

Monday Evening
Riverside, NJ
August 19, 2013
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 8, 2013.
2. Written notice was delivered to the Burlington County Times on January 8, 2013 and the Courier Post on January 8, 2013.
3. Filed written notice with the Clerk of the Township of Riverside on January 8, 2013.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco and Van Meter, Mrs. Hatcher, Messrs. Le Coney and Conard along with Township Administrator Meghan Jack, Municipal Clerk Susan M. Dydek, and Solicitor Saponaro.

Motion made by Mr. Van Meter and Mrs. Hatcher that the minutes of the Special Meeting of July 22, 2013, the Closed Session Meeting of July 22, 2013, the Work Session Meeting of July 22, 2013 and the Regular Meeting of July 22, 2013 be approved as written carried.

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

None.

Resolution 2013 - #78 entitled, "A Resolution of the Township of Riverside to Support and Participate in the Volunteer Tuition Credit Program (P.L. 1998c145)" will be pulled from the Consent Agenda and voted upon separately.

CONSENT AGENDA:

Mr. Van Meter made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2013- #71 – REGISTRAR'S OVERPAYMENT.

2013 -#72 – A RESOLUTION OF THE TOWNSHIP AUTHORIZING THE FUNDING OF THE MACCS CONTRACT WITH AVR RESOURCE GROUP, INC.

2013- #73 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDED THE CONTRACT FOR THE CONSTRUCTION OF KOSSUTH, FILMORE AND TAYLOR STREETS – PHASE VII.

2013 -#74 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE ESTABLISHMENT OF A 2013 TEMPORARY CAPITAL BUDGET.

2013- #75 – (NO TITLE).

2013 - #76 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE RECREATIONAL OPPORTUNITIES FOR PERSONS WITH DISABILITIES.

2013 - #79 – MEMORANDUM OF UNDERSTANDING.

2013 - #80 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE CONFIRMING THE AWARD OF AN EMERGENCY CONTRACT TO FALLON LARSON, LLP FOR PROFESSIONAL ACCOUNTING AND RELATED SERVICES.

RESOLUTION:

Mr. Van Meter made a motion to adopt Resolution 2013-#78 entitled, "A RESOLUTION FOR THE TOWNSHIP OF RIVERSIDE TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998c. 145)" seconded by Mrs. Hatcher. Upon roll call, the vote was as followed: Ayes – Mr. Van Meter, Mrs. Hatcher and Mr. Conard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.

Resolution 2013 - #78 entitled, "A Resolution of the Township of Riverside to Support and Participate in the Volunteer Tuition Credit Program (P.L. 1998c145)" will be pulled from the Consent Agenda and voted upon separately.

CONSENT AGENDA:

Mr. Van Meter made a motion, seconded by Mr. Le Coney that the consent agenda be approved carried.

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RESOLUTION:

Mr. Van Meter made a motion to adopt Resolution 2013-#78 entitled, "A RESOLUTION FOR THE TOWNSHIP OF RIVERSIDE TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998c. 145)" seconded by Mrs. Hatcher. Upon roll call, the vote was as followed: Ayes – Mr. Van Meter, Mrs. Hatcher and Mr. Contard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.

RESOLUTION 2013 - #71
REGISTRAR'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Donald Chadwick	\$135.00	154 Webster Street Riverside, NJ 08075	Death Certs ordered in error (Edna Winkelspecht)

TOWNSHIP OF RIVERSIDE
RESOLUTION 2013-#72
A RESOLUTION OF THE TOWNSHIP AUTHORIZING THE FUNDING OF
THE MACCS CONTRACT WITH AVR RESOURCE GROUP, INC.

Whereas, the Governing Body of the Township of Riverside, County of Burlington, State of New Jersey agreed to participate in a Joint Purchasing System for the provision and performance of goods and services, more specifically, for the collection of disposal of solid waste from apartments and condominiums within the municipality; and

Whereas, the Township of Riverside entered into a Joint Purchasing Agreement establishing the program known as "Municipal Apartment and Condominium Collection Services" ("MACCS") which agreement designates Maple Shade Township as "lead agency" for the program; and

Whereas, a contract has been awarded to AVR Resource Group, Inc. to continue as the Contract Administrator for MACCS for a one year term and each member municipality must commit to provide its portion of the contract cost; and

Whereas, the Township's allocation of the one-year contract costs has been determined to be an amount not to exceed Two Thousand Three Hundred Sixty-One Dollars and Sixty Cents (\$2,361.60); and

Whereas, there are sufficient funds to provide for this purpose for the period of April 1st through December 31, 2013 in the 2013 budget in an amount not to exceed \$ 1,729 84 as indicated in the attached Certification of Funds; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Riverside, County of Burlington, State of New Jersey, as follows:

1. The share of contract amount allocated to Riverside Township for the contract with AVR Resource Group, Inc. is hereby accepted.
2. The Chief Financial Officer is hereby authorized to issue the purchase order funding the 2013 portion of the AVR contract.

