

Monday Evening  
Riverside, NJ  
June 20, 2022  
**Regular Meeting**  
7:00p.m.

Mayor Kimble led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 11, 2022.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 11, 2022.
3. Filed written notice with the Clerk of the Township of Riverside on January 11, 2022.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mrs. Weaver – present, Mr. Giovanetti – present, Mr. Higgins - present, Mr. Kirk - present, Mr. Kimble – present.

Also present: Administrator Meghan Jack, Township Clerk Susan M. Dydek, Township Attorney Albert Marmero and Acting Police Chief Hans David Jaensch.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Giovanetti and Mr. Higgins that the following minutes be approved with the additional language that “Mayor Kimble advised the Public Adjuster Solicitor that his request could be reconsidered at the next Township Meeting and the Public Adjuster Solicitor refused” be added to the Regular Meeting of May 16, 2022: the Work Session Meeting of May 16, 2022, the Special Meeting of June 6, 2022, and the Work Session Meeting of June 6, 2022 carried.**

**OPEN PORTION (AGENDA ITEMS ONLY:)**

Mayor Kimble opened the Open Portion (Agenda Items Only.)

In seeing no members of the public wishing to speak, **motion made by Mr. Kirk and Mrs. Weaver to close Open Portion – Agenda Items Only carried.**



**PUBLIC HEARING FOR THE PREQUALIFICATION OF BIDDER REGULATIONS**

Mayor Kimble opened the Public Hearing. In hearing nothing from the Public, motion made by Mr. Giovanetti and Mr. Higgins to close the Public Hearing carried.

**ORDINANCES:**

The following Ordinance was introduced at the Regular Meeting of May 16, 2022 and advertised in the Burlington County Times on May 22, 2022. **ORDINANCE 2022 - #7** entitled, "An Ordinance Amending Chapter 202, Article 1 of the Township Code entitled, General Fees."

Mayor Kimble opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Higgins and Mr. Kirk that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Higgins, seconded by Mr. Giovanetti, that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk and Kimble.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of April 18, 2022 and advertised in the Burlington County Times on April 27, 2022. **ORDINANCE 2022 - #8** entitled, "An Ordinance of the Township Committee of the Township of Riverside to Add a Section to the Code of the Township of Riverside entitled, "Award of the Contract or Purchase."

Mayor Kimble opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Higgins and Mr. Kirk that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble. Nays – None. Abstain – None. Motion carried.

Motion made by Mrs. Weaver, seconded by Mr. Giovanetti that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble.

Nays – None.

**RESOLUTION 2022 - #85**  
**APPOINTMENT OF A COURT ADMINISTRATOR**

WHEREAS, there exists a need for a Court Administrator and

WHEREAS, N.J.S.A. 2B:12-11 et. seq. provides that the governing body shall appoint a Court Administrator; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Marianne Ptaszewski the former Court Administrator for Riverside Township retired on June 30, 2019 creating a vacancy; and

WHEREAS, N.J.S.A. 2B: 12-11e provides that the governing body may appoint a Municipal Court Administrator who does not hold a certificate to serve as a Municipal Court Administrator, for a one-year term; and

WHEREAS, the Township Committee of the Township of Riverside appointed Sherryl Allen to the position of Court Administrator effective July 1, 2019 with the term ending on June 30, 2020; and

WHEREAS, N.J.S.A. 2B: 12-11e provides that starting on the fifth anniversary of the effective date [May 25, 2006] of P.L.2006, c.20, after a vacancy in the office of municipal court administrator, the governing body may appoint a person who does not hold a municipal court administrator certificate to serve as a municipal court administrator, on an interim basis, for a period not to exceed one year commencing on the date of the appointment. Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a municipal court administrator, on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program;" and

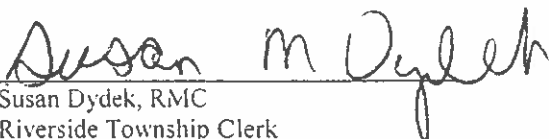
WHEREAS, Sherryl Allen has been appointed as Municipal Court Administrator for the following terms: July 1, 2019 – June 30, 2020, July 1, 2020 – June 30, 2021, July 1, 2022 to June 30, 2022.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that Sherryl Allen is hereby appointed the Municipal Court Administrator retroactively for the following term: July 1, 2022 to June 30, 2023.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti			X			
Kirk	1 <sup>st</sup>		X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Meeting held on the 20th day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

## RESOLUTION 2022 – #86

RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ACCEPTING THE  
CANCELLATION OF THE RIVERSIDE FIRE COMPANY'S CLUB LIQUOR LICENSE

**WHEREAS**, the Riverside Fire Company holds a Club Liquor License, License Number 0330-31-019-001, for use at premises located at 14 West Scott Street Riverside, NJ; and

**WHEREAS**, the Riverside Fire Company submitted correspondence dated May 15, 2022 to the Township of Riverside requesting to cancel their Club Liquor License a copy of which is attached; and

**WHEREAS**, the Township of Riverside accepts the request of the Riverside Fire Company to cancel their Club License 0330-31-019-001.

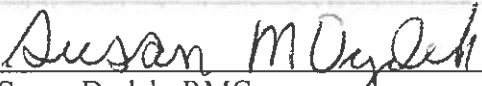
**NOW, THEREFORE BE IT RESOLVED**, that the Committee for the Township of Riverside, does hereby approve, effective immediately, the aforesaid Club Liquor License shall cease to exist.

**Effective Date:** This Resolution shall take effect immediately upon adoption.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti			X			
Kirk	1st		X			

## CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**Riverside Fire Company No. 1, Inc.**

P O BOX 1

RIVERSIDE, N. J. 08075

*" Organized 1892 "*

Township of Riverside  
PO Box 188  
Riverside, New Jersey 08075  
Attn.: Mr. Corey Kimble  
Township Mayor

May 15, 2022

C/O: Mrs. Susan Dydek

**RE: Termination of Liquor License**

Dear Honorable Kimble:

On Monday, May 9, 2022, the Riverside Fire Company #1, Inc. conducted their regular monthly meeting. During this meeting, and at the recommendation of Mr. Lawrence Winkelspecht, Jr.- Refreshment Committee Chairman, a vote was conducted. The majority voting results of the Company membership decided to terminate and relinquish our liquor license.

Please accept this letter as notification of the Fire Company's decision related to the aforementioned topic and decision.

Should you have any questions regarding this matter please call President Amos Holt at telephone number 856-461-6251. You can be assured of our complete cooperation in all matters of mutual concern.

FOR THE PRESIDENT  
AMOS HOLT

Sincerely,

  
George T. Joo  
Recording Secretary

GTJ

Resolution 2022 - #87A Resolution of the Township Committee Supporting Budget CAP Relief for Increasing Insurance Costs by Issues Local Control.

**WHEREAS**, pursuant to N.J.S.A. 40A:4-45 et al, a municipality is required to limit any increase in its levy to 2.0% and any increase in appropriations to 2 ½% or the cost-of-living adjustment, whatever is less, over the prior year's final appropriations subject to certain exceptions; and

**WHEREAS**, all local public entities have incurred an estimated \$50 million in COVID related worker's compensation claims and it is anticipated that these costs will continue to increase as a result of long-term COVID cases; and

**WHEREAS**, a 2021 New Jersey Department of Labor decision regarding workers compensation funding has generated increased costs to municipalities over 10% in order to cover claims that were previously funded by the States pension system; and

**WHEREAS**, a recent amendment to the sexual molestation statute of limitations will increase total liability costs by an estimated amount of 6%; and

**WHEREAS**, the frequency of weather-related catastrophic claims and corresponding impacts are anticipated to increase property insurance costs over 10% per year; and

**WHEREAS**, cyber liability events throughout the country have resulted in doubling premium costs in 2022 and such costs are expected to accelerate at a pace far greater than the rate of inflation; and

**WHEREAS**, these increasing costs, regulations and policy decisions and environmental impacts are occurring when many other items and costs in municipal budgets are also increasing at an inflationary rate.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that N.J.S.A. 40A:4-45 be amended to provide that appropriations in the first three years after the effective date of January 1, 2023 for liability insurance, worker's compensation insurance, cyber insurance, and property insurance be exempt from the Appropriation CAP and Levy CAP.

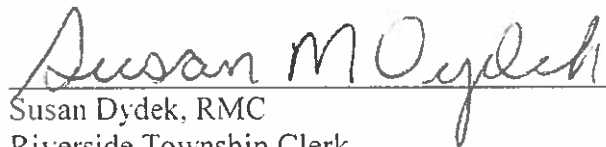
**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be sent to the New Jersey representatives for the Township of Riverside.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1 <sup>st</sup>		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of

Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the  
20<sup>th</sup> day of June 2022.

  
\_\_\_\_\_  
Susan Dydek, RMC  
Riverside Township Clerk



**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2022 - #88**

*Resolution Refunding Overpayment of Property Taxes*

WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect an overpayment due to a duplicate payment for the following account:

Block 2303 Lot 7  
500 Greenwood  
Riverside, NJ 08075  
**\$1717.15**

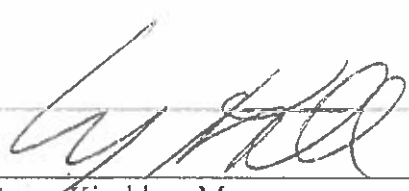
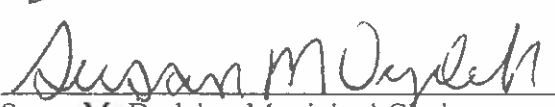
**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the CFO is authorized to issue a refund to FEDERATION TITLE COMPANY for

2022 2<sup>nd</sup> quarter in the amount of **\$1717.15**

FEDERATION TITLE COMPANY  
1960 ROUTE 70 EAST  
CHERRY HILL, NJ 08003  
ATTN : Michelle Pohubka

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 20<sup>th</sup> day of June 2022.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

  
\_\_\_\_\_  
Corey Kimble – Mayor  
\_\_\_\_\_  
Susan M. Dydek – Municipal Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2022 - #89**

*Resolution Refunding Overpayment of Property Taxes*

WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect erroneous payment by SUMMIT TITLE CO for the following account:

Block 3203 Lot 17  
238 Filmore St  
Riverside, NJ 08075

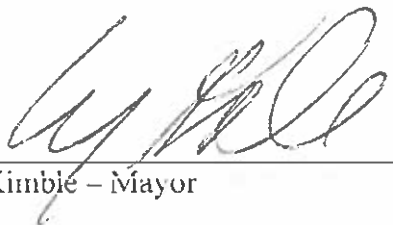
2021 4<sup>th</sup> quarter 985.07  
2022 1<sup>st</sup> quarter \$946.25

**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the CFO is authorized to issue a refund to SUMMIT TITLE COMPANY in the amount of:

**\$1931.32**  
SUMMIT TITLE COMPANY  
50 EAST JORDAN ST  
EAST PROVIDENCE, RI 02914  
ATTN: Katie Putman

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 20<sup>th</sup> day of June 2022

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

  
\_\_\_\_\_  
Corey Kimble – Mayor

  
\_\_\_\_\_  
Susan M. Dydek – Municipal Clerk

**RESOLUTION 2022 - #90****HANDICAPPED PARKING SPACE REMOVAL**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee shall designate parking spaces for handicapped persons; and

**WHEREAS**, a request was received by the Public Works Department to remove a handicapped parking sign because the requestor is now deceased; and

**WHEREAS**, the Township Police Department has reviewed the request and determined that it is sufficient; and

**WHEREAS**, the Township Committee has the authority to honor these requests pursuant to Chapter 419-48 et seq.

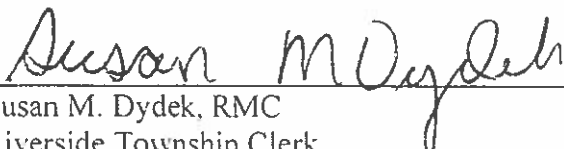
**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spot be removed at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Middleton Street	414	Public Works

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
 Susan M. Dydek, RMC  
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2022 - #91**

*Resolution Refunding Overpayment of Property Taxes*

WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect a duplicate payment for the following account:

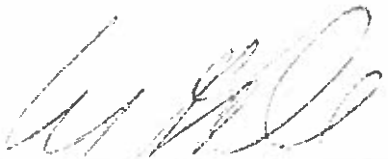
Block 1805 Lot 11  
505 Cleveland Ave  
Riverside, NJ 08075  
**\$1527.33**


**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the CFO is authorized to issue a refund in the amount of **\$1527.33**

STACI HATTON  
505 Cleveland Ave  
Riverside, NJ 08075

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the town of Riverside on the 20<sup>th</sup> day of June 2022.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.

  
Corey Kimble – Mayor

  
Susan M. Dydek – Municipal Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2022-#92**

**AUTHORIZING AND DIRECTING THE TAX COLLECTOR TO ISSUE AND MAIL  
ESTIMATED 3RD QUARTER TAX BILLS, PURSUANT TO NJSA 54:4-66.2 et seq.**

**WHEREAS**, the Township of Riverside anticipates that the Burlington County Board of Taxation will not have certified the tax rate for the Township of Riverside in time to mail the 2022 Tax Bill on a timely basis:

**WHEREAS**, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3 and they have both signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies:

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Riverside, In the County of Burlington and State of New Jersey on the 20<sup>th</sup> day of June, 2022 as follows:

1. The Township of Riverside Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Township of Riverside, third installment of 2022, in accordance with the provisions of N.J.S.A 54:66.2et seq.
2. The entire estimated tax levy for 2022 is hereby set at \$17,007,998.63 and use the total amount to be raised by taxation for municipal purposes. The estimated 3<sup>rd</sup> quarter levy amount is approximately \$4,251,999.66.

**2022 Estimated Tax Rate**

	2021 net valuation				2022 net valuation	
	435,096,800				435,198,200	
<u>Taxing Authority</u>	<u>2021 Levy</u>	<u>2021 Tax Rate</u>	<u>Range Below 95%</u>	<u>Range Above 105%</u>	<u>Recommended Estimated Levy</u>	<u>Estimated Tax Rate</u>
COUNTY TAX	1,460,618.50	0.336	1,387,587.58	1,533,649.43	1,489,830.87	0.342
COUNTY LIBRARY	129,780.98	0.030	123,291.93	136,270.03	132,376.60	0.030
COUNTY OPEN	85,707.69	0.020	81,422.31	89,993.07	87,421.84	0.020
SCHOOL (actual)	9,244,750.00	2.126	8,782,512.50	9,706,987.50	9,242,110.00	2.124
MUNICIPAL (actual)	5,258,245.69	1.208	4,995,333.41	5,521,157.97	5,368,185.32	1.234
FIRE DIST (actual)	668,074.00	0.154	634,670.30	701,477.70	688,074.00	0.158
AMOUNT TO BE RAISED	16,847,176.86	3.874	16,004,818.02	17,689,535.70	17,007,998.63	3.908

**Adopted: June 20, 2022**

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1 <sup>st</sup>		X			

### CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution number 2022 - #92 was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.



Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2022 - #93**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

**WHEREAS**, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

**WHEREAS**, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

**WHEREAS**, the Township has identified the attached blocks and lots as properties that failed to maintain the trash, branches and security; and

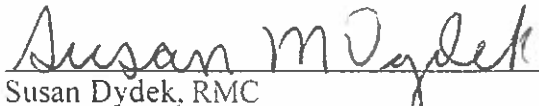
**WHEREAS**, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Riverside approves such action.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2nd	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

## PAGE 1 ATTACHMENT TO RESOLUTION 2022-#93

The amount of \$150.00 shall be charged to the following addresses:

301 Heulings Avenue – Block 1701, Lot 29  
303 Heulings Avenue – Block 1701, Lot 28  
510 Bridgeboro Street – Block 1901, Lot 31  
100 Zurbrugg Way – Block 3207, Lot 1  
435 Filmore Street – Block 3102, 5

The amount of \$750.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1



## RESOLUTION 2022 - #94

**ESTABLISHING THE TOWNSHIP OF RIVERSIDE AS A  
STIGMA-FREE ZONE FOR MENTAL HEALTH AWARENESS**

**WHEREAS**, the Township of Riverside is committed to establishing the district as a Stigma-Free Zone supporting efforts for Mental Health Awareness; and

**WHEREAS**, the National Institute of Mental Health reports that nearly one in five or roughly 53 million Americans live with a mental illness, and 1 in 6 youth ages 6 - 17 experience a mental health disorder each year but only half receive treatment; and

**WHEREAS**, in 2019, 36.7% of students reported persistent feelings of sadness or hopelessness; nearly 19% of high school students had seriously considered attempting suicide; and

**WHEREAS**, suicide is the 2nd leading cause of death among high school-aged youth ages 14-18; in 2018, a total of 48,344 persons of all ages died from suicide and where suicide was the 10th leading cause of death overall in the United States; and

**WHEREAS**, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from disease; and

**WHEREAS**, when severe mental illness goes untreated or under-treated, it can lead to alcohol or substance abuse, dropping out of school, unemployment, homelessness, or suicide; and

**WHEREAS**, raising awareness of mental illness is an effective way to reduce the stigma associated with the disease and encourage those who are affected to seek services and support; and

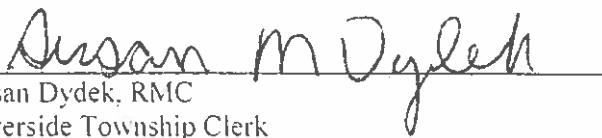
**WHEREAS**, Township of Riverside is committed to creating public interest and open dialogue about stigmas, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by the community and feel free to seek treatment for the disease without fear of a stigma, so recovery can begin; and

**THEREFORE, BE IT RESOLVED**, the Township of Riverside in the County of Burlington, State of New Jersey, is hereby designated as a Stigma-Free Zone.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2022 - #95****A RESOLUTION AUTHORIZING CHANGE ORDER PROPOSAL  
FOR THE SMALL CITIES CDBG BARRIER REMOVAL**

**WHEREAS**, the Township of Riverside awarded a contract to Pioneer General Contracting Co, Inc.; and

**WHEREAS**, this Change Order (#1) is required to replace additional ramps on Dauphin Street and on Henry Street; and

**WHEREAS**, the Township Engineer, Pennoni has recommended this Change Order (#1) in the amount of \$50,876.00 increasing the total contract amount to \$328,409.00; and

**WHEREAS**, the Riverside Township Committee does wish to approve the changes; and

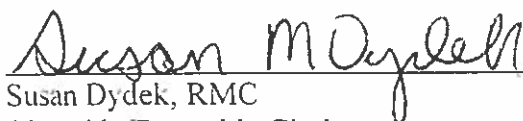
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Riverside that this Change Order (#1) in the amount of \$50,876.00 increasing the total contract amount to \$328,409.00 is hereby approved and the Township Committee authorizes the aforementioned Change Order be executed on this 20th day of June 2022.

Adopted the 20<sup>th</sup> day of June 2022 at the Regular Meeting of the Township of Riverside.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2nd	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.



Susan Dydek, RMC  
Riverside Township Clerk

June 13, 2022

RSTPX 20002

Meghan Jack  
Township Administrator  
Township of Riverside  
P.O. Box 188  
Riverside, NJ 08075

Sent via Email only

RE: TOWNSHIP OF RIVERSIDE  
SMALL CITIES CDBG BARRIER REMOVAL  
CONTRACT NO. RSTPX20002  
CHANGE ORDER NO. 1

Dear Meghan:

In connection with the referenced project we have attached Change Order No. 1 for Township execution.

Change Order No. 1 is required to replace additional ramps on Dauphin Street and on Henry Street.

Original contract	-	\$277,533.00
<u>Change Order No. 1</u>	-	<u>\$ 50,876.00 (18.33% increase)</u>
Adjusted Contract	-	\$328,409.00

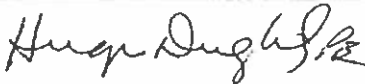
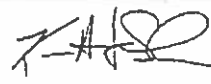
The change order includes extending the construction deadline to September 2, 2022.

Please sign and date the attached change order on the "Presiding Officer" line and return to Ken Shine via email.

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

Hugh J. Dougherty, PE, CME  
Township EngineerKenneth J. Shine  
Project Manager

Attachment

cc via Email only with Attachment:  
Susan Dydek, RMC  
Michael Mansdoerfer, CFO

\\pennoni.com\data\accounts\rstpx\rstpx20002 - small cities cdbg barrier removal\construction\change orders\change order 1 for township execution.doc



## CONTRACT CHANGE ORDER

Contract No.: RSTPX 20002Date: 5/26/2022Change Order No.: 1Project No.: RSTPX 20002Original Contract Price: \$277,533.00Location Township of RiversideTo: (Contractor) Pioneer General Contracting Co., Inc.

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No.	Description of Changes - quantities, units, unit prices, change in completion schedule, etc.	Quantity (+/-)	Unit	Unit Price	Decrease in Contract Price	Increase in Contract Price
1	Variable depth mill, Minimum 2"	300	SY	\$ 8.00	---	\$ 2,400.00
2	HMA 9.5M64 Surface Course, 2" Thick	300	SY	\$ 16.00	---	\$ 4,800.00
3	Concrete Sidewalk, 4" Thick	1800	SF	\$ 8.00	---	\$ 14,400.00
4	Detectable Warning Surface	96	SF	\$ 10.00	---	\$ 960.00
5	Vertical Concrete Curb (Remove and Replace, if and where directed	560	LF	\$ 35.00	---	\$ 19,600.00
CO1-1	Plus 10% for Material Cost Increases	1	LS	\$ 4,216.00	---	\$ 4,216.00
CO1-2	Remove Tree on Filmore Street near Henry Street	1	UN	\$ 4,500.00	---	\$ 4,500.00
				Total Decrease	\$ -	----
				Total Increase	----	\$ 50,876.00
				Net Increase in Contract Price		\$50,876.00
				Time for Completion (+/-)		2-Sep-22

The sum of \$50,876.00 is hereby added to the total contract price and the total adjusted contract price to date thereby is \$328,409.00

The time for completion in the Contract is extended to September 2, 2022. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

Accepted by:

CONTRACTOR

DATE

Recommended by:

ENGINEER

DATE

Approved by:

OWNER

DATE

## REQUEST AND JUSTIFICATION OF CHANGE

Project No.: RSTPX 19005Contract No.: RSTPX 20002Change Order No.: 1

## NECESSITY FOR CHANGE:

Take advantage of the opportunity to apply additional available grant funds to remove additional barriers at intersections.

Certification of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

Contract Amount: 328,409.00  
Resolution Date: 06/20/22  
Resolution Number: 2022-95

Vendor: PIONE010 Pioneer General Contracting  
PO Box 67  
Bradley Beach, NJ 07720

Contract: C2100013 RSTPX20002-Small Cities CDBG  
Barrier Removal

Account Number	Amount	Department Description
C-04-20-06C-002	50,876.00	ORD. 2020-06:IMP CURBS & INLETS
Total	50,876.00	

Only amounts for the 2022 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
\_\_\_\_\_  
Chief Financial Officer



# Small Cities CDBG Barrier Removal

Additional Curb Ramp locations



Legend

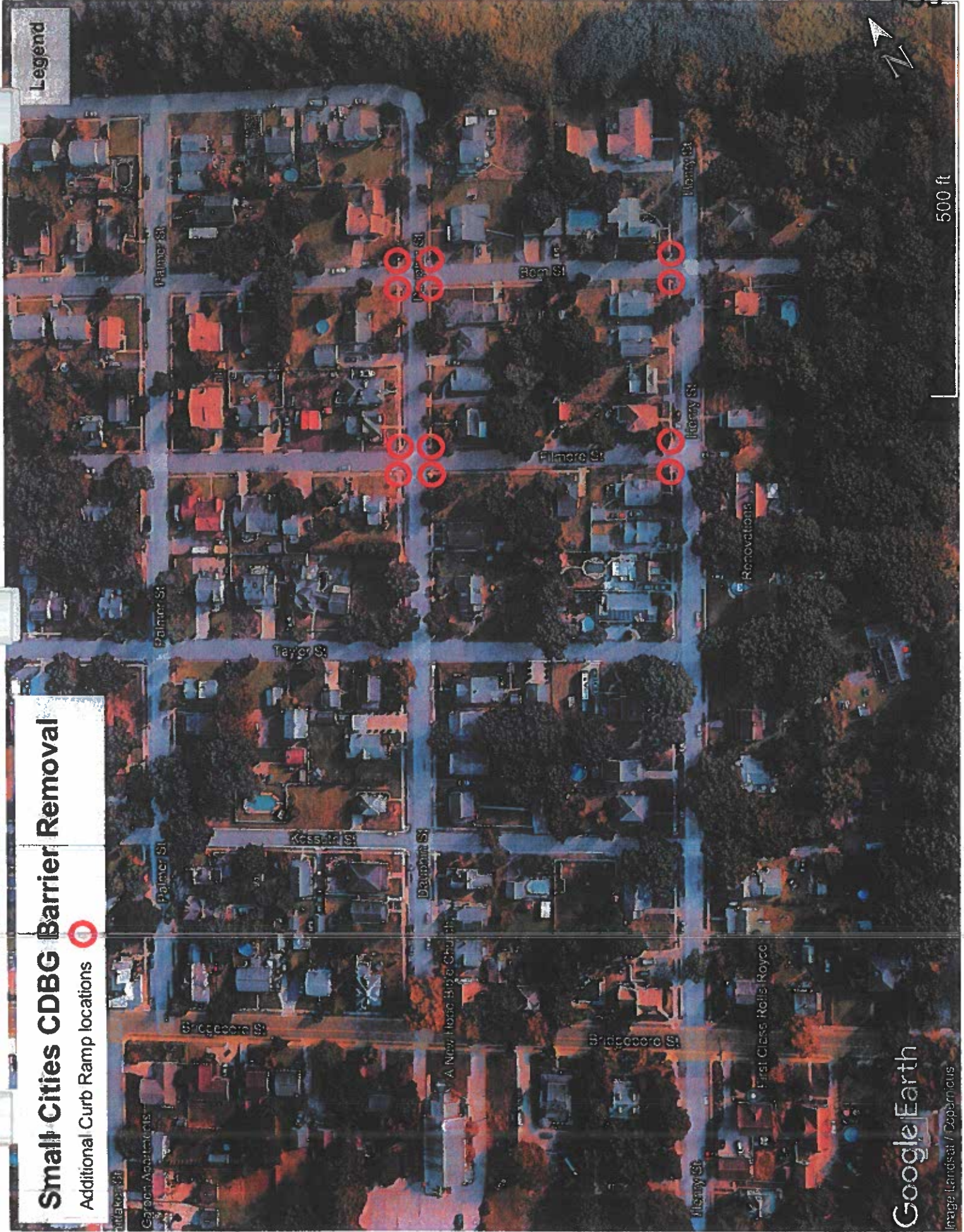
Google Earth

Image Landsat / Copernicus

455



500 ft





**RIVERSIDE TOWNSHIP****RESOLUTION 2022 - #96****DECLARING AN EMERGENCY FOR THE PURPOSES OF AWARDING A  
CONTRACT FOR EMERGENCY SINK HOLE AND CATCH BASIN REPAIR**

**WHEREAS**, the Riverside Township finds and declares that an emergency situation developed on Henry Street in which a sink hole developed and necessitated repairs; and

**WHEREAS**, the Riverside Township further finds and declares that this poses an imminent threat to the public health, safety and welfare of an emergent nature that warrants immediate remedial action; and

**WHEREAS**, the Riverside Township further finds and declares that N.J.S.A. 40A:11-6 authorizes a municipality to negotiate and/or award a contract without public advertisement when an emergency affecting the public health, safety or welfare requires the immediate performance of services; and

**WHEREAS**, the Riverside Township further finds and declares that the Township Administrator has correctly recommended that the aforementioned repairs were remediated through the award to M&N Associates in the amount of \$11,250.00; and;

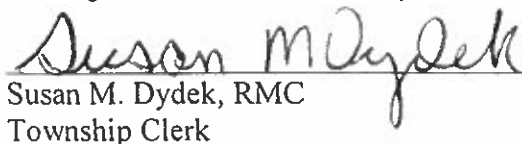
**WHEREAS**, the emergency costs to be funded through the 2022 Riverside Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverside Township does hereby declare the existence of a public emergency warranting the completion of the Sink Hole and Catch Basin Repari and does hereby support the award of said project to M&N Associates.

