

Monday evening
January 3, 2024
6:00pm
Reorganization Meeting
Riverside, N.J.

STATEMENT:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Municipal Building on December 20, 2023.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on December 20, 2023.
- 3) Filed written notice with the Clerk of the Township of Riverside on December 20, 2023.

The Reorganization Meeting of the Riverside Township Committee was on the above date at the Riverside Township Municipal Court Room with the following members present: Messrs. Giovanetti, Kimble, Kirk, Marter and Peditto along Municipal Clerk Susan M. Dydek.

All present stood to salute the flag.

Municipal Clerk Dydek wished everyone a Happy and Prosperous New Year.

Municipal Clerk Dydek administered the Oath of Office to Committeeman Elect Corey Kimble.

Municipal Clerk Dydek administered the Oath of Office to Committeeman Elect Christopher Marter.

The first order of business was the appointment of a Mayor for the year 2024. Municipal Clerk Dydek called for nominations of a Mayor for the year 2024. Mr. Giovanetti nominated Mr. Kimble. **Hearing no further nominations, motion made by Mr. Marter, seconded by Mr. Peditto, to appoint Mr. Kimble as Mayor for the year 2024 carried.**

Municipal Clerk Dydek administered the Oath of Office to Mayor Corey Kimble.

Mr. Kimble assumed the chair as Mayor for the year 2024.

Municipal Clerk Dydek called for nominations of a Deputy Mayor for the year 2024. Mr. Marter nominated Mr. Giovanetti. **Hearing no further nominations, motion made by Mr. Peditto, seconded by Mr. Kirk, to appoint Mr. Giovanetti as Deputy Mayor for the year 2024 carried.**

Municipal Clerk Dydek administered the Oath of Office to Deputy Mayor Robert Giovanetti.

RESOLUTIONS:

Municipal Clerk Dydek called for nominations for an Attorney. Mr. Peditto nominated Marmero Law.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #1 – APPOINTMENT OF AN ATTORNEY.

Mr. Giovanetti made a motion to adopt Resolution 2024-#1, seconded by Mr. Kirk. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain - None. Motion carried.

Municipal Clerk Dydek called for nominations of a Redevelopment Attorney. Mr. Giovanetti nominated Marmero Law.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #2 - APPOINTMENT OF A REDEVELOPMENT ATTORNEY.

Mr. Marter made a motion to adopt Resolution 2024-#2, seconded by Mr. Kirk. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Engineer. Mr. Peditto nominated Pennoni Engineering.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #3 – APPOINTMENT OF AN ENGINEER.

Mr. Marter made a motion to adopt Resolution 2024- #3, seconded by Mr. Peditto. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Auditor. Mr. Peditto nominated Mercadian P.C.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #4 APPOINTMENT OF AN AUDITOR.

Mr. Giovanetti made a motion to adopt Resolution 2024-#4, seconded by Mr. Kirk. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Motion carried.

RESOLUTION 2024 - #1
APPOINTMENT OF AN ATTORNEY

WHEREAS, there exists a need for an attorney, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

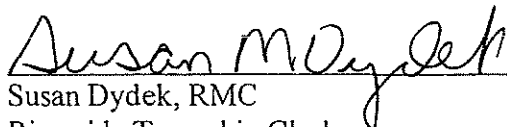
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Albert Marmero and the firm Marmero Law, LLC for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti	1 st		X			
Kimble			X			
Kirk		2 nd	X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #2
APPOINTMENT OF A REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for a Redevelopment Attorney, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

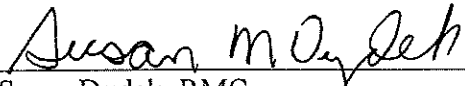
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Albert Marmero and the firm Marmero Law, LLC for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti			X			
Kimble			X			
Kirk		2 nd	X			
Marter	1 st		X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #3
APPOINTMENT OF AN ENGINEER

WHEREAS, there exists a need for an Engineer; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

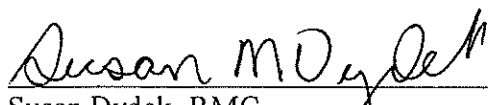
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Pennoni Engineering for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall not exceed be \$156.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti	1 st		X			
Kimble			X			
Kirk		2 nd	X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023 - #4
APPOINTMENT OF AN AUDITOR

WHEREAS, there exists a need for an Auditor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

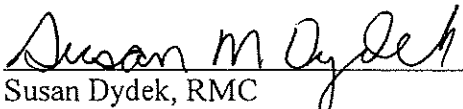
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Mercadien, P.C. for a one-year term commencing on January 1, 2023 and ending on December 31, 2023. The total amount to be dispersed by the Township of Riverside shall not exceed be \$35,500.00 per annum. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti	1 st		X			
Kimble			X			
Kirk		2 nd	X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

Municipal Clerk Dydek called for nominations for the appointment of an Accountant. Mr. Giovanetti nominated Bowman.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #5 APPOINTMENT OF AN ACCOUNTANT.

Mr. Peditto made a motion to adopt Resolution 2024-#5, seconded by Mr. Kirk. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of Labor Counsel. Mr. Giovanetti nominated Armando Riccio.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #6 APPOINTMENT OF LABOR COUNSEL.

Mr. Marter made a motion to adopt Resolution 2024- #6, seconded by Mr. Peditto. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto, and Marter. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of Bond Counsel. Mr. Marter nominated Parker Mc Cay.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #7 – APPOINTMENT OF A BOND COUNSEL.

Mr. Kirk made a motion to adopt Resolution 2024- #7, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Municipal Prosecutor. Mr. Peditto nominated Christopher K. Koutsouris.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #8 –APPOINTMENT OF A MUNICIPAL PROSECUTOR.

Mr. Marter made a motion to adopt Resolution 2024-#8, seconded by Mr. Peditto. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kirk, Kimble, Peditto and Marter. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Township Planner. Mr. Giovanetti nominated Environmental Resolutions, Inc.

RESOLUTION 2024 - #5
APPOINTMENT OF AN ACCOUNTANT

WHEREAS, there exists a need for an Accountant; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

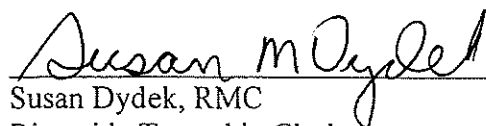
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Bowman & Co. for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall not exceed be \$27,000.00 per annum. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti	1 st		X			
Kimble			X			
Kirk		2 nd	X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #6
APPOINTMENT OF LABOR COUNSEL

WHEREAS, there exists a need for Labor Counsel; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

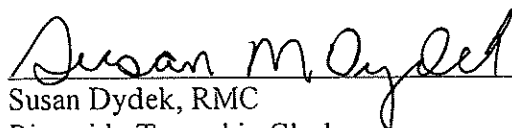
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Armando V. Riccio, LLC for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall not exceed be \$175.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti			X			
Kimble			X			
Kirk			X			
Marter	1 st		X			
Peditto		2 nd	X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #7
APPOINTMENT OF BOND COUNSEL

WHEREAS, there exists a need for Bond Counsel; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

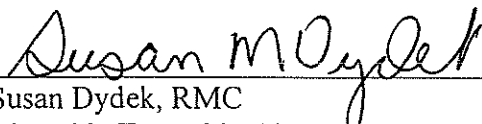
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Parker McCay for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall not exceed be \$335.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk	1 st		X			
Marter			X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023 - #8
APPOINTMENT OF A PROSECUTOR

WHEREAS, there exists a need for a Prosecutor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

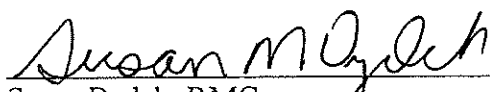
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the Christopher K. Koutsouris for a one-year term commencing on January 1, 2023 and ending on December 31, 2023. The total amount to be dispersed by the Township of Riverside shall not exceed \$600.00 a court session. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti			X			
Kimble			X			
Kirk			X			
Marter	1 st		X			
Peditto		2 nd	X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



Susan Dydek, RMC
Riverside Township Clerk

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #9 APPOINTMENT OF A TOWNSHIP PLANNER.

Mr. Peditto made a motion to adopt Resolution 2024- #9, seconded by Mr. Kirk. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays - None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a member to the Riverside Sewerage Authority. Mr. Peditto nominated Joseph Brickley. Mr. Giovanetti nominated Richard Horton.

Mr. Kirk made a motion to appoint Joseph Brickley to the Riverside Sewerage Authority seconded by Mr. Peditto. Upon roll call the vote was as follows: Ayes – Messrs. Kirk and Peditto. Nays – Messrs. Giovanetti, Marter and Kimble. Abstain – None. Motion denied.

Mr. Marter made a motion to appoint Richard Horton to the Riverside Sewerage Authority seconded by Mr. Giovanetti. Upon roll call the vote was as follows: Ayes – Messrs. Giovanetti, Kimble and Marter. Nays – Messrs. Kirk and Peditto. Abstain – None. Motion carried.

Municipal Clerk Dydek stated that Mr. Richard Horton was appointed to the Riverside Sewerage Authority and this will be reflected in the following Resolution, “**RESOLUTION 2024 - #10-APPOINTMENT TO THE RIVERSIDE SEWERAGE AUTHORITY.**”

Municipal Clerk Dydek requested that Resolution 2024 - #11 be tabled so that the Township may receive RFPs/RFQs as the amount paid in 2023 was nearing the threshold.

RESOLUTION 2024 - #11 – APPOINTMENT OF A PUBLIC DEFENDER.

Mr. Giovanetti made a motion to table Resolution 2024- #11, seconded by Mr. Marter. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain – None. Motion tabled.

Municipal Clerk Dydek called for nominations for the appointment of the Township Committee’s Director of Public Safety. Mr. Peditto nominated Mr. Kimble.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2024 - #12 APPOINTMENT OF THE TOWNSHIP COMMITTEE’ S DIRECTOR OF PUBLIC SAFETY.

Mr. Marter made a motion to adopt Resolution 2024- #12, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain – None. Motion carried.

RESOLUTION 2024 - #9
APPOINTMENT OF A PLANNER

WHEREAS, there exists a need for a Planner; and

WHEREAS, funds are available for this purpose; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

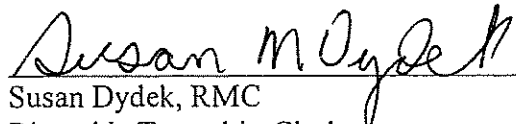
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the Environmental Resolutions Inc. for a one-year term commencing on January 1, 2024 and ending on December 31, 2024. The total amount to be dispersed by the Township of Riverside shall not exceed be \$185.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti			X			
Kimble			X			
Kirk		2 nd	X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023 - #10

APPOINTMENT OF A MEMBER TO THE RIVERSIDE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:


Section 1. Richard Horton be and is hereby appointed as a member of the Riverside Sewerage Authority to serve for a five (5) year term expiring on the 1st day of February 2029.

Section 2. This Resolution shall take effect February 1, 2024.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk					X	
Marter	1 st		X			
Peditto					X	

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023- #12

APPOINTMENT OF THE TOWNSHIP COMMITTEE’S DIRECTOR OF PUBLIC SAFETY

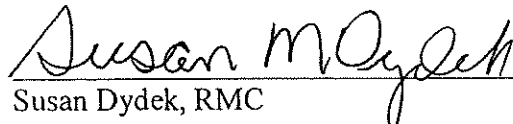
WHEREAS, there currently exists a need and vacancy to fill the position of the Township Committee’s Director of Public Safety for the Township of Riverside.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside that Corey Kimble be appointed for a one - year term as the Township Committee’s Director of Public Safety for the Township of Riverside effective January 1, 2024.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter	1 st		X			
Peditto			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

**RESOLUTION 2024 - #13 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
WAIVING THE APPOINTMENT OF A RISK MANAGEMENT
CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING
HARMLESS THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION.**

Mr. Giovanetti made a motion to adopt Resolution 2024-# 13, seconded by Mr. Peditto. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Marter. Nays – None. Abstain – None. Motion carried.

APPOINTMENTS TO THE PLANNING BOARD:

Mayor or Mayor’s Designee – Class I – Corey Kimble.

Official of the Municipality – Class II – Carl Cicali.

Member of the governing body - Class III – Christopher Marter.

Class IV Members (2) term expiring December 31, 2027 – John Kane and Karen Rider.

Alternate Member term expiring December 31, 2025 – Jesse Grinnan.

Liaison to the Planning Board – Richard Horton.

Mr. Giovanetti made a motion on all of the above appointments to the Planning Board seconded by Mr. Marter. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, and Marter. Nays – Mr. Peditto. Abstain – None. Motion carried.

APPOINTMENTS:

Mr. Giovanetti made a motion that Kevin Johnson be appointed as the Rental Inspector for the calendar year 2024 seconded by Mr. Marter carried.

Mr. Peditto made a motion that Kevin Johnson be appointed as the Resale Inspector for the calendar year 2024 seconded by Mr. Marter carried.

Mr. Giovanetti made a motion that Kevin Johnson be appointed as the Multi - Unit Inspector for the calendar year 2024 seconded by Mr. Kirk carried.

Mr. Kirk made a motion that the following people will be appointed to the Historic Preservation Review Committee: Joseph Peditto, Joseph D’Agostino, Robert Bettencourt, and Robert S. Smith, seconded by Mr. Giovanetti carried.

RESOLUTION 2024 - #13
RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
And INDEMNIFYING and HOLDING HARMLESS
The BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
as a RESULT OF ANY CLAIMS ARISING FROM SAID ACTION

WHEREAS, the Township of Riverside is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

WHEREAS, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

WHEREAS, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

WHEREAS, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and


BE IT FURTHER RESOLVED, that the Township of Riverside elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

BE IT FURTHER RESOLVED, that the Township of Riverside agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti	1 st		X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto		2 nd	X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

DEPARTMENT SCHEDULE FOR THE YEAR 2024:

PUBLIC WORKS-PUBLIC UTILITIES

Including Streets & Roads, Buildings & Grounds, Sanitation, Township Engineer, Street Lights, and Public Utilities

Chairperson – Mr. Giovanetti
Vice-Chairperson - Mr. Kirk

PUBLIC EVENTS

Chairperson - Mr. Peditto
Vice-Chairperson – Mr. Kimble

PUBLIC SAFETY

Including Police, Fire Dept., Court, Emergency Management, and Animal Control

Chairperson – Mr. Kimble
Vice-Chairperson - Mr. Peditto

RECREATION

Including Public Parks and Playgrounds

Chairperson - Mr. Marter
Vice-Chairperson – Mr. Giovanetti

REVENUE & FINANCE & ECONOMIC DEVELOPMENT

Including Clerk, Treasurer, Tax Assessors, Tax Collector, Municipal Liens Search Officer, Zoning Officer, Building Inspector Attorney, Auditor, Broker-of-Record

Chairperson – Mr. Kirk
Vice - Chairperson – Mr. Marter

Motion made by Messrs. Marter and Giovanetti carried: the above committee appointments be approved.

CONSENT AGENDA:

Mr. Peditto made a motion, seconded by Mr. Giovanetti that the following consent agenda be approved carried.

RESOLUTION 2024 - #14 - RESOLUTION APPOINTING DEPOSITORIES.

RESOLUTION 2024 - #15 - CASH MANAGEMENT PLAN - (Guide to Municipal Officials and Employees in carrying out their duties concerning the receipt and disbursement of all funds of the Township of Riverside).

RESOLUTION 2024 - #16 - INTEREST RATES - (8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of the first \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year. Also allows a ten-day grace period of quarterly taxes.)

RESOLUTION 2024 - #17 - AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY.

RESOLUTION 2024 - #18 - AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE.

RESOLUTION 2024 - #19 - TEMPORARY BUDGET FOR FIRST QUARTER 2024.

RESOLUTION 2024 - #20 - PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL.

RESOLUTION 2024 - #21 - A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2024.

RESOLUTION 2024 - #22 - STATE CONTRACT RESOLUTION – (allows the Township to purchase materials, supplies, and equipment under State Contract.)

RESOLUTION 2024 - #23 APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER: Michael Mansdoerfer.

RESOLUTION 2024 - #24 – APPOINTMENT OF A MUNICIPAL HOUSING LIASON: Meghan Jack.

RESOLUTION 2024 - #25 – APPOINTMENT OF MICHAEL MANSDOERFER AS THE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

RESOLUTION 2024 - #26 – APPOINTMENT OF MEGHAN JACK AS THE ALTERNATE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.

RESOLUTION 2024 - #27 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING TO ENTER INTO AN AGREEMENT WITH PHOENIX ADVISORS, LLC.

APPOINTMENTS:

Appointment of Deputy Tax Collector: Jacqueline Ransburgh

Appointment of Tax Search Officer: Mindie Weiner

Appointment of a Deputy Municipal Clerk: (Meghan Jack)

Appointment of a Municipal Lien Search Officer: Susan M. Dydek

RESOLUTION 2023- #14

RESOLUTION APPOINTING DEPOSITORIES

WHEREAS, it is desirable that idle funds of the Township of Riverside be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments; and

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this State; and

WHEREAS, the Township Committee of the Township of Riverside hereby authorizes the Chief Financial Officer or the Township Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institutions, and

WHEREAS, the Township Committee of the Township of Riverside hereby designates the following as the depositories for the various Township accounts: TD Bank.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, that any financial institution not herein mentioned that is determined to be the highest bidder on interest rates for idle funds be designated as depositories for the Township of Riverside. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer or Township Treasurer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S.17:9-41).

BE IT FURTHER RESOLVED, that the Chief Financial Officer or the Township Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations.

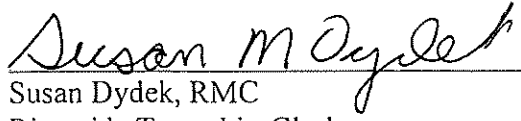
1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Riverside.

BE IT FURTHER RESOLVED, the above-mentioned depositories are hereby authorized to make payments for the funds of the Township of Riverside, in the County of Burlington; signed by Susan M. Dydek, Township Clerk, Michael Mansdoerfer, Chief Financial Officer and Meghan Jack, Treasurer/Deputy Clerk and that a copy of this Resolution be sent to each institution.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2023 - #15

TOWNSHIP OF RIVERSIDE

CASH MANAGEMENT PLAN

THIS PLAN IS ESTABLISHED TO COMPLY WITH THE REQUIREMENTS OF NJSA 40A:5-14 AND TO PROVIDE A GUIDE TO MUNICIPAL OFFICIALS AND EMPLOYEES IN CARRYING OUT THEIR DUTIES CONCERNING THE RECEIPT AND DISBURSEMENT OF ALL FUNDS OF THE TOWNSHIP OF RIVERSIDE.

THE FOLLOWING REQUIREMENTS SHALL BE ADHERED TO:

- THE TOWNSHIP SHALL ANNUALLY, AT ITS REORGANIZATION MEETING DESIGNATE THE LEGAL DEPOSITORIES FOR ALL TOWNSHIP FUNDS. THE RESOLUTION MAY BE AMENDED OR SUPPLEMENTED FROM TIME TO TIME AS THE TOWNSHIP DEEMS NECESSARY. SUCH RESOLUTION SHALL BE DEEMED AS PART OF THE CASH MANAGEMENT PLAN.
 - TD BANK
- THE TOWNSHIP SHALL ANNUALLY ESTABLISH A RESOLUTION ADOPTED AT ITS ANNUAL REORGANIZATION MEETING THE REQUIRED SIGNATORIES OF ALL TOWNSHIP BANK ACCOUNTS.
- ALL TOWNSHIP FUNDS RECEIVED BY ANY OFFICIAL OR EMPLOYEE SHALL BE EITHER DEPOSITED WITHIN 48 HOURS TO AN INTEREST-BEARING ACCOUNT IN THE NAME OF THE TOWNSHIP, OR SHALL BE TURNED OVER TO THE TREASURER WITHIN 48 HOURS OF RECEIPT.
- ALL REVENUE RECEIVED BY THE TREASURER SHALL BE DEPOSITED TO INTEREST BEARING ACCOUNTS IN THE LEGAL DEPOSITORIES.
- THE FOLLOWING FUNDS SHALL NOT BE REQUIRED TO BE MAINTAINED IN INTEREST BEARING ACCOUNTS:
 - CHANGE FUNDS
 - PETTY CASH FUNDS
 - PAYROLL FUNDS
 - TRUST FUNDS TO THE EXTENT THAT THE DEPOSIT OF SUCH FUNDS TO AN INTEREST- BEARING ACCOUNT WOULD REQUIRE BY LAW THE PAYMENT OF INTEREST TO THE PROVIDER OF FUNDS.

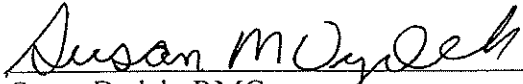
- CHECKING ACCOUNTS ESTABLISHED FOR THE EXPRESS PURPOSE OF PAYING BILLS APPROVED BY THE TOWNSHIP. THE BALANCES IN THESE FUNDS SHALL BE KEPT AT THE MINIMUM AMOUNT EQUIRED FOR THE OPERATION OF THE ACCOUNT.
- COMPENSATING BALANCES MAINTAINED FOR THE PURPOSE OF OBTAINING SPECIFIC SERVICES FROM FINANCIAL INSTITUTIONS. SUCH ACCOUNTS SHALL BE ESTABLISHED ONLY UNDER TERMS OF WRITTEN AGREEMENTS APPROVED BY THE TOWNSHIP.
- THE TAX COLLECTOR OF THE TOWNSHIP SHALL DEPOSIT ALL MONIES INTO THE APPROPRIATE ACCOUNTS. ALL MONIES COLLECTED BY THE TAX COLLECTOR SHALL BE TURNED OVER TO THE TREASUER BY THE 10TH OF THE FOLLOWING MONTH WITH A TAX COLLECTOR'S REPORT SHOWING ITEMIZATION OF RECEIPTS FOR THE PRIOR MONTH. THE TREASURER MAY FROM TIME TO TIME ASK FOR ADVANCE CHECKS TO BE DRAWN FOR PURPOSES OF INVESTMENTS OR DIRECT DEPOSIT INTO THE GENERAL ACCOUNT TO MAINTAIN THE SOUND OPERATION OF THE TOWNSHIP.
- THE CHIEF FINANCIAL OFFICER SHALL PREPARE AND SUBMIT MONTHLY FINANCIAL REPORTS TO THE GOVERNING BODY.
- NO TOWNSHIP FUNDS SHALL BE DISBURSED BY THE TREASURER OR CHIEF FINANCIAL OFFICER PRIOR TO APPROVAL OF THE TOWNSHIP EXCEPT FOR:
 1. DEBT SERVICE PAYMENTS
 2. INVESTMENTS
 3. PAYROLL TURNOVERS TO AGENCIES
 4. DISCOUNT VOUCHERS
 5. UTILITIES VOUCHERS
 6. LANDFILL CHARGE VOUCHERS
 7. INSURANCE VOUCHERS
 8. ADVANCE TRAVEL VOUCHERS
 9. PUBLIC EVENTS VOUCHERS
 10. PETTY CASH VOUCHERS
 11. EMPLOYEE REIMBURSEMENT VOUCHERS
 12. UNION CONTRACT PAYOUT VOUCHERS
 13. LEASE AGREEMENT VOUCHERS
 14. CAPITAL PROJECT VOUCHERS
- DEBIT SERVICE PAYMENTS AND DISCOUNT VOUCHERS MUST BE RATIFIED AFTER PAYMENT.
- IT SHALL BE THE RESPONSIBILITY OF THE CHIEF FINANCIAL OFFICER TO ANALYZE THE CASH FLOW AND TO INVEST FUNDS IN LEGAL INVESTMENT

SO AS TO MAXIMIZE INTEREST EARNINGS. WHEN INVESTING FUNDS IN COMMERCIAL BANKS, SAVINGS BANKS, SAVINGS AND LOAN ETC., THE CHIEF FINANCIAL OFFICER SHALL OBTAIN A MINIMUM OF THREE QUOTATIONS AND SHALL INVEST AT THE INSTITUTION OFFERING THE HIGHEST EFFECTIVE RATE. THE CHIEF FINANCIAL OFFICER SHALL DETERMINE WHICH TYPE OF LEGAL INVESTMENT WILL BEST SERVE THE NEEDS OF THE TOWNSHIP AND IS AUTHORIZED TO PLACE THE FUNDS IN ANY SUCH LEGAL INVESTMENT, UNLESS OTHERWISE RESTRICTED BY THE TOWNSHIP. INVESTMENTS MAY BE IN MONEY MARKET ACCOUNTS, SAVINGS ACCOUNTS AND CERIFICATES OF DEPOSIT. THE CHIEF FINANCIAL OFFICER SHALL ALSO REPORT MONTHLY ALL INVESTMENTS MADE OR REDEEMED OVER THE PAST MONTH.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #16

INTEREST RATES

WHEREAS, R.S. 54:4-67, Laws of New Jersey, permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 which remains in arrears beyond December 31st of the calendar year.


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2024, there will be a ten (10) day grace period of quarterly tax payments.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #17

AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of a tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans' and/or senior citizens' deductions allowed on assessments list, and

WHEREAS, responsibility for the maintenance and correction of assessment list rests with the Township Tax Assessor subject to laws and regulations, and

WHEREAS, the Township Committee in certain instances believes it would be in the best interest of the Township to authorize the filing of counterclaims seeking an increase in the assessment in the event true value is determined to be higher than anticipated.


NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, and the State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to file such appeals as may be necessary with the Burlington County Board of Taxation to maintain the accuracy and equality in the assessment list of the Township of Riverside with prior approval of the Township Committee.
2. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to execute Stipulation of Settlement on behalf of the Township of Riverside with the advice of the Township Attorney and approval of the Township Committee.
3. That the Township Committee for the aforementioned reasons hereby authorizes and directs the Township Attorney to prepare and file the appropriate counterclaims seeking an increase in the assessment to correspond with the true value to be established by the County Board of Taxation whichever the case may be.
4. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this resolution to the Burlington County Board of Taxation and to the Township Assessor.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2024 - #18

AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, finds and declares that N.J.S.A. 54:5-19 and as amended by Chapter 99, Public Laws of 1997, requires that the Township of Riverside conduct and hold a public tax sale to enforce delinquent municipal liens, taxes, assessments, and other municipal charges in accordance with the Tax Sale Law; and

WHEREAS, “delinquency” means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A.54:4-67, and

WHEREAS, the Township Committee further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2024 for municipal delinquent charges; and

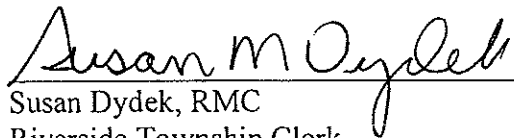
WHEREAS, the Township Committee further finds and declares that the Annual Tax Sale may be held at the discretion of the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, that the Municipal Tax Collector is hereby authorized and directed to sell all delinquent municipal charges in accordance with N.J.S.A. 54:5-19 and as amended by Chapter 99, Public Laws of 1997, at the Annual Tax Sale.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

**TOWNSHIP of RIVERSIDE
RESOLUTION NO. 2024 - #19**

RESOLUTION ADOPTING 2024 TEMPORARY BUDGET

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is prior to January 31, 2024, and

