

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Riverside Sewerage Authority for the fiscal year ending December 31, 2018 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

12/8/2017  
Date

By Paul D. Ewert  
Paul D. Ewert, CPA, RMA, CMFO  
Supervising Municipal Finance Auditor  
Division of Local Government Services

CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Riverside Sewerage Authority submitted its introduced budget for the fiscal year ending December 31, 2018 to the Director for review and approval. During the review of the 2018 budget for the Authority, it was concluded that an amended resolution for 2018 budget will be adopted on December 11, 2017.

The 2018 budget is approved pending the adoption of the Amended Budget resolution of the 2018 Budget on December 11, 2017.

When the Amended Budget Resolution is adopted, the Authority should proceed as follows:

Upon the adoption of the Resolution by the Riverside Sewerage Authority, the Authority may adopt the budget and submit two copies, including pages C-6 and C-7 (which refer to the adoption), to the Division for the Director's approval.

*Authority Budget of:*

*Adopted*

*Riverside Sewerage Authority*

**State Filing Year**

**2018**

*For the Period:*

*January 1, 2018*

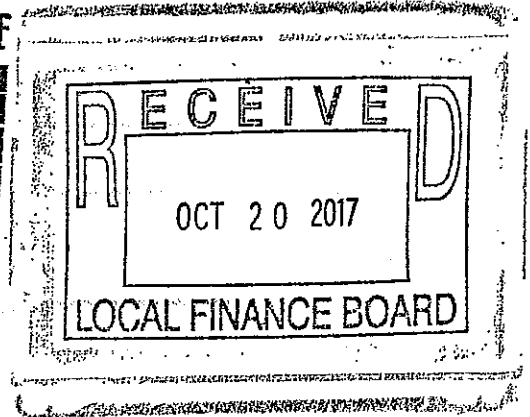
*to*

*December 31, 2018*

[riversidetwp.org/water.html](http://riversidetwp.org/water.html)

Authority Web Address

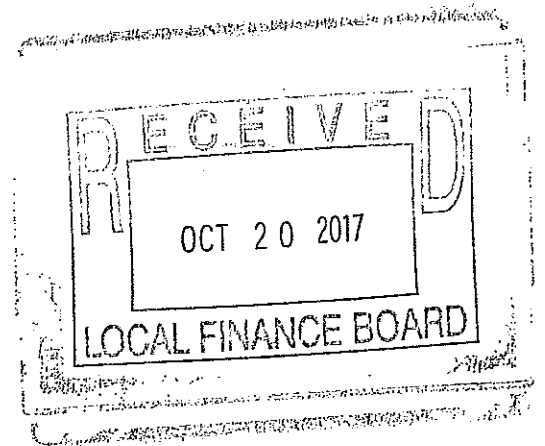
**APPROVED COPY**



*Division of Local Government Services*

# 2018 AUTHORITY BUDGET

## Certification Section



2018

**RIVERSIDE SEWERAGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM JANUARY 1, 2018 TO DECEMBER 31, 2018**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Conditional Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cvent CP.A, RAS Date: 1/2/2018

# 2018 PREPARER'S CERTIFICATION

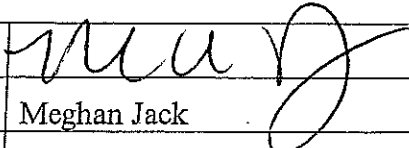
## RIVERSIDE SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Meghan Jack		
Title:	Treasurer		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460 x4	Fax Number:	856.461.3260
E-mail address	mjack@riversidetwp.org		

# 2018 APPROVAL CERTIFICATION

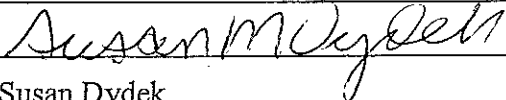
## RIVERSIDE SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Riverside Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10th day of October, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave. Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address	sdydek@riversidetwp.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: Riversidetwp.org/water.html

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

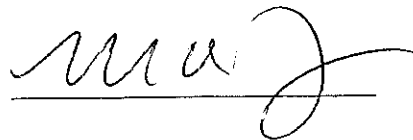
- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature



# 2018 AUTHORITY BUDGET RESOLUTION RIVERSIDE SEWERAGE AUTHORITY

**FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018**

WHEREAS, the Annual Budget and Capital Budget for the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Riverside Sewerage Authority at its open public meeting of October 10, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,884,693 , Total Appropriations, including any Accumulated Deficit if any, of \$ 1,884,693 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$650,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$50,000; and

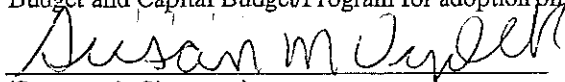
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority, at an open public meeting held on October 10, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Riverside Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 11, 2017.

  
(Secretary's Signature)

10/10/17  
(Date)

Governing Body Member:	Recorded Vote	Aye	Nay	Abstain	Absent
G. Haman					X
R Van Meter					
R. Horton					
G. Conard, Sr.					
R. Mingin					

2nd  
X  
X  
1st



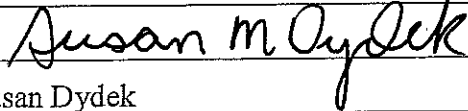
# 2018 ADOPTION CERTIFICATION

## RIVERSIDE SEWERAGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Riverside Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 11th day of, December, 2017.

