

Monday Evening
Riverside, NJ
July 21, 2025
Regular Meeting
7:00p.m.

Mayor Haman led in the Flag Salute.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2025.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 8, 2025.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2025.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

ROLL CALL

Mr. Haman – present, Mr. Kimble - present, Ms. Leith – present, Mr. Marter – present, Mr. Peditto – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney John Carleton, Engineer Bryan Clark and Lieutenant Louis Fisher.

PROCLAMATION

- 1) **Mr. Peditto made a motion to adopt a Proclamation honoring Police Officer Gabriel Gardner seconded by Mr. Kimble. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**
- 2) **Ms. Leith made a motion to adopt a Proclamation honoring Sydney Greenidge seconded by Mr. Kimble. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**

The Committee unanimously agreed to recess the meeting.

The Committee unanimously agreed to reopen the meeting.

APPROVAL OF MINUTES:

Motion made by Mr. Kimble and Mr. Peditto that the following minutes be approved: The Work Session Meeting of June 16, 2025, and the Regular Meeting Minutes of June 16, 2025. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter, and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.

OPEN PORTION - AGENDA ITEMS ONLY:

In seeing no members of the public wishing to speak, Open Portion – Agenda Items Only was not opened.

ORDINANCES

The following Ordinance was introduced at the Regular Meeting of June 16, 2025 and advertised in the Burlington County Times on June 6, 2025. **Ordinance 2025 - #10 entitled, “Ordinance of the Township of Riverside, County of Burlington, New Jersey Cancelling Certain Funded Appropriation Balances Heretofore Provided for Capital Improvements and Reappointing Such Funded Appropriation Balances for Other Capital Projects.”**

Mayor Haman opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Peditto and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Abstain – None. Absent – None. Motion carried.**

Motion made by Mr. Kimble, seconded by Mr. Marter that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto.

Nays – None.

Abstain – None.

Absent – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of June 16, 2025 and advertised in the Burlington County Times on June 6, 2025. **Ordinance 2025 - #11 entitled, “An Ordinance Amending Chapter 255 of the Codes of the Township of Riverside Regulating Land Development.”**

Motion made by Mr. Kimble, seconded by Ms. Leith that the foregoing Ordinance be tabled on second reading carried. Motion tabled.

Mr. Kimble made a motion to approve the introduction of Ordinance 2025 - #12 entitled, "An Ordinance Amending Chapter 419 of the Codes of the Township of Riverside entitled Vehicles and Traffic" on the first reading seconded by Mr. Marter carried.

The Committee requested that the Authorization to approve a Peddler or a Solicitor License for Dragon Zhao to solicit for Solar Panels for Freedom Forever be pulled from the Consent Agenda and voted on separately.

CONSENT AGENDA:

Mr. Peditto made a motion, seconded by Mr. Marter that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.

The following items were contained in the consent agenda:

1. Resolution 2025 – #122 – Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt Property.
2. Resolution 2025 - #123 – Person-Person Liquor License Transfer.
3. Resolution 2025 - #124 – A Resolution of the Township of Riverside Authorizing the Acceptance of a Deed of Easement and Right of Way.
4. Resolution 2025 - #125 – A Resolution of the Township Committee of the Township of Riverside Authorizing a Shared Service Agreement with the Burlington County Department of Public Safety, Division of Central Communications/911 Call Service.
5. Resolution 2025 - #126 – A Resolution of the Township Committee of the Township of Riverside amending Resolution 2026-#112 regarding Municipal Lien.
6. Resolution 2025 - #127 – A Resolution of the Township Committee of the Township of Riverside Amending Resolution 2025-#119 regarding Handicap Parking Approval.
7. Resolution 2025 - #128 – A Resolution of the Township Committee of the Township of Riverside Authorization a Contract Award for the FY2024 NJDOT Municipal Aid Program.
8. Resolution 2025 - #129 – Renewal of Plenary Retail Consumption License in the Township of Riverside for the Period of July 21, 2025 to June 30, 2026.
9. Authorization to appoint Thomas Polino as an Emergency Plumbing Inspector.
10. Authorization to approve a Facilities Use Request for Riverside Bulldog Cheerleaders to use the Bob Kenney Field or the AA Field.
11. Authorization to approve a Facilities Use Request for Kids United to use Whomsley Field from August 10, 2025 to November 29, 2025 from Monday to Friday 5:00pm to 8:00pm and Saturday and Sunday 9:00am-4:00pm.
12. Authorization to hire Chaunce Yvonne Covay as a Full-Time Crossing Guard.
13. Authorization to hire an interim Part-Time Parking Enforcement Officer.
14. Authorization to donate the proceeds of the 5K to the American Legion.

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2025-#122**

Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt property

*LE. NGOC & CHHYA
Located at 323 PALMER ST
Block 2802 Lot 6*

WHEREAS, the Riverside Tax Assessor of the Township of Riverside advises to the Mayor and Township Committee that the following 2025 taxes can be cancelled pursuant to NJSA 54:4-3.6c.

