911 to 924  
 Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
911	12/15/25	ZHAND005 2 HAND BROTHERS	250.00		1725
912	12/15/25	CONTI005 CONTINENTAL FIRE & SAFETY, INC	7,943.00		1725
913	12/15/25	COSTA010 JOSE COSTA CONTRACTORS INC	500.00		1725
914	12/15/25	CSJMM005 CSJMM REALTY	250.00		1725
915	12/15/25	DOUGL005 DOUGLAS DUTRA	1,000.00		1725
916	12/15/25	ENMAS005 ENMA SARMIENTO TENECELA	250.00		1725
917	12/15/25	ERICS015 ERICSON PLUMBING	1,000.00		1725
918	12/15/25	JESSI020 JESSICA BALLIET	250.00		1725
919	12/15/25	JORGE020 JORGE BAYRON ORELLANA	250.00		1725
920	12/15/25	JOSET005 JOSE TENECELA	250.00		1725
921	12/15/25	OZEAS005 OZEAS DEOLIVEIRA	250.00		1725
922	12/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	0.00	12/15/25 VOID	0
923	12/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	43,398.36		1725
924	12/15/25	WILLI090 WILLIAM MULLINS	250.00		1725

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	13	1	55,841.36	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	1	55,841.36	0.00

Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
TRUST OTHER T-28	7,943.00	0.00	0.00	7,943.00
Total Of All Funds:	<u>7,943.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,943.00</u>

Project Description	Project No.	Project Total
PSEG	PD17-00001	1,692.58
PIONEER PIPE	PD17-00007	10,908.12
HENKELS: POLICE DUTY	PD18-0011	24,570.95
Riverside Twp-Current	PD25-0005	6,226.71
145 Bridgeboro Rd	RO23-07	1,000.00
15-17 E Washington St	RO24-01	250.00
210 Paine Street	RO24-02	250.00
215 Middleton St-Permit#1419	RO24-03	1,000.00
418 Bem Street	RO24-04	250.00
320 Delaware Ave	RO24-05	250.00
206 W. Washington Street	RO24-07	250.00
113 Heulings Ave	RO24-08	250.00
111 Heulings Ave	RO24-09	250.00
2 Morton Street-Orellana	RO24-10	250.00
262 Progress Street	RO24-11	250.00
38 Lee Street	RO24-12	250.00
Total Of All Projects:		<u>47,898.36</u>

Range of Checking Accts: 04 TD CAPITAL to 04 TD CAPITAL    Range of Check Ids: 5323 to 5330  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
5323	12/15/25	ACCUS010 ACCUSCAN	3,812.99		1726
5324	12/15/25	BLACK015 Black Rock Enterprises, LLC	174,448.82		1726
5325	12/15/25	DELRA020 DELRAN TOWNSHIP	9,600.00		1726
5326	12/15/25	PENNO010 PENNONI ASSOCIATES INC.	31,994.45		1726
5327	12/15/25	RIVER380 RIVERTON BOROUGH	1,540.00		1726
5328	12/15/25	THINK005 THINK PAVERS HARDSCAPING, LLC	117,150.32		1726
5329	12/15/25	TREAS095 Treasurer-State of NJ	950.00		1726
5330	12/15/25	VISUA005 VISUAL COMPUTER SOLUTIONS, INC	6,480.00		1726

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	345,976.58	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	345,976.58	0.00

384

December 13, 2025  
12:20 PM

TOWNSHIP OF RIVERSIDE  
Check Register By Check Id

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL FUND	C-04	345,976.58	0.00	0.00	345,976.58
Total of All Funds:		<u>345,976.58</u>	<u>0.00</u>	<u>0.00</u>	<u>345,976.58</u>

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL    Range of Check Ids: 20210 to 20217  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
20210	12/15/25	CAIDE005 CAIDEN CARUCCI	1,092.74		1731
20211	12/15/25	CHERY005 CHERYL A HARDIE	31.19		1731
20212	12/15/25	JOHNJ030 JOHN JENKINS	21.75		1731
20213	12/15/25	MEGHA010 MEGHAN JACK - TREASURER	43.58		1731
20214	12/15/25	SCHWE010 SCHWERING'S HARDWARE INC.	93.96		1731
20215	12/15/25	SUBUR005 Suburban Disposal Inc	43,683.33		1731
20216	12/15/25	UGIEN005 UGI ENERGY SERVICES LLC	9.79		1731
20217	12/15/25	UGIEN005 UGI ENERGY SERVICES LLC	64.20		1731

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	45,040.54	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	45,040.54	0.00

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL      Range of Check Ids: 20251 to 20267  
 Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
20251	12/31/25	ACTIV010 THE ACTIVITY GROUP INC	4,378.78	1741
20252	12/31/25	BHKL005 BHK ELECTRICAL LLC	1,018.95	1741
20253	12/31/25	JOHNJ030 JOHN JENKINS	145.35	1741
20254	12/31/25	LOWTH010 LOWTHERS SMALL ENGINE INC.	107.45	1741
20255	12/31/25	MARME010 MARMERO LAW, LLC	9,838.00	1741
20256	12/31/25	MEGHA010 MEGHAN JACK - TREASURER	106.44	1741
20257	12/31/25	MRJOH010 United Site Services	65.63	1741
20258	12/31/25	MRJOH010 United Site Services	95.63	1741
20259	12/31/25	MRJOH010 United Site Services	65.63	1741
20260	12/31/25	NEWJE130 NEW JERSEY-AMERICAN	391.22	1741
20261	12/31/25	PSEG0010 PSE&G	7.95	1741
20262	12/31/25	PSEG0010 PSE&G	37,472.34	1741
20263	12/31/25	RIGGI005 Riggins Inc	694.75	1741
20264	12/31/25	SOUTH025 SOUTH JERSEY WELDING SUPPLY	39.68	1741
20265	12/31/25	TMOBI010 T-Mobile USA Inc	818.03	1741
20266	12/31/25	TRASH010 TRASHPRO	5,024.07	1741
20267	12/31/25	TREAS010 TREASURER - BURLINGTON COUNTY	30,175.67	1741

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	17	0	90,445.57	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	17	0	90,445.57	0.00

**PUBLIC PORTION:**

- 1) Jared Ainsworth – 219 Adams Street – Mr. Ainsworth expressed gratitude for the Township's revitalization and asked about upcoming projects; Mayor Haman highlighted the continued work on the Watchcase site, parks improvements, and major upcoming anniversary celebrations (250th and 175th).
- 2) Jocelyn Abbott - 302 Lippincott Ave. - Ms. Abbott raised concerns about the library's limited staff and hours, wishing for more community programming. It was clarified the library is part of the county system with its own board, but information about forming a Friends of the Library group was offered.
- 3) Christy Veasy – 206 New Jersey Avenue – Ms. Veasy suggested bringing the library bookmobile to town and discussed alternative approaches to street tree planting, including potted trees and placement behind curb lines to avoid utility damage. The township is open to exploring these ideas.

In seeing no members of the public wishing to speak, **Motion made by Mr. Kimble, to close Public Portion, seconded by Ms. Leith carried.**

**CLOSED SESSION RESOLUTION:**

- 1) 2025 - #182 - A Resolution of the Township of Riverside Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **The aforementioned Resolution 2025 - #182 was approved on motion made by Ms. Leith, seconded by Mr. Kimble carried.**

**Mr. Peditto made a motion to reopen the meeting, seconded by Mr. Marter carried.**

**There being no further business to attend to, motion made by Mr. Kimble and Ms. Leith that the meeting be adjourned carried.**

  
 Susan M. Dydek, RMC  
 Municipal Clerk