

Monday Evening
Riverside, NJ
November 15, 2021
Regular Meeting
7:00p.m.

Mayor Frey led in the Flag Salute.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 11, 2021 and October 13, 2021.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 11, 2021 and October 13, 2021.
3. Filed written notice with the Clerk of the Township of Riverside on January 11, 2021 and October 13, 2021.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Municipal Building.

ROLL CALL

Mr. Frey – present, Mr. Kimble – present, Mrs. Weaver – present, Mr. Higgins – present, Mr. Giovanetti – present.

Also present: Administrator Meghan Jack, Township Clerk Susan M. Dydek, Township Attorney Albert Marmero and Police Chief William Eliason.

PROCLAMATIONS:

- 1) Honoring Jennifer Marano.
- 2) Honoring Dean De Joseph.
- 3) Honoring the Riverside Historical Society.

Motion made by Mr. Kimble, seconded by Mrs. Weaver to approve the aforementioned Proclamations carried.

Motion made by Mrs. Weaver to recess the meeting at 7:12pm, seconded by Mr. Giovanetti carried.

Motion made by Mr. Kimble, seconded by Mr. Giovanetti to reopen the meeting at 7:25pm carried.

APPROVAL OF MINUTES:

Motion made by Mr. Giovanetti and Mr. Higgins that the following minutes be approved: the Work Session Meeting of October 18, 2021, the Regular Meeting of October 18, 2021 and the Closed Session Meeting of October 18, 2021 carried.

Motion made by Mrs. Weaver and Mr. Kimble that the following minutes be approved: the Special Meeting of November 1, 2021, the Closed Session Meeting of October 1, 2021 and the Work Session Meeting of October 1, 2021. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins and Giovanetti. Nays – None. Abstain – Mr. Frey. Motion carried.

OPEN PORTION - AGENDA ITEMS ONLY:

In seeing no members of the public wishing to speak, motion made by Mr. Kimble and Mr. Giovanetti to close Open Portion – Agenda Items Only carried.

ORDINANCES

1. Mr. Higgins made a motion to adopt Ordinance 2021 - #13 entitled, “An Ordinance Fixing the Compensation of Certain Officials and Employees of the Township of Riverside, In the County of Burlington, State of New Jersey for the Year 2022” on first reading seconded by Mrs. Weaver carried.
2. Mr. Giovanetti made a motion to adopt Ordinance 2021 - #14 entitled, “An Ordinance of the Township of Riverside creating Chapter 90 of the Township Code entitled, “Fees” seconded by Mr. Kimble carried.
3. Mrs. Weaver made a motion to adopt Ordinance 2021- #15 entitled, “ An Ordinance Repealing Ordinance 2012 - #9 entitled, “Amending Chapter 65, of the Township Code entitled, “Criminal History Background Checks” seconded by Mr. Kimble carried.

CONSENT AGENDA:

Mr. Higgins requested that item #16 below be removed from the Consent Agenda and voted upon separately.

Mr. Higgins made a motion, seconded by Mr. Giovanetti that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins and Giovanetti. Nays – None. Abstain – None. Motion carried.

The following items were contained in the consent agenda:

1. Resolution 2021 - #141 - A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
2. Resolution 2021 - #142 - A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.

TOWNSHIP OF RIVERSIDE

RESOLUTION 2021- #141

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2021 Budget to include a FY2021 Recycling Enhancement Grant in the amount of \$10,992.17, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2021 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
 - FY2021 Recycling Enhancement 2021 Grant - \$10,992.17

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
 - FY2021 Recycling Enhancement - \$10,992.17

BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: November 15, 2021

	Frey	Kimble	Weaver	Higgins	Giovanetti
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION			1ST		2ND

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.

Susan M Dydek
Susan Dydek, RMC, Riverside Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2021-#142

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2021 Budget to include a FY2021 Clean Communities Grant in the amount of \$15,960.97, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2021 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
 - **FY2021 Clean Communities 2021 Grant - \$15,960.97**

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
 - **FY2021 Clean Communities - \$15,960.97**


BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: November 15, 2021

	Frey	Kimble	Weaver	Higgins	Giovanetti
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION			1 ST		2 ND

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.


