

Monday Afternoon  
Riverside, NJ  
July 14, 2025  
**Regular Meeting**  
4:30pm

**STATEMENT:**

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 20, 2025.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 20, 2025.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 20, 2025.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

**FLAG SALUTE:**

Chairman Giovanetti led the Flag Salute.

**ROLL CALL:**

Mr. George Conard – present, Mr. Giovanetti–present, Mr. Horton – present, Mr. Mingin – present, Mr. Van Meter – present.

Also present: Treasurer/Assistant Secretary Meghan Jack and Superintendent Jeffrey Conard. Secretary Susan M. Dydek was excused.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Horton, seconded by Mr. Conard that the minutes of the Work Session Meeting of June 9, 2025 and the Regular Meeting of June 9, 2025 be approved. Upon roll call the vote was as follows: Ayes – Messrs. Conard, Horton, Mingin and Van Meter. Nays – None. Abstain – Giovanetti. Absent - None. – None. Motion carried.**

**RESOLUTIONS:**

Administrator Jack explained the need to hire an expert to help move along the IBank Project.

**Motion made by Mr. Conard that Resolution 2025 - #18 entitled, “A Resolution Authorizing the Award of a Non-Fair and Open Contract for Bond Counsel Services” be approved seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Conard, Horton, Mingin and Van Meter. Nays – None. Abstain – Giovanetti. Absent - None. – None. Motion carried.**

**RESOLUTION 2025 - #18  
A RESOLUTION AUTHORIZING THE AWARD OF A  
NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL SERVICES**

WHEREAS, the Riverside Sewerage Authority has a need to acquire Bond Counsel Services as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the anticipated term of this contract is a one (1) year and may be extended by authorization approved by the Township of Riverside; and

WHEREAS, Parker McCay has submitted a proposal indicating they will provide Bond Counsel Services for the amount of \$125.00 to \$335.00 an hour; and

WHEREAS, Parker McCay has completed and submitted a Business Entity Disclosure Certification which certifies that Parker McCay has not made any reportable contributions to a political or candidate committee in the Township of Riverside in the previous one year, and that the contract will prohibit the Parker McCay from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Riverside Sewerage Authority authorizes the Treasurer to enter into a contract with Parker McCay as described herein.

Authority Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Conard</b>	1st		X			
<b>Giovanetti</b>			X			
<b>Horton</b>			X			
<b>Mingin</b>		2nd	X			
<b>Van Meter</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 14th day of July, 2025.

  
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Susan M. Dydek, RMC  
Authority Secretary

**PUBLIC PORTION – (TECHNICAL):**

In seeing no members of the Public Present wishing to speak, **motion made by Mr. Conard, seconded by Mr. Horton to closed Public Portion (Technical) carried.**

**OLD BUSINESS:**

- 1) David & Ilanit Ohayon – 220 S. Pavilion Avenue – Concerns with rates and billing. The billing clerk is reviewing the rates.

Administrator Jack provided an update, explaining issues with the 1<sup>st</sup> and 2<sup>nd</sup> quarter billings involving multiple units.

**NEW BUSINESS:**

- 1) Anonymous – Vent overflowing at 127 S. Chester Avenue. – This is a Delran Township issue.

**CORRESPONDENCE:**

- 1) Rachael W. – Thank you for award.
1. Site Civil Engineering – Request for CAFRA Individual Permit for 209 Adams Street, Block 502, Lot 12.
- 2) Law Offices of Edward P. Vidal – Public Hearing – Riverside Township Zoning Ordinance Block 3104, Lot 6 – 430 Taylor Street.
- 3) Law Offices of Edward P. Vidal – Public Hearing – Riverside Township Zoning Ordinance Block 3103, Lot 5 – 416 Filmore Street.
- 4) Riverside Middle School – Thank you for award.

**REPORTS:****PLANT:**

Mr. Giovanetti had nothing to report.

**APPEALS**

Mr. Mingin had nothing to report.

**REVENUE AND FINANCE:**

Mr. Horton reported that the third quarter billing is upcoming.

**STREETS:**

Mr. Van Meter had nothing to report.

