

Monday Evening
 Riverside, NJ
 August 15, 2016
Regular Meeting
 7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Mrs. Hatcher, Messrs. Prisco, Bienkowski, and Conard along with Solicitor Yost and Administrator Jack and Municipal Clerk Dydek.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Frey that the minutes of the Work Session Meeting of July 18, 2016 and the Regular Meeting of July 18, 2016 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

- 1) Richard Horton – Heulings Avenue – Questioned if the other entities would benefit from the PILOT Program. Administrator Jacks responded that this question would be open for discussion.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

Motion made by **Mrs. Hatcher** to adopt Ordinance 2016 - #09 entitled, **“AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE TO PROVIDE A FINANCIAL AGREEMENT (PILOT PROGRAM) FOR THE PROPERTY KNOWN AS BLOCK 602, LOT 2.01 IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:20-1, et seq. seconded by Mr. Frey . Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Frey and Conard. Nays – Mr. Prisco. Abstain – None. Motion carried.**

The following Ordinance was introduced at the Regular Meeting of July 18, 2016 and notice of pending Ordinance along with summary was published in the Burlington County Times on August 7, 2016. **Ordinance 2016 - #10 entitled, "AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, AUTHORIZING THE TOWNSHIP TO EXECUTE THE EMERGENCY ACCESS, DRAINAGE, AND UTILITY EASEMENT OVER PROPERTY KNOWN AS BLOCK 602, LOT 3 ON THE TOWNSHIP TAX MAP."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Bienkowski and Mr. Prisco that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Prisco and Conard. Nays – None. Abstain – Mr. Frey. Motion carried.**

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, and Conard.

Nays – None.

Abstain – Mr. Frey.

Motion carried.

Motion made by Mrs. Hatcher to adopt Ordinance 2016 - #11 entitled, "AN ORDINANCE AMENDING CHAPTER 243 OF THE CODE OF THE TOWNSHIP OF RIVERSIDE ENTITLED, "VEHICLES AND TRAFFIC." seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Abstain – None. Motion carried

Motion made by Mr. Bienkowski to adopt Ordinance 2016 - #12 entitled, "AN ORDINANCE AUTHORIZING SPECIAL EMERGENCY APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-53 TO FUND THE COSTS ASSOCIATED WITH THE PREPARATION OF A TAX MAP AND A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY FOR THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY." seconded by Mr. Prisco. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, and Conard. Nays – None. Abstain – Mr. Frey. Motion carried

CONSENT AGENDA:

Resolution 2016 - #88 entitled, "A RESOLUTION AMENDING THE 2016 FEE SCHEDULE" will be pulled from the agenda and not voted upon.

Mrs. Hatcher made a motion, seconded by Mr. Prisco that the consent agenda be approved. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Frey and Conard. Nays – None. Abstain – None. Motion carried.

The following Resolutions were contained in the consent agenda:

- 2016 - #86 RENEWAL OF AN INACTIVE LIQUOR LICENSE.
- 2016 - #87 RESOLUTION AMENDING AUTHORIZING THE CANCELLATION OF TAXES FOR A TOTALLY DISABLED VETERAN FOR LAWRENCE YOUNG LOCATED AT BLOCK 2301 LOT 21 TAX YEAR 2016 AND THEREAFTER AND REFUNDING TAXES PAID.
- 2016 - #89 LIQUOR LICENSE TRANSFER.
- 2016 - #90 MUNICIPAL LIEN.
- 2016 - #91 CHAPTER 159
RESOLUTION REQUESTING APPROVAL OF ITEMS OF APPROPRIATION IN ACCORDANCE N.J.S.A. 40A:4-87
CLICK IT OR TICKET 2016.
- 2016 - #92 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT.
- 2016 - #93 HANDICAPPED PARKING SIGN REMOVAL.

ACTION:

- 1) **Mr. Prisco made a motion to deny Peddlers/Solicitors Licenses for Colin Ford, Christin Martin, Jamica Le Grand and Jose Raul Grullon Peraita to solicit for Clean Energy Supply seconded by Mrs. Hatcher carried. Motion denied.**
- 2) Authorization to approve a Social Affair Permit for the Riverside Business Association to hold a Riverside K-9 Fundraiser at the Madison Café on September 11, 2016 from 4:00pm – 9:00pm approved on **motion by Messrs. Prisco and Bienkowski carried.**
- 3) **Mrs. Hatcher and Mr. Frey made a motion** authorizing to accept the following Planning Board resignations: Meghan Jack (Class I) and Dominic Villari (Class IV) and to appoint the following people to the Planning Board: Bret Mars (Class IV) and Karen Rider (Class IV) **carried.**
- 4) **Mrs. Hatcher made a motion** authorizing to change the Class of Planning Board Member Jason Frey from (Class IV) to Mayor's Designee (Class I) **seconded by Mr. Prisco. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs.**

Prisco, Bienkowski and Conard. Nays – None. Abstain – Mr. Frey. Motion carried.

SHADE TREE COMMITTEE REQUEST

- 1) Michael E. Evans – 106 W. Washington St. – Tree Removal assistance and/or approval.
- 2) Jackie Williams – 505 Weeks Avenue – Tree removal.
- 3) Raymond Scalia – 620 Delaware Avenue – Multiple tree removals.

