

Monday Afternoon
Riverside, NJ
October 16, 2023
Regular Meeting
4:50pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Administrative Office Building on February 22, 2023.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on February 22, 2023.
- 3) Filed written notice with the Clerk of the Township of Riverside on February 22, 2023.

The Regular Meeting of the Riverside Sewerage Authority was held at the Riverside Township Municipal Building.

FLAG SALUTE:

Chairman Horton led the Flag Salute.

ROLL CALL:

Mr. Mingin – present, Mr. Giovanetti – present, Mr. George Conard -- present, Mr. Van Meter – present, Mr. Horton – present.

Also present: Secretary Susan M. Dydek, Treasurer Meghan Jack and Superintendent Jeffrey Conard.

RESOLUTIONS:

Resolution 2023 - #28 – Resolution of the Riverside Sewerage Authority Awarding the Contract for the Polk, Henry and Progress Street Sewer Repair. **Motion made by Mr. Giovanetti that Resolution 2023 - #28 be approved, was seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. G. Conard, Giovanetti, Mingin, Van Meter and Horton. Nays – None. Abstain – None. Motion carried.**

Resolution 2023 - #29 – Declaring an Emergency for the Purposes of Awarding a Contract to Glasco UV LLC For the Rental and Replacement of the UV Disinfection System. **Motion made by Mr. Conard that Resolution 2023 - #29 be approved, was seconded by Mr. Van Meter. Upon roll call the vote was as follows: Ayes – Messrs. G. Conard, Giovanetti, Mingin, Van Meter and Horton. Nays – None. Abstain – None. Motion carried.**

Resolution 2023 - #30 – A Resolution of the Riverside Sewerage Authority Adopting the 2023 Personnel Policies and Procedure Manual. **Motion made by Mr. Giovanetti that Resolution 2023 - #30 be approved, was seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes –**

RESOLUTION 2023 - #28
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY
AWARDING THE CONTRACT FOR THE POLK, HENRY AND PROGRESS
STREET SEWER REPAIRS.

WHEREAS, the Riverside Sewerage Authority has requested quotes for the Polk, Henry and Progress Street Sewer Repairs; and

WHEREAS, quotes have been received from the following for the same in accordance with the request:

<u>Bidder:</u>	<u>Bid:</u>
Mobile Dredging & Video Pipe Inc.	\$34,629.76
Vortex Services	\$40,079.00
SWERP Incorporated	\$42,476.00

WHEREAS, the Local Publics Contract Law states that the Sewerage Authority shall, "The award shall be made to a vendor whose response is most advantageous, price and other factors considered;" and

WHEREAS, Mobile Dredging & Video Pipe Inc. has submitted the lowest bid in the amount of \$34,629.76 which is competitive and reasonable; and

WHEREAS, given Mobile Dredging & Video Pipe Inc.'s price and other factors, awarding the bid to Mobile Dredging & Video Pipe Inc. is advantageous to the Sewerage Authority.

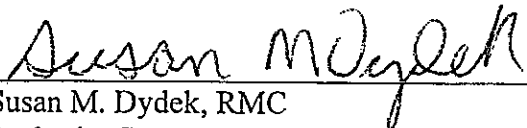
NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority that project outlined above shall be awarded to Mobile Dredging & Video Pipe Inc.

Adopted the 9th day of October 2023 at the Regular Meeting of the Riverside Sewerage Authority.

Authority Member	Motion	2 nd	Yes	Abstain	No	Absent
Conard			X			
Giovanetti	1st		X			
Mingin		2nd	X			
Van Meter			X			
Horton			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 9th day of October, 2023.



Susan M. Dydek, RMC
Authority Secretary

September 27, 2023

RWRAX23003

Sent via Email

Richard Horton, Chairman
Riverside Sewerage Authority
P.O. Box 188
Riverside, New Jersey 08075

RE: TOWNSHIP OF RIVERSIDE
POLK, HENRY, AND PROGRESS STREET SEWER REPAIRS
CONTRACT NO. RWRAX23003
CONTRACTOR RECOMMENDATION

Mr. Horton:

On September 13, 2023 Pennoni received 3 quotes from qualified contractors to perform repair work on Polk Street and Henry Street in the Township of Riverside.