WHEREAS, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from February 28, 2025, the effective date of approval, and thereafter, in the amount of \$ 3474.00

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the following property have any and all taxes billed be cancelled as of February 28, 2025:

*323 PALMER ST
Block 2802 Lot 6
Refunding Taxes paid to:
LE. NGOC & CHHYA
323 PALMER ST
Riverside, NJ 08075
\$3474.00*

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Susan M Dydek
Susan M. Dydek, RMC
Township Clerk

Gary Haman
Gary Haman
Mayor

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2nd	X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21ST day of July 2025.

Susan M Dydek
Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2025 - #123
RIVERSIDE TOWNSHIP
PERSON-TO-PERSON- LIQUOR LICENSE TRANSFER

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 0330-33-004-011, an inactive license, heretofore issued to Riverview Properties LTD; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

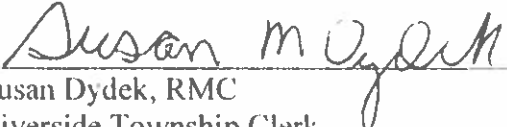
WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, does hereby approve, effective July 21, 2025 the transfer of the aforesaid Plenary Retail Consumption License, an inactive license with no licensed premises from Riverview Properties LTD to The Madison FP LLC and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to The Madison FP LLC."

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2 nd	X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2025 - #124
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING THE ACCEPTANCE OF A DEED OF EASEMENT AND RIGHT OF WAY

WHEREAS, It is necessary for New Jersey American Water Company to have access to the property located at 517 N. Pavilion Avenue, Riverside, NJ, Block 502 Lot 2.02 for the purpose of installing, laying, operating, maintaining, inspecting, removing, repairing, renewing, replacing, relaying and adding to from time to time pipe or pipes with necessary fittings, appurtenances, and attached facilities, including laterals and connections for the transmission of water;

WHEREAS, the property located at 517 N. Pavilion Avenue, Riverside, NJ, Block 502 Lot 2.02 is owned by the Township of Riverside; and

WHEREAS, the Township Committee of the Township of Riverside is willing to grant to New Jersey American Water Company an easement for the purpose of installing, laying, operating, maintaining, inspecting, removing, repairing, renewing, replacing, relaying and adding to from time to time pipe or pipes with necessary fittings, appurtenances, and attached facilities, including laterals and connections for the transmission of water through and under a portion of the Property (within the Dedication Area); and

WHEREAS, a copy of the proposed metes and bounds of the easement is attached hereto as Exhibit A; and

WHEREAS, the proposed watermain easement is attached hereto as Exhibit B; and

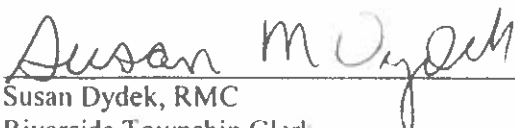
WHEREAS, the Township Attorney has reviewed the easement and is satisfied with it.

NOW BE IT THEREFORE RESOLVED, that the Township Committee of the Township of Riverside hereby approves of the proposed watermain easement and authorizes the Mayor and the Township Clerk to sign the easement on behalf of the Township of Riverside.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2 nd	X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.



Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2025 - #125

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE BURLINGTON COUNTY DEPARTMENT OF PUBLIC SAFETY, DIVISION OF CENTRAL COMMUNICATIONS/911 CALL SERVICE.

WHEREAS, Riverside Township recognizes the need to provide residents with appropriate cost saving measures and opportunities for the benefit of all residents; and

WHEREAS, Riverside Township has utilized the Central Communications "911" calls through the Burlington County Department of Public Safety which services are paid for and administered by Burlington County; and

WHEREAS, Riverside Township deems it advantageous to now memorialize the specific terms and conditions of such shared services agreement between Riverside Township and Burlington County.

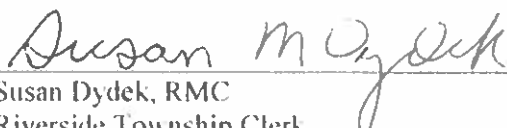
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey as follows:

- A. The above-referenced Shared Service Agreement between the Township of Riverside and Burlington County Department of Public Safety, Division of Central Communications for the utilization of the Burlington County Department of Public Safety, Division of Central Communications/911 call service shall be effective for the period retroactive back to August 1, 2025 through July 31, 2030.
- B. That the Mayor and the Township Clerk of the Township of Riverside are hereby authorized and directed to execute said Shared Service Agreement on behalf of the Township of Riverside
- C. This Agreement stands independent of any agreements regarding the New World System.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2nd	X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2025 - #126
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AMENDING
RESOLUTION 2025-#112 AUTHORIZING THE TAX COLLECTOR TO PLACE
MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

