

Monday Evening  
Riverside, NJ  
November 17, 2025  
**Regular Meeting**  
7:00p.m.

Mayor Haman led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2025.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 8, 2025.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2025.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mr. Haman – present, Mr. Kimble - present, Ms. Leith – present, Mr. Marter – present, Mr. Peditto – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney John Carleton and Chief H. David Jaensch.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Marter and Mr. Kimble that the following minutes be approved: The Work Session Meeting of October 20, 2025, the Regular Meeting Minutes of October 20, 2025, Closed Session Meeting of October 20 2025 the Special Meeting of November 3, 2025, and the Closed Session Meeting of November 3, 2025. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**

**OPEN PORTION - AGENDA ITEMS ONLY:**

In seeing no members of the public wishing to speak, **motion made by Mr. Peditto and Mr. Kimble to close “Open Portion – Agenda Items Only” carried.**

**ORDINANCES**

The following Ordinance was introduced at the Regular Meeting of October 13, 2025 and advertised in the Burlington County Times. **Ordinance 2025 - #15** entitled, **“An Ordinance of the Township of Riverside Amending Section 352-2 of the Township Code entitled, “Residency Limitations.”**

Hearing nothing from the public, motion made by Mr. Kimble and Ms. Leith that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Peditto, seconded by Mr. Kimble that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto.

Nays – None.

Abstain – None.

Absent – None.

Motion carried.

Mr. Kimble made a motion to approve the introduction of Ordinance 2025 - #16 entitled, **“Amending and/or supplementing Chapter 202, Article 1 of the Township Code entitled, “General Fees” on the first reading seconded by Ms. Leith carried.**

Mr. Kimble made a motion to approve the introduction of Ordinance 2025 - #17 entitled, **“An Ordinance Amending Chapter 255 of the Codes of the Township of Riverside Regulating Land Development” on the first reading seconded by Ms. Leith carried.**

Mr. Kimble made a motion to approve the introduction of Ordinance 2025 - #18 entitled, **“An Ordinance fixing the compensation of certain officials and employees of the Township of Riverside, in the County of Burlington, and the State of New Jersey for the year 2026” on the first reading seconded by Mr. Marter carried.**

**CONSENT AGENDA:**

Mr. Kimble made a motion, seconded by Ms. Leith that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.

The following items were contained in the consent agenda:

**RESOLUTION 2025 - #155**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE**  
**AUTHORIZING AND ESTABLISHING THE PROFESSIONAL SERVICES BUDGET**  
**FOR GIS SERVICES – ROADWAY PAVEMENT ANALYSIS**  
**AND STORMWATER INLET MAPPING.**

WHEREAS, the Township of Riverside has authorized funding for GIS Services – Roadway pavement analysis and Stormwater Inlet mapping; and

WHEREAS, these projects will require professional engineering services; and

WHEREAS, the Township of Riverside has appointed Pennoni Engineering as the Engineer for the year 2025; and

WHEREAS, the scope of work has been received from Pennoni Engineering as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

- **Task 1 – GIS Platform Implementation - \$16,000.00.**
- **Task 2 – Pavement Analysis/Inlet Mapping - \$15,000.00**
- **Subscriptions and Licenses (Due now and paid - \$2,625.00  
And then paid annually)**

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**Total - \$33,625.00**

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside hereby authorizes and establishes the professional services budget in the amount of \$133,625.00 for the projects as outlined herein.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 17th day of November, 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

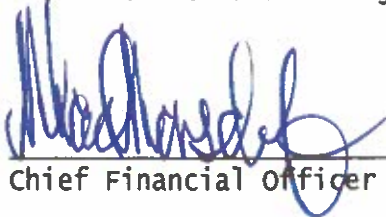
Contract Amount: 33,625.00  
Resolution Date: 11/17/25  
Resolution Number: 2025-155

Vendor: PENN0010 PENNONI ASSOCIATES INC.  
515 GROVE STREET SUITE 2C  
HADDON HEIGHTS, NJ 08035

Contract: C5-00018 RSTPX25001-GIS  
Services/Roadway Analysis &  
Stormwater Inlet Mapping

Account Number	Amount	Department Description
C-04- -12A-002	275.40	Ord. 2012-4: Roads
C-04-22-11H-002	16,537.10	ORD. 2022-11:ROAD PROGRAM
C-04-23-09A-002	16,812.50	ORD 2023-9 IMPROVEMENTS STORMWATER
Vendor Total	33,625.00	

Only amounts for the 2025 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
Chief Financial Officer



September 26, 2025

RSTPX25001  
RSTPX/\_RESOURCES/GIS

**Township of Riverside**

Attn: **Megan O. Jack, Township Administrator**  
P.O. Box 188  
Riverside, NJ 08075

**RE: TOWNSHIP OF RIVERSIDE  
PROPOSAL FOR PROFESSIONAL SERVICES  
GIS SERVICES – ROADWAY PAVEMENT ANALYSIS AND STORMWATER INLET MAPPING**

Dear Meghan:

**OVERVIEW**

The following scope of work outlines the development of a web GIS site, and deployment of a GIS application to centralize the map information focusing on data associated with the Township stormwater infrastructure, paving condition data and asset management data. The development of a robust web GIS will give the Township the ability to centralize and share its mapping and GIS and ultimately help the Township have a more complete understanding of its data, assets, and Township infrastructure.

The Township will benefit from Pennoni's extensive experience implementing, hosting, configuring, and maintaining web-based GIS sites for our clients, providing them with the value of a centralized mapping system for all departments, and a baseline for future digital solutions and integration with other systems and workflows. Pennoni is also an Esri Business Partner, giving us access to ESRI Partner resources and has the advantage of a large civil engineering division giving us the ability to understand utility system needs through GIS and adjacent practices.



**TASK 1 – GIS PLATFORM IMPLEMENTATION**

**PROJECT DELIVERY SUBSCRIPTION IMPLEMENTATION**


Pennoni proposes the implementation of an Esri Project Delivery Subscription (PDS) platform for Riverside. The PDS is a secure and scalable cloud-hosted GIS website where Pennoni will configure and administer a unique website customizable to your needs. The PDS allows for minimal investment from you, eliminating the need to purchase hardware, software or hire specialized labor.

Your PDS site will give the Township access to custom-built applications, mobile tools for data collection and documentation and can connect with both Pennoni and other accounts for live data transfer as needed. Data extracted from the Cylv data collection process will be added to the GIS site, including paving assessment data and stormwater features. Additional authoritative data layers managed by Local, State, Federal or other organizations can be added to the site providing you with access to the layers and how they spatially relate to your data. These extra layers could include soils, flooding, parcel boundaries, topography, etc.

Site access will provide you with additional data collection and web-GIS application functionality providing staff with an interactive interface to view, edit and print data, as needed. This application can be utilized within the office or on Apple or Android mobile devices to update GIS data layers and information about them.


You will be provided with one administrative license and additional licenses at the rate defined in the budget below. Licensing can be re-evaluated at any time per user needs.

Example Sites:




## City of Burlington NJ


### Applications




All Utilities App



City Properties App



Historic Location Viewer



Public Works Dashboard


### Stormwater Utilities

**Endwalls**  
26

**Inlets**  
3.3k

**Manholes**  
364

**Outfalls**  
270



**Inspection Date**

**Base Sale**

**Eco Head**

**Retrofit Eco Head**

**Inlet 6575**  
Type: 2  
Condition: Good  
Inspected: 8/18/2025, 3:11 PM

**Inlet 63255**  
Type: B  
Condition: Maintenance Required  
Inspected: 8/19/2025, 2:40 PM

**Inlet 61**  
Type: B  
Condition: Inspected

**Inlet 2**  
Type: B  
Condition: Inspected

**Inlet 3**  
Type: B  
Condition: Inspected

**Inlet 4**  
Type: A  
Condition: Inspected

**Legend**

- Inlet
- Outfall
- Base





A secure, cloud-hosted web application will be developed to combine existing data, new paving analysis data and other useful layers into a singular map for use by Township staff. Additional authoritative data layers managed by Local, State, Federal or other organizations can be added to the site providing you with access to the layers and how they spatially relate to your data. These extra layers could include soils, flooding, parcels, zoning, and topography.