RESOLUTION 2013 - #73**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR THE RECONSTRUCTION OF KOSSUTH, FILMORE AND
TAYLOR STREETS - PHASE VII.**

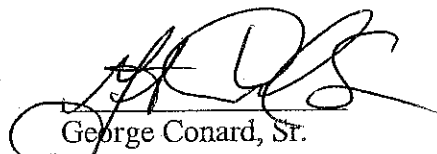
WHEREAS, the Township Committee of the Township of Riverside has requested bids for the Reconstruction of Kossuth, Filmore and Taylor Streets-Phase VII; and

WHEREAS, bids have been received from the following for the same in accordance with the request:

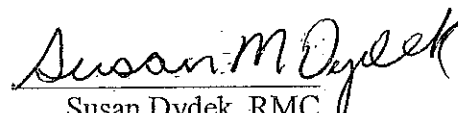
WHEREAS, the bid of American Asphalt, totaling \$267,528.25, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to American Asphalt.

Adopted the 19th day of August 2013 at the Regular Meeting of the Township Committee of the Township of Riverside.



George Conard, Sr.
Mayor



Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2013-#74 WAS RESCINDED AT THE REGULAR MEETING HELD ON OCTOBER 21, 2013.
THIS RESOLUTION DOES NOT EXIST.

Township of Riverside
Resolution No. 2013-#75

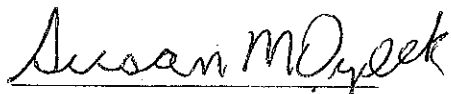
Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2013 Drive Sober or Get Pulled Over Labor Day Crackdown project.

NOW, THEREFORE, BE IT RESOLVED that Council of Riverside formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MOB-SLDC-2013-Riverside-Township-00176 to the New Jersey Department of Transportation on behalf of Riverside Township.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Riverside Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 19th day of August, 2013


Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

 (Clerk)  (Presiding Officer)

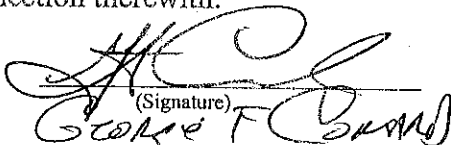
RESOLUTION 2013-#76
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
SUBMISSION OF A GRANT APPLICATION FOR RECREATIONAL
OPPORTUNITIES FOR PERSONS WITH DISABILITIES.

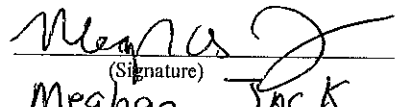
WHEREAS, the Township of Riverside desires to apply for and obtain a grant from the New Jersey Department of Community Affairs to carry out Recreational Opportunities for Persons with Disabilities; and

NOW, THEREFORE, BE IT RESOLVED,

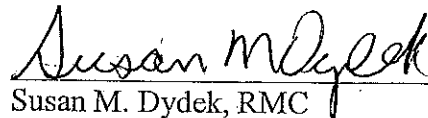
- (1) that the Township Committee of the Township of Riverside does hereby authorize the application for such a grant; and
- (2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Riverside and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:


 (Signature)
 GEORGE F. GRAND
 (Print Name)
 Mayor
 (Title)


 (Signature)
 Meghan JACK
 (Print Name)
 Township Administrator
 (Title)

I, Susan Dydek, Registered Municipal Clerk of the Township of Riverside, HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Meeting held in the Riverside Township Municipal Building, 1 W. Scott Street, Riverside, NJ 08075 on August 19, 2013.


 Susan M. Dydek, RMC
 Municipal Clerk

{Seal}

RESOLUTION 2013 - #77
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12


WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on August 19, 2013 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on August 19, 2013 in the Riverside Administrative Building, 237 S. Pavilion Avenue, Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Meeting held on August 19, 2013.


Susan M. Dydek, RMC
Municipal Clerk

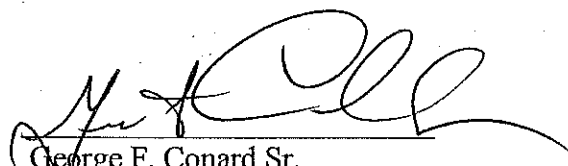
RESOLUTION 2013 - #78**A RESOLUTION FOR THE TOWNSHIP OF RIVERSIDE TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER TUITION CREDIT PROGRAM (P.L. 1998c. 145)**

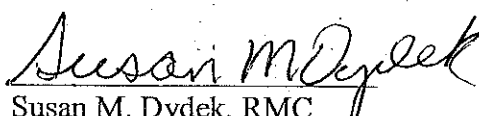
WHEREAS, the Township Committee of the Township of Riverside in the County of Burlington, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Riverside; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the Township of Riverside.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the Township of Riverside; and

BE IT FURTHER RESOLVED, that the Township Administrator or the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c.145.


George F. Conard Sr.
Mayor


Susan M. Dydek, RMC
Municipal Clerk

Memorandum Of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING
BY and BETWEEN
THE STATE OF NEW JERSEY
AND
THE TOWNSHIP OF RIVERSIDE

This Memorandum of Understanding (Agreement), made and entered into between the New Jersey Office of Emergency Management, hereinafter referred to as the "NJOEM," and

THE TOWNSHIP OF RIVERSIDE

officially domiciled at

237 S. PAVILION AVENUE

hereinafter referred to as the Subgrantee relating to application for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters.

WHEREAS, The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant;

WHEREAS, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Stafford Act and all applicable FEMA regulations as provided in 44 CFR and FEMA policies that govern the Public Assistance and/or Hazard Mitigation programs and shall adhere to the application of the Stafford Act and those applicable regulations and policies and OMB Circulars A-87, A-102, A-110 and A-133 as a condition for the acceptance of and expenditure of said FEMA funding.

As a further condition for the acceptance of and expenditure of FEMA funding, the Subgrantee hereby agrees to follow all NJOEM guidelines, regulations and directives, to include but not be limited to the following:

- Use NJEMGrants.org, as applicable, to access forms and submit Requests For Reimbursement (RFR) and supporting documentation.
- Subgrantee agrees to promptly notify NJOEM and FEMA of any project that involves the following:
 - Work taking place in floodplains or wetlands
 - Work taking place in floodplains or wetlands
 - Improved projects that increase the size or footprint of a facility (PA Program)
 - Alternate projects (PA Program)

Memorandum Of Understanding (MOU)

- Relocated projects
- Hazard mitigation projects affecting floodplains or wetlands, such as culvert enlargements
- Any project that changes the function of a facility
- Work affecting facilities with historic significance

Such projects have the potential to be subject to additional FEMA review as they may trigger additional Federal compliance requirements in accordance with by the National Historic Preservation Act (NHPA), the National Environmental Policy Act (NEPA), Executive Order 11988 (Floodplain Management), Endangered Species Act (ESA) and other applicable Federal Laws.

- The Subgrantee shall assure that all project documents are made available to NJOEM, FEMA, Department of Homeland Security, Office of Inspector General (OIG) or to any other state or federal agency as determined by NJOEM, to include but not limited to: insurance policies, insurance proceeds received as a result of the disaster, and all other documentation substantiating eligible costs.
- All records, reports, documents and other material delivered or transmitted to NJOEM by the Subgrantee shall become the property of NJOEM.
- The Subgrantee shall obtain and maintain such types and extent of insurance as are reasonably available, adequate, and necessary to protect against future loss from similar hazards to the extent required under 44 CFR 206.250-206.253. This insurance must, at a minimum, be in the amount of the Federal grant award plus any non-Federal share.
- The Subgrantee is responsible for compliance with all federal and state laws, regulations and policies. The Subgrantee should pay particular attention to those regulations and policies whose non-compliance may make Subgrantee eligible for corrective action under the NJOEM. Those policies are listed in Exhibit B, attached to and made part of this MOU.
- The Subgrantee may be required to execute a separate subgrant agreement for Hazard Mitigation Grant Program projects in addition to this MOU.
- The Subgrantee agrees to monitor NJEMGrants.org for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individual(s) named herein as the Subgrantee's agent(s) are knowledgeable of the requirements outlined herein.

The Subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding / reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of the NJOEM

- NJOEM agrees to maintain NJEMGrants.org subject to the availability of funding.
- NJOEM shall, through the Subgrantee's assigned Disaster Recovery Specialists, review Subgrantee's Request For Reimbursements, assist Subgrantee in correcting any deficiencies, and disburse reimbursement requests to the Subgrantee as timely as possible.
- NJOEM shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through NJEMGrants.org, or appropriate alternate methods of communication.
- NJOEM shall provide technical assistance, advice on best practices and other education outreach programs to assist the Subgrantee in the formulation and management of its FEMA grants (see Disclaimer paragraph herein below).

Memorandum Of Understanding (MOU)

Term of Agreement

This MOU shall remain in full force and effect as long as the Subgrantee has outstanding FEMA grants that have not been closed out and/or the Subgrantee receives future FEMA funding, including the record retention period. Any changes in regulations, policies or procedures applicable to disaster funding shall constitute an amendment to this Agreement.

Results of De-Obligation

The Subgrantee acknowledges that all final actions by FEMA to de-obligate funding are the financial responsibility of the Subgrantee and said amounts de-obligated shall be remitted to NJOEM by the Subgrantee immediately upon demand or in accordance with NJOEM policy.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties to whom services or materials are provided or who provides services or materials under any project funded by the FEMA Public Assistance and/or Hazard Mitigation programs.

Disclaimer

In its capacity as the Grantee and state fiduciary of Federal Emergency Management Agency (FEMA), and other federal grant funds, the NJOEM provides technical assistance and education outreach programs to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA Public Assistance and/or Hazard Mitigation programs.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. Education outreach programs include general programmatic grants management guidance for a Subgrantee to use in administering its own grants management program. NJOEM does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage FEMA grants.

Technical assistance and other grants management information provided by NJOEM and adopted by the Subgrantee, does not serve as NJOEM's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the FEMA Public Assistance and/or Hazard Mitigation programs.

The Subgrantee, by its decision to participate in the FEMA Public Assistance and/or Hazard Mitigation programs, bears the ultimate responsibility for ensuring compliance with all applicable state and federal

Memorandum Of Understanding (MOU)

laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by NJOEM, FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, NJOEM, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Discrimination Clause

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

Memorandum Of Understanding (MOU) Instructions

1. The MOU consists of a 5 page document and 5 Exhibits (A-E); 16 pages total. All documents must be completed and returned to New Jersey State Police, Office of Emergency Management (NJOEM) with the appropriate signatures.
2. The MOU and Exhibits A, C, D, and E should be filled out electronically.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and all exhibits, print the entire document including all pages of the MOU as well as Exhibits A, B, C, D, and E. Exhibit C and E can now be completed manually.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature.
7. Exhibit C (State of New Jersey W-9 / Questionnaire) should be filled out completely.
8. Exhibit E (The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions) should be filled out completely.
9. Once the documents are complete and signed, they must be sent to the following email address: NJEMGrantsHelp@gw.njsp.org

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the system as it will need to be scanned and uploaded by our staff.

New Jersey State Police Recovery Bureau
PO Box 7068
West Trenton, NJ 08628 ATTN: Captain Patrick Callahan

Should you need assistance in completing the MOU, please contact your State Applicant Liaison (SAL).

Memorandum Of Understanding (MOU)

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by e-mail, personal hand-delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

New Jersey State Police
Recovery Bureau
PO Box 7068
West Trenton, NJ 08628
ATTN: Captain Patrick Callahan

Or

NJEMGrantsHelp@gw.njsp.org

THE TOWNSHIP OF RIVERSIDE

237 S. PAVILION AVENUE

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness

Name:

State Coordinating Officer

Name:

Title:

Telephone Number:

Date

Susan M. Dydek

Entity's Witness

Name: *Susan Dydek*

M. J. A.

Chief Elected/Appointed Official
or Chief Executive Officer

Name: *McGowan J. A.*

Title: *Administrator*

Telephone Number: *609-461-1460 ext 4*

8/20/13

Date

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary and 2 alternate individuals that will be designated as agents.

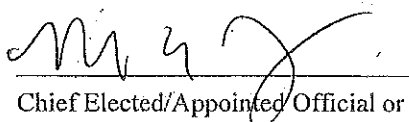
Primary Agent's Name: Meghan Jack
 Title: Administrator
 Telephone number: 856-461-1460 extension 4
 Email Address: meghanjack@comcast.net

Alternate Agent's Name: Susan Dydek
 Title: Municipal Clerk
 Telephone number: 856-461-1460 extension 2
 Email Address: riversidetwpcclerk@comcast.net

Alternate Agent's Name:
 Title:
 Telephone number:
 Email Address:

I, Meghan Jack

as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Public Assistance on behalf of the Subgrantee for the purpose of obtaining certain State and Federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended). The above named agents(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of New Jersey on all matters pertaining to the management of grants and disaster assistance received from FEMA as required by this MOU.


 Chief Elected/Appointed Official or
 Chief Executive Officer

8/26/13
 Date

Name: Meghan Jack
 Title: Administrator
 Telephone Number: 856-461-1460 ext 4

Exhibit B

POLICIES ELIGIBLE FOR CORRECTIVE ACTION

The policies below are examples of the policies eligible for corrective action by NJOEM. They are NOT inclusive of all actions which may be subject to corrective action.

Policy	Summary of Policy
Advances	Expenses related to Project Worksheets (PW) must be within the scope of the PW
Requests For Reimbursement (RFR)	RFRs must exceed \$2,500 per submission
Compliance	Subgrantees who receive grant funds greater than \$500,000 are required to comply with OMB Circular A-133 and proactively work with NJOEM to correct any deficiencies.
Federal Funding Accountability and Transparency Act (FFATA)	It is the responsibility of the Subgrantee to provide information as requested by NJOEM to comply with the Federal Funding Accountability and Transparency Act.
Document Retention	Subgrantee must maintain original documentation throughout the life of the PW and retain the documentation for a minimum period of three years after closeout (44 CFR 13.42)
Unused Funds	Subgrantee is responsible for identifying, in a timely manner, all funds not used after the completion of a project and upon identification to immediately return those funds to NJOEM (44 CFR 206.205 and NJOEM policy)
Return of De-Obligated Funds and Interest	Subgrantee is required to return all de-obligated funds to NJOEM within 60 calendar days of notice as well as remit any interest accrued on grant funds (44 CFR 13.21)
Fraud, Waste or Abuse	Initial findings by NJOEM indicating fraud, waste or abuse may have immediate impact on funding and be reported.
Quarterly Reporting	All completed and accurate quarterly reports are due within 15 days after the end of the quarter (44 CFR 206.204)
Procurement	All procurement must be in compliance with state and federal law and regulations to include taking affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible (44 CFR 13.36)
Project Timelines	All projects are required to be completed within the milestones stated in the regulations. It is the responsibility of the Subgrantee to file a timely request for extension if so required (44 CFR 206.204)
Special Provisions	Subgrantees are required to comply with NEPA and NHPA
Insurance	Subgrantees shall comply with the obtain and maintain insurance requirements or obtain a waiver from the New Jersey Department of Banking and Insurance Commissioner (44 CFR 206.250-206.253)
Debarred and Suspended Contractors	Subgrantees shall not make any awards to debarred, suspended or otherwise ineligible contractors (44 CFR 13.36 (b) (8) and www.epls.gov)

STATE OF NEW JERSEY W-9/QUESTIONNAIRE

THE STATE OF NEW JERSEY REQUIRES COMPLETION OF THE W-9/VENDOR QUESTIONNAIRE TO VERIFY/ESTABLISH YOUR NAME, ADDRESS, AND TAXPAYER ID ON STATE RECORDS. PLEASE REVIEW THE INFORMATION BELOW, CORRECT ERRORS, AND ANSWER THE QUESTIONS PER SPECIFIC INSTRUCTIONS. RETURN THE COMPLETED FORM TO THE STATE IN THE ENVELOPE PROVIDED AS SOON AS POSSIBLE.

IMPORTANT: YOU WILL NOT BE PAID BY THE STATE OF NEW JERSEY UNTIL THIS FORM IS COMPLETED, SIGNED, AND RETURNED TO THE STATE OF N.J. FOR ADDITIONAL INFORMATION CALL (609) 292-8124.

PART I.
NAME/ADDRESS
(REMIT TO:)

REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

Enter your taxpayer identification number and indicate whether it is a social security or employer identification number by marking the appropriate box.

Return completed form to:
OMB VENDOR CONTROL
PO BOX 221
TRENTON, N.J. 08625

Township of Riverside
237 S. Pavilion Avenue
Riverside, NJ 08075

Make any corrections to the pre-printed data in the space provided below. Please type or print clearly.

4. Taxpayer Identification Number (TIN)

(Enter your correct TIN below ONLY if it differs from the # printed in the box.)

21-6001068

MARK THE APPROPRIATE BOX:

☐ SOCIAL SECURITY NUMBER

☐ EMPLOYER IDENTIFICATION NUMBER

5. For Payees Exempt From Backup Withholding

(Contact the IRS for instructions)

Requester's name and address (optional)

6. Certification: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me) AND
- (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding.

Certification Instructions: You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because of payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Please Sign Here

Signature >

Date >

PART II. VENDOR DATA

STATE OF NEW JERSEY VENDOR INFORMATION QUESTIONNAIRE

1. Enter the code from the list below that best describes your business function:

VENDORS

☒ CM

HC = HEALTH CARE SERVICE (NON-STATE AGENCIES)

VG = VENDORS WHO SELL OR MANUFACTURE GOODS

VS = VENDORS WHO RENDER A SERVICE OR VENDORS WHO RECEIVE RENT PAYMENTS

MISCELLANEOUS VENDORS

OT = OTHER MISCELLANEOUS VENDORS (Please Specify)

GOVERNMENTAL ENTITIES

AC = AUTHORITY/COMMISSION

CF = CONFIDENTIAL FUND

CM = COUNTY/MUNICIPAL GOVT.

CU = STATE COLLEGE/UNIVERSITY NJ

EP = STATE EMPLOYEE FEDERAL

FA = AGENCY

FD = FIRE DISTRICT

PC = PETTY CASH

SA = STATE AGENCY

SD = SCHOOL DISTRICT

WB = WELFARE BOARD

2. Enter Primary Contact Information Below.

PHONE (856) 461-1460

NAME:

TITLE: Administrator

IF YOU ARE A NJ STATE EMPLOYEE, NJ MANAGER OF A CONFIDENTIAL FUND OR A PETTY CASH FUND, DO NOT ANSWER THE BALANCE OF THE QUESTIONNAIRE.

3. What is the principal activity of your organization?

☒ G

M = MANUFACTURING

S = SERVICE

H = HEALTH-RELATED SERVICE

G = GOVERNMENT

O = OTHER (Please Specify)

4. Enter the code from the list below that best describes your organization:

☒ O

C = CORPORATION

A = ASSOCIATION

I = INDIVIDUAL

J = JOINT

P = PARTNERSHIP

O = OTHER (Please Specify) Local Government

5. Enter your 4 digit County/Municipality Code for NJ Addresses ONLY (See reverse side for appropriate code.)

0330

IMPORTANT: ANSWER ALL QUESTIONS (Please Print or Type Clearly)

- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.

Exhibit C

Form W-9 (Rev. 10-2007)

Page 3

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7

¹See Form 1099-MISC, Miscellaneous Income, and its instructions.

However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting www.irs.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

Signature requirements. Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out Item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ³
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity ⁴
8. Corporate or LLC electing corporate status on Form 8832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ Use first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ Use first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships on page 1.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/idtheft or 1-877-IDTHEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Exhibit D

OMB Approval No. 0348-0042

ASSURANCES — CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-285), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Exhibit D

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
19. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: Township of Riverside
237 S. Pavillion Avenue
Riverside, NJ 08075

Swamp Poodle Mitigation Project

21-6001068

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Meghan Jack, Township Administrator

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

**TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2013-80**

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE CONFIRMING
THE AWARD OF AN EMERGENCY CONTRACT TO FALLON LARSON, LLP
FOR PROFESSIONAL ACCOUNTING AND RELATED SERVICES.**

WHEREAS, the Township Committee for the Township of Riverside recognized an emergent matter in relation to the illness and absence of its CFO; and

WHEREAS, as a result of the illness and absence of the CFO, there exists the need to fulfill certain duties on an emergent basis; and

WHEREAS, the CFO for the Township of Riverside subsequently retired her position; and

WHEREAS, the Township Committee for the Township of Riverside recognized the need for providing accounting assistance, including, but not limited to, the completing of various federal and state tax returns for the 2013 year, as well as prior years; and

WHEREAS, the Township Committee for the Township of Riverside recognized the need for handling of general day-to-day accounting for the Township, including the balancing of its books and providing assistance; and

WHEREAS, the Township Auditor for the Township of Riverside made a recommendation that an independent accounting firm review all financial statements, account ledgers, and books, balance all accounts and books, and ensure that all tax returns for the 2013 year, 2012 year, and prior years were properly filed; and

WHEREAS, the Township Committee for the Township of Riverside recognized that its auditor could not perform these services as it would create an inherent conflict of interest; and

WHEREAS, the Township Administrator for the Township of Riverside recognized that there was an emergent situation with regard to all of the above financial documents, accounts, and ledgers; and

WHEREAS, the Township Administrator, in order to properly provide the services to Riverside Township because of that emergency, awarded a contract to Fallon Larson, LLP; and

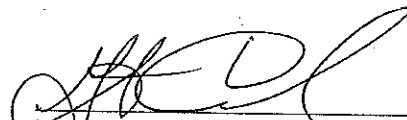
WHEREAS, at the time that the emergency was declared in April 2013 it was impossible to know amount of fees per the scope of services by Fallon Larson, LLP; and

WHEREAS, it is anticipated that the amount of funds required to pay the professional services of Fallon Larson, LLP shall exceed the bid threshold;

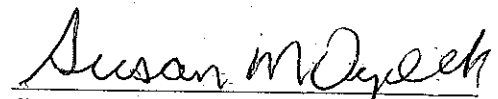
NOW THEREFORE, BE IT RESOLVED by the Township Committee for the Township of Riverside as follows:

1. The Township Committee for the Township of Riverside hereby confirms the declared emergency as set forth above and declared by the Township Administrator;
2. The Township Committee for the Township of Riverside hereby confirms the appointment of Fallon Larson, LLP to provide accounting services for the Township in the amount set forth in their quoted rates and price;
3. The Township Administrator is hereby authorized and directed to execute any contracts with Fallon Larson, LLP that may be required for the performance of these services;
4. The Township Administrator is hereby directed to provide written documentation, including supporting facts as to the emergency and file the same with the Township Purchasing Agent.

Dated: 8/23/13


Mayor George Conard

Dated: 8/23/13


Susan Dydek, Township Clerk

ACTION:

- 1) **Mr. Prisco made a motion** authorizing to permit James Sproles to solicit for Comcast for the year 2013 at no charge, as the fees for solicitation are included in Comcast's annual franchise check **seconded by Mr. Van Meter carried.**
- 2) Authorization to approve Riverdel Swim Club's request to have a flea market in September and a haunted woods attraction in October on **motion by Mrs. Hatcher and Mr. Le Coney carried.**
- 3) **Mr. Le Coney made a motion** authorizing to appoint O & J Car Repair and Hankins Auto Repair as authorized towing companies for the years 2013, 2014 and 2015 **carried.**
- 4) **Mrs. Hatcher made a motion** authorizing the Delran Fire Company #2 to hold its annual 5K run/walk on September 7, 2013 pending the appropriate insurance paperwork is filed **seconded by Mr. Van Meter carried.**
- 5) Authorization to approve an application for Special Permit for Social Affair for the Associacao Nossa Senhora De Fatima approved on **motion by Messrs. Van Meter and Prisco carried.**

SHADE TREE COMMITTEE REQUESTS:

None.

CORRESPONDENCE:

None.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for July 2013: Incidents – 573, Investigations – 93, Adult Arrests Total – 55, Motor Vehicle Summons – 87, Motor Vehicle Accidents – 9, Juvenile Charges – 8, Curfew Violations – 0, Protective Custody – 0, Domestic Violence Cases – 11 Summons for False Alarms – 0, False Alarm Calls - 18. Chief Tursi reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Tursi also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad Activity for July 2013: Medical Emergencies – 78, Motor Vehicle Accidents – 1, Fire Stand Bys – 3, Non Emergency Transports – 1, Patients transported to the hospital – 64 and Patients refused treatment and transportation – 15.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Public Works Department has completed road maintenance throughout the Township. The Department continued chipping branches twice a week and they are currently in the Middle Section. The Department is still collecting bagged grass clippings the 2nd and 4th Wednesday of each month. The Department is still performing the Friday morning street sweeping. The activities for September 2013 were reported. The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Van Meter reported the tax collection status as 91.03% and stated that the third quarter tax bills were due on August 1, 2013 and the grace period was extended through August 12th, 2013 since the 10th was on a Saturday. Interest began to accrue on August 13th and delinquent notices were sent on August 15, 2013. The fourth quarter tax bill is due on November 1, 2013 since the 10th will fall on a Saturday.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the RYAA is finalizing the fingerprinting of the coaches and this requirement should begin in 2014. Mr. Prisco also reported on the progress of the grant for Whomsley Field.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney thanked the Riverside Business Association for a great job with the 2013 Car Show; it was a great success. Mr. Le Coney also reported on Community Day and the Baby Parade which will be held on September 28, 2013.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek reported on the Vital Statistics Report for the first half of 2013. Mrs. Dydek also reported that there have been 758 Dog Licenses issued and 69 Cat Licenses issued; and the dog census will begin performed by Officer Woods. The Special Primary Election for the U.S. Senate was held on August 13, 2013 and the Special General Election will be held on October 16, 2013. The General Election will be held on November 5, 2013. A copy of the report is on file in the Municipal Clerk's Office.

ENGINEER'S REPORT:

Mayor Conard asked the Committee if there were any questions regarding the Engineer's Report that was submitted. No questions were presented. A copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack stated that her report has been distributed and questioned the Committee if there were any questions. No inquiries were presented. Administrator Jack also reported that the Planning Board has adopted the Land Use Element. The report is on file in the Municipal Clerk's Office.

RENTAL INSPECTOR'S REPORT:

The Rental Inspector's report was not distributed. Administrator Jack stated it will be distributed at the next meeting.

Motion made by Mr. Van Meter, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

Motion made by Mr. Le Coney and Mr. Prisco to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) **Mr. Paul Costello, Blackbarron Drive Delran, NJ** – Mr. Costello stated that he represents the Riverside Business Association and stated that the 2013 Car Show was a huge success and thanked the Riverside Township Committee for their support. Mrs. Hatcher thanked the Riverside Business Association for allowing her to attend the Riverside Business Association's meeting.
- 2) **Ms. Kim Clauss, 318 Heulings Avenue, Riverside, NJ** – Ms. Clauss stated that the Downtown area and the Spring Garden Park are dangerous. Ms. Clauss stated that the shopkeepers are encouraging loitering and gave an example of how a group of people would not move from of the front of the door at Krauser's Market. Ms. Clauss stated that she has been threatened by a girl that frequently stands at Krauser's Market and gave the example of how this girl instructed a five – year old child to stand in the parking lot near the exit so Ms. Clauss could not leave Krauser's Market parking lot and the same girl proceeded to intimidate her. Ms. Clauss wanted to know what can be done to protect the citizens. Chief Tursi stated that this concern was previously addressed in the Work Session Meeting earlier and explained that an undercover operation was performed and there were multiple arrests. The Township will try to enforce the business owners to be accountable.

- 3) **Erin Estelow – 57 Lee Street, Riverside, NJ** – Ms. Estelow stated that Riverside Township is horrible. Ms. Estelow said that there are teenagers in the park who curse and play obscene music, Payilion Avenue is dirty and the girls that associate in these areas dress like prostitutes. Ms. Estelow said that there is constant loitering at Krauser's Market and she would like the owners fined.
- 4) **Henry Stellwag, 517 Washington Avenue, Riverside, NJ** – Mr. Stellwag questioned an article that appeared in the Burlington County Times which reported on undercover operations involving a pedestrian crossing a street. Why did the Riverside Police Department issued 54 tickets in an undercover operation that involved a pedestrian crossing a street and the Moorestown Police Department issued 45 warnings for the same operation? Mr. Stellwag stated the Moorestown Township is not superior to Riverside Township and the drivers in Riverside Township should have received warnings just a the drivers in Moorestown Township did. Chief Tursi said that prior to the issuing of summons, an operation was performed earlier where drivers were issued warnings. Chief Tursi also stated that this was not reported in the Burlington County Times.

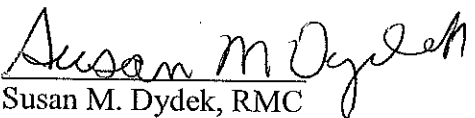
Hearing nothing further from the Public, motion made by Mr. Van Meter and Mr. Prisco carried: Public Portion be closed.

RESOLUTION:

Mr. Prisco made a motion to adopt Resolution 2013-#77 entitled, **"A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12."** seconded by Mrs. Hatcher. Upon roll call, the vote was as followed: Ayes – Mr. Prisco, Mrs. Hatcher, Messrs. Van Meter, Le Coney and Mr. Conard. Nays – None. Motion carried.

Mr. Van Meter made a motion to reopen the Public Meeting at 8:10pm, seconded by Mrs. Hatcher carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Le Coney that the meeting be adjourned, and so declared by Mayor Conard.


 Susan M. Dydek, RMC
 Municipal Clerk