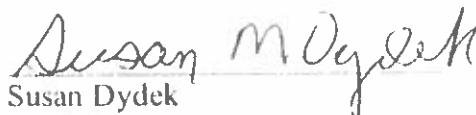
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and weeds prior to the Memorial Day Parade; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on July 21, 2025.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2025-#126

The amount of \$100.00 shall be charged to the following address:

- 519 Bridgeboro Street - Block 3001, Lot 18
- 607 Bridgeboro Street - Block 2901, Lot 22
- 615 Bridgeboro Street - Block 2901, Lot 5
- 617 Bridgeboro Street - Block 2901, Lot 19
- 621 Bridgeboro Street - Block 2901, Lot 6.01
- 705 Bridgeboro Street - Block 2801, Lot 4

140 E Hancock Street - Block 1402, Lot 6.02

200 S Pavilion Avenue - Block 1301, Lot 7

RESOLUTION 2025 - #127
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE
AMENDING RESOLUTION 2025 - #119 REGARDING HANDICAPPED PARKING
APPROVAL

WHEREAS, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-51B; and

WHEREAS, the Township Committee of the Township of Riverside previously approved the Handicapped Parking Request for Marlene Perkins at 318 Madison Street on June 16, 2025; and

WHEREAS, Marlene Perkins has requested that the Handicapped Parking Spot be moved to Polk St. because that is where she enters and exits her residence; and

WHEREAS, this request is satisfactory with the Township Police Department.

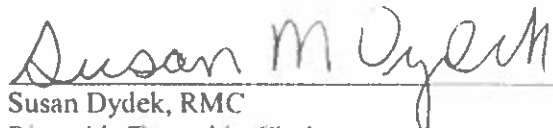
NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

Street	Street Number	Name of Requestor
Madison Street (sign to be placed On Polk Street)	318	Marlene Perkins Police Dept. Approved

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2 nd	X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.


Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2025 - #128
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR SECOND STREET, NORTH FAIRVIEW STREET AND POLK
STREET IMPROVEMENTS.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the above project; and


WHEREAS, bids have been received from the following for the same in accordance with the request:

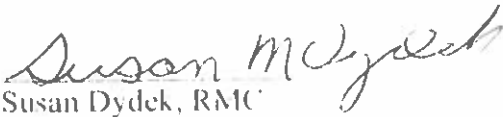
<u>COMPANY</u>	<u>BID</u>
Black Rock Enterprises, LLC	\$407,273.00
Think Pavers	\$473,242.00
Earle Asphalt	\$641,413.13

WHEREAS, the bid of Block Rock Enterprises, LLC, not to exceed \$407,273.00, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Black Rock Enterprises, LLC.

Adopted the 21st day of July 2025 at the Regular Meeting of the Township Committee of the Township of Riverside


 Meghan Jack
 Township Administrator


 Susan Dydek, RMC
 Municipal Clerk



July 16, 2025

RSTPX 24007

Township of Riverside

Attn: Meghan Jack, Administrator
PO Box 188
Riverside, NJ 08075

Sent via Email and Regular Mail
(mjack@riversidetwp.org)

**RE: TOWNSHIP OF RIVERSIDE
NJDOT FY2024 MUNICIPAL AID
SECOND STREET, NORTH FAIRVIEW STREET, AND POLK STREET IMPROVEMENTS
CONTRACT NO. RSTPX 24007
BID RECOMMENDATION**

Dear Meghan:

On July 10, 2025, the Township received bids on the above referenced project. A total of three (3) contractors submitted proposals for the project. The qualifying bids range from \$407,273.00 to 641,413.13 for Base Bid. The bid tabulation is attached.

The lowest bidder is Black Rock Enterprises, LLC from Old Bridge, New Jersey. We checked their references and Black Rock Enterprises, LLC has completed similar projects in the past.

We recommend that the FY2024 NJDOT Municipal Aid - Second Street, North Fairview Street, and Polk Street Improvements project be awarded to Black Rock Enterprises, LLC for the low bid amount \$407,273.00.

Our recommendation is contingent upon the availability of funds. Please feel free to contact us with any questions.

Sincerely,
PENNONI ASSOCIATES INC.

Hugh J. Dougherty, PE, CME
Township Engineer

Kenneth J. Shine
Project Manager

cc's via Email

Susan Dydek, RMC, Township Clerk
Michael Mansdoerfer, CFO
Bryan Clark, PE, Pennoni

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NJDOT FY2024 MUNICIPAL AID - SECOND STREET, NORTH FAIRVIEW STREET, AND POLK STREET IMPROVEMENTS