**INSPECTIONS:**

Mr. Conard had nothing to report.

**SUPERINTENDENT'S REPORT:**

Superintendent Jeffrey Conard reviewed his report that was distributed. Superintendent Conard reported that Grit Chamber #1 is out of service. An Emergency has been declared.

Superintendent Conard is working with the Engineer and Sherwood Logan on replacing the existing headworks. Pictures of the grit system from Logan Township, the Secondary Digester and the Grit Chamber Proposals are attached.

The report is on file in the Secretary's Office.

**Motion made by Mr. Van Meter to accept the Superintendent's Report, seconded by Mr. Conard, to accept the Superintendent's Report carried.**

**ENGINEER'S REPORT:**

The Engineer's Report was distributed. There were no questions or concerns presented.

**Motion made by Mr. Conard to accept the Engineer's Report as written, seconded by Mr. Van Meter carried.**

**MONTHLY FINANCIAL REPORT:**

Treasurer Jack reported that the audit is still being done.

**BILLS AND EXPENDITURES:**

**Motion made by Mr. Conard, seconded by Mr. Mingin that all bills and expenditures be paid carried.**

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Dates: 07/14/25 to 07/14/25  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir: Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 TD GENERAL		General Fund			
5278	07/14/25	ALSEN005 ALS ENVIRONMENTAL	1,611.50		338
5279	07/14/25	CHEMS010 CHEMSEARCHFE	3,218.95		338
5280	07/14/25	CINTA005 CINTAS CORPORATION	3,474.23		338
5281	07/14/25	ENVIR010 ENVIRONMENTAL RESOURCE ASSOC.	1,870.00		338
5282	07/14/25	GRAIN005 GRAINGER	753.92		338
5283	07/14/25	LONGO005 LONGO ELECTRICAL CONTROLS LLC	500.00		338
5284	07/14/25	LOWTH005 LOWTHER'S SMALL ENGINE REPAIR	360.00		338
5285	07/14/25	MCMAS005 MCMASTER CARR SUPPLY CO.	754.49		338
5286	07/14/25	MUNIC005 MUNICIPAL MAINTENANCE	2,040.00		338
5287	07/14/25	NJAME005 N.J. AMERICAN WATER COMPANY	375.56		338
5288	07/14/25	NJAME010 N.J. AMERICAN WATER COMPANY	470.24		338
5289	07/14/25	ONECA005 ONE CALL CONCEPTS	324.20		338
5290	07/14/25	PACEA006 PACE ANALYTICAL NATIONAL	1,485.60		338
5291	07/14/25	PENNO010 PENNONI ASSOCIATES INC.	1,014.00		338
5292	07/14/25	PENNO010 PENNONI ASSOCIATES INC.	234.00		338
5293	07/14/25	PENNO010 PENNONI ASSOCIATES INC.	1,184.00		338
5294	07/14/25	PRIME005 PRIMEPOINT LLC	751.95		338
5295	07/14/25	PSEG0005 PSE&G	10,618.05		338
5296	07/14/25	PUMPI005 PUMPING SERVICES INC	2,871.41		338
5297	07/14/25	RIVER025 RIVERSIDE NAPA AUTO PARTS	418.31		338
5298	07/14/25	SCHWE005 SCHWERING'S	132.95		338
5299	07/14/25	SEASI005 SEASIDE WASTE SERVICES	1,300.00		338
5300	07/14/25	STEVE015 STEVENSON SUPPLY CO., INC.	313.76		338
5301	07/14/25	THOMA015 THOMAS SCIENTIFIC, LLC	132.09		338
5302	07/14/25	TREAS010 TREASURER, BURLINGTON COUNTY	5,540.61		338
5303	07/14/25	UGIEN005 UGI ENERGY SERVICES LLC	64.34		338
5304	07/14/25	UNIVA005 UNIVAR SOLUTIONS	1,575.00		338
5305	07/14/25	UNIVE005 UNIVERSAL INSTRUMENT SERV CO	365.75		338
5306	07/14/25	USABL005 HD SUPPLY INC	544.66		338
5307	07/14/25	VERIZ005 VERIZON	290.59		338
5308	07/14/25	WATER005 WATER ENVIRONMENT FEDERATION	119.00		338
5309	07/14/25	WBMAS005 W B MASON CO., INC	236.07		338
5310	07/14/25	WESTE005 WESTERN TERMITE & PEST CONTROL	206.62		338
5311	07/14/25	XEROX005 XEROX CORPORATION	104.81		338

