

Monday Afternoon  
 Riverside, NJ  
 January 12, 2026  
**Regular Meeting**  
 4:30pm

**STATEMENT:**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 20, 2025.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 20, 2025.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 20, 2025.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

**FLAG SALUTE:**

Chairman Giovanetti led the Flag Salute.

**ROLL CALL:**

Mr. Brickley – present, Mr. George Conard – present, Mr. Giovanetti – present, Mr. Horton – present, Mr. Mingin – present.

Also present: Authority Secretary Susan M. Dydek and Executive Director Jeffrey Conard.

Authority Treasurer Meghan Jack was excused.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Horton, seconded by Mr. Mingin that the minutes of the Work Session Meeting of December 8, 2025 the Regular Meeting of December 8, 2025 approved. Upon roll call the vote was as follows: Ayes – Messrs. Brickley, Conard, Horton, Giovanetti and Mingin. Nays – None. Abstain – None. Absent – None. Motion carried.**

**RESOLUTIONS:**

**Motion made by Mr. Brickley that Resolution 2026 - #1a entitled, “Intermunicipal Sludge Management Agreement” be approved seconded by Mr. Conard. Upon roll call the vote was as follows: Ayes – Messrs. Brickley, Conard, Giovanetti, Horton, and Mingin. Nays – None. Abstain – None. Absent – None. – None. Motion carried.**

**RESOLUTION 2026 - #1a  
RIVERSIDE SEWERAGE AUTHORITY  
INTERMUNICIPAL SLUDGE MANAGEMENT AGREEMENT**

**WHEREAS**, in accordance with Burlington County’s District Solid Waste Management Plan (The “Plan”) the Board of Chosen Freeholders of the County of Burlington (The “Board”) constructed a co-composting facility (The “Facility”) to provide a long-term, reliable and environmentally sound means of sludge disposal; and


**WHEREAS**, the Riverside Sewerage Authority (The “Authority”) has a current contract which directs dewatered sludge to the Facility which expired on December 31, 2025; and

**WHEREAS**, the Authority wishes to enter into a new contract with the Board for a term ending on April 1, 2030.

**NOW, THEREFORE BE IT RESOLVED**, by the Riverside Sewerage Authority that:

- 1) The above referenced agreement with the Board is hereby authorized with the term ending on April 1, 2030; with the final approval and consent by the County Solicitor’s Office.
- 2) The Authority Chairman and the Authority Secretary are hereby authorized to sign, seal and execute and witness/attest the Agreement.
- 3) The Riverside Sewerage Authority Plant Executive Director and authorized staff are authorized to take any actions necessary to implement the terms of this Agreement.

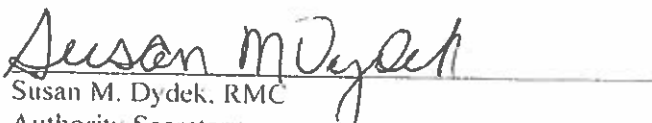
  
Susan M. Dydek, RMC  
Authority Secretary

  
Robert Giovanetti  
Chairman

Authority Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No		Absent
<b>Brickley</b>	1st		X				
<b>Conard</b>		2nd	X				
<b>Giovanetti</b>			X				
<b>Horton</b>			X				
<b>Mingin</b>			X				

**CERTIFICATION**

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 12th day of January, 2026.

  
Susan M. Dydek, RMC  
Authority Secretary

**PUBLIC PORTION – (TECHNICAL):**

In seeing no members of the Public Present wishing to speak, **Motion made by Mr. Conard, seconded by Mr. Horton to close Public Portion (Technical) carried.**

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- 1) (Name not given) – 520 Weeks – Sewer backing up out of clean-out on Grant Street. This was determined to be the homeowner's issue.
- 2) Angel Llivizupa Arias – 431 Bridgeboro Street – Resident noticed sewer coming down alley and driveway into street. This was determined to be the apartment complex's issue and has since been cleaned up.
- 3) Pinky – 221 S. Pavilion Avenue – Sewer backing up into Krausers Store. This is possibly linked to the restaurant next door and they have been advised to check the grease trap.

**CORRESPONDENCE:**

None.

**REPORTS:****PLANT:**

Mr. Giovanetti stated that the report will be given in the Executive Director's Report.

**APPEALS**

Mr. Mingin had nothing to report.

**REVENUE AND FINANCE:**

Mr. Horton had nothing to report.

**STREETS:**

Mr. Brickley had nothing to report.

**INSPECTIONS:**

Mr. Conard had nothing to report.

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING – JANUARY 12, 2026**

- . The Plant Performance Summary for November, 2025 is attached for review. The Residuals [Sludge] Management Summary for November, 2025 is also attached for review. Dewatered sludge [25 yds] were removed by the Seaside Waste Services Company for composting at the County facility. 1
  - . Trouble log for December is attached. 2
  - . Weekly collection system checks were performed in December. 3
  - . No measurements were taking for the Secondary Digester Cover tilt during this reporting period. The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly. 4
  - . Still injecting Poly Aluminum Chloride in the influent well of the flocs to assist with suspended solids settling out. This will assist in keeping our UVT number above 43 which is the lowest number for our UV system to function properly. 5
- Digester lid has been installed. Still waiting on the relief valve to come in. Estimated delivery date is the end of January. 6
- Grit Chamber #1 was cleaned and evaluated for repair. Cost is estimated to be in the 30k -40k area. I authorized Municipal Maintenance to start the necessary repairs. Trough has been **removed awaiting pricing from Municipal Maintenance** 7
- Soil Borings were completed at the plant. 8
- Installed FOG block to assist with the breakdown of grease in the wet well at Lichenthal Pump Station. 9

Respectfully Submitted,



JEFFREY M. CONARD  
EXECUTIVE DIRECTOR

PLANT PERFORMANCE SUMMARY

November-25

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
12 Month rilling avg. Flow			12 Avg. % Thershold CAP		
Monthly Avg	Report	0.633 MGD	Mon Avg Conc	Report	67.04 MG/L
FLOW, INFLUENT			NITRATE (AS N), EFFLUENT Monthly		
Monthly Avg	Report	0.824 MGD	Mon Avg Conc	Report	23.90 MG/L
Daily Maximum	Report	0.965 MGD	Daily Max Conc	Report	23.90 MG/L
FLOW, EFFLUENT			E. COLI 2 / month		
Monthly Avg	Report	0.617 MGD	Monthly Avg	Report	3.55 /100ML
Daily Maximum	Report	0.719 MGD	Instant Max	Report	6.30 /100ML
5 DAY BOD, INFLUENT 3/month			FECAL COLIFORM, EFFLUENT Require Reuse Only		
Mon Avg Conc	Report	243.67 MG/L	Monthly Avg	200/100ML	1.00 /100ML
Weekly Avg Conc	Report	287.00 MG/L	Weekly Avg	400/100ML	1.00 /100ML
5 DAY BOD, EFFLUENT 3/month			BIOASSAY, EFFLUENT		
Mon Avg Loading	98 KG/D	18.54 KG/D	LC50 96 hr Acute	50	0.00 %
Weekly Avg Loading	147 KG/D	20.53 KG/D	IC25 7 day Chronic	Report	>100 %
Mon Avg Conc	30 MG/L	8.13 MG/L	CHLORINE PRODUCED OXIDANTS, EFFLUENT Monthly		
Weekly Avg Conc	45 MG/L	8.95 MG/L	Mon Avg Conc	Report	0.01 MG/L
5 DAY BOD REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	0.01 MG/L
Mon Avg Minimum	88.5	96.66 %	TEMPERATURE, INFLUENT Daily		
pH, INFLUENT Daily			Minimum	Report	17.7 DEG C
Minimum	Report	7.10 S.U.	Monthly Avg	Report	19.5 DEG C
Maximum	Report	7.92 S.U.	Maximum	Report	22.4 DEG C
pH, EFFLUENT Daily			TEMPERATURE, EFFLUENT Daily		
Minimum	6.00 S.U.	6.07 S.U.	Minimum	Report	14.7 DEG C
Maximum	9.00 S.U.	6.92 S.U.	Monthly Avg	Report	17.4 DEG C
TOTAL SUSP SOLIDS, INFLUENT 3/month			Maximum	Report	19.7 DEG C
Mon Avg Conc	Report	286.0 MG/L	DISSOLVED OXYGEN, EFFLUENT 3/month		
Weekly Avg Conc	Report	345.0 MG/L	Wkly Avg Conc (Min)	4.0 MG/L	5.64 MG/L
TOTAL SUSP SOLIDS, EFFLUENT 3/month			PHOSPHOROUS, EFFLUENT 1 / month		
Mon Avg Loading	113 KG/D	37.15 KG/D	Mon Avg Conc	Report	4.35 MG/L
Weekly Avg Loading	170 KG/D	47.25 KG/D	Weekly Avg Conc	Report	4.35 MG/L
Mon Avg Conc	30 MG/L	16.30 MG/L	COPPER, EFFLUENT Quarterly only		
Weekly Avg Conc	45 MG/L	20.60 MG/L	Mon Avg Conc	Report	0.0285 MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	0.0285 MG/L
Mon Avg Minimum	85	94.30 %	ZINC, EFFLUENT Quarterly Only		
OIL&GREASE, EFFLUENT Quarterly			Mon Avg Conc	Report	0.0664 MG/L
Mon Avg Conc	10 MG/L	4.03 MG/L	Daily Max Conc	Report	0.0664 MG/L
Daily Max Conc	15 MG/L	4.03 MG/L	Total Dissovled Solids	Effluent	1/month
Ammonia-Nitrogen (May-Oct), Effluent			Mon Avg Conc	Report	450.0 MG/L
Mon Avg Loading	18.8 kg/d	0.00 KG/D	Daily Max Conc	Report	450.0 MG/L
Daily Max Loading	37.9 kg/d	0.00 KG/D	<b>Bis(2-ethyhexyl)phthalate Quarterly only</b>		
Mon Avg Conc	5 mg/l	0.00 MG/L	Mon Avg Conc	Report	Code=N
Daily Max Conc	10 mg/l	0.00 MG/L	Daily Max Conc	Report	Code=N
AMMONIA NITROGEN (NOV-APR), EFFLUENT			<b>Asbestos Ffrous per Liter Semi-Annually</b>		
Mon Avg Loading	75.7 KG/D	25.83 KG/D	Mon Avg Conc	Report	Code=N
Daily Max Loading	151.4 KG/D	34.82 KG/D	Daily Max Conc	Report	Code=N
Mon Avg Conc	20 MG/L	11.56 MG/L	Color Starting July 2024		
Daily Max Conc	40 MG/L	15.70 MG/L	Mon Avg Conc	Report	60
Copper	Required	Quarterly	IC25 Chronic	Required	Semi- Annually
Zinc	Required	Quarterly	LC50 Acute	Required	Annually
Asbestos Ffrous per Liter		Semi-Annua	<b>Bis(2-ethyhexyl)phthalate Quarterly</b>		