 Susan Dydek, RMC, Riverside Township Clerk

RESOLUTION 2021 - #143
A REOLUTION OF THE TOWNSHIP OF RIVERSIDE REMOVING SUBSEQUENT MUNICIPAL LIEN LEVIES AND CANCELLING INTEREST

WHEREAS, on October 21, 2020, delinquent 2019 municipal charges for the property located at 130 Kossuth Street, Block 3207 Lot 9 were auctioned at the Township of Riverside’s Municipal Tax Sale; and

WHEREAS, at the aforementioned Tax Sale there were no successful bidders for the delinquent 2019 municipal charges incurred for the property located at 130 Kossuth Street, Blok 3207 Lot 9; and

WHEREAS, since there was not a successful bidder for the aforementioned property and the delinquent charges associated with the property, the said charges were “struck off” to the municipality, Riverside Township; and

WHEREAS, Municipal Lien No. 20-00045 was therefore created; and

WHEREAS, the following subsequent sewerage charges were levied to Municipal Lien 20-00045:

- \$172.00 – First Quarter 2021 added January 29, 2021
- \$172.00 – Second Quarter 2021 added May 1, 2021; and

WHEREAS, the aforementioned sewerage charges were erroneously levied by the Riverside Sewerage Authority and the amounts should not have been included in Certificate 20-00045; and

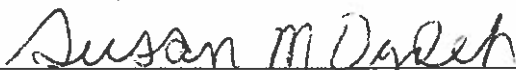
WHEREAS, the Riverside Sewerage Authority granted an appeal made by Lemes Construction, owner of 130 Kossuth Street, Block 3207 Lot 9 which stated that the sewerage line was capped and the sewerage line was not in use at their Regular Meeting held on October 18, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Township Committee that two (2) subsequent charges that are listed above totaling \$344.00 shall be removed from Municipal Lien 20-#00045 and the said charges and the interest that accumulated shall be cancelled.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1ST		X			
Higgins			X			
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.



 Susan Dydek, RMC, Riverside Township Clerk

RESOLUTION 2021 - #144
A RESOLUTION AUTHORIZING CHANGE ORDER PROPOSAL FOR PROFESSIONAL SERVICES
FOR THE AA FIELDS PICKLEBALL COURTS

WHEREAS, the Township of Riverside awarded a contract to Command Co., Inc.; and

WHEREAS, the original intent of the aforementioned project was to have the concrete pad, sidewalk, driveway apron and court edging constructed under the State Cooperative Purchasing Program; and

WHEREAS, the State Cooperative Purchasing Contractor for this work was not attainable; and

WHEREAS, the installation of concrete was not originally included in the contract scope and was unforeseen; and

WHEREAS, the Project is unable to proceed until the concrete is installed; and

WHEREAS, the Riverside Township Committee does wish to approve the changes; and

WHEREAS, per N.J.A.C. 5:30-11.9 states that Certifications must be submitted from the Command Co., and the Township Administrator since the Change Order is above 20% and both Command Co.Inc. and the Township Administrator have submitted said Certifications.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside that this Change Order be approved for the Pickleball Courts Project with Command Co. Inc. increasing the total contract amount by \$15,921.00 to a total amount cost of \$75,776.00 is hereby approved. The Mayor and the Township Committee hereby authorizes the aforementioned Change Order be executed on this 18th day of November 2021.

Adopted the 15th day of November 2021 at the Regular Meeting of the Township of Riverside.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Township Chief Financial Officer.

	FREY	KIMBLE	WEAVER	HIGGINS	GIOVANETTI
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION			1 ST		2 ND

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Meeting held on the 15TH day of November, 2021.



 Susan M. Dydek, RMC
 Township Clerk

**RESOLUTION 2021 - #145
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING
COMPENSATION FOR 2021.**

WHEREAS, the 2021 salary ordinance was enacted prior to the approval and passage of the 2020 municipal budget; and

WHEREAS, the 2021 salary ordinance provided for a 1% increase in annual compensation for Administrative employees and the 2021 municipal budget provided for a 2% increase in annual compensation for Administrative employees; and

WHEREAS, the Governing Body has approved this compensation.

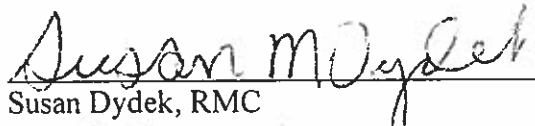
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the applicable Administrative employees shall receive a one-time payment for the additional 1% compensation.

Adopted this 15th day of November, 2021 and certified as a true copy of an original.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1ST		X			
Higgins			X			
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.



 Susan Dydek, RMC
 Riverside Township Clerk

RESOLUTION 2021 - #146**A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER
TO MAKE ADDITIONAL TRANSFERS OF FUNDS IF NEEDED,
TO ASSURE THAT ALL 2021 BUDGET APPROPRIATIONS
HAVE ADEQUATE FUNDS AND AUTHORIZING THE
CHIEF FINANCIAL OFFICER TO PAY ALL NECESSARY BILLS
THOUGH THE END OF THE YEAR.**

WHEREAS, the Township Committee of the Township of Riverside is holding their last two public meetings of the year on November 15, 2021 and December 20, 2021; and

WHEREAS, notwithstanding prior transfers and to assure that all 2021 Budget Appropriations have adequate funds to support Township activities through year-end, the Township Committee hereby authorizes that the Chief Financial Officer be delegated the "Authority" to make additional transfers of fund, if required; and

WHEREAS, the Township Committee authorizes that the Chief Financial Officer has the authority to pay all necessary bills through year end.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, that the Chief Financial Officer is hereby designated the "Authority" to make transfers of funds in the 2021 Budget and pay all necessary bills to assure uninterrupted Township operations with ratification by the Township Committee at the next Township Meeting.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1ST		X			
Higgins			X			
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 18TH day of November, 2021.



 Susan Dydek, RMC
 Riverside Township Clerk

**TOWNSHIP OF RIVERSIDE
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2021 - #147**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

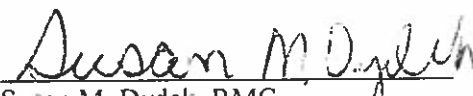
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Riverside, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON NOVEMBER 15, 2021.


Susan M. Dydek, RMC
Township Clerk

RESOLUTION 2021-#148
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE
ACTION PLAN FOR THE 2020 AUDIT

Whereas, the 2020 Audit contained findings and responses from the Township Auditor; and

Whereas, corrective actions are required to ensure that the conditions are corrected.

Now, Therefore, **Be It Resolved**, by the Township Committee of the Township of Riverside that the corrective action plan be adopted as follows:

FINDINGS AND RESPONSES

***Finding 2020-01:**

Criteria:

As per N.J.S.A. 40A:11-4, every contract awarded for performance of any goods or services where the cost exceeds the bid threshold, shall be awarded only by resolution of the governing body to the lowest responsible bidder.

Condition:

The Township awarded a contract to perform services that exceeded the bid threshold without publicly bidding and advertising for such services prior to the award.

Cause:

See attached emergency statement.

Effect:

Non-compliance with N.J.S.A. 40A:11-4.

Recommendation:

Contracts awarded where the cost exceeds the bid threshold should be publicly bid and advertised in order to be in compliance with N.J.S.A. 40A:11-4.

Corrective Action Plan:

Emergency Actions will be memorialized by resolution.

Finding 2020-2*Criteria:**

As per N.J.S.A. 40A:4-57, no officer shall enter into any contract which by its terms involve the expenditure of money for any purpose for which no appropriation is provided, or in excess of the amount appropriated for such purpose.

Condition:

The Township expended more for various line-item expenses than was appropriated creating over-expenditures of \$13,761.33 collectively (\$7,479.38 over-expenditure of appropriation and \$6,281.95 over-expenditure of appropriation reserves).

Cause:

Although the Township consistently monitor its budget versus actual expenditures as of December 31, 2020, there were invoices for services rendered in 2020 that were received after the period during which the Township could transfer funds to cover said expenses.

Effect:

The over-expenditures created deferred charges to future taxation of \$13,761.33 collectively.

