

Monday Evening
Riverside, NJ
February 27, 2017
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2017.
2. Written notice was delivered to the Burlington County Times on January 4, 2017 and the Courier Post on January 4, 2017.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2017.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Frey, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor George Saponaro, Police Chief William Eliason and Administrator Meghan Jack.

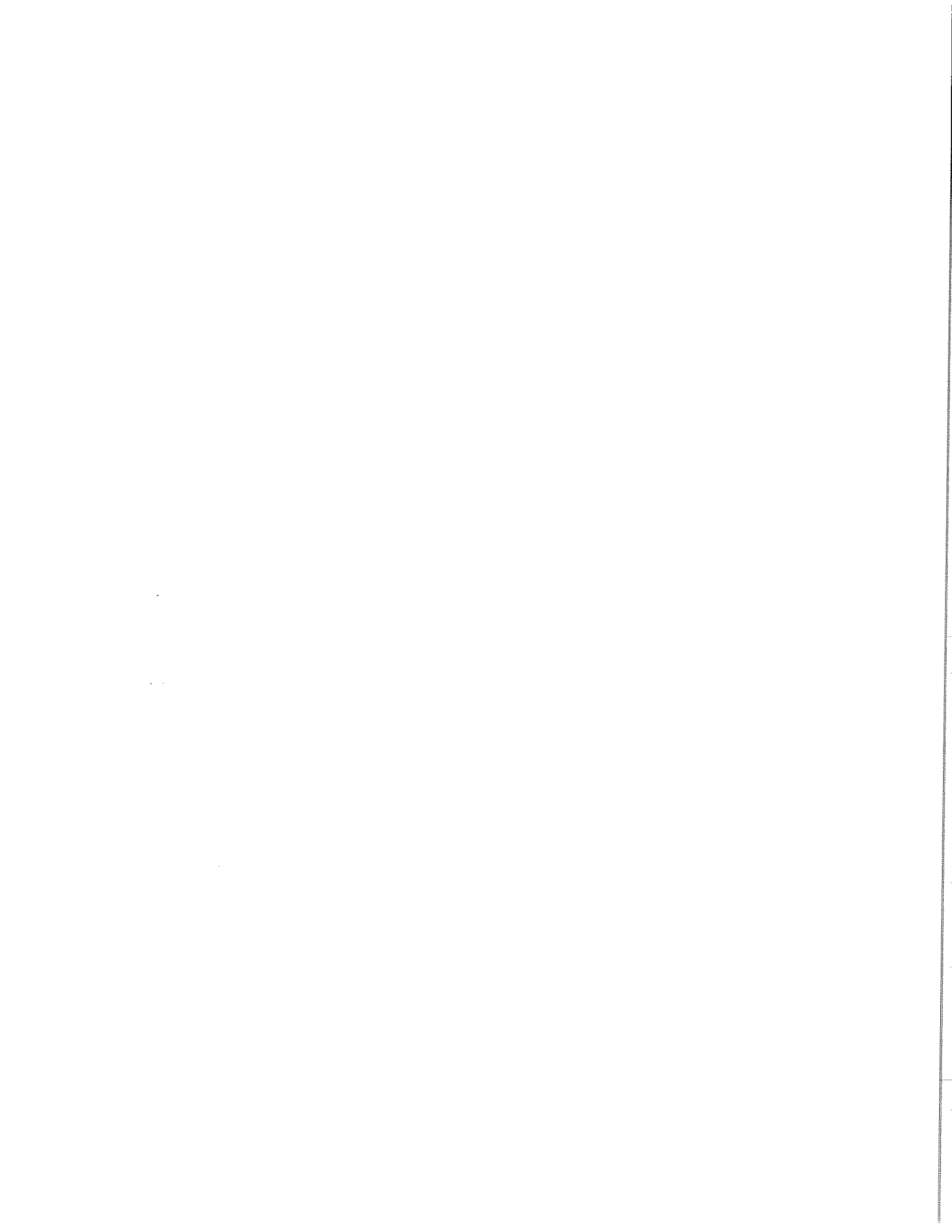
APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Frey that the minutes of the Work Session Meeting of January 23, 2017 and the Regular Meeting of January 23, 2017 be approved as written carried.