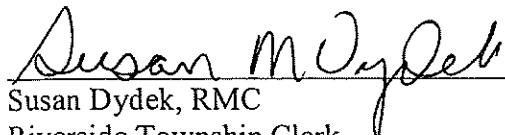
WHEREAS, 26.25 % of the total appropriations in the 2023 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2023 budget is the sum of \$1,841,199.41

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Township financial records.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



Susan Dydek, RMC
Riverside Township Clerk

	FCOA#		12/31/23
Total Appropriations	34-499	\$	<u>9,753,155.00</u>
Less:			
Debt Service	45-999	\$	578,500.00
Deferred Charge	46-999	\$	-
Capital Improvement	44-901	\$	870,000.00
Public Assistance	34-305	\$	592,700.91
Reserve for Uncollected	50-899	\$	697,861.09
Total Deductions		\$	<u>2,739,062.00</u>
Net Appropriations		\$	<u>7,014,093.00</u>
Temporay Budget 2024 (26.25%)		\$	<u>1,841,199.41</u>

RESOLUTION 2024 - #20

PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL

Whereas, N.J.S.A. 40a5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized travel; and

Whereas, certain officers and employees of the Township of Riverside will need to travel for various for education conferences; and

Whereas, the Treasurer will certify that funds will be available in the 2024 Budget, for various account, not to exceed \$100.00 per day per person, not to exceed \$500.00, per conference.

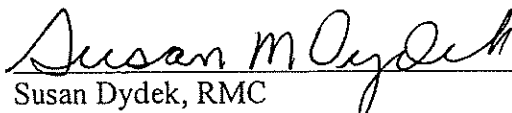
Whereas, the officers and employees of the Township of Riverside will verify their expenses and any excess cash will be repaid to the Township along with a detailed bill of items on demand, and the certification of affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten days after the completion of the travel for which the advance was made;

Now, Therefore, Be It Resolved, that the Treasurer is hereby instructed to make the above said payment to those officers and employees prior to the Conferences.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #21
A RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS
FOR CALENDAR YEAR 2024

WHEREAS, the Open Public Meetings Act requires that the Township Committee adopt an annual schedule of its meetings and give proper notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the following is a list of the work session and regular meetings of the Riverside Township Committee for the calendar year 2024:

Work Session Meetings scheduled to be held at the Riverside Township Municipal Building

All such meetings will be held at 6:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday January 22, 2024

Monday February 5, 2024

Monday February 26, 2024

Monday March 4, 2024

Monday March 18, 2024

Monday April 1, 2024

Monday April 15, 2024

Monday May 6, 2024

Monday May 20, 2024

Monday June 17, 2024

Monday July 15, 2024

Monday August 19, 2024

Monday September 16, 2024

Monday October 7, 2024

Monday October 21, 2024

Monday November 18, 2024

Monday December 2, 2024

Monday December 16, 2024

Regular Township Meetings

All such meetings will be held at 7:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will be taken at regular Township meetings.

Executive Sessions (Closed Sessions), if needed, will be held at the Regular Meeting. Formal Action will not be taken in Executive Sessions (Closed Sessions).

Monday January 22, 2024

Monday February 26, 2024

Monday March 18, 2024

Monday April 15, 2024

Monday May 20, 2024

Monday June 17, 2024

Monday July 15, 2024

Monday August 19, 2024
Monday September 16, 2024
Monday October 21, 2024
Monday November 18, 2024
Monday December 16, 2024

BE IT FURTHER RESOLVED, that the Township Clerk is directed to post and maintain posted a copy of this resolution at the Riverside Township Administrative Office Building and submit a copy of this Resolution to the newspapers designated to receive information and to those citizens requesting the same who have paid the proper fee.

BY ORDER OF THE RIVERSIDE TOWNSHIP COMMITTEE.

CERTIFICATION

I hereby certify that on the date listed below, I processed the attached Meeting Notice as follows:

Committeepersons: 1-9-2024
Burlington County Times: 1-9-2024
Courier Post: 1-9-2024
Posted in Administrative Office Bldg.: 1-9-2024
Maintain File for Copy: 1-9-2024

Dated 1-9-2024 by: *Susan M. Dydek*, Susan M. Dydek, Municipal Clerk

RESOLUTION 2024 - #22

PURCHASING UNDER STATE CONTRACT

WHEREAS, in the past, the Township of Riverside has availed itself of the right to purchase materials, supplies, and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contract for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the calendar year 2024.

