

Monday Evening  
 Riverside, NJ  
 March 21, 2022  
**Regular Meeting**  
 7:00p.m.

Mayor Kimble led in the Flag Salute.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 11, 2022.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 11, 2022.
3. Filed written notice with the Clerk of the Township of Riverside on January 11, 2022.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

**ROLL CALL**

Mrs. Weaver – present, Mr. Giovanetti – present, Mr. Higgins - present, Mr. Kirk - present, Mr. Kimble – present.

Also present: Administrator Meghan Jack, Township Clerk Susan M. Dydek, Township Attorney Albert Marmero and Acting Police Chief Hans David Jaensch.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Giovanetti and Mr. Higgins that the following minutes be approved: the Work Session Meeting of February 28, 2022, the Regular Meeting of February 28, 2022, the Special Meeting of March 7, 2022, and the March 7, 2022 Work Session Meeting. Upon roll call the vote was as follows: Ayes – Messrs. Mrs. Weaver, Messrs. Kimble, Kirk, Higgins, and Giovanetti. Nays – None. Abstain – None. Motion carried.**

**OPEN PORTION:**

Agenda Items Only

**ORDINANCES:**

The following Ordinance was introduced at the Regular Meeting of February 28, 2022 and advertised in the Burlington County Times on March 4, 2022. **ORDINANCE 2022 - #4 entitled, "Amending Chapter 419 of the Township Code entitled, "Vehicles and Traffic."**

**Mayor Kimble opened the Public Portion.**

Hearing nothing from the public, motion made by Mr. Kirk and Mrs. Weaver that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Higgins, seconded by Mr. Giovanetti that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

**Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble.**

**Nays – None.**

**Abstain – None.**

**Motion carried.**

The following Ordinance was introduced at the Regular Meeting of February 28, 2022 and advertised in the Burlington County Times on March 4, 2022 and March 11, 2022. **ORDINANCE 2022 - #5 entitled, "Amending Chapter 71, of the Township Code Entitled, Police Department."**

**Mayor Kimble opened the Public Portion.**

Hearing nothing additional from the public, motion made by Mr. Kirk and Mr. Higgins that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Higgins, Kirk, Giovanetti and Kimble. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Higgins, seconded by Mr. Giovanetti, that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

**Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk and Kimble.**

**Nays – None.**

**Abstain – None.**

**Motion carried.**

Mrs. Weaver made a motion to introduce Ordinance 2022 - #6 entitled, "Amending Chapter 115 of the Township Code entitled, "Alcoholic Beverages" on first reading, seconded by Mr. Giovanetti.

**CONSENT AGENDA:**

Mr. Higgins made a motion, seconded by Mr. Kirk that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Kirk and Giovanetti. Nays – None. Abstain – None. Motion carried.

- 1) Resolution 2022 - #51 – A Resolution of the Township of Riverside Authorizing the Cancellation of Property Tax Overpayments or Delinquent Amounts Less Than \$10.00.
- 2) Resolution 2022 - #52 – A Resolution of the Township of Riverside Authorizing and Establishing the Professional Services Budget for Various Projects.
- 3) Resolution 2022 - #53 – Overpayment Resolution.
- 4) Resolution 2022 - #54 – Riverside Township Person-To-Person Liquor License Transfer.
- 5) Resolution 2022 - #55 – Authorizing Reserve Budget Appropriation Transfers During the First Three Months of the Succeeding Fiscal Year for the Township of Riverside, Burlington County, New Jersey.
- 6) Authorization to approve Peddler/Solicitor's Licenses for Kenneth J. Winder, Joan Schober, Bryant Geissler and Andrew T. Williams to sell Mr. Softee products (All applicants have passed the background investigation.

**SHADE TREE COMMITTEE REQUEST:**

None.

**CORRESPONDENCE:**

1. Township of Delran – Delran Township Open Space and Recreation Plan.

**REPORTS:**

**DEPARTMENT OF PUBLIC SAFETY:**

Chief Jaensch reported the Police Activity for February 2022: Incidents – 739, Investigations – 84, Adult Arrests Total – 43, Motor Vehicle Summons – 129, Motor Vehicle Accidents – 16, Juvenile Charges – 4, Curfew Violations – 0, Protective Custody – 0, Stationhouse/Curbside Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 19, False Alarm Warning Letters – 2. Firearms Applications submitted to the New Jersey State Police for the month – 9, Applications completed – 7, Previous pending – 4, Total pending – 6, Denied/Closed Applications – 0.

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

RESOLUTION 2021 - #51

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE CANCELLATION OF PROPERTY TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Township of Riverside may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of refunds or delinquencies of less than \$10.00.

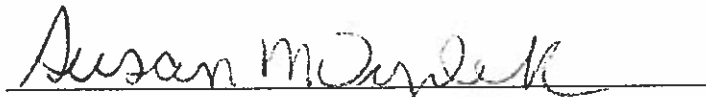
NOW, THEREFORE, BE IT RESOLVED, by the Township of Riverside that the Riverside Township Tax Collector is authorized to cancel said amounts as deemed necessary for the tax year 2022

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on March 21, 2022.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins	1st		X			
Weaver			X			
Giovanetti			X			
Kirk		2nd	X			

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 21<sup>ST</sup> day of March, 2022.

  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2022 - #52**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR VARIOUS PROJECTS.**

WHEREAS, the Township of Riverside has authorized funding for various projects; and

WHEREAS, these projects will require professional engineering services; and

WHEREAS, the Township of Riverside has appointed Pennoni Engineering as the Engineer for the year 2022; and

WHEREAS, the scope of work has been received from Pennoni Engineering as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

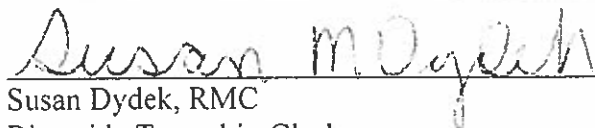
1. Polk Street and North Fairview Street Flood Mitigation – Phase I – New Discharge Permitting - \$45,000.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti			X			
Kirk		2ND	X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 21<sup>st</sup> day of March, 2022.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

RESOLUTION 2022- #53

RIVERSIDE TOWNSHIP OVERPAYMENT RESOLUTION

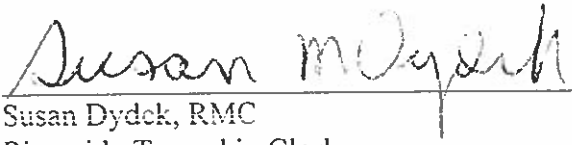
BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>Name</u>	<u>Amount</u>	<u>Property Address</u>	<u>Reason</u>	<u>Department</u>
D.E. Harris Services Inc. 204 Route 45 Salem, NJ 08079	\$1050.00	202 W. Washington St. Riverside, NJ 08075	Work was not performed	Township Clerk

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti			X			
Kirk		2ND	X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 21st day of March, 2022.

  
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 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #54**

**RIVERSIDE TOWNSHIP**  
**PERSON-TO-PERSON- LIQUOR LICENSE TRANSFER**

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 0330-33-013-007, heretofore issued to AE Entertainment, Inc. for premises located at 200 Madison Street Riverside Township, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, does hereby approve, effective March 25, 2022 the transfer of the aforesaid Plenary Retail Distribution License from AE Entertainment, Inc. to Carrot Chaser II LLC and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Carrot Chaser II LLC effective March 25, 2022"

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>	1ST		X			
<b>Weaver</b>			X			
<b>Giovanetti</b>			X			
<b>Kirk</b>		2ND	X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at their Regular Meeting held on the 21<sup>st</sup> day of March, 2022.



Susan Dydek, RMC  
 Riverside Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2022-#55

AUTHORIZING RESERVE BUDGET APPROPRIATION TRANSFERS DURING THE FIRST THREE MONTHS OF THE SUCCEEDING FISCAL YEAR FOR THE TOWNSHIP OF RIVERSIDE, BURLINGTON COUNTY, NEW JERSEY

WHEREAS, the provisions of N.J.S.A. 40A:4-58, permit the transfer of reserve budget appropriations during the first three months of the succeeding fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of reserve budget appropriations below:

<i>Account Number</i>	<i>Account Title</i>	<i>Transfer To</i>	<i>Transfer From</i>	<i>Budget As Modified</i>
1-01-20-120-220	Municipal Clerk-O/E	3660.00		51,525.61
1-01-30-420-201	Public Events-Parade		2,425.08	11,574.92
1-01-36-477-200	DCRP-Contributions		490.28	1,509.72
1-01-32-465-201	Recycling Tax		744.64	9,255.36
	<b>TOTALS</b>	<b>\$3,660.00</b>	<b>\$3,660.00</b>	

Adopted: March 21, 2022

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins	1ST		X			
Weaver			X			
Giovanetti			X			
Kirk		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 21st day of March, 2022.

*Susan M Dydek*

Susan Dydek, RMC  
Riverside Township Clerk



**DEPARTMENT OF PUBLIC WORKS:**

Mr. Higgins reported that the storm drains were cleaned, roads were patched as needed, Friday Morning sweeps will begin Friday April 1, 2022, chipping season begins Monday April 4, 2022, loose leaves will be picked up from April 11, 2022 – May 13, 2022 and bagged leaves will be picked up until May 25, 2022.

**DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:**

Mr. Kirk had no report.

**DEPARTMENT OF RECREATION:**

Mr. Giovanetti had no report.

**DEPARTMENT OF PUBLIC EVENTS:**

Mrs. Weaver reported that the event calendar was distributed to the students by the school. Volunteers are need for the Egg Hunt on April 9, 2022.

**SOLICITOR'S REPORT:**

The Solicitor had no report.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack stated that all of the projects are moving forward, The River Del Meeting has been rescheduled to April 9<sup>th</sup>.

**Motion made by Mr. Giovanetti and Mr. Higgins to approve all reports carried.**

**APPROVAL OF BILLS**

**Motion made Mrs. Weaver, seconded by Mr. Giovanetti to approve that all bills and expenditures be paid. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Giovanetti and Kirk. Nays – None. Abstain – None. Motion carried.**

**PUBLIC PORTION:**

Mayor Kimble opened Public Portion.

- 1) Christy Veasy – 206 New Jersey Avenue – Questioned if the April 9<sup>th</sup> Planning Board Meeting can be held Virtual as well as in person. There will be no school tax increase this year.
- 2) Michelle Higginbothom – 222 Rancocas Avenue – Ms. Higginbothom stated that the parties and loud noise have ceased, however, people are entering and leaving the house 24 hours of day. Chief Jaensch questioned if there is a specific time and day? Ms. Higginbothom said Thursday – Monday between 3:30am and 5:00am.
- 3) Mr. John Stypinski – 505 Laycock Street – Mr. Stypinski said that the dumpster behind the bank is overflowing. Mr. Stypinski said that something has to be done regarding the Brazilian Contractors doing work and flipping houses. Mr. Stypinski said that he reports the properties to the Construction Code Officer and nothing is being done. Mr. Stypinski said that a person must live in the property for two years. Administrator Jack stated that property owners are coming in and stating that they are living in the property and the house is up for sale in months. Administrator Jack stated that the Township is catching some of the properties and not others. The problem is the Township is not receiving the deeds for 3-6 months after the property has been transferred. Mr. Stypinski said that the property on St. Mihiel Drive is still open and working. Administrator Jack will check the inspection sheet tomorrow. Administrator Jack explained that the property at 437 St. Mihiel Drive has been posted. The property owner is being fined \$2,000.00 a day. Mr. Stypinski said that a business on American Legion Drive converted a commercial property to a 3-unit residential property illegally. Mr. Stypinski voiced many other concerns.
- 4) Mr. John Holmes – 862 Bridgeboro Street – Mr. Holmes questioned the total number of rental properties that are in Riverside? Administrator Jack said that she will get the total and let him know. Mr. Holmes said that Mr. Stypinski's concerns are the cause of many of the problems in Riverside. Mr. Holmes suggested getting full-time inspectors in the Township. Mr. Holmes stated that people are flipping houses and doing their work on their own. Mr. Holmes questioned a property on Kossuth Street that has a 4-car driveway without permission. Administrator Jack explained this property. Mr. Holmes reiterated on the parking at Laycock and Bridgeboro Street. Mr. Holmes asked zoning questions.
- 5) Mr. Bill Greiner – Representing the Riverside School District – The School Board passed the budget and there is no tax increase this year. Mr. Greiner reported that the Middle School and High School Nurses have Narcan. Also, the School Resource Officer has Narcan.

In hearing no additional members of the public wishing to speak, **Motion made by Mrs. Weaver and Mr. Giovanetti that Public Portion be closed carried.**

**RESOLUTION:**

**Mrs. Weaver made a motion to adopt Resolution 2022-#56 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO**

**RESOLUTION 2022 - #56**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A**  
**MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE**  
**PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,**  
**N.J.S.A. 10:4-12**

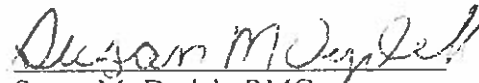
**WHEREAS**, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Contract Negotiations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, assembled in public session on March 21, 2022 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on March 21, 2022 in the Riverside Municipal Building, 1 W. Scott Street, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Meeting held on March 21, 2022.

  
 Susan M. Dydek, RMC  
 Municipal Clerk

**THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12**” seconded by Mr. Higgins. Upon roll call, the vote was as followed: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Giovanetti and Kirk. Nays – None. Motion carried.

Motion to reopen the meeting made by Mr. Giovanetti and Mrs. Weaver carried.

There being no further business to attend to, motion made by Mr. Higgins and Mr. Giovanetti that the meeting be adjourned carried.

  
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Susan M. Dydek, RMC  
Municipal Clerk

Riverside Township