BID DATE - Thursday, July 10, 2025

Item #	Description	Quantity	Engineer's Estimate		Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge, NJ 08857		Think Pavers 125 Kings Highway Mount Royal, NJ 08061		Earle Asphalt Company P.O. Drawer 556 Farmingdale, NJ 07727	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
PROJECT TOTAL \$328,485.00										
1	Variable Depth Milling, Minimum 2" Thick	2,380 SY	\$8.00	\$19,040.00	\$ 10.00	\$23,800.00	\$ 86.00	\$204,680.00	\$ 8.00	\$19,040.00
2	HMA 9.5W64 Surface Course, 2" Thick	2,380 SY	\$18.00	\$42,840.00	\$ 20.00	\$47,600.00	\$ 35.00	\$83,300.00	\$ 35.00	\$83,300.00
3	Pavement Repairs (8" Thick HMA Base Course)	240 SY	\$35.00	\$8,400.00	\$ 55.00	\$13,200.00	\$ 20.00	\$4,800.00	\$ 0.01	\$2.40
4	Vertical Concrete Curb (II and Where Directed)	455 LF	\$50.00	\$22,750.00	\$ 50.00	\$22,750.00	\$ 25.00	\$11,375.00	\$ 65.00	\$29,575.00
5	Concrete Sidewalk, 4" Thick	63 SY	\$105.00	\$6,615.00	\$ 115.00	\$7,245.00	\$ 288.00	\$18,144.00	\$ 160.00	\$10,080.00
6	Concrete Driveway Apron, 6" Thick Reinforced	113 SF	\$22.00	\$2,486.00	\$ 15.00	\$1,695.00	\$ 15.00	\$1,695.00	\$ 30.00	\$3,390.00
7	Detectable Warning Surface	48 SF	\$35.00	\$1,680.00	\$ 100.00	\$4,800.00	\$ 40.00	\$1,920.00	\$ 35.00	\$1,680.00
8	24" HDPE, 6' 10" Depth	633 LF	\$150.00	\$94,950.00	\$ 300.00	\$189,900.00	\$ 150.00	\$94,950.00	\$ 550.00	\$348,150.00
9	Trench Repair (20:1 Sand Cement, 6" Thick HMA 19W64 Base Course)	438 SY	\$200.00	\$87,600.00	\$ 150.00	\$65,700.00	\$ 85.00	\$37,230.00	\$ 250.00	\$109,500.00
10	Manhole Casting	4 UN	\$1,000.00	\$4,000.00	\$ 1,000.00	\$4,000.00	\$ 1,500.00	\$6,000.00	\$ 1,475.00	\$5,900.00
11	Manhole Lining	32 VF	\$1,000.00	\$32,000.00	\$ 631.40	\$20,204.80	\$ 100.00	\$3,200.00	\$ 750.00	\$24,000.00
12	Thermoplastic Line Striping, 4" Wide, Double Yellow	169 LF	\$6.00	\$1,014.00	\$ 6.60	\$1,115.40	\$ 4.00	\$676.00	\$ 8.00	\$1,352.00
13	Thermoplastic Line Striping, 24" Wide, White	36 LF	\$10.00	\$360.00	\$ 19.80	\$712.80	\$ 2.00	\$72.00	\$ 24.00	\$864.00
14	Thermoplastic Pavement Marking	1 UN	\$750.00	\$750.00	\$ 550.00	\$550.00	\$ 1,200.00	\$1,200.00	\$ 579.73	\$579.73
15	Allowance for Asphalt Price Adjustment for Hot Mix Asphalt, if Needed	11LS	\$2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00
16	Allowance for Fuel Price Adjustment, if Needed	11LS	\$2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00
PROJECT TOTAL				\$328,485.00		\$407,278.00		\$473,262.00		\$641,413.13

Hugh J. Dougherty

Hugh J. Dougherty, P.E.
Township Engineer
NJ Registered Professional Engineer No. 34634

Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

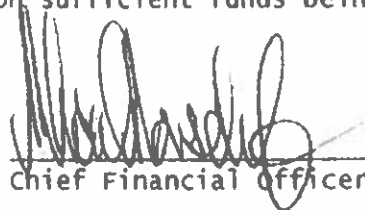
Contract Amount: 407,273.00
Resolution Date: 07/21/25
Resolution Number: 2025

Vendor: BLACK015 Black Rock Enterprises, LLC
1316 Englishtown Rd
Old Bridge, NJ 08857

Contract: C5-00015 NJDOT FY24 MA-2nd St-N.
Fairview&Polk St

Account Number	Amount	Department Description
C-04-24-12A-001	407,273.00	Ord 2024-12 Road Repairs
Total	407,273.00	

Only amounts for the 2025 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

RESOLUTION 2025 - #129

**RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES
IN THE TOWNSHIP OF RIVERSIDE FOR PERIOD OF
JULY 21, 2025 TO JUNE 30, 2026**

WHEREAS, certain individuals, corporations and associations have made application to the Township Committee of the Township of Riverside for renewal of plenary consumption licenses, plenary consumption license with broad package privilege, club licenses and plenary retail distribution licenses for the period from July 1, 2025 to June 30, 2026; and