Quotes received are as follows:

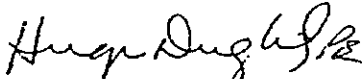
1. Mobile Dredging & Video Pipe, Inc	\$34,629.76
2. Vortex Services	\$40,079.00
3. SWERP Incorporated	\$42,476.00

We have reviewed the quotes submitted and the qualification of each contractor. After review, we recommend Mobile Dredging & Video Pipe, Inc (MDVP) for the quote services.

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.


Hugh J. Dougherty, PE, CME
Township Engineer

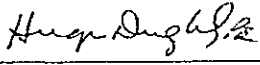

Sean M. Raday, PE
Staff Engineer

Attachments: Bid Form
Bid Tabulation

cc:

Susan Dydek, Municipal Clerk
Meghan Jack, Township Administrator

POLK, HENRY, AND PROGRESS STREET SEWER REPAIRS
 RFQ DATE - Wednesday, September 13, 2013

Item #	Description	Quantity	Engineer's Estimate		Mobile Dredging & Video Pipe, Inc		Vortex Services		Swerp Incorporated	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Base Bid										
1	24" Dia. 3' Long CIPP Repair (Polk Street)	1 LF	\$6,310.00	\$6,310.00	\$ 9,000.00	\$9,000.00	\$ 17,507.00	\$17,507.00	\$ 17,100.00	\$17,100.00
1	8" Dia. CIPP Liner (Henry Street)	244 LF	\$75.00	\$18,300.00	\$ 105.04	\$25,829.76	\$ 113.00	\$27,572.00	\$ 104.00	\$25,376.00
PROJECT TOTAL				\$24,610.00		\$34,629.76		\$40,079.00		\$42,476.00
 Hugh J. Dougherty, P.E. Township Engineer NJ Registered Professional Engineer No. 34634										



RIVERSIDE SEWERAGE AUTHORITY
RESOLUTION 2023 - #29
DECLARING AN EMERGENCY FOR THE PURPOSES
OF AWARDING A CONTRACT TO GLASCO UV LLC FOR THE RENTAL AND
REPLACEMENT OF THE UV DISINFECTION SYSTEM

WHEREAS, the Riverside Sewerage Authority declares that an emergency situation developed with the failure of the UV Disinfection System which caused E-coli violations; and

WHEREAS, the Riverside Sewerage Authority further finds and declares that this poses an imminent threat to the public health, safety and welfare of an emergent nature that warrants immediate remedial action; and

WHEREAS, the State of New Jersey Department Environmental Protections has stated that the UV Disinfection System must begin to repaired and/or replaced as of October 2023; and

WHEREAS, the Riverside Sewerage Authority further finds and declares that N.J.S.A. 40A:11-6 authorizes a municipality to negotiate and/or award a contract without public advertisement when an emergency affecting the public health, safety or welfare requires the immediate performance of services; and

WHEREAS, the Riverside Sewerage Authority further finds and declares that the Plant Superintendent and the Special Projects Engineer Benjamin R. Weller of ERI Inc. have recommended that the aforementioned repairs and/or replacement will be awarded to Glasco UV LLC with amounts as following: \$6,500.00 a month rental rate until the replacement UV Disinfection System \$136,500.00; and

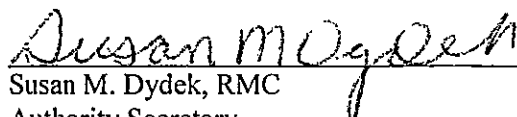
WHEREAS, the emergency costs to be funded through the 2023 Capital Budget of the Sewerage Authority Budget.

NOW, THEREFORE, BE IT RESOLVED that the Riverside Sewerage Authority does hereby declare the existence of a public emergency warranting the completion of the repairs and/or replacement of the UV Disinfection System recommended by the Plant Superintendent and the Special Projects Engineer be awarded to Glasco UV LLC with amounts as following: \$6,500.00 a month rental rate until the replacement UV Disinfection System \$136,500.00.

Authority Member	Motion	2 nd	Yes	Abstain	No	Absent
Horton			X			
Conard	1st		X			
Van Meter		2nd	X			
Mingin			X			
Giovanetti			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Authority Secretary, hereby certify that the foregoing Resolution was duly adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 9th day of October, 2023.



 Susan M. Dydek, RMC
 Authority Secretary

RIVERSIDE SEWERAGE AUTHORITY
PO BOX 188
RIVERSIDE, NJ 08075

23

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

August 28, 2023

EMERGENCY STATEMENT: UV SYSTEM REPLACEMENT/RENTAL UV SYSTEM

The undersigned Department Head certifies as to the following:

1. An emergency condition exists in the wastewater treatment plant.
2. This condition constitutes an emergency affecting the immediate health, safety or welfare of the public.
3. The UV System is not running as designed and is need of immediate replacement.
4. This emergency occurred in August of 2023.
5. It is necessary to invoke N.J.S.A. 40a:11-6 in order to obtain the immediate replacement of current UV System. The estimate cost of replacement is \$225,000.
6. It is requested that purchase orders be issued without public advertisement for bids, pursuant to the above cited statute and N.J.A.C. 5:34-6.1 et seq.
7. I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

Respectfully Submitted,

Jeffrey M. Conard
Superintendent

RESOLUTION 2023 - #30
A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY ADOPTING THE
2023 PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, it is the policy of the Riverside Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA,) and the Open Public Meetings Act; and

WHEREAS, the Riverside Sewerage Authority has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

WHEREAS, the Riverside Sewerage Authority previously adopted a personnel policies manual ("Manual") and;

WHEREAS, from time to time, revisions to the Manual are necessary to reflect changes in law as well as other changes deemed necessary by the Riverside Sewerage Authority and/or the Municipal Excess Liability Fund to which the Authority belongs.

NOW, THEREBY, BE IT RESOLVED by the Riverside Sewerage Authority that the Manual is hereby revised as reflected within the attached Policies and Procedures Manual, Revised October 16, 2023.

BE IT FURTHER RESOLVED, that these personnel policies and procedures shall apply to all Riverside Sewerage Authority Officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail. The attached revisions adopted today supersede all prior policies regarding the same topics.

BE IT FURTHER RESOLVED, that this manual is intended to provide guidelines covering public service by Riverside Sewerage Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Riverside Sewerage Authority.


BE IT FURTHER RESOLVED, that to the maximum extent permitted by law, employment practices for the Riverside Sewerage Authority shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED, that Albert Marmero was previously appointed as Labor Counsel to advise the Riverside Sewerage Authority in personnel matters.

Authority Member	Motion	2 nd	Yes	Abstain	No	Absent
Conard			X			
Giovanetti	1st		X			
Mingin		2 nd	X			
Van Meter			X			
Horton			X			

CERTIFICATION

I, Susan M. Dydek, RMC, Authority Secretary of the Riverside Sewerage Authority, hereby certify that the foregoing Resolution 2023 - #30 was duly adopted by the Township Committee of the Riverside Sewerage Authority at its Regular Business Meeting held on the 16th day of October 2023.



 Susan Dydek, RMC
 Authority Secretary

Messrs. G. Conard, Giovanetti, Mingin, Van Meter and Horton. Nays – None. Abstain – None.
Motion carried.

APPROVAL OF MINUTES:

Motion made by Mr. Van Meter, seconded by Mr. G. Conard that the minutes of the Work Session Meeting of September 11, 2023 and the Regular Meeting of September 11, 2023 be approved, carried.

ACTION:

- 1) Mr. Conard made a motion authorizing Pennoni Engineering to proceed with the initial application to Infrastructure Bank for funding for the plant improvements seconded by Mr. Van Meter carried.

PUBLIC PORTION – (TECHNICAL):

In seeing no members of the Public Present, Public Portion (Technical) was not opened.

OLD BUSINESS:

- 1) CWA Contract – negotiations to commence in 2024.

NEW BUSINESS:

- 1) Pedro Almeida – 1053 Fairview Street – Sewer backing up into bathtub.
- 2) News Agency – 119 Pavilion Avenue – Sewer backing up.

CORRESPONDENCE:

- 1) First Environment – 2023 Environmental Joint Insurance Fund Audit.

REPORTS:

PLANT:

Mr. George Conard Sr. stated that the Superintendent will give the update in his report.

APPEALS

Mr. Mingin had nothing to report.

REVENUE AND FINANCE:

Mr. Giovanetti had nothing to report.

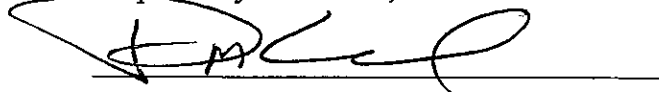
STREETS:

Mr. Van Meter had nothing to report.

**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – OCTOBER 9, 2023**

1. The Plant Performance Summary for August, 2023 is attached for review. There was a noncompliance violation during this reporting period with the E-coli. The Residuals [Sludge] Management Summary for August, 2023 is also attached for review. Dewatered sludge [25 yds] were removed by the Seaside Waste Services Company for composting at the County facility.
2. Trouble logs are attached for June, July, August, and September.
3. Weekly manhole checklist has been completed for the month of September.
4. No measurements were taking for the Secondary Digester Cover tilt during this reporting period. The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly.
5. The Comminutor for Grit Chamber #1 has been replaced with a Muffin Monster comminutor.
6. Trickling Filter #2 has been taken offline. Center column was bound up with rags, same has been removed and taken out to be rebuilt. Case# 23-08-28-1246-17. Oper# 15
7. Removed tape and repaired holes on Grit Conveyor with two-part epoxy and welded one piece. See attached pictures.
8. Raw Sewer Pump #2 [a main influent pump] has been ordered. Estimated replacement cost is \$13,000.00 plus installation.
9. Replaced fuse in Belt Filter Press control panel. Technician from Komline-Sanderson stated it is becoming very hard to find parts for our current system. I spoke with Tim Daly about adding this to our current project.
10. Cleaned and inspected both pumps at Metal Works Pump Station. Pump #1 had a significant amount, of rags in impeller. See attached pictures.

Respectfully Submitted,



JEFFREY M. CONARD
SUPERINTENDENT

PLANT PERFORMANCE SUMMARY

August-23

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED		
FLOW, INFLUENT			NITRATE (AS N), EFFLUENT				
Monthly Avg	Report	0.705 MGD	Mon Avg Conc	Report	27.20 MG/L		
Daily Maximum	Report	0.916 MGD	Daily Max Conc	Report	27.20 MG/L		
FLOW, EFFLUENT			E. COLI				
Monthly Avg	Report	0.662 MGD	Monthly Avg	Report	22881.75 /100ML		
Daily Maximum	Report	0.815 MGD	Instant Max	Report	48392.00 /100ML		
5 DAY BOD, INFLUENT			FECAL COLIFORM, EFFLUENT				
Mon Avg Conc	Report	167.67 MG/L	Monthly Avg	200/100ML	Code=N /100ML		
Weekly Avg Conc	Report	225.00 MG/L	Weekly Avg	400/100ML	Code=N /100ML		
5 DAY BOD, EFFLUENT			BIOASSAY, EFFLUENT				
Mon Avg Loading	98 KG/D	51.75 KG/D	LC50 96 hr Acute	50	Code=N %		
Weekly Avg Loading	147 KG/D	58.91 KG/D	IC25 7 day Chronic	Report	Code=N %		
Mon Avg Conc	30 MG/L	19.23 MG/L	CHLORINE PRODUCED OXIDANTS, EFFLUENT				
Weekly Avg Conc	45 MG/L	23.80 MG/L	Mon Avg Conc	Report	0.06 MG/L		
5 DAY BOD REMOVAL EFFICIENCY			Daily Max Conc	Report	0.10 MG/L		
Mon Avg Minimum	88.5	88.53 %	TEMPERATURE, INFLUENT				
pH, INFLUENT			Minimum	Report	21.7 DEG C		
Minimum	Report	7.06 S.U.	Monthly Avg	Report	23.3 DEG C		
Maximum	Report	8.00 S.U.	Maximum	Report	24.7 DEG C		
pH, EFFLUENT			TEMPERATURE, EFFLUENT				
Minimum	6.00 S.U.	6.45 S.U.	Minimum	Report	20.6 DEG C		
Maximum	9.00 S.U.	7.13 S.U.	Monthly Avg	Report	23.4 DEG C		
TOTAL SUSP SOLIDS, INFLUENT			Maximum	Report	25.4 DEG C		
Mon Avg Conc	Report	204.0 MG/L	DISSOLVED OXYGEN, EFFLUENT				
Weekly Avg Conc	Report	214.0 MG/L	Wkly Avg Conc [Min]	4.0 MG/L	4.57 MG/L		
TOTAL SUSP SOLIDS, EFFLUENT			PHOSPHOROUS, EFFLUENT				
Mon Avg Loading	113 KG/D	51.37 KG/D	Mon Avg Conc	Report	5.3 MG/L		
Weekly Avg Loading	170 KG/D	61.46 KG/D	Weekly Avg Conc	Report	5.3 MG/L		
Mon Avg Conc	30 MG/L	18.67 MG/L	COPPER, EFFLUENT				
Weekly Avg Conc	45 MG/L	23.00 MG/L	Mon Avg Conc	Report	Code=n MG/L		
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY			Daily Max Conc	Report	Code=n MG/L		
Mon Avg Minimum	85	90.85 %	ZINC, EFFLUENT				
OIL&GREASE, EFFLUENT			Quarterly Only				
Mon Avg Conc	10 MG/L	Code=N MG/L	Mon Avg Conc	Report	Code=n MG/L		
Daily Max Conc	15 MG/L	Code=N MG/L	Daily Max Conc	Report	Code=n MG/L		
AMMONIA NITROGEN (NOV-APR), EFFLUENT			Total Dissolved Solids	Effluent	1/month		
Mon Avg Loading	75.7 KG/D	0.00 KG/D	Mon Avg Conc	Report	464.0 MG/L		
Daily Max Loading	151.4 KG/D	0.00 KG/D	Daily Max Conc	Report	464.0 MG/L		
Mon Avg Conc	20 MG/L	0.00 MG/L	Bis(2-ethylhexyl)phthalate Quarterly only				
Daily Max Conc	40 MG/L	0.00 MG/L	Mon Avg Conc	Report	0.86 ug/l		
AMMONIA NITROGEN (MAY-OCT.) EFFLUENT			Daily Max Conc	Report	0.86 ug/l		
Mon Avg Loading	18.8 KG/D	21.46 KG/D	Asbestos Ffrous per liter				
Daily Max Loading	37.9 KG/D	36.39 KG/D	Mon Avg Conc	0.00 MG/L			
Mon Avg Conc	5 MG/L	10.67 MG/L	Daily Max Conc	0.00 MG/L			
Daily Max Conc	10 MG/L	14.70 MG/L	Flow 12 Month Rolling Avg.				
Color Effluent			12 Month Avg.				
			Flow CAP % 12 month Rolling	0.67 MGD			
			12 Month Avg.	66.8	%		
Copper	Required	Quarterly	4/27/2023	IC25 Chronic	Required	5/23/2023	Semi-Annually
Zinc	Required	Quarterly	4/27/2023	LC50 Acute	Required		Annually
Asbestos Ffrous per liter		semi-annually	4/27/2023	Bis(2-ethylhexyl)phthalate		4/27/2023	Quarterly only

RESIDUALS MANAGEMENT SUMMARY

August-23

SLUDGE PRODUCED			RAW SLUDGE	
Total Gallons	gal		% Total Solids, minimum	2.3 %
Average Gallons/Day	0	gpd	% Total Solids, average	2.8 %
Total Dry Tons	0	dt	% Total Solids, maximum	3.4 %
Average Dry Tons/Day	0	dt/d	% Total Volatile Solids, minimum	76.2 %
Total Metric Tons	0	mt	% Total Volatile Solids, average	78.25 %
Average Metric Tons/Day	0	mt/d	% Total Volatile Solids, maximum	80.3 %
			pH minimum	5.39 s.u.
LIQUID SLUDGE REMOVED			pH maximum	6.41 s.u.
Total Gallons	gal		sludge sample temperature, min	20.80 C
Average Gallons/Day	0	gpd	sludge sample temperature, avg	23.1 C
Total Dry Tons	N.R.	dt	sludge sample temperature, max	25.20 C
Average Dry Tons/Day	N.R.	dt/d		
Total Metric Tons	N.R.	mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R.	mt/d	% Total Solids, minimum	0.3 %
% Total Solids, Minimum	N.R.	%	% Total Solids, average	0.675 %
% Total Solids, Average	N.R.	%	% Total Solids, maximum	1.2 %
% Total Solids, Maximum	N.R.	%	% Total Volatile Solids, minimum	65.3 %
pH, Minimum	N.R.	s.u.	% Total Volatile Solids, average	73.05 %
pH, Maximum	N.R.	s.u.	% Total Volatile Solids, maximum	80 %
			pH minimum	6.70 s.u.
DEWATERED SLUDGE REMOVED			pH maximum	6.95 s.u.
Total Gallons to Belt Press	gal		sludge sample temperature, min	27.60 C
Average Gallons/Day		gpd	sludge sample temperature, avg	29.7 C
% Total Solids, minimum	18.8	%	sludge sample temperature, max	31.40 C
% Total Solids, average	18.8	%		
% Total Solids, maximum	18.8	%	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	77.80	%	% Total Solids, minimum	3.9 %
% Total Volatile Solids, average	77.80	%	% Total Solids, average	3.9 %
% Total Volatile Solids, maximum	77.80	%	% Total Solids, maximum	3.9 %
Total Wet Cubic Yards Removed	50	cu yd	% Total Volatile Solids, minimum	76.9 %
Average Wet Cubic yards/day	1.61	cy/d	% Total Volatile Solids, average	76.9 %
Total Dry Tons	0	dt	% Total Volatile Solids, maximum	76.9 %
Average Dry Tons/Day	0	dt/d	pH minimum	6.96 s.u.
Total Metric Tons	6.75530004	mt	pH maximum	6.96 s.u.
Average Metric Tons/Day	0.2179129	mt/d	sludge sample temperature, min	25.20 C
			sludge sample temperature, avg	25.20 C
OPERATIONS			sludge sample temperature, max	25.20 C
Heat Exchange, Temp In, min	0.0	°F	TILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	#DIV/0!	°F	Secondary Digester, minimum	59.5 %
Heat Exchange, Temp In, max	0.0	°F	Secondary Digester, average	7.4685697 %
Heat Exchange, Temp Out, min	0.0	°F	Secondary Digester, maximum	59.5 %
Heat Exchange, Temp Out, avg	#DIV/0!	°F		
Heat Exchange, Temp Out, max	0.0	°F		
Detention Time, Primary Digester		days		
Detention Time, Secondary Digester		days		

N.R. = None Removed

N.S. = Not Sampled

N.W. = Not Working

R.T.S. = Return To Service

N.I.S. = Not In Service

Code = N

Not Required This Monitoring Period

June 2023 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole(s) Checked	Disposition
6/1/2023	23-61	113 Webster st	Odor Complain	Main Clear		Notified Owner / Superintendent
6/1/2023	23-62	512 Taylor	Vent Overflow	Main Clear		Notified Home Owner / owner's problem
6/10/2023	23-63	122 Delaware Ave	Odor Complain	Lateral Blocked		Notified Home Owner, Superintendent
6/10/2023	23-64	122 Delaware Ave	Vent Overflow	Main Clear		Notified Owner/Superintendent
6/16/2023	23-65	Harrison & Hecker	ManHole Overflow	PS Power out/Storm		Notified Superintendent
6/27/2023	23-66		Vent Overflow	Main Clear		Notified Owner

July 2023 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole(s) Checked	Disposition
7/11/2023	23-67	207 Bridgeboro St	Fixture Backup	Main Flowing Slow		Flushed with Jet-Vac
7/11/2023	23-68	519 Kossuth St.	Backflow into property	Main Flowing Slow		Flushed with Jet-Vac
7/14/2023	23-69	14 Zurbrugg Way	Vent Overflow	Main Clear/Bedris in Vent		Notified Owner
7/14/2023	23-70	30 Webster St.	Vent Overflow	Main Clear		Notified Owner
7/14/2023	23-71	224 Filmore	Vent Overflow	Main Clear		Notified Owner
7/18/2023	23-72	30 Webster St.	Vent Overflow	Main Clear		Notified Owner
7/28/2023	23-73	25 E. Washington	Backflow into property	Main Clear		Notified Owner
7/28/2023	23-74	193 Greenwood Ave	Backflow into property	Main Clear		Notified Owner
7/30/2023	23-75	425 Taylor St.	Vent Overflow	Main Clear		Notified Owner

August 2023 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole(s) Checked	Disposition
8/8/2023	23-76	2 East Scott St.	Vent Overflow	Main/Vent Clear		Located Vent/Notified Shop
8/13/2023	23-77	20 East Scott St	Vent Overflow	Main Clear/ Lateral Blocked		Located Vent/Notified Shop
8/20/2023	23-78	111 Pine St.	Backflow on Property	Main Clear		Notified Owner
8/23/2023	23-79	900 Block Fairview	Slow/No Drainage	Main Clear		Notified Business
8/25/2023	23-80	221 Whittaker St	Markout	Main Clear		Marked Out
8/31/2023	23-81	221 Whittaker St	Markout	Main Clear		Marked Out

September 2023 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Manhole(s) Checked	Disposition
9/3/2023	23-82	141 Bridgeboro	Lateral Slow/ no drainage	Main Clear	82 - 72	Notified owner/Tenant
9/22/2023	23-83	223 Cleveland Ave	Fixtures Backing Up	Main Slow	322, 454, 319	Flushed/vac/root cut sewer main
9/27/2023	23-84	American Water	Slow/ No drainage	Main Slow	28,430	Flushed/vac/root cut sewer main
9/28/2023	23-85	1053 Fairview	Backflow into property	Main Clear	226 - 225	Notified Owner / Tenant

INSPECTIONS:

Mr. Horton had nothing to report.

SUPERINTENDENT'S REPORT:

Superintendent Jeffrey Conard reported that the men removed the tape that was on the Grit Conveyor and repaired the holes with two-party epoxy and welded one piece. The Comminutor for Grit Chamber #1 has been replaced with a Muffin Monster Comminutor. Raw Sewer Pump #2 (Main Influent Pump) has been ordered. The fuse in the Belt Filter Press Control Panel was replaced. It is becoming very difficult to find parts for the current system and the Superintendent spoke with the Engineer about adding this to the current project.

Motion made by Mr. Giovanetti, seconded by Mr. Mingin to accept the Superintendent's Report carried.

ENGINEER'S REPORT:

The Engineer's Report was distributed. There were no questions or concerns presented.

Motion made by Mr. G. Conard, seconded by Mr. Giovanetti to accept the Engineer's Report carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that there will be a Budget Meeting on November 30, 2023.

BILLS AND EXPENDITURES:

Motion made by Mr. G. Conard, seconded by Mr. Mingin that all bills and expenditures be paid carried.

