

Monday Evening  
Riverside, NJ  
September 18, 2023  
**Regular Meeting**  
7:00p.m.

Mayor Higgins led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 12, 2023.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 12, 2023.
3. Filed written notice with the Clerk of the Township of Riverside on January 12, 2023.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mr. Giovanetti – not in attendance, Mr. Kimble – not in attendance, Mr. Kirk - present, Mr. Peditto – present, Mr. Higgins – present.

Also present: Township Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney Albert Marmero, and Lieutenant Louis Fisher.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Peditto and Mr. Kirk that the following minutes be approved: The Work Session Meeting of August 21, 2023 and the Regular Meeting of August 21, 2023. Upon roll call the vote was as follows: Ayes – Messrs. Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – Giovanetti and Kimble. Motion carried.**

**OPEN PORTION - AGENDA ITEMS ONLY:**

In seeing no members of the public wishing to speak, **motion made by Mr. Kirk and Mr. Peditto to close Open Portion – Agenda Items Only carried.**

**ORDINANCE:**

**Mr. Peditto made a motion to adopt Ordinance 2023 - #9 entitled, “Bond Ordinance Authorizing the Completion of Various Capital Improvement and the Acquisition of Various Capital Equipment in and for the Township of Riverside, County of Burlington, New Jersey; Appropriating the sum of \$1,135,000 Therefor; Authorizing the Issuance of General Obligation Bond Anticipation Notes of the Township of Riverside, County of Burlington, New Jersey, in the Aggregate Principal Amount of up to \$754,775; Making Certain Determinations and Covenants; and Authorizing**

**Certain Related Actions in Connection with the Foregoing” on first reading, seconded by Mr. Kirk carried.**

**CONSENT AGENDA:**

**Mr. Kirk made a motion, seconded by Mr. Peditto that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Messrs. Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – Giovanetti, Kimble. Motion carried.**

The following items were contained in the consent agenda:

- 1) Resolution 2023 - #103 – Resolution Authorizing the Cancellation of Taxes for a Tax-Exempt Property.
- 2) Resolution 2023 - #104 – A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
- 3) Resolution 2023 - #105 – A Resolution Approving Salaries for Fire District No. 1 for the Period of January 1, 2024 through December 31, 2024.
- 4) Resolution 2023 - #106 – Municipal Lien.
- 5) Resolution 2023 - #107 – Resolution Refunding Overpayment of Property Taxes.
- 6) Resolution 2023 - #108 – A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
- 7) Resolution 2023 - #109 – A Resolution of the Township of Riverside Authorizing and Establishing a Professional Services Budget for the FY2023 NJEP Green Acres Program Grant Project #0330-23-007 Spring Garden Park Upgrades.
- 8) Resolution 2023 - #110 – Handicapped Parking Space Approval.
- 9) Authorization to approve the update Record of Open Space Inventory (ROSI) for the Green Acres Program.
- 10) Authorization to hire Frank Sommer as a Crossing Guard.
- 11) Authorization to approve a letter of support for Shaikh Capital Partners to receive the New Jersey Historic Tax Credit.
- 12) Authorization to hire a part-time clerk and part-time Public Works Laborers as part of a CO-OP Agreement with the local public schools.
- 13) Authorization to approve a Statement of Concurrence for a radio station application proposed by Montgomery Township Department of Fire Services, Pennsylvania.

**CORRESPONDENCE:**

- 1) Jamie Pastor – 431 W. Washington St. – Tree Removal.

**REPORTS:**

Police Activity for August 2023: Incidents – 974, Investigations – 55, Adult Arrests Total – 32, Motor Vehicle Accidents – 19, Parking Summons – 39, Moving Summons – 139, Motor Vehicle Stops – 246, Juvenile Charges – 1, Curfew Violations – 0, Protective Custody – 0, Stationhouse/Curbside Adjustments – 0, Curbside Warnings – 1. Lieutenant Fisher also reported on the Detective services, and various training that the Officers attended. A copy of the report is on file in the Clerk’s Office.

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2023 - #103**

*Resolution Authorizing the Cancellation of Taxes for a Tax-Exempt property*

*IANNICCI, THOMAS & LAURIE A  
Located at Block 2301 Lot 32 Tax Year 2023 and  
Thereafter and Refunding Taxes Paid*

**WHEREAS**, the Riverside Tax Assessor of the Township of Riverside advises to the Mayor and Township Committee that the following 2023 taxes can be cancelled pursuant to NJSA 54:4-3.6c.

**WHEREAS**, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from January 1, 2023, the effective date of approval, March 16, 2023, in the amount of \$3894.04;

**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the following property have any and all taxes billed be cancelled as of March 16, 2023:

Block 2301 Lot 32  
600 W WASHINGTON ST  
IANNICCI, THOMAS & LAURIE A

Refunding Taxes paid to:  
IANNICCI, THOMAS & LAURIE A  
600 W WASHINGTON ST  
Riverside, NJ 08075  
\$3894.04

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Chief Financial Officer and the County Board of Taxation for their information and any appropriate action.

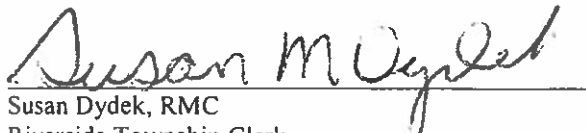
  
Susan M. Dydek, RMC  
Township Clerk

  
J. Michael Higgins  
Mayor

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Giovanetti						X
Kimble						X
Kirk	1st		X			
Peditto		2nd	X			
Higgins			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 18th day of September, 2023.

  
Susan Dydek, RMC  
Riverside Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2023-104
A RESOLUTION REQUESTING APPROVAL OF ITEMS OF
REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2023 Budget to include a FY2024 Municipal Drug Alliance (C.A.S.A.) Grant in the amount of \$6,000.00, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2023 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
• FY2024 Municipal Drug Alliance (C.A.S.A.)Grant - \$6,000.00

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
(A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
• FY2024 Municipal Drug Alliance (C.A.S.A.)Grant - \$6,000.00

BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: September 18,2023

Table with 6 columns: Action, Higgins, Kimble, Giovanetti, Kirk, Peditto. Rows include YES, ABSTAIN, NO, ABSENT, MOTION with various checkmarks and initials.

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 18th day of September 2023.

Susan M Dydek
Susan Dydek, RMC, Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE**

**RESOLUTION 2023 - #105**

**A RESOLUTION APPROVING SALARIES FOR FIRE DISTRICT NO. 1 FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

WHEREAS, on August 23, 2023 the Board of Fire Commissioners adopted Resolution No. 2023 - #03 entitled, "Resolution Setting Compensation for Commissioners Pursuant to N.J.S.A. 40A:14-88 and the Matters of Payment Thereof" a copy of which is attached hereto; and

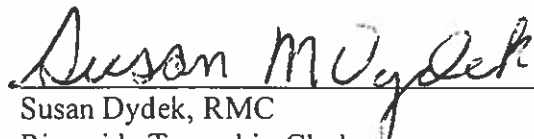
WHEREAS, the Township Committee of the Township of Riverside has reviewed said Resolution which was adopted by the Board of Fire Commissioners in accordance with N.J.S.A. 40A:14-18.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey that the Township Committee hereby indicates its concurrence with the Resolution No. 2023 - #03 which was adopted by the Board of Fire Commissioners of Fire District No. 1.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Giovanetti						X
Kimble						X
Kirk	1st		X			
Peditto		2nd	X			
Higgins			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at their Regular Business Meeting held on the 18<sup>th</sup> day of September, 2023.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

# Board of Fire Commissioners

Fire District No.1, Township of Riverside

P.O. Box 458 - Riverside, NJ 08075

## RESOLUTION 2023 – 03

### RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO N.J.S.A 40A-14:88 AND THE MANNER OF PAYMENT THEREOF

WHEREAS, N.J.S.A 40A:14-88 authorizes commissioners to receive compensation for their offices conditioned upon same being reviewed by the governing body of the municipality; and

WHEREAS, the Board had budgeted for said compensation in the 2024 budget, subject to introduction, a public hearing, and adoption by the Board and the Department of Community Affairs, Division of Local Government Services, Local Finance Board: and

WHEREAS, the amount of compensation is reflective of the time, work, and dedication necessary to accommodate the rapid growth and expansion of not only the fire service, but the Township as a whole: and

WHEREAS, the Board finds and determines that the compensation should be in the amounts as set forth below for each year served or pro rata for a portion of any year of service:

<u>Title</u>	<u>Salary, Wage, Compensation and Benefits</u>
Chairman	\$1,600.00 per annum
Treasurer	\$3,500.00 per annum
Secretary	\$2,000.00 per annum
Commissioner	\$1,500.00 per annum
Commissioner	\$1,500.00 per annum

WHEREAS, the Board has determined that payment shall be made in accordance with Board policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, that the compensation for each commissioner shall be set on the amounts set forth above, and that the Board's practice is that a copy of the District budget be forwarded annually to the Business Manager of the Township of Riverside for the governing body's reference and comments relative to the commissioners compensation, if any, prior to the Boards public hearing on the budget and final adoption' and

BE IT FURTHER RESOLVED, that the sums as set forth above appear in the 2024 budget under the caption of Administration – Personnel; Commissioners and is hereby appropriated under the said caption of the operating section of the 2024 budget: and

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A 5:30.5(b), the certification of the available funds shall be certified as of the date of the within resolution and shall be chargeable to

# Board of Fire Commissioners

*Fire District No.1, Township of Riverside*

*P.O. Box 458 - Riverside, NJ 08075*

the above said line as incurred to the maximum amount of same unless otherwise increased as permitted by law and a separate certification of availability of funds is made by the Board Treasurer; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be forwarded to the governing body and, if no objections or other concerns are received within ten (10) days, the Board shall proceed as set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, Township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

## CERTIFICATION

I, Donald E. Nesbitt, Administrator/Clerk of the Board of Fire Commissioners, Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the Board office which was duly adopted by the Board of Fire Commissioners at a public meeting held on the 23<sup>rd</sup> day of August 2023.

I do further certify that the said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, is comprised of - 5 - members, and that - 3 - members were present and - 3 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

# *Board of Fire Commissioners*


*Fire District No. 1, Township of Riverside*

*P.O. Box 458 - Riverside, NJ 08075*

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The undersigned further certifies that the Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS THEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, on this 23<sup>rd</sup> day of August 2023.



Donald E. Nesbitt, Administrator/Clerk  
Board of Fire Commissioners  
Fire District No. 1  
Township of Riverside



**RESOLUTION 2023 - #106**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

**WHEREAS**, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

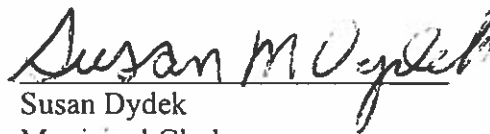
**WHEREAS**, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

**WHEREAS**, the Township has identified the attached blocks and lots as properties that failed to maintain the trash, branches and security; and

**WHEREAS**, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Riverside approves such action.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on September 16, 2023.

  
Susan Dydek  
Municipal Clerk

## PAGE 1 ATTACHMENT TO RESOLUTION 2023-#106

The amount of \$300.00 shall be charged to the following addresses:

301 Heulings Avenue – Block 1701, Lot 29  
303 Heulings Avenue – Block 1701, Lot 28  
511 Greenwood Avenue – Block 2305, Lot 15  
407 Eighth Street - Block 2405, Lot 5  
430 Taylor Street – Block 3104, 6  
718 Rancocas Place – Block 2307, Lot 12  
309 N. Fairview Street – Block 704, Lot 1  
205 Kossuth Street – Block 3206, Lot 1  
201 Filmore Street – Block 3202, Lot 1

The amount of \$200.00 shall be charged to the following address:

100 Zurbrugg Way – Block 3207, Lot 1  
512 Howard Street – Block 1902, Lot 7  
510 Bridgeboro Street – Block 1901, Lot 31

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2023 - #107**

*Resolution Refunding Overpayment of Property Taxes*

WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect an overpayment due to a change in assessment for the following account:

Block 3301 Lot 28  
Harrison Ave  
Riverside, NJ 08075  
**\$863.36**

**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the CFO is authorized to issue a refund in the amount of **\$863.36**

Ronald Boyden  
Harrison Ave  
Riverside, NJ 08075

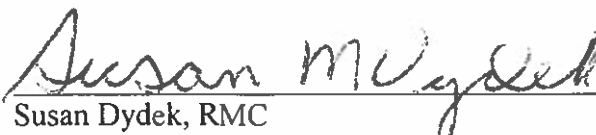
**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 19<sup>th</sup> day of September 2023.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Giovanetti</b>						X
<b>Kimble</b>						X
<b>Kirk</b>	1st		X			
<b>Peditto</b>		2nd	X			
<b>Higgins</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 18th day of September, 2023.

  
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Susan Dydek, RMC  
Riverside Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2023-108

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2023 Budget to include a FY23 Green Acres Grant in the amount of \$340,500.00, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2023 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
  - FY2023 Green Acres Spring Garden Park Grant - \$340,500.00

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
  - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
    - FY2023 Green Acres Spring Garden Park Grant - \$340,500.00

BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: September 18, 2023

	Higgins	Kimble	Giovanetti	Kirk	Peditto
YES	X			X	X
ABSTAIN					
NO					
ABSENT		X	X		
MOTION				1 <sup>st</sup>	2 <sup>nd</sup>

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 18th day of September 2023

*Susan M Dydek*  
Susan Dydek, RMC, Riverside Township Clerk

**RESOLUTION 2023 - #109**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING**  
**AND ESTABLISHING A PROFESSIONAL SERVICES BUDGET**  
**FOR THE FY 2023 NJDEP GREEN ACRES PROGRAM GRANT**  
**PROJECT #0330-23-007 SPRING GARDEN PARK UPGRADES.**

**WHEREAS**, the Township of Riverside has authorized funding for various projects; and

**WHEREAS**, these projects will require professional engineering services; and

**WHEREAS**, the Township of Riverside has appointed Pennoni Engineering as the Engineer for the year 2023; and

**WHEREAS**, the scope of work has been received from Pennoni Engineering as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

1. FY2023 NJDEP Green Acres Program Grant Project #0330-23-007 Spring Garden Park Upgrades – Not to exceed \$100,000.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>Giovanetti</b>						X
<b>Kimble</b>						X
<b>Kirk</b>	1st		X			
<b>Peditto</b>		2nd	X			
<b>Higgins</b>			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 18th day of September, 2023.



Susan Dydek, RMC  
 Riverside Township Clerk

September 13, 2023

RSTPX 23001  
RSTPX/RESOURCES/SPRING GARDEN PARK

Sent via Email only

Meghan Jack, Administrator  
Township of Riverside  
PO Box 188  
Riverside, NJ 08075

**RE: TOWNSHIP OF RIVERSIDE  
PROPOSAL FOR PROFESSIONAL SERVICES  
FY2023 NJDEP GREEN ACRES PROGRAM GRANT PROJECT #0330-23-007  
SPRING GARDEN PARK UPGRADES**

Dear Meghan:

In connection with the referenced project, we understand that the Township has received \$340,500 in Green Acres Program funding and we have reviewed the procedural letter from NJDEP dated July 5, 2023. We appreciate the opportunity to serve the Township and we have developed the following scope of services:

#### **SCOPE OF SERVICES**

##### **Task 1 – Preliminary Assessment (“PA”) Report**

We understand that DEP Green Acres Program requires the PA Report to include the project area plus a 50-foot buffer and that DEP review is required prior to proceeding with construction.

We will investigate the environmental history and current condition of the Site in accordance with the NJDEP *Technical Requirements*. Completion of the PA will involve the following activities: reviewing publications describing geologic and hydrogeologic conditions on the Site, chains of titles, Township directories, tax maps, historical aerial photographs, historical insurance maps, MacRAE’s New Jersey Industrial Directories, available previous environmental reports, and a regulatory database report.

We will also request and review available files (i.e., files that are submitted to us via mail, email, or facsimile) from the United States Environmental Protection Agency, the NJDEP, Burlington County, and the Township of Riverside.

We will conduct a site inspection to evaluate current site conditions.

We will prepare a report in accordance with the NJDEP *Technical Requirements*, which will detail our findings, including documentation to support analysis, opinion, and conclusions. The PA Report will identify and explain areas of concern (AOCs) associated with the Site, as defined in the *Technical Requirements*. For each AOC identified at the Site, Pennoni will provide an opinion that either additional investigation and/or remediation is necessary, or additional investigation and/or remediation is not necessary.

We will prepare and submit a Green Acres PA Checklist along with the Final PA Report to Green Acres. **Based on our understanding and conversations with Green Acres, the PA Report will not be submitted to NJDEP Site Remediation Program online, but directly to Green Acres.**

**Task 1a – Site Investigation**

If the results of the PA indicate that a Site Investigation is necessary, we will advise whether the project schedule may be affected and will prepare a separate proposal for the requisite services.

**Task 2 – Structural Engineering**

We will perform a site visit to observe and evaluate the condition of the existing gazebo structure to identify observable structural and cosmetic deficiencies. We anticipate minor roofing repairs and repainting steel membranes to remove rust and corrosion.

We will prepare a plan with notes and details as needed for improvements to the gazebo.

**Task 3 – Design and Bidding**

We will perform a topographic survey and locate existing park features within the proposed improvement areas.

We will review the field conditions and measure existing features and potential obstructions.

We will provide design plans and specifications for the construction to include one (1) playground for ages 2-5, one (1) playground for ages 5-12, one (1) swing set, benches, and refuse receptacles.

Items available through State Purchase may be removed from public bid construction contract.

We will apply for a Soil Erosion and Sediment Control Certification on behalf of the Township. Application fees are not included in our fee.

We will prepare bid packages, advertise for bids in the official Township newspaper, assist with bid opening, evaluate the bids, and make recommendation.

**Task 4 – Construction Phase Services**

We will coordinate construction with the State Purchase vendors for the playground equipment and rubber surfacing.

For the public bid contract:

We will issue the Award notice and administer the Contract execution.

We will coordinate and conduct the contractor pre-construction meeting.

We will coordinate with the contractor and observe the improvements as specified in the Contract Documents and as shown on the Contract Plans.

We will conduct site meetings with the contractor as necessary.

We will review contractor requests for payment and issue payment recommendations to the Township

**SCHEDULE**

We are prepared to begin immediately upon written authorization to proceed and will complete the PA within 60 days and be ready to advertise the project within 120 days of Green Acres PA Report review letter date.

**FEE**

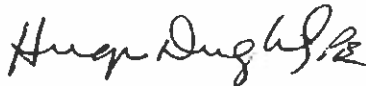
Our estimated fee and project budget are as follows:

Task 1 – Preliminary Assessment Report (PA):	\$ 4,500.00	
Task 1a – Site Investigation Report (SI):	TBD if needed	
Task 2 – Structural Engineering:	\$ 4,000.00	
Task 3 – Design and Bidding:	\$41,500.00	
<u>Task 4 – Construction Phase Services:</u>	<u>\$50,000.00</u>	
<b>Total Environmental and Engineering Fee:</b>	<b>\$100,000.00</b>	(16.67% of construction cost)
<u>Estimated Construction Cost</u>	<u>\$600,000.00</u>	
<b>Estimated Total Project Cost:</b>	<b>\$700,000.00</b>	

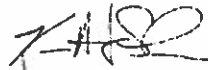
Please contact us with any questions.

Sincerely,

**PENNONI ASSOCIATES INC.**



Hugh J. Dougherty, PE, CME  
Township Engineer



Kenneth J. Shine  
Project Manager

Attachment: Engineer's Estimate

cc: Susan Dydek, RMC, Township Clerk  
Michael Mansdoerfer, CFO





311 Grove Street  
 Suite 16  
 Haddon Heights NJ 08035  
 T: 856 847-0505  
 F: 856 847-9170  
 WWW.PENNONI.COM

RSTPX/RESOURCES September 2023

**TOWNSHIP OF RIVERSIDE**  
**FY2023 NJDEP GREEN ACRES PROGRAM PROJECT #0330-23-007**  
**SPRING GARDEN PARK UPGRADE**  
**ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST**

Item #	Description	Quantity	Unit Price	Estimated Cost
<b>BASE BID</b>				
1	Demolition of Existing Equipment	1	LS \$9,700.00	\$9,700.00
2	Tree Removals	0	UN \$0.00	\$0.00
3	Site Grading	8500	SF \$3.00	\$25,500.00
4	Rubber Surfacing	8500	SF \$20.00	\$170,000.00
5	5" Thick Playground Aggregate Sub-base w/Geotextile Fabric	8500	SF \$5.00	\$42,500.00
6	6" x 12" Concrete Playground Edging	680	LF \$40.00	\$27,200.00
7	Playground Equipment (Ages 2-5), Including Installation	1	LS \$45,000.00	\$45,000.00
8	Playground Equipment (Ages 5-12), Including Installation	1	LS \$125,000.00	\$125,000.00
9	Playground Equipment (Music Corner), Including Installation	1	LS \$30,000.00	\$30,000.00
10	Playground Equipment (Swing Set), Including Installation	1	LS \$30,000.00	\$30,000.00
11	Gazebo Structure Maintenance	1	LS \$46,000.00	\$46,000.00
12	Trash and recycle receptacles (installed with concrete foundations)	8	UN \$1,800.00	\$14,400.00
13	Park Benches	4	UN \$1,800.00	\$7,200.00
14	2" HMA Surface Course (ADA Accessible Path)	300	SY \$15.00	\$4,500.00
15	6" DGA (ADA Accessible Path)	300	SY \$10.00	\$3,000.00
16	Green Infrastructure Improvements (Rain Garden)	200	SY \$50.00	\$10,000.00
17	Restorations	1	LS \$10,000.00	\$10,000.00
<b>SUBTOTAL</b>				<b>\$600,000.00</b>
Engineering Design and Bidding				\$45,500.00
Preliminary Assessment Report				\$4,500.00
Engineering Construction Inspection				\$50,000.00
<b>Total Estimated Project Cost</b>				<b>\$700,000.00</b>
Total DEP Green Acres Participation				\$340,500.00
Township Capital and/or County Parks Funding				\$359,500.00
<b>Total Estimated Project Cost</b>				<b>\$700,000.00</b>

*Hugh J. Dougherty*  
 \_\_\_\_\_  
 Hugh J. Dougherty, P.E.  
 NJ Registered Professional Engineer # 34634

Consulting Engineers



Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

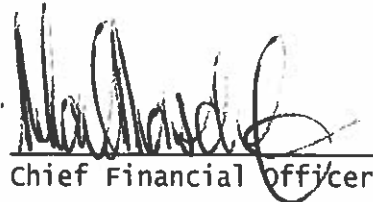
Contract Amount: 100,000.00  
 Resolution Date: 09/18/23  
 Resolution Number: 2023-109

Vendor: PENN0010 PENNONI ASSOCIATES INC.  
 515 GROVE STREET SUITE 2C  
 HADDON HEIGHTS, NJ 08035

Contract: C2300012 Pennoni-Spring Garden Park  
 Upgrades FY23 Green Acres  
 Pro#0330-23-007

Account Number	Amount	Department Description
C-04-23-09F-001	100,000.00	ORD 2023-9 IMP SPRING GARDEN PARK
Total	100,000.00	

Only amounts for the 2023 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
 \_\_\_\_\_  
 Chief Financial Officer

**RESOLUTION 2023 - #110**

**HANDICAPPED PARKING SPACE APPROVAL**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

**WHEREAS**, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

**WHEREAS**, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-51B.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Kossuth Street	511	Tiffany Spires

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Giovanetti</b>						X
<b>Kimble</b>						X
<b>Kirk</b>	1 <sup>st</sup>		X			
<b>Peditto</b>		2 <sup>nd</sup>	X			
<b>Higgins</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Ordinance was duly adopted after public hearing by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 18th day of September, 2023.