Officer's Signature:			
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave. Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address	sdydek@riversidetwp.org		

# 2018 ADOPTED BUDGET RESOLUTION

## RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, TO: DECEMBER  
2018 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Riverside Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Riverside Sewerage Authority at its open public meeting of December 11, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,884,693; Total Appropriations, including any Accumulated Deficit, if any, of \$1,884,693 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$650,000 and Total Unrestricted Net Position planned to be utilized of \$50,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Riverside Sewerage Authority, at an open public meeting held on December 11, 2017 that the Annual Budget and Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2018 and; ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Susan M Dydek  
(Secretary's Signature)

12/11/17  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
G. Haman	X			
R. Van Meter	2nd			
R. Horton	X			
G. Conard, SR.	1st			
R Mingin	X			

**2018 AUTHORITY BUDGET**  
**Narrative and Information Section**

# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS RIVERSIDE SEWERAGE

## AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority anticipates that the proposed budget provides adequate funding for its 2018 operations. Professional services increased due to anticipation of engineering fees increasing for future studies. Renewal & Replacement Reserve decreased to accommodate less future pump and equipment overhaul work.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed 2018 budget will not have an impact on current user fees or customer charges. The Authority will continue to monitor its spending and revenues to determine possible future rate increases.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

There is a major project that has Planning Board approval at this time. However, the Authority will not be able to anticipate any new connection fees due to it is an already existing facility. In addition, other existing facilities are currently being reviewed to determine what changes will be required to meet current and future requirements.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See attached rate schedule

Range: S01 to S74 Include Service Type: Sewer: Y

Bill Code	Description	Adjustment Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days	Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts						

S01	RESIDENTIAL	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	100.00	12.00	4.250000	1.00	
2.	0.00	30.00	0.000000	0.00	

S02	COMMERCIAL 5/8	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	172.00	12.00	4.250000	1.00	
2.	0.00	20.00	5.250000	1.00	
3.	0.00	30.00	6.250000	1.00	
4.	0.00	40.00	7.250000	1.00	

S03	COMMERCIAL 3/4 - 1	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	342.00	12.00	4.250000	1.00	
2.	0.00	20.00	5.250000	1.00	
3.	0.00	30.00	6.250000	1.00	
4.	0.00	40.00	7.250000	1.00	

S04	COMMERCIAL 1.5 - 2	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	571.00	12.00	4.250000	1.00	
2.	0.00	20.00	5.250000	1.00	
3.	0.00	30.00	6.250000	1.00	
4.	0.00	40.00	7.250000	1.00	

S06	1 RES, 1 COMM	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	272.00	24.00	5.250000	1.00	
2.	0.00	30.00	6.250000	1.00	
3.	0.00	40.00	7.250000	1.00	

S07	1 RES, 2 COMM	Period Due Date	Y	N	Per Unit
Sewer	Rate Structure	31	N		0.00 Per Unit
Round Usage: Do Not Round		Usage Unit Msre:		Allowance Calc: Per Unit	
	Minimum	Allowance	Rate	Factor	
1.	444.00	36.00	6.250000	1.00	
2.	0.00	40.00	7.250000	1.00	

S08	3 RES, 1 COMM	Period Due Date	Y	N	Per Unit
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Bill Code	Description	Adjustment Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days	Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts						
S09	1 COMM, 5 1/2 UNITS	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	472.00	48.00	7.250000	1.00		
S11	IND. A, 5/8 1 UNIT	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	285.00	12.00	4.250000	1.00		
2.	0.00	20.00	5.250000	1.00		
3.	0.00	30.00	6.250000	1.00		
4.	0.00	40.00	7.250000	1.00		
S12	IND. B 1-1 1/2 INCH	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	1,141.00	12.00	4.250000	1.00		
2.	0.00	20.00	5.250000	1.00		
3.	0.00	30.00	6.250000	1.00		
4.	0.00	40.00	7.250000	1.00		
S15	1/2 UNIT	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	86.00	6.00	4.250000	1.00		
2.	0.00	20.00	5.250000	1.00		
3.	0.00	30.00	6.250000	1.00		
4.	0.00	40.00	7.250000	1.00		
S16	1 COMM, 4 RES.	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	572.00	60.00	7.250000	1.00		
S17	2 COMM, 3 RES.	31	N			0.00 Per Unit
Sewer	Rate Structure	Usage Unit Msre:	Allowance Calc: Per Unit			
	Round Usage: Do Not Round		Factor			
	Minimum	Allowance	Rate			
1.	644.00	60.00	7.250000	1.00		
S21	5 RES, 1 COMM.	31	N			0.00 Per Unit
Sewer	Rate Structure					