SLUDGE PRODUCED			RAW SLUDGE		
Total Gallons	0	gal	% Total Solids, minimum	2.52	%
Average Gallons/Day	0	gpd	% Total Solids, average	3.29	%
Total Dry Tons	0	dt	% Total Solids, maximum	4.36	%
Average Dry Tons/ Day	0	dt/d	% Total Volatile Solids, minimum	66.20	%
Total Metric Tons	0	mt	% Total Volatile Solids, average	78.93	%
Average Metric Tons/Day	0	mt/d	% Total Volatile Solids, maximum	92.30	%
LIQUID SLUDGE REMOVED			pH minimum	4.92	s.u.
			pH maximum	6.07	s.u.
Total Gallons	0	gal	sludge sample temperature, min	14.1	C
Average Gallons/Day	0	gpd	sludge sample temperature, avg	18.1	C
Total Dry Tons	N.R.	dt	sludge sample temperature, max	20.3	C
Average Dry Tons/ Day	N.R.	dt/d	PRIMARY DIGESTER SLUDGE		
Total Metric Tons	N.R.	mt	% Total Solids, minimum	0.00	%
Average Metric Tons/Day	N.R.	mt/d	% Total Solids, average	0.00	%
% Total Solids, Minimum	N.R.	%	% Total Solids, maximum	0.00	%
% Total Solids, Average	N.R.	%	% Total Volatile Solids, minimum	0.00	%
% Total Solids, Maximum	N.R.	%	% Total Volatile Solids, average	0.00	%
pH, Minimum	N.R.	s.u.	% Total Volatile Solids, maximum	0.00	%
pH, Maximum	N.R.	s.u.	pH minimum	0.00	s.u.
DEWATERED SLUDGE REMOVED			pH maximum	0.00	s.u.
Total Gallons to Belt Press	0	gal	sludge sample temperature, min	0	C
Average Gallons/Day	0	gpd	sludge sample temperature, avg	0.0	C
% Total Solids, minimum	18.2	%	sludge sample temperature, max	0	C
% Total Solids, average	18.7	%	SECONDARY DIGESTER SLUDGE		
% Total Solids, maximum	19.4	%	% Total Solids, minimum	1.20	%
% Total Volatile Solids, minimum	81.40	%	% Total Solids, average	1.80	%
% Total Volatile Solids, average	81.97	%	% Total Solids, maximum	2.26	%
% Total Volatile Solids, maximum	82.80	%	% Total Volatile Solids, minimum	75.70	%
Total Wet Cubic Yards Removed	50.00	cu yd	% Total Volatile Solids, average	79.77	%
Average Wet Cubic yards/day	1.67	cy/d	% Total Volatile Solids, maximum	85.00	%
Total Dry Tons	7.39130435	dt	pH minimum	5.38	s.u.
Average Dry Tons/ Day	0.23842917	dt/d	pH maximum	6.12	s.u.
Total Metric Tons	6.71936759	mt	sludge sample temperature, min	12.2	C
Average Metric Tons/Day	0.21675379	mt/d	sludge sample temperature, avg	15.0	C
OPERATIONS			sludge sample temperature, max	19.3	C
Heat Exchange, Temp In, min	0.0	°F	VOLATILE SOLIDS REDUCTION		
Heat Exchange, Temp In, avg	0.0	°F	Raw to Secondary Digester, minimum		%
Heat Exchange, Temp In, max	0.0	°F	Raw to Secondary Digester, average		%
Heat Exchange, Temp Out, min	0.0	°F	Raw to Secondary Digester, maximum		%
Heat Exchange, Temp Out, avg	0.0	°F			
Heat Exchange, Temp Out, max	0.0	°F			
Detention Time, Primary Digester	0	days			
Detention Time, Secondary Digester	0	days			
N.R. = None Removed			R.T.S. = Return To Service		
N.S. = Not Sampled			N.I.S. = Not In Service		
N.W. = Not Working					