Motion made by Mr. Prisco and Mr. Frey that the minutes of the Special Meeting of January 30, 2017 be approved. Upon roll call, the vote was as follows: Ayes – Messrs. Bienkowski, Frey, Prisco and Conard. Nays - None. Abstain – Mrs. Hatcher. Motion carried.

Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Work Session Meeting of February 6, 2017 be approved as written carried.

Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Special Meeting of February 6, 2017 be approved. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco and Conard. Nays - None. Abstain – Mr. Frey. Motion carried



OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of January 23, 2017 and notice of pending Ordinance along with summary was published in the Burlington County Times on February 9, 2017. **Ordinance 2017 - #01 entitled, “An Ordinance of the Township of Riverside to exceed the Municipal Budget Appropriation Limits and to establish a CAP Bank.”**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Bienkowski and Mr. Prisco that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.**

Motion made by Mr. Bienkowski, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard.

Nays – None.

Abstain – None.

Motion carried.

Mrs. Hatcher and Mr. Frey made a motion to approve Ordinance 2017 - #2 entitled, “AMENDING CHAPTER 243 OF THE TOWNSHIP CODE ENTITLED, “VEHICLES AND TRAFFIC.” on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays –None. Abstain – None. Motion carried.

Resolution 2017-#45 will be removed from the Consent Agenda and voted on separately.

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Frey that the consent agenda be approved carried.

RESOLUTION 2017 - #12APPOINTMENT OF A TOWNSHIP PLANNER

WHEREAS, there exists a need for a Township Planner, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

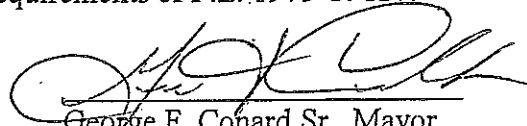
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on January 16, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of February 1, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract are being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

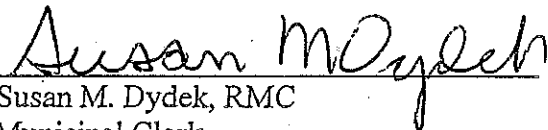
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Environmental Resolutions, Inc. for a one-year term commencing retroactive to January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$155.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017- #40
MUNICIPAL CLERK'S/REGISTRAR'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
New Jersey American Water Company	\$114.50	204 Carriage Lane Delran, NJ 08075	Applied for a Street Opening Permit for County Road
Margaret Battiato	\$5.00	11 Beaver Dam Dr. Milford, De. 19963	Paid too much for for Birth Cert. CC
David Thomas	\$5.00	601 Delaware Ave. Riverside, NJ 08075	Paid too much for LL Reg. 601 - 603 Delaware Av 2205 - 22

RESOLUTION NO: 2017-#41

**RESOLUTION AUTHORIZING THE FUNDING OF
THE TOWNSHIP OF RIVERSIDE SHARE OF THE
MACCS CONTRACT WITH CENTRAL JERSEY WASTE & RECYCLING FOR
BASIC SERVICE SOLID WASTE AND BULK COLLECTION**

Whereas the Governing Body of The Township of Riverside, County of Burlington, State of New Jersey agreed to participate in a Joint Purchasing Program for the provision and performance of goods and services, more specifically, for the collection of disposal of solid waste and bulk from apartments and condominiums within the municipality; and

Whereas, The Township of Riverside entered into a Joint Purchasing Agreement with the program known as "Municipal Apartment and Condominium Collection Services" ("MACCS") which agreement designates Maple Shade Township as the Lead agency for the program; and

Whereas, Central Jersey Waste & Recycling is to be awarded the contract to provide basic services for solid waste collection including open top containers and compactors beginning June 1, 2017 which contract provides for a three-year term in an amount not to exceed \$28,407.22 for collection services and \$19,825.23 for which the contract provides for two one-year renewal periods; and

Whereas, Central Jersey Waste & Recycling is to be awarded the contract to provide bulk collection services beginning June 1, 2017 which contract provides for a three-year term in an amount not to exceed \$10,878.00 for collection services and \$7,622.00 for which the contract provides for two one-year renewal periods; and

Whereas, the cost of the contract allocated to The Township of Riverside for the three-year term, based on its current level of service is \$39,285.22 for basic collection services including open top containers and compactors and bulk; and

Whereas, pursuant to the Local Public Contracts Law, N.J.S.A. 40A: 11-1 *et seq.* and the regulations promulgated there under, more specifically, N.J.A.C. 5:34-7.14, prior to the award of contract, each member of a joint purchasing system must issue a purchase order and certification of funds for its share of the contract amount; and

Whereas, it appears that it is in the best interest of The Township of Riverside to fund its portion of the contract with Central Jersey Waste & Recycling in an amount not to exceed \$66,732.46 subject to the availability of funds; and

Whereas, The Township of Riverside certifies that there are sufficient funds in the 2017 budget to provide for this purpose for the period from June 1, 2017 through

December 31, 2017 in the amount of *\$7,504.74* as indicated in the attached Certification of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of The Township of Riverside, County of Burlington, State of New Jersey, as follows:

1. The share of the solid waste collection contract for the MACCS program allocated to The Township of Riverside for the contract with Central Jersey Waste & Recycling is hereby accepted;
2. The Chief Financial Officer is hereby authorized to issue the purchase order funding the municipality's 2017 portion of the contract.

RESOLUTION 2017 - #42APPOINTMENT OF A REDEVELOPMENT PLANNER

WHEREAS, there exists a need for a Redevelopment Planner, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

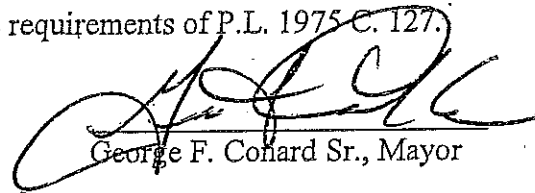
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on January 16, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of February 1, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract are being awarded through the fair and open process; pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:


1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Environmental Resolutions, Inc. for a one-year term commencing retroactive to January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$155.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.



George F. Conard Sr., Mayor

ATTEST:



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #43
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
APPOINTMENT OF AN UNPAID INTERN FOR TEMPORARY EMPLOYMENT
UNDER THE DIRECTION OF THE CHIEF OF POLICE

Whereas, the Township of Riverside sees a need for an intern; and

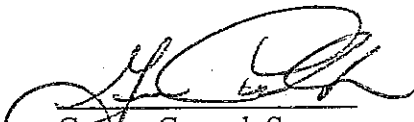
Whereas, this appointment will be an unpaid position for the duration of 7 months; and

Whereas, Anthony Vargo Jr. is a resident of Deptford NJ, and an undergraduate student at Rowan University majoring in Criminal Justice; and

Whereas, the Township of Riverside agrees to utilize Mr. Antony Vargo Jr. for the benefit of the Departments of the Township and will not assign any duties and/or tasks that are beyond his ability or comfort or the regulations and/or Codes of the Township of Riverside.

Now, Therefore, **Be It Resolved**, that the Township Committee of the Township of Riverside hereby authorizes the appointment of Mr. Anthony Vargo Jr. for temporary employment with the Township of Riverside.

Adopted the 27th Day of February 2017 at the Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan M. Dydek, RMC
Municipal Clerk

The following Resolutions were contained in the consent agenda:

- 2017 - #12 **Appointment of a Township Planner**
- 2017- #40 **Municipal Clerk's/Registrar's Overpayment Resolution.**
- 2017 - #41 **A Resolution Authorizing the Funding of the Township of Riverside Share of the MACCS Contract with Central Jersey Waste & Recycling for Basic Service Solid Waste Collection.**
- 2017 - #42 **Appointment of a Redevelopment Planner.**
- 2017 - #43 **A Resolution of the Township of Riverside authorizing the appointment of an unpaid intern for temporary employment under the direction of the Chief of Police.**

RESOLUTIONS:

Mr. Prisco made a motion to table Resolution 2017 - #45 entitled, "A Resolution of the Township of Riverside awarding the contract for the Town Hall Exterior Painting and Window Improvements." seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays – None. Abstain – Mr. Prisco. Motion tabled.

ACTION:

- 1) **Mrs. Hatcher made a motion** authorizing to approve a Peddler License Application for Andrew Williams to sell soft-serve ice cream, frozen novelties, bottled water and soda on Mr. Softee Ice Cream Truck **seconded by Mr. Frey carried.**
- 2) Authorization to table a Peddler License Application for Shadrach Roome to sell roof mounted solar panels **made by Mrs. Hatcher and Mr. Prisco carried. Motion tabled.**
- 3) **Mr. Prisco made a motion to table** a Peddler License Application for James M. Rogers, Christopher Mc Glynn, Casey Hutter and Richard Falcione to sell windows, siding and roofs **seconded by Mr. Frey carried. Motion tabled.**
- 4) Authorization to approve a Social Affairs Permit for Riverside Rams Booster for an event to be held on March 10, 2017 at Turners Hall approved **on motion by Messrs. Bienkowski and Frey carried.**

SHADE TREE COMMITTEE REQUEST

- 1) Wilson Arias – 329 Heulings Avenue – Tree removal.