Authority Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>		2nd	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 20th day of June, 2022.

  
 Susan M. Dydek, RMC  
 Township Clerk



**RIVERSIDE TOWNSHIP**  
**RESOLUTION 2022 - #97**  
**DECLARING AN EMERGENCY FOR THE PURPOSES OF AWARDED A**  
**CONTRACT FOR EMERGENCY GRADING OF THE PUBLICS WORK YARD**

WHEREAS, the Riverside Township finds and declares that an emergency situation developed in the Public Works Yard which necessitated repairs; and

WHEREAS, the State of New Jersey Department of Environmental Protection inspected the Riverside Township Public Works and found that the grading of the land encouraged water run-off into the Rancocas Creek; and

WHEREAS, the State of New Jersey Department of Environmental Protection required that this situation be immediately repaired as this poses an imminent threat to the public health, safety and welfare of an emergent nature that warrants immediate remedial action; and

WHEREAS, the Riverside Township further finds and declares that N.J.S.A. 40A:11-6 authorizes a municipality to negotiate and/or award a contract without public advertisement when an emergency affecting the public health, safety or welfare requires the immediate performance of services; and

WHEREAS, the Riverside Township further finds and declares that the Township Administrator has correctly recommended that the aforementioned repairs were remediated through the award to M&N Associates in the amount of \$8,500.00; and;

WHEREAS, the emergency costs to be funded through the 2022 Riverside Township.

NOW, THEREFORE, BE IT RESOLVED that the Riverside Township does hereby declare the existence of a public emergency warranting the completion of the Emergency Grading of the Public Works Yard and does hereby support the award of said project to M&N Associates.

Authority Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2nd	X			
Weaver			X			
Giovanetti			X			
Kirk	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee, in the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on the 20th day of June, 2022.

  
 Susan M. Dydek, RMC, Township Clerk

RESOLUTION 2022- #98RIVERSIDE TOWNSHIP OVERPAYMENT RESOLUTION

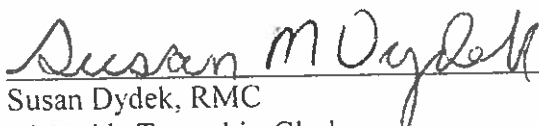
BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

Name	Amount	Address	Reason	Department
Clara Pereira	\$250.00	523 Harrison Street Riverside, NJ 08075	Refund Vacant Property Reg. 523 Harrison St.	Township Clerk
Robert Kalinowski	\$250.00	808 Hilltop Road Cinnaminson, NJ	Refund Vacant Property Reg. 539 Bem St.	Township Clerk
Nancy Fuoco	\$250.00	1209 Fairview Street Delran, NJ 08075	Refund Vacant Property Reg. 810 Delaware Ave.	Township Clerk

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti			X			
Kirk	1st		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 20<sup>th</sup> day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

RESOLUTION 2022 - #99HANDICAPPED PARKING SPACE APPROVAL

WHEREAS, pursuant to Riverside Township Code, Chapter 419-48, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 419-48 et seq.

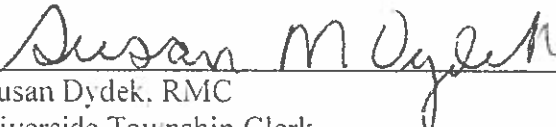
NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Delaware Avenue	201	Chiaccio, Maria

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti			X			
Kirk	1 <sup>st</sup>		X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #100**  
**RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSES,**  
**PLENARY RETAIL DISTRIBUTION LICENSES, AND CLUB LICENSES**  
**IN THE TOWNSHIP OF RIVERSIDE FOR PERIOD**  
**JULY 1, 2022 TO JUNE 30, 2023**

WHEREAS, certain individuals, corporations and associations have made application to the Township Committee of the Township of Riverside for renewal of plenary consumption licenses, club licenses and plenary retail distribution licenses for the period from July 1, 2022 to June 30, 2023; and

WHEREAS, the applicants whose names are set forth below have complied with the requirements of the State of New Jersey and the Township of Riverside in filing of said applications and paying the fees for renewal of the respective licenses listed. There is also a Tax Clearance Certificate for each license. Each License has established good cause in accordance with the statutory requirements to warrant renewal of inactive licenses.

THEREFORE, BE IT RESOLVED, that the following Club Liquor Licenses be approved:

- License name: Riverside Turners Inc. Trade Name: Riverside Turners License number: 0330-31-020-001 Location: 300 Rancocas Avenue
- License name: Associacao Nossa Senhora De Fatima Inc. Trade Name: Associacao Nossa Senhora De Fatima License number: 0330-31-022-001 Location: 125 Lafayette Street

BE IT FURTHER RESOLVED, that the following Plenary Retail Consumption License with Broad Package Privilege be approved:

- License name: Riverview Properties LTD Trade Name: Madison Pub License number: 0330-32-010-007 Location: 33 Lafayette Street

BE IT FURTHER RESOLVED, that the following Plenary Retail Consumption Licenses be approved:

- License name: Riverview Properties LTD Trade Name: Riverview Properties LTD License number: 0330-33-004-011 Location: Inactive/Pocket License\*\*
- License name: Buzio Inc. Trade Name: Serrano License number: 0330-33-014-013 Location: 410 – 414 North Pavilion Avenue

BE IT FURTHER RESOLVED, that the following Plenary Retail Distribution Licenses be approved:

- License name: Aaravelli Inc. Trade Name: Jacks Liquors License number: 0330-44-001-008 Location: 9-11-13 Pavilion Avenue and 7 Scott Street
- License name: Atma Associates Trade Name: White Eagle Liquors License number: 0330-44-007-004 Location: 651 St. Mihiel Drive
- License name: Atma Associates Trade Name: Riverside Liquors License number: 0330-44-012-008 Location: 114 South Pavilion Avenue

\*\* Renewal period approved by the Director of the Division of Alcoholic Beverage Control. 12.39 received.

**BE IT FUTHER RESOLVED**, that all Renewal Licenses become effective July 1, 2022 and will expire on June 30, 2023.

**By Order of the Township Committee of the Township of Riverside.**

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>	1 <sup>st</sup>		X			

### CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 20<sup>th</sup> day of June, 2022.

*Susan M. Dydek*  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #101**  
**REMOVAL OF HANDICAPPED PARKING SIGN**

**WHEREAS**, pursuant to Riverside Township Code, Chapter 419-47, et seq., the Riverside Township Committee previously approved the request for a handicapped parking spots; and

**WHEREAS**, there is no longer a need for said spots; and

**WHEREAS**, the Township Committee has the authority to approve the removal of said spots.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Riverside that a resident handicapped on-street parking spots shall be removed at:

Street Street Number Name of Requestor

E. Washington Street

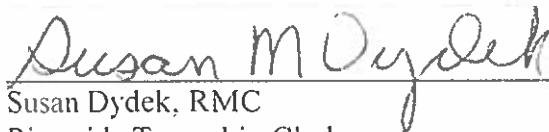
151

Police Department

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti			X			
Kirk	1 <sup>st</sup>		X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 20<sup>th</sup> day of June, 2022.



Susan Dydek, RMC  
Riverside Township Clerk

**Abstain – None.**

**Motion carried.**

**Mr. Higgins made a motion to introduce Ordinance 2022 - #9 entitled, “Amending Chapter 337, of the Township Code entitled, “Rental Property” on first reading, seconded by Mrs. Weaver carried.**

**Mr. Giovanetti made a motion to introduce Ordinance 2022 - #10 entitled, “Amending Chapter 243, of the Township Code Entitled, “Vehicles and Traffic” on first reading, seconded by Mr. Kirk carried.**

**Mr. Higgins made a motion to introduce Ordinance 2022 - #11 entitled, “Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment in and for the Township of Riverside, County of Burlington, New Jersey; Appropriating the Sum of \$1,547,750. Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Riverside, County of Burlington, New Jersey, in the Aggregate Principal Amount of Up to \$1,000,112.; Making Certain Determinations and Covenants, and Authorizing Certain Related Actions in Connection with the Foregoing” on first reading, seconded by Mr. Giovanetti carried.**

#### **CONSENT AGENDA:**

**Mr. Kirk made a motion, seconded by Mr. Higgins that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Kirk and Giovanetti. Nays – None. Abstain – None. Motion carried.**

1. Resolution 2022 - #85 – Appointment of a Court Administrator.
2. Resolution 2022 - #86 – Abolishing the Riverside Fire Company Liquor License.
3. Resolution 2022 - #87 – A Resolution of the Township Committee Supporting Budget CAP Relief for Increasing Insurance Costs by Issues Beyond Local Control.
4. Resolution 2022 - #88 – Resolution Refunding Overpayment of Property Taxes.
5. Resolution 2022 - #89 – Resolution Refunding Overpayment of Property Taxes.
6. Resolution 2022 - #90 – Handicapped Parking Space Removal.
7. Resolution 2022 - #91 – Resolution Refunding Overpayment of Property Taxes.
8. Resolution 2022 - #92 – Authorizing and Directing the Tax Collector to Issue and Mail Estimated 3<sup>rd</sup> Quarter Tax Bills, Pursuant to NJSA 54:4-66.2 et seq.
9. Resolution 2022 - #93 – Municipal Lien.
10. Resolution 2022 - #94 – Establishing the Township of Riverside as a Stigma-Free Zone for Mental Health Awareness.
11. Resolution 2022 - #95 – A Resolution Authorizing Change Order Proposal for the Small Cities CDBG Barrier Removal.
12. Resolution 2022 - #96 – Declaring an Emergency for the Purposes of Awarding a Contract for Emergency Sink Hole and Catch Basin Repair.

13. Resolution 2022 - #97 – Declaring an Emergency for the Purposes of Awarding a Contract for Emergency Grading of the Public Works Yard.
14. Resolution 2022 - #98 – Overpayment Resolution.
15. Resolution 2022 - #99 – Handicapped Parking Space Approval.
16. Resolution 2022 - #100 – Renewal of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses for the Period of July 1, 2022 to June 30, 2023.
17. Resolution 2022 - #101 – Removal of Handicapped Parking Sign.
18. Authorization to approve a Peddler/Solicitor License for Andrew Huber to solicit for Sun Run a solar power company. *(Previously tabled 5-16-2022)*
19. Authorization to approve a CDL Policy for applicable Township employees.
20. Authorization to adopt the 2021 International Property Maintenance Code.
21. Authorization to hire Charles Bluhm Jr. as a part-time Public Works Laborer.
22. Authorization to advertise and hire Full-Time and Part-Time Public Works Laborer positions.
23. Authorization to approve a Request for Use of Building and/or Facilities Request for Men for Christ League to use the Bob Kenney Field from 8:30am – 1:00pm from June 11, 2022 to July 16, 2022 to play softball.

The Committee decided to pull #18 - Authorization to approve a Peddler/Solicitor License for Andrew Huber to solicit for Sun Run a solar power company and vote on it separately.

