

Monday evening  
January 3, 2022  
6:00pm  
**Reorganization Meeting**  
Riverside, N.J.

**STATEMENT:**

**PUBLIC NOTICE** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Municipal Building on November 22, 2021.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on November 22, 2021.
- 3) Filed written notice with the Clerk of the Township of Riverside on November 22, 2021.

The Reorganization Meeting of the Riverside Township Committee was on the above date at the Riverside Municipal Court Room with the following members present: Messrs. Kimble, Higgins, Giovanetti, Kirk and Mrs. Weaver along Deputy Clerk/ Township Administrator Meghan Jack. Municipal Clerk Dydek was not in attendance.

All present stood to salute the flag.

The first order of business was the appointment of a Mayor for the year 2022. Deputy Clerk Jack called for nominations of a Mayor for the year 2022. Mr. Giovanetti nominated Mr. Kimble. **Hearing no further nominations, motion made by Mr. Giovanetti, seconded by Mrs. Weaver, to appoint Mr. Kimble as Mayor for the year 2022 carried.**

The Oath of Office was administered to Mayor Corey Kimble by Assemblywoman Carol Murphy.

**Mr. Kimble assumed the chair as Mayor for the year 2022.**

Deputy Clerk Jack called for nominations of a Deputy Mayor for the year 2022. Mr. Giovanetti nominated Mr. Higgins. **Hearing no further nominations, motion made by Mr. Giovanetti, seconded by Mrs. Weaver, to appoint Mr. Higgins as Deputy Mayor for the year 2022 carried.**

The Oath of Office was administered to Deputy Mayor J. Michael Higgins by Assemblywoman Carol Murphy.

**RESOLUTIONS:**

Deputy Clerk Jack called for nominations for an Attorney. Mrs. Weaver nominated Marmero Law.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #1 – APPOINTMENT OF AN ATTORNEY.**

Mrs. Weaver made a motion to adopt Resolution 2022-#1, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain - None. Motion carried.

Deputy Clerk Jack called for nominations of a Redevelopment Attorney. Mrs. Weaver nominated Marmero Law.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #2 - APPOINTMENT OF A REDEVELOPMENT ATTORNEY.**

Mrs. Weaver made a motion to adopt Resolution 2022-#2, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of an Engineer. Mr. Giovanetti nominated Pennoni Engineering.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #3 – APPOINTMENT OF AN ENGINEER.**

Mr. Giovanetti made a motion to adopt Resolution 2022- #3, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk and Kimble. Nays – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of an Auditor. Mrs. Weaver nominated Mercadian P.C.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #4 APPOINTMENT OF AN AUDITOR.**

Mrs. Weaver made a motion to adopt Resolution 2022-#4, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk, and Kimble. Nays – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of an Accountant. Mr. Giovanetti nominated Bowman.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #5 APPOINTMENT OF AN ACCOUNTANT.**

Mr. Giovanetti made a motion to adopt Resolution 2022-#5, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Higgins and Kimble. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of Labor Counsel. Mrs. Weaver nominated Armando Riccio.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #6 APPOINTMENT OF LABOR COUNSEL.**

Mrs. Weaver made a motion to adopt Resolution 2022- #6, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble, and Higgins. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of Bond Counsel. Mr. Giovanetti nominated Parker Mc Cay.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #7 – APPOINTMENT OF A BOND COUNSEL.**

Mr. Giovanetti made a motion to adopt Resolution 2022- #7, seconded by Mrs. Weaver. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk and Kimble. Nays – None. Motion carried.

Deputy Clerk Jack called for nominations of a Municipal Prosecutor. Mrs. Weaver nominated Gregg Perr.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #8 –APPOINTMENT OF A MUNICIPAL PROSECUTOR.**

Mrs. Weaver made a motion to adopt Resolution 2022-#8, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations of a Township Planner. Mr. Giovanetti nominated Environmental Resolutions, Inc.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #9 APPOINTMENT OF A TOWNSHIP PLANNER.**

Mr. Giovanetti made a motion to adopt Resolution 2022- #9, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Higgins, Kirk, and Kimble. Nays - None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations of a Redevelopment Planner. Mr. Giovanetti nominated Environmental Resolutions Inc.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #10 –APPOINTMENT OF A REDEVELOPMENT PLANNER.**

Mr. Giovanetti made a motion to adopt Resolution 2022-#10, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for Animal Control Services. Mrs. Weaver nominated New Jersey Animal Control.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #11–APPOINTMENT OF ANIMAL CONTROL SERVICES.**

Mrs. Weaver made a motion to adopt Resolution 2022-#11, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of a Municipal Court Judge. Mrs. Weaver nominated Corey Ehert.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #12-APPOINTMENT OF A MUNICIPAL COURT JUDGE.**

Mrs. Weaver made a motion to adopt Resolution 2022-#12, seconded by Mr. Giovanetti. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Higgins, and Kimble. Nays – None. Abstain - None. Motion carried

Deputy Clerk Jack called for nominations of a member to the Riverside Sewerage Authority. Mr. Giovanetti nominated Robert Van Meter.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #13-APPOINTMENT TO THE RIVERSIDE SEWERAGE AUTHORITY.**

Mr. Giovanetti made a motion to adopt Resolution 2022-#13, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Higgins, and Kimble. Nays – None. Abstain – None. Motion carried

**RESOLUTION 2022 - #14 APPOINTMENT OF A FIRE POLICE IN THE TOWNSHIP OF RIVERSIDE.**

Mrs. Weaver made a motion to adopt Resolution 2022- #14 seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays -None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations of a Public Defender. Mrs. Weaver nominated Jeff Snow.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #15 – APPOINTMENT OF A PUBLIC DEFENDER.**

Mrs. Weaver made a motion to adopt Resolution 2022- #15, seconded by Mrs. Kirk. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Higgins and Kimble. Nays – None. Abstain – None. Motion carried.

