

Monday Afternoon
 Riverside, NJ
 June 10, 2024
Regular Meeting
 4:35pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 20, 2024.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 20, 2024.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 20, 2024.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

FLAG SALUTE:

Chairman Giovanetti led the Flag Salute.

ROLL CALL:

Mr. George Conard – present, Mr. Giovanetti– present, Mr. Horton – present, Mr. Mingin – present, Mr. Van Meter – present.

Also present: Secretary Susan M. Dydek, Treasurer Meghan Jack and Superintendent Jeffrey Conard

RESOLUTIONS:

None.

APPROVAL OF MINUTES:

Motion made by Mr. Van Meter, seconded by Mr. Horton that the minutes of the Work Session Meeting of May 13, 2024 be approved. Upon roll call the vote was as follows: Ayes – Messrs. Conard, Giovanetti, Horton, Mingin, and Van Meter. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Horton, seconded by Mr. Conard that the minutes of the Regular Meeting of May 13, 2024 be approved. Upon roll call the vote was as follows: Ayes –

Messrs. Conard, Giovanetti, Horton, Mingin, and Van Meter. Nays – None. Abstain – None. Absent – None. Motion carried.

PUBLIC PORTION – (TECHNICAL):

In seeing no members of the Public Present wishing to speak, motion made by Mr. Conard to close Public Portion – Technical seconded by Mr. Horton carried.

OLD BUSINESS:

- 1) Laborer Positions – Superintendent Jeffrey Conard stated the Kyle starts his new job in July. Chairman Giovanetti said that the Authority is looking to fill 2 positions. Superintendent Conard said that he would like to hire for a position that would do lab work, paper work, and to do what the Assistant Superintendent is doing. This person will also have all the opportunities to go to school. Superintendent Conard stated that the paperwork is mounting. Also, one man is planning to retire. Assistant Superintendent is extremely busy with projects. Chairman Giovanetti clarified that the Authority will hire three positions. Superintendent Conard questioned if this would be a union position? Chairman Giovanetti stated that this question would need to be presented to the Labor Counsel. Treasurer Jack said that the Authority can create an administrative position however, it is not in this year's budget. This position will not be a Laborer's Position and the position will not be in the Union. Treasurer Jack reviewed the allocated budget line item. Mr. Horton recommended to hire one person now, one person when Kyle leaves and hire the Administrative employee at Budget time. Mr. Horton expressed concern over the pay increases that the Laborers received last year. Mr. George Conard said that the rates were increased because of the low pay. Superintendent Conard stated that the Union Contract needs to be amended so that the Authority can hire a person above the Laborers rate. Superintendent Conard explained that one applicant that applied has a S-2 License and C-1 License and may not accept the same salary as a laborer.

Mr. Horton made a motion to hire one person immediately, and one person in July seconded by Mr. Mingin carried.

NEW BUSINESS:

None.

CORRESPONDENCE:

- 1) Riverside Township School District – Invitation to the Thirtieth Annual Eighth Grade Promotion Ceremony.
- 2) Jeffrey E. Snow, Esq. – Notice of Public Hearing – Construction of two semi-attached single-family dwellings on the properties located at 55-57 Polk Street.

REPORTS:**PLANT:**

Mr. Giovanetti had nothing to report.

APPEALS

Mr. Mingin had nothing to report.

REVENUE AND FINANCE:

Mr. Horton had nothing to report.

STREETS:

Mr. Van Meter reported inspected 2 manhole repairs. Everything is satisfactory.

INSPECTIONS:

Mr. Conard had nothing to report.

SUPERINTENDENT'S REPORT:

Superintendent Jeffrey Conard reported that six (6) manholes were replaced to limit the I & I intake. All of the lids had holes on top of them. The new UV system is in place. Two (2) sensors are bad and need to be replaced. The power source on the digester mixer control was replaced. Superintendent Conard further reported that he is waiting to meet with Pennoni and that he obtained one bid for the fence replacement. Superintendent Conard stated that he spoke with the Chairman about using the vehicle for fire calls since the Fire Chief will be away and this is satisfactory.

Motion made by Mr. Horton, seconded by Mr. Mingin, to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was distributed. There were no questions or concerns presented.

Motion made by Mr. Van Meter, seconded by Mr. Horton to accept the Engineer's Report carried.

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 4834 to 4855
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: 1

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
4834	06/10/24	ALLIN005 ALL INDUSTRIAL SAFETY PRODUCTS	108.00		315
4835	06/10/24	ALSEN005 ALS ENVIRONMENTAL	608.50		315
4836	06/10/24	ALSEN005 ALS ENVIRONMENTAL	2,084.75		315
4837	06/10/24	ALSEN005 ALS ENVIRONMENTAL	329.50		315
4838	06/10/24	ALSEN005 ALS ENVIRONMENTAL	398.50		315
4839	06/10/24	BPENE005 bp Energy Retail Company LLC	6,127.38		315
4840	06/10/24	BURLI020 BURLINGTON FARM HOME & GARDEN	1,498.00		315
4841	06/10/24	CINTA005 CINTAS CORPORATION	2,994.42		315
4842	06/10/24	INDUS005 INDUSTRIAL VALLEY GAS-DIESEL	1,581.00		315
4843	06/10/24	MARME005 MARMERO LAW LLC	45.00		315
4844	06/10/24	MNASS005 M & N ASSOCIATES COMPANY	39,860.00		315
4845	06/10/24	NJAME005 N.J. AMERICAN WATER COMPANY	1,413.50		315
4846	06/10/24	PENNO010 PENNONI ASSOCIATES INC.	1,285.25		315
4847	06/10/24	PRIME005 PRIMEPOINT LLC	414.85		315
4848	06/10/24	PSEG0005 PSE&G	3,021.82		315
4849	06/10/24	REPUB005 REPUBLIC SERVICES	101.35		315
4850	06/10/24	TEAMG005 TEAM GALE TREE SERVICE	6,400.00		315
4851	06/10/24	THOMA015 THOMAS SCIENTIFIC, LLC	828.33		315
4852	06/10/24	UGIEN005 UGI ENERGY SERVICES LLC	574.52		315
4853	06/10/24	VERIZ005 VERIZON	141.39		315
4854	06/10/24	VERIZ010 VERIZON WIRELESS	70.08		315
4855	06/10/24	WBMAS005 W B MASON CO., INC	2,164.92		315

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	22	0	72,051.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	22	0	72,051.06	0.00

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that she is waiting for completion of Audit with the GASB. The CWA Contract expires this year. Treasurer Jack recommended to appoint 2 people to the review Committee and contact the Labor Attorney.

Mr. Horton and Mr. Mingin volunteered to sit on the Contract Review Committee.

Motion made by Mr. Horton, seconded by Mr. Conard authorizing the Labor Attorney to send a letter to the CWA informing them that we will begin negotiations.

Motion made by Mr. Conard, seconded by Mr. Horton to accept the Treasurer's Report carried.

BILLS AND EXPENDITURES:

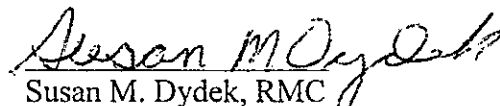
Treasurer Jack requested that the Authority approve Ronald Mingin's Convention Reimbursement along with the bills and expenditures.

Motion made by Mr. Horton, seconded by Mr. Van Meter that all bills and expenditures and Ronald Mingin's Convention Reimbursement be paid carried.

PUBLIC PORTION (INFORMATIONAL):

In seeing that no members of the public wishing to speak, **motion made by Mr. Van Meter and Mr. Conard that Public Portion (Informational) be closed carried.**

There being no further business to attend to, motion made by Mr. Conard and Mr. Van Meter that the meeting be adjourned, and so declared by Chairman Giovanetti.


Susan M. Dydek, RMC
Authority Secretary