CORRESPONDENCE

- 1) Eagle Creek Renewable Energy – FERC Project No. 2814 Great Falls Hydroelectric Project Relicensing Joint Agency/Stakeholder Meeting.
- 2) State of New Jersey Department of Law and Public Safety, Division of State Police – Award to the Township of Riverside under HMGP DR-4086_NJ-4783-R for acquisition of 138 Polk Street.
- 3) Jesus, the Good Shepherd – Requesting permission to hold a barbecue on September 10, 2016 at their location at 101 Middleton Street from 6:00pm – 11:00pm. **Motion to approve said request with the recommendations of the Chief of Police to close the street made on motion by Mr. Prisco and Mrs. Hatcher carried.**
- 4) Dom Villari – Resignation from the Planning Board. **Motion made by Messrs. Conard and Frey to accept the resignation of Dom Villari carried.**
- 5) Jesus, the Good Shepherd – Requesting permission to hold a procession on Saturday October 15, 2016 – Bridgeboro Street to Middleton Street to Hancock Street and back to the Church at 8:00pm. **Motion to approve said request on motion by Messrs. Prisco and Bienkowski carried.**

DEPARTMENT OF PUBLIC SAFETY:

Lt. Fisher reported the Police Activity for July 2016: Incidents – 623, Investigations – 117, Adult Arrests Total – 72, Motor Vehicle Summons – 119, Motor Vehicle Accidents – 113, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 10, False Alarm, Warning Letters - 0. Lt. Fisher reported the various trainings that the officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard read the Delran Emergency Squad Report for August 2016: Medical Emergencies – 73, Motor Vehicle Accidents – 5, Fire Stand-Bys – 0, Non-Emergency Transports - 4, Patients transported to the hospital – 59 and Patients refused treatment & transportation – 14.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department is picking up grass and leaves every second and fourth Wednesdays of the month, potholes are still being prepared, and branches are chipped every Monday and Friday.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the Tax Office is collecting the third quarter installments that were due August 1, 2016, Tax Sale Notices were sent to applicable property owners, and there are 160 accounts currently up for tax sale.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Frey reported that there was a low turnout for the car show this year and this was probably due to the excessive heat; and, the children really enjoy the Police Game Truck and the activities that were provided.

SOLICITOR'S REPORT:

Solicitor provided no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack stated that her report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mrs. Hatcher seconded by Mr. Prisco approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Prisco and Mr. Frey to approve the bills and expenditures for payment carried.

RESOLUTION 2016 - #86

RENEWAL OF INACTIVE CONSUMPTION AND DISTRIBUTION LICENSES
IN THE TOWNSHIP OF RIVERSIDE
FOR PERIOD
AUGUST 16, 2016 TO JUNE 30, 2017

BE IT RESOLVED, that the following inactive Plenary Retail Consumption License be approved:

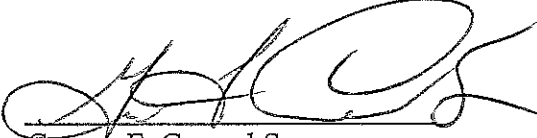
- 1) **License name:** River Club Enterprises LLC **Trade Name:** "None on File" **License number :** 0330-33-006-008 **Location:** "None on File"

BE IT FURTHER RESOLVED, that the following inactive Plenary Retail Distribution License be approved:

- 1) **License name:** Dhrumant J. Modi **Trade Name:** "None on File" **License number :** 0330-44-007-002 **Location:** "None on File"

BE IT FUTURE RESOLVED, that all Renewal Licenses become effective August 16, 2016 and will expire on June 30, 2017.

By Order of the Township Committee of the Township of Riverside.


George F. Conard Sr.
Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2016-87**

*Resolution amending Authorizing the Cancellation of a Taxes for a Totally Disabled Veteran for
Lawrence Young
Located at Block 2301 Lot 21 Tax Year 2016 and
Thereafter and Refunding Taxes Paid*

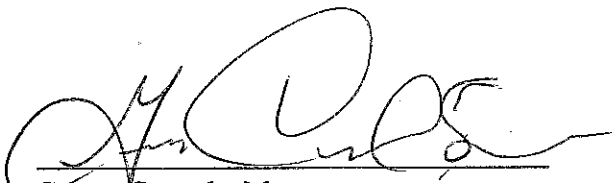
WHEREAS, the owner of real property located at Block 2031 Lot 21 has made application for a Totally Disabled Veteran to the Riverside Tax Assessor which has been accepted in accordance with N.J.S.A. 54:4-3.30 A and 54:4-3.32, and


WHEREAS, the Riverside Tax Assessor has approved the cancellation of taxes for 2016 on real property located at 713 Rancocas Ave, NJ 08075 Block 2301 Lot 21; and

WHEREAS, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from April 1, 2016 the effective date of approval.
2nd quarter 2016 property and county taxes in the amount of \$555.49

NOW, THEREFORE BE IT RESOLVED, that the Riverside Township Committee in the County of Burlington, State of New Jersey, hereby approves the real owner of real property, Lawrence Young located at Block 2301 Lot 21 for Total Disabled Veteran status, for the cancellation of taxes for 2016 and thereafter, for the refunding of taxes paid in 2016 for \$1794.51.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.


George Conard – Mayor



Susan M. Dydek – Municipal Clerk

RIVERSIDE TOWNSHIP
RESOLUTION 2016 - #89
PLACE - TO PLACE
LIQUOR LICENSE TRANSFER


WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Distribution License Number 0330-44-007-002, heretofore issued to Dhruvant J. Modi for an Inactive license with a mailing address of 34 Inverness Drive, Delran, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, does hereby approve, effective August 16, 2016, the Place - to Place Transfer of the aforesaid Plenary Retail Distribution License to its new location at 651 St. Mihiel Drive Riverside, NJ 08075 and does hereby direct the Township Clerk to endorse the license certificate as follows: "This license, subject to all its terms and conditions, is hereby transferred to the premises located at 651 St. Mihiel Drive Riverside, NJ 08075 effective August 16, 2016."


George F. Conard, Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

Dated: August 15, 2016

RESOLUTION 2016 - #90
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

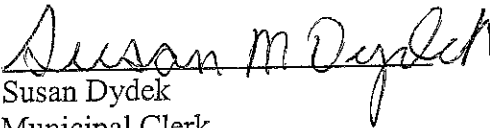
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on August 15, 2016.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2016-#90

The amount of \$50.00 shall be charged to the following addresses:

113 Kossuth Street – Block 3205, 13
148 E. Washington Street – Block 2001, Lot 2

The amount of \$75.00 shall be charged to the following addresses:

401 Lippincott Street – Block 1705, Lot 13

The amount of \$100.00 shall be charged to the following addresses:

548 Fairview Street – Block 2206, Lot 11
39 Jefferson Street – Block 705, Lot 31
339 Filmore Street – Block 3107, Lot 11.01
427 Filmore Street – Block 3102, Lot 7
435 Filmore Street – Block 3102, Lot 5

The amount of \$750.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1

RESOLUTION 2016 - #91Resolution Requesting Approval of Items of Revenue and AppropriationIn accordance N.J.S.A. 40A: 4-87:Click it or Ticket 2016

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

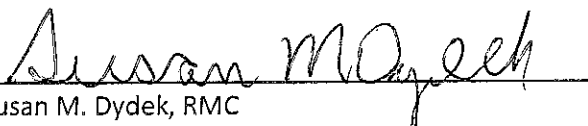
WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$4,600.00, which is now available from the Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the sum of \$4,600.00 is hereby appropriated under the caption:

Click it or Ticket It 2016 Grant

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, on August 15, 2016.


Susan M. Dydek, RMC
Municipal Clerk

**TOWNSHIP OF RIVERSIDE
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2016 - #92**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

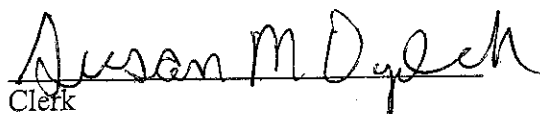
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Riverside, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON AUGUST 15, 2016.


Clerk

STATE OF NEW JERSEY
COUNTY OF BURLINGTON

We, members of the governing body of the Township of Riverside in the County of Burlington, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Committee of the Township of Riverside in the County of Burlington;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2015;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) [Signature] (L.S.) _____
 (L.S.) [Signature] (L.S.) _____
 (L.S.) [Signature] (L.S.) _____
 (L.S.) [Signature] (L.S.) _____
 (L.S.) [Signature] (L.S.) _____

[Signature]
 Clerk

Sworn to and subscribed before me this
15th Day of August 2016

[Signature]
 Notary Public of New Jersey

CHERYLA A. HARDIE
 Notary Public of New Jersey
 My Commission Expires April 17, 2020

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION 2016 - #93
REMOVAL OF HANDICAPPED PARKING SIGN

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee previously approved the request for a handicapped parking spots; and

WHEREAS, there is no longer a need for said spots; and

WHEREAS, the Township Committee has the authority to approve the removal of said spots.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that a resident handicapped on-street parking spots shall be removed at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Pavilion Avenue	245	Police Dept


PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) Mr. Naylor – Hancock Street – stated that the School Board Meeting was moved with no notification. He tried to call the school and left a message and he never received a return call. Mr. Naylor put wood out into the trash and the trash was not collected. Administrator Jack will ride by the property and view the wood and let Mr. Naylor know how to dispose of it. Mr. Naylor also stated that cars do not stop at the stop sign at Carroll Street and E. Hancock Streets. Administrator Jack stated that the reason could be because the Stop Sign may be a distance from the curb. The signs are going to be replaced. The Police Patrols will monitor this area. Mr. Naylor also complained about the parking at East Hancock and Carroll Streets that people are parking in the yellow curb. Mr. Naylor also complained about the snow removal process.

In seeing that no other members of the Public wished to speak, motion made by Mr. Prisco and Mr. Frey carried: Public Portion be closed.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Prisco that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk