

Monday Evening
Riverside, NJ
September 19, 2016
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard along with Solicitor Burry and Administrator Jack and Municipal Clerk Dydek.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Work Session Meeting of August 15, 2016 and the August 15, 2016 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Hearing nothing further from the public, **motion made by Mrs. Hatcher and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of August 15, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on August 22, 2016. **Ordinance 2016 - #9 entitled, "AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE TO PROVIDE A FINANCIAL AGREEMENT (PILOT PROGRAM) FOR THE PROPERTY KNOWN AS BLOCK 602, LOT 2.01 IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A.40A:201-1 et seq."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Frey and Mrs. Hatcher carried: Public Portion be closed.**

Motion made by Mrs. Hatcher, seconded by Mr. Frey that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, and Conard.

Nays – Mr. Prisco.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of August 15, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on August 28, 2016. Ordinance 2016 - #11 entitled, **“AN ORDINANCE AMENDING CHAPTER 243 OF THE CODE OF THE TOWNSHIP OF RIVERSIDE ENTITLED, “VEHICLES AND TRAFFIC.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

Motion made by Mr. Prisco, seconded by Mr. Frey that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Frey, Bienkowski, and Conard.

Nays – Mr. Prisco.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of August 15, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on August 22, 2016. Ordinance 2016 - #12 entitled, **“AN ORDINANCE AUTHORIZING SPECIAL EMERGENCY APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-53 TO FUND THE COSTS ASSOCIATED WITH THE PREPARATION OF A TAX MAP AND A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.

Motion made by Mr. Bienkowski, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Frey, Bienkowski, and Conard.

Nays – Mr. Prisco.

Motion carried.

CONSENT AGENDA:

Mr. Bienkowski made a motion, seconded by Mr. Prisco that the consent agenda be approved. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Frey and Conard. Nays – None. Abstain – None. Motion carried.

The following Resolutions were contained in the consent agenda:

- | | |
|-------------|---|
| 2016 - #94 | A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING THE 2016 POLICIES AND PROCEDURES MANUAL. |
| 2016 - #95 | A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE CANCELLATIONS OF PROPERTY TAX OVERPAYMENTS OR DELINQUENT AMONTS LESS THAN \$10.00. |
| 2016 - #96 | RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-87; NATIONAL ASSOCIATION OF DRUG DIVERSION INVESTIGATORS, INC. 2016 (NADDI). |
| 2016 - #97 | TOWNSHIP OF RIVERSIDE TAX COLLECTOR'S OVERPAYMENT RESOLUTION. |
| 2016 - #98 | A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT OF AN UNPAID INTERN FOR TEMPORARY EMPLOYMENT UNDER THE DIRECTION OF THE CHIEF OF POLICE. |
| 2016 - #99 | A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE ACTION PLAN FOR THE 2015 AUDIT. |
| 2016 - #100 | RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$248,000 OF SPECIAL EMERGENCY NOTES OF THE TOWNSHIP OF RIVERSIDE; MAKING CERTAIN COVENANTS TO |

MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID NOTES FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE NOTES.

2016 - #101

A RESOLUTION TO AFFIRM THE RIVERSIDE TOWNSHIP'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

2016 - #102

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIENS AGAINST CERTAIN BLOCKS AND LOTS.

2016 - #103

PERSON – PERSON LIQUOR LICENSE TRANSFER.

2016 - #104

RESOLUTION TO CANCEL DEBITS AND CREDITS FOR DORMANT LIEN REDEMPTION ACCOUNTS AS OF JANUARY 1, 2016.

RESOLUTION:

Mr. Bienkowski made a motion to adopt Resolution 2016-#105 entitled, "RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE DONATION OF POLICE VEHICLE TO THE RIVERSIDE FIRE DEPARTMENT." seconded by Mr. Frey. Upon roll call, the vote was as followed: Ayes – Mrs. Hatcher, Messrs. Bienkowski Frey, and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

ACTION:

None.

SHADE TREE COMMITTEE REQUEST

None.

RESOLUTION 2016-#94
A Resolution of the Township of Riverside Adopting the 2016 Personnel Policies and Procedures Manual

WHEREAS, it is the policy of Township of Riverside to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township of Riverside has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Township of Riverside that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Township employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Riverside.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that Armando Riccio is hereby appointed as Labor Counsel to advise the Township in personnel matters.

BE IT FURTHER RESOLVED that the Mayor and all managerial/supervisory personnel are responsible for these employment practices and shall assist the Township Administrator in the implementation of the policies and procedures in this manual.

