

Monday Evening
Riverside, NJ
September 16, 2013
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2013.
2. Written notice was delivered to the Burlington County Times on January 8, 2013 and the Courier Post on January 8, 2013.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2013.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco and Van Meter, Deputy Mayor Hatcher and Mr. Le Coney along with Municipal Clerk Susan M. Dydek, and Solicitor Saponaro. Mayor Conard and Administrator Jack were excused.

Motion made by Mr. Le Coney and Mr. Van Meter that the minutes of the Work Session Meeting of August 19, 2013, the Regular Meeting of August 19, 2013 and the Closed Session Meeting of August 19, 2013 be approved as written carried.

Deputy Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

Motion made by Mr. Le Coney, seconded by Mr. Prisco that Ordinance 2013 - #5 entitled, "AMENDING CHAPTER 243, OF THE TOWNSHIP CODE ENTITLED VEHICLES & TRAFFIC" be approved at the first reading. Upon roll call, the vote was as follows: Ayes – Messrs. Le Coney, Prisco, Van Meter and Mrs. Hatcher. Nays – None. Motion carried.

CONSENT AGENDA:

Mr. Van Meter made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2013- #81 – **MUNICIPAL CLERK'S AND REGISTRAR'S OVERPAYMENT.**

2013 -#82 – **A RESOLUTION OF THE TOWNSHIP AUTHORIZING A CHANGE ORDER TO THE CONTRACT FOR REPLACEMENT OF TWO FUEL PUMPS.**

2013- #83 – **(NO TITLE).**

2013 -#84 – **A RESOLUTION OF THE TOWNSHIP AWARDING THE CONTRACT FOR WEBSITE REDESIGN.**

2013- #85 – **A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPROVING THE REVISED LAND USE ELEMENT PLAN OF THE TOWNSHIP OF RIVERSIDE MASTER PLAN AND ADOPTING OF THE REVISED LAND USE ELEMENT PLAN OF THE TOWNSHIP OF RIVERSIDE MASTER PLAN.**

PUBLIC HEARING:

Deputy Mayor Hatcher opened the meeting to the public for a Public Hearing on the 2013 budget amendment.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Le Coney to close Public Hearing carried.**

Municipal Clerk Dydek read Resolution 2013 - #86 in its entirety.

RESOLUTION:

2013 -#86 – **BUDGET AMENDMENT.**

Mr. Le Coney made a motion to adopt Resolution 2013 - #86, seconded by Mr. Prisco. Upon roll call the vote was as follows: Ayes – Messrs. Le Coney, Prisco and Van Meter, and Mrs. Hatcher. Nays – None. **Motion carried.**

2013 - #87 – AUTHORIZATION TO APPROVE THE BUDGET TO BE READ BY TITLE ONLY.

Mr. Van Meter made a motion to adopt Resolution 2013 - #87, seconded by Mr. Le Coney. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Le Coney, Prisco and Mrs. Hatcher. Nays – None. Motion carried.

PUBLIC HEARING:

Deputy Mayor Hatcher opened the meeting to the public for a Public Hearing on the 2013 Municipal Budget.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Hearing carried.**

2013 - #88 – ADOPTION OF THE 2013 MUNICIPAL BUDGET.

Mr. Van Meter made a motion to adopt Resolution 2013 - #88, seconded by Mr. Le Coney. Upon roll call the vote was as follows: Ayes – Messrs. Van Meter, Le Coney, and Mrs. Hatcher. Nays – Mr. Prisco. Motion carried

RESOLUTION 2013 - #81
MUNICIPAL CLERK AND REGISTRAR'S OVERPAYMENT

MUNICIPAL CLERK'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Alfredo Bouza	\$65.00	436 Laurel Street Beverly, NJ 08010	Duplicate Payment Submitted

REGISTRAR'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Sweeney Funeral Home	\$65.00	337 Bridgeboro Street Riverside, NJ 08075	Cancelled Certified Copy Order (Dalva De Souza Ferreira)

RESOLUTION 2013-#82
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A
CHANGE ORDER TO THE CONTRACT FOR REPLACEMENT OF
TWO FUEL PUMPS.

