

Monday Afternoon
Riverside, NJ
May 13, 2024
Regular Meeting
4:50pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 20, 2024.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 20, 2024.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 20, 2024.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

FLAG SALUTE:

Chairman Giovanetti led the Flag Salute.

ROLL CALL:

Mr. George Conard – present, Mr. Giovanetti– present, Mr. Horton – present, Mr. Mingin – present, Mr. Van Meter – present.

Also present: Secretary Susan M. Dydek, Treasurer Meghan Jack and Superintendent Jeffrey Conard

RESOLUTIONS:

Mr. Horton made a motion to adopt Resolution 2024 - #19 entitled, "A Resolution of the Riverside Sewerage Adopting a Form Required to be Used for the Filing of Notices of Tort Claims Against the Riverside Sewerage Authority in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6." seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Conard, Giovanetti, Horton, Mingin, and Van Meter. Nays – None. Abstain – None. Absent – None. Motion carried.

RESOLUTION 2024 - #19

A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE RIVERSIDE SEWERAGE AUTHORITY IN ACCORDANCE THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Riverside Sewerage Authority is a public entity covered by the provisions of the New Jersey Tort Claims Act; and,

WHEREAS, the Riverside Sewerage Authority deems it advisable, necessary and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, by the Riverside Sewerage Authority Members of the Riverside Sewerage Authority assembled in public session the 13th day of May, 2024, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Riverside Sewerage Authority; and,

BE IT FURTHER RESOLVED, that all persons making claims against the Riverside Sewerage Authority, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et. seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

Authority Member	Motion	2 nd	Yes	Abstain	No	Absent
Conard			X			
Giovanetti			X			
Horton	1st		X			
Mingin		2nd	X			
Van Meter			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 13th day of May, 2024.



 Susan M. Dydek, RMC
 Authority Secretary

APPROVAL OF MINUTES:

Motion made by Mr. Van Meter, seconded by Mr. Horton that the minutes of the Work Session Meeting of April 8, 2024 and the Regular Meeting of April 8, 2024 be approved. Upon roll call the vote was as follows: Ayes – Messrs. Giovanetti, Horton, Mingin, and Van Meter. Nays – None. Abstain – Mr. Conard. Absent – None. Motion carried.

PUBLIC PORTION – (TECHNICAL):

In seeing no members of the Public Present wishing to speak, motion made by Mr. Horton to close Public Portion – Technical seconded by Mr. Conard carried.

OLD BUSINESS:

None.

NEW BUSINESS:

- 1) Vent cap replacement incentive program. Motion made by Mr. Horton to table this program seconded by Mr. Conard carried.
- 2) Jade Davis – 430 Delaware Avenue – Downstairs toilet running slow.

CORRESPONDENCE:

None.

REPORTS:**PLANT:**

Superintendent Jeffrey Conard reported that since Burlington County installed the walkway and fence, the Plant has been getting more water on the property. It is so much water that the bottom of the fence has been pushed down. Superintendent Jeffrey Conard distributed pictures of the fence. Superintendent Jeffrey Conard said that the Engineer suggested installing a berm to alleviate the water problem.

APPEALS

Mr. Mingin had nothing to report.

REVENUE AND FINANCE:

Mr. Horton reported that the second quarter sewer bills are currently being collected. Residents have until the end of the month to pay current bills without accumulating interest.

STREETS:

Mr. Van Meter reported that six (6) manholes were replaced to limit the I&I intake. All of the lids had holes on top.

INSPECTIONS:

Mr. Conard had no report.

SUPERINTENDENT'S REPORT:

Superintendent Jeffrey Conard reported that he met with Pennoni Engineering to discuss an upcoming project. Five (5) feet of section of the eight (8) inch main on Middleton Street was cracked. The Muffin Monster was installed on grit chamber 2. Six (6) manholes were replaced to limit the I&I intake. All of the lids had holes on top. The new UV System is scheduled to be on location on May 15th.

Mr. Horton questioned if Whitaker Street has been lined? Superintendent Jeffrey Conard answered in the negative and stated that Sylvan Street was lined and Rancocas Avenue was camera and repaired.

Motion made by Mr. Horton, seconded by Mr. Mingin, to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was distributed. There were no questions or concerns presented.

Motion made by Mr. Horton, seconded by Mr. Mingin to accept the Engineer's Report carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that the Audit has been completed.

Motion made by Mr. Van Meter, seconded by Mr. Conard to accept the Treasurer's Report carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Conard, seconded by Mr. Horton that all bills and expenditures be paid carried.

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 4780 to 4813
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
4780	05/06/24	ACERB005 ACERBO'S AUTO TRIM &	600.00		311
4781	05/06/24	ALLHA005 ALL HANDS FIRE EQUIPMENT	1,126.24		311
4782	05/06/24	ALSEN005 ALS ENVIRONMENTAL	398.50		311
4783	05/06/24	BOWMA005 BOWMAN & COMPANY	6,450.00		311
4784	05/06/24	BPENE005 bp Energy Retail Company LLC	29,953.21		311
4785	05/06/24	BRENT005 BRENT W. LEE & CO., LLC	27,000.00		311
4786	05/06/24	CINTA005 CINTAS CORPORATION	2,534.54		311
4787	05/06/24	CONTR005 CONTRACTOR SERVICE	209.10		311
4788	05/06/24	EMSLA005 EMSL ANALYTICAL INC	54.00		311
4789	05/06/24	ENVIRO12 ENVIRONMENTAL RESOLUTIONS INC	9,116.25		311
4790	05/06/24	GRAIN005 GRAINGER	378.89		311
4791	05/06/24	KYLEC005 KYLE CONARD	70.00		311
4792	05/06/24	MARME005 MARMERO LAW LLC	645.00		311
4793	05/06/24	MARYB005 MARYBRIDGET ENTERPRISES INC	77.18		311
4794	05/06/24	MEGHA010 MEGHAN JACK - TREASURER	200.00		311
4795	05/06/24	METLI005 METLIFE	1,453.83		311
4796	05/06/24	NJAME005 N.J. AMERICAN WATER COMPANY	1,424.77		311
4797	05/06/24	NJAME010 N.J. AMERICAN WATER COMPANY	465.16		311
4798	05/06/24	PENNO010 PENNONI ASSOCIATES INC.	1,088.25		311
4799	05/06/24	PENNO010 PENNONI ASSOCIATES INC.	3,333.00		311
4800	05/06/24	PENNO010 PENNONI ASSOCIATES INC.	686.25		311
4801	05/06/24	PSEG0005 PSE&G	3,414.36		311
4802	05/06/24	RIVER025 RIVERSIDE NAPA AUTO PARTS	0.00	05/06/24 VOID	0
4803	05/06/24	RIVER025 RIVERSIDE NAPA AUTO PARTS	984.02		311
4804	05/06/24	STEVE015 STEVENSON SUPPLY CO., INC.	310.55		311
4805	05/06/24	TREAS010 TREASURER, BURLINGTON COUNTY	1,333.78		311
4806	05/06/24	UGIEN005 UGI ENERGY SERVICES LLC	794.83		311
4807	05/06/24	USABL005 HD SUPPLY INC	694.10		311
4808	05/06/24	VERIZ005 VERIZON	216.34		311
4809	05/06/24	VERIZ010 VERIZON WIRELESS	70.82		311
4810	05/06/24	WBMAS005 W B MASON CO., INC	0.00	05/06/24 VOID	0
4811	05/06/24	WBMAS005 W B MASON CO., INC	1,477.34		311
4812	05/06/24	WESTE005 WESTERN TERMITE & PEST CONTROL	105.90		311
4813	05/06/24	WILLI015 WILLIER ELEC MOTOR REPAIR CO	54,448.02		311

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	32	2	151,114.23	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	32	2	151,114.23	0.00

May 13, 2024
02:06 PM

RIVERSIDE SEWERAGE AUTHORITY
Check Register By Check Id

Page No: 1

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 4814 to 4829
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
4814	05/13/24	ALSEN005 ALS ENVIRONMENTAL	1,366.00		312
4815	05/13/24	CHEMS010 CHEMSEARCHFE	2,020.95		312
4816	05/13/24	CINTA005 CINTAS CORPORATION	2,534.54		312
4817	05/13/24	CONTR005 CONTRACTOR SERVICE	151.68		312
4818	05/13/24	EDSON005 ED & SONS GLASS SHOP INC	800.00		312
4819	05/13/24	LONGO005 LONGO ELECTRICAL CONTROLS LLC	3,400.00		312
4820	05/13/24	LOWTH005 LOWTHER'S SMALL ENGINE REPAIR	497.12		312
4821	05/13/24	MARME005 MARMERO LAW LLC	795.00		312
4822	05/13/24	MARYB005 MARYBRIDGET ENTERPRISES INC	248.00		312
4823	05/13/24	MEGHA010 MEGHAN JACK - TREASURER	298.23		312
4824	05/13/24	NJWEA005 NJWEA	145.00		312
4825	05/13/24	ONECA005 ONE CALL CONCEPTS	87.58		312
4826	05/13/24	PRINT017 Print & Mail Communications ll	240.94		312
4827	05/13/24	REPUB005 REPUBLIC SERVICES	397.12		312
4828	05/13/24	SEASI005 SEASIDE WASTE SERVICES	275.00		312
4829	05/13/24	WESTE005 WESTERN TERMITE & PEST CONTROL	105.90		312

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	16	0	13,363.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	16	0	13,363.06	0.00

PUBLIC PORTION (INFORMATIONAL):

In seeing that no members of the public wishing to speak, **motion made by Mr. Conard and Mr. Van Meter that Public Portion (Informational) be closed carried.**

Motion made by Mr. Horton, seconded by Mr. Conard authorizing the Authority Secretary to advertise for the hiring of the vacant Laborer Positions carried.

There being no further business to attend to, motion made by Mr. Van Meter and Mr. Conard that the meeting be adjourned, and so declared by Chairman Giovanetti.

Susan M. Dydek, RMC
Authority Secretary