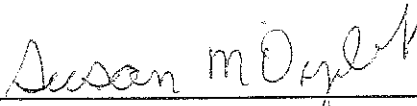
RESOLUTION 2016 - #95
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
CANCELLATIONS OF PROPERTY TAX OVERPAYMENTS OR DELINQUENT
AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of refunds or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the Riverside Township Committee may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Township Committee that the Tax Collector is authorized to cancel said amounts as deemed necessary and said approval is retroactive back to January 1, 2016.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Riverside Township Committee in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on September 19, 2016.



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2016 - #96Resolution Requesting Approval of Items of Revenue and AppropriationIn accordance N.J.S.A. 40A: 4-87:National Association of Drug Diversion Investigators, Inc. 2016(NADDI)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

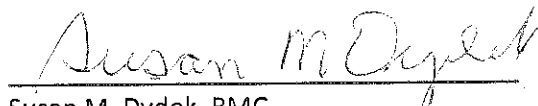
WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,000.00, which is now available from Purdue Pharma LP.

BE IT FURTHER RESOLVED, that the sum of \$5,000.00 is hereby appropriated under the caption:

NADDI 2016 Grant

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, on September 19, 2016.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2016-#97
TOWNSHIP OF RIVERSIDE
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

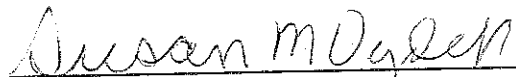
A Resolution Authorizing Refund of Overpayment of taxes paid

WHEREAS, a reduction in value created an overpayment of \$11427.10 on Block 9999 Lot 1, 137 S. Fairview Street Riverside, NJ 08075.

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>YEAR REASON</u>
9999	1	\$11427.10	Bell Atlantic Property Tax PO Box 2749 Addison, TX 75001	Reduction in Value created overpayment.

NOW, THEREFORE, BE IT RESOLVED that Riverside Township Committee hereby authorizes the Tax Collector to refund said overpayment.


 George Conard – Mayor


 Susan M. Dydek – Municipal Clerk

RESOLUTION 2016 - #98
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF AN UNPAID INTERN FOR TEMPORARY
EMPLOYMENT UNDER THE DIRECTION OF THE CHIEF OF POLICE

Whereas, the Township of Riverside sees a need for an intern; and

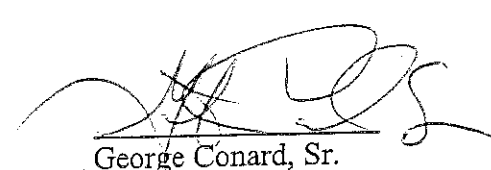
Whereas, this appointment will be an unpaid position for the duration of 7 months; and

Whereas, Mr. Anthony Jann is a resident of Philadelphia, PA and an undergraduate student at Holy Family University majoring in Criminal Justice; and


Whereas, the Township of Riverside agrees to utilize Mr. Antony Jann for the benefit of the Departments of the Township and will not assign any duties and/or tasks that are beyond his ability or comfort or the regulations and/or Codes of the Township of Riverside.

Now, Therefore, Be It Resolved, that the Township Committee of the Township of Riverside hereby authorizes the appointment of Mr. Anthony Jann for temporary employment with the Township of Riverside.

Adopted the 19th Day of September 2016 at the Meeting of the Township Committee of the Township of Riverside.



George Conard, Sr.
Mayor



Susan M. Dydek, RMC
Municipal Clerk

**RESOLUTION 2016-#99
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE
ACTION PLAN FOR THE 2015 AUDIT**

Whereas, the 2015 Audit contained findings and responses from the Township Auditor; and

Whereas, corrective actions are required to ensure that the conditions are corrected.

Now, Therefore, **Be It Resolved**, by the Township Committee of the Township of Riverside that the corrective action plan be adopted as follows:

FINDINGS AND RESPONSES

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the Municipal Court records, no attempt was made to differentiate between fines due the Township, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

***Finding 2015-01:**

Criteria:

Receipts should be timely deposited within 48 hours as required by N.J.S.A. 40A:5-15.

Condition:

It was noted on one instance that Municipal Court receipts were not deposited within 48 hours as required.

Cause:

Oversight of Township personnel.

Effect:

The lack of timely deposits could result in mismanagement of assets.

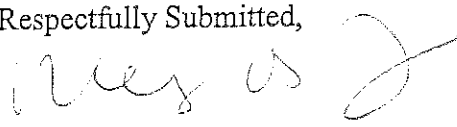
Recommendation:


All funds collected by the Municipal Court should be deposited within 48 hours of receipt as required by N.J.S.A.:5-15.


Corrective Action Plan:

Deposits will be made within 48 hours.

Respectfully Submitted,


Meghan Jack
Township Administrator
856-461-1460 extension 4


Linda Lewis
CFO
856-461-1460 extension 3


George Conard, Sr.
Mayor

Attest:


Susan Dydek, RMC

TOWNSHIP OF RIVERSIDE, NEW JERSEY

RESOLUTION NO. 2016 - #100

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$248,000 OF SPECIAL EMERGENCY NOTES OF THE TOWNSHIP OF RIVERSIDE; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID NOTES FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE NOTES

BACKGROUND

WHEREAS, the Local Budget Law, Chapter 169 of the Laws of the State of New Jersey, as amended and supplemented ("Local Budget Law") authorizes, inter alia, municipalities to adopt ordinances authorizing special emergency appropriations for, among other things: (i) the preparation of an approved tax map; and (ii) the preparation and execution of the revaluation of real property; and

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, New Jersey ("Township") has duly and finally adopted ordinance 2016 - #12 ("Ordinance") appropriating the sum of \$248,000 to pay such costs as further described in the Ordinance ("Project"); and

WHEREAS, Section 55 of the Local Budget Law, N.J.S.A. 40A:4-55, authorizes the Township to issue special emergency notes to finance the costs of the Project; and

WHEREAS, it is the desire of the Township to issue its special emergency notes in the principal amount of up to \$248,000, as further described in Exhibit "A"; and

WHEREAS, pursuant to the Local Budget Law and the ordinance, it is the intent of the Township Committee to hereby authorize, approve and direct the issuance and sale of such special emergency notes, to ratify and confirm certain actions heretofore taken by or on behalf of the Township, and to make certain related determinations and authorizations in connection with such issuance and sale.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO LOCAL BUDGET LAW, AS FOLLOWS:

Section 1. Pursuant to the Local Budget Law, the issuance of special emergency notes of the Township, to be designated, substantially, "Township of Riverside, County of Burlington, New Jersey, Special Emergency Notes of 2016, Series A" ("Notes"), in an aggregate principal amount of up to \$248,000, is hereby authorized, approved, ratified and confirmed.

Section 2. The Chief Financial Officer, with the assistance of the law firm of Parker McCay P.A., Bond Counsel, is hereby authorized and directed to award and sell the Notes at a public or private sale at a price of not less than par, and to deliver the same to the purchaser thereof upon receipt of the payment of the purchase price thereof.

Section 3. At the next meeting of the Township Committee after the sale of the Notes, the Chief Financial Officer is hereby authorized and directed to report, in writing, to the Township Committee, the principal amount, rate of interest and the name of the purchaser of the Notes.

Section 4. The Notes shall be dated the date of delivery thereof and mature no later than one year from said date. The Notes will not be subject to redemption prior to maturity. The Notes may be renewed from time to time, but shall be paid and mature in accordance with the provisions of Section 55(b) of the Local Budget Law, N.J.S.A. 40A:4-55(b).

Section 5. The Notes shall be issued in bearer form in denominations of \$100,000 or greater. The Notes shall be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer, and shall be under the corporate seal of the Township affixed, imprinted, or reproduced thereon, and attested by the manual or facsimile signature of the Township Clerk or Deputy Township Clerk.

Section 6. The Notes are ultimately payable from ad valorem taxes that shall be levied upon all taxable real property in the Township without limitation as to rate or amount.

Section 7. The Township hereby covenants that it will not make any use of the proceeds of the Notes or do or suffer any other action that would cause: (i) the Notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Internal Revenue Code of 1986, as amended ("Code"), and the Regulations promulgated thereunder; (ii) the interest on the Notes to be included in the gross income of the owners thereof for federal income taxation purposes; or (iii) the interest on the Notes to be treated as an item of tax preference under Section 57(a)(5) of the Code.

Section 8. The Township hereby covenants as follows: (i) it shall timely file, or cause to be filed, with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and (ii) it shall take no action that would cause the Notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 9. The Township hereby covenants that it shall make, or cause to be made, the rebate required by Section 148(f) of the Code in the manner described in Treasury Regulation Sections 1.148-1 through 1.148-11, 1.149(b)-1, 1.149(d)-1, 1.149(g)-1, 1.150-1 and 1.150-2, as such regulations and statutory provisions may be modified insofar as they apply to the Notes.

Section 10. The Township hereby designates the Notes as "qualified tax-exempt obligations" as defined in and for the purposes of Section 265(b)(3) of the Code. For purposes of this designation, the Township hereby represents that it reasonably anticipates that the amount of tax-exempt obligations to be issued by the Township during the period from January 1, 2016 to December 31, 2016, and the amount of obligations designated as "qualified tax-exempt obligations" by it, will not exceed \$10,000,000 when added to the aggregate principal amount of the Notes.

For purposes of this Section 10, the following obligations are not taken into account in determining the aggregate principal amount of tax-exempt obligations issued by the Township: (i) a private activity bond as defined in Section 141 of the Code (other than a qualified 501(c)(3) bond, as defined in Section 145 of the Code); and (ii) any obligation issued to refund any other tax-exempt obligation (other than to advance refund within the meaning of Section 149(d)(5) of the Code) as provided in Section 265(b)(3)(c) of the Code.

Section 11. All actions heretofore taken and documents prepared or executed by or on behalf of the Township by the Mayor, Administrator, Chief Financial Officer, Township Clerk, other

Township officials or by the Township's professional advisors, in connection with the issuance and sale of the Notes are hereby ratified, confirmed, approved and adopted.

Section 12. The Mayor, Administrator, Chief Financial Officer and Township Clerk are hereby authorized and directed to determine all matters and execute all documents and instruments in connection with the Notes not determined or otherwise directed to be executed by the Local Budget Law or by this or any subsequent resolution, and the signatures of the Mayor, Administrator, Chief Financial Officer or Township Clerk on such documents or instruments shall be conclusive as to such determinations.

Section 13. All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

Section 14. This Resolution shall take effect immediately upon adoption this 19th day of September, 2016.

Exhibit "A"

Ordinance Number	Amount of Notes Authorized	Notes Outstanding	Notes to be Issued
2016 - #12	\$248,000	\$0	\$248,000

RESOLUTION 2016-#101

A RESOLUTION TO AFFIRM THE RIVERSIDE TOWNSHIP'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of Riverside Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Riverside Township has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the governing body name that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

Section 6: The Township Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

RESOLUTION 2016 - #102
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

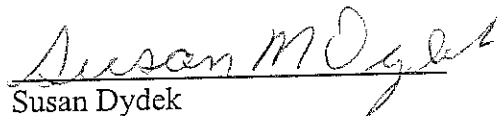
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds or to secure the property; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on September 19, 2016.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2016-#102

The amount of \$50.00 shall be charged to the following addresses:

113 Kossuth Street – Block 3205, 13
401 Lippincott Street – Block 1705, Lot 13
548 Fairview Street – Block 2206, Lot 11
557 Fairview Street – Block 2105, Lot 5
427 Filmore Street – Block 3102, Lot 7
435 Filmore Street – Block 3102, Lot 5
637 Bridgeboro Street – Block 2901, Lot 12.01

The amount of \$100.00 shall be charged to the following addresses:

320 Heulings Avenue – Block 1704, Lot 9.02

The amount of \$150.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1

The amount of \$445.00 shall be charged to the following addresses:

38 E. Hancock Street – Block 1306, Lot 4.02

RIVERSIDE TOWNSHIP
RESOLUTION 2016 - #103
PERSON - TO - PERSON
LIQUOR LICENSE TRANSFER

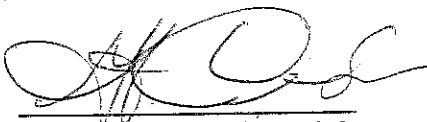
WHEREAS, an application has been filed for a Person -to-Person Transfer of Plenary Retail Consumption License Number 0330-33-006-008, heretofore issued to Mitchell Z, Inc. for an Inactive license with a mailing address of 100 Zurbrugg Way Riverside, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and


WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, does hereby approve, effective September 20, 2016, the transfer of the aforesaid Plenary Retail Consumption License to Mitchell Z Inc., and does hereby direct the Township Clerk to endorse the License Certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to the Mitchell Z, Inc. effective September 20, 2016."


George F. Conard, Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

Dated: ~~August 15, 2016~~
9-19-16 (SW)

RESOLUTION 2016 - #104

**RESOLUTION TO CANCEL DEBITS AND CREDITS FOR DORMANT LIEN
REDEMPTION ACCOUNTS AS OF
January 1, 2016**

WHEREAS, debit and credit balances exist within the lien redemption account and these monies should be cancelled for the stated reasons; and

Premiums on redeemed liens.

Cert #	Block	Lot	Qual	12/31/2015
13-00016	703	3		800.00
2012018	705	10		3,100.00
2008-12	705	10		(5,000.00)
13-00019	705	26		(300.00)
2012201	802	18		(100.00)
2012201	802	18		(100.00)
2012028	804	11		(3,400.00)
2012031	903	16.01		(2,000.00)
2005-12	905	5		11,400.00
13-00028	905	26		6,000.00
2012037	1102	9.01		3,400.00
2012040	1103	1.01		2,000.00
13-00039	1203	6		(6,000.00)
2012043	1203	12		2,200.00
2011030	1301	3		900.00
2012047	1303	6		300.00
2010029	1303	11		700.00
2012049	1304	4.01		(2,100.00)
2008-23	1304	5		4,000.00
2012053	1307	1		(100.00)
2012053	1307	1		6,600.00
15-00078	1307	1		100.00
2012054	1402	1.01		(100.00)
2009053	1706	1		700.00
2012088	1901	10		1,800.00
2012090	1901	29		(3,400.00)
2012094	2101	11		2,100.00
2102097	2102	1	c0002	200.00
2012112	2403	8		(100.00)
2010081	2505	4.01		200.00
2008-41	2506	5		5,500.00
2010115	3105	7.01		(600.00)

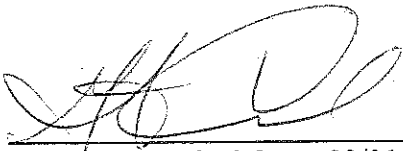
Checks written out and not cleared from reconciliation:

200812	705	10		1035.09
2009118	3005	19		1,620.21
2011040	1406	3		699.57
2012117	2506	18		873.29
13-00083	2001	15		279.91

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Township Committee of the Township of Riverside, County of Burlington and State of New Jersey, that Mindie Weiner, for the Riverside is authorized to cancel the above mention debits and credits in the dormant redemption accounts as of January 1, 2016; and

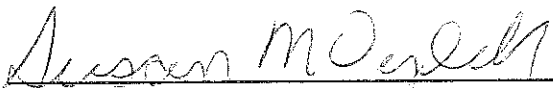
BE IT FURTHER RESOLVED, the Tax Collector is authorized to issue a check in the amount of \$43,905.48.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, Township Auditor, and the Treasurer for their information and any appropriate action.



George Conard - Mayor 08/01/16

9-19-16 (50)



Susan M. Dydek - Municipal Clerk 08/01/16

9-19-16 (50)

Cert #	Block	Lot	Qual	Balance		
				12/31/2015		
13-00016	703	3		800.00		
2012018	705	10		3,100.00		
2008-12	705	10		(5,000.00)		
13-00019	705	26		(300.00)		
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2012040	1103	1.01		2,000.00		
13-00039	1203	6		(6,000.00)		
2012043	1203	12		2,200.00		
2011030	1301	3		900.00		
2012047	1303	6		300.00		
2010029	1303	11		700.00		
2012049	1304	4.01		(2,100.00)		
2008-23	1304	5		4,000.00		
2012053	1307	1		(100.00)		
2012053	1307	1		6,600.00		
15-00078	1307	1		100.00		
2012054	1402	1.01		(100.00)		
2009053	1706	1		700.00		
2012088	1901	10		1,800.00		
2012090	1901	29		(3,400.00)		
2012094	2101	11		2,100.00		
2102097	2102	1	c0002	200.00		
2012112	2403	8		(100.00)		
2010081	2505	4.01		200.00		
2008-41	2506	5		5,500.00		
2010115	3105	7.01		(600.00)		
2008-69	3110	3		100.00		
2009-130	3110	3		1,100.00		
2006-32	3202	6		600.00		
2012163	3203	31		100.00		
2012167	3208	21		200.00		
2012168	3301	4.01		300.00		
Unallocated PREMIUMS				(6,418.64)		
				24,681.36	Lien Premium Work Sheet	
201,107.90	2206	2.01		(1,715.16)		
bank fee				(50.00)		
Due to Sewer	705	24		18.71		
Due to Sewer				(600.00)		
Unallocated Reserve				1,734.99		
				(611.46)	Lien Detail Work Sheet	
2006-06	804	1		4,379.57		
2006-07	1004	11		758.08		
2006-14	1403	22		780.99		
CJG-798				740.76		
CJG-799				800.00		
Stelling- 685				200.00		
				7,659.40	Canceled by Resolution	
200812	705	10		1035.09		
2009118	3005	19		1,620.21		
2011040	1406	3		699.57		

2012117	2506	18	873.29			
13-00083	2001	15	279.91			
				4508.07	Checks written out and	
9041007	502	15	3357.04			
2010036	1305	11	0.70			
2011036	1305	4	25.14			
2012159	3203	5	0.01			
13-00061	1504	2	3			
14-00087	3002	22	30			
14-0062	1702	8	0.27			
15-00027	705	24	1			
15-00073	1306	5	0.1			
15-00130	2102	1.01	1			
15-00154	2603	3.01	3			
TAX DEP 2012			3637.54			
Interest			609.31			
				7668.11	Miscellaneous Overpa	

CORRESPONDENCE:

- 1) Wenda Vademski – Commending Andrew Holt for greatly improving the grounds of the Public Works Garage and being a hard worker.
- 2) Prakash Patel – Removal/replacement of trash can at 119 South Pavilion Avenue.
- 3) State of New Jersey Department of Law and Public Safety, Division of State Police – Award to the Township of Riverside under HMGP DR-4086_NJ-4783-R for acquisition of 138 Polk Street.
- 4) Jesus, the Good Shepherd – Requesting permission to hold a procession on Saturday October 15, 2016 – Bridgeboro Street to Middleton Street to Hancock Street and back to the Church at 8:00pm. **Motion made by Mr. Prisco and Mrs. Hatcher authorizing the request carried.**

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for August 2016: Incidents – 683, Investigations – 115, Adult Arrests Total – 74, Motor Vehicle Summons – 100, Motor Vehicle Accidents – 7, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 18, False Alarm, Warning Letters - 0. Chief Eliason reported the various trainings that the officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard read the Delran Emergency Squad Report for September 2016: Medical Emergencies – 82, Motor Vehicle Accidents – 2, Fire Stand-Bys – 4, Non-Emergency Transports - 3, Patients transported to the hospital – 64 and Patients refused treatment & transportation – 20.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department is replacing signs in the East End Section with the new reflective signs, branches are chipped every Monday and Friday and bagged leaves may be dropped off at the garage during normal business hours.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the fourth quarter installments that are due November 1, 2016 with a ten day grace period. The Tax Sale was held on September 15, 2016.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey had no report.

SOLICITOR'S REPORT:

Solicitor provided no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the Phase X DOT grant was awarded in the amount of \$220,000.00 and this will be a spring 2017 project. Phase IX project is complete on Kossuth and Adams Streets and the Planning Board continues to work on the revision to the Land Use Code.

Motion made by Mr. Bienkowski seconded by Mrs. Hatcher approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Bienkowski and Mr. Prisco to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) Alice Smith – 413 Arch Street Delran NJ – on behalf of the Riverside Historical Society - Ms. Smith explained the history of the Society, their operating budget, and membership information. Ms. Smith is requesting the support of the Township Committee in finding a new location for their collections. Administrator Jack stated that the Committee is waiting for the outcome of the Watchcase Building to make a decision on assisting with the funding.
- 2) Herman Maurer – West Berlin, NJ – A member of the Historical Society. The Society needs the assistance of the Township Committee to continue their service. They have a great turn out on Memorial Day, class trips.
- 3) Bud Maurer – 202 Lippincott Ave – Mr. Maurer was born in Riverside and is a Riverside resident. Mr. Maurer stated that time is of the essence, the Historical Society is already packed and they need assistance as soon as possible.
- 4) Richard Naylor – 24 E. Hancock Street – Mr. Naylor questioned why the Fire Siren is going off. Administrator Jack stated that the Fire Company stated that they will be

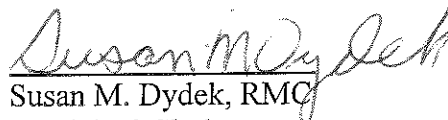
sounding the siren during daytime hours. Mr. Naylor questioned the mark out of E. Hancock Street.

In seeing that no other members of the Public wished to speak, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

RESOLUTION:

Mr. Prisco made a motion to tablet Resolution 2016-#106 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1." seconded by Mr. Bienkowski. Upon roll call, the vote was as followed: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Motion carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Frey that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk