

Monday evening
January 2, 2017
6:00pm
Reorganization Meeting
Riverside, N.J.

STATEMENT:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Municipal Building on November 30, 2016.
- 2) Written notice was delivered to the Burlington County Times on November 30, 2016 and mailed to the Courier – Post on November 30, 2016.
- 3) Filed written notice with the Clerk of the Township of Riverside on November 30, 2016.

The Reorganization Meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Frey, Bienkowski, Conard and Mrs. Hatcher along with Municipal Clerk Susan M. Dydek and Administrator Meghan Jack.

The Meeting opened with prayer by Father John C. Garrett from Resurrection Parish.

All present stood to salute the flag.

The first order of business was administering the oath of office to Incumbent Committeeman Elect Robert Prisco. Senator Diane Allen administered the Oath of Office to Mr. Prisco.

The next order of business was the appointment of a Chairman (Mayor) for the year 2017. Susan M. Dydek, Municipal Clerk, called for nominations of a Chairman (Mayor) for the year 2017. Mrs. Hatcher nominated Mr. Conard. **Hearing no further nominations, motion made by Mrs. Hatcher, seconded by Mr. Bienkowski, to appoint Mr. Conard as Chairman (Mayor) for the year 2017 carried. Mr. Conard be appointed Chairman (Mayor) for the year 2017, and assumed the chair.**

Municipal Clerk Dydek called for nominations of a Vice-Chairman (Deputy Mayor) for the year 2017. Mr. Frey nominated Mrs. Hatcher. **Hearing no further nominations, motion made by Mr. Bienkowski, seconded by Mr. Frey to appoint Mrs. Hatcher as Vice-Chairwoman (Deputy Mayor) for the year 2017 carried.**

Municipal Clerk Dydek administered the Oath of Office to Chairman (Mayor) Conard and to Vice – Chairwoman (Deputy Mayor) Hatcher.

RESOLUTIONS:

Municipal Clerk Dydek called for nominations for an Attorney. Mrs. Hatcher nominated George Saponaro with Saponaro Law Group.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-#01 – APPOINTMENT OF AN ATTORNEY.

Mr. Bienkowski made a motion to adopt Resolution 2017-# 01, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain - Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations of a Redevelopment Attorney. Mr. Frey nominated Al Marmero with Long Marmero & Associates.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-# 1A - APPOINTMENT OF A REDEVELOPMENT ATTORNEY.

Mr. Frey made a motion to adopt Resolution 2017-# 1A, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations of a Conflict Redevelopment Attorney. Mrs. Hatcher nominated The Garty Law Firm.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-# 1B - APPOINTMENT OF A CONFLICT REDEVELOPMENT ATTORNEY.

Mr. Bienkowski made a motion to adopt Resolution 2017-# 1B, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Engineer. Mr. Frey nominated Hugh Dougherty with Pennoni Engineering.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 02 – APPOINTMENT OF AN ENGINEER.

Mrs. Hatcher made a motion to adopt Resolution 2017- # 02, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski, and Conard. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of a Redevelopment Engineer. Mrs. Hatcher nominated Environmental Resolutions Inc.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 2A – APPOINTMENT OF A REDEVELOPMENT ENGINEER.

Mrs. Hatcher made a motion to adopt Resolution 2017-# 2A, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski, and Conard. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of a Conflict / Special Projects Redevelopment Engineer. Mr. Frey nominated Environmental Resolutions Inc.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 2B – APPOINTMENT OF A CONFLICT / SPECIAL PROJECTS REDEVELOPMENT ENGINEER.

Mr. Frey made a motion to adopt Resolution 2017-# 2B, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski and Conard. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Auditor. Mrs. Hatcher nominated Mercadien P.C.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-#03 APPOINTMENT OF AN AUDITOR.

Mr. Frey made a motion to adopt Resolution 2017-# 03, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski and Conard. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Accountant. Mrs. Hatcher nominated Bowman.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017-#04 APPOINTMENT OF AN ACCOUNTANT.

Mr. Prisco made a motion to adopt Resolution 2017-# 04, seconded by Mr. Conard. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of Labor Counsel Attorney. Mr. Frey nominated Armando Riccio.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 05 APPOINTMENT OF LABOR COUNSEL.

Mr. Frey made a motion to adopt Resolution 2017- # 04, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of a Bond Counsel. Mrs. Hatcher nominated Parker Mc Cay.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 06 – APPOINTMENT OF A BOND COUNSEL.

Mrs. Hatcher made a motion to adopt Resolution 2017- # 05, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

RESOLUTION 2017 - # 07 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION. APPOINTMENT OF A RISK MANAGEMENT CONSULTANT.

Mrs. Hatcher made a motion to adopt Resolution 2017-# 07, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, and Conard. Nays – Mr. Prisco. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Municipal Prosecutor. Mrs. Hatcher nominated Lou Gallagher.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 08 – APPOINTMENT OF A MUNICIPAL PROSECUTOR.

Mrs. Hatcher made a motion to adopt Resolution 2017-# 07, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations of a member to the Riverside Sewerage Authority. Mr. Conard nominated Mr. Robert Van Meter.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - # 09-APPOINTMENT TO THE RIVERSIDE SEWERAGE AUTHORITY.

Mr. Bienkowski made a motion to adopt Resolution 2017-# 09, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco, Bienkowski and Conard. Nays – None. Motion carried

RESOLUTION 2017 - #10 APPOINTMENT OF A TAX COLLECTOR.

Mrs. Hatcher made a motion to adopt Resolution 2017- #10, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco and Bienkowski and Conard. Nays – None. Abstain – None. Motion carried.

RESOLUTION 2017 - #11 APPOINTMENT OF A FIRE POLICE IN THE TOWNSHIP OF RIVERSIDE.

Mrs. Hatcher made a motion to adopt Resolution 2017- #11, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, and Conard. Nays -None. Abstain – Mr. Prisco. Motion carried.

RESOLUTION 2017 - #12 APPOINTMENT OF A TOWNSHIP PLANNER.

Mr. Conard made a motion to *table* Resolution 2017- #12, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, Prisco and Conard. Nays -None. Abstain – None. *Motion tabled.*

Municipal Clerk Dydek called for nominations of a Public Defender. Mr. Conard nominated James Grace as Public Defender and Jeffrey Snow as an Alternate Public Defender.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - #13 – APPOINTMENT OF A PUBLIC DEFENDER AND AN ALTERNATE PUBLIC DEFENDER.

Mr. Bienkowski made a motion to adopt Resolution 2017- #13, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski and Conard. Nays – None. Abstain – Mr. Prisco. Motion carried.

Municipal Clerk Dydek called for nominations of a Public Safety Director. Mrs. Hatcher nominated George Conard Sr.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2017 - #14 APPOINTMENT OF A PUBLIC SAFETY DIRECTOR.

Mr. Bienkowski made a motion to adopt Resolution 2017- #14, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Prisco and Bienkowski and Conard. Nays – None. Abstain – None. Motion carried.

APPOINTMENTS TO THE PLANNING BOARD:

Mayor's Designee – Class I – **Jason Frey.**

Official of the Municipality – Class II – **Carl Cicali.**

Member of the governing body - Class III – **Lorraine Hatcher.**

Members to the Planning Board – Class IV – **Jerry Carucci and Bret Mars.**

Alternate to the Planning Board – **Henry Ligier.**

Mr. Bienkowski made a motion on all of the above appointments to the Planning Board seconded by Mrs. Hatcher carried.

Mrs. Hatcher and Mr. Conard made a motion that Mr. Richard Horton be appointed as Liaison for the Riverside Fire Company to the Planning Board. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski and Conard. Nays – None. Abstain – Messrs. Prisco and Frey Motion carried.

APPOINTMENTS:

M. Conard nominated Gary Haman and Lorraine Hatcher to the Shared Services Forum. Motion made by Mr. Frey and Mr. Conard that Gary Haman and Lorraine Hatcher be appointed to the Shared Services Forum (one-year terms). Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski, Frey and Conard. Nays – None. Motion carried.

Mr. Conard nominated Lorraine Hatcher and Gary Haman to the River Route Advisory Committee. Motion by Mr. Frey, seconded by Mr. Bienkowski that Gary Haman and Lorraine Hatcher be to the River Route Advisory Committee for (one-year terms). Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Bienkowski, Prisco and Conard. Nays – None. Motion carried.

Mrs. Hatcher made a motion that Cedric Minter be appointed as the Rental Inspector for the calendar year 2017 seconded by Mr. Frey carried.

Mrs. Hatcher made a motion that Cedric Minter be appointed as the Resale Inspector for the calendar year 2017 seconded by Mr. Frey carried.

Mrs. Hatcher made a motion that Kevin Johnson be appointed as the Alternate Rental Inspector for the calendar year 2017 seconded by Mr. Frey carried.

Mrs. Hatcher made a motion that Kevin Johnson be appointed as Alternate Resale Inspector for the calendar year 2017 seconded by Mr. Frey carried.

Mrs. Hatcher made a motion that Cedric Minter be appointed as the Multi - Unit Inspector for the calendar year 2017 seconded by Mr. Frey carried.

Mr. Frey made a motion that Kevin Johnson be appointed as the Alternate Multi – Unit Inspector for the calendar year 2017 seconded by Mrs. Hatcher carried.

DEPARTMENT SCHEDULE FOR THE YEAR 2017:

PUBLIC WORKS-PUBLIC UTILITIES

Including Streets & Roads, Buildings & Grounds, Sanitation, Township Engineer, Street Lights, and Public Utilities

Chairwoman - Mrs. Hatcher
Vice-Chairman - Mr. Frey

ECONOMIC DEVELOPMENT & PUBLIC EVENTS

Chairman - Mr. Frey
Vice-Chairwoman – Mr. Prisco

PUBLIC SAFETY

Including Police, Fire Dept., Court, Emergency Management, and Animal Control

Chairman - Mr. Conard Sr.
Vice-Chairman - Mr. Bienkowski

RECREATION

Including Public Parks and Playgrounds

Chairman - Mr. Prisco
Vice-Chairman - Mrs. Hatcher

REVENUE & FINANCE

Including Clerk, Treasurer, Tax Assessors, Tax Collector, Municipal Liens Search Officer, Zoning Officer, Building Inspector Attorney, Auditor, Broker-of-Record

Chairman – Mr. Bienkowski
Vice - Chairman - Mr. Frey

Motion made by Mr. Frey and Mrs. Hatcher carried: the above committee appointments be approved.

CONSENT AGENDA:

Mr. Frey made a motion, seconded by Mrs. Hatcher that the following consent agenda be approved carried.

RESOLUTION 2017 - # 15 – RESOLUTION APPOINTING DEPOSITORIES.

RESOLUTION 2017 - #16 – CASH MANAGEMENT PLAN.

RESOLUTION 2017 - #17 - INTEREST RATES.

RESOLUTION 2017 - # 18 - AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY.

RESOLUTION 2017 - # 19 –AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE.

RESOLUTION 2017 - # 20 – TEMPORARY BUDGET FOR FIRST QUARTER 2017.

RESOLUTION 2017 - #21 – PAYMENT IN ADVANCE FOR AUTHORIZED OFFICIAL TRAVEL.

RESOLUTION 2017 - #22 - A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2017.

RESOLUTION 2017 - #23 - PURCHASING UNDER STATE CONTRACT.

RESOLUTION 2017 - # 24 - APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER.

RESOLUTION 2017 - #25 - APPOINTMENT OF A MUNICIPAL HOUSING LIAISON.

RESOLUTION 2017 - #01
APPOINTMENT OF AN ATTORNEY

WHEREAS, there exists a need for an attorney, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

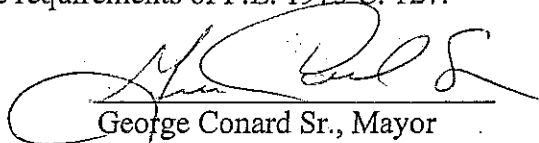
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

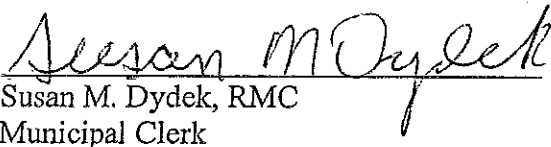
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with George Saponaro for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #1AAPPOINTMENT OF A REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for a redevelopment attorney, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and


WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Long Marmero & Associates, LLP for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$150.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #1BAPPOINTMENT OF A CONFLICT REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for a conflict redevelopment attorney, and

WHEREAS, funds are available for this purpose,

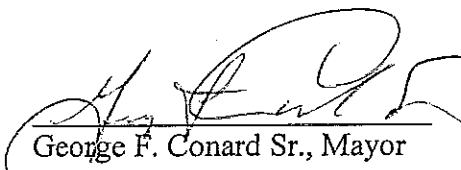
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, the Request for Proposals / Request for Qualifications for Professional Services with a submission deadline to submit such Request for Qualifications / Request for Proposals; and

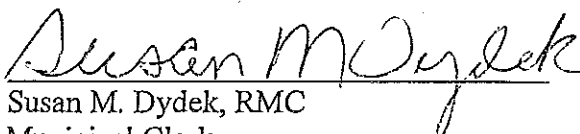
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with The Garty Law Firm for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$150.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #02
APPOINTMENT OF AN ENGINEER

WHEREAS, there exists a need for an engineer, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

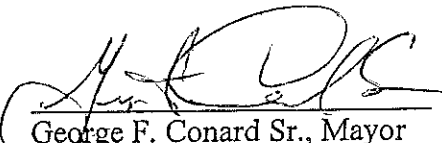
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

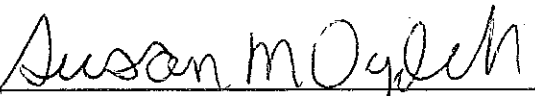
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Pennoni Associates Inc. for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$245.00 per hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #2AAPPOINTMENT OF A REDEVELOPMENT ENGINEER

WHEREAS, there exists a need for a Redevelopment Engineer, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

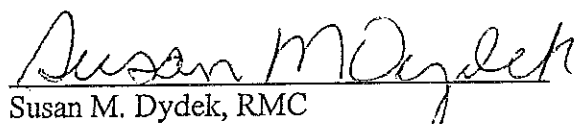
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Environmental Resolutions, Inc. for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$165.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #2BAPPOINTMENT OF A CONFLICT/SPECIAL PROJECTS ENGINEER

WHEREAS, there exists a need for a Conflict/Special Projects Engineer, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

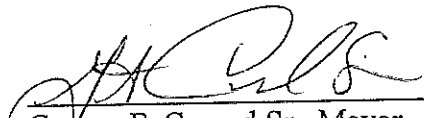
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.


NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a contract with Environmental Resolutions, Inc. for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$165.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #3APPOINTMENT OF AN AUDITOR

WHEREAS, there exists a need for an auditor, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Brent Lee and the firm of Mercadien, P.C. for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The fee shall not exceed \$28,000.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #4APPOINTMENT OF AN ACCOUNTANT

WHEREAS, there exists a need for an accountant, and

WHEREAS, funds are available for this purpose,

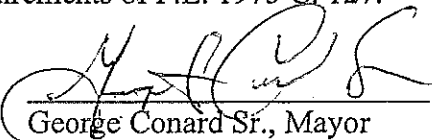
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Bowman and Company for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total amount to be dispersed by the Township of Riverside shall not exceed \$202.00 an hour and the amounts for additional services shall not exceed and \$25,555.00 for Specialized Financial and Bonding Rates. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #05APPOINTMENT OF LABOR COUNSEL

WHEREAS, there exists a need for Labor Counsel, and

WHEREAS, funds are available for this purpose,

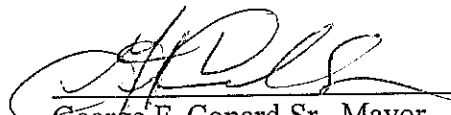
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

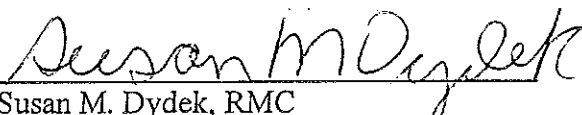
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a contract with Armando V. Riccio, LLC, for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$140.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #6APPOINTMENT OF BOND COUNSEL

WHEREAS, there exists a need for bond counsel, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and


WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

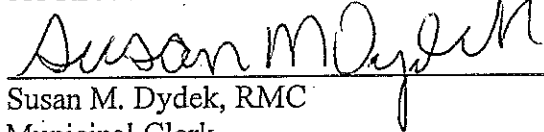
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Parker McCay for a one-year term commencing on January 1, 2017 and ending on December 31, 2017. The total hourly rate disbursed by the Township of Riverside shall not exceed \$300.00 not including the amount of the Bond base fee. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

