

Monday Evening
Riverside, NJ
October 16, 2023
Regular Meeting
7:00p.m.

Mayor Higgins led in the Flag Salute.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 12, 2023.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 12, 2023.
3. Filed written notice with the Clerk of the Township of Riverside on January 12, 2023.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

ROLL CALL

Mr. Giovanetti – present, Mr. Kimble – present, Mr. Kirk - present, Mr. Peditto – present, Mr. Higgins – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney Albert Marmero, and Lieutenant Ronald Brock.

APPROVAL OF MINUTES:

Motion made by Mr. Peditto and Mr. Kirk that the following minutes be approved: The Work Session Meeting of September 18, 2023 and the September 18, 2023. Upon roll call the vote was as follows: Ayes – Messrs. Kirk, Peditto and Higgins. Nays – None. Abstain – Giovanetti and Kimble. Absent – None. Motion carried.

Motion made by Mr. Giovanetti and Mr. Kimble that the following minutes be approved: The Work Session Meeting of October 2, 2023, the Regular Meeting of October 2, 2023 and the Closed Session Meeting of October 2, 2023 carried.

OPEN PORTION - AGENDA ITEMS ONLY:

In seeing no members of the public wishing to speak, **motion made by Mr. Kirk and Mr. Peditto to close Open Portion – Agenda Items Only carried.**

ORDINANCE:

The following Ordinance was introduced at the Regular Meeting of September 18, 2023 and advertised in the Burlington County Times on September 25, 2023. **ORDINANCE 2023 - #9 entitled, "Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment in and for the Township of Riverside, County of Burlington, New Jersey; Appropriating the Sum of \$1,135,000. Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Riverside, County of Burlington, New Jersey, in the Aggregate Principal Amount of Up to \$754,775.; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing."**

Mayor Higgins opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Giovanetti and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – None. Motion carried.

Motion made by Mr. Peditto, seconded by Mr. Kirk that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Higgins.

Nays – None.

Abstain – None.

Absent – None.

Motion carried.

CONSENT AGENDA:

Mr. Giovanetti made a motion to pull items #10 and #11 and vote upon them separately seconded by Mr. Kimble carried.

Mr. Kimble made a motion, seconded by Mr. Giovanetti that the Consent Agenda be approved without items #10 and #11 which will be voted upon separately. Upon roll call the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – None. Motion carried.

The following items were contained in the consent agenda:

- 1) Resolution 2023 - #112 – A Resolution of the Township of Riverside Authorizing and Establishing a Professional Services Budget for the Stormwater Pipe Maintenance.
- 2) Resolution 2023 – 113 – Certificate of Completion.
- 3) Resolution 2023 - #114 – A Resolution of the Township of Riverside Adopting the 2023 Personnel Policies and Procedures Manual.

RESOLUTION 2023 - #112
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING
AND ESTABLISHING A PROFESSIONAL SERVICES BUDGET
FOR THE STORMWATER PIPE MAINTENANCE.

WHEREAS, the Township of Riverside has authorized funding for various projects; and

WHEREAS, these projects will require professional engineering services; and

WHEREAS, the Township of Riverside has appointed Pennoni Engineering as the Engineer for the year 2023; and

WHEREAS, the scope of work has been received from Pennoni Engineering as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

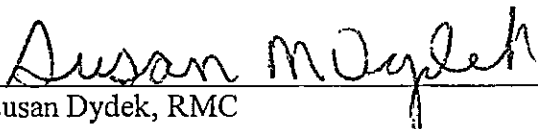
1. Stormwater Pipe Maintenance on Fairview Street between St. Mihiel Drive and Monroe Street – Not to exceed \$25,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Giovanetti		2 nd	X			
Kimble	1 st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 16th day of October, 2023.


 Susan Dydek, RMC
 Riverside Township Clerk

Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

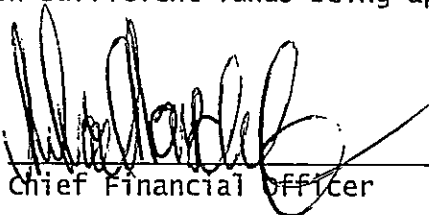
Contract Amount: 25,500.00
 Resolution Date: 10/16/23
 Resolution Number: 2023-112

Vendor: PENNO010 PENNONI ASSOCIATES INC.
 515 GROVE STREET SUITE 2C
 HADDON HEIGHTS, NJ 08035

Contract: C2300013 Stormwater Pipe Mtc-RSTPX23007

Account Number	Amount	Department Description
C-04-23-09A-001	5,200.00	ORD 2023-9 IMPROVEMENTS STORMWATER
C-04-23-09E-002	5,300.00	ORD 2023-9 IMP STORMWATER PUMP ROOF
G-02-41-716-000	15,000.00	Stormwater Assistance Reserve
Total	25,500.00	

Only amounts for the 2023 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



 Chief Financial Officer

Reso 2023-
#112
February 20, 2023

RSTPX23001
RSTPX/RESOURCES/STORMWATER

Sent via Email and Regular Mail

Meghan O. Jack
Township Administrator
Township of Riverside
PO Box 188
Riverside, NJ 08075

RE: TOWNSHIP OF RIVERSIDE
PROPOSAL FOR PROFESSIONAL SERVICES
STORMWATER PIPE MAINTENANCE

Dear Meghan:

We understand that the Township has had to hire outside contractors to make repeated emergency repairs to three (3) stormwater drainage pipe systems located as follows:

- ~~— Second Street between Fairview Street and Delaware Avenue. —~~
- ~~— Under Bob Kenney Field (from Hooker Street to the stormwater pump station). —~~
- Fairview Street between St. Mihiel Drive and Monroe Street.

We appreciate the opportunity to serve the Township and we have developed the following scope of services:

BACKGROUND

The existing pipe on Second Street between Fairview Street and Delaware Avenue is a 36" CMP (corrugated metal pipe) that has experienced repeated failures resulting in sink holes and patch repairs.

The existing pipes under Bob Kenney Field appear to be a combination of CMP and RCP (reinforced concrete pipe) that are filled to capacity during high-intensity storm events, causing leakage and soil migration at the pipe joints that has resulted in settled areas and sink hole repairs on the field. There may also be buried drainage structures that convey runoff from the Sylvan Street system within the field.

The existing pipes on Fairview Street between St. Mihiel Drive and Monroe Street are TCP (terra cotta pipe) that have experienced repeated failures resulting in sink holes and patch repairs.

SCOPE OF SERVICES

Task 1 -- DESIGN AND BIDDING

We will review the field conditions, coordinate with the Township and Sewerage Authority to perform pipe video inspections, and prepare a scope for lining the pipes.

We will investigate current lining technologies that may be applicable for each site, including CIPP (Cast In Place Pipe) and spray-cast reinforcement.

We will determine the need for maintenance at inlets and manholes that connect with the proposed pipe lining segments.

We will develop plans and project specifications for public bid.

We will advertise the project and provide the Township with the ad affidavit.

We will assist in opening and evaluating bids, and preparation of contracts.

Task 2 – CONSTRUCTION PHASE SERVICES

We will coordinate and conduct the contractor pre-construction meeting.

We will conduct inspections and site visits as needed to ensure that construction is proceeding as specified in the Contract Documents and as shown on the Contract Plans.

We will conduct site meetings with the contractor as necessary.

We will review pre- and post-lining videos and reports, and coordinate with the contractor on punchlist work.

We will review contractor requests for payment and issue payment recommendations to the Township.

SCHEDULE

We are prepared to begin upon authorization and will make the NJDOT Contract Document submission within 75 days.

FEE

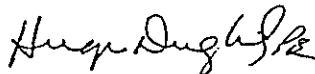
Our estimated fee and project budget are as follows:

Task 1 – Design, and Bidding:	\$ 15,000.00	\$10,000.
Task 2 – Construction Phase Services:	\$ 30,000.00	\$15,500.
Total Engineering Fee:	\$ 45,000.00	\$25,500. (estimated construction)
Estimated Construction Cost:	\$643,000.00	
Contingency:	\$ 62,000.00	
Estimated Total Project Cost:	\$750,000.00	

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.



Hugh J. Dougherty, PE, CME
Township Engineer



Kenneth J. Shine
Project Manager

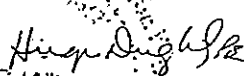
cc's via Email:

Michael Mansdoerfer, CFO
Susan Dydek, RMC

RSTPX/RESOURCES/STORMWATER

RIVERSIDE TOWNSHIP
STORMWATER PIPE MAINTENANCE
ENGINEER'S ESTIMATE OF PROBABLE PROJECT COSTS

February 2023

BID ITEM				Engineer's Estimate	
Item #	Description	Quantity	Unit Price	Total	
STORMWATER PIPE MAINTENANCE (VARIOUSE LOCATIONS)					
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Pipe and Structure Cleaning	1	LS	\$10,000.00	\$10,000.00
3	Spot Repair/Spot Grouting (if and where directed)	1	LS	\$5,000.00	\$5,000.00
4	Existing Pipe Lining (Existing 24" Terra Cotta Pipe; Fairview Street, St. Mihiel Drive to Monroe Street)	650	LF	\$250.00	\$162,500.00
5	Existing Pipe Lining (Existing 36" CMP; Second Street, Fairview Street to Delaware Avenue)	375	LF	\$300.00	\$112,500.00
6	Existing Pipe Lining (Existing Dual 36" RCP and 36" CMP; Hooker Street to Stormwater Pump Station)	880	LF	\$350.00	\$308,000.00
7	Inlet/Manhole Maintenance (Includes Concrete, Asphalt, and Grass Restorations)	7	UN	\$5,000.00	\$35,000.00
Estimated Construction Cost:					\$643,000.00
Design and Bidding:					\$15,000.00
Construction Observation/Contract Administration:					\$30,000.00
Contingency					\$62,000.00
Total Project Cost:					\$750,000.00
					
Hugh J. Dougherty, P.E.					
Township Engineer					
NJ Registered Professional Engineer No. 34634					

RESOLUTION 2023 - #113CERTIFICATE OF COMPLETION

WHEREAS, the Township of Riverside, located in the County of Burlington ("Township"), a municipal corporation of the State of New Jersey with offices at 237 S. Pavilion Avenue, Riverside, New Jersey, 08075-0188, acting in the capacity of a redevelopment entity pursuant to the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. and The Mill at Riverside Urban Renewal LLC (f/k/a SJM Riverside, LLC) ("Redeveloper"), a New Jersey limited liability company, with offices at 1027 Highway 70, Suite 103, Brielle, New Jersey 08730, have entered into that certain Redevelopment Agreement dated December 22, 2020 ("Redevelopment Agreement"); and

WHEREAS, the Redevelopment Agreement obligates the Redeveloper to the following: (a) design, construction and management of twenty-two (22) rental townhouse units, one hundred sixty-eight (168) multi-family apartment units, and one 3,000 s.f. clubhouse across six (6) structures and developed in two (2) phases, along with any and all infrastructure improvements to the Property. The first phase will consist of twenty-two (22) townhomes, one hundred and four (104) multi-family apartment units, and one (1) 3,000 s.f. clubhouse across five (5) structures ("Phase I"). The second phase will consist of sixty four (64) multi-family apartment units in one (1) structure ("Phase II") (collectively, the "Project Improvements"); (b) obtain all Governmental Approvals; (c) complete site preparation of the Property; (d) the financing, construction, and completion of all Project Improvements; (e) satisfy all obligations under the Financial Agreement (the foregoing obligations are hereinafter collectively referred to as, the "Project"); and provides that the Project shall be completed pursuant to the provisions of the Redevelopment Agreement and any amendments thereto, the Redevelopment Plan and any amendments thereto, the Financial Agreement and any amendments thereto, copies of which are on file with the Township Clerk's Office; and

WHEREAS, the Redevelopment Agreement is on file with the Township as a public record and is incorporated herein by reference and this Certificate of Completion (this "Certificate") is executed and recorded in accordance with the Redevelopment Agreement and satisfies the requirements therein as to Phase I; and

WHEREAS, terms not defined in this Certificate have the meanings given to them in the Redevelopment Agreement; and

WHEREAS, pursuant to the terms of the Redevelopment Agreement, Redeveloper agreed to construct and develop Phase I of the Project in accordance with the terms and conditions of the Redevelopment Agreement, the Redevelopment Plan, the Financial Agreement, and Applicable Law; and

WHEREAS, Certificate of Occupancies were issued to Redeveloper for the Phase I individual units and buildings as described above, copies of which are attached hereto as Exhibit A and made a part hereof; and

WHEREAS, with respect to Phase I, the Township has determined that the Redeveloper's construction obligations for the Phase I Project Improvements, as specified in the Redevelopment Agreement, have been fully performed and the Phase I Project Improvements have been completed in accordance therewith; and

NOW, THEREFORE, as provided in the Redevelopment Agreement with respect to the above described Phase I Project Site and Phase I Project Improvements located on Block 1201, Lot 1.02 (formerly, Lots 1, 1.01, and 2) on the Official Tax Map of the Township of Riverside (the "Phase I Property") and subject to the foregoing provisions hereof, the Township does hereby certify that said construction obligations of Redeveloper for completion of the Phase I Project Improvements have been fully performed and completed as aforesaid and that the requirements of the Redevelopment Agreement with regard to construction and completion of the Phase I Project Improvements have been fully satisfied and that therefore, issuance of this Certificate shall release Phase I of the overall Project and the Phase I Site and Phase I Project Improvements constructed thereupon from the obligations, liabilities and covenants and restrictions set forth in the Redevelopment Agreement.

Pursuant to N.J.S.A. 40A:12A-9(a), the Township further declares that the conditions determined to exist at the time the Phase I Property was determined to be in need of redevelopment no longer exist as of the date hereof and the land and improvements thereon are no longer subject to eminent domain as a result of the redevelopment area designation made by the Township.

Nothing contained in this Certificate shall modify in any way any other covenants, provisions or continuing obligations of Redeveloper under the Redevelopment Agreement as to Phase II or any other provisions of those documents which are incorporated in the Redevelopment Agreement, such as the Financial Agreement, which such covenants, provisions and obligations shall remain in full force and effect as to Phase II and Phase II of the Project shall continue until such time as all such obligations of Redeveloper shall be satisfied and all such agreements are terminated.

This Certificate shall be effective as of the date hereof and is a recordable document. Such recordation is specifically authorized by the Township.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Township has executed this instrument this 16th day of October, 2023.

ATTEST:

TOWNSHIP OF RIVERSIDE

Susan M. Dydek
Susan M. Dydek, Clerk

By: J. Michael Higgins
J. Michael Higgins, Mayor

STATE OF NEW JERSEY

:

: SS

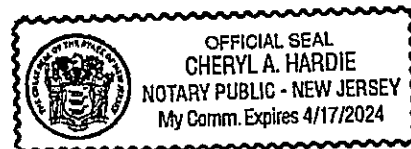
COUNTY OF Burlington

:

On the 16 day of October, 2023, before me, personally appeared J. Michael Higgins, personally known to me on this basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Cheryl A. Hardie

Print Name: Cheryl A. Hardie



RESOLUTION 2023 - #114
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING THE 2023
PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, it is the policy of the Township of Riverside to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA,) and the Open Public Meetings Act; and

WHEREAS, the Township of Riverside has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

WHEREAS, the Township previously adopted personnel policies manual ("Manual") in 2016 and;

WHEREAS, from time to time, revisions to the Manual are necessary to reflect changes in law as well as other changes deemed necessary by the Township and/or the Municipal Excess Liability Fund to which the Town belongs.

NOW, THEREBY, BE IT RESOLVED by the Township that the Manual is hereby revised as reflected within the attached Policies and Procedures Manual, Revised October 16, 2023.

BE IT FURTHER RESOLVED, that these personnel policies and procedures shall apply to all Township of Riverside Officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail. The attached revisions adopted today supersede all prior policies regarding the same topics.

BE IT FURTHER RESOLVED, that this manual is intended to provide guidelines covering public service by Township of Riverside employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Riverside.

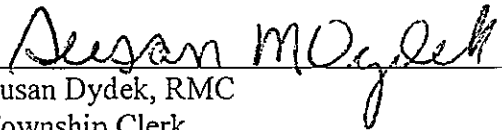
BE IT FURTHER RESOLVED, that to the maximum extent permitted by law, employment practices for the Township of Riverside shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED, that Armando Riccio was previously appointed as Labor Counsel to advise the Township of Riverside in personnel matters.

TOWNSHIP COMMITTEE	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
GIOVANETTI		2 nd	X			
KIMBLE	1st		X			
KIRK			X			
PEDITTO			X			
HIGGINS			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Township Clerk of the Township, hereby certify that the foregoing Resolution 2023 - #114 was duly adopted by the Township Committee of the Township of Riverside at its Regular Business Meeting held on the 16th day of October 2023.


 Susan Dydek, RMC
 Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2023 - #115

RESOLUTION ADOPTING A "PUBLIC ACCOMMODATION POLICY"

WHEREAS, the Township of Riverside is committed to abiding by Federal and State laws and regulations that ban discrimination in all forms in places of public accommodation; and

WHEREAS, the Township of Riverside prohibits discrimination against protected classes recognized by Law amongst its workforce and toward all individuals seeking services from the Township as a place or places of public accommodation; and

WHEREAS, to reaffirm the Township of Riverside's strong commitment to banning all forms of discrimination in places of public accommodation, including all Township buildings, facilities, grounds and amenities, the Riverside Township Committee wishes to adopt a formal "Public Accommodation Policy" to enable the public and Township employees to report activities or behaviors that violate their right to be free from discrimination in such places of public accommodation in accordance with the Law;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside in the County of Burlington, State of New Jersey that it hereby adopts the Public Accommodation Policy attached hereto.

IT IS FURTHER RESOLVED that the appropriate Township Officials are authorized to distribute copies of the Public Accommodation Policy to all employees, post copies of the same where public notices are commonly shared, and to include a link to the policy on the Township website consistent with the intent of this Resolution.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble	1st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.



Susan Dydek, RMC
Riverside Township Clerk

PUBLIC ACCOMMODATION POLICY:

The New Jersey Law Against Discrimination, N.J.S.A. 10:5-1, et seq., prohibits discrimination in places of public accommodation based on an individual's actual or perceived protected characteristic(s). Under the Law Against Discrimination, protected characteristics include:

1. Race or color;
2. Religion or creed;
3. National origin, nationality, or ancestry;
4. Sex, pregnancy, or breastfeeding;
5. Sexual orientation;
6. Gender identity or expression including transgender, non-binary, or gender non-conforming;
7. Disability;
8. Marital status or domestic partnership/civil union status; or
9. Liability for military service.

A place of public accommodation is generally referred to as any place that offers goods, services, or facilities, including, but not limited to, government offices such as the official buildings of the Township of Lumberton.

The Law Against Discrimination prohibits the Township of Lumberton, as a place of public accommodation, from publishing, circulating, or displaying any communications or advertisements stating that the Township of Lumberton will discriminate against or refuse to serve patrons based on a protected characteristic. The Law Against Discrimination prohibits the Township of Lumberton from denying access to or less favorably treatment to an individual because of an actual or perceived protected characteristics of such individual.

Employees and agents of the Township of Lumberton are prohibited from harassing patrons or customers and are empowered to take action to stop bias-based harassment if an individual knew or should have known about it, even if the harassment is perpetrated by a fellow patron or customer.

Any person who believes a violation of the LAD has occurred may contact the New Jersey Division on Civil Rights at (973) 648-2700 or online at www.NJCivilRights.gov, and may file a complaint with DCR within 180 days of the incident.

Employees should also report the matter to the Township Administrator.

**TOWNSHIP OF RIVERSIDE
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2023 - #116**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

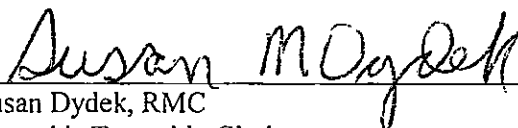
R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Riverside, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble	1 st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.

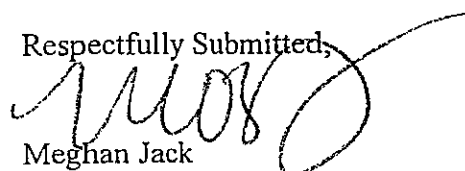


Susan Dydek, RMC
Riverside Township Clerk

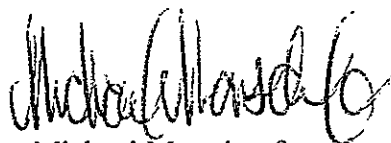
RESOLUTION 2023-#117
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE
ACTION PLAN FOR THE 2022 AUDIT

Whereas, the 2022 Audit did not contain any findings and responses from the Township Auditor.

Respectfully Submitted,



Meghan Jack
 Township Administrator
 856-461-1460 extension 4



Michael Mansdoerfer
 CFO
 856-461-1460 extension 3



J. Michael Higgins
 Mayor

Attest:

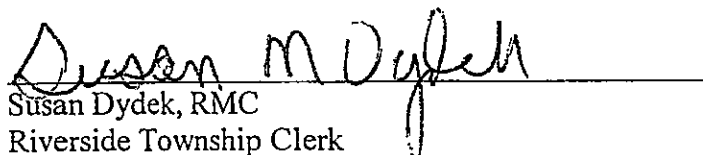


Susan Dydek, RMC
 Township Clerk

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble	1st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.



Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023 - #118

**RESOLUTION AUTHORIZING A
CHANGE FUND FOR THE MUNICIPAL COURT
OF THE TOWNSHIP OF RIVERSIDE**

WHEREAS from time to time the Riverside Municipal Court is required to make change for cash payments received; and

WHEREAS there exists a need to maintain such a fund for use of operation of the Riverside Township Municipal Court; and

WHEREAS, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside in the County of Burlington and State of New Jersey that the Municipal Court shall have a change fund to an amount not to exceed two hundred dollars (\$200.00) for the purpose of making change to insure the proper exact payment due is paid.

BE IT FURTHER RESOLVED that said change fund be safely secured in keeping with established prudent business practices; and

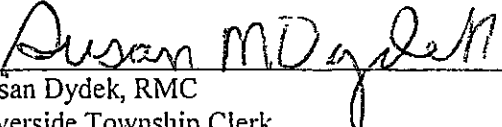
BE IT FURTHER RESOVLED that said change fund be used to make change only and shall not be used to purchase goods and/or services of any kind.

BE IT FINALLY RESOVLED that the Riverside Township Treasurer and/or the Chief Financial Officer is hereby authorized to issue a change fund in the amount of two hundred dollars (\$200.00) for use as set forth in the resolution.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2nd	X			
Kimble	1st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.


 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2023 – #119

RESOLUTION OF THE TOWNSHIP OF RIVERSIDE TO ADOPT AN UPDATED
DRUG AND ALCOHOL TESTING POLICY

WHEREAS, the Township of Riverside has previously adopted an Employee Policy Manual encompassing various policies and procedures that all Township of Riverside officials, appointees, employees, volunteers, and independent contractors are bound to abide by; and

WHEREAS, the Township of Riverside has determined that there is a need to update the Drug and Alcohol Testing Policy encompassed within the Employee Policy Manual.

NOW, THEREBY, BE IT RESOLVED by the Township of Riverside that the updated Drug and Alcohol Testing Policy attached hereto is hereby adopted and incorporated within the Employee Policy Manual.

Effective Date: This Resolution shall take effect immediately upon adoption.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2nd	X			
Kimble	1st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.


 Susan Dydek, RMC
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE, NJ
DRUG AND ALCOHOL TESTING POLICY
(Revised 9/2023)**

Statement of Purpose:

This Drug and Alcohol Testing policy is intended to supplement and strengthen the Township of Riverside's strong and continued commitment to operating a workplace free from alcohol and drug abuse on the part of municipal employees. The Mayor and Township Committee specifically recognize the negative effects that alcohol and drug abuse have on employees' performance, on workplace injuries and attendance, on the quality of services provided by employees to the public, and on the Township's commitment to operating a safe and healthy workplace environment.

This policy shall serve to renew the Township's commitment to a drug & alcohol free workplace. Employees who presently suffer from alcohol or drug abuse are strongly encouraged to seek counseling and substance abuse treatment as explained below under the section entitled "Early Intervention" prior to the imposition of corrective or disciplinary measures by the Township's administrative offices.

Authority:

Drug Free Workplace Act of 1988, 41 U.S.C. Sec. 8101 et seq.
Americans with Disabilities Act of 1990, 42 U.S.C. Sec. 12114

Introduction:

This Drug and Alcohol Testing policy shall apply to all employees who are employed by the Township of Riverside, inclusive of supervisors, unless and except as expressly mandated by State regulatory authorities (e.g., Attorney General Guidelines for law enforcement). This policy shall also apply to volunteers for whom the Township has authorized to perform services on behalf of the municipality. Certain portions of this policy related to pre-employment testing and random testing of safety-sensitive employees, as outlined herein, apply only to specific positions or titles, inclusive of supervisors. An Addendum listing the specific positions or titles to which the pre-employment testing and random testing portions of this policy apply is attached hereto.

This policy contemplates drug and alcohol testing under five (5) types of circumstances:

- a) Post-offer pre-employment drug testing of applicants for safety sensitive positions;
- b) To the extent authorized or required by federal and/or state law, random testing for employees working in safety sensitive positions, whether compensated or not, who typically have responsibility for the safety, health or welfare of other individuals/ the general public or public property, where physical and mental acuity is paramount to the execution of such responsibility, or positions for which a security clearance (e.g., criminal background check) is required;
- c) Reasonable Suspicion testing for all employees based upon objective criteria that demonstrates an employee may be under the influence of, or abusing alcohol or drugs in or during the course of performing his/her duties;

- d) Post-accident testing for all employees where any person is injured or property is damaged due to an employee's actions (or inactions) when operating a motor vehicle or motorized equipment in or during the course of performing his/her duties;
- e) Return-to-Work testing for employees who have undergone a treatment program or been granted a leave of absence to seek drug and/or alcohol treatment and who wish to return to work upon successful completion of a prescribed course of treatment or rehabilitation.

Pre-Employment Testing:

All candidates seeking employment with the Township of Riverside in safety-sensitive positions as outlined in this policy will be notified that a post-offer, pre-employment drug test is a mandatory component of obtaining and maintaining employment with the Township.

Once a conditional offer of employment has been made or extended, an applicant shall complete a form consenting to the collection and analysis of his or her urine, or at the Township's option, hair, for illegal drugs. Prior to submitting a specimen, the consent form shall advise the applicant that a negative test result is a condition of obtaining employment and that a positive test result will result in the revocation of the conditional offer of employment. Applicants who are scheduled for testing shall complete a form listing all prescription medications or over-the-counter medications that the applicant has taken within fourteen (14) days prior to the testing. At the Township's discretion, a drug test may be administered at the time a pre-employment physical is performed.

Drug testing for cannabis or THC shall be performed in accordance with Federal and State law including any applicable pre-testing requirements in effect. Unless permitted or required by federal law, the Township does not perform post-offer/pre-employment drug testing for cannabis or THC.

Early Intervention:

An employee suffering from an addiction to alcohol, prescription medication or illegal narcotics (to include "controlled substances") who presents his/her problem to the department head (or to the Township Administrator) prior to being selected for a random drug or alcohol test (for safety sensitive positions), or prior to being identified for a reasonable suspicion drug or alcohol test shall be offered a one-time opportunity to undergo treatment/rehabilitation at the employee's expense (unless, and to the extent, covered under the Employee Assistance Program or the employee's health plan) for such addiction. The department head and employee shall schedule such outpatient or inpatient treatment (as determined by a licensed health care professional in the field of alcohol or substance abuse) so as not to unduly disrupt the operations of his/her department. Employees may utilize existing sick time for the purpose of receiving treatment or, if in-patient rehabilitation is necessary, may be granted a leave of absence without pay upon the exhaustion of accrued sick leave. The employee shall be obligated to follow any recommended course of treatment during and upon completion or discharge from a program. Failure to adhere to recommended treatment shall be cause for disciplinary action up to and including termination from employment. An employee who fails to complete a recommended course of treatment on more than one occasion shall face disciplinary action up to and including termination.

An employee who successfully completes an alcohol or substance abuse program shall successfully pass a return-to-work drug or alcohol tests prior to being restored to employment. For those employees who are subject to random testing, upon successfully passing a return to work drug or alcohol test, the employee shall be immediately returned to the list of employees subject to random testing.

Off duty conduct:

Any employee arrested for a violation of State or federal drug laws and/or for driving under the influence or driving while intoxicated shall report the arrest to his/her department head within 48 hours of being taken into custody by law enforcement authorities. The department head (in conjunction with the Township Administrator) shall thereafter meet with the employee and require the employee to be screened by the Employee Assistance Program.

If the arrest "touches and concerns" the employee's position as a Township employee, the Township Administrator, in consultation with the municipal labor counsel, shall discuss whether to temporarily remove the employee from performing his or her duties pending the disposition of the charges for which the employee was arrested. An employee so relieved shall continue to receive pay until the Township schedules a Loudermill hearing. At the hearing, the employee may choose not to respond at which point the employee shall be suspended without pay. The department head shall gather any relevant documentation (such as police reports, witness statements, criminal charges, arrest warrants, etc.) for use at a subsequent departmental hearing.

If the employee's arrest results in incarceration or imprisonment that restricts the employee's ability to report to work, the employee shall be treated as being absent without authorization and shall be in a non-pay status for the period of the unauthorized absence, and shall thereafter be subject to disciplinary action for unapproved absence up to and including termination from employment.

Random Testing:

Attached to this policy is an Addendum listing the positions and titles of safety-sensitive employees subject to random drug and alcohol testing. The Township shall establish a procedure whereby all eligible employees shall have an equal chance of having their names selected for random testing through a computer generated, random selection process. The Township shall test a minimum of five percent (5%) of all eligible employees no less than once a month and no greater than twice per month. An employee may be required to be tested randomly more than once per month.

When selected for random drug or alcohol testing under this policy, said employees shall be informed that testing is being done pursuant to this policy and shall be provided with non-DOT custody and control forms for submitting a breath, urine or hair specimen. Random testing for CDL holders and those performing related safety sensitive functions ("CDL testing"), will be tested in accordance with DOT requirements. For CDL testing, in the event of a conflict between this policy and DOT requirements, DOT requirements shall control.

An employee whose name has been randomly selected for a drug and/or alcohol test shall be relieved from duty and shall be transported to the designated testing service center and submit

a sample as directed by an agent of the drug testing company. Thereafter, the employee shall return to duty and resume working in the normal course, unless he or she has undergone a breathalyzer test for alcohol use and has produced a breath alcohol content of point zero four (0.04%) after a confirmation test. An employee who produces a breath alcohol content of point zero two (0.02%) after a confirmation test will be removed from performing any safety sensitive functions for a period of twenty-four hours.

Any employee who is selected for a random drug or alcohol test but who is not at work due to an excused absence (illness, vacation, regular day off, etc.), shall be tested upon his or her next regular work day. An employee on an approved leave of absence shall be tested upon his or her return to work unless a subsequent random selection has been made.

Reasonable Suspicion:

Reasonable suspicion testing of employees shall be ordered by department heads or the Township Administrator based upon one or more of the following "factors" which shall be based upon a supervisor's observations, which shall include, but not be limited to:

- odors such as the smell of alcohol, marijuana or other substances upon one's clothes, hair or breath, etc.
- appearance to include blood-shot or glassy eyes, paling or reddening of the face, nervousness, having the "shakes", slurred, rapid or incomprehensible speech, etc.
- behavior such as the inability to remain focused on a task, excessive hyper activity, extreme fatigue, aggression, stumbling, dizziness, carelessness, being in a state of confusion, etc.
- actions of an employee possessing or using alcohol or drugs or paraphernalia related to the use of such.

The above are only examples and do not constitute an exhaustive list.

The Township shall provide periodic training for supervisors and department heads. Any supervisor who has reasonable suspicion to send an employee for a drug or alcohol test shall furnish a written statement of the supervisor's reasons for recommending such testing. The supervisor shall immediately contact his/her department head (or the Township Administrator if the department head is not available) and provide a verbal report of the circumstances. The department head and/or Township Administrator shall determine whether to order the employee to testing.

Any supervisor or department head who believes that an employee is intoxicated based upon the use of marijuana or cannabis shall first have the employee assessed by a Drug Recognition Expert or a Workplace Impairment Recognition Expert before sending the employee to be tested. This provision shall not apply, however, to employees who hold a Commercial Drivers License and are subject to drug and alcohol testing in accordance with U.S. Department of Transportation regulations.

The Township may also order drug or alcohol testing on reasonable suspicion where an employee works in a safety sensitive position based upon the following reasons: failure to

protect the health, safety and welfare of the general public or individuals under the employee's supervision or control, and damage or injury to any person on account of the actions of the employee. Again, this list is not exhaustive. When considering whether to send an employee to testing based upon the reasons in this paragraph, the supervisor shall observe and document whether any of the "factors" listed above in the first paragraph are present, to enable the department head or Township Administrator to decide whether to order the employee to testing.

The department head or Township Administrator shall also retain the discretion to order employees who are injured on the job to undergo reasonable suspicion testing based upon the circumstances surrounding the injury. Due consideration shall be given to the employee's job responsibilities, the degree of care exercised by the employee, any safety precautions or other procedures which, if used properly, may have prevented injury, and the "factors" listed above in the first paragraph.

Post-Accident:

Post-accident testing shall be mandatory for an employee whose actions or inactions resulted in injury or harm to any other person or damage to Township or other property when operating a motor vehicle or motorized equipment in or during the course of performing the employee's duties. Post-accident testing may be ordered for employees for motor vehicle accidents where the circumstances tend to indicate fault on the part of the employee. However, for property damage only cases, the department head or Township Administrator shall determine whether to send the employee for post-accident testing based upon the circumstances surrounding the accident such as whether the accident appeared to be caused by the employee, a third party or was outside the control of the employee (e.g., severe weather, unexpected road conditions, wildlife/deer). The department head or Township Administrator shall retain discretion where the estimated value of the property damaged or the estimated amount to repair the damage by the employee, in the opinion of the Township's supervising mechanic, appears to be less than \$1,000. In departments where employees routinely operate motor vehicles as part of their regular job functions, department heads shall use common sense principles when considering whether to send an employee for testing for property damage only accidents.

Employees shall immediately report accidents to their supervisors. A supervisor receiving such report shall document the accident and shall include any observations of the employee based upon the "factors" in the section entitled Reasonable Suspicion. The supervisor shall report the accident to the department head (or Township Administrator if the department head is unavailable) immediately, providing a verbal report of the circumstances. The department head and/or Township Administrator shall determine whether to order the employee to testing.

Any supervisor or department head who believes that an employee involved in an accident operating a motor vehicle or motorized equipment is intoxicated based upon the use of marijuana or cannabis shall first have the employee assessed by a Drug Recognition Expert or a Workplace Impairment Recognition Expert before sending the employee to be tested. This provision shall not apply, however, to employees who hold a Commercial Drivers License and are subject to drug and alcohol testing in accordance with U.S. Department of Transportation regulations.

Substances tested:

The Township of Riverside through its designated drug and alcohol testing service center (and certified laboratory) shall test employees based upon any of the circumstances described above. Substances to be tested shall consist of the following:

- Alcohol (in any form) that causes intoxication in humans;
- Prescription medications and over-the-counter medications that cause impairment of cognitive (thinking) abilities or motor skills in humans;
- Narcotics, drugs or controlled substances as defined under the Comprehensive Drug Abuse Prevention and Control Act (21 U.S.C.A. § 801 et seq.) or as prohibited by law:

- Amphetamines
- Marijuana¹
- Cocaine
- Opioids
- Phencyclidine
- Barbiturates
- Benzodiazepines
- Methamphetamines
- Methadone
- Propoxyphene

The Township also reserves the right to test specimens for products that attempt to mask drugs in an individual's system. Some products that claim to help individuals "beat" drug tests include, but are not limited to, Goldenseal, QuickClean, Mary Jane Super Clean 13 and other commercial products. The presence of any of the aforementioned drugs or masking agents in any amount shall be deemed a positive test against the individual who supplied the specimen.

An employee who is required to take prescription medications, who uses over-the-counter medications or who uses cannabis (medical or recreational) that may affect his/her ability to perform the job shall inform his/her department head at the beginning of his/her shift, in compliance with the Township's "Reporting of Prescription and Non-Prescription Medication policy," within the most recent version of the Township's Employee Handbook, to enable the Township to make a determination as to whether to permit the employee to perform his or her duties. The information provided by the employee shall be kept strictly confidential. For prescription medications, the employee may be required to provide a copy of the prescription to enable the department head, or Township Administrator in the department head's absence, to confer with the Medical Review Officer or other designated health care professional about whether the employee should be permitted to perform his or her duties.

Procedures:

¹ For non-CDL holders, marijuana or cannabis shall only be tested if the employee was assessed by a Drug Recognition Expert or a Workplace Impairment Recognition Expert before being sent for testing.

An employee ordered to undergo a drug or alcohol test on a random basis (due to the selection of the employee's number) shall be driven to the Township's designated testing service center by a supervisor on the day he or she is selected, and if absent, as soon as practical on the day the employee returns to work. Employees who work an evening or night shift shall be sent for testing either upon arrival at work or at the end of their shift.

An employee ordered by a department head or the Township Administrator to undergo a drug or alcohol test on the basis of reasonable suspicion shall be driven to the designated testing service center by a supervisor as soon as practical but in no event more than one hour from the time the department head or Township Administrator directs. If the employee cannot immediately be taken to the designated testing service center, the employee's supervisor shall relieve the employee from duty with pay and shall maintain direct monitoring of the employee until he or she delivers the employee for testing. The employee shall remain relieved of duties with pay pending the test results.

An employee ordered by a department head or Township Administrator to undergo a drug or alcohol test due to being involved a motor vehicle or motorize equipment accident shall be driven to the designated testing service center by a supervisor as soon as practical after the accident, but in no event later than eight hours from the time of the accident as determined by a police report or other credible source (unless the employee is hospitalized). The employee's supervisor shall document (in detail) the reasons for any delay. If the police or other law enforcement officer performs breathalyzer testing (for alcohol) at the scene of the accident, such testing shall be deemed presumptively conclusive. The employee shall remain relieved of duties with pay pending the test results.

For all testing other than reasonable suspicion, employees ordered to undergo drug and alcohol testing shall be tested by way of urinalysis (drugs) or hair and certified breathalyzer (alcohol) testing. For reasonable suspicion testing, the Township, in its sole discretion, may order an employee to submit a hair sample for testing. No employee ordered to be tested shall refuse such testing. An employee unable to supply a breath sample (alcohol testing) or urine sample (drug testing) shall be taken to a licensed physician for a decision as to whether the employee has a valid health problem preventing the employee from complying with the order.

If the Township requires an employee to submit a hair sample for testing, the hair sample shall be taken by Testing Service personnel who are trained to trim hair for the purposes of collecting a specimen. The hair sample shall be wrapped and placed into a sealed bag and handled in accordance with established chain of custody protocols. Hair samples shall be taken from the back of one's head nearest the scalp, unless an employee's hair is less than one-half an inch. In such cases, hair may be taken from the individual's chest, underarm, leg or face. Hair samples may be from a combination of such locations if necessary to produce a robust specimen.

An employee ordered to submit to a drug or alcohol test shall complete a form listing all prescription medications or over-the-counter medications that the employee has taken within fourteen (14) days prior to the testing, as well as a custody and control form. The employee shall place his/her Township employee number on the forms along with his/her initials. The forms shall be forwarded to the Medical Review Officer who shall compare the information supplied by the employee with the results of the drug or alcohol test.

Results of any drug or alcohol test shall be reported to the Medical Review Officer (MRO) appointed by the Township who shall compare the results to the information provided on the form filled out by the employee. The MRO shall contact the employee and the Township Administrator and inform them of the results of the test. The Township Administrator shall in turn inform the employee's department head who shall keep the employee's test results in strict confidence. An employee whose test results produce a positive reading for drug or alcohol use shall be subject to disciplinary action as discussed in the section entitled "Discipline" below.

Standards:

Employee specimens shall be collected in accordance with standardized or nationally accepted chain-of-custody principles. For alcohol testing, the designated testing service center shall maintain protocols insuring the proper operation and calibration of evidential breath testing devices or breathalyzers. For drug testing, the designated testing service center shall maintain protocols for the collection of urine samples which shall include, at a minimum, a procedure whereby the employee voids in a private location without access to water or other fluids that could adulterate the sample, whereby the employee completes a control and custody form for his/her sample, and where an employee has an opportunity to observe the sealing of his/her sample in his/her presence.

An employee whose evidential breath testing device or breathalyzer sample yields a breath alcohol content of point zero four percent (0.04%) or greater shall be relieved from duty with pay pending a Loudermill hearing. The designated testing service center shall perform a minimum of two breathalyzer tests. For drug testing, where an employee's urine sample produces a positive test result for drugs using the immunoassay method, said employee's sample shall be tested a second time using the gas chromatography/ mass spectrometry method for confirmation. An employee whose drug test results produce a positive reading shall be relieved from duty with pay pending a Loudermill hearing.

In the event a test result produces a "negative-dillute," a new test of the sample may be performed and/or the employee may be required to undergo a completely new test, at the Township's discretion. Failure or refusal to promptly report for a new test will be deemed a refusal to test and constitute a positive test result for drugs.

For drug testing by way of urinalysis, an employee shall have the right to request that the designated testing service center secure and maintain a split specimen sample for the employee's benefit. An employee whose test results produce a positive screening for drugs may, at his/her expense, have the split sample sent to a certified laboratory for testing. The certified laboratory to whom the employee directs the split sample shall report the results to the Township's Medical Review Officer for interpretation and evaluation. The Medical Review Officer shall then make a final determination as to whether the employee has complied with the terms of the policy. The Township maintains its rights to substitute newer and more accurate means of drug and alcohol testing for employees subject to providing 30 days notice to affected employees.

Discipline:

An employee who refuses to comply with an order to submit to a drug or alcohol test shall be relieved from duty with pay pending a Loudermill hearing. The employee shall

thereafter be terminated for insubordination after a departmental hearing. An employee whose test results produce a positive reading for alcohol of point zero four percent (0.04%) or greater shall be subject to discipline ranging from a suspension through termination and shall also be required to attend inpatient or outpatient treatment as decided by a licensed health care professional. An employee whose test results produce a positive reading for alcohol of point zero two percent (0.02%) but below point zero four percent (0.04%) shall also be subject to discipline ranging from a suspension through termination and shall also be required to attend inpatient or outpatient treatment as decided by a licensed health care professional.

An employee whose test results produce a positive reading for use of prescription medication without a valid prescription shall be subject to discipline ranging from a suspension through termination and shall also be required to attend inpatient or outpatient treatment as decided by a licensed health care professional. An employee whose test results produce a positive reading for illegal drug use (e.g., narcotics or controlled substances) shall receive a sixty (60) day suspension and shall be required to attend inpatient or outpatient treatment as decided by a licensed health care professional for the first offense and shall be terminated for any subsequent violation.

Factors to be considered when determining whether to suspend or remove an employee shall include (but not be limited to) the following: the employee's length of service with the Township, the employee's disciplinary record, prior violations of the Township's drug or alcohol free workplace policies, the amount or level of toxins disclosed by the drug or alcohol testing, and any damage or injury caused by the employee's behavior.

Notwithstanding the disciplinary scheme outlined above, should an employee be convicted of violating State or federal drug laws, and the provisions of N.J.S.A. 2C:51-2 apply, the Township shall terminate his or her employment.

An employee who is convicted of driving under the influence or driving while intoxicated and who loses a license or certification required for his or her job shall be subject to discipline ranging from a suspension through termination and shall also be required to attend inpatient or outpatient treatment as decided by a licensed health care professional. In addition to the factors listed above, the Township shall also consider the expected length of any licensure or certification suspension or revocation.

Records:

All records pertaining to drug and alcohol testing of Township employees, including lists of names selected for random testing, reports related to reasonable suspicion and post-accident testing, and test results, shall be kept strictly confidential and shall be maintained in the Township's administrative offices in files distinct from employees' personnel files. Although drug and alcohol testing records shall be maintained separately, copies of positive test results for which disciplinary action is taken may be maintained in employee personnel files.

Distribution and Inquiries:

Every employee shall receive and read a copy of this policy and sign a receipt acknowledging the same. This policy shall be provided to all new employees.

Any employee who has a question about this policy or the procedures used by the Township shall direct his/her inquiry to the department head or the Township Administrator.

Copies of this policy shall be maintained in the Township's administrative offices and shall be made available to any employee requesting such.

ADDENDUM: SAFETY SENSITIVE POSITIONS

The following positions or titles shall be deemed "safety sensitive" and shall be subject to random drug and/or alcohol testing under the Borough's drug and alcohol testing policy:

- Employees whose positions require a Commercial Driver's License (CDL) but who are not subject to random testing under any other Township drug and alcohol testing policy;
- Employees whose positions do not require a CDL but who are expected to operate heavy equipment or machinery;
- Emergency Medical Technicians;
- Volunteer Fire Fighters and Fire Police;
- All non-clerical employees assigned to the Water & Sewer Utility;
- Public Safety dispatchers and/or telecommunicators;
- Supervisors of any of the above listed employees.

RESOLUTION 2023 - #120A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW
FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND
DESIGNATING HOURS FOR HALLOWEEN

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 9:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2023 commonly known as "Mischief Night" and 9:00P.M. will be the designated as the end of time for knocking on doors for Trick – or - Treating on October 31, 2023 commonly known as Halloween

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Giovanetti		2 nd	X			
Kimble	1st		X			
Kirk			X			
Peditto			X			
Higgins			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 16th day of October, 2023.


 Susan Dydek, RMC
 Riverside Township Clerk

- 4) Resolution 2023 - #115 – A Resolution of the Township of Riverside Adopting the Public Accommodation Policy.
- 5) Resolution 2023 - #116 – Governing Body Certification of the Annual Audit.
- 6) Resolution 2023 - #117 – A Resolution of the Township of Riverside Adopting a Corrective Action Plan for the 2022 Audit.
- 7) Resolution 2023 - #118 – Resolution Authorizing a Change Fund for the Municipal Court of the Township of Riverside.
- 8) Resolution 2023 - #119 – A Resolution Adopting the Drug and Alcohol Testing Policy.
- 9) Resolution 2023 - #120 – A Resolution of the Township of Riverside Establishing a Curfew for the Evening Commonly Known as Mischief Night and Designating Hours for Halloween.
- 10) Authorization to approve a Request for Use of Building and/or Facilities Request for Riverside Pickleballers to use the AA Field Pickleball Court Monday, Tuesday and Thursdays from 4:00pm – 6pm recurring.
- 11) Authorization to approve a Request for Use of Building and/or Facilities Request for Riverside Nu Pickleball 1-3 to use the AA Field Pickleball Court Monday, Tuesday, Thursdays and Sundays from 6:00pm – 8:00pm.
- 12) Authorization to hire Gage Anthony De Joseph as a part-time laborer for the Public Works Department.
- 13) Authorization to approve a Request for Use of Building and/or Facilities Request for Plain Truth Full Gospel Church to use the Spring Garden Park on Saturday October 28, 2023 from 1:00pm – 5:00pm for prayer activities, a barbeque and distribution of school materials.

Mr. Kimble made a motion to approve item #10, Authorization to approve a Request for Use of Building and/or Facilities Request for Riverside Pickleballers to use the AA Field Pickleball Court Monday, Tuesday and Thursdays from 4:00pm – 6pm recurring and item #11, Authorization to approve a Request for Use of Building and/or Facilities Request for Riverside Nu Pickleball 1-3 to use the AA Field Pickleball Court Monday, Tuesday, Thursdays and Sundays from 6:00pm – 8:00pm with the stipulation that the pickleball teams be only allowed to use one (1) court at a time leaving the other court available for public use, seconded by Mr. Kirk carried.

CORRESPONDENCE:

- 1) Christian Menendez – 120 W. Washington Street – Tree Removal.
- 2) State of New Jersey Department of Community Affairs – Small Cities Monitoring Visit.
- 3) State of New Jersey Department of Transportation – NJDOT FY 2024 Local Freight Impact Fund.

REPORTS:

Police Activity for September 2023: Incidents – 833, Investigations – 70, Adult Arrests Total – 33, Motor Vehicle Accidents – 10, Parking Summons – 36, Moving Summons – 111, Motor Vehicle Stops – 146, Juvenile Charges – 4, Curfew Violations – 0, Protective Custody – 0, Stationhouse/Curbside Adjustments – 4, Curbside Warnings – 8. Lieutenant Brock also reported

on the Detective services, and various training that the Officers attended. A copy of the report is on file in the Clerk's Office.

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF PUBLIC WORKS:

Mr. Kimble reported that the Public Works Department performed the following duties: Patched roads as needed, emptied trash cans uptown three times a week, collected bagged grass on the 2nd and 3rd Wednesdays and chipped branches every Monday and Friday. The Public Works Department also cut all fields, parks, lots and vacant properties as needed.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

Mr. Kirk reported that the year to date collections for September 2023 was \$13,000,138.32.

DEPARTMENT OF RECREATION:

Mr. Giovanetti reported that the next OPRC will be held on October 25, 2023.

DEPARTMENT OF PUBLIC EVENTS:

Mr. Peditto reported that the Car Show was held on September 30th. Next year, judges will be hired to judge the cars. The Trunk-or-Treat will be held on October 28, 2023. There will also be a Halloween House Decoration Contest. The Town wide Yard sale will be held on November 4th.

SOLICITOR'S REPORT:

The Solicitor reported on Bulk Trash Pick-up.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Tax Sale was held on October 5th. The Fall Public Works Schedule will be posted online. Street Sweeping will commence and it will follow behind the leaf truck. The Anchor Program money is being direct deposited by the State of New Jersey. Phone system upgrades to the Administrative Office Building will be done on Veterans Day.

The report is on file in the Municipal Clerk's Office.

Motion made by Mr. Giovanetti and Mr. Kirk to approve all reports carried.

APPROVAL OF BILLS

Motion made Mr. Kirk, seconded by Mr. Kimble to approve all bills and expenditures.

Upon roll call the vote was as follows: Ayes – Messrs. Giovanetti, Kimble, Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – None. Motion carried.

Range of Checking Accts: First to Last Range of Check Dates: 09/19/23 to 10/16/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01 TD GENERAL GENERAL ACCOUNT				
17722	09/20/23	TREAS020 TREASURER - BURLINGTON COUNTY	525,986.44	1246
17729	09/22/23	RIVER110 RIVERSIDE FIRE DISTRICT	168,688.50	1248
17730	10/04/23	COMCA010 COMCAST	190.84	1249
17731	10/04/23	COMCA010 COMCAST	105.84	1249
17732	10/04/23	COMCA010 COMCAST	192.97	1249
17733	10/04/23	COMCA010 COMCAST	107.97	1249
17734	10/04/23	COMCA010 COMCAST	223.39	1249
17735	10/04/23	COMCA010 COMCAST	9.96	1249
17736	10/04/23	MEGHA020 MEGHAN JACK	168.62	1249
17737	10/04/23	NETCA010 NETCARRIER TELECOM, INC.	391.80	1249
17738	10/04/23	NETCA010 NETCARRIER TELECOM, INC.	470.10	1249
17739	10/04/23	NETCA010 NETCARRIER TELECOM, INC.	466.26	1249
17740	10/04/23	NEWJE130 NEW JERSEY-AMERICAN	263.41	1249
17741	10/04/23	NICH0015 NICHOLAS WALLACE	314.70	1249
17742	10/04/23	PATRI040 PATRICK VACANTI	179.00	1249
17743	10/04/23	PSEG0010 PSE&G	12,362.75	1249
17744	10/04/23	STATE100 TREASURER STATE OF NEW JERSEY	855.00	1249
17745	10/04/23	TREAS010 TREASURER - BURLINGTON COUNTY	157,557.58	1249
17746	10/04/23	UGIEN005 UGI ENERGY SERVICES LLC	3.45	1249
17747	10/04/23	UGIEN005 UGI ENERGY SERVICES LLC	3.24	1249
17748	10/04/23	VERIZ040 VERIZON WIRELESS	353.24	1249
17749	10/04/23	XTEL0010 XTEL COMMUNICATIONS INC.	65.39	1249
17750	10/16/23	ALLCO010 Konica Minolta Business Sol.	1,397.39	1251
17751	10/16/23	ALLIN010 ALL INDUSTRIAL SAFETY PROD, INC	1,287.60	1251
17752	10/16/23	ARMAN010 ARMANDO V RICCIO LLC	1,468.50	1251
17753	10/16/23	ATLAS010 ATLAS FLASHER & SUPPLY CO INC	1,667.20	1251
17754	10/16/23	ATTMO010 AT&T MOBILITY	841.46	1251
17755	10/16/23	BEVAN010 B SAFE LLC	674.90	1251
17756	10/16/23	BRTTE010 BRT Technologies LLC	91.47	1251
17757	10/16/23	BUILD030 BUILDING INSPECTION UNDER-	3,468.20	1251
17758	10/16/23	BURIN010 Burin Heating and Cooling LLC	140.00	1251
17759	10/16/23	BURLI085 Dept of Finance-Bd Elections	3,780.18	1251
17760	10/16/23	CHRIS010 CHRISTINA CASTRO	1,200.00	1251
17761	10/16/23	CNSCL010 CNS CLEANING CO INC	665.00	1251
17762	10/16/23	COMCA010 COMCAST	118.35	1251
17763	10/16/23	COMCA010 COMCAST	107.97	1251
17764	10/16/23	CUSTO010 CUSTOM BANDAG, INC.	441.45	1251
17765	10/16/23	DRAGE010 DRAGER SAFETY DIAGNOSTICS, INC	224.65	1251
17766	10/16/23	ENTER010 Enterprise FM Trust	8,409.52	1251
17767	10/16/23	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	1,338.75	1251
17768	10/16/23	FLAGG010 FLAGG'S GARDEN CENTER	279.84	1251
17769	10/16/23	FLORE010 FLORENCE ANDERSON	300.00	1251
17770	10/16/23	FOURS010 FOUR STAR FENCE	390.00	1251
17771	10/16/23	GOLDT010 GOLD TYPE BUSINESS MACHINES	878.80	1251
17772	10/16/23	GOODI010 GOOD IMPRESSIONS, INC.	774.00	1251
17773	10/16/23	GRAIN010 GRAINGER	121.17	1251
17774	10/16/23	GREGG010 GREGG I. PERR	2,666.66	1251
17775	10/16/23	HAIN010 HAINES FARM & GARDEN SUPPLY	54.32	1251
17776	10/16/23	INSTI020 INSTITUTE OF PROFESSIONAL	200.00	1251

check #	check date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	TD GENERAL	GENERAL ACCOUNT	Continued		
17777	10/16/23	JOHNJ030 JOHN JENKINS	208.76		1251
17778	10/16/23	LIFES010 LIFESAVERS, INC.	749.75		1251
17779	10/16/23	LOWTH010 LOWTHERS SMALL ENGINE INC.	94.92		1251
17780	10/16/23	MALIS005 MALISSA M. ALLEN	75.00		1251
17781	10/16/23	MARME010 MARMERO LAW, LLC	4,665.00		1251
17782	10/16/23	MERCA010 MERCADIEN, P.C., C.P.A.	19,650.00		1251
17783	10/16/23	MOTOR040 MOTOROLA SOLUTIONS	2,912.00		1251
17784	10/16/23	NETCA010 NETCARRIER TELECOM, INC.	469.56		1251
17785	10/16/23	NETCA010 NETCARRIER TELECOM, INC.	475.89		1251
17786	10/16/23	NETCA010 NETCARRIER TELECOM, INC.	396.77		1251
17787	10/16/23	NJSTA010 N J STATE LEAGUE OF	7.00		1251
17788	10/16/23	NJSTA010 N J STATE LEAGUE OF	45.00		1251
17789	10/16/23	NJSTA010 N J STATE LEAGUE OF	45.00		1251
17790	10/16/23	NJSTA010 N J STATE LEAGUE OF	45.00		1251
17791	10/16/23	OJCAR010 O & J CAR REPAIR LLC	613.78		1251
17792	10/16/23	PARA-010 PARA-PLUS TRANSLATIONS, INC.	656.00		1251
17793	10/16/23	PARKE010 PARKER, MCCAY P.A.	4,377.93		1251
17794	10/16/23	PENNO010 PENNONI ASSOCIATES INC.	1,427.00		1251
17795	10/16/23	PRIME005 PRIMEPOINT LLC	614.70		1251
17796	10/16/23	PRINT015 PRINT & MAIL COMMUNICATIONS LL	212.24		1251
17797	10/16/23	PSEG0010 PSE&G	12,597.80		1251
17798	10/16/23	RAYMO010 RAYMOND & COLEMAN HEINOLD LLP	128.00		1251
17799	10/16/23	RIGGI005 Riggins Inc	11,561.24		1251
17800	10/16/23	RIVEL005 RIVELL	726.00		1251
17801	10/16/23	RIVER050 RIVERSIDE BOARD OF EDUCATION	775,511.33		1251
17802	10/16/23	RIVER170 RIVERSIDE NAPA	475.77		1251
17803	10/16/23	RONAL020 RONALD K. BROCK	1,500.00		1251
17804	10/16/23	SCHWE010 SCHWERING'S HARDWARE INC.	301.90		1251
17805	10/16/23	SOUTH025 SOUTH JERSEY WELDING SUPPLY	36.00		1251
17806	10/16/23	SPRAG010 Sprague Operating ResourcesLLC	5,656.06		1251
17807	10/16/23	STATE040 STATE OF NEW JERSEY TREAS	21,069.00		1251
17808	10/16/23	STATE040 STATE OF NEW JERSEY TREAS	552.00		1251
17809	10/16/23	TRAIN010 TRAINING UNLIMITED LLC	525.00		1251
17810	10/16/23	TRASH010 TRASHPRO	4,892.29		1251
17811	10/16/23	TRAVI010 TRAVIS PERINHO	1,500.00		1251
17812	10/16/23	VERIZ040 VERIZON WIRELESS	358.28		1251
17813	10/16/23	VINCE010 VINCENT CARRERA	97.00		1251
17814	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	273.18		1251
17815	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	750.00		1251
17816	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	23,536.00		1251
17817	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	24,242.00		1251
17818	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	1,000.00		1251
17819	10/16/23	WASTE015 WASTE MANAGEMENT OF NEW JERSEY	273.18		1251
17820	10/16/23	WBMA010 W. B. MASON CO., INC.	680.46		1251
17821	10/16/23	WBMA010 W. B. MASON CO., INC.	333.93		1251
17822	10/16/23	WBMA010 W. B. MASON CO., INC.	286.00		1251
17823	10/16/23	WESTE010 WESTERN PEST SERVICES	78.28		1251
17824	10/16/23	WESTE010 WESTERN PEST SERVICES	73.13		1251
17825	10/16/23	WESTE010 WESTERN PEST SERVICES	78.28		1251
17826	10/16/23	WESTE010 WESTERN PEST SERVICES	73.13		1251
17827	10/16/23	XEROX010 XEROX CORPORATION	226.29		1251
17828	10/16/23	XEROX010 XEROX CORPORATION	84.81		1251

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 TD GENERAL		GENERAL ACCOUNT	Continued		
17829	10/16/23	XEROX010 XEROX CORPORATION	143.80		1251
17830	10/16/23	XEROX010 XEROX CORPORATION	159.82		1251
17831	10/16/23	XEROX010 XEROX CORPORATION	138.76		1251
17832	10/16/23	XEROX010 XEROX CORPORATION	299.46		1251
17833	10/16/23	XEROX010 XEROX CORPORATION	233.22		1251
17834	10/16/23	XEROX010 XEROX CORPORATION	73.92		1251
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	107	0	1,830,214.45	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	107	0	1,830,214.45	0.00
01 TD GENRL ACH		TD GENERAL ACH AND WIRES			
23003	10/16/23	AMAZ0010 Amazon Business	459.99		1250
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	459.99	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	459.99	0.00
04 TD CAPITAL		CAPITAL ACCOUNT			
5211	10/11/23	AXONE005 AXON ENTERPRISE, INC.	8,244.60		1254
5212	10/11/23	PENNO010 PENNONI ASSOCIATES INC.	5,358.58		1254
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	13,603.18	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	13,603.18	0.00
12 TD DOG		DOG ACCOUNT			
1676	10/16/23	DOG2014 NJ STATE DEPT. HEALTH	6.60		1256
1677	10/16/23	GARRITY New Jersey Animal Control LLC	1,350.00		1256
1678	10/16/23	MOUNT030 MOUNT LAUREL ANIMAL HOSPITAL	294.64		1256
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	1,651.24	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	1,651.24	0.00
14 TD ESCROW		ESCROW ACCOUNT			
1165	10/16/23	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	1,273.75		1252
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	1,273.75	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,273.75	0.00
18 TD EXPLORERS		LAW ENFORCEMENT EXPLORER'S			
2050	10/16/23	ACTIO010 ACTION UNIFORM CO	780.00		1257

October 11, 2023
03:59 PM

TOWNSHIP OF RIVERSIDE
Check Register By Check Date

Page No: 4

69

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
---------	------------	--------	-------------	-----------------	---------

18 TD EXPLORERS LAW ENFORCEMENT EXPLORER'S Continued

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	780.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	780.00	0.00

20 TD PAYROLL PAYROLL ACCOUNT

584	10/16/23	RIVER190 RIVERSIDE POLICE ASSOCIATION	510.00		1255
-----	----------	---------------------------------------	--------	--	------

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	510.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	510.00	0.00

28 TD TRUST TRUST ACCOUNT

795	09/28/23	JEFFE030 JEFFREY E. SNOW	1,270.00	09/30/23	1240
796	09/28/23	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	29,258.70	09/30/23	1240
797	10/16/23	DAVID080 DAVID JAENSCH	2,734.15		1253
798	10/16/23	FSGUR010 Gurk Enterprises Inc	500.00		1253
799	10/16/23	JEFFE030 JEFFREY E. SNOW	1,000.00		1253
800	10/16/23	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	0.00	10/16/23 VOID	0
801	10/16/23	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	50,205.83		1253

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	1	84,968.68	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	1	84,968.68	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	122	1	1,933,461.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	122	1	1,933,461.29	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	1,827,633.19	0.00	552.00	1,828,185.19
GENERAL CAPITAL FUND	C-04	13,603.18	0.00	0.00	13,603.18
GRANT FUND	G-02	2,489.25	0.00	0.00	2,489.25
PAYROLL	P-20	510.00	0.00	0.00	510.00
ANIMAL CONTROL TRUST FUND	T-12	1,651.24	0.00	0.00	1,651.24
EXPLORER'S	T-18	780.00	0.00	0.00	780.00
TRUST OTHER	T-28	5,504.15	0.00	0.00	5,504.15
Year Total:		7,935.39	0.00	0.00	7,935.39
Total of All Funds:		1,852,171.01	0.00	552.00	1,852,723.01

October 11, 2023
03:59 PM

TOWNSHIP OF RIVERSIDE
Check Register By Check Date

Page No: 6

71

Project Description	Project No.	Project Total
Mill:Inspection Escrow Ph2	PB18-ISJM2	1,067.50
501 Third St-McKeown	PB23-0002	206.25
PSEG	PD17-00001	32,317.78
Verizon-Police Coverage	PD17-00003	650.60
RIVERSIDE HIGH SCHOOL: POLICE	PD17-00005	1,216.90
PIONEER PIPE	PD17-00007	38,312.85
NJAW COMPANY	PD18-0004	3,919.52
Lippincott & Lippincott Inc	PD23-0008	3,046.88
Total Of All Projects:		80,738.28

PUBLIC PORTION:

Mayor Higgins opened Public Portion.

- 1) Rob Smith – 423 Dauphin Street – The vehicle ordinance is helping a little bit. On Dauphin Street, there are two vehicles in excess of 11k lbs. Mr. Smith questioned if they allowed to park there? Administrator Jack answered in the negative. Mr. Smith questioned why the Police cannot start enforcing and vehicle ordinance now? Mr. Smith stated that there are 2 boarding houses on Dauphin Street: 503 Dauphin, 313 Dauphin and the house behind 423 Dauphin Street. The people use the back of the houses to enter. Administrator Jack will check with the Code Enforcement Officer. Mr. Smith said that the residents of these houses use the laundromat instead of washing clothes at the houses to avoid excess water usage so the Township cannot check the water usage.
- 2) Christy Veasy – 206 New Jersey Avenue – Questioned if the 28th is an open day to take anything down to the Public Works Garage? Administrator Jack stated that the yard is open on the 4th Saturday of the month to bring down yard debris and recycling. Clean-up day will be the 4th Saturday in November.

In hearing no additional members of the public wishing to speak, **Motion made by Mr. Peditto and Mr. Kirk that Public Portion be closed carried.**

There being no further business to attend to, motion made by Mr. Kirk and Mr. Kimble that the meeting be adjourned, carried.



Susan M. Dydek, RMC
Municipal Clerk