### December 2025 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole Checked	Disposition
12/1/2025	25-103	406 Kossuth St	Vent Overflow	Main Clear	MH100,111	Notified owner/tenant
12/8/2025	25-104	520 Weeks	Vent Overflow	Main Clear	MH348	Notified owner/tenant
<b>Case # 25-12-080953-49</b>						
12/10/2025	25-105	567 S. Fairview St	Operator 124	<b>Notified Superintendent</b>		
12/10/2025	25-106	225 S. Pavillion	Roots	Main Clear	MH233,231,232	Notified owner/tenant
12/11/2025	25-107	744 Arndt	Noise Complaint	Main Clear	NH175,174	Notified owner/tenant
12/22/2025	25-108	434 Bridgeboro St	Vent Overflow	Main Clear	MH246,247	Notified owner/tenant
12/24/2025	25-109	130 N. Fairview St	Vent Overflow	Main Clear	MH112,113	Notified owner/tenant
12/30/2025	25-110	Bem&Laycock St	<b>Emergency Markout</b>		<b>MH38,29</b>	<b>Marked out Mains</b>
12/30/2025	25-111	Filmore St	Line Inspection	Main Slow	MH129,128	Flush/Vac/Root cut sewer main
12/31/2025	25-112	500 Bridgeboro	Line Inspection	Main Slow	MH132,131	Flush/Vac/Root cut sewer main
<b>Case# 25-1231-1313-30</b>						
			<b>Vent Overflow</b>	<b>Main Clear/Debris in vent</b>	<b>MH112,115</b>	<b>Notified owner/tenant</b>
			<b>Operator 73</b>	<b>Notified Superintendent</b>		

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Jeffrey Conard reported on the following:

- The IBank project is progressing well; plans expected by end of the month. State has assigned a project manager. Bidding anticipated by April or May.
- Building 2 (locker room) needs repair: Several doors do not close properly, one held shut by a battery. Suggestion to get updated quotes for repairs, as prior estimates included already-completed roof work. Chimney and soffit also need attention.
- Building 1 requires window and some door replacement; an antique door's lock is broken and cannot be repaired.
- Reminder that the operating permit expires at the end of the year; the engineer (Pennonni) to work on the renewal.
- The Engineer (Pennonni) have not submitted a report for two consecutive months.

