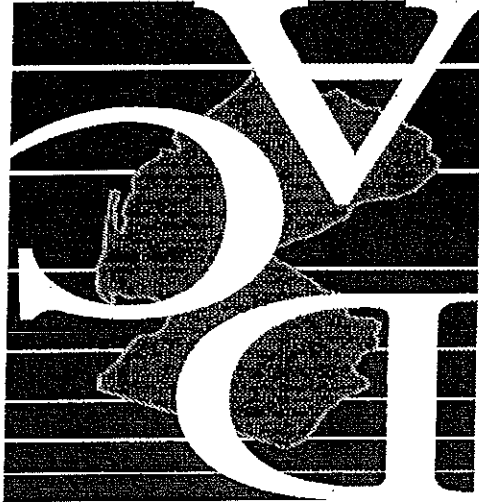


Community Affairs



Department Of

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Riversidetwp.org/water.html
Authority Web Address
ADOPTED COPY

For the Period:

January 1, 2017 to December 31, 2017

RIVERSIDE SEWERAGE AUTHORITY

Authority Budget of:

Fiscal Year

Start Year
2017

End Year
2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

State Filing Year
2017

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LOCAL GOVT SERVICES

2017 AUTHORITY BUDGET
Certification Section

By: Paul D. Gust, CPA, RMA Date: 12/21/2016

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

CERTIFICATION OF ADOPTED BUDGET

By: Paul D. Gust, CPA, RMA Date: 12/6/2016

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:54-11.

CERTIFICATION OF APPROVED BUDGET

For Division Use Only

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

**RIVERSIDE SEWERAGE
AUTHORITY BUDGET**

2017

2017 PREPARER'S CERTIFICATION

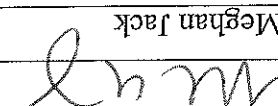
RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

| | | |
|--|--------------------------|--|
| Preparer's Signature:  | | |
| Name: Meghan Jack | | |
| Title: Treasurer | | |
| Address: 237S. Pavillion Ave. Riverside, NJ 08075 | | |
| Phone Number: 856.461.1460 | Fax Number: 856.461.3260 | E-mail address: meghanjack@comcast.net |

2017 APPROVAL CERTIFICATION

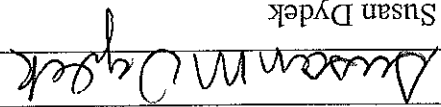
RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Riverside Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 27th day of October, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

| | | | |
|----------------------|--|--|--------------------------|
| Officer's Signature: | |  | |
| Name: | | Susan Dydek | |
| Title: | | Secretary | |
| Address: | | 237 S. Pavilion Ave Riverside, NJ 08075 | |
| Phone Number: | | 856.461.1460 | Fax Number: 856.461.1854 |
| E-mail address | | sdydek@riversidetwp.org | |

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: Riversidetwp.org/water.htm

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Megan Tack

Title of Officer Certifying compliance

Treasurer

Signature

Mua J

**2017 AUTHORITY AMENDED BUDGET RESOLUTION
RIVERSIDE SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: JANUARY 31, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Riverside Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the governing body of the Riverside Sewerage Authority at its open public meeting of November 14, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,884,393, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,884,393 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 485,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ -0-; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority, at an open public meeting held on November 14, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Riverside Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 12, 2016.

(Secretary's Signature)

William M. Oyster

11/21/16
(Date)

Governing Body

Member:

G. Haman

R. Van Meter

R. Horton

G. Conard, Sr.

R. Mingin

Recorded Vote

Aye

Nay

Abstain

Absent

1st

2nd

X

X

2017 ADOPTION CERTIFICATION

RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Riverside Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12th day of December, 2016.

| | |
|----------------------|--|
| Officer's Signature: | |
| Name: | Susan Dydek |
| Title: | Secretary |
| Address: | 237 S. Pavilion Ave. Riverside, NJ 08075 |
| Phone Number: | 856.461.1460 |
| Fax Number: | 856.461.1854 |
| E-mail address | sdydek@riversidetwp.org |

2017 ADOPTED BUDGET RESOLUTION

RIVERSIDE SEWERAGE

AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Riverside Sewerage Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Riverside Sewerage Authority at its open public meeting of December 12, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,884,393, Total Appropriations, including any Accumulated Deficit, if any, of \$1,884,393 and Total Unrestricted Net Position utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 485,000 and Total Unrestricted Net Position planned to be utilized of \$ -0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Riverside Sewerage Authority, at an open public meeting held on December 12, 2016 that the Annual Budget and Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

Debra M. ...

Governing Body

Member:

G. Haman

R. Van Meter

R. Horton

G. Conard, Sr.

R. Mingin

Recorded Vote

Aye

Nay

Abstain

Absent

X
X
X
1ST
—
2ND

X

(Date)

12/12/16

Narrative and Information Section

2017 AUTHORITY BUDGET

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

RIVERSIDE SEWERAGE

AUTHORITY BUDGET

DECEMBER 31, 2017
TO: JANUARY 1, 2017
FROM: FISCAL YEAR:

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page R-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority anticipates that the proposed budget provides adequate funding for its 2017 operations. Professional Services increased \$10,000 for anticipation of additional engineering fees. Cost of Providing services increased due to anticipating repair and maintenance expenses increasing \$70,000 and a decrease of \$5,000 due to utilizing less chemicals. Principal payments decreased and interest expense increased due to a more accurate reflection of debt payments. Renewal & Replacement Reserve decreased \$27,325 because the Authority increased the operating budget for plant and line repairs and maintenance instead. Unrestricted net position utilized decreased due to not appropriating \$89,254 to the municipality in 2017.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page R-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed 2017 budget will not have an impact on current user fees or customer charges. The Authority will continue to monitor its spending and revenues to determine possible future rate increases.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The township has experienced little growth during the last few years and this is expected to continue over the next several years as there are no major projects that have Planning Board approval at this time. Existing facilities are currently being reviewed to determine what changes will be required to meet current and future requirements.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

Range: S01 to S74 Include Service Type: Sewer: Y

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|-------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
|-----------|-------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|

| Service Type | Calc Type | Revenue Accounts |
|--------------|--------------------|------------------|
| Sewer | RESIDENTIAL | |
| Sewer | COMMERCIAL 5/8 | |
| Sewer | COMMERCIAL 3/4 - 1 | |
| Sewer | COMMERCIAL 1.5 - 2 | |
| Sewer | 1 RES. 1 COMM. | |
| Sewer | 1 RES. 2 COMM. | |
| Sewer | 3 RES. 1 COMM. | |