**RESOLUTION 2017-#7
RESOLUTION OF THE TOWNSHIP OF RIVERSIDE**

**WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
and
INDEMNIFYING and HOLDING HARMLESS
the
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
as a
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION**

WHEREAS, the Township of Riverside is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

WHEREAS, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

WHEREAS, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

WHEREAS, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Township of Riverside elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

BE IT FURTHER RESOLVED, that the Township of Riverside agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

SUSAN M Dydek
Clerk (printed)

Susan M Dydek
Clerk (signed)

1/2/17
Date

RESOLUTION 2017 - #08APPOINTMENT OF A MUNICIPAL PROSECUTOR

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint a municipal prosecutor to administer justice in a timely and effective manner in its municipal court; and

WHEREAS, the Township of Riverside ("Township") is required to appoint a Municipal Prosecutor on or about January 1, 2017, for a term to expire on December 31, 2017; and

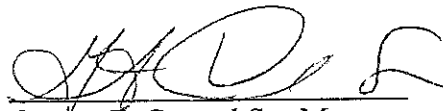
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 16, 2016 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 7, 2016 to submit such Request for Qualifications / Request for Proposals; and

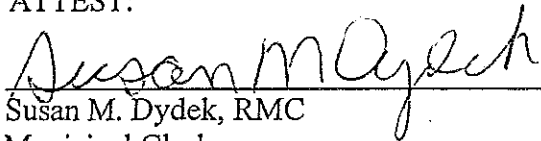
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a professional service contract with R. Louis Gallagher II, Esquire for a one-year contract commencing January 1, 2017 through December 31, 2017 at a rate not to exceed \$17,500.00 annually; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


George F. Conard Sr., Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

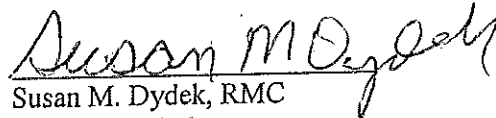
RESOLUTION 2017 - #09APPOINTMENT OF A MEMBER TO THE RIVERSIDE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

Section 1. Robert Van Meter be and is hereby appointed a member of the Riverside Water Reclamation Authority to serve for a term expiring on the 1st day of February 2022.

Section 2. This Resolution shall take effect February 1, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 #1 #10APPOINTMENT OF A TAX COLLECTOR

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY, APPROVING THE APPOINTMENT OF A TAX COLLECTOR FOR THE TOWNSHIP OF RIVERSIDE, JANUARY 1, 2017 TO DECEMBER 31, 2020

WHEREAS, the Township Committee of the Township of Riverside has determined a need for Fire Police in the Township of Riverside, and WHEREAS, N.J.S.A. 40A:9-141 provides that the governing body shall appoint a Tax Collector; and

WHEREAS, the Riverside Fire Company has provided the Township Clerk of the Township of Riverside with a list of persons that have successfully completed the Emergency Service Training to procure the designation of Basic Fire Police.

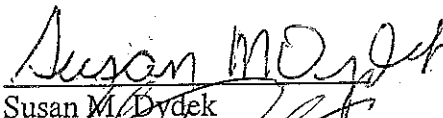
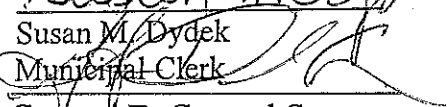
WHEREAS, Mindie Weiner was appointed Tax Collector for the period of March 21, 2016 to December 31, 2016 to fill the unexpired term of Tax Collector Tanyika Johns who resigned the position; and

NOW, THEREFORE, BE IT RESOLVED, that the following people be appointed as Fire Police in the Township of Riverside: Jacob Hutchins (Captain), Mark Sparta (Lieutenant), Lester Kemble, Edward A. Kemble Sr., Adam Delo, Charles Whitman, George Conard Sr., George Joo, Charles Sherman, Victoria Nashitt, Melvin Mc Closkey, Sean Mc Colgan, John Hullings, Walt Shively, Darren Adams, Eric Donaghy, Michael Dydek Sr. and Robert Barnett.


NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Mindie Weiner is hereby appointed as Tax Collector for the term of January 1, 2017 to December 31, 2020.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at the Reorganization Meeting held on the 2nd day of January, 2017.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be filed with the Burlington County Board of Taxation and the New Jersey Division of Taxation.


 Susan M. Dydek
 Municipal Clerk

 George F. Conard Sr.
 Mayor

ATTEST:


 Susan M. Dydek, RMC
 Municipal Clerk

RESOLUTION 2017 - #10
APPOINTMENT OF A TAX COLLECTOR
FOR THE TERM COMMENCING
JANUARY 1, 2017 TO DECEMBER 31, 2020

WHEREAS, N.J.S.A.40A:9-141 provides that the governing body shall appoint a Tax Collector; and

WHEREAS, Mindie Weiner was appointed Tax Collector for the period of March 21, 2016 to December 31, 2016 to fill the unexpired term of Tax Collector Tanyika Johns who resigned the position; and

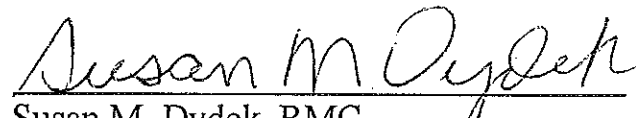
WHEREAS, N.J.S.A.40:9-142 provides that a Tax Collector shall hold his/her office for a four – year term.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Mindie Weiner is hereby appointed as Tax Collector for the term of January 1, 2017 to December 31, 2020.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be filed with the Burlington County Board of Taxation and the New Jersey Division of Taxation.


George F. Conard Sr.
Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 -#11

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPOINTING FIRE POLICE
IN THE TOWNSHIP OF RIVERSIDE**

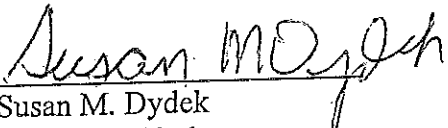
WHEREAS, the Township Committee of the Township of Riverside has determined a need for Fire Police in the Township of Riverside; and

WHEREAS, the Riverside Fire Company has provided the Township Clerk of the Township of Riverside with a list of persons that have successfully completed the Emergency Service Training to procure the designation of Basic Fire Police.

NOW, THEREFORE, BE IT RESOLVED, that the following people be appointed as Fire Police in the Township of Riverside: Jacob Hutchins (Captain), Mark Sparta (Lieutenant), Lester Kemble, Edward Kemble Jr., Tim Devlin, Charles W. Bluhm, George Conard Jr., George Joo, Carley Newman, Victoria Nesbitt, Melvin Mc Closkey, Sean Mc Colgan, John Hullings, Walt Shively, Darren Adams, Eric Donaghy, Michael Dydek Sr. and Robert Barnett.

By Order of the Riverside Township Committee.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at the Reorganization Meeting held on the 2nd day of January, 2017.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2017 - #13APPOINTMENT OF A PUBLIC DEFENDER AND
AN ALTERNATE PUBLIC DEFENDER

WHEREAS, there exists a need for a Public Defender, and

WHEREAS, funds are available for this purpose, and

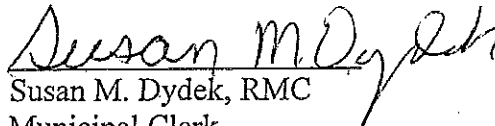
WHEREAS, the Township of Riverside ("Township") is required to appoint a Public Defender on or about January 1, 2017, for a term to expire on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Riverside, as follows:

1. Mayor and Clerk are hereby authorized and directed to execute a professional service contract with James Grace, Esquire for a one-year contract commencing January 1, 2017 through December 31, 2017. The total amount disbursed by the Township of Riverside shall not exceed \$4000.00 and
2. Notice of this appointment shall be published in the Burlington County Times as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Riverside that should there be a need for an Alternate Public Defender, that Jeffrey Snow shall be appointed as Alternate Public Defender.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC
Municipal Clerk


RESOLUTION 2017- #14APPOINTMENT OF A PUBLIC SAFETY DIRECTOR

WHEREAS, there currently exists a need and vacancy to fill the position of Director of Public Safety for the Township of Riverside; and