  
 \_\_\_\_\_  
 Susan Dydek, RMC  
 Riverside Township Clerk

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF PUBLIC WORKS:**

Mr. Kimble was not in attendance.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Kirk reported that the year to date collections for August 2023 was \$12,797,729.32.

**DEPARTMENT OF RECREATION:**

Mr. Giovanetti was not in attendance.

**DEPARTMENT OF PUBLIC EVENTS:**

Mr. Peditto reported that Community Day was held September 16<sup>th</sup>, the Car Show will be held on September 30<sup>th</sup>, and the Trunk -or - Treat will be upcoming. The Town wide Yard sale will be held on November 4<sup>th</sup>.

**SOLICITOR'S REPORT:**

The Solicitor reported that Peddlers/Solicitors are allowed to go door to door until 9pm in the summer.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the Tax Sale will be held on October 5<sup>th</sup>. The street sweeper is out in the residential areas. The sequencing of the drop off and pick up at the school has been changed. The roadway projects will begin at the end of this year and into next year.

The report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Peditto and Mr. Kirk to approve all reports carried.**

**APPROVAL OF BILLS**

**Motion made Mr. Kirk, seconded by Mr. Peditto to approve all bills and expenditures. Upon roll call the vote was as follows: Ayes – Messrs. Kirk, Peditto and Higgins. Nays – None. Abstain – None. Absent – Messrs. Giovanetti and Kimble. Motion carried.**

Range of Checking Accts: 01 TD GENERAL to 28 TRUST      Range of Check Dates: 08/22/23 to 09/29/23  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01 TD GENERAL		GENERAL ACCOUNT			
17664	09/06/23	CAIDE005 CAIDEN CARUCCI	143.00		1236
17665	09/06/23	COMCA010 COMCAST	9.96		1236
17666	09/06/23	COMCA010 COMCAST	105.84		1236
17667	09/06/23	COMCA010 COMCAST	190.84		1236
17668	09/06/23	COMCA010 COMCAST	223.39		1236
17669	09/06/23	COMCA010 COMCAST	118.35		1236
17670	09/06/23	DAYAN010 Day and Ni Party Rentals	950.00		1236
17671	09/06/23	JASIM010 JASMINE B VACCARO	1,684.85		1236
17672	09/06/23	MEGHA020 MEGHAN JACK	66.44		1236
17673	09/06/23	NEWJE130 NEW JERSEY-AMERICAN	264.00		1236
17674	09/06/23	STATE085 TREASURER STATE OF NEW JERSEY	80.00		1236
17675	09/06/23	TREAS025 TREASURER BURLINGTON COUNTY	3,933.71		1236
17676	09/06/23	UGIEN005 UGI ENERGY SERVICES LLC	4.00		1236
17677	09/06/23	UGIEN005 UGI ENERGY SERVICES LLC	3.39		1236
17678	09/06/23	XTELC010 XTEL COMMUNICATIONS INC.	65.39		1236
17679	09/18/23	ALLCO010 Konica Minolta Business Sol.	750.00		1245
17680	09/18/23	ALLIN010 ALL INDUSTRIAL SAFETY PROD,INC	2,214.54		1245
17681	09/18/23	AMERIO40 AMERICAN ASPHALT CO., INC.	492.90		1245
17682	09/18/23	ATCO010 ATCO Fence Company Inc	2,245.00		1245
17683	09/18/23	ATTMO010 AT&T MOBILITY	2,590.52		1245
17684	09/18/23	BHKELO05 BHK ELECTRICAL LLC	394.37		1245
17685	09/18/23	BUILD030 BUILDING INSPECTION UNDER-	2,302.60		1245
17686	09/18/23	CARLF010 CARL F. CICALI	777.16		1245
17687	09/18/23	CERTIO20 CHEMSEARCHFE	482.90		1245
17688	09/18/23	DAVET010 DAVE TRUCK & EQUIPMENT REPAIR	3,598.32		1245
17689	09/18/23	DAVID080 DAVID JAENSCH	157.29		1245
17690	09/18/23	ENTER010 Enterprise FM Trust	7,759.56		1245
17691	09/18/23	GATEH010 GATEHOUSE MEDIA PENNSYLVANIA	155.82		1245
17692	09/18/23	HAINEO10 HAINES FARM & GARDEN SUPPLY	110.30		1245
17693	09/18/23	HERO010 HERO OUTFITTERS LLC	124.00		1245
17694	09/18/23	LOWTH010 LOWTHERS SMALL ENGINE INC.	863.87		1245
17695	09/18/23	MARME010 MARMERO LAW, LLC	5,055.87		1245
17696	09/18/23	MARYB010 MARYBRIDGET ENTERPRISES INC	722.00		1245
17697	09/18/23	MRJOH010 MR. JOHN, INC.	383.75		1245
17698	09/18/23	MUNIC020 MUNICIPAL COURT ADMINISTRATORS	120.00		1245
17699	09/18/23	MUNIC070 MUNICIPAL RECORD SERVICE	1,694.00		1245
17700	09/18/23	MUNIC075 MUNICIPAL MAINTENANCE CO	6,410.00		1245
17701	09/18/23	NATIO075 National Highway Products Inc	130.00		1245
17702	09/18/23	NATLA025 NAT'L ASSOC OF TOWN WATCH NATW	312.00		1245
17703	09/18/23	NJDIV020 NJ MOTOR VEHICLE COMMISSION	15.00		1245
17704	09/18/23	PARA-010 PARA-PLUS TRANSLATIONS, INC.	324.00		1245
17705	09/18/23	PENNO010 PENNONI ASSOCIATES INC.	165.50		1245
17706	09/18/23	PRIME005 PRIMEPOINT LLC	1,035.20		1245
17707	09/18/23	PRINT015 PRINT & MAIL COMMUNICATIONS LL	1,514.70		1245
17708	09/18/23	RIGGI005 Riggins Inc	14,838.62		1245
17709	09/18/23	RIVEL005 RIVELL	726.00		1245
17710	09/18/23	RIVER050 RIVERSIDE BOARD OF EDUCATION	775,511.33		1245
17711	09/18/23	RIVER110 RIVERSIDE FIRE DISTRICT	2,915.00		1245
17712	09/18/23	RIVER170 RIVERSIDE NAPA	519.88		1245

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>11 TD GENERAL GENERAL ACCOUNT Continued</b>					
17713	09/18/23	RIVER200 RIVERSIDE PUBLIC LIBRARY	3,750.00		1245
17714	09/18/23	SCHWE010 SCHWERING'S HARDWARE INC.	48.92		1245
17715	09/18/23	SONJR010 SOUTHERN NJ EMPLOYEE	77,080.00		1245
17716	09/18/23	SOUTH025 SOUTH JERSEY WELDING SUPPLY	37.20		1245
17717	09/18/23	SPRAG010 Sprague Operating ResourcesLLC	4,914.36		1245
17718	09/18/23	WBMAS010 W. B. MASON CO., INC.	711.97		1245
17719	09/18/23	WBMAS010 W. B. MASON CO., INC.	449.37		1245
17720	09/18/23	WESTE010 WESTERN PEST SERVICES	302.82		1245
17721	09/18/23	WITME005 WITMER PUBLIC SAFETY GROUP INC	845.70		1245
17722	09/20/23	TREAS020 TREASURER - BURLINGTON COUNTY	525,986.44		1246
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	59	0	1,459,381.94	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	59	0	1,459,381.94	0.00
<b>01 TD GENRL ACH TD GENERAL ACH AND WIRES</b>					
23001	09/18/23	AMAZ0010 Amazon Business	23.98	09/18/23 VOID	1238
23002	09/18/23	AMAZ0010 Amazon Business	23.98		1244
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	1	23.98	23.98
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	1	23.98	23.98
<b>14 TD CAPITAL CAPITAL ACCOUNT</b>					
5209	09/06/23	MNAS010 M & N ASSOCIATES, INC.	27,399.80		1237
5210	09/18/23	PENNO010 PENNONI ASSOCIATES INC.	3,987.64		1241
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	31,387.44	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	31,387.44	0.00
<b>12 TD DOG DOG ACCOUNT</b>					
1673	09/18/23	DOG2014 NJ STATE DEPT. HEALTH	24.60		1243
1674	09/18/23	GARRITY New Jersey Animal Control LLC	1,165.00		1243
1675	09/18/23	MGLPR010 MGL PRINTING SOLUTIONS	600.00		1243
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	1,789.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	1,789.60	0.00
<b>14 TD ESCROW ESCROW ACCOUNT</b>					
1164	09/18/23	ENVIR010 ENVIRONMENTAL RESOLUTIONS, INC	553.80		1239
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	553.80	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	553.80	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
20	TD PAYROLL	PAYROLL ACCOUNT			
583	09/18/23	RIVER190 RIVERSIDE POLICE ASSOCIATION	1,275.00		1242
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			1	0	1,275.00
			0	0	0.00
			<u>1</u>	<u>0</u>	<u>1,275.00</u>
28	TD TRUST	TRUST ACCOUNT			
795	09/28/23	JEFFE030 JEFFREY E. SNOW	1,270.00		1240
796	09/28/23	RIVER240 RIVERSIDE TOWNSHIP-CURRENT FD	29,258.70		1240
Checking Account Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			2	0	30,528.70
			0	0	0.00
			<u>2</u>	<u>0</u>	<u>30,528.70</u>
Report Totals					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
			69	1	1,524,940.46
			0	0	0.00
			<u>69</u>	<u>1</u>	<u>1,524,940.46</u>



Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	1,459,093.92	0.00	0.00	1,459,093.92
GENERAL CAPITAL FUND	C-04	31,387.44	0.00	0.00	31,387.44
GRANT FUND	G-02	312.00	0.00	0.00	312.00
PAYROLL	P-20	1,275.00	0.00	0.00	1,275.00
ANIMAL CONTROL TRUST FUND	T-12	1,789.60	0.00	0.00	1,789.60
TRUST OTHER	T-28	1,270.00	0.00	0.00	1,270.00
Year Total:		3,059.60	0.00	0.00	3,059.60
Total of All Funds:		1,495,127.96	0.00	0.00	1,495,127.96

Project Description	Project No.	Project Total
704 Pine St-Leonardo Group	PB23-0003	553.80
PIONEER PIPE	PD17-00007	28,412.81
NJAW COMPANY	PD18-0004	845.89
Total Of All Projects:		<u>29,812.50</u>

**PUBLIC PORTION:**

Mayor Higgins opened Public Portion.

- 1) Levna Pleva – 338 Sylvan Street – Ms. Pleva stated that she did not receive anything regarding Community Day. Ms. Pleva questioned why the Commercial Parking Law was enacted? Mayor Higgins stated that there have been many complaints by residents regarding the availability of parking in the residential areas because of construction vehicles. Ms. Pleva stated that she has been told that this law was passed because of illegal immigrants and she was very upset about this. Mayor Higgins stated that this was not the case. Mayor Higgins reiterated there have been multiple complaints from residents regarding the lack of parking in the Township. Ms. Pleva gave an example of her disapproval of the ordinance: her child wants to start a power washing business and now they cannot because they can only have 1 registered vehicle at their property. Ms. Pleva questioned if the Township will offer another place to park commercial vehicles? Administrator Jack stated that this is being considered. Ms. Pleva questioned if concrete or stone can be installed so that vehicles may park on it? Administrator Jack said that the Zoning Laws allow up to 80% coverage.
- 2) Sally Pace – 116 Jefferson Street – Ms. Pace stated that she has called the Police regarding the white vans because the owners park the white vans and block her driveway in. The Police never come when they are called. Ms. Pace said that the occupants at 115 Jefferson street have multiple vans and construction vehicles on the street. Ms. Pace said that she has called the Police multiple times and they never come. Lt. Fisher will look into the call log. Ms. Pace also said that these vehicles have New Jersey Plates and Pennsylvania Inspection stickers.
- 3) Mercedes Lozano – 119 Jefferson street – Ms. Lozano said that she is also having problems with the neighbors who reside at 115 Jefferson Street. Ms. Lozano said that the neighbors speak Brazilian Portuguese and she speaks Spanish. Ms. Lozano tries to talk to them and they ignore her. Besides the construction vehicles, these same neighbors have 2 dirt bikes that they keep revving the engines at their property. Ms. Lozano explained that her daughter has hearing problems and she has asked them to cease the revving since it affects her daughter. Ms. Lozano stated that she does not see the Police patrol in that area also. Lt. Fisher stated that when she calls, please request to dispatch that she wants to speak with an officer. Ms. Lozano also said that they are speeding in the area. Administrator Jack stated that if anyone maintains a Public Nuisance, the Property Owner and the renters can be cited.
- 4) Jason Gale – 338 Sylvan Street – questioned if the ordinance that was passed is for commercial vehicles? The Committee answered in the affirmative. Mr. Gale stated that the white vans have multiplied and they are not registered as a commercial vehicles. Mr. Gale said that there are 20 people living in a house with 30 vans. Mr. Gale questioned what will happen if the people do not pay the fine? Administrator Jack answered stating that there is a scale which include summonses being issued and ultimately the vehicle being towed. Mr. Gale further explained his frustration with the number of white vans in the Township.
- 5) Brian Rhode – 222 S. Fairview Street – Mr. Rhode requested having a spot of pot be placed in a public area so he may use it. Mr. Rhode observes people public urinating and he also has to urinate in public also because of his medicine and lack of restrooms.

In hearing no additional members of the public wishing to speak, **Motion made by Mr. Kirk and Mr. Peditto that Public Portion be closed carried.**

**There being no further business to attend to, motion made by Mr. Kirk and Mr. Peditto that the meeting be adjourned, carried.**

  
\_\_\_\_\_  
Susan M. Dydek, RMC  
Municipal Clerk