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 4518 to 4554
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
4518	10/16/23	ALSEN005 ALS ENVIRONMENTAL	905.00		297
4519	10/16/23	ALSEN005 ALS ENVIRONMENTAL	225.00		297
4520	10/16/23	ALSEN005 ALS ENVIRONMENTAL	564.00		297
4521	10/16/23	ALSEN005 ALS ENVIRONMENTAL	1,930.00		297
4522	10/16/23	BCIT0005 B.C.I.T. ADULT EDUCATION	7,644.00		297
4523	10/16/23	BURLI020 BURLINGTON FARM HOME & GARDEN	770.25		297
4524	10/16/23	CINTA005 CINTAS CORPORATION	0.00	10/16/23 VOID	0
4525	10/16/23	CINTA005 CINTAS CORPORATION	5,986.45		297
4526	10/16/23	CUSTO005 CUSTOM ENVIRONMENTAL TECH-	2,828.64		297
4527	10/16/23	ENVIR012 ENVIRONMENTAL RESOLUTIONS INC	4,432.00		297
4528	10/16/23	GATEH005 GATEHOUSE MEDIA PA HOLDINGS IN	103.70		297
4529	10/16/23	GEORG030 GEORGE KELSO COMPANY LLC	13,678.00		297
4530	10/16/23	GLASC005 GLASCO'UV LLC	6,500.00		297
4531	10/16/23	HANKI005 HANKINS AUTO BODY	702.00		297
4532	10/16/23	HARTF010 HARTFORD AUTO BODY	1,970.95		297
4533	10/16/23	JEFFR010 JEFFREY M CONARD	154.95		297
4534	10/16/23	JWCEN005 JWC ENVIRONMENTAL	17,131.79		297
4535	10/16/23	LONGO005 LONGO ELECTRICAL CONTROLS LLC	3,200.00		297
4536	10/16/23	LOWTH005 LOWTHER'S SMALL ENGINE REPAIR	736.60		297
4537	10/16/23	MARYB005 MARYBRIDGET ENTERPRISES INC	903.00		297
4538	10/16/23	NJAME005 N.J. AMERICAN WATER COMPANY	21.27		297
4539	10/16/23	NJAME010 N.J. AMERICAN WATER COMPANY	466.94		297
4540	10/16/23	ONECA005 ONE CALL CONCEPTS	218.69		297
4541	10/16/23	PRIME005 PRIMEPOINT LLC	198.50		297
4542	10/16/23	PSEG0005 PSE&G	9,866.38		297
4543	10/16/23	PSEG0005 PSE&G	9,734.59		297
4544	10/16/23	REPUB005 REPUBLIC SERVICES	173.17		297
4545	10/16/23	RICCI005 RICCI BROTHERS	4,108.96		297
4546	10/16/23	SCHWE005 SCHWERING'S	80.94		297
4547	10/16/23	SEASI005 SEASIDE WASTE SERVICES	500.00		297
4548	10/16/23	TREAS010 TREASURER, BURLINGTON COUNTY	14,341.18		297
4549	10/16/23	UGIEN005 UGI ENERGY SERVICES LLC	243.09		297
4550	10/16/23	VERIZ005 VERIZON	198.24		297
4551	10/16/23	VERIZ010 VERIZON WIRELESS	69.88		297
4552	10/16/23	WBMAS005 W B MASON CO., INC	262.71		297
4553	10/16/23	WESTE005 WESTERN TERMITE & PEST CONTROL	99.91		297
4554	10/16/23	XEROX005 XEROX FINANCIAL SERVICES	94.53		297

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	36	1	111,045.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	36	1	111,045.31	0.00

Range of Checking Accts: 01 TD GENERAL to 01 TD GENERAL Range of Check Ids: 4555 to 4556
 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
4555	10/18/23	PENNO010 PENNONI ASSOCIATES INC.	20,244.00		298
4556	10/18/23	PRINT017 Print & Mail Communications ll	1,816.66		298

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	22,060.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	22,060.66	0.00

PUBLIC PORTION (INFORMATIONAL):

In seeing that no members of the public wishing to speak, **motion made by Mr. G. Conard and Mr. Giovanetti that Public Portion (Informational) be closed carried.**

There being no further business to attend to, motion made by Mr. Giovanetti and Mr. Mingin that the meeting be adjourned, and so declared by Chairman Horton.


Susan M. Dydek, RMC
Authority Secretary