To improve user interaction with the new GIS mapping site, Pennoni suggests the implementation of widgets in each application. Widgets are tools added to GIS applications to increase accessibility and functionality for users.

The Pennoni team suggests the implementation of the following widgets:

- Location Bookmarks
- Measurement Tool
- Search Tool
- Editor Tool
- Basemap Tool

The table below details each widget's functionality for the purposes of this project. Each tool is described below, but will be entirely customizable, allowing for additional functionality based on future user needs.

Widget	Description
<b>Bookmarks</b>	Spatial bookmarks for quick navigation. These can be configured to selected locations for Municipality use.
<b>Measurement Tool</b> 	Allows for the measurement of the area of a polygon, length of a line, or to find point coordinates. All measurement units can be modified within the tool.
<b>Search Tool</b> 	Allows users to search layers based on parameters such as property numbers, deed pages, and other information that is accessible. Additional terms to search by can be added over time and modified as needed for user interaction.
<b>Editor Tool</b> 	A simple way to edit data in the app such as owners, map numbers, dates, and the easy upload of supplemental documents. This allows users to update records on an as needed basis. The inclusion of this widget allows users to interact with records (inspection reports, field data collection images, etc.) and make edits quickly to the record itself. Access to this tool can be restricted to specific individuals to avoid data loss or invalid entries.
<b>Basemap Tool</b> 	Change the basemap to view modified information such as: OpenStreetMap, topographic information, historic aerials, and other options.

**DATA MANAGEMENT**

Pennoni's GIS team will provide a framework for the creation of Township stormwater infrastructure mapping which will meet the NJDEP requirements. Additionally, data from the Paving Analysis will be added to the GIS site. This includes the paving scores for each road segment and dashboard to see miles of roadway for each score. Users with editing rights will be able to add/update/edit the information on their desktops and mobile applications. In addition to these layers, Pennoni will add other authoritative layers available from the state and county including parcels, zoning, FEMA Floodplain, and roads.

### Field Data Collection Implementation

Pennoni will create one field data collection application using Esri's Field Maps for staff to access GIS features and update them. Field Maps is an app designed to work on Apple or Android mobile devices (phones/tablets) and will work from the same data layers and applications in the PDS. Users will have the ability to locate, inventory, and adjust any feature location and attributes. All inspections and the collection of new points will have the ability to be completed entirely on the app.

Both Pennoni and Township staff will be able to conduct field data collection of your infrastructure features using the application. This process can include visiting all known existing features to verify GIS data, as well as locating and documenting additional features found in the field including capturing notes and photos if needed. The Field Maps application will allow field staff the ability to enter data in real time and will be immediately viewable in the PDS. Additional formats of delivery can be provided, including Excel workbooks and PDF maps.

### TRAINING

Training will be provided to all staff that access the PDS and/or Field Maps mobile collection tools. PDF training materials will also be provided, and additional web-GIS functionality training can be provided as needed.

### SUBSCRIPTION AND LICENSING

Annual Project Delivery Subscription Pricing from ESRI (\$2,625.00 Total as follows):

- Project Delivery Subscription: \$1400
- Additional Licensing:
  - Creator Access (per license): \$700
  - Field Worker (per license): \$400
  - Viewer Read Only Access (per license): \$125

Annual Maintenance Fee (not required, but recommended):

- \$3,500 (future; not needed for first year implementation)
  - Includes user management, technology/software updates, data maintenance/editing, and an average of 2 hours of support each month.

### TASK 2 – ROADWAY PAVEMENT ANALYSIS AND STORMWATER DRAINAGE INLET MAPPING

Pennoni will review the 25 miles of Township roads. The road survey will be completed during daylight hours with acceptable roadway and weather conditions, to ensure the system can collect high-quality images needed to assess roadway pavement conditions.

Collected data will be analyzed by CYVL AI using their AI platform where it will be digitized to provide an online visual display of the roadway ratings. Streets can be zoomed in for closer views to identify the deteriorated areas highlighted by distress polygons and to view photographic imagery.

Collected data for online display will also include observable drainage inlets. An additional 5 miles of County roads will be driven to capture drainage inlets and the County interconnections will be mapped per NJDEP requirements.

### FEES

Our fee to complete the above scope of services is as follows:

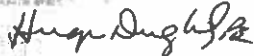
Task 1 – GIS Platform Implementation:	\$16,000.00
Task 2 – Pavement Analysis/Inlet Mapping:	\$15,000.00
<u>Subscriptions and Licenses</u>	<u>\$ 2,625.00 (due now and then annually)</u>

**Total Fee: \$33,625.00**

We appreciate the opportunity to serve the Township. Please contact us with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**



Hugh J. Dougherty, PE, CME  
Township Engineer



Kenneth J. Shine  
Project Manager

Cc: Michael Mansdoerfer, CFO  
Susan Dydek, RMC  
Frances (Fran) Curtis, Pennoni GIS & Asset Management Director

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**RESOLUTION 2025 - #157**

**A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER  
TO MAKE ADDITIONAL TRANSFERS OF FUNDS IF NEEDED,  
TO ASSURE THAT ALL 2025 BUDGET APPROPRIATIONS  
HAVE ADEQUATE FUNDS AND AUTHORIZING THE  
CHIEF FINANCIAL OFFICER TO PAY ALL NECESSARY BILLS  
THROUGH THE END OF THE YEAR.**

WHEREAS, the Township Committee of the Township of Riverside is holding their last two public meetings of the year on November 17, 2025 and December 15, 2025; and

WHEREAS, notwithstanding prior transfers and to assure that all 2025 Budget Appropriations have adequate funds to support Township activities through year-end, the Township Committee hereby authorizes that the Chief Financial Officer be delegated the "Authority" to make additional transfers of fund, if required; and

WHEREAS, the Township Committee authorizes that the Chief Financial Officer has the authority to pay all necessary bills through year end.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, that the Chief Financial Officer is hereby designated the "Authority" to make transfers of funds in the 2025 Budget and pay all necessary bills to assure uninterrupted Township operations with ratification by the Township Committee at the next Township Meeting.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble	1st		X			
Leith		2nd	X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025 - #158**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE APPOINTING JOSEPH BRICKLY TO THE RIVERSIDE SEWERAGE AUTHORITY TO FILL AN UNEXPIRED TERM**

**WHEREAS**, a vacancy occurred on the Riverside Sewerage Authority with the passing of member Robert Van Meter on November 4, 2025; and

**WHEREAS**, the Township Committee of the Township of Riverside desires to fill the vacancy; and

**WHEREAS**, Joseph Brickley has submitted a Citizen Leadership Form applying to serve on the Riverside Sewerage Authority; and

**WHEREAS**, Joseph Brickley is a Professional, Civil and Environmental Engineer and currently holds a C-3 Collection System Operator Classification License; and

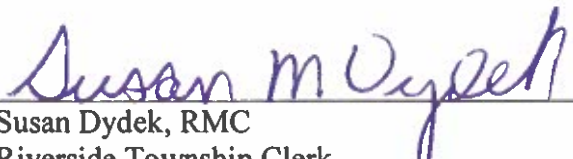
**WHEREAS**, the Township Committee of the Township of Riverside does hereby wish to appoint Joseph Brickley to fill the vacancy on the Riverside Sewerage Authority with unexpired term ending on February 1, 2027.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, that Joseph Brickley is hereby appointed to the Riverside Sewerage Authority to fill the vacancy left by the passing of Robert Van Meter with the unexpired term ending on February 1, 2027.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025 - #159  
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING  
COMPENSATION FOR 2025.**

**WHEREAS**, the 2025 salary ordinance was enacted prior to the approval and passage of the 2025 municipal budget; and

**WHEREAS**, the 2025 salary ordinance provided for a 2% increase in annual compensation for Administrative employees and the 2025 municipal budget provided for a 3% increase in annual compensation for Administrative employees; and

**WHEREAS**, certain Police Officers received increases in their annual compensation that were not included in their third party over-time pay; and

**WHEREAS**, the Governing Body has approved this compensation.

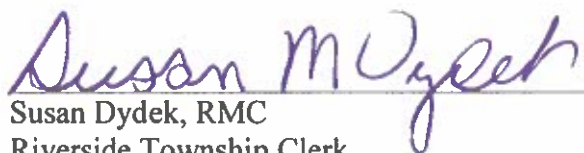
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside that the applicable Administrative employees shall receive a one-time payment for the additional 1% compensation and the respective Police Officers shall receive their third party overtime pay .