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	34	0	45,256.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	34	0	45,256.66	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	34	0	45,256.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	34	0	45,256.66	0.00

**RIVERSIDE SEWERAGE AUTHORITY  
PLANT OPERATOR'S REPORT  
AUTHORITY MEETING – July 14, 2025**

1. The Plant Performance Summary for May, 2025 is attached for review. The Residuals [Sludge] Management Summary for May, 2025 is also attached for review. Dewatered sludge [25 yds] were removed by the Seaside Waste Services Company for composting at the County facility.
2. Trouble log for June is attached.
3. Weekly collection system checks were performed in June.
4. No measurements were taking for the Secondary Digester Cover tilt during this reporting period. The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly.
5. Still injecting Poly Aluminum Chloride in the influent well of the flocs to assist with suspended solids settling out. This will assist in keeping our UVT number above 43 which is the lowest number for our UV system to function properly.
6. Plates have been welded on the digester lid.
7. Grit Chamber #1 is out of service. Case# 250617074832 Operator# 73. Emergency has been declared. Working with Pennoni and Sherwood Logan on replacement of existing headworks at the plant. Please see attached packets of the proposed upgraded system, along with pictures from our site visit to Logan Twp.
8. Still collecting data for our upcoming projects.
9. Parging on the Secondary Digester is falling off. See attached picture.