WHEREAS, the applicant whose names is set forth below has complied with the requirements of the State of New Jersey and the Township of Riverside in filing of said applications and paying the fees for renewal of the respective license listed. There is also a Tax Clearance Certificate for said license. The license has established good cause in accordance with the statutory requirements to warrant renewal said license.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following Plenary Retail Consumption License be approved:

- **License name:** The Pavilion Ville LLC **Trade Name:** La Patrona **License number:** 0330-33-008-010 **Location:** 211-213 S. Pavilion Avenue

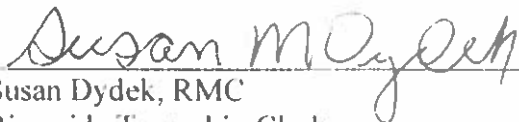
BE IT FUTHER RESOLVED, that the aforementioned consumption renewal licenses shall become effective July 21, 2025 and will expire on June 30, 2026.

By Order of the Township Committee of the Township of Riverside.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble			X			
Leith			X			
Marter		2 nd	X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.


 Susan Dydek, RMC
 Riverside Township Clerk

15. Authorization to appoint Christy Veasy to the Historic Preservation Commission.
16. Authorization to amend the sick leave policy in the contract between Lieutenant Louis Fisher and Riverside Township.

Motion made by Mr. Kimble, seconded by Ms. Leith to deny the Authorization to deny a Peddler or a Solicitor License for Dragon Zhao to solicit for Solar Panels for Freedom Forever carried. Motion denied.

CORRESPONDENCE:

1. Site Engineering – Response Action Outcome Amendment
2. Eddie Grinnan – Thank you for award.
3. Jessica Canedo – Thank you for award.
4. Site Civil Engineering – Request for CAFRA Individual Permit for 209 Adams Street, Block 502, Lot 12.
5. Law Offices of Edward P. Vidal – Public Hearing – Riverside Township Zoning Ordinance Block 3103, Lot 5 – 416 Filmore Street.
6. State of New Jersey – Department of Environmental Protection – Withdraw Letter – Flood Hazard Area Individual Permit – Block 502, Lot

REPORTS:

TOWNSHIP COMMITTEE REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Mr. Haman reported that tonight, the Township Committee honored an officer who went above and beyond his duties, and we appreciate his role. Mayor Haman thanked the entire Police Department. The Chief has reported that the Officers attend every seminar training session they possibly can.

DEPARTMENT OF PUBLIC WORKS:

Mr. Kimble reported that the Public Works Department performed the following duties in the month of June: Road Maintenance and street patching as needed, continued cutting all fields, parks and lots as needed, chipped branches every Monday and Friday. The Friday morning, street sweeping is ongoing. We began to collect bagged grass. The activities for August 2024 were reported.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

Mr. Peditto reported that he started working on the 250th anniversary. The Committee will meet the 4th Thursday of the month. The Car show meetings ongoing. Historic Preservation Commission will do an inventory of the buildings and the history of the buildings in the district.

DEPARTMENT OF RECREATION:

Ms. Leith reported she and the mayor went to some of the restaurants in the downtown area and spoke to some of the owners about signing up for the Burlington County Restaurant Week. It's a free process online, and it will give them a little more notoriety, and get their names out there. Hopefully this will get them on the map and help out the businesses.

DEPARTMENT OF PUBLIC EVENTS:

Mr. Marter had no report.

STAFF REPORTS:**POLICE DEPARTMENT:**

Lieutenant Fisher reported the Police Activity for June 2025: Incidents – 940, Investigations – 50, Adult Arrests Total – 32, Motor Vehicle Summons – 207, Motor Vehicle Accidents – 10, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Curbside Warnings – 3, Summons for False Alarms – 0, False Alarm Calls – 14, False Alarm Warning Letters – 0. Firearms: Applications given out – 10, applications completed – 9, previous pending – 14, pending – 15, Denied/withdrawn – 3, carry permits - 3.

Lieutenant Fisher further reported that the Police did a Cooperative River Line Detail, which included us Palmyra and Riverton. Eight arrests were done in two hours. Every single one of those arrests was in Palmyra in just two hours. The Department maintains a high, high visual presence or light rail platform. There are daily arrests.

No concerns were presented.

The report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that her has been submitted to the clerk. The estimated tax bills have been mailed and are due August 1 with a grace period through August 10. The Tax Collector's Office is currently preparing the third quarter sewer bills, and they'll be mailed this week. They are due to August 1, but they have a grace period due through the end of the month. The Public Works Department has completed the residential sweeps for the summer and they will begin again during leaf season. The Township is cognizant of the work that is going on throughout the town. So, if there is a problem area about which anyone is concerned, please let us know, because we will work with the contractors to see if there's something that we need to assist with. The Township is having residents contact us about areas about which they're concerned, just in the general neighborhood. So, we always do look to send the sweeper out if we do need it. Friday morning sweeps are ongoing. The Township has completed the catch basin cleaning, and we do our inlet maintenance, along with the county as needed. The annual stormwater report was submitted, and we have not had any comments, but we do anticipate an inspection this year. The Township submitted our D O T grant on July 1, so we do await hearing as to whether or not

we've been successful again this year. New Jersey American Water has begun the final pave in the upper avenues. PSE&G will begin their final pave in the lower avenues. Next week, both New Jersey American Water and PSE&G will continue their work in the middle section, while PSE&G also continues their work in the East End. The Township will begin our roadway project on Pavilion Avenue, Little Avenue and Sylvan Street, and that will begin in the next week or two. The school is currently beginning their new building construction project.