Deputy Clerk Jack called for nominations for the appointment of the Township Committee's Director of Public Safety. Mr. Giovanetti nominated Corey Kimble.

Hearing no further nominations, the following Resolution was introduced:

**RESOLUTION 2022 - #16 APPOINTMENT OF THE TOWNSHIP COMMITTEE' S DIRECTOR OF PUBLIC SAFETY.**

Mr. Giovanetti made a motion to adopt Resolution 2022- #16, seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

**RESOLUTION 2022 - #17 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION.**

Mr. Giovanetti made a motion to adopt Resolution 2022-# 17, seconded by Mrs. Weaver. Upon roll call, the vote was as follows: Ayes – Mrs. Weaver, Messrs. Giovanetti, Kirk, Higgins and Kimble. Nays – None. Abstain – None. Motion carried.

**RESOLUTION 2022 - #1**  
**APPOINTMENT OF AN ATTORNEY**

**WHEREAS**, there exists a need for an attorney, and

**WHEREAS**, funds are available for this purpose,

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

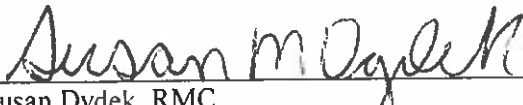
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Albert Marmero and the firm Marmero Law, LLC for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver	1 <sup>st</sup>		X			
Giovanetti			X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #2**  
**APPOINTMENT OF A REDEVELOPMENT ATTORNEY**

**WHEREAS**, there exists a need for a Redevelopment Attorney, and

**WHEREAS**, funds are available for this purpose,

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

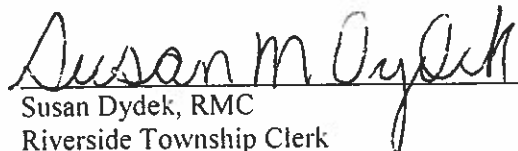
1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Albert Marmero and the firm Marmero Law, LLC for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver	1 <sup>st</sup>		X			
Giovanetti		2 <sup>nd</sup>	X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #3**  
**APPOINTMENT OF AN ENGINEER**

**WHEREAS**, there exists a need for an Engineer; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

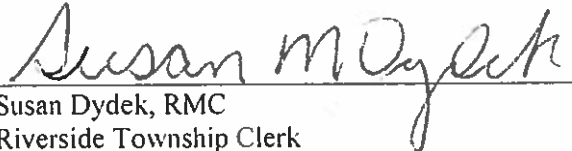
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Pennoni Engineering for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$252.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti	1 <sup>st</sup>		X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk



**RESOLUTION 2022 - #4**  
**APPOINTMENT OF AN AUDITOR**

**WHEREAS**, there exists a need for an Auditor; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

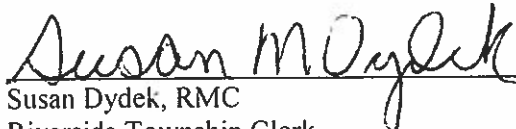
1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Mercadien, P.C. for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$33,000.00 per annum. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver	1st		X			
Giovanetti		2nd	X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #5**  
**APPOINTMENT OF AN ACCOUNTANT**

**WHEREAS**, there exists a need for an Accountant; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

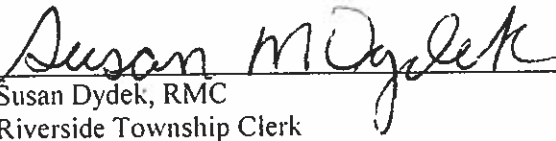
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Bowman & Co. for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$22,550.00 per annum. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti	1 <sup>st</sup>		X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #6**  
**APPOINTMENT OF LABOR COUNSEL**

**WHEREAS**, there exists a need for Labor Counsel; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Armando V. Riccio, LLC for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$165.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver	1 <sup>st</sup>		X			
Giovanetti		2 <sup>nd</sup>	X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #7**  
**APPOINTMENT OF BOND COUNSEL**

**WHEREAS**, there exists a need for Bond Counsel; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:


1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Parker McCay for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$320.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver		2 <sup>nd</sup>	X			
Giovanetti	1 <sup>st</sup>		X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #8**  
**APPOINTMENT OF A PROSECUTOR**

**WHEREAS**, there exists a need for a Prosecutor; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

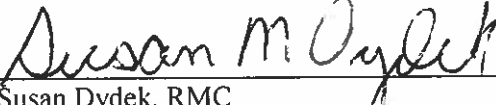
1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the Law Office of Gregg Perr for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$1600.00 a month. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2nd	X			
Weaver	1 <sup>st</sup>		X			
Giovanetti			X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #9**  
**APPOINTMENT OF A PLANNER**

**WHEREAS**, there exists a need for a Planner; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

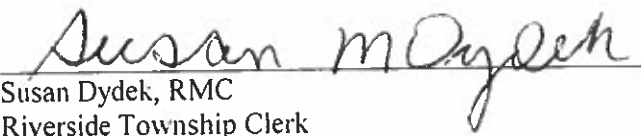
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the Environmental Resolutions Inc. for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$180.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2ND	X			
Weaver			X			
Giovanetti	1ST		X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #10**  
**APPOINTMENT OF A REDEVELOPMENT PLANNER**

**WHEREAS**, there exists a need for a Redevelopment Planner; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:


1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the Environmental Resolutions Inc. for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$180.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins		2ND	X			
Weaver			X			
Giovanetti	1ST		X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #11**  
**APPOINTMENT OF ANIMAL CONTROL SERVICES**

**WHEREAS**, there exists a need for Animal Control Services; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, in accordance with N.J.S.A. 19:44A-20.4 et seq., the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

**WHEREAS**, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, as follows:

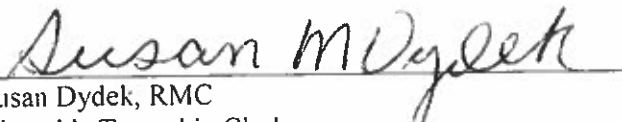
1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with the New Jersey Animal Control for a one-year term commencing on January 1, 2022 and ending on December 31, 2022. The total amount to be dispersed by the Township of Riverside shall not exceed be \$900.00 a month. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver	1st		X			
Giovanetti		2nd	X			
Kirk			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk



RESOLUTION 2022 - #13APPOINTMENT OF A MEMBER TO THE RIVERSIDE SEWERAGE AUTHORITY

**BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

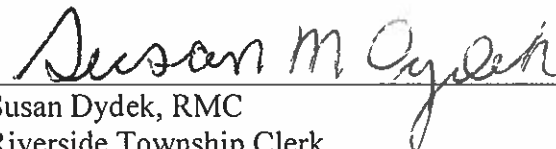
Section 1. Robert Van Meter be and is hereby appointed a member of the Riverside Water Reclamation Authority to serve for a term expiring on the 1<sup>st</sup> day of February 2027.

Section 2. This Resolution shall take effect February 1, 2022.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Kimble			X			
Higgins		2 <sup>nd</sup>	X			
Weaver			X			
Giovanetti	1 <sup>st</sup>		X			
Kirk			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3rd day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022-#12  
RIVERSIDE TOWNSHIP  
APPOINTMENT OF A MUNICIPAL COURT JUDGE**

---

**WHEREAS**, N.J.S.A. 2b:12-1 et seq. requires that every municipality to establish a Municipal Court, and therefore exists a need for the Township to contract for the services of a Municipal Court Judge for the Township of Riverside; and

**WHEREAS**, Attorneys who are New Jersey residents and have practiced law for at least five years may be appointed to the position of Municipal Court Judge by the Township Committee; and

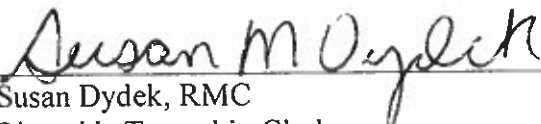
**WHEREAS**, after reviewing the applicants the Township Committee wishes to appoint Corey Ahart, Esq. as he meets all the qualifications of Municipal Court Judge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey that Corey Ahart, Esq. is hereby appointed to the position of Riverside Township Municipal Court Judge for a three (3) year term is hereby confirmed.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>Kimble</b>			X			
<b>Higgins</b>			X			
<b>Weaver</b>	1st		X			
<b>Giovanetti</b>		2nd	X			
<b>Kirk</b>			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3rd day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 -#14****A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPOINTING FIRE POLICE  
IN THE TOWNSHIP OF RIVERSIDE**

**WHEREAS**, the Township Committee of the Township of Riverside has determined a need for Fire Police in the Township of Riverside; and

**WHEREAS**, the Riverside Fire Company has provided the Township Clerk of the Township of Riverside with a list of persons that have successfully completed the Emergency Service Training to procure the designation of Basic Fire Police.

**NOW, THEREFORE, BE IT RESOLVED**, that the following people be appointed as Fire Police in the Township of Riverside for the calendar year 2022: Mark Sparta, Anthony Marzulli, Jacob Hutchins, Victoria Nesbitt, Timothy Devlin, Darren Adams, Michael Dydek Sr., Walter Nesbitt Jr., Cristal Bluhm, Timothy LeConey, George Conard Jr., Donald Nesbitt, Lester Kemble, Edward Kemble Jr., Richard Horton, Robert Barnett, George Joo, Robert Miller, Carley Newman, and Eric Donaghy.

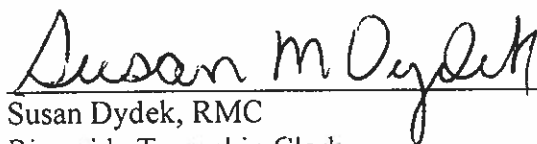
**BE IT FURTHER RESOLVED**, that the term of this appointment shall be two (2) years commencing January 1, 2022 and ending January 31, 2024.

