

Monday Evening  
Riverside, NJ  
September 15, 2025  
**Regular Meeting**  
7:00p.m.

Mayor Haman led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2025.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 8, 2025.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2025.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mr. Haman – present, Mr. Kimble - present, Ms. Leith – present, Mr. Marter – present, Mr. Peditto – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney Albert Marmero and Chief H. David Jaensch.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Peditto and Mr. Kimble that the following minutes be approved: The Work Session Meeting of August 18, 2025, the Regular Meeting Minutes of August 18, 2025 and the Closed Session Meeting of August 18, 2025. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**

**OPEN PORTION - AGENDA ITEMS ONLY:**

In seeing no members of the public wishing to speak, **motion made by Mr. Marter and Mr. Kimble to close “Open Portion – Agenda Items Only” carried.**

**ORDINANCES**

Mr. Peditto made a motion to approve the introduction of Ordinance 2025 - #13 entitled, "An Ordinance of the Township of Riverside Regulating the Use of Electric Bicycles Within the Township of Riverside" on the first reading seconded by Mr. Kimble carried.

**CONSENT AGENDA:**

Ms. Leith made a motion, seconded by Mr. Kimble that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.

The following items were contained in the consent agenda:

1. Resolution 2025 – #141 – A Resolution of the Township of Riverside Authorizing the Place – to – Place Transfer (Extension of Premises) of Liquor License 0330-31-020-001.
2. Resolution 2025 - #142 – Handicapped Parking Space Approval.
3. Resolution 2025 - #143 – A Resolution of the Township of Riverside Refunding Vacant Property Registration Fees.
4. Resolution 2025 - #144 – A Resolution of the Township of Riverside Authorizing the Appointment of an Unpaid Intern for Temporary Employment under the Chief of Police.
5. Resolution 2025 - #145 – A Resolution of the Township of Riverside Authorizing the Execution of a Shared Services Agreement with Delran Township.
6. Authorization to approve a Facilities Use Request for Kids United to use Spring Garden Park on September 27, 2025 from 11:00am to 6:00pm.

**CORRESPONDENCE:**

1. Riverside Investments LLC – Public Notice of Planning Board Hearing.

**REPORTS:****TOWNSHIP COMMITTEE REPORTS:****DEPARTMENT OF PUBLIC SAFETY:**

Mr. Haman had no report.

**DEPARTMENT OF PUBLIC WORKS:**

Mr. Kimble reported that the Public Works Department performed the following activities in September:

- Road Maintenance as needed.
- Storm clean-up as needed.
- Miscellaneous maintenance.
- Continued branch pick-up every Monday and Friday.

**RESOLUTION 2025 - #141**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE PLACE-TO-PLACE TRANSFER (EXTENSION OF PREMISES) OF LIQUOR LICENSE 0330-31-020-001**

WHEREAS, an application has been filed for a place – to – place transfer of Plenary Retail Consumption License 0330-31-020-001, for the purpose of expanding the premises under wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Riverside does hereby approve, effective September 15, 2025, the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 300 Rancocas Avenue Riverside NJ to place under license the area delineated in the application form and sketch of the licensed premises shall be attached to the Liquor License.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble		2 <sup>nd</sup>	X			
Leith	1 <sup>st</sup>		X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of September 2025.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025 - #142**  
**HANDICAPPED PARKING SPACE APPROVAL**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

**WHEREAS**, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

**WHEREAS**, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-51B.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Delaware Avenue	313	Debbie Carruthers Police Dept. Approved

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>		2 <sup>nd</sup>	X			
<b>Leith</b>	1 <sup>st</sup>		X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Reorganization Meeting held on the 15th day of September, 2025.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025- #143**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE  
REFUNDING VACANT PROPERTY REGISTRATION FEES**

**WHEREAS**, pursuant to Chapter 328-9 of the Code of the Township of Riverside, an owner who completes a restoration of the property whereby the property no longer is defined as a vacant property may request a refund of the vacant property registration fee; and

**WHEREAS**, Keynote Properties LLC paid their Vacant Property Registration Fee of \$250.00 for the property located at 224 Filmore Street on February 14, 2025; and

**WHEREAS**, Keynote Properties LLC sold the aforementioned property on February 28, 2025 and submitted an email requesting a refund of the Vacant Property Fee which was paid.

**THEREFORE, BE IT RESOLVED**, that the following payments be refunded and cleared from the records and checks drawn to clear the records:

<u>Name And Billing Address</u>	<u>Amount</u>	<u>Property Address</u>	<u>Reason</u>	<u>Department</u>
Keynote Properties LLC 66 Maria Ct. Kendall Park, NJ 08824	\$250.00	224 Filmore St. Riverside, NJ 08075	Refund Vacant Property Registration Fee	Township Clerk

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>		2 <sup>nd</sup>	X			
<b>Leith</b>	1 <sup>st</sup>		X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Ordinance was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 15<sup>th</sup> day of September, 2025.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2025 - #144**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**APPOINTMENT OF AN UNPAID INTERN FOR TEMPORARY EMPLOYMENT**  
**UNDER THE DIRECTION OF THE CHIEF OF POLICE**

Whereas, the Township of Riverside sees a need for an intern; and

Whereas, this appointment will be an unpaid position for the duration of four (4) months; and

Whereas, Mr. Shane Hess is an undergraduate student at RCBC majoring in Criminal Justice; and

Whereas, the Township of Riverside agrees to utilize Mr. Shane Hess for the benefit of the Departments of the Township and will not assign any duties and/or tasks that are beyond his ability or comfort or the regulations and/or Codes of the Township of Riverside.


Now, Therefore, Be It Resolved, that the Township Committee of the Township of Riverside hereby authorizes the appointment of Mr. Shane Hess for temporary employment with the Township of Riverside.

Adopted the 15<sup>th</sup> Day of September 2025 at the Meeting of the Township Committee of the Township of Riverside.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Haman			X			
Kimble		2 <sup>nd</sup>	X			
Leith	1 <sup>st</sup>		X			
Marter			X			
Peditto			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of September 2025.

  
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Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2025 – #145****RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH DELRAN TOWNSHIP FOR THE “GREENWOOD AVENUE IMPROVEMENTS” PROJECT**

**WHEREAS**, the Township of Riverside (“Riverside”) and the Township of Delran (“Delran”) are adjoining municipalities within Burlington County, New Jersey; and

**WHEREAS**, Greenwood Avenue traverses both Riverside and Delran and requires milling, paving, and related roadway improvements (the “Project”); and

**WHEREAS**, Riverside has authorized and issued bonds to finance the full cost of the Project, including the portion of work to be performed within Delran; and

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), local governmental units are authorized to enter into agreements for the joint provision of services to achieve cost savings and efficiencies; and

**WHEREAS**, Riverside will serve as the lead agency for purposes of contracting, administering, and paying the contractor retained to perform the Project, and Delran will reimburse Riverside for all Project costs attributable to the portion of Greenwood Avenue within its jurisdiction; and

**WHEREAS**, the Township Committee of the Township of Riverside has determined that entering into a Shared Services Agreement with Delran for the Project is in the best interests of the residents of Riverside;

**NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, as follows:**

1. **Authorization.** The Mayor and Township Clerk are hereby authorized and directed to execute the Shared Services Agreement with Delran Township, substantially in the form attached hereto as Exhibit A, subject to such modifications as may be deemed necessary and appropriate by the Township Attorney.
2. **Implementation.** The Township Administrator, Township Engineer, and other appropriate officials are hereby authorized and directed to take all actions necessary to effectuate the terms of the Shared Services Agreement, including oversight of the Project and reimbursement arrangements.
3. **Severability.** If any portion of this Resolution shall be deemed invalid, such invalidity shall not affect the validity of the remaining portions.
4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

  
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Mayor Cary Haman, Riverside Township

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>		2 <sup>nd</sup>	X			
<b>Leith</b>	1 <sup>st</sup>		X			
<b>Marter</b>			X			
<b>Peditto</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of September 2025.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk

- Continued grass pick-up every Wednesday and Thursday.
- Cut grass at all fields, parks and lots when needed.

#### **DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Peditto reported that the car show is approaching quickly and expressed gratitude for the roadwork completion. The 250<sup>th</sup> Anniversary Celebration preparations are continuing. The Meetings are held the fourth Thursday of every month at the American Legion with hopes for more township participation. Building up the Historic Preservation Commission.

#### **DEPARTMENT OF RECREATION:**

Ms. Leith reported that the Spring Garden Park improvements look good and stated that there will be additional planting planned for spring.

#### **DEPARTMENT OF PUBLIC EVENTS:**

Mr. Marter had no report.

#### **STAFF REPORTS:**

#### **POLICE DEPARTMENT:**

Chief Jaensch reported the Police Activity for July 2025: Incidents – 916, Investigations – 51, Adult Arrests Total – 39, Motor Vehicle Summons – 216, Motor Vehicle Accidents – 12, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Curbside Warnings – 11, Summons for False Alarms – 0, False Alarm Calls – 5, False Alarm Warning Letters – 0. Firearms: Applications given out – 8, applications completed – 8, previous pending – 15, pending – 16, Denied/withdrawn – 2, carry permits - 2.

Chief Jaensch also reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

No concerns were presented.

The report is on file in the Municipal Clerk's Office.

#### **ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the final tax bills were mailed, the tax sale was held on September 11, 2025, with all properties sold. The residents were directed to contact the tax collector for related questions. The Department of Public Works services are transitioning from summer to fall. The residents encouraged to monitor website/social media for updates, including leaf collection schedule. The roadway reconstruction projects and street closures are ongoing,

especially on Pavilion Avenue. The Planning Board Meeting was skipped in September and is scheduled for October. The car show is upcoming.

The report is on file in the Municipal Clerk's Office.

**PROFESSIONAL REPORTS:**

**SOLICITOR'S REPORT:**

Solicitor Marmero had nothing additional to report.

**ENGINEER'S REPORT:**

The Engineer's Report was submitted. No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Marter and Mr. Kimble to approve the aforementioned reports carried.**

**APPROVAL OF BILLS**

**Motion made by Mr. Marter and Mr. Peditto to approve all bills and expenditures except for ones payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.**

**Motion made Mr. Marter, seconded by Mr. Peditto to approve all bills and expenditures payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – Mr. Haman. Motion carried.**

Range of Checking Accts: First to Last Range of Check Dates: 08/19/25 to 09/15/25  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01 TD GENERAL		GENERAL ACCOUNT		
19846	09/15/25	ALLCO010 Konica Minolta Business Sol.	835.50	1694
19847	09/15/25	AMAZ0010 Amazon Capital Services	1,594.37	1694
19848	09/15/25	ATLAS010 ATLAS FLASHER & SUPPLY CO INC	1,648.00	1694
19849	09/15/25	ATTM0010 AT&T MOBILITY	174.95	1694
19850	09/15/25	BSAFE010 B SAFE LLC	1,321.08	1694
19851	09/15/25	BUILD030 BUILDING INSPECTION UNDER-	2,578.40	1694
19852	09/15/25	BURLI040 BURL CTY OVERHEAD DOOR CO,INC	2,178.65	1694
19853	09/15/25	CARLF010 CARL F. CICALI	857.40	1694
19854	09/15/25	CERTI020 CHEMSEARCHFE	413.95	1694
19855	09/15/25	CHRIS016 CHRISTOPHER DEFFLER	169.53	1694
19856	09/15/25	CNSCLO10 CNS CLEANING CO INC	750.00	1694
19857	09/15/25	COMCA010 COMCAST	229.30	1694
19858	09/15/25	COMCA010 COMCAST	9.97	1694
19859	09/15/25	COMCA010 COMCAST	187.85	1694
19860	09/15/25	COMCA010 COMCAST	106.85	1694
19861	09/15/25	COMCA010 COMCAST	261.50	1694
19862	09/15/25	DAVID080 DAVID JAENSCH	3,365.34	1694
19863	09/15/25	ENTER010 Enterprise FM Trust	18,829.49	1694
19864	09/15/25	GATEH010 GATEHOUSE MEDIA PENNSYLVANIA	187.13	1694
19865	09/15/25	GILBE010 GILBERT'S	941.00	1694
19866	09/15/25	GREIG005 LAW OFFICE of GREIG& MOLES LLP	3,000.00	1694
19867	09/15/25	JOHNJ030 JOHN JENKINS	51.65	1694
19868	09/15/25	JOHNS015 JOHNSON FORD	1,913.41	1694
19869	09/15/25	LINKI010 Linking Computers Inc	1,100.00	1694
19870	09/15/25	LOWTH010 LOWTHERS SMALL ENGINE INC.	175.17	1694
19871	09/15/25	MARME010 MARMERO LAW, LLC	3,015.00	1694
19872	09/15/25	MARYB010 MARYBRIDGET ENTERPRISES INC	1,541.72	1694
19873	09/15/25	MEGHA010 MEGHAN JACK - TREASURER	295.22	1694
19874	09/15/25	MEGHA010 MEGHAN JACK - TREASURER	51.31	1694
19875	09/15/25	MGLPR010 MGL PRINTING SOLUTIONS	57.00	1694
19876	09/15/25	MOTOR040 MOTOROLA SOLUTIONS	4,500.00	1694
19877	09/15/25	MRJOH010 United Site Services	65.63	1694
19878	09/15/25	MRJOH010 United Site Services	65.63	1694
19879	09/15/25	MRJOH010 United Site Services	65.63	1694
19880	09/15/25	MRJOH010 United Site Services	65.63	1694
19881	09/15/25	MRJOH010 United Site Services	95.63	1694
19882	09/15/25	NETCA010 NETCARRIER TELECOM, INC.	409.62	1694
19883	09/15/25	NETCA010 NETCARRIER TELECOM, INC.	464.41	1694
19884	09/15/25	NETCA010 NETCARRIER TELECOM, INC.	489.16	1694
19885	09/15/25	NEWJE130 NEW JERSEY-AMERICAN	391.52	1694
19886	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19887	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19888	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19889	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19890	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19891	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19892	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19893	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19894	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
LD GENERAL		GENERAL ACCOUNT		Continued
19895	09/15/25	NJDIV020 NJ MOTOR VEHICLE COMMISSION	2.00	1694
19896	09/15/25	NJSTA010 N J STATE LEAGUE OF	45.00	1694
19897	09/15/25	OJCAR010 O & J CAR REPAIR LLC	97.27	1694
19898	09/15/25	PAYAR005 PAYARGO INC	995.00	1694
19899	09/15/25	PENNO010 PENNONI ASSOCIATES INC.	2,649.75	1694
19900	09/15/25	PRIME005 PRIMEPOINT LLC	670.65	1694
19901	09/15/25	PSEG0010 PSE&G	44,781.81	1694
19902	09/15/25	PSEG0010 PSE&G	12.03	1694
19903	09/15/25	PSEG0010 PSE&G	12.32	1694
19904	09/15/25	PSEG0010 PSE&G	57.16	1694
19905	09/15/25	PSEG0010 PSE&G	13,878.51	1694
19906	09/15/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	330.00	1694
19907	09/15/25	RIGGI005 Riggins Inc	13,128.09	1694
19908	09/15/25	RIVEL005 RIVELL	1,575.11	1694
19909	09/15/25	RIVER050 RIVERSIDE BOARD OF EDUCATION	783,505.67	1694
19910	09/15/25	RIVER110 RIVERSIDE FIRE DISTRICT	2,915.00	1694
19911	09/15/25	RIVER110 RIVERSIDE FIRE DISTRICT	173,782.75	1694
19912	09/15/25	RIVER170 RIVERSIDE NAPA	181.59	1694
19913	09/15/25	RIVER200 RIVERSIDE PUBLIC LIBRARY	3,750.00	1694
19914	09/15/25	RONALO020 RONALD K. BROCK	85.95	1694
19915	09/15/25	RRRADO10 R&R RADAR, INC	596.00	1694
19916	09/15/25	SCOTTO10 SCOTT SNOW	1,500.00	1694
19917	09/15/25	SONJRO10 SOUTHERN NJ EMPLOYEE	81,444.00	1694
19918	09/15/25	SOUTH025 SOUTH JERSEY WELDING SUPPLY	39.68	1694
19919	09/15/25	STATE060 STATE TOXICOLOGY LABORATORY	225.00	1694
19920	09/15/25	SUBUR005 Suburban Disposal Inc	35,391.66	1694
19921	09/15/25	SUSANO10 SUSAN DYDEK	50.00	1694
19922	09/15/25	TAXCO020 TAX COLLECTOR AND TREASURERS	50.00	1694
19923	09/15/25	TRASH010 TRASHPRO	4,939.29	1694
19924	09/15/25	TREAS010 TREASURER - BURLINGTON COUNTY	33,188.03	1694
19925	09/15/25	TREAS095 Treasurer-State of NJ	80.00	1694
19926	09/15/25	UGIEN005 UGI ENERGY SERVICES LLC	3.22	1694
19927	09/15/25	UGIEN005 UGI ENERGY SERVICES LLC	4.50	1694
19928	09/15/25	VECTO010 TARGET SOLUTIONS LEARNING	1,471.58	1694
19929	09/15/25	VERALO10 V.E. RALPH & SONS INC.	1,175.77	1694
19930	09/15/25	WOLF010 CHRIS WOLF	250.00	1694
19931	09/15/25	XEROX010 XEROX CORPORATION	237.13	1694
19932	09/15/25	XEROX010 XEROX CORPORATION	112.23	1694
19933	09/15/25	XEROX010 XEROX CORPORATION	226.60	1694
19934	09/15/25	XEROX010 XEROX CORPORATION	68.17	1694
19935	09/15/25	XEROX010 XEROX CORPORATION	216.03	1694
19936	09/15/25	XEROX010 XEROX CORPORATION	71.54	1694
19937	09/15/25	XEROX010 XEROX CORPORATION	227.20	1694
19938	09/15/25	XEROX010 XEROX CORPORATION	231.14	1694
19939	09/15/25	XEROX010 XEROX CORPORATION	125.99	1694
19940	09/15/25	XEROX010 XEROX CORPORATION	133.06	1694
19941	09/15/25	XEROX010 XEROX CORPORATION	48.46	1694
19942	09/15/25	XTELC010 XTEL COMMUNICATIONS INC.	158.56	1694

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 TD GENERAL GENERAL ACCOUNT					
Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks: 97	1,259,192.10	0.00	
		Direct Deposit: 0	0.00	0.00	
		Total: 97	1,259,192.10	0.00	
04 TD CAPITAL CAPITAL ACCOUNT					
5300	09/15/25	ACCUS010 ACCUSCAN	5,036.35		1697
5301	09/15/25	BURLI075 BURLINGTON COUNTY SOIL	775.00		1697
5302	09/15/25	MNASO10 M & N ASSOCIATES, INC.	25,304.00		1697
5303	09/15/25	MRCIN010 MRC INC	256,896.42		1697
5304	09/15/25	PENNO010 PENNONI ASSOCIATES INC.	85,380.08		1697
5305	09/15/25	RUBBE010 RUBBERECYCLE	233,000.00		1697
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks: 6	606,391.85	0.00	
		Direct Deposit: 0	0.00	0.00	
		Total: 6	606,391.85	0.00	
12 TD DOG DOG ACCOUNT					
1729	09/15/25	DOG2014 NJ STATE DEPT. HEALTH	20.40		1698
1730	09/15/25	GARRITY New Jersey Animal Control LLC	1,784.00		1698
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks: 2	1,804.40	0.00	
		Direct Deposit: 0	0.00	0.00	
		Total: 2	1,804.40	0.00	
14 TD ESCROW ESCROW ACCOUNT					
1221	09/15/25	ENVI010 ENVIRONMENTAL RESOLUTIONS, INC	5,458.75		1695
1222	09/15/25	RAYM010 RAYMOND & COLEMAN HEINOLD LLP	0.00	09/15/25 VOID	0
1223	09/15/25	RAYM010 RAYMOND & COLEMAN HEINOLD LLP	7,600.00		1695
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks: 2	13,058.75	0.00	
		Direct Deposit: 0	0.00	0.00	
		Total: 2	13,058.75	0.00	
16 PUBLIC DEFEND AFFORDABLE HOUSING TRUST					
1014	09/15/25	CGPH010 CGP&H, LLC	12,672.00		1699
1015	09/15/25	MARME010 MARMERO LAW, LLC	195.00		1699
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks: 2	12,867.00	0.00	
		Direct Deposit: 0	0.00	0.00	
		Total: 2	12,867.00	0.00	
28 TD TRUST TRUST ACCOUNT					
903	09/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	0.00	09/15/25 VOID	0
904	09/15/25	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	98,891.06		1696

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
3 TD TRUST TRUST ACCOUNT					
Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
					<u>Amount Void</u>
		Checks:	1	1	98,891.06
		Direct Deposit:	0	0	0.00
		Total:	<u>1</u>	<u>1</u>	<u>98,891.06</u>
					<u>0.00</u>
Report Totals					
		Checks:	110	2	1,992,205.16
		Direct Deposit:	0	0	0.00
		Total:	<u>110</u>	<u>2</u>	<u>1,992,205.16</u>
					<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	1,212,268.57	0.00	0.00	1,212,268.57
GENERAL CAPITAL FUND	C-04	606,391.85	0.00	0.00	606,391.85
GRANT FUND	G-02	46,923.53	0.00	0.00	46,923.53
ANIMAL CONTROL TRUST FUND	T-12	1,804.40	0.00	0.00	1,804.40
Public Defender	T-16	<u>12,867.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,867.00</u>
Year Total:		<u>14,671.40</u>	<u>0.00</u>	<u>0.00</u>	<u>14,671.40</u>
Total of All Funds:		<u>1,880,255.35</u>	<u>0.00</u>	<u>0.00</u>	<u>1,880,255.35</u>

Project Description	Project No.	Project Total
209 Adams St-Rise Up Towers	PB24-00001	10,913.75
403 St Mihiel Drive	PB24-00008	1,712.50
416 Filmore Street	PB25-00001	232.00
126 Zurbrugg Way	PB25-00004	144.50
712 Cleveland Ave-B2301 L3	PB25-00006	56.00
PSEG	PD17-00001	16,772.68
NJAW COMPANY	PD18-0004	478.88
HENKELS: POLICE DUTY	PD18-0011	80,048.66
Lantier Construction	PD21-0003	1,139.98
Modular Genius	PD25-0003	450.86
Total Of All Projects:		<u>111,949.81</u>

**RESOLUTION 2025 - #146**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

**WHEREAS**, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, assembled in public session on September 15, 2025 that an Executive Session closed to the public shall be held during the Special Meeting of the Township Committee on September 15, 2025 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Haman</b>			X			
<b>Kimble</b>			X			
<b>Leith</b>		2nd	X			
<b>Marter</b>			X			
<b>Peditto</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 15<sup>th</sup> day of September 2025.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

**PUBLIC PORTION:**

- 1) Sharifa Brown – 106 Grant Street - requested Permit Parking on Grant Street and a new flashing stop sign at Grant and Park Street due to safety concerns. Both items will be discussed at the October 6<sup>th</sup> meeting.
2. Kathy Jacobs – 127 Kossuth Street – Questioned when PSE&G will be done in the Township? Administrator Jack said that the longest would be the Spring of 2026. If the weather stays warm and they can pave through November, it may get done earlier. Administrator Jack stated that the equipment will not be left on the lot over the winter. Ms. Jacobs questioned the proposed development and the parking. Administrator Jack said that the project needs to go before the Planning Board. The new housing project will be on Kossuth Street area: 12 homes with garages and driveways, notification promised for neighbors. Lastly, Ms. Jacobs question if the cannabis cultivation license is for recreational or medicinal marijuana? Administrator Jack answered that the Cannabis cultivation facility will allow both medical and recreational; only one cannabis retail license permitted in town.
3. Rob Smith – 423 Dauphin Street – Questioned the solar panel program. Mayor Haman explained the program; with no installation required. Priority given to certain income levels; program is opt-out monthly. Mr. Smith said that when he read the notice, it stated that residents can receive up to 31% off solar credits (not total bill.)

In hearing no additional members of the public wishing to speak, **Motion made by Mr. Marter and Mr. Kimble that Public Portion be closed carried.**

**CLOSED SESSION RESOLUTION:**

- 1) 2025 - #146 - A Resolution of the Township of Riverside Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **The aforementioned Resolution 2025 - #146 was approved on motion made by Mr. Peditto, seconded by Ms. Leith carried.**

**Mr. Marter made a motion to reopen the meeting, seconded by Mr. Kimble carried.**

**Ms. Leith made a motion to hire Sherryl Allen as an Administrative Clerk seconded by Mr. Marter carried.**

**There being no further business to attend to, motion made by Mr. Peditto and Mr. Marter that the meeting be adjourned carried.**

  
 Susan M. Dydek, RMC  
 Municipal Clerk