The Regular Planning Board Meeting was held in July. The application of 209, Adams Street for a cell tower was approved, as was the application of 416, Fillmore street for a subdivision. The next meeting will be held on August 11.

The next public event will be National Night Out. It's scheduled for August 5. This is a great event that the Township, led by the police department puts on. The information will be posted on our website, and we encourage everyone to come out.

The report is on file in the Municipal Clerk's Office.

PROFESSIONAL REPORTS:

SOLICITOR'S REPORT:

Solicitor Carleton had nothing additional to report.

ENGINEER'S REPORT:

The Engineer's Report was submitted. No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

Motion made by Mr. Peditto and Mr. Kimble to approve the aforementioned reports carried.

APPROVAL OF BILLS

Motion made by Ms. Leith and Mr. Kimble to approve all bills and expenditures except for ones payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Haman, Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – None. Motion carried.

Motion made Ms. Leith, seconded by Mr. Kimble to approve all bills and expenditures payable to Pennoni. Upon roll call the vote was as follows: Ayes – Ms. Leith, Messrs. Kimble, Marter and Peditto. Nays – None. Absent – None. Abstain – Mr. Haman. Motion carried.

Range of Checking Accts: First to Last Range of Check Dates: 06/17/25 to 07/22/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 TD GENERAL GENERAL ACCOUNT					
19648	06/17/25	JACOB010 JACOB AROCHO	125.00		1638
19649	06/17/25	MEGHA020 MEGHAN JACK	84.13		1638
19650	06/17/25	PATRI040 PATRICK VACANTI	260.00		1638
19651	07/12/25	ANDRE010 ANDREW HOLT	98.88		1662
19652	07/12/25	BURLI030 BURLCOJIF	176,298.00		1662
19653	07/12/25	CAIDE005 CAIDEN CARUCCI	99.99		1662
19654	07/12/25	COMCA010 COMCAST	189.85		1662
19655	07/12/25	COMCA010 COMCAST	105.84		1662
19656	07/12/25	COMCA010 COMCAST	229.30		1662
19657	07/12/25	COMCA010 COMCAST	9.97		1662
19658	07/12/25	COMCA010 COMCAST	123.35		1662
19659	07/12/25	COMCA010 COMCAST	106.85		1662
19660	07/12/25	COMCA010 COMCAST	261.50		1662
19661	07/12/25	DAVID080 DAVID JAENSCH	290.10		1662
19662	07/12/25	ENTER010 Enterprise FM Trust	7,972.43		1662
19663	07/12/25	JOHNJ030 JOHN JENKINS	28.32		1662
19664	07/12/25	MEGHA020 MEGHAN JACK	34.10		1662
19665	07/12/25	NETCA010 NETCARRIER TELECOM, INC.	409.62		1662
19666	07/12/25	NETCA010 NETCARRIER TELECOM, INC.	464.41		1662
19667	07/12/25	NETCA010 NETCARRIER TELECOM, INC.	489.16		1662
19668	07/12/25	NEWJE130 NEW JERSEY-AMERICAN	356.92		1662
19669	07/12/25	PSEG0010 PSE&G	11.00		1662
19670	07/12/25	PSEG0010 PSE&G	13,617.32		1662
19671	07/12/25	RIVER050 RIVERSIDE BOARD OF EDUCATION	1,567,011.34		1662
19672	07/12/25	RONAL020 RONALD K. BROCK	60.00		1662
19673	07/12/25	SONJR010 SOUTHERN NJ EMPLOYEE	81,444.00		1662
19674	07/12/25	STATE030 STATE OF NEW JERSEY-TREASURER	425.00		1662
19675	07/12/25	TRASH010 TRASHPRO	5,422.49		1662
19676	07/12/25	TREAS010 TREASURER - BURLINGTON COUNTY	34,093.64		1662
19677	07/12/25	XTELC010 XTEL COMMUNICATIONS INC.	77.98		1662
19678	07/21/25	ALLCO010 Konica Minolta Business Sol.	721.67		1663
19679	07/21/25	AMAZ0010 Amazon Capital Services	0.00	07/21/25 VOID	0
19680	07/21/25	AMAZ0010 Amazon Capital Services	5,377.36		1663
19681	07/21/25	ATTMO010 AT&T MOBILITY	1,030.02		1663
19682	07/21/25	BUILD030 BUILDING INSPECTION UNDER-	586.60		1663
19683	07/21/25	BURIN010 Burin Heating and Cooling LLC	8,500.00		1663
19684	07/21/25	BURIN010 Burin Heating and Cooling LLC	311.50		1663
19685	07/21/25	CASCA010 CASCADE ENGINEERING	4,044.48		1663
19686	07/21/25	CHERR010 CHERRY VALLEY TRACTOR SALES	1,485.50		1663
19687	07/21/25	CINNA015 CINNAMINSON FIRE DISTRICT #1	6,560.00		1663
19688	07/21/25	CNSCL010 CNS CLEANING CO INC	750.00		1663
19689	07/21/25	CUSTO010 CUSTOM BANDAG, INC.	419.15		1663
19690	07/21/25	DAVET010 DAVE TRUCK & EQUIPMENT REPAIR	900.00		1663
19691	07/21/25	DEPRO010 DePro's Riverside Collision	3,800.00		1663
19692	07/21/25	DRAGE010 DRAGER SAFETY DIAGNOSTICS, INC	70.00		1663
19693	07/21/25	EDMUN010 EDMUNDS GOVTECH	375.00		1663
19694	07/21/25	GATEH010 GATEHOUSE MEDIA PENNSYLVANIA	304.82		1663
19695	07/21/25	GESOF010 EKOS Inc	2,148.00		1663
19696	07/21/25	GILBE010 GILBERT'S	89.00		1663

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
		D GENERAL			
		GENERAL ACCOUNT			
		Continued			
1697	07/21/25	GOLDS010 Goldstar Products Inc	1,093.66		1663
19698	07/21/25	GOLDT010 GOLD TYPE BUSINESS MACHINES	1,302.99		1663
19699	07/21/25	GRAIN010 GRAINGER	334.95		1663
19700	07/21/25	GREIG005 LAW OFFICE of GREIG& MOLES LLP	1,800.00		1663
19701	07/21/25	HAIN010 HAINES FARM & GARDEN SUPPLY	270.00		1663
19702	07/21/25	HERO010 HERO OUTFITTERS LLC	4,727.71		1663
19703	07/21/25	ITSNE010 Quadient USA Inc	1,115.79		1663
19704	07/21/25	LOWTH010 LOWTHERS SMALL ENGINE INC.	1,378.55		1663
19705	07/21/25	MARME010 MARMERO LAW, LLC	4,515.00		1663
19706	07/21/25	MARYB010 MARYBRIDGET ENTERPRISES INC	1,040.00	07/21/25 VOID	1663 (Reason: Duplicate Payment)
19707	07/21/25	MRJOH010 United Site Services	65.63		1663
19708	07/21/25	MRJOH010 United Site Services	95.63		1663
19709	07/21/25	MSMSE020 MSM SERVICE COMPANY	118.95		1663
19710	07/21/25	NJADV005 NJ ADVACE MEDIA	51.84		1663
19711	07/21/25	PENNO010 PENNONI ASSOCIATES INC.	2,078.50		1663
19712	07/21/25	PRIME005 PRIMEPOINT LLC	668.25		1663
19713	07/21/25	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	762.00		1663
19714	07/21/25	RIGGI005 Riggins Inc	12,115.10		1663
19715	07/21/25	RIVER110 RIVERSIDE FIRE DISTRICT	173,782.75		1663
19716	07/21/25	RIVER110 RIVERSIDE FIRE DISTRICT	173,782.75		1663
19717	07/21/25	RIVER140 RIVERSIDE HISTORICAL SOCIETY	7,800.00		1663
19718	07/21/25	RIVER170 RIVERSIDE NAPA	43.95		1663
19719	07/21/25	RIVER200 RIVERSIDE PUBLIC LIBRARY	7,500.00		1663
19720	07/21/25	RRDON010 RR DONNELLEY	152.75		1663
19721	07/21/25	SCHWE010 SCHWERING'S HARDWARE INC.	132.95		1663
19722	07/21/25	SIRSP010 SIR SPEEDY PRINTING #7061	1,056.00		1663
19723	07/21/25	SOUTH022 SOUTH JERSEY WEB DESIGN LLC	1,200.00		1663
19724	07/21/25	SOUTH025 SOUTH JERSEY WELDING SUPPLY	38.40		1663
19725	07/21/25	STATE085 TREASURER STATE OF NEW JERSEY	1,015.00		1663
19726	07/21/25	SUBUR005 Suburban Disposal Inc	36,041.66		1663
19727	07/21/25	SUNBE010 Sunbelt Rentals inc	1,261.92		1663
19728	07/21/25	T-000020 LE, NGOC & CHYYA	3,474.00		1663
19729	07/21/25	TIREH018 TIREHUB, LLC	264.00		1663
19730	07/21/25	TRASH010 TRASHPRO	5,854.35		1663
19731	07/21/25	TREAS020 TREASURER - BURLINGTON COUNTY	20,466.97		1663
19732	07/21/25	TRIU010 TRIUS INC	1,860.83		1663
19733	07/21/25	UGIEN005 UGI ENERGY SERVICES LLC	5.21		1663
19734	07/21/25	UGIEN005 UGI ENERGY SERVICES LLC	14.31		1663
19735	07/21/25	VIRTU010 VIRTUA MEDICAL GROUP, P.A.	1,530.00		1663
19736	07/21/25	WESTE010 WESTERN PEST SERVICES	82.95		1663
19737	07/21/25	WESTE010 WESTERN PEST SERVICES	88.79		1663
19738	07/21/25	WINNE010 WINNER FORD	1,208.85		1663
19739	07/21/25	XEROX010 XEROX CORPORATION	48.90		1663
19740	07/21/25	XEROX010 XEROX CORPORATION	208.06		1663
19741	07/21/25	XEROX010 XEROX CORPORATION	230.42		1663
19742	07/21/25	XEROX010 XEROX CORPORATION	116.92		1663
19743	07/21/25	XEROX010 XEROX CORPORATION	113.80		1663
19744	07/21/25	YPERS005 Y-PERS INC	954.95		1663
19745	07/21/25	MARYB010 MARYBRIDGET ENTERPRISES INC	520.00		1664
19746	07/22/25	HERO010 HERO OUTFITTERS LLC	1,448.60		1670