The report is on file in the Secretary's Office.

**Motion made by Mr. Conard to accept the Executive Director's Report, seconded by Mr. Horton carried.**

**ENGINEER'S REPORT:**

The Engineer did not submit a report.

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack was not in attendance.

**BILLS AND EXPENDITURES:**

**Motion made by Mr. Conard, seconded by Mr. Horton that all bills and expenditures be paid carried.**

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL    Range of Check Ids: 5493 to 5512  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
5493	01/13/26	BARTU005 BARTUK HOSE	612.58		355
5494	01/13/26	CHERR005 CHERRY VALLEY TRACTOR SALES	28,406.96		355
5495	01/13/26	CINNA010 CINNAMINSON FIRE DISTRICT #1	4,500.00		355
5496	01/13/26	ENVIR012 ENVIRONMENTAL RESOLUTIONS INC	19,333.75		355
5497	01/13/26	JEFFR010 JEFFREY M CONARD	224.95		355
5498	01/13/26	JEFFR015 JEFFREY M CONARD	300.00		355
5499	01/13/26	MARYL005 MARYLAND BIOCHEMICAL	414.77		355
5500	01/13/26	MCMAS005 MCMASTER CARR SUPPLY CO.	2,344.25		355
5501	01/13/26	MNASS005 M & N ASSOCIATES COMPANY	19,000.00		355
5502	01/13/26	NJAME010 N.J. AMERICAN WATER COMPANY	469.02		355
5503	01/13/26	NJUTI005 NJ UTILITY AUTHORITIES JOINT	78,351.00		355
5504	01/13/26	PACEA006 PACE ANALYTICAL NATIONAL	592.20		355
5505	01/13/26	PRINT017 Print & Mail Communications 11	2,000.00		355
5506	01/13/26	PUMPI005 PUMPING SERVICES INC	2,432.00		355
5507	01/13/26	SEASI005 SEASIDE WASTE SERVICES	1,300.00		355
5508	01/13/26	THOMA015 THOMAS SCIENTIFIC, LLC	216.34		355
5509	01/13/26	UGIEN005 UGI ENERGY SERVICES LLC	520.23		355
5510	01/13/26	UNIVA005 UNIVAR SOLUTIONS	1,245.09		355
5511	01/13/26	VERIZ005 VERIZON	146.51		355
5512	01/13/26	WJGRO005 WJ GROSS, INC.	32,320.00		355

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	20	0	194,729.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	20	0	194,729.65	0.00

**PUBLIC PORTION – (TECHNICAL):**

In seeing no members of the Public Present wishing to speak, **Motion made by Mr. Conard, seconded by Mr. Horton to close Public Portion (Technical) carried.**

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- 1) (Name not given) – 520 Weeks – Sewer backing up out of clean-out on Grant Street. This was determined to be the homeowner's issue.
- 2) Angel Llivizupa Arias – 431 Bridgeboro Street – Resident noticed sewer coming down alley and driveway into street. This was determined to be the apartment complex's issue and has since been cleaned up.
- 3) Pinky – 221 S. Pavilion Avenue – Sewer backing up into Krausers Store. This is possibly linked to the restaurant next door and they have been advised to check the grease trap.

**CORRESPONDENCE:**

None.

**REPORTS:****PLANT:**

Mr. Giovanetti stated that the report will be given in the Executive Director's Report.

**APPEALS**

Mr. Mingin had nothing to report.

**REVENUE AND FINANCE:**

Mr. Horton had nothing to report.

**STREETS:**

Mr. Brickley had nothing to report.

**INSPECTIONS:**

Mr. Conard had nothing to report.

**PUBLIC PORTION (INFORMATIONAL):**

In seeing that no members of the public wishing to speak, **motion made by Mr. Conard and Mr. Brickley that Public Portion (Informational) be closed carried.**

**There being no further business to attend to, motion made by Mr. Conard and Mr. Horton that the meeting be adjourned, and so declared by Chairman Giovanetti.**

  
Susan M. Dydek, RMG  
Authority Secretary

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