

Monday Evening
Riverside, NJ
April 7, 2025
Special Meeting
6:00p.m.

Mayor Haman led in the Flag Salute.

PUBLIC NOTICE STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Municipal Building on January 28, 2025.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on January 28, 2025.
- 3) Filed written notice with the Clerk of the Township of Riverside on January 28, 2025.

FLAG SALUTE

ROLL CALL

Mr. Haman -- present, Mr. Kimble -- present, Ms. Leith -- present, Mr. Marter -- present, Mr. Peditto -- present.

The following person was also present: Administrator Meghan Jack, Township Clerk Susan M. Dydek, Chief H. David Jaensch and Attorney Albert Marmero.

OPEN PORTION AGENDA ITEMS ONLY

In seeing no members of the public present, Open Portion Agenda Items Only was not opened.

RESOLUTIONS:

- 1) 2025 - #71 - A Resolution of the Township of Riverside Appointing Brandon Conard as a Lieutenant for the Riverside Township Police Department. **The aforementioned Resolution 2025 - #71 was approved on motion made by Mr. Kimble, seconded by Mr. Marter carried.**
- 2) 2025 - #72 - A Resolution of the Township of Riverside Appointing Scott Snow as a Sergeant for the Riverside Township Police Department. **The aforementioned Resolution 2025 - #72 was approved on motion made by Mr. Peditto, seconded by Mr. Kimble carried.**

OATH OF OFFICE:

- 1) Township Clerk Dydek administered the Oath of Office to Lieutenant Conard.

RESOLUTION 2025-#71**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
APPOINTING BRANDON CONARD AS A
LIEUTENANT FOR THE RIVERSIDE TOWNSHIP
POLICE DEPARTMENT**

WHEREAS, there is a need for an additional Lieutenant within the Riverside Township Police Department; and

WHEREAS, Brandon Conard has was hired as a Police Officer for the Riverside Township Police Department on March 10, 2008; and

WHEREAS, Brandon Conard currently holds the position of Sergeant; and

WHEREAS, Brandon Conard has met all the necessary qualifications to be appointed as a Lieutenant within the Riverside Township Police Department; and

WHEREAS, it is the recommendation of the Chief of Police that Brandon Conard be appointed as Lieutenant.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Brandon Conard is hereby appointed Lieutenant for the Riverside Township Police Department effective April 7, 2025.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble	1st		X			
Leith			X			
Marter		2nd	X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 7th day of April 2025.


 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2025-#72**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
APPOINTING SCOTT SNOW AS A
SERGEANT FOR THE RIVERSIDE TOWNSHIP
POLICE DEPARTMENT**

WHEREAS, there is a need for a Sergeant within the Riverside Township Police Department; and

WHEREAS, Scott Snow has served as a Police Officer within the Riverside Township Police Department since June 22, 2017; and

WHEREAS, Scott Snow has met all the necessary qualifications to be appointed as a Sergeant within the Riverside Township Police Department; and

WHEREAS, it is the recommendation of the Chief of Police that Scott Snow be appointed as Sergeant.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Scott Snow is hereby appointed Sergeant for the Riverside Township Police Department effective April 7, 2025.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble		2nd	X			
Leith			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 7th day of April 2025.


 Susan Dydek, RMC
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2025-#73**

Resolution Authorizing the Cancellation and Refund of Taxes for a Tax-Exempt property

*SMITH, ALLISON E & GAUDIN, CHYANNE
Located at 629 POLK STREET Block 201 Lot 13*

WHEREAS, the Riverside Tax Assessor of the Township of Riverside advises to the Mayor and Township Committee that the following 2024 taxes can be cancelled pursuant to NJSA 54:4-3.6c.

WHEREAS, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from October 16, 2024, the effective date of approval, and thereafter, in the amount of \$ 3004.08

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the following property have any and all taxes billed be cancelled as of October 16, 2024:

629 POLK STREET Block 201 Lot 13

Refunding Taxes paid to:
SMITH, ALLISON E & GAUDIN, CHYANNE
629 POLK STREET
Riverside, NJ 08075
\$3004.08

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble	1st		X			
Leith			X			
Marter			X			
Peditto		2nd	X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 7th day of April 2025.


Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2025 - #74
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Pending Litigation and Contract Negotiation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on April 7, 2025 that an Executive Session closed to the public shall be held during a Special Meeting of the Township Committee on April 7, 2025 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Haman			X			
Kimble		2nd	X			
Leith	1st		X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Special Meeting held on the 7th day of April 2025.


 Susan Dydek, RMC
 Riverside Township Clerk

2) Township Clerk Dydek administered the Oath of Office to Sergeant Snow.

Mr. Kimble made a motion to recess the meeting at 6:08pm seconded by Ms. Leith carried.

Mr. Kimble made a motion to reopen the meeting at 6:13pm seconded by Ms. Leith carried.

RESOLUTIONS:

- 3) 2025 - #73 - A Resolution of the Township of Riverside Appointing Brandon Conard as a Lieutenant for the Riverside Township Police Department. **The aforementioned Resolution 2025 - #73 was approved on motion made by Mr. Kimble, seconded by Mr. Peditto carried.**
- 4) 2025 - #74 - A Resolution of the Township of Riverside Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **The aforementioned Resolution 2025 - #74 was approved on motion made by Ms. Leith, seconded by Mr. Kimble carried.**

PUBLIC PORTION:

In seeing no members of the public present, Public Portion was not opened.

There being no further business to attend to, **Mr. Kimble made a motion to adjourn meeting seconded by Ms. Leith carried.**


Susan M. Dydek, RMC
Township Clerk