Adopted this 17<sup>th</sup> day of November, 2025 and certified as a true copy of an original.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025-#161**  
**A RESOLUTION AUTHORIZING THE CANCELLATION AND TRANSFER OF AN UNIDENTIFIED RESERVE BALANCE**

**WHEREAS**, there was a grant reserve of \$210,353.00 set up for Hazardous Discharge site remediation at Whomsley field with an accounts receivable balance of \$171,823.00 according to the 2011 audit; and

**WHEREAS**, the township expended \$12,295.00 against the Whomsley field project during 2014 lowering the reserve balance to \$198,058.00, and

**WHEREAS**, the township received a \$91,709.45 payment from the State decreasing the accounts receivable balance to \$80,113.55 according to the 2015 audit; and

**WHEREAS**, the township received in 2014 a Hazard Mitigation Grant Program grant from FEMA in the amount of \$106,281.00 to be used correct the drainage issues on Monroe Street; and

**WHEREAS**, the township passed ordinance 2011-2 on February 23, 2011 to authorize \$133,000 for the drainage improvements on Monroe Street; and

**WHEREAS**, ordinance 2011-2 allowed for \$126,350.00 bond to be issued for the Monroe Street improvements; and.

**WHEREAS**, the FEMA grant was combined with the State Hazardous Discharge Site remediation grant reserve in 2016. In addition, the Township expended \$16,982.25 during 2016, The reserve balance per the 2016 audit was recorded as \$287,356.17; and

**WHEREAS**, the township expended \$500.00 and cancelled a \$460.00 prior encumbrance during 2021. The reserve balance per the 2021 audit was \$287,316.17; and

**WHEREAS**, the township cancelled the \$80,113.55 accounts receivable and lowered the reserve balance to \$207,202.62 after our review; and


**WHEREAS**, no other activity has occurred since 2021 and the \$207,202.62 balance should be cancelled and transferred to a reserve for debt payment to satisfy the balance of Ordinance 2011-2 debt service;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that the unidentified reserve balance be cancelled and transferred in accordance with the above.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

### CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025 - #162**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that were boarded up due to fire damage; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2025-#162

The amount of \$2,159.21 shall be charged to the following address:

515 Greenwood Avenue – Block 2305, Lot 17

TOWNSHIP OF RIVERSIDE  
 PO BOX 188  
 RIVERSIDE, NJ 08075  
 Phone: (856)461-1460

**Purchase Order**

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.**

**NO. 25-01758**

ORDER DATE: 11/04/25  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:  
 VENDOR ACCT NUM:  
 VENDOR PHONE #: (856)866-0660  
 VENDOR FAX #:

**SHIP TO**

**VENDOR**

Vendor #: 1800B005

1-800 BoardUp  
 41 Twosome Drive  
 Suite 6  
 Moorestown, NJ 08057

**PAYMENT RECORD**

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT TAX ID: 21-6001068

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Board Up Fire:515 Greenwood Av	5-01-26-310 220	2,159.2100	2,159.21
		Bldgs & Grounds - Contracted Services		
			<b>TOTAL</b>	<b>2,159.21</b>

**CLAIMANT'S CERTIFICATION & DECLARATION**

I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

**OFFICER'S CERTIFICATION**

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

*[Signature]*

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:  
 TOWNSHIP OF RIVERSIDE  
 ATTENTION: ACCOUNTS RECEIVABLE  
 PO BOX 188  
 RIVERSIDE, NJ 08075

**APPROVAL TO PURCHASE**

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

*[Signature]*



# INVOICE

41 TWOSOME DRIVE, SUITE 6  
 MOORESTOWN NJ 08057  
 PHONE: (856) 866-0660  
 FAX: (856) 866-0970  
 EMAIL: Denise.Speirs@us.belfor.com  
 TAX ID NO: 84-1309171  
 NJ LICENSE NO: HIC# 13VH03053100

INVOICE NO. 2191114  
 INVOICE DATE 8/19/2025  
 CUSTOMER NO. 2064084

**BILL TO:**

RIVERSIDE / 515 GREENWOOD  
 515 GREENWOOD AVENUE  
 RIVERSIDE NJ 08075

**JOB SITE:**

RIVERSIDE / 515 GREENWOOD  
 515 GREENWOOD AVENUE  
 RIVERSIDE NJ 08075

JOB NUMBER	ESTIMATOR	CLAIM NO.	INSURANCE CO.	PAYMENT TERMS	PURCHASE/WORK ORDER#
103416186	Jesse Smith		* No Insurance / Self Pay	Due Upon Receipt	

DESCRIPTION	AMOUNT
Board Up / Fire	\$2,159.21
Non-Taxable Amount	\$2,159.21
Taxable Amount	\$0.00
Sales Tax - 6.625%	
<b>TOTAL DUE THIS INVOICE</b>	<b>USD \$2,159.21</b>

Food and beverage costs as described in Internal Revenue Code Section 274(e)(3) may be included on this invoice. Food and beverage costs incurred in connection with the completion of our agreed upon services are subject to the tax deduction limitations prescribed by Internal Revenue Code Section 274(e).

Any inquiries regarding this invoice should be submitted to us within 10 days of the receipt of this invoice. Please note contractual interest applies, accrues and is payable in addition to this balance due on this invoice.

Please include the invoice number on your check,  
 make all checks payable to 1-800-BOARDUP of South Jersey and remit to  
 41 Twosome Drive, Suite 6  
 Moorestown NJ 08057

THANK YOU FOR CHOOSING 1-800-BOARDUP!  
[www.1-800boardup.com](http://www.1-800boardup.com)



## 1-800 BoardUp of Moorestown, NJ

41 Twosome Drive, Suite 6 - Moorestown, NJ 08057  
 (856) 866-0660 Tel. - (856) 866-0970 Fax  
 NJ License # 13VH03053100 Federal ID # 84-1309171

Insured: Riverside Township  
 Property: 515 Greenwood Avenue  
 Riverside, NJ 08075

Business: (856) 461-1460  
 E-mail: mojack@riversidetwp.org

Estimator: Jesse Smith  
 Position: Estimator

Cellular: (856) 777-3931  
 E-mail: jesse.smith@us.belfor.com

Claim Number: 0

Policy Number:

Type of Loss: Fire

Date Contacted: 8/9/2025 6:44 AM  
 Date of Loss: 8/9/2025 6:34 AM  
 Date Inspected: 8/9/2025 8:00 AM

Date Received: 8/9/2025 6:34 AM  
 Date Entered: 8/13/2025 1:10 PM

Price List: NJCA8X\_AUG25  
 Restoration/Service/Remodel  
 Estimate: 16186\_BUS\_

\*\*\*\*\* EMERGENCY SERVICE BOARD UP \*\*\*\*\*

We would like to thank you for the recent work. The following pages contain a detailed breakdown of the services that were performed for you.

Total cost for the work detailed in the following pages is \$2,159.21.

It is possible that your insurance company may send the payment directly to you. If you receive such payment please forward it immediately to BELFOR as directed on the attached invoice.

If you have any questions about the work performed or the invoice, please contact Jesse Smith.

*Thank you in advance for your cooperation,*

### BELFOR Property Restoration

We are here 24 hours a day, seven days a week,  
 wherever and whenever you need us.

If you would like to participate in our Customer Satisfaction Survey, please visit our website [www.BELFOR.com](http://www.BELFOR.com) to do so.