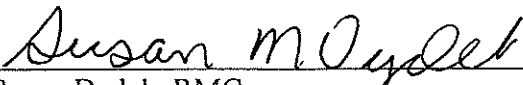
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, and State of New Jersey as follows:

1. That the purchases by the Township of Riverside, through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey, by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Township of Riverside, and in those cases where bids are received.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #23

APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER

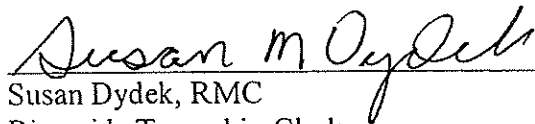
WHEREAS, the Township of Riverside is mandated to appoint a Public Agency Compliance Officer for the purpose of ensuring all those individuals and corporations who have contracts with the Township of Riverside comply with all Equal Employment Opportunity rules and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that Michael Mansdoerfer, Chief Financial Officer, is hereby appointed Public Agency Compliance Officer for the year 2024.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #24

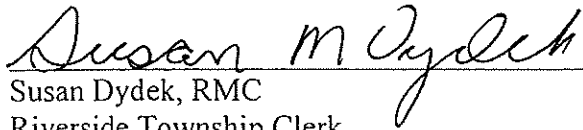
APPOINTMENT OF A MUNICIPAL HOUSING LIASON

BE IT RESOLVED, that Meghan Jack is hereby appointed as the Municipal Housing Liaison for the Township of Riverside. This appointment is pursuant to the Council on Affordable Housing Regulations.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

**RESOLUTION 2024 - #25
 APPOINTING FUND COMMISSIONER TO THE
 BURLINGTON COUNTY JOINT INSURANCE FUND.**

WHEREAS, Riverside Township is a member of the **Burlington County Municipal Joint Insurance Fund**, hereinafter referred to as the **FUND**; and

WHEREAS, the Bylaws of the **FUND** require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

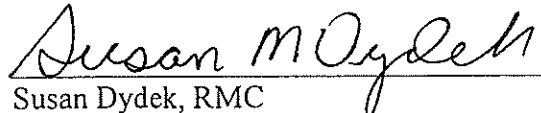
WHEREAS, the Township of Riverside recommends the appointment of Michael Mansdoerfer to serve as Fund Commissioner in accordance with the **FUND** Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that it does hereby appoint Michael Mansdoerfer as Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1 st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #26
APPOINTING AN ALTERNATE FUND COMMISSIONER TO THE
BURLINGTON COUNTY JOINT MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Riverside is a member of the **Burlington County Municipal Joint Insurance Fund**, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit’s governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit’s governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit’s governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township of Riverside recommends the appointment of Meghan Jack to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that it does hereby appoint Meghan Jack as Alternate Fund Commissioner to the Burlington County Municipal Joint Insurance Fund.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2024 - #27
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING TO ENTER
INTO AN AGREEMENT WITH PHOENIX ADVISORS, LLC.

WHEREAS, the Township of Riverside has authorized funding for Financial Advisors; and

WHEREAS, Phoenix Advisors, LLC provides specific financial and other information with regard to Bond and Note sales; and

WHEREAS, the Township of Riverside has determined that there is a need for such service.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside hereby authorizes an Agreement with Phoenix Advisors, LLC.

BE IT FURTHER RESOLVED, that the fee for services provided by Phoenix Advisors LLC shall not exceed \$5,000.00.


EFFECTIVE DATE:

This Resolution shall take effect immediately upon passage.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble			X			
Kirk			X			
Marter			X			
Peditto	1st		X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 4th day of January, 2024.



Susan Dydek, RMC
Riverside Township Clerk

Appointment of a Deputy Tax Search Officer: Jacqueline Ransburgh

Appointment of a Department of Health Liaison: Barbara C. Casperite

Appointment of a Deputy Registrar of Vital Statistics: Cheryl Hardie

Roberts Rules of Order be adopted for the year 2024:

2021 International Property Maintenance Code be adopted for the year 2024:

Designation of Legal Newspapers for the year 2024: Burlington County Times and Courier-Post

Appointment of a Municipal Treasurer: Meghan Jack

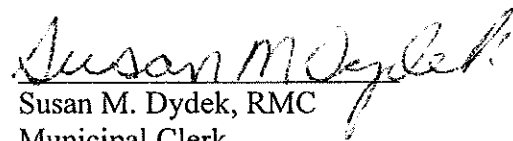
Appointment of the Chief of Police as the Custodian of Records for the Riverside Township Police Department.

Appointment of the Court Administrator as the Custodian of Records for the Riverside Township Municipal Court.

PUBLIC PORTION:

Hearing nothing from the public, motion made by Mr. Giovanetti and Mr. Kirk carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Giovanetti and Mr. Marter that the meeting be adjourned, and so declared by Mayor Kimble.


Susan M. Dydek, RMC
Municipal Clerk