**By Order of the Riverside Township Committee.**

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>Kimble</b>			X			
<b>Higgins</b>		2 <sup>nd</sup>	X			
<b>Weaver</b>	1 <sup>st</sup>		X			
<b>Giovanetti</b>			X			
<b>Kirk</b>			X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.



Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2022 - #15****APPOINTMENT OF A PUBLIC DEFENDER**

**WHEREAS**, in accordance with State Law, Municipalities are required to appoint a Public Defender to represent indigent defendants; and

**WHEREAS**, Jeffrey Snow has indicated a willingness to perform the duties of Public Defender for court sessions; and

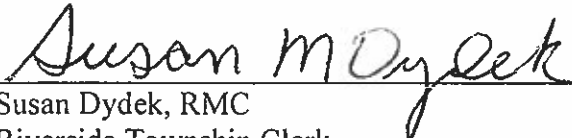
**WHEREAS**, funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Riverside, County of Burlington, State of New Jersey that Jeffrey Snow is hereby appointed to the position of Public Defender for the Township of Riverside for a term of one-year commencing January 1, 2022 through December 31, 2022. The total amount disbursed by the Township of Riverside shall not exceed \$4000.00.

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
<b>Kimble</b>			X			
<b>Higgins</b>			X			
<b>Weaver</b>	1st		X			
<b>Giovanetti</b>			X			
<b>Kirk</b>		2nd	X			

**CERTIFICATION**

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at their Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022- #16****APPOINTMENT OF THE TOWNSHIP COMMITTEE'S DIRECTOR OF  
PUBLIC SAFETY**

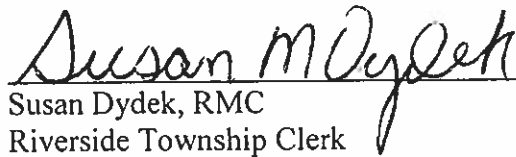
**WHEREAS**, there currently exists a need and vacancy to fill the position of the Township Committee's Director of Public Safety for the Township of Riverside.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Riverside that Corey Kimble be appointed for a one - year term as the Township Committee's Director of Public Safety for the Township of Riverside effective January 1, 2022.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>						
<b>Higgins</b>						
<b>Weaver</b>						
<b>Giovanetti</b>						
<b>Kirk</b>						

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
Susan Dydek, RMC  
Riverside Township Clerk

**RESOLUTION 2022 - #17**  
**RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT**  
**OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER**  
**And INDEMNIFYING and HOLDING HARMLESS**  
**The BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**  
**as a RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

**WHEREAS**, the Township of Riverside is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

**WHEREAS**, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

**WHEREAS**, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

**WHEREAS**, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

**WHEREAS**, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Riverside does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

**BE IT FURTHER RESOLVED**, that the Township of Riverside elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

**BE IT FURTHER RESOLVED**, that the Township of Riverside agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>			X			
<b>Weaver</b>		2 <sup>ND</sup>	X			
<b>Giovanetti</b>	1 <sup>ST</sup>		X			
<b>Kirk</b>			X			

#### CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3rd day of January, 2022.



Susan Dydek, RMC  
Riverside Township Clerk

**APPOINTMENTS TO THE PLANNING BOARD:**

Mayor or Mayor's Designee – Class I – Corey Kimble.

Official of the Municipality – Class II – Carl Cicali.

Member of the governing body - Class III – Matthew Kirk.

Class IV Members (2) – Anthony Reale and Eric Estrada.

Alternate to the Planning Board – Thomas Hartwell.

Liaison to the Planning Board – Richard Horton.

**Mr. Higgins made a motion on all of the above appointments to the Planning Board seconded by Mrs. Weaver carried.**

**APPOINTMENTS:**

*Mr. Kirk made a motion to table the appointments to the Shared Services Forum, seconded by Mr. Giovanetti carried. Motion tabled.*

*Mr. Kirk made a motion to table the appointments to the River Route Advisory Committee, seconded by Mr. Giovanetti carried. Motion tabled.*

**Mr. Higgins made a motion that Kevin Johnson be appointed as the Rental Inspector for the calendar year 2022 seconded by Mr. Kirk carried.**

**Mrs. Weaver made a motion that Kevin Johnson be appointed as the Resale Inspector for the calendar year 2022 seconded by Mr. Giovanetti carried.**

**Mr. Giovanetti made a motion that Kevin Johnson be appointed as the Multi - Unit Inspector for the calendar year 2022 seconded by Mr. Higgins carried.**

**DEPARTMENT SCHEDULE FOR THE YEAR 2022:****PUBLIC WORKS-PUBLIC UTILITIES**

Including Streets & Roads, Buildings & Grounds, Sanitation, Township Engineer, Street Lights, and Public Utilities

Chairperson – Mr. Higgins  
Vice-Chairperson - Mr. Kimble

**PUBLIC EVENTS**

Chairperson - Mrs. Weaver  
Vice-Chairperson – Mr. Giovanetti



**PUBLIC SAFETY**

Including Police, Fire Dept., Court, Emergency Management, and Animal Control

Chairperson – Mr. Kimble  
Vice-Chairperson - Mr. Higgins

**RECREATION**

Including Public Parks and Playgrounds

Chairperson - Mr. Giovanetti  
Vice-Chairperson – Mr. Kirk

**REVENUE & FINANCE & ECONOMIC DEVELOPMENT**

Including Clerk, Treasurer, Tax Assessors, Tax Collector, Municipal Liens Search Officer, Zoning Officer, Building Inspector Attorney, Auditor, Broker-of-Record

Chairperson – Mr. Kirk  
Vice - Chairperson – Mrs. Weaver

Motion made by Messrs. Higgins and Giovanetti carried: the above committee appointments be approved.