Bill Code	Description	Adjustment Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days	Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts						
S22	2 RES, 1 COMM	Period Due Date	Y		N	Per Unit
Sewer	Rate Structure	31	N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	672.00	72.00	7.250000	1.00		
S24	5 RES, 2 COMM	Period Due Date	Y		N	Per Unit
Sewer	Rate Structure	31	N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	372.00	36.00	6.250000	1.00		
2.	0.00	40.00	7.250000	1.00		
S26	7 RES, 3 COMM	Period Due Date	Y		N	Per Unit
Sewer	Rate Structure	31	N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	844.00	84.00	7.250000	1.00		
S27	1 COMM, 13 ROOMS	Period Due Date	Y		N	Per Unit
Sewer	Rate Structure	31	N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	1,136.00	90.00	7.250000	1.00		
S28	4 RES, 3 COMM	Period Due Date	Y		N	Per Unit
Sewer	Rate Structure	31	N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	916.00	84.00	7.250000	1.00		
S50	RES, FLAT RATE 40%	Period Due Date	Y		N	Per Unit
Sewer	Flat	31	N			0.00 Per Unit
	Flat Fee: 60.000000					
S51	COMM, FLAT RATE 40%	Period Due Date	Y		N	Per Unit
Sewer	Flat	30	N			0.00 Per Unit
	Flat Fee: 103.200000					
S52	FLAT RES, 1 UNIT	Period Due Date	Y		N	Per Unit
Sewer	Flat	30	N			0.00 Per Unit
	Flat Fee: 92.000000					
S53	40% 1 RES & 1 COMM	Period Due Date	Y		N	Per Account
Sewer	Flat	30	N			0.00 Per Account
	Flat Fee: 163.200000					
S54	3 RES 40% REDUC	Period Due Date	Y		N	Per Unit



Bill Code	Description	Adjustment Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days	Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts						
S55	2 COMM. 40%	30	Y		N	0.00 Per Unit
Sewer	Flat		N			
	Flat Fee: 180.000000					
S56	4 RES. UNITS 40%	30	Y		N	0.00 Per Unit
Sewer	Flat		N			
	Flat Fee: 206.400000					
S57	MTH BD OF ED.	30	Y		N	0.00 Per Unit
Sewer	Rate Structure		N			
	Round Usage: Do Not Round					
		Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	571.00	12.00	4.250000	1.00		
2.	0.00	20.00	5.250000	1.00		
3.	0.00	30.00	6.250000	1.00		
4.	0.00	40.00	7.250000	1.00		
S58	MTH APTS BARB	30	Y		N	0.00 Per Unit
Sewer	Rate Structure		N			
	Round Usage: Do Not Round					
		Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	100.00	12.00	4.250000	1.00		
2.	0.00	30.00	0.000000	0.00		
S59	MTH BARB	30	Y		N	0.00 Per Unit
Sewer	Rate Structure		N			
	Round Usage: Do Not Round					
		Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	100.00	12.00	4.250000	1.00		
2.	0.00	30.00	0.000000	0.00		
S60	HOSP FIXED RATE	30	Y		N	0.00 Per Unit
Sewer	Flat		N			
	Flat Fee: 4,695.000000					
S61	SEAGUL LIGHTING FR	30	Y		N	0.00 Per Unit
Sewer	Rate Structure		N			
	Round Usage: Do Not Round					
		Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	7,419.00	12.00	4.250000	1.00		
2.	0.00	20.00	5.250000	1.00		
3.	0.00	30.00	6.250000	1.00		
4.	0.00	40.00	7.250000	1.00		
S62	WELLS	30	Y		N	0.00 Per Unit
Sewer	Rate Structure		N			
	Round Usage: Do Not Round					
		Usage Unit Msre:		Allowance Calc: Per Unit		
	Minimum	Allowance	Rate	Factor		
1.	172.00	12.00	4.250000	1.00		

Bill Code	Description	Adjustment	Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days		Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts							
	2.	0.00	20.00	5.250000		1.00	
	3.	0.00	30.00	6.250000		1.00	
	4.	0.00	40.00	7.250000		1.00	
S63	MTR READING FEE COM	Period Due Date		N		N	Per Unit
Sewer	Flat	0		N			0.00 Per Unit
	Flat Fee:	15.000000					
S64	METER FEE RES.	Period Due Date		N		N	Per Unit
Sewer	Flat	0		N			0.00 Per Unit
	Flat Fee:	10.000000					
S65	INDUS 40% REDUCTION	Period Due Date		Y		N	Per Unit
Sewer	Flat	30		N			0.00 Per Unit
	Flat Fee:	171.000000					
S66	S/C DISQUALIFIED	Adjustment Date		N		N	Per Unit
Sewer	Flat	42		N			0.00 Per Unit
	Flat Fee:	60.000000					
S67	MTH BD OF ED	Period Due Date		Y		N	Per Unit
Sewer	Rate Structure	30		N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:	Allowance Calc: Per Unit				
		Minimum	Allowance	Rate	Factor		
	1.	571.00	12.00	4.250000	1.00		
	2.	0.00	20.00	5.250000	1.00		
	3.	0.00	30.00	6.250000	1.00		
	4.	0.00	40.00	7.250000	1.00		
S68	8 RES & 1 COMM	Period Due Date		Y		N	Per Unit
Sewer	Rate Structure	30		N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:	Allowance Calc: Per Unit				
		Minimum	Allowance	Rate	Factor		
	1.	972.00	108.00	7.250000	0.00		
S69	MTH BD OF ED	Period Due Date		Y		N	Per Unit
Sewer	Rate Structure	30		N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:	Allowance Calc: Per Unit				
		Minimum	Allowance	Rate	Factor		
	1.	571.00	12.00	4.250000	1.00		
	2.	0.00	20.00	5.250000	1.00		
	3.	0.00	30.00	6.250000	1.00		
	4.	0.00	40.00	7.250000	1.00		
S70	40% RED-1 CM & 13 RM	Period Due Date		Y		N	Per Unit
Sewer	Flat	30		N			0.00 Per Unit
	Flat Fee:	681.600000					
S71	2 RES-40% REDUCTION	Period Due Date		Y		N	Per Unit
Sewer	Flat	30		N			0.00 Per Unit
	Flat Fee:	60.000000					

Bill Code	Description	Adjustment	Due Date	Calc Interest	Default Pay Code	Disable Code	Maintenance Calc
Service Type	Calc Type	Grace Days		Separate Charge	Combine with Bill Code	Maintenance Fee	Flat/Minimum Calc
Revenue Accounts							

S72	2 APTS,1 COMM & 6 RM	Period Due Date	Y			N	Per Unit
Sewer	Rate Structure	30		N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:			Allowance Calc: Per Unit		
	Minimum	Allowance		Rate	Factor		
1.	817.14	108.00		7.250000	1.00		

S73	11 ROOMS	Period Due Date	Y			N	Per Unit
Sewer	Rate Structure	30		N			0.00 Per Unit
	Round Usage: Do Not Round	Usage Unit Msre:			Allowance Calc: Per Unit		
	Minimum	Allowance		Rate	Factor		
1.	816.00	132.00		4.250000	1.00		

S74	COMM 3/4-1 40% REDUC	Period Due Date	Y			N	Per Unit
Sewer	Flat	30		N			0.00 Per Unit
	Flat Fee: 205.200000						

Total Bill Codes: 44

## AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Riverside Sewerage Authority		
<b>Federal ID Number:</b>	216001425		
<b>Address:</b>	237 s. Pavilion Ave		
<b>City, State, Zip:</b>	Riverside, NJ 08075		
<b>Phone: (ext.)</b>	856.461.1460	<b>Fax:</b>	856.461.1854

<b>Preparer's Name:</b>	Meghan Jack		
<b>Preparer's Address:</b>	3008 New Albany Road		
<b>City, State, Zip:</b>	Riverside, NJ 08075		
<b>Phone: (ext.)</b>	856.461.1460	<b>Fax:</b>	
<b>E-mail:</b>	mjack@riversidetwp.org		

<b>Chief Executive Officer:</b>	Vacant		
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Treasurer:</b>	Meghan Jack		
<b>Phone: (ext.)</b>	856.461.1460	<b>Fax:</b>	856.461.1854
<b>E-mail:</b>	mjack@riversidetwp.org		

<b>Name of Auditor:</b>	Brent W. Lee		
<b>Name of Firm:</b>	Brent W. Lee & Co., LLC		
<b>Address:</b>	3008 New Albany Road		
<b>City, State, Zip:</b>	Cinnaminson, NJ 08077		
<b>Phone: (ext.)</b>	609.456.8804	<b>Fax:</b>	
<b>E-mail:</b>	Brentlee1963@yahoo.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, TO: DECEMBER  
2018 2018 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 19
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$480,577.51
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.* Yes
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file. Yes
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.* No
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee?
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.* No
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.* No
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.* No

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.* Yes
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
  - Travel for companions No
  - Tax indemnification and gross-up payments No
  - Discretionary spending account No
  - Housing allowance or residence for personal use No
  - Payments for business use of personal residence No
  - Vehicle/auto allowance or vehicle for personal use No
  - Health or social club dues or initiation fees No
  - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)* Yes
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? *If "yes," attach explanation including amount paid.* No
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? *If "yes," attach explanation including amount paid.* No
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.* N/A
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.* No
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.* No

Riverside Sewerage Authority  
N-3 Supplement

5) The Assistant Superintendent (Jeffrey Conard) is the son of an Authority Member (George Conard).

10) The compensation for persons listed is determined by the members of the Authority during contract negotiations and/or annual budget proceedings. The Authority members do, from time to time, survey the compensation data for comparable positions in similarly sized entities. Periodic performance evaluations are done.

12) The Authority pays for the travel expenses of the members to the annual sewer and league of municipalities conferences. These expenses included the following this year:

a) Sewer Conference: \$75.00 advance travel payments for the five (5) members of the Sewerage Authority, totaling \$375.00, as well as \$4,400.34 in hotel accommodations for the duration of the conference.

b) League Conference: \$75.00 advance travel payments for the four (4) members of the Sewerage Authority, the Secretary and the Assistant Secretary, totaling \$450.00, as well as \$2,376.00 in hotel accommodations for the duration of the conference.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
RIVERSIDE SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: JANUARY 1, TO: DECEMBER**  
2018 31, 2018

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2018 to December 31, 2018  
 Riverside Sewerage Authority

Reportable Compensation from Authority (W-2/1099)  
 Position (Can Check more than 1 Column for each person)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
																			Treasury
1 Gary Haman	Chair	1	X					1,900					State of NJ		40	65,000	11,000	78,900	
2 Richard Horton	Member	1	X					1,700					Fire District	Commissioner	25	1,700		3,400	
3 George Conrad	Member	1	X					1,700					Riverside/Edgewater	Committee/Exec	25	55,000		56,700	
4 Robert VanMeter	Member	1	X					1,700					None	None	0	0		1,700	
5 Ronald Mingh	Member	1	X					1,700					None	None	0	0		1,700	
6 Joseph Bader	Superintendent	40		X				80,241			35,428	115,669	None	None	0	0		151,097	
7 Jeffrey Conrad	Asst. Superintendent	40		X				62,285			33,280	95,565	None	None	0	0		128,845	
8 Joseph D'Agostino	Laborer	40		X				50,653			35,624	86,277	None	None	0	0		121,901	
9 Cheryl Hardie	Clerk	37.5		X				48,389			14,680	63,069	None	None	0	0		77,749	
10 John Jenkins	Laborer	40		X				34,815			12,620	47,435	None	None	0	0		60,055	
11																			0
12																			0
13																			0
14																			0
15																			0
Total:								\$ 285,083	\$	\$ 131,532	\$ 416,715	\$ 121,700	\$ 12,000	\$ 682,047					

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

**Schedule of Health Benefits - Detailed Cost Analysis**

Riverside Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	2	\$ 11,956	\$ 23,912	2	\$ 11,956	\$ 23,912	\$ -	0.0%
Parent & Child	0	-	-	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	1	23,913	23,913	1	23,913	23,913	-	0.0%
Family	4	97,799	391,196	4	97,799	391,196	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)			(14,308)			(14,308)	-	0.0%
<b>Subtotal</b>	<b>7</b>		<b>424,713</b>	<b>7</b>		<b>424,713</b>		<b>0.0%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage	0	-	-	0	-	-	-	#DIV/0!
Parent & Child	0	-	-	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	0	-	-	0	-	-	-	#DIV/0!
Family	0	-	-	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
<b>Subtotal</b>	<b>0</b>			<b>0</b>				<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
<b>Subtotal</b>	<b>0</b>			<b>0</b>				<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>7</b>		<b>\$ 424,713</b>	<b>7</b>		<b>\$ 424,713</b>	<b>\$ -</b>	<b>0.0%</b>

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Riverside Sewerage Authority

For the Period

January 1, 2018

to

December 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.  
 X Box if Authority has no Compensated Absences  X

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)			
			Approved Labor Agreement	Resolution	Individual Employment Agreement	Agreement
D'Agostino	40	\$ 10,120	X			
Bader	16.5	3,868	X			
Conard	3.75	848	X			
Hardie	36.25	5,424			X	
DiMiero	18.5	2,859			X	
Total liability for accumulated compensated absences at beginning of current year			\$ 23,119			

The total amount should agree to most recently issued audit report for the Authority

# Schedule of Shared Service Agreements

For the Period

January 1, 2018

Riverside Sewerage Authority

to

December 31, 2018

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Township of Riverside	Riverside Sewerage Authority	Lease of Office Space		Ongoing	Ongoing	\$55,000
Riverside Sewerage Authority	Riverside Township	Snow Removal		Ongoing	Ongoing	N/A

If No Shared Services X this Box

# **2018 AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Riverside Sewerage Authority  
 For the Period January 1, 2018 to December 31, 2018

REVENUES	FY 2018 Proposed Budget					FY 2017 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	Sewer	N/A	N/A	N/A			
Total Operating Revenues	-	\$ 1,852,193	-	-	-	\$ 1,852,193	-	0.0%
Total Non-Operating Revenues	-	32,200	-	-	-	32,200	-	0.0%
<b>Total Anticipated Revenues</b>	-	<b>1,884,393</b>	-	-	-	<b>1,884,393</b>	-	<b>0.0%</b>
<b>APPROPRIATIONS</b>								
Total Administration	-	492,630	-	-	-	492,630	14,970	3.1%
Total Cost of Providing Services	-	1,272,401	-	-	-	1,272,401	(1,630)	-0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	57,537	-	-	-	57,537	(1,931)	-3.2%
<b>Total Operating Appropriations</b>	-	<b>1,822,568</b>	-	-	-	<b>1,822,568</b>	<b>11,409</b>	<b>0.6%</b>
Total Interest Payments on Debt	-	11,825	-	-	-	11,825	-	-
Total Other Non-Operating Appropriations	-	50,000	-	-	-	50,000	(1,409)	-10.6%
<b>Total Non-Operating Appropriations</b>	-	<b>61,825</b>	-	-	-	<b>61,825</b>	<b>(11,409)</b>	<b>-16.7%</b>
<b>Accumulated Deficit</b>	-	-	-	-	-	-	-	<b>-15.6%</b>
<b>Total Appropriations and Accumulated Deficit</b>	-	<b>1,884,393</b>	-	-	-	<b>1,884,393</b>	-	<b>#DIV/0!</b>
Less: Total Unrestricted Net Position Utilized								
<b>Net Total Appropriations</b>	-	<b>1,884,393</b>	-	-	-	<b>1,884,393</b>	-	<b>#DIV/0!</b>
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	-	-	-	-	-	-	-	<b>#DIV/0!</b>

# Revenue Schedule

Riverside Sewerage Authority

For the Period January 1, 2018 to December 31, 2018

	<b>FY 2018 Proposed Budget</b>						<b>FY 2017 Adopted Budget</b>	<b>Proposed vs. Adopted</b>	<b>Proposed vs. Adopted</b>
	Operation #1	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential		\$ 1,208,604					\$ 1,208,604	\$ -	0.0%
Business/Commercial		245,263					245,263	-	0.0%
Industrial		118,326					118,326	-	0.0%
Intergovernmental		260,500					260,500	-	0.0%
Other		5,500					5,500	-	0.0%
<b>Total Service Charges</b>		<b>1,838,193</b>					<b>1,838,193</b>	<b>-</b>	<b>0.0%</b>
<i>Connection Fees</i>									
Residential		6,500					6,500	-	0.0%
Business/Commercial		7,500					7,500	-	0.0%
Industrial								-	#DIV/0!
Intergovernmental								-	#DIV/0!
Other								-	#DIV/0!
<b>Total Connection Fees</b>		<b>14,000</b>					<b>14,000</b>	<b>-</b>	<b>0.0%</b>
<i>Parking Fees</i>									
Meters								-	#DIV/0!
Permits								-	#DIV/0!
Fines/Penalties								-	#DIV/0!
Other								-	#DIV/0!
<b>Total Parking Fees</b>								<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>									
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
Type in (Grant, Other Rev)								-	#DIV/0!
<b>Total Other Revenue</b>								<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>		<b>1,852,193</b>					<b>1,852,193</b>	<b>-</b>	<b>0.0%</b>
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Type in								-	#DIV/0!
Type in								-	#DIV/0!
Type in								-	#DIV/0!
Type in								-	#DIV/0!
Type in								-	#DIV/0!
Type in								-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>								<b>-</b>	<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned		9,200					9,200	-	0.0%
Penalties		23,000					23,000	-	0.0%
Other								-	#DIV/0!
<b>Total Interest</b>		<b>32,200</b>					<b>32,200</b>	<b>-</b>	<b>0.0%</b>
<b>Total Non-Operating Revenues</b>		<b>32,200</b>					<b>32,200</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL ANTICIPATED REVENUES</b>		<b>\$ 1,884,393</b>					<b>\$ 1,884,393</b>	<b>\$ -</b>	<b>0.0%</b>

# Prior Year Adopted Revenue Schedule

## Riverside Sewerage Authority

### FY 2017 Adopted Budget

	Operation						Total All Operations
	#1	Sewer	N/A	N/A	N/A	N/A	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 1,208,604						\$ 1,208,604
Business/Commercial	245,263						245,263
Industrial	118,326						118,326
Intergovernmental	260,500						260,500
Other	5,500						5,500
<b>Total Service Charges</b>	-	1,838,193	-	-	-	-	1,838,193
<i>Connection Fees</i>							
Residential	6,500						6,500
Business/Commercial	7,500						7,500
Industrial							-
Intergovernmental							-
Other							-
<b>Total Connection Fees</b>	-	14,000	-	-	-	-	14,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
<b>Total Parking Fees</b>	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
<b>Total Other Revenue</b>	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	-	1,852,193	-	-	-	-	1,852,193
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
<b>Total Other Non-Operating Revenues</b>	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	9,200						9,200
Penalties	23,000						23,000
Other							-
<b>Total Interest</b>	-	32,200	-	-	-	-	32,200
<b>Total Non-Operating Revenues</b>	-	32,200	-	-	-	-	32,200
<b>TOTAL ANTICIPATED REVENUES</b>	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393



# Appropriations Schedule

Riverside Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	<b>FY 2018 Proposed Budget</b>						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #1	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages		\$ 157,130					\$ 157,130	\$ 154,660	\$ 2,470	1.6%
Fringe Benefits		96,500				96,500	95,000	1,500	1.6%	
Total Administration - Personnel		253,630				253,630	249,660	3,970	1.6%	
<i>Administration - Other (List)</i>										
Professional Services		120,000				120,000	105,000	15,000	14.3%	
Rent Expense		55,000				55,000	55,000	-	0.0%	
Office Supplies		32,500				32,500	35,000	(2,500)	-7.1%	
Conference & Seminars		18,500				18,500	20,000	(1,500)	-7.5%	
Miscellaneous Administration*		13,000				13,000	13,000	-	0.0%	
Total Administration - Other		239,000				239,000	228,000	11,000	4.8%	
Total Administration		492,630				492,630	477,660	14,970	3.1%	
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages		373,260				373,260	371,631	1,629	0.4%	
Fringe Benefits		255,000				255,000	259,400	(4,400)	-1.7%	
Total COPS - Personnel		628,260				628,260	631,031	(2,771)	-0.4%	
<i>Cost of Providing Services - Other (List)</i>										
Utility Expenses		153,000				153,000	153,000	-	0.0%	
Solid Waste Control		40,000				40,000	40,000	-	0.0%	
Repair & Maintenance		217,000				217,000	205,000	12,000	5.9%	
Chemicals		35,000				35,000	35,000	-	0.0%	
Miscellaneous COPS*		199,141				199,141	210,000	(10,859)	-5.2%	
Total COPS - Other		644,141				644,141	643,000	1,141	0.2%	
Total Cost of Providing Services		1,272,401				1,272,401	1,274,031	(1,630)	-0.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation		57,537				57,537	59,468	(1,931)	-3.2%	
Total Operating Appropriations		1,822,568				1,822,568	1,811,159	11,409	0.6%	
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt		11,825				11,825	13,234	(1,409)	-10.6%	
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve		50,000				50,000	60,000	(10,000)	-16.7%	
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations		61,825				61,825	73,234	(11,409)	-15.6%	
<b>TOTAL APPROPRIATIONS</b>		<b>1,884,393</b>				<b>1,884,393</b>	<b>1,884,393</b>		<b>0.0%</b>	
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>		<b>1,884,393</b>				<b>1,884,393</b>	<b>1,884,393</b>		<b>0.0%</b>	
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation										#DIV/0!
Other										#DIV/0!
Total Unrestricted Net Position Utilized										#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>		<b>\$ 1,884,393</b>				<b>\$ 1,884,393</b>	<b>\$ 1,884,393</b>		<b>0.0%</b>	

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 91,128.40 \$ - \$ - \$ - \$ - \$ 91,128.40

## 2018 Appropriations Schedule

Riverside Sewerage Authority  
Burlington

	2018 Proposed Budget	2017 Proposed Budget
Administration - Other		
Advertising		
Personal & Equipment		
Dues & Subscriptions		
Elections		
Computer Committee		
Office Supplies		
Travel		
Total	<u>-</u>	<u>-</u>
Cost of Operations & Maintenance - Other		
Tools & Equipment	23,641	30,000
Laboratory Fees	30,000	30,000
Miscellaneous	35,000	35,000
Travel & Other Expenses	7,500	5,000
Lease/Purchase of Equipment	45,000	40,000
Materials & Supplies	3,000	5,000
Truck Maintenance	10,000	20,000
Telephone & Alarms	15,000	15,000
Licenses & Permits	30,000	30,000
Watershed Management Program		
Total	<u>199,141</u>	<u>210,000</u>

# Prior Year Adopted Appropriations Schedule

Riverside Sewerage Authority

*FY 2017 Adopted Budget*

	Operation #1	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages		\$ 154,660					\$ 154,660
Fringe Benefits		95,000					95,000
Total Administration - Personnel	-	249,660	-	-	-	-	249,660
<i>Administration - Other (List)</i>							
Professional Services		105,000					105,000
Rent Expense		55,000					55,000
Office Supplies		35,000					35,000
Conference & Seminars		20,000					20,000
Miscellaneous Administration*		13,000					13,000
Total Administration - Other	-	228,000	-	-	-	-	228,000
Total Administration	-	477,660	-	-	-	-	477,660
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages		371,631					371,631
Fringe Benefits		259,400					259,400
Total COPS - Personnel	-	631,031	-	-	-	-	631,031
<i>Cost of Providing Services - Other (List)</i>							
Utility Expenses		153,000					153,000
Solid Waste Control		40,000					40,000
Repair & Maintenance		205,000					205,000
Chemicals		35,000					35,000
Miscellaneous COPS*		210,000					210,000
Total COPS - Other	-	643,000	-	-	-	-	643,000
Total Cost of Providing Services	-	1,274,031	-	-	-	-	1,274,031
Total Principal Payments on Debt Service in Lieu of Depreciation	-	59,468	-	-	-	-	59,468
Total Operating Appropriations	-	1,811,159	-	-	-	-	1,811,159
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	13,234	-	-	-	-	13,234
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve		60,000					60,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	73,234	-	-	-	-	73,234
<b>TOTAL APPROPRIATIONS</b>	-	1,884,393	-	-	-	-	1,884,393
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	-	1,884,393	-	-	-	-	1,884,393
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	-	\$ 1,884,393	-	-	-	-	\$ 1,884,393

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ -    \$ 90,557.95    \$ -    \$ -    \$ -    \$ -    \$ 90,557.95

# Debt Service Schedule - Principal

Riverside Sewerage Authority

If Authority has no debt X this box

Operation #1 Type in Issue Name Type in Issue Name Type in Issue Name Type in Issue Name Total Principal	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Total Principal Outstanding	
			2019	2020	2021	2022	2023		Thereafter
sewer									
2002 NJET Program									
Intergovt (Riverside Twp) - 2012 BAN	7,879	6,037	7,971	7,308	10,249	13,203			44,768
Intergovt (Riverside Twp) - 2015 BAN	23,089	23,000	23,000	23,000	23,000	21,327			113,327
Type in Issue Name	28,500	28,500	28,500	28,500	28,500	28,500	28,500	57,000	228,000
Total Principal	59,468	57,537	59,471	58,808	61,749	63,030	28,500	57,000	386,095
I/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
I/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
I/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
I/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 59,468</b>	<b>\$ 57,537</b>	<b>\$ 59,471</b>	<b>\$ 58,808</b>	<b>\$ 61,749</b>	<b>\$ 63,030</b>	<b>\$ 28,500</b>	<b>\$ 57,000</b>	<b>\$ 386,095</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating			

# Debt Service Schedule - Interest

Riverside Sewerage Authority

If Authority has no debt X this box

Operation #1	Adopted Budget Year 2017	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
		Proposed Budget Year 2018	2019	2020	2021	2022		
Sewer								
2002 NJEIT Program								
Intergovt (Riverside Twp) - 2012 BAN	5,374	4,281	3,414	2,600	1,618		16,908	
Intergovt (Riverside Twp) - 2015 BAN	2,730	1,810	1,350	890	430		6,750	
Type in Issue Name	5,130	3,990	3,420	2,850	2,280	1,710	1,710	
Total Interest Payments	13,234	10,081	8,184	6,340	4,328	1,710	1,710	44,178
V/A								
//A								
Total Interest Payments								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
V/A								
//A								
Total Interest Payments								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	13,234	10,081	8,184	6,340	4,328	1,710	1,710	44,178
Total Interest Payments	\$ 13,234	\$ 10,081	\$ 8,184	\$ 6,340	\$ 4,328	\$ 1,710	\$ 1,710	\$ 44,178
<b>TOTAL INTEREST ALL OPERATIONS</b>								

# Net Position Reconciliation

Riverside Sewerage Authority  
 For the Period January 1, 2018 to December 31, 2018

## FY 2018 Proposed Budget

Operation	#1	Sewer	N/A	N/A	N/A	Total All Operations
\$	-	\$ 3,639,982				\$ 3,639,982
		3,049,148				3,049,148
		3,156				3,156
		587,678				587,678
Total Unrestricted Net Position Available for Use in Proposed Budget		587,678				587,678
Less: Restricted Net Position Utilized to Balance Proposed Budget		-				-
Less: Restricted Net Position Utilized in Proposed Capital Budget		-				-
Less: Restricted Net Position Utilized in Proposed Budget		-				-
Less: Restricted Net Position Available at End of Year		-				-
Total Available for Year-End Reporting		-				-

- TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR (1)**  
 Less: Invested in Capital Assets, Net of Related Debt (1)  
 Less: Restricted for Debt Service Reserve (1)  
 Less: Other Restricted Net Position (1)  
 Total Unrestricted Net Position (1)  
 Less: Designated for Non-Operating Improvements & Repairs  
 Less: Designated for Rate Stabilization  
 Less: Other Designated by Resolution  
 Plus: Accrued Unfunded Pension Liability (1)  
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)  
 Plus: Estimated Income (Loss) on Current Year Operations (2)  
 Plus: Other Adjustments (attach schedule)

- UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET**  
 Unrestricted Net Position Utilized to Balance Proposed Budget  
 Unrestricted Net Position Utilized in Proposed Capital Budget  
 Unrestricted Net Position Utilized in Proposed Budget  
 Total Unrestricted Net Position Utilized in Proposed Budget  
 Total Unrestricted Net Position Available at End of Year

(1) Amounts for restricted net position are to include financial statements.  
 (2) Amounts may not exceed 5% of total operating appropriations. See calculation below.  
 (3) Maximum Allowable Appropriation to Municipality/County

Maximum Allowable Appropriation to Municipality/County	\$	\$ 81,128	-	-	-	\$ 81,128
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2018  
RIVERSIDE  
SEWERAGE  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

2018 CERTIFICATION OF AUTHORITY CAPITAL  
BUDGET/PROGRAM

RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pemberton Township Municipal Utilities Authority, on the 3rd day of October, 2017.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:	<i>Susan M Dydek</i>		
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address	sdydek@riversidetwp.org		



# 2018 CAPITAL BUDGET/PROGRAM MESSAGE

## Riverside Sewerage Authority

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

NO

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

NO

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A – At this time the capital projects will not have an impact on rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

*Add additional sheets if necessary.*

# Proposed Capital Budget

Riverside Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<i>Sewer</i>						
Overhaul Pump/Equipment	50,000		\$ 50,000			
Digester/Trickling Filters	600,000			600,000		
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>650,000</b>	-	50,000	600,000	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

Riverside Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
<i>Operation #1</i>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>Sewer</i>							
Overhaul Pump/Equipment	550,000	50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Digester/Trickling Filters	600,000	600,000					
Type in Description	-	-					
Type in Description	-	-					
Total	1,150,000	650,000	100,000	100,000	100,000	100,000	100,000
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-					
<b>TOTAL</b>	<b>\$ 1,150,000</b>	<b>\$ 650,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

Riverside Sewerage Authority  
For the Period January 1, 2018 to December 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1</i>						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>Sewer</i>						
Overhaul Pump/Equipment	550,000		\$ 50,000	\$ 500,000		
Digester/Trickling Filters	600,000			600,000		
Type in Description	-					
Type in Description	-					
Total	1,150,000					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<b>TOTAL</b>	<b>\$ 1,150,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 1,150,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.