CORRESPONDENCE

- 1) Taylor Street Neighbors Association – Roadway Conditions on the 200 block of Taylor Street.

- 2) Community Options, Inc. – Affordable Housing Obligation assistance.
- 3) New Jersey Office of the Attorney General – Twinkle Nails (203 Bridgeboro Street) complaint.
- 4) State of New Jersey, Department of Environmental Protection – New Jersey Pollutant Discharge Elimination System DRAFT Tier A and Tier B.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for January 2017: Incidents – 570, Investigations – 89, Adult Arrests Total – 77, Motor Vehicle Summons – 167, Motor Vehicle Accidents – 10, Juvenile Charges – 5, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 1, Summons for False Alarms – 1, False Alarm Calls – 20, False Alarm Warning Letters - 0. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad for January 2017: Medical Emergencies – 66, Motor Vehicle Accidents – 6, Fire Stand Bys – 2, Non-Emergency Transports - 3, Patients transported to the hospital – 57 and Patients refused treatment & transportation – 15.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that Christmas tree pick up has been completed. The Public Works Department salted during the last snow storm. The Department is still working on routine maintenance.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the Tax Office website and the online payment system has been updated and is being utilized by the residents and property owners. The Post Tax Year End Statements are being mailed to the seniors who receive the \$250.00 property tax deduction.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that there was a meeting with RYAA which was very productive. Administrator Jack stated that there is a group at Rutgers that can assist them in getting their 501C3 designation.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that the Easter egg hunt will be held on April 1, 2017. RYAA Opening Day will be held on April 8, 2017.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the initial Budget Meeting is scheduled to be held during the regular work session meeting on March 3, 2017. The Township is in the process of changing all the street signs in the town with new reflective signs. The Catch Basin cleaning has commenced and a list is being developed of inlets that are in need of repair. The application for the Phase XI of the NJ DOT grant program was submitted on February 2, 2017. St. Peter's Church received approval to demolish the old church and construct a parking lot.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Bienkowski and Mr. Frey to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

- 1) **John Countryman, 220 Taylor Street** – Mr. Countryman was speaking on behalf of the Taylor Street Neighborhood Association regarding the condition of the 200 block of Taylor Street. Mr. Countryman stated that there are some residents who have been hurt by falling in the street due to the poor condition of the street. Mr. Countryman stated his concerns regarding the condition of the Hospital Site and a tree on Taylor Street which he believes is hollow. Mr. Countryman submitted a petition to have the 200 block of Taylor Street replaced. Administrator Jack responded to Mr. Countryman's concerns explaining how the DOT grant program works. Administrator Jack stated that this will be discussed in the next Budget Meeting.

RESOLUTION 2017- #44
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12


WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Pending Litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on February 27, 2017 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on February 27, 2017 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Special Meeting held on February 27, 2017.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #46
HANDICAPPED PARKING

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Bridgeboro Street	209	Mary Afonso PD - approved
Burke Street	9	Ian R. Todd PD - approved

- 2) **Derrick Mitchell, 221 Taylor Street** – Mr. Mitchell stated that he had to replace the suspension in his car twice and his daughter has fell off of her bike due to the poor condition of the street.
- 3) **Tammy Rumberg, 221 Taylor Street** – Ms. Rumberg stated that she injured her ankle on the street, her neighbor broke their ribs falling in the street and her daughter has fell in the street.

In seeing that no further members of the Public wished to speak, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

RESOLUTION:

Mr. Prisco made a motion to adopt Resolution 2017 - #44 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1.". seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Abstain – None. Motion carried.

Motion made by Mr. Prisco and Mrs. Hatcher to reopen the meeting carried.

RESOLUTION:

Mr. Frey made a motion to adopt Resolution 2017 - #46 entitled, "HANDICAPPED PARKING" seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Abstain – None. Motion carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk