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|--------------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
| S01 | RESIDENTIAL | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S02 | COMMERCIAL 5/8 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S03 | COMMERCIAL 3/4 - 1 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S04 | COMMERCIAL 1.5 - 2 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S06 | 1 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S07 | 1 RES. 2 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S08 | 3 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|--------------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
| S01 | RESIDENTIAL | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S02 | COMMERCIAL 5/8 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S03 | COMMERCIAL 3/4 - 1 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S04 | COMMERCIAL 1.5 - 2 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S06 | 1 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S07 | 1 RES. 2 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S08 | 3 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|--------------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
| S01 | RESIDENTIAL | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S02 | COMMERCIAL 5/8 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S03 | COMMERCIAL 3/4 - 1 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S04 | COMMERCIAL 1.5 - 2 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S06 | 1 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S07 | 1 RES. 2 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S08 | 3 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|--------------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
| S01 | RESIDENTIAL | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S02 | COMMERCIAL 5/8 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S03 | COMMERCIAL 3/4 - 1 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S04 | COMMERCIAL 1.5 - 2 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S06 | 1 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S07 | 1 RES. 2 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S08 | 3 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Maintenance Calc | Flat/Minimum Calc |
|-----------|--------------------|---------------------|---------------|------------------|--------------|------------------|------------------|-------------------|
| S01 | RESIDENTIAL | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S02 | COMMERCIAL 5/8 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S03 | COMMERCIAL 3/4 - 1 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S04 | COMMERCIAL 1.5 - 2 | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S06 | 1 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S07 | 1 RES. 2 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |
| S08 | 3 RES. 1 COMM. | 30 | Y | N | | 1.00 | 1.00 | 0.00 |

Bill Code Description Adjustment Due Date Calc Interest Default Pay Code Disable Code Maintenance Calc Flat/Minimum Calc Revenue Accounts

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Flat/Minimum Calc |
|-----------|---------------------------|---------------------|---------------|------------------|--------------|------------------|-------------------|
| S22 | 2 RES, 1 COMM, 1 UNIT | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 72.00 | 7,250,000 | 1.00 | | | |
| S24 | 5 RES, 2 COMM, 1 UNIT | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 36.00 | 6,250,000 | 1.00 | | | |
| | 2. | 40.00 | 7,250,000 | 1.00 | | | |
| S26 | 7 RES, 3 COMM, 1 UNIT | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 84.00 | 7,250,000 | 1.00 | | | |
| S27 | 1 COMM, 13 ROOMS | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 90.00 | 7,250,000 | 1.00 | | | |
| S28 | 4 RES, 3 COMM, 1 UNIT | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 84.00 | 7,250,000 | 1.00 | | | |
| S50 | RES, FLAT RATE 40% | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 60,000,000 | 7,250,000 | 1.00 | | | |
| S51 | COMM, FLAT RATE 40% | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 103,200,000 | 7,250,000 | 1.00 | | | |
| S52 | FLAT RES, 1 UNIT | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 92,000,000 | 7,250,000 | 1.00 | | | |
| S53 | 40% 1 RES & 1 COMM | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 163,200,000 | 7,250,000 | 1.00 | | | |
| S54 | 3 RES 40% REDUC | 30 | Y | N | N | 0.00 | 0.00 |
| | Round usage: Do Not Round | | | | | | |
| | Rate Structure | 30 | Y | N | N | 0.00 | 0.00 |
| | Minimum | Allowance | Rate | Usage Unit Msre: | Factor | | |
| | 1. | 163,200,000 | 7,250,000 | 1.00 | | | |

Bill Code Description Adjustment Due Date Calc Interest Default Pay Code Disable Code Maintenance Calc Flat/Minimum Calc Revenue Accounts Service Type Calc Type

| Bill Code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Flat/Minimum Calc |
|-----------|---|---------------------|---------------|------------------|--------------|------------------|-------------------|
| S55 | 2 COMM. 40% Flat Fee: 206,400000 | 30 | N | | | 0.00 | Per Unit |
| S56 | 4 RES. UNITS 40% Flat Fee: 240,000000 | 30 | N | | | 0.00 | Per Unit |
| S57 | MTH BD OF ED. Rate Structure Round Usage: Do Not Round | 30 | Y | | N | 0.00 | Per Unit |
| S58 | MTH APTS BARB Rate Structure Round Usage: Do Not Round | 30 | Y | | N | 0.00 | Per Unit |
| S59 | MTH BARB Rate Structure Round Usage: Do Not Round | 30 | Y | | N | 0.00 | Per Unit |
| S60 | HOSP FIXED RATE Flat Fee: 4,695,000000 | 30 | Y | | N | 0.00 | Per Unit |
| S61 | SEAGUL LIGHTING FR Rate Structure Round Usage: Do Not Round | 30 | Y | | N | 0.00 | Per Unit |
| S62 | WELLS Rate Structure Round Usage: Do Not Round | 30 | Y | | N | 0.00 | Per Unit |

Revenue Accounts
 Bill code Description Adjustment due date Calc Interest Default Pay Code Combine with Bill Code Maintenance Fee Flat/Minimum Calc
 Service Type Calc Type