PUBLIC PORTION:**Motion made by Mr. Marter and Mr. Peditto to open Public Portion carried.**

- 1) Laura Fisher – 214 Lippincott Ave – Provided the following updates: Scouting – The Scouts held their Court of Honor and handed out awards and they are at camp. Cub Scouts – had 2 sessions. Will participate in National Night Out. Tapestry Community Center – She is the vice-president, they are serving between 30-40 families with a bi-weekly food give away. This is a partnership with farmers against hunger, where we hand out fresh fruits and vegetables. Doing an art class and they are looking for other locations so that we can actually branch out. They will continue the art class in the fall. They are looking for insurance options for liability insurance. Her organizations use Spring Garden Park a lot and questioned why the construction has stopped? Engineer Bryan Clark gave an update: the improvements are substantially complete. The rain garden is still being worked on and when that is finished, the playground equipment will be installed. They are just waiting on a schedule from the installer of the playground equipment.
- 2) Eric Sariol – Kids United – They use the fields for the past fall and spring and wanted to be here for the meeting for another request for approval this spring season, we had a great turnout. They didn't get as many Riverside residents as they liked, so they just applied at the last meeting for solicitors permits. They don't plan on going door to door, but hitting the main streets of Riverside to advertise a little bit and hand out brochures about the program. They have reduced rates for Riverside residents. There is a small fund for Riverside residents that want to do our indoor program, in case the residents cannot afford it. The Committee suggested that Mr. Sariol contact the school and let them know about their program. Mr. Peditto suggesting posting something on the Residents of Riverside page on Facebook? Mr. Kimble suggested that he attend the National Night Out on August 5th.
- 3) Christine and Carlos Martinez – 230 Cleveland Avenue – Ms. Martinez said that there was a fire at 236 Cleveland Avenue in 2019. Ms. Martinez explained that the house is vacant, the weeds are outrageous, there are mice, and food has been in there since 2019. There are termites, the sheds are filled to the top because the owner was a hoarder. Administrator Jack stated that she will have the Code Enforcement Officer look at the property. Ms. Martinez stated that 238 Cleveland Avenue has not cut their grass. Ms. Martinez questioned the status of 234 Cleveland Avenue? Administrator Jack stated that the property is coming up for inspections.

In hearing no additional members of the public wishing to speak, **Motion made by Mr. Peditto and Mr. Kimble that Public Portion be closed carried.**

RESOLUTION 2025 - #130
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and


WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Pending Litigation and Contract Negotiation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on July 21, 2025 that an Executive Session closed to the public shall be held during the Special Meeting of the Township Committee on July 21, 2025 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble		2 nd	X			
Leith			X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting held on the 21st day of July 2025.



 Susan Dydek, RMC
 Riverside Township Clerk

CLOSED SESSION RESOLUTION:

- 1) 2025 - #130 - A Resolution of the Township of Riverside Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **The aforementioned Resolution 2025 - #130 was approved on motion made by Mr. Peditto, seconded by Mr. Kimble carried.**

Mr. Kimble made a motion to reopen the meeting, seconded by Ms. Leith carried.

Motion made by Mr. Kimble and Mr. Marter to hire Dominick Allen as a Full-Time Laborer carried.

There being no further business to attend to, motion made by Mr. Kimble and Mr. Marter that the meeting be adjourned carried.


Susan M. Dydek, RMC
Municipal Clerk

Riverside Township