



TOWNSHIP OF RIVERSIDE  
PO BOX 188  
RIVERSIDE, NJ 08075  
TEL: 856-461-1460  
FAX: 856-461-3260  
[www.riversidetwp.org](http://www.riversidetwp.org)

## DIRECTIONS FOR STREET OPENING APPLICATIONS

- 1) Person or Corporation needs a written statement from PSE&G stating that PSE&G has been notified of the proposed excavation should the proposed excavation is within 200 ft. of a gas line.
- 2) **Applications must be filed with the Clerk one week prior to the proposed commencement of any work. Plans, profiles or other details necessary to accurately depict the work shall be submitted before the permit is granted.**
- 3) **Applicant must be a licensed contractor. Proof of insurance required. Riverside Township must be listed as a certificate holder, not an additional insured.**
- 4) Permits will not be issued directly to private owners or developers without specific written approval from the Township Committee.
- 5) Excavations shall be properly guarded and covered.
- 6) Inspections shall be made by the Township Building Inspector. Please call (856)461-8552 before permanent closure of any excavation site.

### FEES

#### **Application Fee (Non Refundable):**

Road Opening- First five (5) linear feet - \$50.00

All over five (5) linear feet said linear feet to be  
defined as the longest dimension - \$20.00

Boring, Tunneling or Driving under road, lump sum - \$50.00

Curb, Gutter, Sidewalk or Driveway, lump sum - \$50.00

#### **Application Fee for Public Utilities (Non Refundable):**

Road Opening – First five (5) linear feet - \$200.00

All over five (5) linear feet said linear feet, to be  
additional fee of \$0.25 for each additional linear foot.

Boring, Tunneling or Driving under road, lump sum – First 50 linear  
feet - \$100.00

All over 50 linear feet an additional fee of \$0.25 per  
each one linear foot.



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## **ESCROW FEE**

**(TO BE REFUNDED 1 YEAR AFTER DATE OF COMPLETION)**

A **\$1,000.00** certified check made payable to the Treasurer, Riverside Township for base charge including first five square yards of any roadway trench opened, torn up or excavated and including the first 20 linear feet of any roadway torn up or excavated.

A **\$250.00** certified check made payable to the Treasurer, Riverside Township for base charge including first five square yards of any roadway trench opened, torn up or excavated and including the first 20 linear feet of any roadway torn up or excavated.

If at any time during the course of work it appears evident to the Township and/or its designated representative that the escrow fee is or will be insufficient to cover all costs of inspection and/or other professional services, additional escrow deposit fees shall be estimated by the Township and paid to the Township.

**\*\*\*THE APPLICATION MUST BE MADE ONE WEEK PRIOR TO THE BEGINNING OF WORK EXCEPT  
IN CASE OF EMERGENCIES\*\*\***

**\*\*\*ALL APPLICANTS ARE ADVISED TO CONTACT THE RIVERSIDE SEWAGE AUTHORITY PRIOR  
TO THE PERMANENT CLOSURE OF THE EXCAVATION SITE\*\*\***



## Concrete Driveway Specifications

### MATERIALS

#### A) Concrete

1. Use concrete developing a compressive strength of 4,000 p.s.i at twenty-eight (28) days.
2. Use air-entertained concrete.
3. Finish surface with broom finish.

#### B) Cement aggregates, water and air-entertainment methods and materials:

1. Conforming to Section 405.02 of Standard Specifications.

#### C) Joint Filler: Bituminous cellular type, conforming to Section 908.01 of the Standard Specifications.

#### D) Reinforcing

1. Welded wire fabric conforming to ASTM A-185, gage mesh as shown in flat sheets or rolls, Size shall be 6X6-w4xw4 placed at slab mid-depth.

#### E) Curing Compound

1. White pigmented liquid, conforming to Section 905.03 of the Standard Specifications.
2. Clear Transparent curing compound; "VOCOMP-20" or W.R. Meadows or equal.

#### F) Chemical Admixtures

1. Admixtures shall conform to Section 905.02 of standard specifications except as modified herein.
2. Admixtures containing chlorides shall not be used.
3. Admixtures may be used only with specific written approval of the Engineer.



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#### G) Dimensions

1. Concrete driveways shall, as a minimum, be 6" thick by 12' wide for each single car width.
2. Control and expansion joints shall be placed in the cement in a regular alternating grid pattern. The maximum distance between joints shall be 12'.

#### INSTALLATION

- A) Method of apron construction shall conform to Section 607 of Standard Specifications, paragraph titled. "Concrete Sidewalks and Driveways," except as modified by the Supplemental Requirements below.

1. Should the Contractor damage the existing sidewalk in the course of removing and replacing the concrete driveway, the damaged sidewalk shall be replaced at the contractor's expense.

#### B) Curing

1. Between April 15 and October 1 use of white pigmented compound conforming to section 8905.03 of the Standard Specification. Between October 1 and April 15 use of non-yellowing clear acrylic curing sealing compound; "VOCOMP-20" or by W.R. Meadows or equal.

#### PROTECTION

- A) Protect concrete from pedestrian and vehicular traffic until concrete has been sufficiently cured as determined by the designated Engineer.
- B) Method of protection shall be approved by the designated Engineer prior to beginning work under this section.



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## APPLICATION FOR ROAD OPENING PERMIT

Applicant Name: \_\_\_\_\_ Owner Contact: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Number: \_\_\_\_\_

FOR PERMISSION TO MAKE \_\_\_\_\_ OPENING ON THE \_\_\_\_\_

SIDE OF \_\_\_\_\_ STREET/AVENUE FURTHER IDENTIFIED AS

\_\_\_\_\_ LOCATED IN RIVERSIDE TOWNSHIP AT A

POINT \_\_\_\_\_ FROM \_\_\_\_\_

PURPOSE FOR OPENING \_\_\_\_\_

ROAD NOW IMPROVED WITH \_\_\_\_\_

SIZE OF OPENING \_\_\_\_\_ LOCATION \_\_\_\_\_

APPROXIMATE DATE OF OPENING \_\_\_\_\_

APPROXIMATE DATE OF APPLYING TEMPORARY PATCH \_\_\_\_\_

APPROXIMATE DATE OF APPLYING FINAL PATCH \_\_\_\_\_

**PLANS REQUIRED: ALL APPLICATIONS FOR OPENINGS SHALL BE ACCOMPANIED BY AN ACCEPTABLE PLAN AND PROFILE SHOWING THE PROPOSED WORK.**

**IN THE EVENT OF THIS APPLICATION BEING GRANTED THE UNDERSIGNED AGREES TO CONFROM WITH ALL THE REQUIREMENTS OF THE ORIDANCES ADOPTED BY THE RIVERSIDE TOWNSHIP COMMITTEE, WHICH HAS BEEN REVIEWED BY THE APPLICANT.**

**THE UNCOMPLETED LENGTH OF ROAD OPENING ALLOWED AT ANY ONE TIME SHALL NOT EXCEED 75 LINEAL FEET. BEFORE EXTENDING AN OPENING FURTHER THE BACKFILL MATERIAL SHALL BE COMPACTED IN PLACE AND THE REQUIRED TEMPORARY WEARING SURFACE OF 2" DEPTH COLD PATCH MATERIAL SHALL BE ROLLED IN PLACE.**

SIGNATURE OF APPLICANT: \_\_\_\_\_

PERMIT ISSUED DATE: \_\_\_\_\_