| Bill Code | Description | Adjustment due date | Calc Interest | Default Pay Code | Combine with Bill Code | Maintenance Fee | Flat/Minimum Calc |
|-----------|---------------------------|---------------------|---------------|------------------|------------------------|-----------------|-------------------|
| S63 Sewer | MTR READING FEE COM | Period due date | | | | | |
| | Flat | 0 | | | | | 15.000000 |
| | Flat Fee: | | | | | | 15.000000 |
| S64 Sewer | METER FEE RES. | Period due date | | | | | |
| | Flat | 0 | | | | | 10.000000 |
| | Flat Fee: | | | | | | 10.000000 |
| S65 Sewer | INDUS 40% REDUCTION | Period due date | | | | | |
| | Flat | 30 | | | | | 171.000000 |
| | Flat Fee: | | | | | | 171.000000 |
| S66 Sewer | S/C DISQUALIFIED | Period due date | | | | | |
| | Flat | 0 | | | | | 60.000000 |
| | Flat Fee: | | | | | | 60.000000 |
| S67 Sewer | MTH BD OF ED | Period due date | | | | | |
| | Rate Structure | 30 | | | | | |
| | Round usage: Do Not Round | | | | | | |
| | Minimum | 972.00 | | | | | |
| | Allowance | 108.00 | | | | | |
| | Rate | 7.250000 | | | | | |
| | Factor | 0.00 | | | | | |
| | Allowance Calc: Per Unit | | | | | | 0.00 |
| S68 Sewer | 8 RES & 1 COM | Period due date | | | | | |
| | Rate Structure | 30 | | | | | |
| | Round usage: Do Not Round | | | | | | |
| | Minimum | 571.00 | | | | | |
| | Allowance | 12.00 | | | | | |
| | Rate | 4.250000 | | | | | |
| | Factor | 1.00 | | | | | |
| | Allowance Calc: Per Unit | | | | | | 0.00 |
| S69 Sewer | MTH BD OF ED | Period due date | | | | | |
| | Rate Structure | 30 | | | | | |
| | Round usage: Do Not Round | | | | | | |
| | Minimum | 972.00 | | | | | |
| | Allowance | 108.00 | | | | | |
| | Rate | 7.250000 | | | | | |
| | Factor | 0.00 | | | | | |
| | Allowance Calc: Per Unit | | | | | | 0.00 |
| S70 Sewer | 40% RED-1 CM & 13 RM | Period due date | | | | | |
| | Rate Structure | 30 | | | | | |
| | Round usage: Do Not Round | | | | | | |
| | Minimum | 571.00 | | | | | |
| | Allowance | 12.00 | | | | | |
| | Rate | 4.250000 | | | | | |
| | Factor | 1.00 | | | | | |
| | Allowance Calc: Per Unit | | | | | | 0.00 |
| S71 Sewer | 2 RES-40% REDUCTION | Period due date | | | | | |
| | Rate Structure | 30 | | | | | |
| | Round usage: Do Not Round | | | | | | |
| | Minimum | 571.00 | | | | | |
| | Allowance | 12.00 | | | | | |
| | Rate | 4.250000 | | | | | |
| | Factor | 1.00 | | | | | |
| | Allowance Calc: Per Unit | | | | | | 0.00 |

October 26, 2016
10:20 AM

TOWNSHIP OF RIVERSIDE
BILL CODE LISTING

Bill code Description Adjustment Due Date Calc Interest Default Pay Code Disable Code Maintenance Calc Flat/Minimum Calc Service Type Calc Type Revenue Accounts

| Bill code | Description | Adjustment Due Date | Calc Interest | Default Pay Code | Disable Code | Maintenance Calc | Flat/Minimum Calc | Service Type | Calc Type | Revenue Accounts |
|-----------|---------------------------------------|---------------------|---------------|------------------|--------------|------------------|-------------------|--------------|----------------|------------------|
| S72 | 2 APTS, 1 COMM & 6 RM Period Due Date | Y | N | | | | | Sewer | Rate Structure | |
| | Round usage: Do Not Round | | | | | | | | | |
| | Minimum | 108.00 | 7.250000 | | | | | | | |
| | Allowance | | | | | | | | | |
| | usage Unit Msre: | | | | | | | | | |
| | Factor | 1.00 | | | | | | | | |
| | Allowance Calc: Per Unit | | | | | | | | | |
| | Rate Structure | 30 | N | | | | | Sewer | Rate Structure | |
| | Round usage: Do Not Round | | | | | | | | | |
| | Minimum | 817.14 | | | | | | | | |
| | Allowance | | | | | | | | | |
| | usage Unit Msre: | | | | | | | | | |
| | Factor | 1.00 | | | | | | | | |
| | Allowance Calc: Per Unit | | | | | | | | | |
| S73 | 11 ROOMS Period Due Date | Y | N | | | | | Sewer | Rate Structure | |
| | Round usage: Do Not Round | | | | | | | | | |
| | Minimum | 132.00 | 4.250000 | | | | | | | |
| | Allowance | | | | | | | | | |
| | usage Unit Msre: | | | | | | | | | |
| | Factor | 1.00 | | | | | | | | |
| | Allowance Calc: Per Unit | | | | | | | | | |
| S74 | COMM 3/4-1 40% REDUC Period Due Date | Y | N | | | | | Sewer | Flat | |
| | Round usage: Do Not Round | | | | | | | | | |
| | Minimum | 205.200000 | | | | | | | | |
| | Allowance | | | | | | | | | |
| | usage Unit Msre: | | | | | | | | | |
| | Factor | 1.00 | | | | | | | | |
| | Allowance Calc: Per Unit | | | | | | | | | |
| | Flat Fee: | 205.200000 | | | | | | | | |

Total Bill Codes: 44

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

See attached rate schedule

AUTHORITY CONTACT INFORMATION

2017

Please complete the following information regarding this Authority. All information requested below must be completed.

| | | | |
|--------------------|--|------------------------------|-------------------|
| Name of Authority: | | RIVERSIDE SEWERAGE AUTHORITY | |
| Federal ID Number: | | 216001425 | |
| Address: | | 237 Pavilion Ave. | |
| City, State, Zip: | | Riverside, NJ 08075 | |
| Phone: (ext.) | | 856.461.1460 | Fax: 856.461.1854 |

| | | | |
|---------------------|--|------------------------|-------------------|
| Preparer's Name: | | Meghan Jack | |
| Preparer's Address: | | 237 Pavilion Ave. | |
| City, State, Zip: | | Riverside, NJ 08075 | |
| Phone: (ext.) | | 856.461.1460 x4 | Fax: 856.461.1854 |
| E-mail: | | mjack@riversidetwp.org | |

| | | | |
|--------------------------|--|--------|--|
| Chief Executive Officer: | | Vacant | |
| Phone: (ext.) | | | |
| E-mail: | | | |

| | | | |
|---------------|--|------------------------|-------------------|
| Treasurer: | | Meghan Jack | |
| Phone: (ext.) | | 856.461.1460 | Fax: 856.461.1854 |
| E-mail: | | mjack@riversidetwp.org | |

| | | | |
|-------------------|--|------------------------|------|
| Name of Auditor: | | Brent W. Lee | |
| Name of Firm: | | Brent W. Lee & Co, LLC | |
| Address: | | 3008 New Albany Road | |
| City, State, Zip: | | Cinnaminson, NJ 08077 | |
| Phone: (ext.) | | 609.456.8804 | Fax: |
| E-mail: | | Brentlee1963@yahoo.com | |

AUTHORITY INFORMATIONAL QUESTIONNAIRE

RIVERSIDE SEWERAGE AUTHORITY

DECEMBER 31, 2017
TO: JANUARY 1, 2017
FROM: FISCAL YEAR:

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 20
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$451,262.45
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO YES, "attach a description of the relationship including the names of the individuals involved and their positions at the Authority."
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://ds.state.nj.us/njca_prod/fdssearch.aspx before answering) No *See Attached If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO YES, "attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority."
- 8) Was the Authority a party to a business transaction with one of the following parties:
a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO
If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? NO YES, "attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed."