**CONSENT AGENDA:**

Mrs. Weaver made a motion, seconded by Mr. Giovanetti that the following consent agenda be approved carried.

**RESOLUTION 2022 - #18 - RESOLUTION APPOINTING DEPOSITORIES.**

**RESOLUTION 2022 - #19 - CASH MANAGEMENT PLAN - (Guide to Municipal Officials and Employees in carrying out their duties concerning the receipt and disbursement of all funds of the Township of Riverside).**

**RESOLUTION 2022 - #20 - INTEREST RATES - (8% per annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of the first \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year. Also allows a ten-day grace period of quarterly taxes.)**

**RESOLUTION 2022 - #21 - AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY.**

**RESOLUTION 2022 - #22 - AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE - (Scheduled Date is 10 /13 /2022).**

**RESOLUTION 2022 - #23 - TEMPORARY BUDGET FOR FIRST QUARTER 2022.**

**RESOLUTION 2022 - #24 - PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL.**

**RESOLUTION 2022 - #25 - A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2022.**

**RESOLUTION 2022 - #26 - STATE CONTRACT RESOLUTION** – (allows us to purchase materials, supplies, and equipment under State Contract.)

**RESOLUTION 2022 - #27 APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER :( Michael Mansdoerfer)**

**RESOLUTION 2022 - #28 – APPOINTMENT OF A MUNICIPAL HOUSING LIASON :( Meghan Jack)**

**RESOLUTION 2022 - #29 – APPOINTMENT OF MICHAEL MANSDOERFER AS THE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.**

**RESOLUTION 2022 - #30 – APPOINTMENT OF MEGHAN JACK AS THE ALTERNATE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND.**

**APPOINTMENTS:**

**Appointment of Deputy Tax Collector: Jacqueline Ransburgh**

**Appointment of Tax Search Officer: Mindie Weiner**

**Appointment of a Deputy Municipal Clerk: Meghan Jack**

**Appointment of a Municipal Lien Search Officer: Susan M. Dydek**

**Appointment of a Deputy Tax Search Officer: Jacqueline Ransburgh**

**Appointment of a Department of Health Liaison: Barbara C. Casperite**

**Roberts Rules of Order be adopted for the year 2022:**

**Designation of Legal Newspapers for the year 2022: Burlington County Times and Courier-Post**

**Appointment of a Municipal Treasurer: Meghan Jack**

**Appointment of the Chief of Police as the Custodian of Records for the Riverside Township Police Department.**

RESOLUTION 2021- #18RESOLUTION APPOINTING DEPOSITORIES

**WHEREAS**, it is desirable that idle funds of the Township of Riverside be invested in legal investment vehicles at all times, and

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments; and

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this State; and

**WHEREAS**, the Township Committee of the Township of Riverside hereby authorizes the Chief Financial Officer or the Township Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institutions, and

**WHEREAS**, the Township Committee of the Township of Riverside hereby designates the following as the depositories for the various Township accounts: TD Bank.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, that any financial institution not herein mentioned that is determined to be the highest bidder on interest rates for idle funds be designated as depositories for the Township of Riverside. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer or Township Treasurer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S.17:9-41).

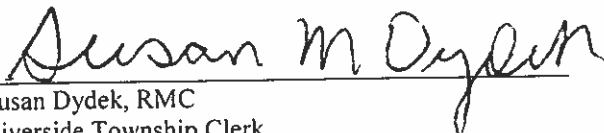
**BE IT FURTHER RESOLVED**, that the Chief Financial Officer or the Township Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations.

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Riverside.

**BE IT FURTHER RESOLVED**, the above-mentioned depositories are hereby authorized to make payments for the funds of the Township of Riverside, in the County of Burlington; signed by Susan M. Dydek, Township Clerk, Michael Mansdoerfer, Chief Financial Officer and Meghan Jack, Treasurer/Deputy Clerk and that a copy of this Resolution be sent to each institution.

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #19****TOWNSHIP OF RIVERSIDE****CASH MANAGEMENT PLAN**


THIS PLAN IS ESTABLISHED TO COMPLY WITH THE REQUIREMENTS OF NJSA 40A:5-14 AND TO PROVIDE A GUIDE TO MUNICIPAL OFFICIALS AND EMPLOYEES IN CARRYING OUT THEIR DUTIES CONCERNING THE RECEIPT AND DISBURSEMENT OF ALL FUNDS OF THE TOWNSHIP OF RIVERSIDE.

THE FOLLOWING REQUIREMENTS SHALL BE ADHERED TO:

- THE TOWNSHIP SHALL ANNUALLY, AT ITS REORGANIZATION MEETING DESIGNATE THE LEGAL DEPOSITORIES FOR ALL TOWNSHIP FUNDS. THE RESOLUTION MAY BE AMENDED OR SUPPLEMENTED FROM TIME TO TIME AS THE TOWNSHIP DEEMS NECESSARY. SUCH RESOLUTION SHALL BE DEEMED AS PART OF THE CASH MANAGEMENT PLAN.
  - TD BANK
- THE TOWNSHIP SHALL ANNUALLY ESTABLISH A RESOLUTION ADOPTED AT ITS ANNUAL REORGANIZATION MEETING THE REQUIRED SIGNATORIES OF ALL TOWNSHIP BANK ACCOUNTS.
- ALL TOWNSHIP FUNDS RECEIVED BY ANY OFFICIAL OR EMPLOYEE SHALL BE EITHER DEPOSITED WITHIN 48 HOURS TO AN INTEREST-BEARING ACCOUNT IN THE NAME OF THE TOWNSHIP, OR SHALL BE TURNED OVER TO THE TREASURER WITHIN 48 HOURS OF RECEIPT.
- ALL REVENUE RECEIVED BY THE TREASURER SHALL BE DEPOSITED TO INTEREST BEARING ACCOUNTS IN THE LEGAL DEPOSITORIES.
- THE FOLLOWING FUNDS SHALL NOT BE REQUIRED TO BE MAINTAINED IN INTEREST BEARING ACCOUNTS:
  - CHANGE FUNDS
  - PETTY CASH FUNDS
  - PAYROLL FUNDS
  - TRUST FUNDS TO THE EXTENT THAT THE DEPOSIT OF SUCH FUNDS TO AN INTEREST- BEARING ACCOUNT WOULD REQUIRE BY LAW THE PAYMENT OF INTEREST TO THE PROVIDER OF FUNDS.

CHIEF FINANCIAL OFFICER SHALL OBTAIN A MINIMUM OF THREE QUOTATIONS AND SHALL INVEST AT THE INSTITUTION OFFERING THE HIGHEST EFFECTIVE RATE. THE CHIEF FINANCIAL OFFICER SHALL DETERMINE WHICH TYPE OF LEGAL INVESTMENT WILL BEST SERVE THE NEEDS OF THE TOWNSHIP AND IS AUTHORIZED TO PLACE THE FUNDS IN ANY SUCH LEGAL INVESTMENT, UNLESS OTHERWISE RESTRICTED BY THE TOWNSHIP. INVESTMENTS MAY BE IN MONEY MARKET ACCOUNTS, SAVINGS ACCOUNTS AND CERIFICATES OF DEPOSIT. THE CHIEF FINANCIAL OFFICER SHALL ALSO REPORT MONTHLY ALL INVESTMENTS MADE OR REDEEMED OVER THE PAST MONTH.

I certify that the foregoing Resolution No. 2022 - #19 is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Riverside at a Reorganization Meeting held on January 3, 2022.

  
 Susan M. Dydek, RMC  
 Municipal Clerk

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mrs. Weaver	X				1st
Mr. Kimble	X				
Mr. Higgins	X				
Mr. Giovanetti	X				2nd
Mr. Kirk	X				

**RESOLUTION 2022 - #20****INTEREST RATES**

WHEREAS, R.S. 54:4-67, Laws of New Jersey, permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 which remains in arrears beyond December 31st of the calendar year.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

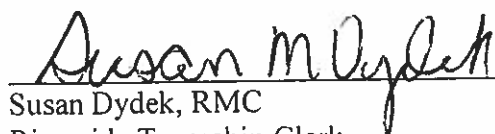
2. Effective January 1, 2022, there will be a ten (10) day grace period of quarterly tax payments.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>						
<b>Higgins</b>						
<b>Weaver</b>						
<b>Giovanetti</b>						
<b>Kirk</b>						

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #21****AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE  
BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY**

**WHEREAS**, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

**WHEREAS**, provision is also allowed for the discovery and correction of errors after establishment of a tax rate; and

**WHEREAS**, changes in property ownership at times necessitates adjustments in veterans' and/or senior citizens' deductions allowed on assessments list, and

**WHEREAS**, responsibility for the maintenance and correction of assessment list rests with the Township Tax Assessor subject to laws and regulations, and

**WHEREAS**, the Township Committee in certain instances believes it would be in the best interest of the Township to authorize the filing of counterclaims seeking an increase in the assessment in the event true value is determined to be higher than anticipated.

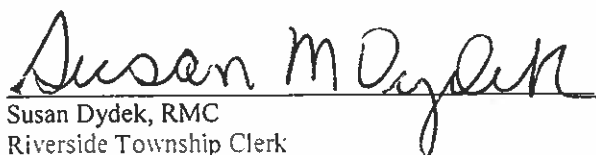
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, in the County of Burlington, and the State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to file such appeals as may be necessary with the Burlington County Board of Taxation to maintain the accuracy and equality in the assessment list of the Township of Riverside with prior approval of the Township Committee.
2. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to execute Stipulation of Settlement on behalf of the Township of Riverside with the advice of the Township Attorney and approval of the Township Committee.
3. That the Township Committee for the aforementioned reasons hereby authorizes and directs the Township Attorney to prepare and file the appropriate counterclaims seeking an increase in the assessment to correspond with the true value to be established by the County Board of Taxation whichever the case may be.
4. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this resolution to the Burlington County Board of Taxation and to the Township Assessor.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
Kimble			X			
Higgins			X			
Weaver	1st		X			
Giovanetti		2nd	X			
Kirk			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
Susan Dydek, RMC  
Riverside Township Clerk

RESOLUTION 2022 - #22AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE

**WHEREAS**, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

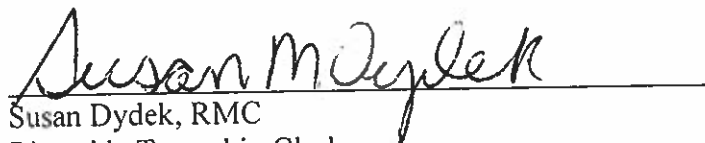
**WHEREAS**, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2021 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997;

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Riverside, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above, on October 13, 2022.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>			X			
<b>Weaver</b>	1 <sup>st</sup>		X			
<b>Giovanetti</b>		2 <sup>nd</sup>	X			
<b>Kirk</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk



**TOWNSHIP of RIVERSIDE**  
**RESOLUTION NO. 2022 - #23**

**RESOLUTION ADOPTING 2022 TEMPORARY BUDGET**

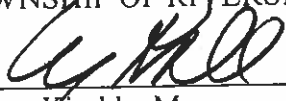
**WHEREAS**, N.J.S. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

**WHEREAS**, the date of this resolution is prior to January 31, 2022, and

**WHEREAS**, 26.25 % of the total appropriations in the 2021 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2021 budget is the sum of \$ 1,684,346.04.

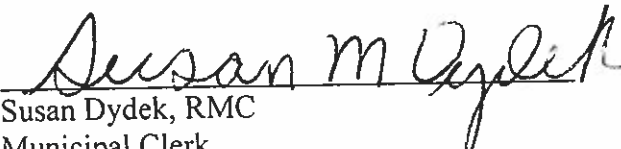
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Township financial records.

TOWNSHIP OF RIVERSIDE

  
 Corey Kimble, Mayor

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Kimble	X				
Higgins	X				
Weaver	X				1st
Giovanetti	X				2nd
Kirk	X				

I certify that the foregoing Resolution No. 2022 - #23 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Riverside at a meeting held on January 3, 2022.

  
 Susan Dydek, RMC  
 Municipal Clerk

**RESOLUTION 2022 - #24****PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL**

**Whereas**, N.J.S.A. 40a5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized travel; and

**Whereas**, certain officers and employees of the Township of Riverside will need to travel for various for education conferences; and

**Whereas**, the Treasurer will certify that funds will be available in the 2022 Budget, for various account, not to exceed \$100.00 per day per person, not to exceed \$400.00, per conference.

**Whereas**, the officers and employees of the Township of Riverside will verify their expenses and any excess cash will be repaid to the Township along with a detailed bill of items on demand, and the certification of affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten days after the completion of the travel for which the advance was made;

**Now, Therefore, Be It Resolved**, that the Treasurer is hereby instructed to make the above said payment to those officers and employees prior to the Conferences.

Committee Member	Motion	2 <sup>nd</sup>	Yes	Abstain	No	Absent
<b>Kimble</b>			X			
<b>Higgins</b>			X			
<b>Weaver</b>	1 <sup>st</sup>		X			
<b>Giovanetti</b>		2 <sup>nd</sup>	X			
<b>Kirk</b>			X			

**CERTIFICATION**

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing Resolution was duly adopted by the Riverside Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on the 3<sup>rd</sup> day of January, 2022.

  
 Susan Dydek, RMC  
 Riverside Township Clerk

**RESOLUTION 2022 - #25**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE**  
**OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS**  
**FOR CALENDAR YEAR 2022**

**WHEREAS**, the Open Public Meetings Act requires that the Township Committee adopt an annual schedule of its meetings and give proper notice thereof;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside that the following is a list of the work session and regular meetings of the Riverside Township Committee for the calendar year 2022:

**Work Session Meetings scheduled to be held at the Riverside Township Municipal Building**

All such meetings will be held at 6:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday January 24, 2022  
 Monday February 7, 2022  
 Monday February 28, 2022  
 Monday March 7, 2022  
 Monday March 21, 2022  
 Monday April 4, 2022  
 Monday April 18, 2022  
 Monday May 2, 2022  
 Monday May 16, 2022  
 Monday June 20, 2022  
 Monday July 18, 2022  
 Monday August 15, 2022  
 Monday September 19, 2022  
 Monday October 3, 2022  
 Monday October 17, 2022  
 Monday November 21, 2022  
 Monday December 5, 2022  
 Monday December 19, 2022

**Regular Township Meetings**

All such meetings will be held at 7:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will be taken at regular Township meetings.

Executive Sessions (Closed Sessions), if needed, will be held at the Regular Meeting. Formal Action will not be taken in Executive Sessions (Closed Sessions).

Monday January 24, 2022  
 Monday February 28, 2022  
 Monday March 21, 2022  
 Monday April 18, 2022  
 Monday May 16, 2022  
 Monday June 20, 2022  
 Monday July 18, 2022

Monday August 15, 2022  
 Monday September 19, 2022  
 Monday October 17, 2022  
 Monday November 21, 2022  
 Monday December 19, 2022

**BE IT FURTHER RESOLVED**, that the Township Clerk is directed to post and maintain posted a copy of this resolution at the Riverside Township Administrative Office Building and submit a copy of this Resolution to the newspapers designated to receive information and to those citizens requesting the same who have paid the proper fee.

**BY ORDER OF THE RIVERSIDE TOWNSHIP COMMITTEE.**

**CERTIFICATION**

I hereby certify that on the date listed below, I processed the attached Meeting Notice as follows:

Committeepersons 1/11/22  
 Burlington County Times 1/11/22  
 Courier Post 1/11/22  
 Posted in Administrative Office Bldg. 1/11/22  
 Maintain File for Copy 1/11/22

Dated 1/11/22 by: Susan M. Dydek, Municipal Clerk Susan M Dydek

**RESOLUTION 2022 - #26****PURCHASING UNDER STATE CONTRACT**

**WHEREAS**, in the past, the Township of Riverside has availed itself of the right to purchase materials, supplies, and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under contract for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS**, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the calendar year 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, and State of New Jersey as follows:

1. That the purchases by the Township of Riverside, through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey, by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Township of Riverside, and in those cases where bids are received.
2. That a copy of this Resolution be kept on file in the Office of the Township Clerk.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mrs. Weaver	X				1st
Mr. Kimble	X				
Mr. Higgins	X				
Mr. Giovanetti	X				2nd
Mr. Kirk	X				

**RESOLUTION 2022 - #27****APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, the Township of Riverside is mandated to appoint a Public Agency Compliance Officer for the purpose of ensuring all those individuals and corporations who have contracts with the Township of Riverside comply with all Equal Employment Opportunity rules and regulations.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that Michael Mansdoerfer, Chief Financial Officer, is hereby appointed Public Agency Compliance Officer for the year 2022.

**CERTIFICATION**

COMMITTEE MEMBER	MOTION	2 <sup>nd</sup>	YES	ABSTAIN	NO	ABSENT
Weaver	1 <sup>st</sup>		X			
Kimble			X			
Higgins			X			
Giovanetti	2 <sup>nd</sup>		X			
Kirk			X			

I hereby certify that the foregoing is a true copy of a Resolution was adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at their Reorganization Meeting held on January 3, 2022.

  
 Susan M. Dydek, RMC  
 Municipal Clerk

RESOLUTION 2022 - #28APPOINTMENT OF A MUNICIPAL HOUSING LIASON

**BE IT RESOLVED**, that Meghan Jack is hereby appointed as the Municipal Housing Liaison for the Township of Riverside. This appointment is pursuant to the Council on Affordable Housing Regulations.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mrs. Weaver	X				1st
Mr. Kimble	X				
Mr. Higgins	X				
Mr. Giovanetti	X				2 <sup>nd</sup>
Mr. Kirk	X				

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at the Reorganization Meeting held on January 3, 2022.

  
 Susan M. Dydek, RMC  
 Municipal Clerk

**RESOLUTION 2022 - #29**  
**APPOINTING FUND COMMISSIONER TO THE**  
**BURLINGTON COUNTY JOINT INSURANCE FUND.**

WHEREAS, Riverside Township is a member of the **Burlington County Municipal Joint Insurance Fund**, hereinafter referred to as the **FUND**; and

WHEREAS, the Bylaws of the **FUND** require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township of Riverside recommends the appointment of Michael Mansdoerfer to serve as Fund Commissioner in accordance with the **FUND** Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that it does hereby appoint Michael Mansdoerfer as Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

Signed this 3<sup>rd</sup> day of January,  
2022 . BY: Corey Kimble TITLE:  
[Signature]  
Elected or Appointed Official Mayor



## RESOLUTION 2022 - #30

APPOINTING AN ALTERNATE FUND COMMISSIONER TO THE  
BURLINGTON COUNTY JOINT MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Riverside is a member of the **Burlington County Municipal Joint Insurance Fund**, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township of Riverside recommends the appointment of Meghan Jack to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that it does hereby appoint Meghan Jack as Alternate Fund Commissioner to the Burlington County Municipal Joint Insurance Fund.

Signed this 3rd day of January, 2022

Corey Kimble BY: Mayor TITLE:

[Signature]  
Elected or Appointed Official

**Appointment of the Court Administrator as the Custodian of Records for the Riverside Township Municipal Court.**

**Appointment of Alternate Conflict Public Defenders will be at the discretion of the Municipal Court.**

**Appointment of Alternate Municipal Prosecutors will be at the discretion of the Municipal Court.**

**PUBLIC PORTION:**

**Hearing nothing from the public, motion made by Mr. Higgins and Mrs. Weaver carried: Public Portion be closed.**

**There being no further business to attend to, motion made by Mr. Giovanetti and Mr. Higgins that the meeting be adjourned, and so declared by Mayor Kimble.**

  
Susan M. Dydek, RMC  
Municipal Clerk