BELFOR

1-800-BOARDUP

www.belfor.com

© 2025 BELFOR



**1-800 BoardUp of Moorestown, NJ**

41 Twosome Drive, Suite 6 - Moorestown, NJ 08057  
 (856) 866-0660 Tel. - (856) 866-0970 Fax  
 NJ License # 13VH03053100 Federal ID # 84-1309171

16186 BUS

16186 BUS

DESCRIPTION	QTY	REMOVE	REPLACE	TOTAL
1. Emergency service call - after business hours	1.00 EA	0.00	411.56	411.56
<b>Includes: Administrative/labor costs associated with allocating resources for an emergency response after normal business hours as needed.</b>				
<b>Excludes: All labor, travel, materials, or equipment to do the work.</b>				
2. Temporary Repairs - per hour	6.50 HR	0.00	102.89	668.79
1 - man 6.5 hours. After hours labor rate for a mechanic/carpenter. Includes travel time.				
Temporary board up.				
3. Temporary Repairs - General Laborer - per hour - after hrs	6.50 HR	0.00	86.84	564.46
1 - man 6.5 hours. After hours labor rate for a laborer. Includes travel time.				
Assist carpenter.				
4. Material Only Sheathing - OSB - 1/2"	480.00 SF	0.00	0.68	326.40
5. Board up truck with generator and tools	1.00 EA	0.00	188.00	188.00
Truck needed for equipment, tools, power and lighting.				
<b>Total: 16186 BUS</b>				<b>2,159.21</b>
<b>Line Item Totals: 16186 BUS</b>				<b>2,159.21</b>



**1-800 BoardUp of Moorestown, NJ**

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(856) 866-0660 Tel. - (856) 866-0970 Fax  
NJ License # 13VH03053100 Federal ID # 84-1309171

**Summary for Dwelling**

Line Item Total	2,159.21
Replacement Cost Value	<u>\$2,159.21</u>
Net Claim	<u>\$2,159.21</u>

*Jesse Smith*

Jesse Smith  
Estimator

16186 BUS

8/17/2025

Page: 3



**1-800 BoardUp of Moorestown, NJ**

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NJ License # 13VH03053100 Federal ID # 84 1309171



2



4



16186 BUS

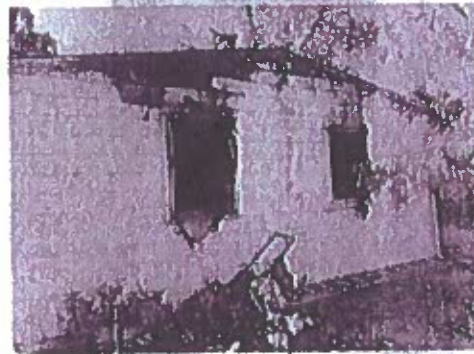
8/17/2023

Page 4



**1-800 BoardUp of Moorestown, NJ**

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NJ License # 1JVH03053100 Federal ID # 84-1309171





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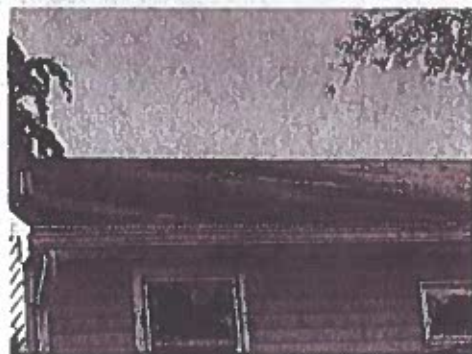
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10



11



12





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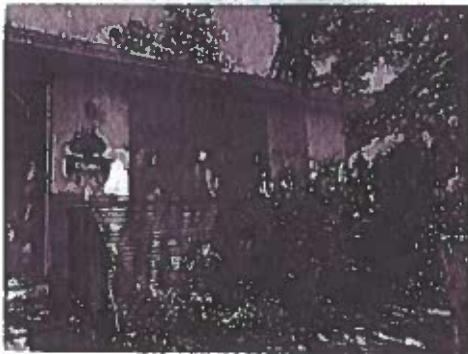
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16





**1-800 BoardUp of Moorestown, NJ**

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NJ License # 13VH03053100 Federal ID # 84-1309171

17



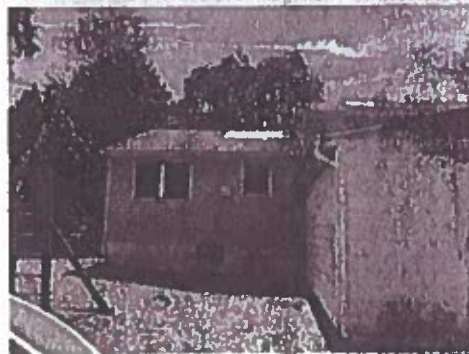
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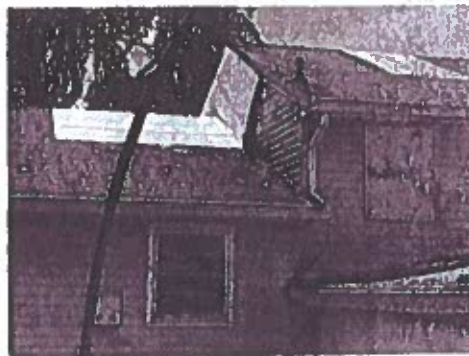
**1-800 BoardUp of Moorestown, NJ**

41 Twosome Drive, Suite 6 - Moorestown, NJ 08057  
(856) 866-0660 Tel. - (856) 866-0970 Fax  
NJ License # 13VH03053100 Federal ID # 84 1309171

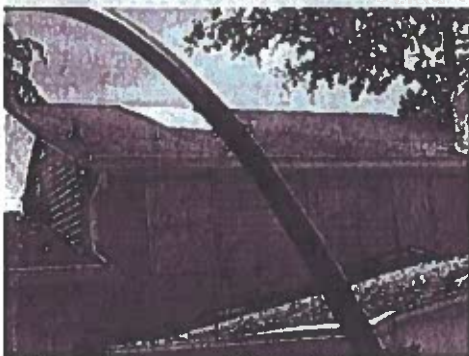
21



22



23



**TOWNSHIP OF RIVERSIDE**

**RESOLUTION 2025-#163**

**RESOLUTION RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES AND CLOSING ESCROW ACCOUNTS**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release; and

**WHEREAS**, there are funds in the Escrow Account that have remained unclaimed for many years; and

**WHEREAS**, some applicants have not updated their contact information with the Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that these funds be cancelled and returned to the applicant. If the applicant contact information is unknown, the funds will be placed back in the escrow reserves to pay the deficient accounts. In addition, the Township of Riverside will expend from the 2025 engineering professional service budget (5-01-20-165-200) \$536.12 to satisfy the difference in the escrow accounts that are deficient.

Account Name	Address	Account #	Amount	Return to Applicant	Return to Escrow Reserve
Resurrection Parish	260 Conrow Road Delran, NJ 08075	PB14-007	\$ 454.68	Y	
Carvahlo	Unknown	PB14-10	\$ 326.50		Y
Refreshing Life	Unknown	PB15-012	\$ 64.90		Y

Strehle Assests	Unknown	PB15-013	\$ (1,515.00)	Y
Affordable Homes Group	Unknown	PB15-014	\$ 563.00	Y
PSE&G	Unknown	PB15-016	\$ 6,432.38	Y
HovBro	Unknown	PB16-002	\$ (8,224.65)	Y
Via Brazil	241 S. Pavilion Ave Riverside NJ 08075	PB17-001	\$ 468.65	Y
Iglesia Cristiana	140 Spring Garden St Rivreside NJ 08075	PB17-002	\$ 1.00	Y
Inidentified	Unknown	PB17-003	\$ 855.38	Y
Pulte	Unknown	PB17-004	\$ 0.02	Y
Albert Geiges	644 River Drive Riverside NJ 08075	PB18-00003	\$ 343.75	Y
Desouza	421 S. Chester Ave Riverside NJ 08075	PB18-00004	\$ 491.25	Y
Maria Soares	616 Taylor Street Riverside NJ 08075	PB19-00001	\$ 322.50	Y
M. DiPaolo	505-507 S. Fairview St Riverside NJ 08075	PB19-00003	\$ 1,632.04	Y
Thomas Varkey	71 Kelly Way Monmouth Junction NJ 08852	PB19-00005	\$ 295.00	Y

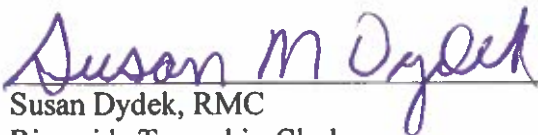
Rob Smith	423 Dauphin Street Riverside NJ 08075	PB19-00006	\$ 47.50	Y
301 W. Washington Street Remy Investments	27 8th Street Passaic NJ 07055	PB21-0002	\$ 457.48	Y
DR Horton	1341 Horton Circle Arlington Tx 76011	PB21-0004	\$ 215.49	Y
700 Delaware Ave Marlena Canducci-Clauss	705 Cleveland Ave Riverside NJ 08075	PB22-0002	\$ 1,882.00	Y
Jorge Tenecela	419 Lippincott Ave Riverside NJ 08075	PB22-0004	\$ 0.45	Y
437 St Mihiel	Maria Lacerda 34 Belair Ave Maple Shade NJ 08052	PB23-0001	\$ 286.25	Y
47 E. Hancock Street	Griecce Santos 47 E. Hancock Street Riverside NJ 08075	PB24-00006	\$446.00	Y

Adopted: November 17,2025

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.



Susan Dydek, RMC  
Riverside Township Clerk

November 10, 2025  
01:04 PM

TOWNSHIP OF RIVERSIDE  
Project Entry Verification Listing

Page No: 1

Batch Id: MM

Project Id	Description	Type	Amount	Meth	Date	Seq
Entry Description						
PB14-010	Carvahlo	Adjustment	326.50-		11/17/25	1
RES2025-123	Return to reserve					
PB15-012	Refreshing Life	Adjustment	64.90-		11/17/25	2
RES2025-123	Return to reserve					
PB15-014	Aff. Homes Grp.	Adjustment	563.00-		11/17/25	3
RES2025-123	Return to reserve					
PB15-016	PSEG: PB ESCROW	Adjustment	6,432.38-		11/17/25	4
RES2025-123	Return to reserve					
PB16-002	HOVBRO- ESCROW CONV> 1/2017	Adjustment	8,224.65		11/17/25	5
RES2025-123	Return to reserve Applied					
PB17-001	VIA BRAZIL	Adjustment	468.65-		11/17/25	6
RES2025-123	Return to reserve					
PB17-002	RE: 140 SPRING GARDEN ST.	Adjustment	1.00-		11/17/25	7
RES2025-123	Return to reserve					
PB17-004	Re: Pulte	Adjustment	0.02-		11/17/25	9
RES2025-123	Return to reserve					
PB18-00004	DESOUZA: 421 S. CHESTER AVE.	Adjustment	491.25-		11/17/25	10
RES2025-123	Return to reserve					
PB22-0004	419 Lippincott Ave-Teneceła	Adjustment	0.45-		11/17/25	11
RES2025-123	Return to reserve					
PB17-003	Re: Undentified	Adjustment	855.38-		11/17/25	12
RES2025-123	Return to reserve					

	Entries	Amount
Deposits:	0	0.00
Adjustments:	11	978.88-
Dev Interest:	0	0.00
Myn Interest:	0	0.00
Entries:	11	Amount: 978.88-

There are NO errors in this listing.

304  
November 10, 2025  
01:05 PM

TOWNSHIP OF RIVERSIDE  
Project Batch Update/Posting Report

Page No: 1

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Deposits:	Updated Entries	Updated Amount			
	0	0.00			
Adjustments:	11	978.88-			
Dev Interest:	0	0.00			
Mun Interest:	0	0.00			
Batch: MM	Update Entries:	11	Updated Amount:	978.88-	Ref Num: 270

---

November 10, 2025  
01:08 PM

TOWNSHIP OF RIVERSIDE  
Project Entry Verification Listing

Page No: 1

Batch Id: MM

Project Id	Description	Type	Amount	Meth	Date	Seq
PB16-002	HOVBRO- ESCROW CONV> 1/2017 RES2025-123-Return to erserve applied	Adjustment	1,515.00		11/17/25	1

	Entries	Amount
Deposits:	0	0.00
Adjustments:	1	1,515.00
Dev Interest:	0	0.00
Mun Interest:	0	0.00
Entries:	1	Amount: 1,515.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount			
Deposits:	0	0.00			
Adjustments:	1	1,515.00			
Dev Interest:	0	0.00			
Mun Interest:	0	0.00			
Batch: MM	Update Entries:	1	Updated Amount:	1,515.00	Ref Num: 271

---

November 10, 2025  
01:11 PM

TOWNSHIP OF RIVERSIDE  
Project Entry Verification Listing

atch Id: MM

Project Id	Description	Type	Amount	Meth	Date	Seq
PB16-002	HOVBRO- ESCROW CONV> 1/2017 Correct entry error	Adjustment	1,515.00-		11/17/25	1
PB15-013	STREAHLE ASSETS RES2025-123-Return to reserve applied	Adjustment	1,515.00		11/17/25	2

	Entries	Amount
Deposits:	0	0.00
Adjustments:	2	0.00
Dev Interest:	0	0.00
Mun Interest:	0	0.00
Entries:	2	Amount: 0.00

There are NO errors in this listing.

---

	Updated Entries	Updated Amount			
Deposits:	0	0.00			
Adjustments:	2	0.00			
Dev Interest:	0	0.00			
Mun Interest:	0	0.00			
Batch: MM	Update Entries: 2	Updated Amount: 0.00	Ref Num:	272	

---

Batch Id: MM Batch Type: Standard

Account No.	Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
5-01-20-165-200	Eng. Professional Services	Budget	536.12		To clear Escrow Accts-Res2025-123	11/17/25			1
G/L: 5-01-201-20-000 Current Years Appropriations									
5-01-101-01-000	Cash: General	General Ledger		536.12	To clear Escrow Accts-Res2025-123	11/17/25			2
5-14-101-01-001	ESCROW PLANNING BOARD: CASH	General Ledger	536.12		To clear Escrow Accts-Res2025-123	11/17/25			3
5-14-300-60-200	P8 Escrow: Reserve	General Ledger		536.12	To clear Escrow Accts-Res2025-123	11/17/25			4

Entries: 4 Debits: 1,072.24 Credits: 1,072.24

There are NO errors in this listing.

310

November 10, 2025  
01:41 PM

TOWNSHIP OF RIVERSIDE  
G/L Batch Update/Posting Report

Page No: 1

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Batch: MM	Valid Entries: 4	Valid Debits: 1,072.24	Valid Credits: 1,072.24	Ref Num: 1596
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Faint table content, likely containing transaction details. The table structure is mostly illegible due to low contrast and blurring. It appears to have multiple columns and rows of data.

**RESOLUTION 2025 - #164**  
**HANDICAPPED PARKING SPACE APPROVAL**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

**WHEREAS**, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

**WHEREAS**, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-51B.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Grant Street	100	Tracey McCartney-Smith Police Dept. Approved
Paine Street	128	Catherine R. Griffin Police Dept. Approved
Cleveland Avenue	325	Sharon Marino Police Dept. Approved

<u>Committee Member</u>	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>Yes</u>	<u>Abstain</u>	<u>No</u>	<u>Absent</u>
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Reorganization Meeting held on the 17th day of November, 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE**  
**2025-#165**  
**RESOLUTION AUTHORIZING THE CANCELLATION**  
**OF UNCASHED CHECKS**

WHEREAS, the outstanding checks listed below for the designated accounts have been outstanding for a period over five months; and

General Account-Current Fund				
10/9/24	18754	\$9.97	Comcast	
10/21/24	18812	42.00	State of NJ-Div Alcoholic Beverage	
12/4/24	18931	15.00	Augusto Adair	
12/4/24	18932	15.00	Luis Bermeo	
12/4/24	18939	15.00	Brandon T. Holmes	
12/4/24	18944	3.00	NJ MVC	
12/30/24	19037	226.38	Comcast	
1/27/25	19148	2.00	NJ MVC	
2/24/25	19248	2.00	NJ MVC	
4/21/25	19366	2.00	NJ MVC	
4/21/25	19367	2.00	NJ MVC	
4/21/25	19368	2.00	NJ MVC	
4/21/25	19369	2.00	NJ MVC	
4/21/25	19371	2.00	NJ MVC	
4/21/25	19372	2.00	NJ MVC	
4/21/25	19373	2.00	NJ MVC	
4/21/25	19375	2.00	NJ MVC	
6/16/25	19627	300.00	Servicemaster Bioclean	
TOTAL		\$646.35		

WHEREAS, it is necessary to formally cancel said checks by resolution.


NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the checks as reflected on the attached memo shall be cancelled.