**Mr. Giovanetti made a motion to deny the authorization to approve a Peddler/Solicitor License for Andrew Huber seconded by Mrs. Weaver. Motion denied.**

#### **SHADE TREE COMMITTEE REQUEST:**

None.

#### **CORRESPONDENCE:**

1. Skylar Warn – Thank you for Community Service Award.
2. State of New Jersey, Department of State Business Action Center, Office of Planning Advocacy – State Planning Commission Endorsement.

#### **REPORTS:**

#### **DEPARTMENT OF PUBLIC SAFETY:**

Chief Jaensch reported the Police Activity for May 2022: Incidents – 934, Investigations – 66, Adult Arrests Total – 34, Motor Vehicle Summons – 210, Motor Vehicle Accidents – 17, Juvenile Charges – 4, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Curbside Adjustments – 10, Summons for False Alarms – 0, False Alarm Calls – 9, False Alarm Warning Letters – 0. Firearms Applications submitted to the New Jersey State Police for the month – 12, Applications completed – 4, Previous pending – 4, Total pending – 5,



Denied/Closed Applications – 1. Chief Jaensch also reported on the Departmental Training, the School JV SRO School Report, and the NJ Humane Law Enforcement Officer Report.

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF PUBLIC WORKS:**

Mr. Higgins reported that the Public Works Department performed the following duties in the month of May 2022: storm drains were cleaned, roads were patched as needed, Friday Morning are ongoing, chipping is ongoing, and bagged leaves will be picked up every 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays.

**DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Kirk reported the current tax collections as of May 31, 2022 are \$1,473,667.53 and the year to date collections are: \$8,200,173.16.

**DEPARTMENT OF RECREATION:**

Mr. Giovanetti reported that the 5k run is scheduled to be held on October 1, 2022. The Pickleball Court Project is nearing completion.

**DEPARTMENT OF PUBLIC EVENTS:**

Mrs. Weaver reported that the Town wide yard will be held on Saturday June 25<sup>th</sup>. There is a good number of participants registered this year. The Community Service Day with Senator Singleton was a success.

**SOLICITOR'S REPORT:**

The Solicitor had no report.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the estimated tax bills will be generated in July, the Public Works Department is moving forward with their schedule, sweeping to begin, Catch Basin cleaning almost done. Administrator Jack also gave a brief report on the Planning Board.

**Motion made by Mr. Kirk and Mrs. Weaver to approve all reports carried.**

## **APPROVAL OF BILLS**

Motion made Mr. Giovanetti, seconded by Mr. Higgins to approve that all bills and expenditures be paid. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Giovanetti and Kirk. Nays – None. Abstain – None. Motion carried.

## **PUBLIC PORTION:**

Mayor Kimble opened Public Portion.

- 1) Jacob Rodriguez – 803 5<sup>th</sup> Street Delran, NJ – Mr. Rodriguez spoke on his proposed Community Garden for his Eagle Scout Project at Whittaker and Stokes Streets. The garden will consist of plants and herbs.
- 2) Scott Bard 619 Arndt Ave – Spoke on behalf of the Crossing Guards, requested a pay increase for the Crossing Guards as they stand in the weather to take care of the Children.
- 3) Joseph Peddito – 607 Bem Street – Questioned the status of the Historic District. The Administrator stated that the members of the Committee received a list of names to be considered. A resolution will be passed to identify the Committees and the first meeting will be in August or September, then at the Governing Body's discretion, an Ordinance will be required if the Committee wishes to enact a true H. Mr. Peditto asked for assistance with people dropping off donations to the train station. Administrator Jack stated that she will draft something and put it on the Township website.
- 4) Mr. John Holmes – 862 Bridgeboro Street – questioned the procedure for property maintenance. Administrator Jack explained the procedure. Mr. Holmes questioned why the Public Works Department performed maintenance at the swim club property. Administrator Jack stated that they will be billed for the maintenance and if the charge is not paid, a lien will be placed on the property. Administrator Jack clarified that the Public Works Department only cut a 3-foot section behind 6 homes. Mr. Holmes questioned certain vacant properties. Administrator Jack explained the construction permit procedure. Mr. Holmes questioned 403 St. Mihiel Drive. Administrator Jack said that they did have a court date and she will check the status.

Motion made by Mr. Higgins and Mr. Kirk that Public Portion be closed carried.

## **RESOLUTION:**

Mr. Giovanetti made a motion to adopt Resolution 2022-#102 entitled, "**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**" seconded by Mrs. Weaver. Upon roll call, the vote was as followed: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Giovanetti and Kirk. Nays – None. Motion carried.

**RESOLUTION 2022 - #102**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-**  
**12**

**WHEREAS**, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

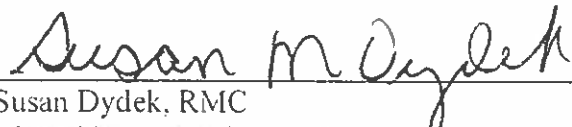
**WHEREAS**, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Contract Negotiations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, assembled in public session on June 20, 2022 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on June 20, 2022 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble				X		
Higgins		2 <sup>nd</sup>		X		
Weaver				X		
Giovanetti				X		
Kirk	1 <sup>st</sup>			X		

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 20th day of June, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**Motion to reopen the meeting made by Mr. Kirk and Mr. Higgins carried.**

**Motion to enter into a contract with Police Chief Hans David Jaensch from June 6, 2022 to December 1, 2024 approved on motion by Mr. Higgins and Mr. Kirk carried.**

**There being no further business to attend to, motion made by Mrs. Weaver and Mr. Higgins that the meeting be adjourned carried.**

  
Susan M. Dydek, RMC  
Municipal Clerk

Riverside Township