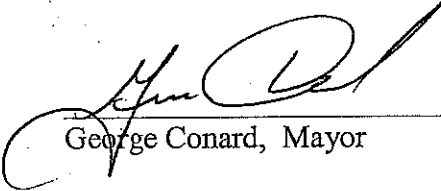
WHEREAS, the Township Committee of the Township of Riverside awarded a contract to J.W. Scott, and

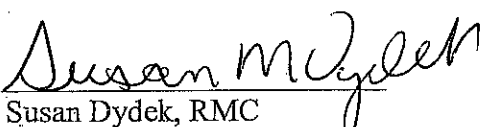
WHEREAS, there were changes to the project necessitated by change in scope of work assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #2 (net increase)	\$4669.00
Amended contract price	\$18,965.00

Adopted at the regular meeting of the Riverside Township Committee on the 16th day of September, 2013.


George Conard, Mayor


Susan Dydek, RMC
Municipal Clerk

Township of Riverside
Resolution No. 2013-#83

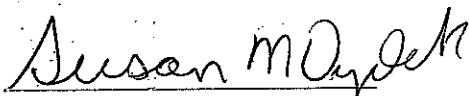
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Palmore, Taylor and Kossuth Street Phase VIII project.

NOW, THEREFORE, BE IT RESOLVED that Council of Riverside formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2014-Riverside Township-00290 to the New Jersey Department of Transportation on behalf of Riverside Township.

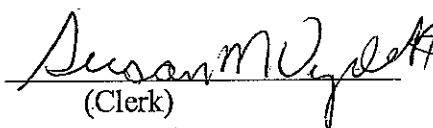
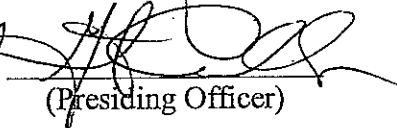
BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Riverside Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 16th day of September, 2013


Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL


(Clerk) 
(Presiding Officer)

RESOLUTION 2013-#84
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR WEBSITE REDESIGN.

WHEREAS, the Township Committee of the Township of Riverside has requested quotes for website redesign; and

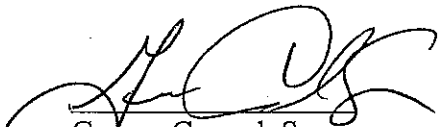
WHEREAS, two (2) quotes have been received from the following for the same in accordance with the request:

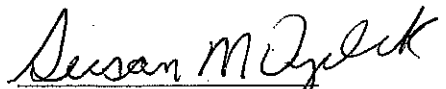
<u>Company</u>	<u>Quote</u>
Networks Plus	\$5,000.00
JCongemi & Co.	\$35.00/Hour
PICS Inc.	-

WHEREAS, the quote of Networks Plus is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the project outlined above shall be awarded to Networks Plus.

Adopted the 16th day of September 2013 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2013-#85**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPROVING THE REVISED LAND USE ELEMENT PLAN OF THE TOWNSHIP OF RIVERSIDE MASTER PLAN AND ADOPTING OF THE REVISED LAND USE ELEMENT PLAN OF THE TOWNSHIP OF RIVERSIDE MASTER PLAN**

WHEREAS, the Township of Riverside Committee (hereinafter the "Township Committee") directed the Township of Riverside Planning Board (hereinafter the "Planning Board") to conduct a review of the land use element plan of the Township of Riverside Master Plan (hereinafter "Land Use Element") and provide for revisions to the same; and

WHEREAS, on August 12, 2013, Edward E. Fox, III, AICP, PP, Regional Planning Coordinator for the Burlington County Bridge Commission, presented to the Planning Board the revised Land Use Element, titled Riverside Township 2025 Land Use Element Plan, a copy of which is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, after presentation, discussion with Planning Board members and Board professionals and opening the matter to the public, certain revisions and amendments to the presented Land Use Element were proposed; and

WHEREAS, the Planning Board found that the Land Use Element as presented and with revisions is consistent with the Township of Riverside Master Plan and the growth and changes within the Township and that the Land Use Element with revisions should be adopted by the Planning Board and should be recommended to the Township Committee for adoption; and

WHEREAS, the Township of Riverside Planning Board made the following recommendations:

1. The Township of Riverside Planning Board found that the Land Use Element as revised and presented on August 12, 2013 by Edward A. Fox, III, AICP, PP, Regional Planning Coordinator for

the Burlington County Bridge Commission is consistent with the Township Master Plan and consistent with the growth and changes with the Township of Riverside; and

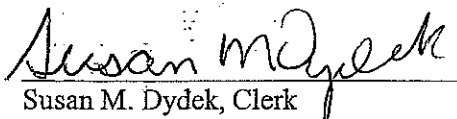
2. The Township of Riverside Planning Board recommended approval and adoption of the Land Use Element by the Township Committee.

WHEREAS, a motion was duly made to approve the Land Use Element and recommend Township Committee adopt the Land Use Element as prepared and presented with revisions to the Planning Board on August 12, 2013.

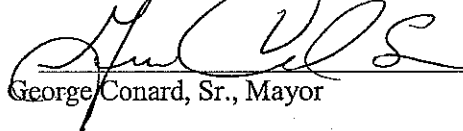
WHEREAS, the Township of Riverside Planning Board approved the Land Use Element and found that the Land Use Element is consistent with the Township of Riverside Master Plan and the Planning Board recommended that the Township of Riverside Committee approve and adopt the Land Use Element as presented with revisions.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Riverside hereby approves and adopts the 2025 Land Use Plan Element.

Attest:


Susan M. Dydek, Clerk

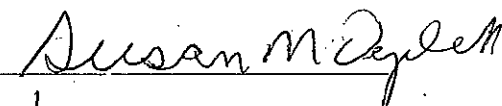
TOWNSHIP OF RIVERSIDE


George Conard, Sr., Mayor

CERTIFICATION

I hereby certify that this foregoing Resolution is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a regular meeting thereof, held on September 16, 2013.

Municipal Clerk:



Date:

10/24/13

(E) Deferred Charges & Statutory Expenditures - Municipal within "CAPS" Overexpenditures	-	15,978
Total Deferred Charges & Statutory Expenditures within "CAPS"	511,092	527,070
(H-1) Total General Appropriations for Municipal Purposes Within "CAPS)	5,121,218	5,144,227
(A) Operation Excluded from "CAPS": Employee Group Health	-	14,117
Total Other Operations-Excluded From "CAPS"	15,000	29,117
Alcohol Education & Rehabilitation Fund	-	2,914
Body Armour Replacement Fund	-	1,813
Recycling Tonnage Grant	-	14,553
Total Public and Private Programs Offset by Revenues	29,750	49,030
Total Operation - Excluded from "CAPS"	44,750	78,147
Other Expenses	44,750	78,147
(H-2) Total General Appropriation For Municipal Purposes Excluded From "CAPS":	669,992	703,389
(O) Total General Appropriations Excluded from CAPS	669,992	703,389
(L) Subtotal General Appropriations Items (H-1) & (O)	5,791,210	5,847,616
(M) Reserve for Uncollected Taxes	562,861	564,951
Total General Appropriations	6,354,071	6,412,567

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for his/her certification o the Local Municipal budget as amended.

It is hereby certified that this is a true copy of a resolution amending the budget, introduced by the governing body on September 16, 2013.

Certified by me

9/16/13

Susan M. Dyck
Clerk

RESOLUTION 2013-#87
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING THAT
THE 2013 MUNICIPAL BUDGET MAY BE READ BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8 as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the budget shall be read by title only.

RESOLUTION 2013 - #88

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
ADOPTION OF THE 2011 MUNICIPAL BUDGET.

ACTION:

- 1) Authorization to appoint Linda Lewis as Chief Financial Officer through December 31, 2013 on motion by Mr. Van Meter and Mr. Prisco carried.
- 2) **Mr. Le Coney made a motion** authorizing to enter into and execute an agreement with the Riverside Sewerage Authority for the Authority's lease of office space at the Township Administrative Offices **seconded by Mr. Prisco carried.**
- 3) Authorization to appoint substitute crossing guard Courtney Ercol as a substitute crossing guard **motion by Mr. Le Coney and Mr. Prisco carried.**
- 4) **Mr. Van Meter made a motion** authorizing to issue Special Permits for Social Affairs for the Riverside Fire Company for November 2, 2013 and the Riverside Business Association for October 6, 2013 **seconded by Mrs. Hatcher carried. Upon roll call, the vote was as follows: Ayes – Mr. Van Meter and Mrs. Hatcher. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.**

SHADE TREE COMMITTEE REQUESTS:

None.