ADOPTED at a regularly scheduled meeting of the Township Committee of the Township of Riverside held on the 17th day of Nov, 2025.

	Haman	Kimble	Leith	Marter	Peditto
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION		1st	2nd		

**CERTIFICATION**

I, Susan Dydek, RMC, Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 17th day of November 2025.

  
 Susan M. Dydek, RMC  
 Municipal Clerk

**RESOLUTION 2025 - #166****A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE  
AUTHORIZING TO ENTER INTO A SHARED SERVICE AGREEMENT BETWEEN  
THE TOWNSHIP OF RIVERSIDE AND  
THE CINNAMINSON FIRE DEPARTMENT FOR HOUSING INSPECTIONS**

**WHEREAS**, the Township of Riverside (“Township”) and the Cinnaminson Fire Department (“CFD”) are both Local Units and are permitted, in accordance with N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act (“Act”), to enter into an Agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration, such as shared services; and

**WHEREAS**, a fiscal and operational analysis has identified opportunities to further improve the efficiency of Riverside Township through the utilization of shared housing inspections with the Cinnaminson Fire Department which shall ultimately benefit the property taxpayers of the Township of Riverside; and

**WHEREAS**, the Local Units have determined it to be in their mutual best interests to provide for a the aforementioned service; and

**WHEREAS**, this Agreement is established in accordance with the provisions of the “Uniform Shared Services and Consolidation Act”, P.L.2007, c.63 (C.40A:65-1, et seq.), approved on April 3, 2007 as a means for local units to engage in more efficient operations and services in a cost-effective manner; and

**WHEREAS**, the cost of the shall be a minimum of \$24,000.00 annually which shall be paid in twelve (12) monthly increments following the performance of the agreed upon housing inspections; and

**WHEREAS**, the term shall be twelve (12) months from January 1, 2026 through December 31, 2026.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and Township Committee of the Township of Riverside hereby authorizes and approves the Shared Service Agreement and authorizes the Mayor, Township Clerk and./or their respective designees to take and all actions necessary to effectuate the intent of this Resolution.
3. Pursuant to N.J.S.A. 40A:65-4, the subject SSA shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the Director.
4. A copy of the SSA shall be made available for public inspection at the offices of the Township Clerk upon it effective date.
5. The SSA shall take effect upon the adoption of appropriate resolutions by all the parties hereto, and execution of agreements authorized thereunder as set forth in the SSA.
6. Any other pre-existing SSA's between the parties, of a similar nature are hereby rendered null and void effective January 1, 2026.

Date: November 17, 2025

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of

Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 17<sup>th</sup> day of November, 2025.

  
Susan Dydek, RMC  
Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE**  
**RESOLUTION NO. 2025-#167**  
**RELEASE OF MAINTENANCE BOND**  
**FOR THE MILL AT RIVERSIDE**  
**BLOCK 1201 LOT 1.02**

**WHEREAS**, maintenance bonds have been posted by an applicant in connection with various land use projects (the “Projects”), and

**WHEREAS**, the following applicant posted maintenance bonds to ensure maintenance of the Projects for a period of time as set forth in such maintenance bonds; and

**WHEREAS**, the Township Engineer has recommended the release of the following maintenance bond by email dated October 30, 2025 for Block/Lot 1201 – 1.02, Irrevocable Standby Letter of Credit (Maintenance) Bond #8050002721.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, as follows:

1. The Township Committee hereby approves the release of the Irrevocable Standby Letter of Credit (Maintenance) Bond #8050002721 in its entirety as recommended by the Township Engineer.
2. The Township Clerk is hereby authorized and directed to release the above maintenance bond to the applicant.
3. The Chief Financial Officer is hereby directed to close the Phase I account PB18-ISJM1 and transfer the escrow funds in the amount of \$1,748.54 to Phase II Account PB 18-ISJM2.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>	1st		X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 17<sup>th</sup> day of November 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

1. Resolution 2025 - #155 – A Resolution of the Township of Riverside Authorizing and Establishing the Professional Services Budget for GIS Services – Roadway Pavement Analysis and Stormwater Inlet Mapping.
2. Resolution 2025 - #156 – Outside Lienholder Foreclosure on Tax Title Lien Certificate No. 19 – 00035 (Transfer premium from Tax Collector Lien Redemption Account to the General Fund.)
3. Resolution 2025 - #157 - A Resolution Authorizing the Chief Financial Officer to make additional transfers of funds if needed, to assure that all 2025 Budget Appropriations have adequate funds and Authorizing the Chief Financial Officer to pay all necessary bills through the end of the year.
4. Resolution 2025 - #158 – Appointment to the Riverside Sewerage Authority.
5. Resolution 2025 - #159 – A Resolution of the Township of Riverside Authorizing Compensation for 2025.
6. Resolution 2025 – #160 – A Resolution of the Township of Riverside Refunding the Escrow Fees for Street Opening Permit Applications.
7. Resolution 2025 - #161 – A Resolution Authorizing the Cancellation and Transfer of an Unidentified Reserve Balance.
8. Resolution 2025 - #162 – Municipal Lien.
9. Resolution 2025 - #163 – Resolution Releasing Developer Escrow Account and/or Performance Bond Balances and Closing Escrow Accounts.
10. Resolution 2025 - #164 – Handicapped Parking Space Approval.
11. Resolution 2025 - #165 – Resolution Authorizing the Cancellation of Uncashed Checks.
12. Resolution 2025 - #166 – A Resolution of the Township of Riverside Authorizing to Enter Into a Shared Service Agreement Between the Township of Riverside and the Cinnaminson Fire Department for Housing Inspections.
13. Resolution 2025 - #167 – Release of Maintenance Bond for the Mill at Riverside Block 1201 Lot 1.02.
14. Authorization for the Municipal Clerk to advertise and receive RFPs/RFQs for 2025 Professional Services.

#### **CORRESPONDENCE:**

1. Taenzer & Eitenson PC – Public Notice of Planning Board Hearing.
2. Law Offices of Edward P. Vida – Public Notice of Planning Board Hearing.

#### **REPORTS:**

#### **TOWNSHIP COMMITTEE REPORTS:**

#### **DEPARTMENT OF PUBLIC SAFETY:**

Mr. Haman reported that the Police Explorers are in attendance.

#### **DEPARTMENT OF PUBLIC WORKS:**

Mr. Kimble reported that the Public Works Department performed the following activities in November:

- Road Maintenance and street patching as needed.
- Emptied trash cans uptown three times a week and also emptied trash cans at the parks and ballfields.
- Chipping branches every Monday and Friday. Chipping season ended on October 31, 2025.
- Performed Friday Morning Sweeps. Friday Morning Sweeps ended on October 31, 2025.
- Loose Leaf Collection started on November 3, 2025.
- Bagged grass collection has ended.
- Grass cutting has ended.
- Preparing for Christmas in Riverside.
- Performed additional maintenance as needed.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Peditto had no report.

**DEPARTMENT OF RECREATION:**

Ms. Leith reported that she will meet with Mr. Marter to discuss 2026 events that will be held in Spring Garden Park.

**DEPARTMENT OF PUBLIC EVENTS:**

Mr. Marter had no report.

**STAFF REPORTS:**

**POLICE DEPARTMENT:**

Chief Jaensch reported the Police Activity for October 2025: Incidents – 857, Investigations – 58, Adult Arrests Total – 44, Motor Vehicle Summons – 226, Motor Vehicle Accidents – 19, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 3, Curbside Warnings – 7, Summons for False Alarms – 0, False Alarm Calls – 8, False Alarm Warning Letters – 0 Firearms: Applications given out – 12, applications completed – 13, previous pending – 21, pending – 17, Denied/withdrawn – 5, carry permits - 1.

Chief Jaensch also reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

The Haunted Police Station event was praised for strong turnout and positive feedback.

No concerns were presented.

**PROCLAMATION:**

**Motion made by Mr. Kimble and Ms. Leith to approve the Proclamation honoring the Riverside Police Explorers. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.**

The report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reviewed tax/sewer billing timelines, public works updates, catch basin repairs, status of paving projects (noting PSEG+G to resume in spring), planning board decisions, and upcoming community event for Christmas in Riverside.

The report is on file in the Municipal Clerk's Office.

**PROFESSIONAL REPORTS:****SOLICITOR'S REPORT:**

Solicitor Carleton had nothing additional to report.

**ENGINEER'S REPORT:**

The Engineer's Report was submitted. No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Kimble and Mr. Marter to approve the aforementioned reports carried.**

**APPROVAL OF BILLS**

**Motion made by Mr. Kimble and Ms. Leith to approve all bills and expenditures except for ones payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.**

**Motion made Mr. Kimble, seconded by Ms. Leith to approve all bills and expenditures payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – Mr. Haman. Motion carried.**

Range of Checking Accts: First to Last Range of Check Dates: 10/21/25 to 11/17/25  
 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	TD	GENERAL		
		GENERAL ACCOUNT		
20043	11/05/25	ANDRE010 ANDREW HOLT	27.71	1711
20044	11/05/25	ATTMO010 AT&T MOBILITY	55.58	1711
20045	11/05/25	BREND020 BRENDON M GRIFFIN	1,500.00	1711
20046	11/05/25	CINNA015 CINNAMINSON FIRE DISTRICT #1	1,720.00	1711
20047	11/05/25	COMCA010 COMCAST	9.97	1711
20048	11/05/25	COMCA010 COMCAST	139.89	1711
20049	11/05/25	MANS010 Michael Mansdoerfer	120.00	1711
20050	11/05/25	NEWJE130 NEW JERSEY-AMERICAN	391.51	1711
20051	11/05/25	NICH0010 NICHOLAS STROUGH	1,500.00	1711
20052	11/05/25	NICH0015 NICHOLAS WALLACE	1,500.00	1711
20053	11/05/25	PSEG0010 PSE&G	7.95	1711
20054	11/05/25	PSEG0010 PSE&G	1,281.74	1711
20055	11/05/25	SONJR010 SOUTHERN NJ EMPLOYEE	81,444.00	1711
20056	11/05/25	TMOBI010 T-Mobile USA Inc	818.03	1711
20057	11/05/25	TREAS010 TREASURER - BURLINGTON COUNTY	32,226.66	1711
20058	11/05/25	XTELC010 XTEL COMMUNICATIONS INC.	79.71	1711
20059	11/12/25	JOHNJ030 JOHN JENKINS	60.00	1471
20060	11/17/25	1800B005 1-800 BoardUp	2,159.21	1712
20061	11/17/25	ALLCO010 Konica Minolta Business Sol.	881.64	1712
20062	11/17/25	AMAZ0010 Amazon Capital Services	466.98	1712
20063	11/17/25	BOBST010 BOB'S TIRE SERVICE	215.00	1712
20064	11/17/25	BSAFE010 B SAFE LLC	495.84	1712
20065	11/17/25	BUILD030 BUILDING INSPECTION UNDER-	1,009.60	1712
20066	11/17/25	BURIN010 Burin Heating and Cooling LLC	322.00	1712
20067	11/17/25	BURLI040 BURL CTY OVERHEAD DOOR CO,INC	376.00	1712
20068	11/17/25	CAIDE005 CAIDEN CARUCCI	2,175.12	1712
20069	11/17/25	CAMDE010 CAMDEN COUNTY POLICE ACADEMY	4,800.00	1712
20070	11/17/25	CNSCL010 CNS CLEANING CO INC	1,500.00	1712
20071	11/17/25	COMCA010 COMCAST	106.85	1712
20072	11/17/25	COMCA010 COMCAST	261.50	1712
20073	11/17/25	EDDIE010 EDDIE B. PLUMBING INC	600.00	1712
20074	11/17/25	ENTER010 Enterprise FM Trust	4,800.06	1712
20075	11/17/25	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	560.00	1712
20076	11/17/25	GARYH005 GARY HAMAN	400.00	1712
20077	11/17/25	GATEH010 GATEHOUSE MEDIA PENNSYLVANIA	74.10	1712
20078	11/17/25	GREIG005 LAW OFFICE of GREIG& MOLES LLP	1,800.00	1712
20079	11/17/25	HERO010 HERO OUTFITTERS LLC	1,119.40	1712
20080	11/17/25	JOHNJ030 JOHN JENKINS	300.00	1712
20081	11/17/25	MERCA010 MERCADIEN, P.C., C.P.A.	19,500.00	1712
20082	11/17/25	MOBIL005 Mobile Health Diagnostics LLC	2,690.00	1712
20083	11/17/25	MRJOH010 United Site Services	65.63	1712
20084	11/17/25	MRJOH010 United Site Services	95.63	1712
20085	11/17/25	MRJOH010 United Site Services	65.63	1712
20086	11/17/25	NETCA010 NETCARRIER TELECOM, INC.	410.87	1712
20087	11/17/25	NETCA010 NETCARRIER TELECOM, INC.	465.93	1712
20088	11/17/25	NETCA010 NETCARRIER TELECOM, INC.	490.22	1712
20089	11/17/25	OJCAR010 O & J CAR REPAIR LLC	2,638.31	1712
20090	11/17/25	PAULT010 PAUL TURSI	353.25	1712
20091	11/17/25	PENNO010 PENNONI ASSOCIATES INC.	1,478.75	1712

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
L TD GENERAL GENERAL ACCOUNT Continued					
20092	11/17/25	PHOEN005 Phoenix Advisors, LLC	1,800.00		1712
20093	11/17/25	POGUE010 POGUE SAFETY AND HEALTH	260.00		1712
20094	11/17/25	PRIME005 PRIMEPOINT LLC	698.80		1712
20095	11/17/25	PRINT015 PRINT & MAIL COMMUNICATIONS LL	150.00		1712
20096	11/17/25	PSEG0010 PSE&G	12.02		1712
20097	11/17/25	QUAD1005 QUADIENT INC	326.55		1712
20098	11/17/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	2,834.00		1712
20099	11/17/25	RIGGI005 Riggins Inc	0.00	11/17/25 VOID	0
20100	11/17/25	RIGGI005 Riggins Inc	15,471.01		1712
20101	11/17/25	RIVEL005 RIVELL	1,575.11		1712
20102	11/17/25	RIVER050 RIVERSIDE BOARD OF EDUCATION	783,505.67		1712
20103	11/17/25	RIVER170 RIVERSIDE NAPA	20.29		1712
20104	11/17/25	SCHWE010 SCHWERING'S HARDWARE INC.	99.96		1712
20105	11/17/25	SIRSP010 SIR SPEEDY PRINTING #7061	895.00		1712
20106	11/17/25	SOUTH025 SOUTH JERSEY WELDING SUPPLY	39.68		1712
20107	11/17/25	SUBUR005 Suburban Disposal Inc	44,033.33		1712
20108	11/17/25	TOSTA020 KEVINN TOSTA	1,500.00		1712
20109	11/17/25	TRASH010 TRASHPRO	6,069.37		1712
20110	11/17/25	WESTE010 WESTERN PEST SERVICES	17.43		1712
20111	11/17/25	WESTE010 WESTERN PEST SERVICES	85.00		1712
20112	11/17/25	WESTE010 WESTERN PEST SERVICES	85.00		1712
20113	11/17/25	WESTE010 WESTERN PEST SERVICES	85.00		1712
20114	11/17/25	WESTE010 WESTERN PEST SERVICES	82.95		1712
20115	11/17/25	WESTE010 WESTERN PEST SERVICES	88.79		1712
20116	11/17/25	WESTE010 WESTERN PEST SERVICES	85.00		1712
20117	11/17/25	XEROX010 XEROX CORPORATION	188.39		1712
20118	11/17/25	XEROX010 XEROX CORPORATION	210.68		1712
20119	11/17/25	XEROX010 XEROX CORPORATION	125.40		1712
20120	11/17/25	XEROX010 XEROX CORPORATION	150.58		1712
20121	11/17/25	XEROX010 XEROX CORPORATION	50.13		1712

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	78	1	1,036,105.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	78	1	1,036,105.41	0.00

04 TD CAPITAL		CAPITAL ACCOUNT			
5314	11/12/25	HAVIS010 HAVIS INC	11,007.13		1705
5315	11/17/25	DELRA020 Delran Township	8,640.00		1715
5316	11/17/25	PENNO010 PENNONI ASSOCIATES INC.	29,678.38		1715
5317	11/17/25	RIVER250 RIVERSIDE TOWNSHIP	7,535.08		1715
5318	11/17/25	RIVER380 RIVERTON BOROUGH	7,560.00		1715
5319	11/17/25	SDWCO005 SDW Construction Inc	13,534.00		1715
5320	11/17/25	THINK005 THINK PAVERS HARDSCAPING, LLC	48,587.83		1715
5321	11/17/25	VISUA005 VISUAL COMPUTER SOLUTIONS, INC	0.00	11/17/25 VOID	0
5322	11/17/25	VISUA005 VISUAL COMPUTER SOLUTIONS, INC	17,304.30		1715

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	1	143,846.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	1	143,846.72	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
12	TD DOG	DOG ACCOUNT			
1733	11/17/25	DOG2014 NJ STATE DEPT. HEALTH	5.40		1717
1734	11/17/25	GARRITY New Jersey Animal Control LLC	1,129.00		1717

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,134.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,134.40	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14	TD ESCROW	ESCROW ACCOUNT			
1227	11/17/25	ALBER010 ALBERT GEIGES	343.75		1713
1228	11/17/25	DRHOR005 DR HORTON	215.49		1713
1229	11/17/25	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	0.00	11/17/25 VOID	0
1230	11/17/25	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	6,515.00		1713
1231	11/17/25	GRIEC005 GRIECE SANTOS	446.00		1713
1232	11/17/25	MARIA050 MARIA SOARES	322.50		1713
1233	11/17/25	MARIA055 MARIA LACERDA	286.25		1713
1234	11/17/25	MARLE015 MARLENA CANDUCCI-CLAUSS	1,882.00		1713
1235	11/17/25	MDIPA005 M. DIPALO	1,632.04		1713
1236	11/17/25	PRYIA005 PRYIA VARKEY	295.00		1713
1237	11/17/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	272.00		1713
1238	11/17/25	REMYI005 REMY INVESTMENTS	457.48		1713
1239	11/17/25	RESURO05 RESURRECTION PARISH	454.68		1713
1240	11/17/25	ROBSM005 ROB SMITH	47.50		1713

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	13	1	13,169.69	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	1	13,169.69	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
20	TD PAYROLL	PAYROLL ACCOUNT			
607	11/17/25	RIVER190 RIVERSIDE POLICE ASSOCIATION	870.00		1716

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	870.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	870.00	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
22	LIEN ACCOUNT	Lien Account			
1701	10/28/25	FIG 20 FIG 20, LLC FBO SEC PTY	38,231.11		1710
1702	10/28/25	REC FEE BURLINGTON COUNTY CLERK	25.00		1710
1703	10/28/25	TRYST005 TRYSTONE CAPITAL ASSETS, LLC	1,333.62		1710
1704	10/28/25	VALUE AS VALUE ASSETS INC	1,963.46		1710

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	41,553.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	41,553.19	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
28	TD TRUST	TRUST ACCOUNT			
909	11/17/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	0.00	11/17/25 VOID	0
910	11/17/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	21,474.04		1714

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
Continued					
TD TRUST		TRUST ACCOUNT			
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	1	1	21,474.04      0.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	1	1	21,474.04      0.00
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	107	4	1,258,153.45      0.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	107	4	1,258,153.45      0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	60.00	0.00	0.00	60.00
CURRENT FUND	5-01	1,036,045.41	0.00	0.00	1,036,045.41
GENERAL CAPITAL FUND	C-04	143,846.72	0.00	0.00	143,846.72
PAYROLL	P-20	870.00	0.00	0.00	870.00
ANIMAL CONTROL TRUST FUND	T-12	1,134.40	0.00	0.00	1,134.40
Total of All Funds:		<u>1,181,956.53</u>	<u>0.00</u>	<u>0.00</u>	<u>1,181,956.53</u>

Project Description	Project No.	Project Total
LIEN RESERVE 22-00015 1304 4.0	L22-00015	36,431.11
LIEN RESERVE 22-00015 1304 4.0	L22-00015P	1,800.00
LIEN RESERVE 24-00010 1203 26	L24-00010	1,188.46
LIEN PREMIUM 24-00010 1203 26	L24-00010P	800.00
LIEN RESERVE 25-00005 905 19	L25-00005	733.62
LIEN RESERVE 25-00005 905 19	L25-00005P	600.00
RESURRECTION PARISH	PB14-007	454.68
GEIGES: 644 RIVER DR.-VARIANCE	PB18-00003	343.75
SOARES: 616 TAYLOR STREET	PB19-00001	322.50
DiPaolo-505-507 Fairview St	PB19-00003	1,632.04
Thomas Varkey:30 Webster St	PB19-00005	295.00
423 Dauphin St:Smith	PB19-00006	47.50
301 W. Washington St-Escrow	PB21-0002	457.48
DR Horton	PB21-0004	215.49
700 Delaware Avenue	PB22-0002	1,882.00
437 St Mihiel-Lacerda	PB23-0001	286.25
430 Taylor St	PB23-0004	1,430.00
209 Adams St-Rise Up Towers	PB24-00001	1,855.50
431 Bridgeboro St-Arias	PB24-00003	65.00
Santos:47 E. Hancock St	PB24-00006	446.00
416 Filmore Street	PB25-00001	428.50
712 Cleveland Ave-B2301 L3	PB25-00006	3,008.00
PIONEER PIPE	PD17-00007	957.16
HENKELS: POLICE DUTY	PD18-0011	12,981.80
Riverside Twp-Current	PD25-0005	7,535.08

Total Of All Projects: 76,196.92

**RESOLUTION 2025 - #168**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Pending Litigation and Contract Negotiations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on November 3, 2025 that an Executive Session closed to the public shall be held during the Special Meeting of the Township Committee on November 3, 2025 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble	1 <sup>st</sup>		X			
Leith	2 <sup>nd</sup>		X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 17th day of November 2025.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

**PUBLIC PORTION:**

- 1) Chris Bright 332 Kossuth Street – questioned if the park benches will be returned in the downtown area. Mayor Haman explained that they were removed but they will be evaluated
- 2) Christy Veasy – 206 New Jersey Avenue – questioned permit parking money and where it goes. Stated that employees worked summer hours and suggested that employees stay late to accommodate residents.
- 3) Jared Ainsworth – 219 Adams Street – questioned if the benches have been removed. . there are some people that do need to use the benches for health reasons.
- 4) Rob Smith – 423 Dauphin Street – said that the timer is an insult to taxpayers.

In seeing no members of the public wishing to speak, **Public Portion was unanimously closed.**

**CLOSED SESSION RESOLUTION:**

- 1) 2025 - #168 - A Resolution of the Township of Riverside Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **The aforementioned Resolution 2025 - #153 was approved on motion made by Mr. Kimble, seconded by Mr. Marter carried.**

**Mr. Peditto made a motion to reopen the meeting, seconded by Mr. Marter carried.**

Administrator Jack was excused from the Work Session Meeting that was held earlier. Administrator Jack reviewed the following:


**Parking and Code Enforcement**

- Code enforcement (parking, permits, lawn parking, and illegal driveways) has tightened, with tickets issued to repeat offenders and those not displaying their permits correctly.
- Emphasis on displaying parking permits from the rear view mirror, or on the dash if no mirror is present; pictures are taken prior to ticketing as evidence.
- Proposal to provide a decal for those without rear view mirrors, possibly at a small cost to residents.
- Officer Congemi, responsible for enforcement, has been active on weekends and is supported by the group despite public complaints and some backlash on social media.
- Enforcement is being applied equally across the Township, with no exceptions for those who complain.
- Systematic checks for stop signs, house numbers, and property maintenance are being conducted.
- Process for ticketing and towing abandoned boats/vehicles was described; warnings and timelines are provided before towing.

**Banners, Decorations, and Downtown Improvements**

- Ongoing vote and discussion regarding holiday banner designs, with flexibility for multiple designs and placement.
- Decision made to remove the logo from banners if desired and allow different designs front and back.
- Recognized the efforts of John Jenkin and Caden Carucci for holiday tree lighting wrap.

**There being no further business to attend to, motion made by Ms. Leith and Mr. Kimble that the meeting be adjourned carried.**

  
Susan M. Dydek, RMC  
Municipal Clerk

Riverside Township Committee