Respectfully Submitted,



JEFFREY M. CONARD  
SUPERINTENDENT

## PLANT PERFORMANCE SUMMARY

May-25

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
12 Month rilling avg. Flow			12 Month Avg Thershold CAP %		
Monthly Avg	Report	69.00 MGD	Mon Avg Conc	Report	0.69 MG/L
FLOW, INFLUENT			NITRATE {AS N}, EFFLUENT Monthly		
Monthly Avg	Report	0.991 MGD	Mon Avg Conc	Report	24.0 MG/L
Daily Maximum	Report	1.308 MGD	Daily Max Conc	Report	24.0 MG/L
FLOW, EFFLUENT			E. COLI 2 / month		
Monthly Avg	Report	0.702 MGD	Monthly Avg	Report	2.13 /100ML
Daily Maximum	Report	0.868 MGD	Instant Max	Report	9.70 /100ML
5 DAY BOD, INFLUENT 3/month			FECAL COLIFORM, EFFLUENT Require Reuse Only		
Mon Avg Conc	Report	252.00 MG/L	Monthly Avg	200/100ML	6.0 /100ML
Weekly Avg Conc	Report	344.00 MG/L	Weekly Avg	400/100ML	6.0 /100ML
5 DAY BOD, EFFLUENT 3/month			BIOASSAY, EFFLUENT		
Mon Avg Loading	98 KG/D	20.44 KG/D	LC50 96 hr Acute	50	0.0 %
Weekly Avg Loading	147 KG/D	23.75 KG/D	IC25 7 day Chronic	Report	100.0 %
Mon Avg Conc	30 MG/L	7.80 MG/L	CHLORINE PRODUCED OXIDANTS, EFFLUENT Monthly		
Weekly Avg Conc	45 MG/L	8.80 MG/L	Mon Avg Conc	Report	0.04 MG/L
5 DAY BOD REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	0.05 MG/L
Mon Avg Minimum	88.5	96.54 %	TEMPERATURE, INFLUENT Daily		
pH, INFLUENT Daily			Minimum	Report	18.1 DEG C
Minimum	Report	7.06 S.U.	Monthly Avg	Report	19.9 DEG C
Maximum	Report	7.81 S.U.	Maximum	Report	21.2 DEG C
pH, EFFLUENT Daily			TEMPERATURE, EFFLUENT Daily		
Minimum	6.00 S.U.	6.00 S.U.	Minimum	Report	17.8 DEG C
Maximum	9.00 S.U.	7.41 S.U.	Monthly Avg	Report	20.1 DEG C
TOTAL SUSP SOLIDS, INFLUENT 3/month			Maximum	Report	21.7 DEG C
Mon Avg Conc	Report	321.3 MG/L	DISSOLVED OXYGEN, EFFLUENT 3/month		
Weekly Avg Conc	Report	466.0 MG/L	Wkly Avg Conc [Min]	4.0 MG/L	7.22 MG/L
TOTAL SUSP SOLIDS, EFFLUENT 3/month			PHOSPHOROUS, EFFLUENT 1 / month		
Mon Avg Loading	113 KG/D	14.13 KG/D	Mon Avg Conc	Report	4.3 MG/L
Weekly Avg Loading	170 KG/D	26.00 KG/D	Weekly Avg Conc	Report	4.3 MG/L
Mon Avg Conc	30 MG/L	37.25 MG/L	COPPER, EFFLUENT Quarterly only		
Weekly Avg Conc	45 MG/L	71.54 MG/L	Mon Avg Conc	Report	Code=n MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY 3/month			Daily Max Conc	Report	Code=n MG/L
Mon Avg Minimum	85	93.37 %	ZINC, EFFLUENT Quarterly Only		
OIL&GREASE, EFFLUENT Quarterly			Mon Avg Conc	Report	Code=n MG/L
Mon Avg Conc	10 MG/L	6.7 MG/L	Daily Max Conc	Report	Code=n MG/L
Daily Max Conc	15 MG/L	6.7 MG/L	Total Dissolved Solids	Effluent	1/month
Ammonia-Nitrogen (May-Oct), Effluent			Mon Avg Conc	Report	472.0 MG/L
Mon Avg Loading	18.8 kg/d	8.70 KG/D	Daily Max Conc	Report	472.0 MG/L
Daily Max Loading	37.9 kg/d	10.72 KG/D	<b>Bis(2-ethyhexyl)phthalate Quarterly only</b>		
Mon Avg Conc	5 mg/l	3.39 MG/L	Mon Avg Conc	Report	1.4
Daily Max Conc	10 mg/l	4.54 MG/L	Daily Max Conc	Report	1.4
AMMONIA NITROGEN (NOV-APR), EFFLUENT			<b>Asbestos Ffrous per Liter Semi-Annually</b>		
Mon Avg Loading	75.7 KG/D	0.00 KG/D	Mon Avg Conc	Report	<0.20
Daily Max Loading	151.4 KG/D	0.00 KG/D	Daily Max Conc	Report	<0.20
Mon Avg Conc	20 MG/L	0.00 MG/L	Color Starting July 2024		
Daily Max Conc	40 MG/L	0.00 MG/L	Mon Avg Conc	Report	50 CU
Copper	Required	Quarterly	IC25 Chronic	Required	Semi- Annually
Zinc	Required	Quarterly	LC50 Acute	Required	Annually
Asbestos Ffrous per Liter		Semi-Annua	<b>Bis(2-ethyhexyl)phthalate Quarterly</b>		

## RESIDUALS MANAGEMENT SUMMARY

May-25

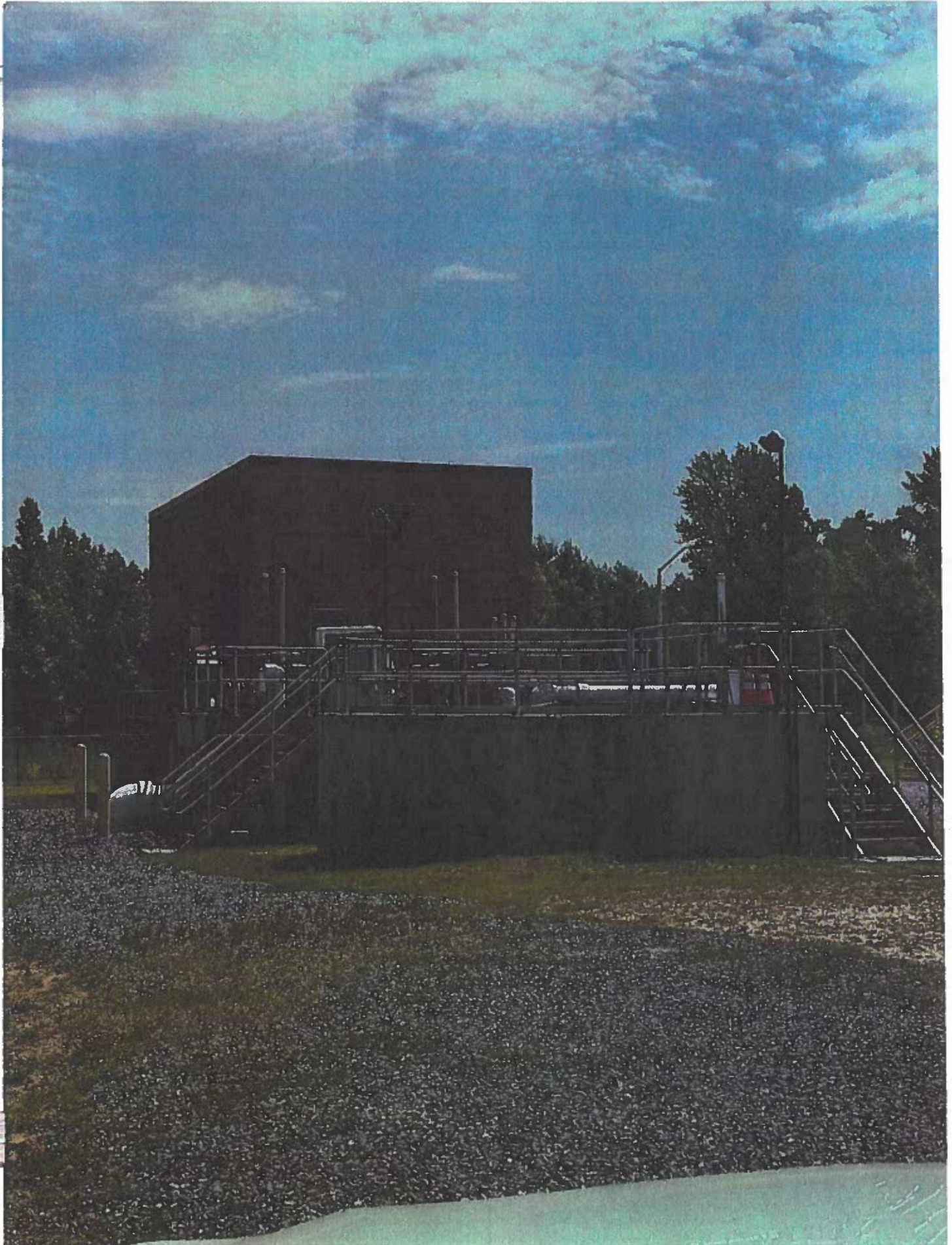
SLUDGE PRODUCED			RAW SLUDGE		
Total Gallons	0	gal	% Total Solids, minimum	2.2	%
Average Gallons/Day	0	gpd	% Total Solids, average	2.8	%
Total Dry Tons	0	dt	% Total Solids, maximum	3.3	%
Average Dry Tons/ Day	0	dt/d	% Total Volatile Solids, minimum	75.30	%
Total Metric Tons	0	mt	% Total Volatile Solids, average	81.06	%
Average Metric Tons/Day	0	mt/d	% Total Volatile Solids, maximum	89.50	%
			pH minimum	4.89	s.u.
LIQUID SLUDGE REMOVED			pH maximum	5.72	s.u.
Total Gallons	0	gal	sludge sample temperature, min	15.6	C
Average Gallons/Day	0	gpd	sludge sample temperature, avg	19.6	C
Total Dry Tons	N.R.	dt	sludge sample temperature, max	21.1	C
Average Dry Tons/ Day	N.R.	dt/d			
Total Metric Tons	N.R.	mt	PRIMARY DIGESTER SLUDGE		
Average Metric Tons/Day	N.R.	mt/d	% Total Solids, minimum	0	%
% Total Solids, Minimum	N.R.	%	% Total Solids, average	0	%
% Total Solids, Average	N.R.	%	% Total Solids, maximum	0	%
% Total Solids, Maximum	N.R.	%	% Total Volatile Solids, minimum	0	%
pH, Minimum	N.R.	s.u.	% Total Volatile Solids, average	0	%
pH, Maximum	N.R.	s.u.	% Total Volatile Solids, maximum	0	%
			pH minimum	0	s.u.
DEWATERED SLUDGE REMOVED			pH maximum	0	s.u.
Total Gallons to Belt Press		gal	sludge sample temperature, min	0	C
Average Gallons/Day		gpd	sludge sample temperature, avg	0.0	C
% Total Solids, minimum	17.70	%	sludge sample temperature, max	0	C
% Total Solids, average	19.54	%			
% Total Solids, maximum	21.50	%	SECONDARY DIGESTER SLUDGE		
% Total Volatile Solids, minimum	84.50	%	% Total Solids, minimum	0.70	%
% Total Volatile Solids, average	85.10	%	% Total Solids, average	3.10	%
% Total Volatile Solids, maximum	86.00	%	% Total Solids, maximum	4.60	%
Total Wet Cubic Yards Removed	125.00	cu yd	% Total Volatile Solids, minimum	78.00	%
Average Wet Cubic yards/day	4.03	cy/d	% Total Volatile Solids, average	79.12	%
Total Dry Tons	19.31	dt	% Total Volatile Solids, maximum	80.90	%
Average Dry Tons/ Day	0.62	dt/d	pH minimum	5.15	s.u.
Total Metric Tons	17.55	mt	pH maximum	5.85	s.u.
Average Metric Tons/Day	0.57	mt/d	sludge sample temperature, min	17.5	C
			sludge sample temperature, avg	19.16	C
OPERATIONS			sludge sample temperature, max	20	C
Heat Exchange, Temp In, min	0.0	<sup>0</sup> F	VOLATILE SOLIDS REDUCTION		
Heat Exchange, Temp In, avg	0.0	<sup>0</sup> F	Raw to Secondary Digester, minimum		%
Heat Exchange, Temp In, max	0.0	<sup>0</sup> F	Raw to Secondary Digester, average		%
Heat Exchange, Temp Out, min	0.0	<sup>0</sup> F	Raw to Secondary Digester, maximum		%
Heat Exchange, Temp Out, avg	0.0	<sup>0</sup> F			
Heat Exchange, Temp Out, max	0.0	<sup>0</sup> F			
Detention Time, Primary Digester	0	days			
Detention Time, Secondary Digester	0	days			
N.R. = None Removed			R.T.S. = Return To Service		
N.S. = Not Sampled			N.I.S. = Not In Service		
N.W. = Not Working					

**June 2025 Trouble Log Summary**

<i>Date</i>	<i>Report #</i>	<i>Address</i>	<i>Condition(s) Reported</i>	<i>Condition(s) Found</i>	<i>Manhole Checked</i>	<i>Disposition</i>
6/2/2025	25-049	Void				
6/2/2025	25-050	197 Greenwood	Vent Overflow	Main Clear	MH226,247	Notified Owner/Tennant
6/4/2025	25-051	208 N. Fairview	Vent Overflow	Main Clear	MH39,40	Notified Owner/Tennant
6/4/2025	25-052	222 Taylor St	Vent Overflow	Main Clear	MH85,96	Notified Owner/Tennant
6/4/2025	25-053	26 Grant St	Vent Overflow	Main Clear	MH201,202	Notified Owner/Tennant
6/9/2025	25-054	701 Henry St	Vent Overflow	Main Clear	MH162,152	Notified Owner/Tennant
6/7/2025	25-055	521 Monroe St	Back up into property	Main Clear	MH13,14	Notified Owner/Tennant

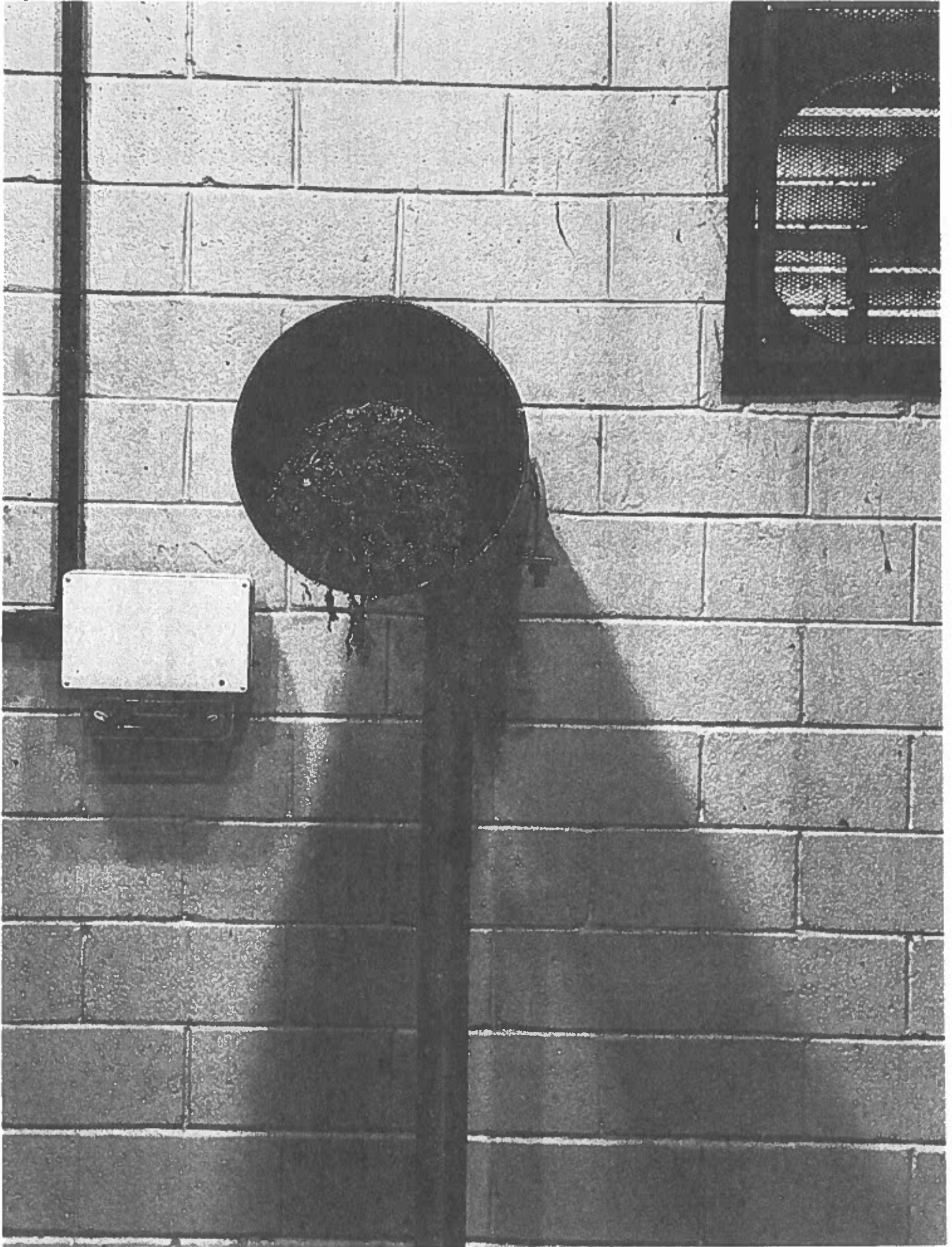
Grit

Logan Twp



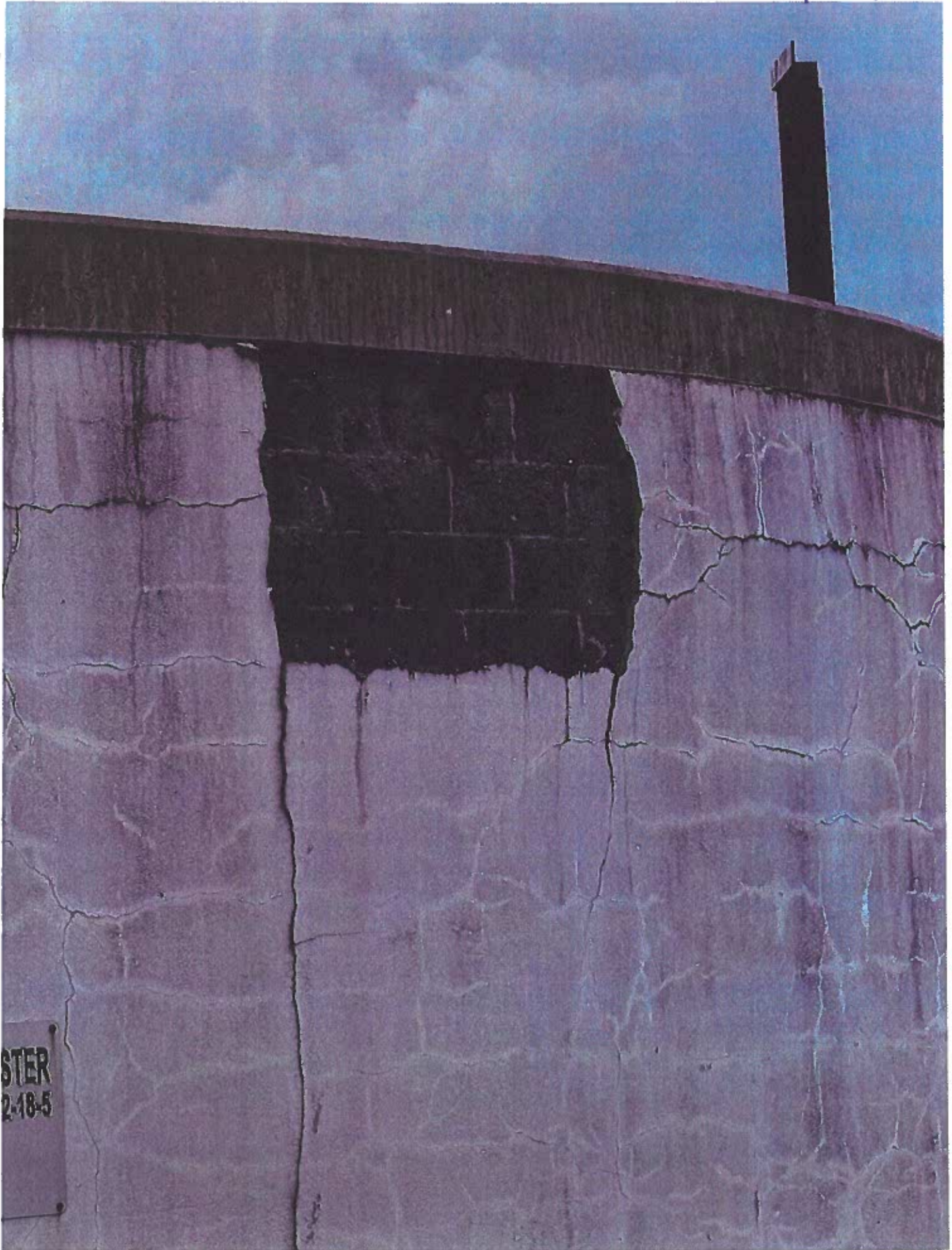








*Secondary Digester*



STER  
2-18-5

**PUBLIC PORTION (INFORMATIONAL):**

In seeing that no members of the public wishing to speak, motion made by Mr. Conard and Mr. Horton that Public Portion (Informational) be closed carried.

There being no further business to attend to, motion made by Mr. Conard and Mr. Van Meter that the meeting be adjourned, and so declared by Chairman Giovanetti.

  
Susan M. Dydek, RMC  
Authority Secretary