CORRESPONDENCE:

- 1) Mason Hopkins - Letter of Thanks.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for August 2013: Incidents – 647, Investigations – 102, Adult Arrests Total – 65, Motor Vehicle Summons – 139, Motor Vehicle Accidents – 10, Juvenile Charges – 12, Curfew Violations – 2, Protective Custody – 0, Domestic Violence Cases – 6 Summons for False Alarms – 1, False Alarm Calls - 16. Chief Tursi reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Tursi also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

The Delran Emergency Squad report is on file in the Office of the Municipal Clerk. The activity for August 2013 is: Medical Emergencies – 70, Motor Vehicle Accidents – 2, Fire Stand Bys – 0, Non Emergency Transports – 1, Football Standby – 1, Patients transported to the hospital – 60 and Patients refused treatment and transportation – 12.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that since Mr. March was not in attendance, that she will give the report. Mrs. Hatcher reported that the Public Works Department has completed road maintenance throughout the Township. The Department continued chipping branches twice a week and they are currently in the East End Section. The Department started collecting bagged grass clippings the 2nd and 4th Wednesday of each month. The Department is still performing the Friday morning street sweeping. The activities for September 2013 were reported. The report is on file in the Municipal Clerk's Office.

Mrs. Hatcher stated that the Township does not normally respond to opinions that are reported in the Vent Section of the Burlington County Times however, with regard to the Harrison Street opinion, the property stated in the opinion is not a Township owned property. The Township did cut the grass and a lien will be placed on the property. Mr. Van Meter stated that property owners that do not maintain their properties should be fined.

Property maintenance and traffic conditions were discussed by the Committee.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Van Meter reported the collection status as 92.51 % and stated that the fourth quarter tax bills are due on November 1st, 2013 and there is a ten day grace period.

DEPARTMENT OF RECREATION:

Mr. Prisco had no report.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that the plans are moving forward with the Baby Parade and Community Day.

SOLICITOR'S REPORT:

Solicitor Saponaro reported on the Dominic Cama trial, that he prepared the annual letter to the Auditor, and a tax lien issue.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek reported that there have been 776 Dog Licenses issued and 70 Cat Licenses issued; and Officer Woods has completed the dog census. Raffle Applications have been submitted by the Delran Emergency Squad and the Riverside High School Football Kick Off Club and are currently being processed. Two applications have been received for Special Permits for Social Affairs. The Special General Election will be held on October 16, 2013 and the General Election will be held on November 5, 2013. A copy of the report is on file in the Municipal Clerk's Office.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Municipal Clerk stated that since Administrator Jack was not in attendance, that she would report a few items from the Administrator's Report. Municipal Clerk reported that the 2013 Municipal Budget has been approved by the State with the amendments that were approved earlier in the meeting. The tax increase is 3.5 cents which is a \$53.73 increase for the average homeowner. The tax bills will be printed and mailed at the end of the month. Friday morning sweeps will begin on April 5, 2014, and the Filmore, Taylor and Kossuth Streets Phase VII will begin at the end of the month and there is a preconstruction meeting scheduled for September 20, 2013 with a neighborhood meeting to follow in October 7, 2013. The Phase VII project will consist of the 500 and 600 blocks of Adams Street and two blocks of Leach Street. No inquiries were presented. The report is on file in the Municipal Clerk's Office.

RENTAL INSPECTOR'S REPORT:

The Rental Inspector's report was not distributed. Administrator Jack stated it will be distributed at the next meeting.

Motion made by Mr. Prisco, seconded by Mr. Le Coney approving all the reports that were submitted carried.

Motion made by Mr. Van Meter and Mr. Le Coney to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Deputy Mayor Hatcher opened the Public Portion.

- 1) **Dee Drakely, Riverside Youth Athletic League** – Thanked the Township Committee for their support.

Hearing nothing further from the Public, motion made by Mr. Van Meter and Mr. Prisco carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Prisco and Mr. Le Coney that the meeting be adjourned, and so declared by Deputy Mayor Hatcher.


Susan M. Dydek, RMC
Municipal Clerk