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use NO
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use NO
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? *See attachment If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS,
RIVERSIDE SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
 - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

RIVERSIDE SEWERAGE AUTHORITY
 For the Period January 1, 2017 to December 31, 2017

| Name | Title | Average Hours per Week Dedicated to Position | Position | | | Reportable Compensation from Authority (W-2/1099) | | Other (auto allowance, expense account, payment in lieu of health benefits, etc.) | Estimated amount of other compensation from the Authority (health benefits, pension, etc.) | Total Compensation from Authority | Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) Entities Listed in Column O See note below | Positions held at Other Public Entities Listed in Column O | Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O | Reportable Compensation from Other Public Entities (W-2/1099) | Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.) | Total Compensation All Public Entities |
|---------------------|----------------------|--|---------------------|--------|--------------|---|-------|---|--|-----------------------------------|---|--|---|---|--|--|
| | | | Highest Compensated | Former | Commissioner | Base Salary/ Stipend | Bonus | | | | | | | | | |
| 1 Gary Haman | Chair | 1 X | | | | \$ 1,900 | | | | \$ 1,900 | State of NJ | Treasury Commissioner | 40 | \$ 63,000 | \$ 11,000 | \$ 75,900 |
| 2 Richard Horton | Member | 1 X | | | | 1,700 | 0 | 0 | 0 | 1,700 | State of NJ | | 25 | 1,500 | 0 | 3,200 |
| 3 George Conrad | Member | 1 X | | | | 1,700 | 0 | 0 | 0 | 1,700 | Fire District | Committee/Exec | | 21,300 | 0 | 23,000 |
| 4 Robert VanMeter | Member | 1 X | | | | 1,700 | 0 | 0 | 0 | 1,700 | Riverside/Edgewater | | | 0 | 0 | 1,700 |
| 5 Ronald Mlinagh | Member | 1 X | | | | 1,700 | 0 | 0 | 0 | 1,700 | | | | 0 | 0 | 1,700 |
| 6 Joseph Bader | Superintendent | 40 | | | | 78,680 | 0 | 0 | 33,325 | 111,805 | | | | 0 | 0 | 111,805 |
| 7 Jeffrey Conrad | Asst. Superintendent | 40 | | | | 61,456 | 0 | 0 | 31,380 | 92,836 | | | | 0 | 0 | 92,836 |
| 8 Joseph D'Agostino | Laborer | 40 | | | | 50,259 | 0 | 0 | 33,391 | 83,650 | | | | 0 | 0 | 83,650 |
| 9 Cheryl Hardie | Clerk | 37.5 | | | | 48,453 | 0 | 0 | 1,995 | 50,448 | | | | 0 | 0 | 50,448 |
| 10 John Jerkins | Laborer | 40 | | | | 33,936 | 0 | 0 | 11,873 | 45,809 | | | | 0 | 0 | 45,809 |
| 11 | | | | | | | | | | | | | | | | 0 |
| 12 | | | | | | | | | | | | | | | | 0 |
| 13 | | | | | | | | | | | | | | | | 0 |
| 14 | | | | | | | | | | | | | | | | 0 |
| 15 | | | | | | | | | | | | | | | | 0 |
| Total: | | | | | | \$ 281,484 | \$ - | \$ - | \$ 111,765 | \$ 393,249 | | | | \$ 85,800 | \$ 11,000 | \$ 490,049 |

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

RIVERSIDE SEWERAGE AUTHORITY
 For the Period January 1, 2017 to December 31, 2017

| | Annual Cost | | # of Covered Members | Annual Cost | | Total Prior Year Cost | \$ Increase (Decrease) | % Increase (Decrease) |
|---|-----------------|---------------------------------------|----------------------|--------------------------|------------------|-----------------------|------------------------|-----------------------|
| | Proposed Budget | Estimate per Employee Proposed Budget | | Estimate Proposed Budget | Current Year | | | |
| Active Employees - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | 2 | \$ 11,956 | 3 | \$ 12,750 | \$ 38,250 | \$ (14,338) | -37.5% | |
| Parent & Child | 1 | 23,913 | 0 | - | - | - | - | |
| Employee & Spouse (or Partner) | 4 | 97,799 | 1 | 25,500 | 25,500 | (1,587) | -6.2% | |
| Family | | | 3 | 102,900 | 308,700 | 82,497 | 26.7% | |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | (13,259) | (1,048) | 7.9% | |
| Subtotal | 7 | | 7 | | 359,191 | 65,523 | 18.2% | |
| Commissioners - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | | | | | | | | |
| Parent & Child | | | | | | | | |
| Employee & Spouse (or Partner) | | | | | | | | |
| Family | | | | | | | | |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | | | |
| Subtotal | 0 | | 0 | | | | | |
| Retirees - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | | | | | | | | |
| Parent & Child | | | | | | | | |
| Employee & Spouse (or Partner) | | | | | | | | |
| Family | | | | | | | | |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | | | |
| Subtotal | 0 | | 0 | | | | | |
| GRAND TOTAL | 7 | \$ 424,714 | 7 | \$ 359,191 | \$ 65,523 | 18.2% | | |

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

| | |
|-----|-----------|
| Yes | Yes or No |
| Yes | Yes or No |

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

RIVERSIDE SEWERAGE AUTHORITY

For the Period

January 1, 2017

to

December 31, 2017

Complete the below table for the Authority's accrued liability for compensated absences.
 X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

| Individuals Eligible for Benefit | Gross Days of Accumulated Compensated Absences at beginning of Current Year | Dollar Value of Accrued Compensated Absence Liability | Approved Labor Agreement | Resolution | Individual Employment Agreement |
|----------------------------------|---|---|--------------------------|------------|---------------------------------|
| D'Agostino | 89 | \$ 8,208 | X | | |
| Bader | | | | | |
| Conard | 22.5 | 6,233 | X | | |
| Jenkins | 7.5 | 1,558 | X | | |
| Hardie | 4 | 385 | X | | |
| DiMiero | 49.5 | 8,145 | | X | |
| | 36 | 3,596 | | X | |
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Total liability for accumulated compensated absences at beginning of current year \$ 28,126

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

RIVERSIDE SEWERAGE AUTHORITY
For the Period January 1, 2017 to December 31, 2017

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

| Name of Entity Providing Service | Name of Entity Receiving Service | Type of Shared Service Provided | Comments (Enter more specifics if needed) | Agreement Effective Date | Agreement End Date | Amount to be Received by/ Paid from Authority |
|----------------------------------|----------------------------------|---------------------------------|---|--------------------------|--------------------|--|
| Township of Riverside | Riverside Sewerage Authority | Lease of Office Space | | Ongoing | Ongoing | \$55,000 |
| Riverside Sewerage Authority | Riverside Township | Snow Removal | | Ongoing | Ongoing | N/A |
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If No Shared Services X this Box

2017 AUTHORITY BUDGET
Financial Schedules Section

SUMMARY

RIVERSIDE SEWERAGE AUTHORITY
For the Period January 1, 2017 to December 31, 2017

| | FY 2017 Proposed Budget | | | | | FY 2016 Adopted Budget | | \$ Increase (Decrease) Proposed vs. Adopted | % Increase (Decrease) Proposed vs. Adopted |
|--|--------------------------------|--------------|------|------|------|-------------------------------|----------------------|--|---|
| | Operation #1 | SEWER | N/A | N/A | N/A | Total All Operations | Total All Operations | | |
| REVENUES | | | | | | | | | |
| Total Operating Revenues | - | \$ 1,852,193 | \$ - | \$ - | \$ - | \$ 1,852,193 | \$ 1,852,193 | \$ - | 0.0% |
| Total Non-Operating Revenues | - | 32,200 | - | - | - | 32,200 | 32,200 | - | 0.0% |
| Total Anticipated Revenues | - | 1,884,393 | - | - | - | 1,884,393 | 1,884,393 | - | 0.0% |
| APPROPRIATIONS | | | | | | | | | |
| Total Administration | - | 477,660 | - | - | - | 477,660 | 475,940 | 1,720 | 0.4% |
| Total Cost of Providing Services | - | 1,274,031 | - | - | - | 1,274,031 | 1,218,000 | 56,031 | 4.6% |
| Total Principal Payments on Debt Service in Lieu of Depreciation | - | 59,468 | - | - | - | 59,468 | 91,149 | (31,681) | -34.8% |
| Total Operating Appropriations | - | 1,811,159 | - | - | - | 1,811,159 | 1,785,089 | 26,070 | 1.5% |
| Total Interest Payments on Debt | - | 13,234 | - | - | - | 13,234 | 11,979 | 1,255 | 10.5% |
| Total Other Non-Operating Appropriations | - | 60,000 | - | - | - | 60,000 | 176,579 | (116,579) | -66.0% |
| Total Non-Operating Appropriations | - | 73,234 | - | - | - | 73,234 | 188,558 | (115,324) | -61.2% |
| Accumulated Deficit | - | - | - | - | - | - | - | - | #DIV/0! |
| Total Appropriations and Accumulated Deficit | - | 1,884,393 | - | - | - | 1,884,393 | 1,973,647 | (89,254) | -4.5% |
| Less: Total Unrestricted Net Position Utilized | - | - | - | - | - | - | 89,254 | (89,254) | -100.0% |
| Net Total Appropriations | - | 1,884,393 | - | - | - | 1,884,393 | 1,884,393 | - | 0.0% |
| ANTICIPATED SURPLUS (DEFICIT) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! |

Prior Year Adopted Revenue Schedule

RIVERSIDE SEWERAGE AUTHORITY

FY 2016 Adopted Budget

| Operation #1 | SEWER | N/A | N/A | N/A | N/A | Operations | Total All |
|--------------|-------|-----|-----|-----|-----|------------|-----------|
|--------------|-------|-----|-----|-----|-----|------------|-----------|

| | | | | | | | |
|--------------|--------------|---------|---------|---------|-------|-----------|--|
| \$ 1,208,604 | \$ 1,208,604 | 245,263 | 118,326 | 260,500 | 5,500 | 1,838,193 | |
|--------------|--------------|---------|---------|---------|-------|-----------|--|

| | | | | | | | |
|-------|-------|-------|--|--|--|--------|--|
| 6,500 | 6,500 | 7,500 | | | | 14,000 | |
|-------|-------|-------|--|--|--|--------|--|

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| | | | | | | | 1,852,193 |
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- OPERATING REVENUES
- Service Charges
- Residential
- Business/Commercial
- Industrial
- Intergovernmental
- Other
- Total Service Charges
- Connection Fees
- Residential
- Business/Commercial
- Industrial
- Intergovernmental
- Other
- Total Connection Fees
- Parking Fees
- Meters
- Permits
- Fines/Penalties
- Other
- Total Parking Fees
- Other Operating Revenues (List)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Type in (Grant, Other Rev)
- Other Non-Operating Revenues
- Interest on Investments & Deposits
- Interest Earned
- Penalties
- Other
- Total Interest
- Total Non-Operating Revenues
- TOTAL ANTICIPATED REVENUES

Appropriations Schedule

RIVERSIDE SEWERAGE AUTHORITY
to
January 1, 2017
December 31, 2017
For the Period

| | <i>FY 2017 Proposed Budget</i> | | | | | | | | |
|--|--------------------------------|----------------------|----------------------|-----|-----|-----|-----|-----------|--------------|
| | Total All Operations | Total All Operations | Total All Operations | N/A | N/A | N/A | N/A | SEWER | #1 Operation |
| <i>Administration - Personnel</i> | 157,940 \$ | 154,660 \$ | 154,660 \$ | | | | | 154,660 | 154,660 |
| Salary & Wages | (3,280) | (3,280) | (3,280) | | | | | 95,000 | 95,000 |
| Fringe Benefits | 150,000 | 100,000 | 100,000 | | | | | | |
| Total Administration - Personnel | 257,940 | 249,660 | 249,660 | | | | | | |
| <i>Administration - Other (List)</i> | - | - | - | | | | | | |
| Professional Services | 95,000 | 105,000 | 105,000 | | | | | 105,000 | 105,000 |
| Rent Expense | - | 55,000 | 55,000 | | | | | 55,000 | 55,000 |
| Office Supplies | - | 35,000 | 35,000 | | | | | 35,000 | 35,000 |
| Conference & Seminars | - | 20,000 | 20,000 | | | | | 20,000 | 20,000 |
| Miscellaneous Administration* | - | 13,000 | 13,000 | | | | | 13,000 | 13,000 |
| Total Administration - Other | 10,000 | 10,000 | 10,000 | | | | | | |
| Total Administration | 177,940 | 177,660 | 177,660 | | | | | | |
| <i>Cost of Providing Services - Personnel</i> | 370,000 | 371,631 | 371,631 | | | | | 371,631 | 371,631 |
| Salary & Wages | 1,631 | 1,631 | 1,631 | | | | | 1,631 | 1,631 |
| Fringe Benefits | (15,600) | (15,600) | (15,600) | | | | | 259,400 | 259,400 |
| Total COPS - Personnel | 645,000 | 631,031 | 631,031 | | | | | 631,031 | 631,031 |
| <i>Cost of Providing Services - Other (List)</i> | - | - | - | | | | | | |
| Utility Expenses | (2,000) | 153,000 | 153,000 | | | | | 153,000 | 153,000 |
| Solid Waste Control | - | 40,000 | 40,000 | | | | | 40,000 | 40,000 |
| Repair & Maintenance | 70,000 | 135,000 | 205,000 | | | | | 205,000 | 205,000 |
| Chemicals | (5,000) | 40,000 | 35,000 | | | | | 35,000 | 35,000 |
| Miscellaneous COPS* | 7,000 | 203,000 | 210,000 | | | | | 210,000 | 210,000 |
| Total COPS - Other | 70,000 | 573,000 | 643,000 | | | | | 643,000 | 643,000 |
| Total Cost of Providing Services | 1,218,000 | 1,274,031 | 1,274,031 | | | | | 1,274,031 | 1,274,031 |
| Total Principal Payments on Debt Service in Lieu of Depreciation | (31,681) | 91,149 | 59,468 | | | | | 59,468 | 59,468 |
| Total Operating Appropriations | 1,785,089 | 1,811,159 | 1,811,159 | | | | | 1,811,159 | 1,811,159 |
| NON-OPERATING APPROPRIATIONS | 11,979 | 13,234 | 13,234 | | | | | 13,234 | 13,234 |
| Total Interest Payments on Debt | 1,255 | - | - | | | | | - | - |
| Operations & Maintenance Reserve | - | - | - | | | | | - | - |
| Renewal & Replacement Reserve | (27,325) | 87,325 | 60,000 | | | | | 60,000 | 60,000 |
| Municipality/County Appropriation | (89,254) | 89,254 | - | | | | | - | - |
| Other Reserves | - | - | - | | | | | - | - |
| Total Non-Operating Appropriations | (115,324) | 73,234 | 73,234 | | | | | 73,234 | 73,234 |
| TOTAL APPROPRIATIONS | 1,669,765 | 1,884,393 | 1,884,393 | | | | | 1,884,393 | 1,884,393 |
| ACUMULATED DEFICIT | (89,254) | - | - | | | | | - | - |
| TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT | 1,580,511 | 1,884,393 | 1,884,393 | | | | | 1,884,393 | 1,884,393 |
| DEFICIT | (89,254) | 1,973,647 | 1,884,393 | | | | | 1,884,393 | 1,884,393 |
| UNRESTRICTED NET POSITION UTILIZED | (89,254) | - | - | | | | | - | - |
| Municipality/County Appropriation | - | - | - | | | | | - | - |
| Other | - | - | - | | | | | - | - |
| Total Unrestricted Net Position Utilized | (89,254) | - | - | | | | | - | - |
| TOTAL NET APPROPRIATIONS | 1,580,511 | 1,884,393 | 1,884,393 | | | | | 1,884,393 | 1,884,393 |

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.
 5% of Total Operating Appropriations \$ - \$ 90,557.95 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 90,557.95

2017 Appropriations Schedule
 Riverswilde Sewerage Authority
 Burlington

| 2017 Proposed Budget | 2016 Proposed Budget |
|-------------------------|-------------------------|
| - | - |
| 30,000 | 10,000 |
| 30,000 | 35,000 |
| 35,000 | 25,000 |
| 5,000 | 5,000 |
| 40,000 | 30,000 |
| 5,000 | 5,000 |
| 5,000 | 5,000 |
| 30,000 | 30,000 |
| 35,000 | 35,000 |
| 30,000 | 25,000 |
| 5,000 | 5,000 |
| 5,000 | 30,000 |
| 5,000 | 30,000 |
| 5,000 | 5,000 |
| 20,000 | 20,000 |
| 15,000 | 18,000 |
| 30,000 | 35,000 |
| 30,000 | 20,000 |
| 210,000 | 203,000 |

Administration - Other
 Advertising
 Personal & Equipment
 Dues & Subscriptions
 Elections
 Computer Committee
 Office Supplies
 Travel
 Total

Cost of Operations & Maintenance - Other
 Tools & Equipment
 Laboratory Fees
 Miscellaneous
 Travel & Other Expenses
 Lease/Purchase of Equipment
 Materials & Supplies
 Truck Maintenance
 Telephone & Alarms
 Licenses & Permits
 Watershed Management Program
 Total

Prior Year Adopted Appropriations Schedule

RIVERSIDE SEWERAGE AUTHORITY

FY 2016 Adopted Budget

| Operation | #1 | SEWER | N/A | N/A | N/A | Operations | Total All |
|-----------|----|-------|-----|-----|-----|------------|-----------|
| | | | | | | | |

OPERATING APPROPRIATIONS

Administration - Personnel

Salary & Wages

Fringe Benefits

Total Administration - Personnel

Administration - Other (List)

Professional Services

Rent Expense

Office Supplies

Conference & Seminars

Miscellaneous Administration*

Total Administration - Other

Total Administration

Cost of Providing Services - Personnel

Salary & Wages

Fringe Benefits

Total COPS - Personnel

Cost of Providing Services - Other (List)

Utility Expenses

Solid Waste Control

Repair & Maintenance

Chemicals

Miscellaneous COPS*

Total COPS - Other

Total Cost of Providing Services

Total Principal Payments on Debt Service in Lieu of Depreciation

Total Operating Appropriations

NON-OPERATING APPROPRIATIONS

Total Interest Payments on Debt

Operations & Maintenance Reserve

Renewal & Replacement Reserve

Municipality/County Appropriation

Other Reserves

Total Non-Operating Appropriations

TOTAL APPROPRIATIONS

ACCUMULATED DEFICIT

TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT

DEFICIT

UNRESTRICTED NET POSITION UTILIZED

Municipality/County Appropriation

Other

Total Unrestricted Net Position Utilized

TOTAL NET APPROPRIATIONS

| | | | | | | | |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 95,000 | 95,000 | 95,000 | 95,000 | 95,000 | 95,000 | 95,000 | 95,000 |
| 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 13,000 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 |
| 218,000 | 218,000 | 218,000 | 218,000 | 218,000 | 218,000 | 218,000 | 218,000 |
| 475,940 | 475,940 | 475,940 | 475,940 | 475,940 | 475,940 | 475,940 | 475,940 |
| 370,000 | 370,000 | 370,000 | 370,000 | 370,000 | 370,000 | 370,000 | 370,000 |
| 275,000 | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 | 275,000 |
| 645,000 | 645,000 | 645,000 | 645,000 | 645,000 | 645,000 | 645,000 | 645,000 |
| 155,000 | 155,000 | 155,000 | 155,000 | 155,000 | 155,000 | 155,000 | 155,000 |
| 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 135,000 | 135,000 | 135,000 | 135,000 | 135,000 | 135,000 | 135,000 | 135,000 |
| 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 87,325 | 87,325 | 87,325 | 87,325 | 87,325 | 87,325 | 87,325 | 87,325 |
| 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 |
| 11,979 | 11,979 | 11,979 | 11,979 | 11,979 | 11,979 | 11,979 | 11,979 |
| 91,149 | 91,149 | 91,149 | 91,149 | 91,149 | 91,149 | 91,149 | 91,149 |
| 1,785,089 | 1,785,089 | 1,785,089 | 1,785,089 | 1,785,089 | 1,785,089 | 1,785,089 | 1,785,089 |
| 188,558 | 188,558 | 188,558 | 188,558 | 188,558 | 188,558 | 188,558 | 188,558 |
| 1,973,647 | 1,973,647 | 1,973,647 | 1,973,647 | 1,973,647 | 1,973,647 | 1,973,647 | 1,973,647 |
| 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 |
| 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 | 89,254 |
| 1,884,393 | 1,884,393 | 1,884,393 | 1,884,393 | 1,884,393 | 1,884,393 | 1,884,393 | 1,884,393 |

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.
 5% of Total Operating Appropriations \$ - \$ 89,254.45 \$ - \$ - \$ - \$ - \$ - \$ - \$ 89,254.45

Debt Service Schedule - Principal

RIVERSIDE SEWERAGE AUTHORITY

If Authority has no debt X this box

| | Fiscal Year Ending in | | | | | | | | | | Total Principal Outstanding |
|---------------------------------------|-----------------------------|---------------------|-----------|-----------|-----------|-----------|-----------|------------|--|--|--------------------------------|
| | Adopted Budget Year 2016 | Budget Year 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Thereafter | | | |
| Operation #1 | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | \$ |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Total Principal | | | | | | | | | | | |
| SEWER | | | | | | | | | | | |
| 2002 NIETT Program | 6,380 | 7,879 | 6,037 | 8,971 | 7,308 | 10,249 | 13,203 | | | | 53,647 |
| Intergovernmental - 2012 BAN | 84,769 | 23,089 | 23,000 | 23,000 | 23,000 | 23,000 | 21,327 | | | | 136,416 |
| Intergovernmental - 2015 BAN | | 28,500 | 28,500 | 28,500 | 28,500 | 28,500 | 28,500 | | | | 256,500 |
| Type in Issue Name | | | | | | | | | | | |
| Total Principal | 91,149 | 59,468 | 57,537 | 60,471 | 58,808 | 61,749 | 63,030 | 85,500 | | | 446,563 |
| N/A | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Total Principal | | | | | | | | | | | |
| N/A | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Total Principal | | | | | | | | | | | |
| N/A | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Type in Issue Name | | | | | | | | | | | |
| Total Principal | | | | | | | | | | | |
| TOTAL PRINCIPAL ALL OPERATIONS | | | | | | | | | | | |
| Total Principal | \$ 91,149 | \$ 59,468 | \$ 57,537 | \$ 60,471 | \$ 58,808 | \$ 61,749 | \$ 63,030 | \$ 85,500 | | | \$ 446,563 |

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

| | | | |
|---------------------|---------|-------|------------------|
| Bond Rating | Moody's | Fitch | Standard & Pears |
| Year of Last Rating | | | |

Debt Service Schedule - Interest

RIVERSIDE SEWERAGE AUTHORITY

If Authority has no debt X this box

| | Fiscal Year Ending in | | | | | | | Total Interest Payments Outstanding | |
|--------------------------------------|-----------------------------|---------------------------------|-----------|-----------|----------|----------|----------|---|------------|
| | Adopted Budget Year 2016 | Proposed Budget Year 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | | Thereafter |
| Operation #1 | | | | | | | | | |
| Type in Issue Name | | | | | | | | | \$ |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | - | - | - | - | - | - | - | - | - |
| SEWER | | | | | | | | | |
| 2002 NIEIT Program | 4,229 | 5,374 | 4,994 | 4,280 | 3,414 | 2,599 | 1,617 | - | 22,278 |
| Intergovernmental - 2012 BAN | 7,750 | 2,730 | 2,270 | 1,810 | 1,350 | 890 | 430 | - | 9,480 |
| Intergovernmental - 2015 BAN | | 5,130 | 4,560 | 3,990 | 3,420 | 2,850 | 2,280 | 1,710 | 23,940 |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | 11,979 | 13,234 | 11,824 | 10,080 | 8,184 | 6,339 | 4,327 | 1,710 | 55,698 |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | - | - | - | - | - | - | - | - | - |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | - | - | - | - | - | - | - | - | - |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | - | - | - | - | - | - | - | - | - |
| TOTAL INTEREST ALL OPERATIONS | \$ 11,979 | \$ 13,234 | \$ 11,824 | \$ 10,080 | \$ 8,184 | \$ 6,339 | \$ 4,327 | \$ 1,710 | \$ 55,698 |

Net Position Reconciliation

RIVERSIDE SEWERAGE AUTHORITY

For the Period January 1, 2017 to December 31, 2017

FY 2017 Proposed Budget

| Operation #1 | SEWER | N/A | N/A | N/A | N/A | Total All Operations |
|--------------|--------------|-----|-----|-----|-----|----------------------|
| | \$ 3,627,523 | | | | | \$ 3,627,523 |
| | 3,438,124 | | | | | 3,438,124 |
| | 2,145 | | | | | 2,145 |
| | 187,254 | | | | | 187,254 |

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)
 Less: Invested in Capital Assets, Net of Related Debt (1)
 Less: Restricted for Debt Service Reserve (1)
 Less: Other Restricted Net Position (1)
 Total Unrestricted Net Position (1)
 Less: Designated for Non-Operating Improvements & Repairs
 Less: Designated for Rate Stabilization
 Less: Other Designated by Resolution
 Plus: Accrued Unfunded Pension Liability (1)
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
 Plus: Estimated Income (Loss) on Current Year Operations (2)
 Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

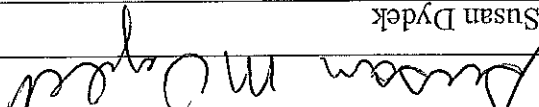
Unrestricted Net Position Utilized to Balance Proposed Budget
 Unrestricted Net Position Utilized in Proposed Capital Budget
 Appropriation to Municipality/County (3)
 Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

| | |
|--|------------|
| | \$ 187,254 |
| | \$ 187,254 |

- (1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 90,558
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

RIVERIDE
SEWERAGE
AUTHORITY
CAPITAL
BUDGET/
PROGRAM
2017

| | | | | | |
|----------------------|--|---|-------------------------|--------------------------|--|
| E-mail address | | | sdydek@riversidetwp.org | | |
| Phone Number: | | 856.461.1460 | | Fax Number: 856.461.1854 | |
| Address: | | 237 S. Pavilion Ave Riverside, NJ 08075 | | | |
| Title: | | Secretary | | | |
| Name: | | Susan Dydek | | | |
| Officer's Signature: | |  | | | |

It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

OR

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Riverside Sewerage Authority, on the 14th day of November, 2016.

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

**2017 CERTIFICATION OF AUTHORITY CAPITAL
BUDGET/PROGRAM
RIVERSIDE SEWERAGE AUTHORITY**

2017 CAPITAL BUDGET/PROGRAM MESSAGE

RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

No

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A – At this time the capital projects will not have an impact on rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

RIVERSIDE SEWERAGE AUTHORITY
For the Period January 1, 2017 to December 31, 2017

Funding Sources

| Renewal & | Debt | Authorization | Capital Grants | Other |
|------------------|-------------|---------------|-------------------|---------|
| Unrestricted Net | Replacement | Reserve | Position Utilized | Sources |

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | | | | |
|-----------|---------|---------|---------|--|
| \$ 60,000 | 325,000 | 100,000 | | |
| 60,000 | | | 425,000 | |

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|

| | | | | |
|------|------|------------|-----------|------|
| \$ - | \$ - | \$ 425,000 | \$ 60,000 | \$ - |
|------|------|------------|-----------|------|

| Operation #1 | Estimated Total | Cost |
|--------------|-----------------|------|
| | | |

| | | |
|---------------------|--|--|
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Total | | |

| | | |
|---------------------------------|---------|--|
| Overhaul Pump/Equipment | 60,000 | |
| Anerobic Digester Mixer | 325,000 | |
| Trickling Filter & Recirc Pumps | 100,000 | |
| Total | 485,000 | |

| | | |
|---------------------|--|--|
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Total | | |

| | | |
|---------------------|--|--|
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Total | | |

| | | |
|---------------------|--|--|
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Total | | |

| | | |
|---------------------|--|--|
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Type in Description | | |
| Total | | |

| | | | | |
|------|------|------|------|------|
| \$ - | \$ - | \$ - | \$ - | \$ - |
|------|------|------|------|------|

TOTAL PROPOSED CAPITAL BUDGET

| | | | | |
|------|------|------|------|------|
| \$ - | \$ - | \$ - | \$ - | \$ - |
|------|------|------|------|------|

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

RIVERSIDE SEWERAGE AUTHORITY

For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

| Operation #1 | Estimated Total Cost | Current Budget | Year 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------------------------|----------------------|----------------|------------|------------|------------|------------|------------|------------|
| Type in Description | \$ | \$ | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| SEWER | | | | | | | | |
| Total | | | | | | | | |
| Overhaul Pump/Equipment | 560,000 | 60,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Anerobic Digester Mixer | 1,950,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 |
| Trickling Filter & Rectic Pumps | 600,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Total | 3,110,000 | 485,000 | 525,000 | 525,000 | 525,000 | 525,000 | 525,000 | 525,000 |
| N/A | | | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Total | - | - | | | | | | |
| N/A | | | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Total | - | - | | | | | | |
| N/A | | | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Total | - | - | | | | | | |
| N/A | | | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Type in Description | - | - | | | | | | |
| Total | - | - | | | | | | |
| TOTAL | \$ 3,110,000 | \$ 485,000 | \$ 525,000 | \$ 525,000 | \$ 525,000 | \$ 525,000 | \$ 525,000 | \$ 525,000 |

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Ordinance 2012 - 4

| | | |
|------|-------------------|---------------------|
| | 228,431.00 | Note as of 12/31/15 |
| | (15,000.00) | Paydown for 2016 |
| | (77,104.14) | Return of Cash |
| | <u>136,326.86</u> | |
| | <u>136,326.86</u> | |
| 2017 | 23,000.00 | |
| * | | |
| 2018 | 23,000.00 | |
| * | | |
| 2019 | 23,000.00 | |
| * | | |
| 2020 | 23,000.00 | |
| * | | |
| 2021 | 23,000.00 | |
| * | | |
| 2022 | 21,326.86 | |
| | <u>136,326.86</u> | |

* Interest will be based on the rate of the BAN from the Township

Principal Payment Interest Payment

Ordinance 2015 - 9

| | |
|--------------------|---------------------|
| 285,000.00 | Note as of 12/31/15 |
| <u>(28,500.00)</u> | Paydown for 2016 |
| <u>256,500.00</u> | |

| | | |
|------|-------------------|---|
| 2017 | 28,500.00 | * |
| 2018 | 28,500.00 | * |
| 2019 | 28,500.00 | * |
| 2020 | 28,500.00 | * |
| 2021 | 28,500.00 | * |
| 2022 | 28,500.00 | * |
| 2023 | 28,500.00 | * |
| 2024 | 28,500.00 | * |
| 2025 | 28,500.00 | * |
| | <u>256,500.00</u> | |

* Interest will be based on the rate of the BAN from the Township

Principal Payment Interest Payment