

Monday Evening
Riverside, NJ
September 19, 2022
Regular Meeting
7:00p.m.

Mayor Kimble led in the Flag Salute.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 11, 2022.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 11, 2022.
3. Filed written notice with the Clerk of the Township of Riverside on January 11, 2022.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

ROLL CALL

Mrs. Weaver – present, Mr. Giovanetti – present, Mr. Higgins - present, Mr. Kirk – not in attendance, Mr. Kimble – present.

Also present: Administrator Meghan Jack, Township Clerk Susan M. Dydek, Township Attorney Albert Marmero and Police Chief Hans David Jaensch.

APPROVAL OF MINUTES:

Motion made by Mr. Giovanetti and Mrs. Weaver that the following minutes be approved: the Work Session Meeting of August 15, 2022, the Regular Meeting of August 15, 2022, and the Closed Session Meeting of August 15, 2022 carried.

OPEN PORTION (AGENDA ITEMS ONLY:)

Mayor Kimble opened the Open Portion (Agenda Items Only.)

In seeing no members of the public wishing to speak, **motion made by Mrs. Weaver and Mr. Giovanetti to close Open Portion – Agenda Items Only carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of August 15, 2022 and advertised in the Burlington County Times on August 25, 2022. **Ordinance 2022 - #13 entitled, "An Ordinance Amending and Supplementing Chapter 419 of the Codes of the Township of Riverside entitled, "Vehicles and Traffic" creating Article XV entitled, "All-Terrain Vehicles and Dirt Bikes, "Section 419-74 entitled, "Prohibited Operations and Forfeiture." Declaring the operation of All-Terrain Vehicles and Dirt Bikes on Public Streets, Highways and Right-of-Ways an Immediate Threat to Public Safety, Health and Welfare."**

Mayor Kimble opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Giovanetti and Mrs. Weaver that Public Portion be closed. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins and Kimble. Nays – None. Abstain – None. Absent – Mr. Kirk. Motion carried.**

Motion made by Mrs. Weaver, seconded by Mr. Giovanetti, that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk and Kimble.

Nays – None.

Abstain – None.

Absent – Mr. Kirk.

Motion carried.

CONSENT AGENDA:

Mr. Higgins made a motion, seconded by Mr. Giovanetti that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins and Kimble. Nays – None. Abstain – None. Absent – Mr. Kirk. Motion carried.

1. Resolution 2022 - #118 – Tax Collector Overpayment.
2. Resolution 2022 - #119 – A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
3. Resolution 2022 - #120 - A Resolution Approving Salaries for Fire District No. 1 for the Period of January 1, 2023 through December 31, 2023.
4. Resolution 2022 - #121 – A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
5. Resolution 2022 - #122 – Municipal Lien.
6. Resolution 2022 - #123 – A Resolution of the Township of Riverside Awarding the Contract for the FY2022 NJDOT Municipal Aid-Washington Street Improvements.

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2022-#118**

Resolution Refunding Overpayment of Property Taxes

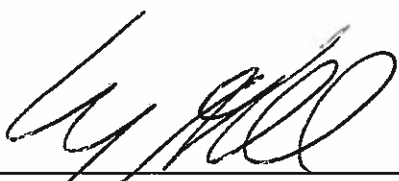
WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect an overpayment due to a 2022 Homestead Credit on a tax-exempt property for the following account:

Block 2105 Lot 1
WEDIG, PETER & NANCY
547 FAIRVIEW
Riverside, NJ 08075

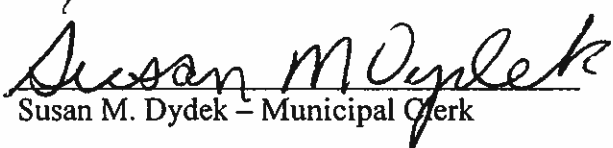
NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to WEDIG, PETER & NANCY
In the amount of \$521.85

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 19th day of September 2022

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.