Recommendation:

The Township will certify the availability of funds prior to processing any purchase orders to ensure compliance with N.J.S.A, 40A:4-57.

Respectfully Submitted,

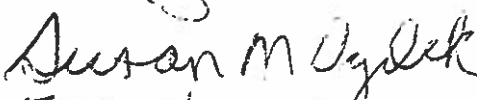


Meghan Jack
Township Administrator
856-461-1460 extension 4



Michael Mansdorfer
CFO
856-461-1460 extension 3

Jason Frey
Mayor

Attest: 
Township Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION 2021 - #149

A RESOLUTION APPROVING SALARIES FOR FIRE DISTRICT NO. 1 FOR THE PERIOD OF JANUARY 1, 2022 THROUGH DECEMBER 31, 2022

WHEREAS, on October 28, 2021 the Board of Fire Commissioners adopted Resolution No. 2021 - #13 entitled, "Resolution Setting Compensation for Commissioners Pursuant to N.J.S.A. 40A:14-88 and the Matters of Payment Thereof" a copy of which is attached hereto; and

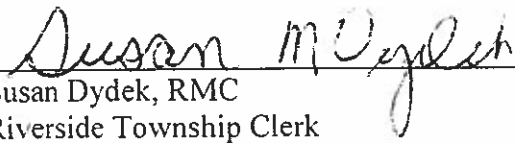
WHEREAS, the Township Committee of the Township of Riverside has reviewed said Resolution which was adopted by the Board of Fire Commissioners in accordance with N.J.S.A. 40A:14-18.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey that the Township Committee hereby indicates its concurrence with the Resolution No. 2021 - #13 which was adopted by the Board of Fire Commissioners of Fire District No. 1.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1ST		X			
Higgins			X			
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.



 Susan Dydek, RMC
 Riverside Township Clerk

Resolution No. 2021-13

RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO
N.J.S.A. 40A:14-88 AND THE MANNER OF PAYMENT THEREOF

WHEREAS, N.J.S.A. 40A:14-88, authorizes commissioners to receive compensation for their offices conditioned upon same being reviewed by the governing body of the municipality; and

WHEREAS, the Board has budgeted for said compensation in the 2022 budget, subject to introduction, a public hearing and adoption by the Board and the Department of Community Affairs, Division of Local Government Services, Local Finance Board; and

WHEREAS, the amount of the compensation is reflective of the time, work and dedication necessary to accommodate the rapid growth and expansion of not only the fire service, but the Township as a whole; and

WHEREAS, the Board finds and determines that said compensation should be effective retroactive to January 1, 2022; and

WHEREAS, the Board further finds and determines that the compensation should be in the amounts as set forth below for each year served or pro rata for a portion of any year of service:

Title	Salary, Wage, Compensation and Benefits
Chairman	\$1,600.00 per annum
Treasurer	\$3,500.00 per annum
Secretary	\$2,000.00 per annum
Commissioner	\$1,500.00 per annum
Commissioner	\$1,500.00 per annum; and

WHEREAS, the Board has determined that payment shall be made in accordance with Board policy.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, that the compensation for each commissioner shall be set in the amounts set forth above and that the Board's practice in future fiscal years shall be modified to reflect that a copy of the District budget will be forwarded annually to the Business Manager of the Township of Riverside for the governing body's reference and comments relative to the commissioners' compensation, if any, prior to the Board's public hearing on the budget and final adoption; and

BE IT FURTHER RESOLVED, that the sums as set forth above appear in the 2022 budget under the caption of Administration – Personnel; Commissioners and is hereby appropriated under the said caption of the operating section of the 2022 budget; and

BE IT FURTHER RESOLVED, that, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall be certified as of the date of the within Resolution and shall be chargeable to the above said line item as incurred to the maximum amount of same unless otherwise increased as permitted by law and a separate certification of availability of funds is made by the Board Treasurer; and

BE IT FURTHER RESOLVED, a copy of this Resolution shall be forwarded to the governing body and, if no objections or other concerns are received within ten (10) days, the Board shall proceed as set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage; and

BE IT FURTHER RESOLVED, that any resolution or part of a resolution inconsistent herewith are hereby repealed or otherwise revoked; and

BE IT FURTHER RESOLVED, that if any section, paragraph, sentence, clause or phrase in this Resolution is for any reason held or determined to be unconstitutional or invalid, same shall not affect the remainder of this Resolution; and

BE IT FURTHER RESOLVED, that notwithstanding anything set forth herein to the contrary, the Board shall be permitted to amend, modify, repeal or otherwise act as to those topics which are the subject of this Resolution provided said acts are consistent with public policy, Board bylaws, township ordinances, local, state and federal laws and rules and regulations promulgated thereunder; and

BE IT FURTHER RESOLVED, that an original signed, conformed and compared copy of this Resolution be accessible and maintained as an official Board record pursuant to and in accordance with the "Open Public Records Act"; N.J.S.A. 47:1A-1, *et seq.* and the "Destruction of Public Records Law (1953)"; N.J.S.A. 47:3-8.1, *et seq.* as set forth by the State of New Jersey Municipal Agency Record Retention Schedule promulgated by the Division of Archives and Record Management.

CERTIFICATION


I, DONALD E. NESBITT, Clerk/Administrator of the Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, do hereby

certify that the foregoing is a true conformed and compared copy of an original Resolution now on file and of record in the District office which was duly adopted at a public meeting held on the 28th day of October, 2021.

I do further certify that the said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, is composed of - 5 - members, and that - 5 - members were present and - 3 - members voted affirmatively for the adoption of the Resolution and - 2 - members voted against the adoption of the Resolution.

The undersigned further certifies that the above Resolution has not been repealed or amended and remains in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Board of Fire Commissioners of Fire District No. 1, Township of Riverside, County of Burlington, State of New Jersey, on this 28th day of October, 2021.


DONALD E. NESBITT
CLERK/ADMINISTRATOR
Board of Fire Commissioners
Fire District No. 1
Township of Riverside

TOWNSHIP OF RIVERSIDE

RESOLUTION 2021-151

AUTHORIZING BUDGET APPROPRIATION TRANSFERS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR FOR THE TOWNSHIP OF RIVERSIDE, BURLINGTON COUNTY, NEW JERSEY

WHEREAS, the provisions of N.J.S.A. 40A:4-58, permit the transfer of appropriations during the last two months of the fiscal year; and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis.

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of budget appropriations below:

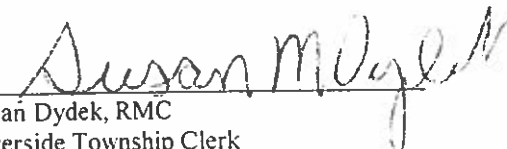
Account Number	Account Title	Transfer To	Transfer From	Budget As Modified
1-01-20-165-200	Eng. Professional Services	\$10,000.00		\$35,000.00
1-01-23-215-200	Workman's Compensation Insurance	\$7,500.00		\$152,610.00
1-01-25-240-200	Police-OE	\$5,000.00		\$146,000.00
1-01-26-290-200	Streets & Roads-OE	\$40,000.00		\$108,200.00
1-01-26-310-200	Building & Grounds OE	\$18,000.00		\$129,000.00
1-0123-210-200	Liability Insurance		\$45,000.00	\$75,330.00
1-01-20-125-200	Vital Statistics-OE		\$500.00	\$500.00
1-01-31-440-200	Telephone		\$5,000.00	\$20,000.00
1-01-35-470-200	Contingent		\$4,500.00	\$500.00
1-01-23-220-200	Group Health Insurance		\$25,500.00	\$543,500.00
	TRANSFER TOTAL	\$80,500.00	\$80,500.00	

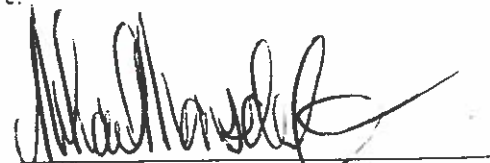
Adopted: November 15, 2021, 2021

COMMITTEE MEMBER	MOTION	2 ND	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1ST		X			
Higgins			X			
Giovanetti		2ND	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021. In addition, Michael Mansdoerfer Riverside Township, CFO also certifies the availability of sufficient funds as stated above.


 Susan Dydek, RMC
 Riverside Township Clerk


 Michael Mansdoerfer, CMFO
 Riverside Township Chief Financial Officer

TOWNSHIP OF RIVERSIDE

**RESOLUTION 2021-152
A RESOLUTION REQUESTING APPROVAL OF ITEMS OF
REVENUE AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2021 Budget to include a FY2022 Municipal Drug Alliance (C.A.S.A.) Grant in the amount of \$6,000.00, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2021 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
 - **FY2022 Municipal Drug Alliance (C.A.S.A.)Grant - \$6,000.00**

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
 - **FY2022 Municipal Drug Alliance (C.A.S.A.)Grant - \$6,000.00**


BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: November 15, 2021

	Frey	Kimble	Weaver	Higgins	Giovanetti
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION			1st		2nd

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.


 Susan Dydek, RMC, Riverside Township Clerk

RESOLUTION 2021 - #153
A RESOLUTION AUTHORIZING CHANGE ORDER PROPOSAL FOR THE NEW JERSEY AVENUE
AND WASHINGTON STREET IMPROVEMENTS

WHEREAS, the Township of Riverside awarded a contract to American Asphalt Inc.; and

WHEREAS, this Change Order is for final quantity adjustments. NJDOT non-participating supplemental work for additional milling/paving and additional base repairs beyond the projected limits; and the asphalt core testing penalty. Samples were taken on June 15, 2021 and tested for thickness and Air Voids in accordance with AASHTO: T-209 & T-166. The test results indicated a 0.5% Air Void Penalty on the 19M64 Base Course.

WHEREAS, the Township Engineer, Pennoni has recommended this Change Order in the amount of \$16,559.79 increasing the total contract amount to \$546,472.74; and

WHEREAS, the Riverside Township Committee does wish to approve the changes; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside that this Change Order in the amount of \$16,559.79 increasing the total contract amount to \$546,472.74 is hereby approved and the Township Committee authorizes the aforementioned Change Order be executed on this 15th day of November 2021.

Adopted the 15th day of November 2021 at the Regular Meeting of the Township of Riverside.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Township Chief Financial Officer.

	FREY	KIMBLE	WEAVER	HIGGINS	GIOVANETTI
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION			1 st		2 nd

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Meeting held on the 15th day of November, 2021.


 Susan M. Dydek, RMC
 Township Clerk

3. Resolution 2021 - #143 – A Resolution of the Township of Riverside Removing Subsequent Municipal Lien Levies and Cancelling Interest.
4. Resolution 2021 - #144 – A Resolution Authorizing Change Order Proposal for Professional Services for the AA Fields Pickleball Court.
5. Resolution 2021 - #145 – A Resolution Authorizing Compensation for 2021.
6. Resolution 2021 - #146 – A Resolution Authorizing the Chief Financial Officer to make additional transfers of funds if needed, to assure that all 2021 Budget Appropriations have adequate funds and Authorizing the Chief Financial Officer to pay all necessary bills through the end of the year.
7. Resolution 2021 - #147 – Governing Body Certification of the Annual Audit.
8. Resolution 2021 - #148 – A Resolution of the Township of Riverside Adopting a Corrective Action Plan for the 2020 Audit.
9. Resolution 2021 - #149 – A Resolution Approving Salaries for Fire District No. 1 For the Period of January 1, 2022 through December 31, 2022.
10. Resolution 2021 - #150 – A Resolution of the Township of Riverside Designating a Developer.
11. Resolution 2021 - #151 Authorizing Budget Appropriation Transfers During the Last Two Months of the Fiscal Year for the Township of Riverside, Burlington County, New Jersey.
12. Resolution 2021 - #152 – A Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87.
13. Resolution 2021 - #153 – A Resolution Authorizing Change Order Proposal for the New Jersey Avenue and Washington Street Improvements.
14. Authorization to approve the Contract between the Riverside Police Association and the Township of Riverside for the period of January 1, 2022 through December 31, 2026.
15. Authorization to approve the Contract between Captain Hans David Jaensch and the Township of Riverside for the period of January 1, 2022 through December 31, 2024.
16. Authorization to donate bicycles to NJTIP.
17. Authorization to permit the Delran Fire Department to utilize the Public Works Yard for extrication exercises.

Motion made by Mr. Kimble authorizing the donation of bicycles to NJTIP seconded by Mrs. Weaver. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Frey, Kimble and Giovanetti. Nays – None. Abstain – Mr. Higgins. Motion carried.

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE:

1. Jeffrey E. Snow, Esq., Attorney for Jose Costa, Antonio Costa and Jose Luis Costa – Public Hearing Notice.
2. State of New Jersey Department of Transportation – Award of NJDOT Grant.
3. Dennis P. Mc Inerney, J.M.C. – Letter of retirement.

REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for October 2021: Incidents – 722, Investigations – 70, Adult Arrests Total – 27, Motor Vehicle Summons – 118, Motor Vehicle Accidents – 14, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse/Curbside Adjustments – 1/1, Summons for False Alarms – 0, False Alarm Calls – 7, False Alarm Warning Letters – 2. Firearms Applications submitted to the New Jersey State Police for the month – 4, Applications completed – 6, Previous pending – 8, Total pending – 6, Denied/Closed Applications – 0.

No questions or concerns were presented.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF PUBLIC WORKS:

Mr. Higgins reported that the Department began fall leaf collection on November 1, 2021. They are currently in the Avenues Section of the town, but they have made a pass through the town. The activities for December are as follows: road maintenance as needed, storm clean-up if needed, leaf collection, preparations for Christmas in Riverside and miscellaneous maintenance.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

The Tax Collector's Monthly Report of Receipts for October 2021: Total Collected for the month of October - \$2,461,656.19, Total Collected Year to Date - \$14,949,303.36. General: Current Year – \$27,593.70, Total Collected Year to Date - \$592,169.18.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that there is a standstill in planning the 5k in October of 2022 because of the holidays. In September of 2022, Mr. Kimble is planning to hold a kayak race. Mr. Kimble also reported that the Moravian Church will be holding a 5k. Mr. Kimble requested a volleyball court and basketball courts be installed at the Spring Garden Park. This will be discussed at the budget meetings.

DEPARTMENT OF PUBLIC EVENTS:

Mrs. Weaver reported that Christmas in Riverside will be held on December 4, 2021. There are over 20+ tables. There will be a Christmas parade. Santa will be in the courtroom this year. The Polar Express Train ride will also be at the event.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Tax Sale was held on October 13, 2021. The fourth quarter property tax payments are due by November 10, 2021. The street sweeper will continue through October 29th. New Jersey Avenue has been paved, the Washington Street Project is delayed due to piping supply issues and the ADA Curb Cuts Project is scheduled to begin on October 25, 2021.

Motion made by Mr. Giovanetti and Mrs. Weaver to approve all reports carried.

APPROVAL OF BILLS

Motion made Mr. Kimble, seconded by Mr. Higgins to approve all bills and expenditures. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins, Giovanetti and Frey. Nays – None. Abstain – None. Motion carried.

PUBLIC PORTION:

Mayor Frey opened Public Portion.

- 1) Christy Veasy – New Jersey Avenue – Ms. Veasy stated that the workers are parking in all the new spaces and on Delaware Avenue. The Administrator will call the developer tomorrow and inform him. Ms. Veasy stated that she never received notification that they were paving the streets. The Administrator stated that she will contact American Asphalt regarding the paving. Ms. Veasy questioned if the children that are mis-behaving in school can be given clean-up duty at the parks and on the streets.
- 2) Mr. William Greiner – 310 Heulings Avenue – Mr. Greiner is representing the Board of Education. Mr. Greiner stated that they were given 120 COVID shots and they are all taken. Mr. Greiner stated they will be allotted additional shots. Mr. Greiner gave the instructions on scheduling. The Superintendent thanked the Mayor for his assistance.
- 3) Alice Smith – Arch Street Delran, NJ – Questioned if the Watchcase Building will be boarded up this winter? Administrator Jack will have an answer soon.
- 4) Christine Martinez – 215 Cleveland Avenue – Ms. Martinez stated that the parents of the children that are mis-behaving should also be held accountable. Chief Eliason stated that all juvenile matters are dealt with at the County Level. Ms. Martinez recommended a military type training for juveniles that are having issues. Ms. Martinez suggested having the Marines attend Christmas in Riverside to promote the Toys for Tots. Mrs. Martinez stated that the house located at 232 Cleveland Avenue has a roach infestation, there are a 2-year-old and a 4-year-old children and multiple adults living there. The people that live

there are pinning in their cars. The landlord of this property is renting to multiple people. Administrator Jack stated that she will look into these complaints. Mayor Frey questioned what needs to be done to revoke the landlord registration for this property? Administrator Jack stated that all information needs to be given to the Attorney for review.

- 5) Mr. Bud Mauer – 202 Lippincott Avenue – Owns a rental property at 20 Washington Street. Mr. Mauer thank the Administrator for putting him in touch with the Engineer. Mr. Mauer commended the Public Works Department for taking his tree that fell during a storm. Mr. Mauer volunteered his services to help the children.

In hearing no members of the public wishing to speak, **Motion made by Mr. Higgins and Mr. Giovanetti that Public Portion be closed carried.**

RESOLUTION:

Mrs. Weaver made a motion to adopt Resolution 2021-#154 entitled, **‘A RESOLUTION OF THE TOWNSHIP PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12’** seconded by Mr. Giovanetti. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Higgins, Giovanetti, Frey and Mrs. Weaver. Nays – None. Motion carried.

Motion to reopen the meeting made by Mr. Kimble and Mr. Higgins carried.

Mrs. Weaver made a motion to adopt Resolution 2021-#155 entitled, **‘A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT AND RELEASE’** seconded by Mr. Giovanetti. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Higgins, Giovanetti, Frey and Mrs. Weaver. Nays – None. Motion carried.

Authorization to hire Public Works Employees approved on motion by Mr. Giovanetti and Mr. Higgins carried.

There being no further business to attend to, motion made by Mrs. Weaver and Mr. Giovanetti that the meeting be adjourned carried.


 Susan M. Dydek, RMC
 Municipal Clerk

RESOLUTION 2021 - #154
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

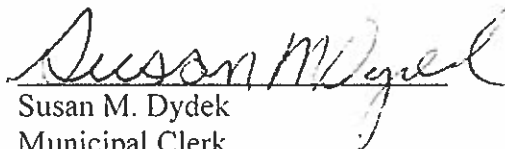
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating Contract Negotiations, Personnel, and Pending Litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in a Regular Meeting on November 15, 2021 and that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on November 15, 2021 for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on November 15, 2021.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2021-#155

RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, on November 16, 2020, Gold Medal Environmental Services of NJ, Inc. filed a lawsuit against the Township of Riverside in the Superior Court of New Jersey, Burlington County vicinage alleging a breach of the August 28, 2018 Solid Waste Services Contract, under docket number BUR-L-2221-20; and

WHEREAS, the Township and Gold Medal engaged in settlement discussions in lieu of further litigation, including monetary compensation; and

WHEREAS, the Township and Gold Medal have negotiated and finalized the terms of a settlement memorialized in the attached Settlement Agreement and Release identified as Exhibit "A."

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside that the Township Administrator, or designee, is authorized to execute the Settlement Agreement and Release.

BE IT FURTHER RESOLVED that the Township Administrator and/or other designated Officials may take any necessary actions to effectuate the purpose of this Resolution.

Effective Date: This Resolution shall take effect immediately upon adoption.

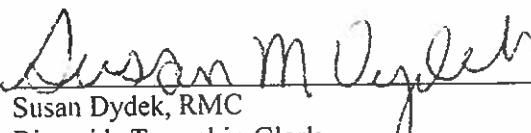
Adopted by the Township Committee of the Township of Riverside on this the 15th day of November, 2021.

Mayor Jason Frey, Riverside Township

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Frey			X			
Kimble			X			
Weaver	1 ST		X			
Higgins			X			
Giovanetti		2 nd	X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 15th day of November, 2021.



Susan Dydek, RMC
Riverside Township Clerk