Corey Kimble – Mayor



Susan M. Dydek – Municipal Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2022-#119

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2022 Budget to include a FY2022 Clean Communities Grant in the amount of \$15,987.99, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2020 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
 - FY2022 Clean Communities 2022 Grant - \$15,987.99

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
 - FY2022 Clean Communities - \$15,987.99

BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: September 19, 2022

	Giovanetti	Higgins	Kirk	Weaver	Kimble
YES	X	X		X	X
ABSTAIN					
NO					
ABSENT			X		
MOTION	2nd	1st			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 19th day of September 2022.


 Susan Dydek, RMC
 Riverside Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2022 - #120

A RESOLUTION APPROVING SALARIES FOR FIRE DISTRICT NO. 1 FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023

WHEREAS, on August 24, 2022 the Board of Fire Commissioners adopted Resolution No. 2022 - #07 entitled, "Resolution Setting Compensation for Commissioners Pursuant to N.J.S.A. 40A:14-88 and the Matters of Payment Thereof" a copy of which is attached hereto; and

WHEREAS, the Township Committee of the Township of Riverside has reviewed said Resolution which was adopted by the Board of Fire Commissioners in accordance with N.J.S.A. 40A:14-18.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey that the Township Committee hereby indicates its concurrence with the Resolution No. 2022 - #07 which was adopted by the Board of Fire Commissioners of Fire District No. 1.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Kirk						X
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at their Regular Business Meeting held on the 19th day of September, 2022.

Susan M. Dydek
 Susan Dydek, RMC
 Riverside Township Clerk

Board of Fire Commissioners

Riverside Fire District No.1
P.O. Box 458 - Riverside, NJ 08075

August 25, 2022

Susan M. Dydek, Municipal Clerk
Township of Riverside
PO Box 188
Riverside, New Jersey 08075

Re: Resolution Setting Compensation for Commissioners Pursuant to NJSA 40A:14-88 and the Manner of Payment Thereof

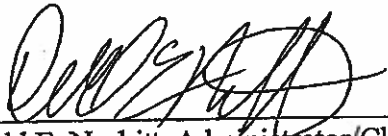
Dear Mrs. Dydek,

In 1971 New Jersey enacted NJSA 40A:14-88 which requires each Board of Fire Commissioners fix an annual compensation that each Fire Commissioner will receive for his or her service on the Fire District Board. This compensation must be established each fiscal year and be submitted for review and approval to the governing body in which the Fire District is located. The annual submission of the proposed Commissioner compensation to the governing body is required whether or not any changes have been requested to the amount approved the previous year. Governing body approval is required before the Fire District can adopt its annual budget.

Accordingly, enclosed herewith please find Resolution # 2022-07 - Resolution Setting Compensation for Commissioners Pursuant to NJSA 40A:14-88 and the Manner of Payment Thereof. Please forward this letter and Resolution to the members of the Township Committee for their information and review, and have same placed on the next Committee Meeting agenda for approval.

Thank you for your anticipated cooperation and assistance.

Best regards,



Donald E. Nesbitt, Administrator/Clerk
Board of Fire Commissioners
Fire District No. 1
Township of Riverside

Board of Fire Commissioners

Fire District No. 1, Township of Riverside

P.O. Box 458 - Riverside, NJ 08075

RESOLUTION 2022-07

RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO NJSA 40A-14:88 AND THE MANNER OF PAYMENT THEREOF

WHEREAS, N.J.S.A 40A:14-88 authorizes commissioners to receive compensation for their offices conditioned upon same being reviewed by the governing body of the municipality; and

WHEREAS, the Board had budgeted for said compensation in the 2023 budget, subject to introduction, a public hearing, and adoption by the Board and the Department of Community Affairs, Division of Local Government Services, Local Finance Board: and

WHEREAS, the amount of compensation is reflective of the time, work, and dedication necessary to accommodate the rapid growth and expansion of not only the fire service, but the Township as a whole: and

WHEREAS, the Board finds and determines that the compensation should be in the amounts as set forth below for each year served or pro rata for a portion of any year of service:

<u>Title</u>	<u>Salary, Wage, Compensation and Benefits</u>
Chairman	\$1,600.00 per annum
Treasurer	\$3,500.00 per annum
Secretary	\$2,000.00 per annum
Commissioner	\$1,500.00 per annum
Commissioner	\$1,500.00 per annum

WHEREAS, the Board has determined that payment shall be made in accordance with Board policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, that the compensation for each commissioner shall be set on the amounts set forth above, and that the Board's practice is that a copy of the District budget be forwarded annually to the Business Manager of the Township of Riverside for the governing body's reference and comments relative to the commissioners compensation, if any, prior to the Boards public hearing on the budget and final adoption' and

BE IT FURTHER RESOLVED, that the sums as set forth above appear in the 2023 budget under the caption of Administration – Personnel; Commissioners and is hereby appropriated under the said caption of the operating section of the 2023 budget: and

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A 5:30.5(b), the certification of the available funds shall be certified as of the date of the within resolution and shall be chargeable to

Board of Fire Commissioners

Fire District No. 1, Township of Riverside

P.O. Box 458 - Riverside, NJ 08075

the above said line as incurred to the maximum amount of same unless otherwise increased as permitted by law and a separate certification of availability of funds is made by the Board Treasurer; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be forwarded to the governing body and, if no objections or other concerns are received within ten (10) days, the Board shall proceed as set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith is hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, Township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION

I, Donald E. Nesbitt, Administrator/Clerk of the Board of Fire Commissioners, Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, do hereby certify that the foregoing is a true and compared copy of an original Resolution now on file and of record in the Board office which was duly adopted by the Board of Fire Commissioners at a public meeting held on the 24th day of August 2022.

I do further certify that the said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, is comprised of - 5 - members, and that - 5 - members were present and - 5 - members voted affirmatively for the adoption of the Resolution and - 0 - members voted against the adoption of the Resolution.

Board of Fire Commissioners

Fire District No.1, Township of Riverside

P.O. Box 458 - Riverside, NJ 08075

The undersigned further certifies that the Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS THEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, on this 24th day of August 2022.



Donald E. Nesbitt, Administrator/Clerk
Board of Fire Commissioners
Fire District No. 1
Township of Riverside

TOWNSHIP OF RIVERSIDE

RESOLUTION 2022-121
A RESOLUTION REQUESTING APPROVAL OF ITEMS OF
REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2022 Budget to include a FY2022 Click it or Ticket Grant in the amount of \$4,900.00, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2022 Riverside Township Budget:

- 3. Miscellaneous Revenues - Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues offset with appropriations:
• FY2022 Click it or Ticket Grant - \$4,900.00

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
(A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
• FY2022 Click it or Ticket Grant - \$4,900.00

BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: September 19,2022

Table with 6 columns: Action, Giovanetti, Higgins, Kirk, Weaver, Kimble. Rows include YES, ABSTAIN, NO, ABSENT, MOTION with handwritten marks.

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 19th day of September 2022.

Susan M Dydek
Susan Dydek, RMC, Riverside Township Clerk

RESOLUTION 2022 - #122
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

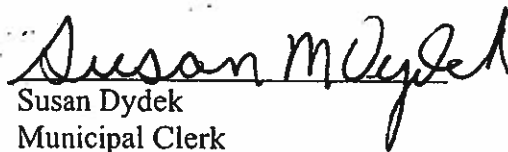
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the trash, branches and security; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on July 18, 2022.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2022-#122

The amount of \$100.00 shall be charged to the following addresses:

151 W. Washington Street – Block 1405, Lot 3.01

The amount of \$346.85 shall be charged to the following addresses:

135 N. Fairview Street – Block 802, Lot 1

The amount of \$400.00 shall be charged to the following addresses (Properties cut 4 times):

- 301 Heulings Avenue – Block 1701, Lot 29
- 303 Heulings Avenue – Block 1701, Lot 28
- 510 Bridgeboro Street – Block 1901, Lot 31
- 100 Zurbrugg Way – Block 3207, Lot 1
- 435 Filmore Street – Block 3102, 5

The amount of \$3,000.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1

RESOLUTION 2022 - #123
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE CONTRACT
FOR THE FY2022 NJDOT MUNICIPAL AID – WASHINGTON STREET
IMPROVEMENTS.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the FY2022 NJDOT Municipal Aid – Washington Street Improvements; and

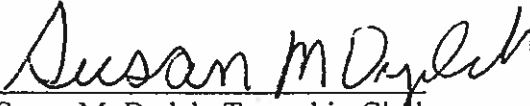
WHEREAS, bids have been received from the following for the same in accordance with the request:


<u>COMPANY</u>	<u>BID</u>
Think Pavers Hardscaping, LLC	\$396,080.00
Earle Asphalt	\$413,913.13
Black Rock Enterprises, LLC	\$533,004.00

WHEREAS, the bid of Think Pavers Hardscaping LLC not to exceed \$396,080.00, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Think Pavers Hardscaping LLC.

Adopted the 17th day of September 2022 at the Regular Meeting of the Township Committee of the Township of Riverside.

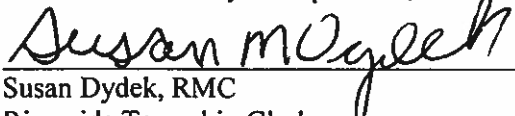

Susan M. Dydek, Township Clerk


Corey Kimble, Mayor

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti		2ND	X			
Kirk						X

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 17TH day of September, 2021.


Susan Dydek, RMC
Riverside Township Clerk

September 12, 2022

www.pennoni.com

RSTPX 22009

Sent Via Email and Regular Mail
(mjack@riversidetwp.org)

Meghan Jack, Administrator
Township of Riverside
PO Box 188
Riverside, NJ 08075

**RE: TOWNSHIP OF RIVERSIDE
FY2022 NJDOT MUNICIPAL AID - WASHINGTON STREET IMPROVEMENTS
TOWNSHIP OF RIVERSIDE, BURLINGTON COUNTY
CONTRACT NO. RSTPX 22009
BID RECOMMENDATION**

Dear Meghan:

On September 8, 2022, the Township received bids on the above referenced project. A total of three (3) contractors submitted proposals for the Base Bid. The qualifying bids ranged from \$396,080.00 to \$533,004.00. We have attached the bid tabulation.

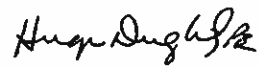
Think Pavers Hardscaping of Mt. Royal, NJ submitted the lowest qualifying bid for the Base Bid. Their bid included the appropriate bid surety and required affidavit. We checked their references and Think Pavers Hardscaping has successfully completed similar projects in the past.

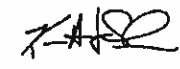
We recommend that the FY2022 NJDOT Municipal Aid - Washington Street Improvements Base Bid be awarded to Think Pavers Hardscaping for the low bid amount of \$396,080.00.

Our recommendation is contingent upon the availability of funds. Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

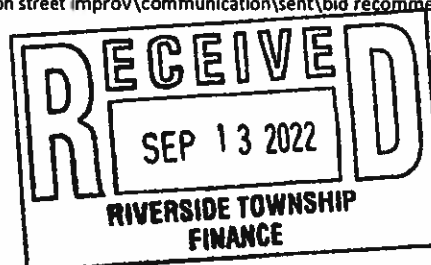

Hugh J. Dougherty, PE, CME
Township Engineer


Kenneth J. Shine
Project Manager

Attachment

cc: Susan Dydek, RMC, Township Clerk
Michael Mansdoerfer, CFO

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FY2023 NJDOT MUNICIPAL AID - WASHINGTON STREET IMPROVEMENTS

BID DATE - Thursday, September 8, 2022

Item #	Description	Engineer's Estimate		Think Pavers Hardscaping, LLC 125 Kings Highway Mill, Royal, NJ 08853		Earle Asphalt Company PO Box 566 Fairfield, NJ 07727		Black Rock Enterprises, LLC 1316 Englishman Road One Bridge, NJ 08857			
		Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
1	Roadway Excavation (Unclassified)	446	CY	\$44.00	\$19,624.00	\$55.00	\$24,530.00	\$30.00	\$13,380.00	\$27.00	\$12,042.00
2	Variable Depth Mill, Minimum 2" Thick	4,840	SY	\$8.00	\$38,720.00	4.00	\$19,360.00	5.00	\$24,200.00	6.00	\$29,040.00
3	HMA 9.5M64 Surface Course, 1-1/2" Thick	1,882	SY	\$18.00	\$33,876.00	12.00	\$22,584.00	16.00	\$30,132.00	15.00	\$28,230.00
4	HMA 9.5M64 Surface Course, 2" Thick	4,840	SY	\$20.00	\$96,800.00	13.00	\$62,920.00	18.00	\$87,120.00	17.50	\$84,700.00
5	HMA 19M64 Base Course, 3" Thick	1,882	SY	\$24.00	\$45,168.00	19.00	\$35,758.00	18.00	\$33,876.00	40.00	\$75,280.00
6	Dense Graded Aggregate, 4" Thick (If and Where Directed)	1,882	SY	\$17.00	\$31,994.00	20.00	\$37,640.00	2.00	\$3,764.00	5.00	\$9,410.00
7	Base Repair, 8" Thick (If and Where Directed)	500	SY	\$32.00	\$16,000.00	20.00	\$10,000.00	20.00	\$10,000.00	60.00	\$30,000.00
8	Vertical Concrete Curb (Remove and Replace, If and Where Directed)	514	LF	\$44.00	\$22,616.00	60.00	\$30,840.00	50.00	\$25,700.00	40.00	\$20,560.00
9	Concrete Slope Gutter, 8" Thick	1,249	LF	\$35.00	\$43,715.00	22.00	\$77,478.00	70.00	\$87,430.00	48.00	\$59,952.00
10	Concrete Swale, 8" Thick	980	SF	\$24.00	\$23,520.00	20.00	\$19,600.00	30.00	\$79,400.00	25.00	\$34,500.00
11	Detachable Warning Surface	144	SF	\$35.00	\$5,040.00	100.00	\$14,400.00	30.00	\$4,200.00	75.00	\$10,800.00
12	Concrete Sidewalk, 4" Thick	292	SY	\$150.00	\$43,800.00	115.00	\$33,580.00	110.00	\$32,120.00	100.00	\$29,200.00
13	Concrete Driveway Apron, 6" Thick	800	SF	\$22.00	\$17,600.00	8.00	\$6,400.00	15.00	\$12,000.00	115.00	\$92,000.00
14	Replace "B" Inlet Casting with "ECO" Head and Bicycle-safe grate (Includes Concrete and Asphalt Restorations)	3	UN	\$1,500.00	\$4,500.00	\$12,000.00	\$36,000.00	\$2,033.71	\$6,101.13	\$2,500.00	\$7,500.00
15	Thermoplastic Striping, White, 8" Wide	84	LF	\$3.00	\$252.00	10.00	\$840.00	10.00	\$840.00	10.00	\$840.00
16	Thermoplastic Striping, Double Yellow, 4" Wide	95	LF	\$8.00	\$760.00	10.00	\$950.00	10.00	\$950.00	10.00	\$950.00
17	Remove Tree and Stump Grinding	4	UN	\$1,500.00	\$6,000.00	\$1,800.00	\$7,200.00	\$1,650.00	\$6,600.00	\$3,000.00	\$12,000.00
18	Allowance for Asphalt Price Adjustment for Hot Mix Asphalt, If Needed	1	LS	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
19	Allowance for Fuel Price Adjustment for Hot Mix Asphalt, If Needed	1	LS	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
				PROJECT TOTAL	\$455,985.00	\$596,080.00	\$413,913.33	\$533,004.00			

Hugh J. Dougherty
 P.E.
 Registered Professional Engineer No. 34634



Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

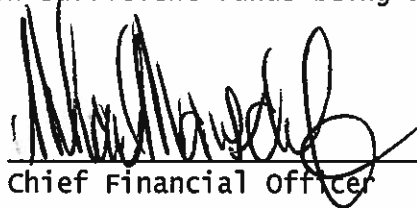
Contract Amount: 396,080.00
Resolution Date: 09/19/22
Resolution Number: 2022-123

Vendor: THINK005 THINK PAVERS HARDSCAPING, LLC
125 KINGS HWY.
MOUNT ROYAL, NJ 08061

Contract: C2200006 Think pavers:FY2022 NJDOT
Washington St Improvements

Account Number	Amount	Department Description
C-04-22-11A-002	396,080.00	ORD. 2022-11:RECONSTRUCT WASHINGTON ST
Total	396,080.00	

Only amounts for the 2022 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Township/Borough/City of Riverside
Resolution No. 2022-#124

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Street Improvement project.

NOW, THEREFORE, BE IT RESOLVED that Council of Riverside formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as TA-2023-RIVERSIDE-00050 to the New Jersey Department of Transportation on behalf of Riverside Township.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Riverside Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 19th day of September, 2022

Susan M. Dyjak
Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Susan M. Dyjak
(Clerk)

[Signature]
(Presiding Officer)

RESOLUTION 2022 - #125
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING TO ENTER
INTO AN AGREEMENT WITH PHOENIX ADVISORS, LLC.

WHEREAS, the Township of Riverside has authorized funding for Financial Advisors; and

WHEREAS, Phoenix Advisors, LLC provides specific financial and other information with regard to Bond and Note sales; and

WHEREAS, the Township of Riverside has determined that there is a need for such service.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside hereby authorizes an Agreement with Phoenix Advisors, LLC.

BE IT FURTHER RESOLVED, that the fee for services provided by Phoenix Advisors LLC shall not exceed \$1,500.00 per note issuance

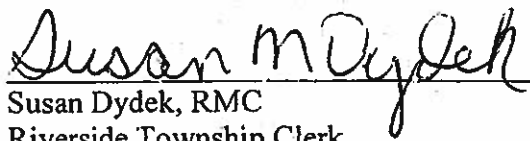
EFFECTIVE DATE:

This Resolution shall take effect retroactively to September 1, 2022.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti		2ND	X			
Kirk						X

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 19th day of September, 2022.



 Susan Dydek, RMC
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2022 - #126**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to **N.J.S.A. 40A: 5-6**, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Riverside, hereby states that it has complied with **N.J.A.C. 5:30-6.5** and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti		2ND	X			
Kirk						X

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 19th day of September, 2022.



Susan Dydek, RMC
Riverside Township Clerk

RESOLUTION 2022-#127
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE
ACTION PLAN FOR THE 2021 AUDIT

Whereas, the 2021 Audit contained findings and responses from the Township Auditor; and

Whereas, corrective actions are required to ensure that the conditions are corrected.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Riverside that the corrective action plan be adopted as follows:

FINDINGS AND RESPONSES

***Finding 2021-01:**

Criteria:

As per N.J.S.A. 40A:11-4, every contract awarded for performance of any goods or services where the cost exceeds the bid threshold, shall be awarded only by resolution of the governing body to the lowest responsible bidder.

Condition:

The Township awarded a contract to perform services that exceeded the bid threshold without publicly bidding and advertising for such services prior to the award.

Cause:

The Township had retained a QPA, but an agreement was not executed and the QPA withdrew from the agreement during the project.

Effect:

Non-compliance with N.J.S.A. 40A:11-4.

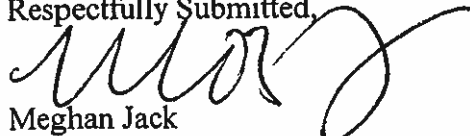
Recommendation:

Contracts awarded where the cost exceeds the bid threshold should be publicly bid and advertised in order to be in compliance with N.J.S.A. 40A:11-4.

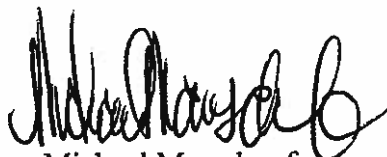
Corrective Action Plan:

The Township has entered into an agreement with a QPA and all contracts over the bid threshold will be publicly bid and advertised in order to be in compliance.

Respectfully Submitted,



Meghan Jack
Township Administrator
856-461-1460 extension 4



Michael Mansdoerfer
CFO
856-461-1460 extension 3



Corey Kimble
Mayor

Attest:

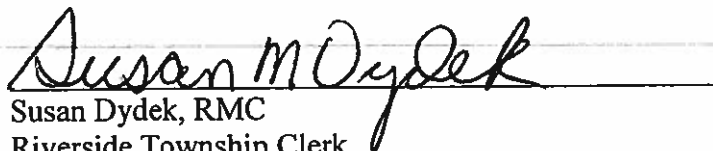


Susan Dydek, RMC
Township Clerk

Committee Member	Motion	2 nd	Yes	Abstain	No	Absent
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti		2ND	X			
Kirk						X

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 19th day of September, 2022.


Susan Dydek, RMC
Riverside Township Clerk

7. Resolution 2022 - #124 – Grant Resolution.
8. Resolution 2022 - #125 – A Resolution of the Township of Riverside Authorizing to Enter into an Agreement with Phoenix Advisors, LLC.
9. Resolution 2022 - #126 – Governing Body Certification of the Annual Audit.
10. Resolution 2022 - #127 – A Resolution of the Township of Riverside Adopting a Corrective Action Plan for the 2021 Audit.
11. Authorization to hire Steven R. Purdy as a full – time crossing guard.
12. Authorization to approve a Request for Use of Building and/or Facilities for the Riverside Junior Rams to use Hooker Field Monday-Friday from 5:30pm – 8:15pm for football practices.

SHADE TREE COMMITTEE REQUEST:

- 1) None.

CORRESPONDENCE:

- 1) DiVincent Corporation – Planning Board Notice.
- 2) State of New Jersey, Department of Community Affairs – Electrical Sub-Code Contract

REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Jaensch reported the Police Activity for August 2022: Incidents – 799, Investigations – 73, Adult Arrests Total – 44, Motor Vehicle Summons – 200, Motor Vehicle Accidents – 21, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse/Curbside Adjustments – 6, Summons for False Alarms – 0, False Alarm Calls – 9, False Alarm Warning Letters – 0. Firearms Applications submitted to the New Jersey State Police for the month – 6, Applications completed – 6, Previous pending – 10, Total pending – 14, Denied/Closed Applications – 1, Concealed Carry Permits - 5.

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF PUBLIC WORKS:

Mr. Higgins reported that the Public Works Department performed the following: Cut grass as needed, collected bagged grass every two weeks, road patching as needed, emptied trash cans on Scott Street 3times a week and any other maintenance as needed. Bagged Grass pick up will end September 28th. Mayor Kimble commended the Public Works Department for removing the parachute from the Greenway Trail.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

Mr. Kirk was not in attendance.

DEPARTMENT OF RECREATION:

Mr. Giovanetti reported that the 5k run is scheduled to be held on October 1, 2022. There will be food vendors and a beer garden.

DEPARTMENT OF PUBLIC EVENTS:

Mrs. Weaver reported that Community Day will be held this Saturday on September 24th from 1:00pm – 5:00pm. There will be over 70 participants, food trucks, moon bounces, games and activities. Trunk-or-Treat signups will be upcoming. The car show will be held on October 22nd.

SOLICITOR'S REPORT:

The Solicitor had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

The Administrator reported that the Tax Sale will be held on October 13, 2022. Budget preparations will begin in October, the catch basin cleaning is nearing completion and the Local Recreation Improvement Fund was awarded for improvements to the Bob Kenney Field. A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Giovanetti and Mrs. Weaver to approve all reports carried.

APPROVAL OF BILLS

Motion made Mr. Higgins, seconded by and Mr. Giovanetti, to approve that all bills and expenditures be paid. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins and Kimble. Nays – None. Abstain – None. Absent – Mr. Kirk. Motion carried.

PUBLIC PORTION:

Mayor Kimble opened Public Portion.

- 1) Christy Veasey – 206 New Jersey Avenue – Ms. Veasey questioned the status of the review of the flooding near the Mill site. Administrator Jack stated that the lines will be televised, and as soon as she has information she will let Ms. Veasey know.
- 2) Mr. Joseph Peditto – 607 Bem Street – Mr. Peditto questioned if there is a stop work order on 116 Spring Garden Street. Administrator answered in the negative and stated she will have the Planning Board Architect draft an email stating that they are in compliance and she will forward it to Mr. Peditto. Mr. Peditto questioned if there is an ordinance regulating what can be put on a porch? Administrator Jack answered in the affirmative. Mr. Peditto said that the property across the street from his shop has items on the porch that aren't for outside use. Mr. Peditto said that Victors Market has mattresses in front of the store and an ADR van comes and picks up the stained mattresses. Mr. Peditto questioned if there is a need for the light rail station in the Township? Administrator Jack stated that the Light Rail Station is New Jersey Transit Property.
- 3) Michelle Higginbothom – 222 Rancocas Avenue – Mrs. Higginbothom stated that her neighbors are parking their vehicles in their backyard on the grass. When the Code Enforcement Officer came to the house and knocked on the door, there were four men in the house and they did not answer. When the Code Enforcement Officer left, the men came out. There is constant drinking in the front yard and men loitering around her vehicles. Ms. Higginbothom questioned if summons can be issued for parking on the grass that happened prior? Chief Jaensch stated that Ms. Higginbothom can sign a complaint against her neighbor. Chief Jaensch and Mayor Kimble recommended mediation. Administrator Jack stated that she will talk to the Court Administrator regarding a solution. Ms. Higginbothom said that the Code Enforcement Officer is welcome to come into her yard to view the neighbor's house.
- 4) Mr. William Griener – 310 Heulings Avenue – Representing the Riverside Board of Education. Mr. Griener brought concerns over the flooding on Grant Street by the school. Administrator Jack that a grant application has been submitted for the installation of 2 storm drains. Administrator Jack has been in correspondence with Superintendent Adams. Mr. Griener stated that the School District is communicating with their Engineer regarding the flooding. Administrator Jack stated that their Engineer is the Township Engineer and the work is being coordinated.
- 5) Mr. John Holmes – Bridgeboro Street – The properties located at 233A and 233B, 235A and 235B and 237 and 239 Bridgeboro Street were converted from commercial properties to residential properties. Also, the property on the corner of Bridgeboro and Hecker was converted. Mr. Holmes's daughter had to call the Police because a white van was parked in her driveway and she couldn't get out of her driveway. Mr. Holmes spoke with the maintenance man for St. Peter's and there were homeless men living in the basement of St. Peter's. There have been vandalism and a fire in the building. Administrator Jack stated that the Township Committee is discussing parking enforcement on Scott Street.

Mr. Holmes said that the building located at 116 Spring Garden Street is definitely not a Victorian Style house. Mr. Holmes said that there are recycling and trash cans all over the place. Mr. Holmes said that window dressing should be mandatory for rental properties.

- 6) Ms. Alice Smith – Franklin Street – submitted Historical Markers, invited the Committee to their opening.

In hearing no additional members of the public wishing to speak, **Motion made by Mr. Higgins and Mrs. Weaver that Public Portion be closed carried.**

There being no further business to attend to, motion made by Mr. Giovanetti and Mr. Higgins that the meeting be adjourned carried.



Susan M. Dydek, RMC
Municipal Clerk

RIVERSIDE TOWNSHIP