WHEREAS, George Conard Sr. has previously served as Chairman of Public Safety for the Township of Riverside.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside that George Conard Sr. be appointed for a one year term as Public Safety Director for the Township of Riverside effective January 1, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside in the County of Burlington, State of New Jersey at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #15RESOLUTION APPOINTING DEPOSITORIES

WHEREAS, it is desirable that idle funds of the Township of Riverside be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments; and

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this State; and

WHEREAS, the Township Committee of the Township of Riverside hereby authorizes the Chief Financial Officer or the Township Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institutions, and

WHEREAS, the Township Committee of the Township of Riverside hereby designates the following as the depositories for the various Township accounts: Delanco Federal Savings Bank and TD Bank.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, that any financial institution not herein mentioned that is determined to be the highest bidder on interest rates for idle funds be designated as depositories for the Township of Riverside. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer or Township Treasurer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S.17:9-41).

BE IT FURTHER RESOLVED, that the Chief Financial Officer or the Township Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations.

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Riverside.

BE IT FURTHER RESOLVED, the above mentioned depositories are hereby authorized to make payments for the funds of the Township of Riverside, in the County of Burlington; signed by George F. Conard Sr., Chairman or Lorraine M. Hatcher, Vice-Chairwoman, and Susan M. Dydek, Township Clerk, and Linda Lewis, Chief Financial Officer or Meghan Jack, Treasurer/Deputy Clerk and that a copy of this Resolution be sent to each institution.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC, Municipal Clerk

RESOLUTION 2017 - #16
TOWNSHIP OF RIVERSIDE
CASH MANAGEMENT PLAN

THIS PLAN IS ESTABLISHED TO COMPLY WITH THE REQUIREMENTS OF NJSA 40A:5-14 AND TO PROVIDE A GUIDE TO MUNICIPAL OFFICIALS AND EMPLOYEES IN CARRYING OUT THEIR DUTIES CONCERNING THE RECEIPT AND DISBURSEMENT OF ALL FUNDS OF THE TOWNSHIP OF RIVERSIDE.

THE FOLLOWING REQUIREMENTS SHALL BE ADHERED TO:

- THE TOWNSHIP SHALL ANNUALLY, AT ITS REORGANIZATION MEETING DESIGNATE THE LEGAL DEPOSITORIES FOR ALL TOWNSHIP FUNDS. THE RESOLUTION MAY BE AMENDED OR SUPPLEMENTED FROM TIME TO TIME AS THE TOWNSHIP DEEMS NECESSARY. SUCH RESOLUTION SHALL BE DEEMED AS PART OF THE CASH MANAGEMENT PLAN.
 - DELANCO FEDERAL SAVINGS BANK
 - TD BANK
- THE TOWNSHIP SHALL ANNUALLY ESTABLISH A RESOLUTION ADOPTED AT ITS ANNUAL REORGANIZATION MEETING THE REQUIRED SIGNATORIES OF ALL TOWNSHIP BANK ACCOUNTS.
- ALL TOWNSHIP FUNDS RECEIVED BY ANY OFFICIAL OR EMPLOYEE SHALL BE EITHER DEPOSITED WITHIN 48 HOURS TO AN INTEREST BEARING ACCOUNT IN THE NAME OF THE TOWNSHIP, OR SHALL BE TURNED OVER TO THE TREASURER WITHIN 48 HOURS OF RECEIPT.
- ALL REVENUE RECEIVED BY THE TREASURER SHALL BE DEPOSITED TO INTEREST BEARING ACCOUNTS IN THE LEGAL DEPOSITORIES.
- THE FOLLOWING FUNDS SHALL NOT BE REQUIRED TO BE MAINTAINED IN INTEREST BEARING ACCOUNTS.
 - CHANGE FUNDS
 - PETTY CASH FUNDS
 - PAYROLL FUNDS
 - TRUST FUNDS TO THE EXTENT THAT THE DEPOSIT OF SUCH FUNDS TO AN INTEREST BEARING ACCOUNT WOULD REQUIRE BY LAW THE PAYMENT OF INTEREST TO THE PROVIDER OF FUNDS.
- CHECKING ACCOUNTS ESTABLISHED FOR THE EXPRESS PURPOSE OF PAYING BILLS APPROVED BY THE TOWNSHIP. THE BALANCES IN THESE FUNDS SHALL BE KEPT AT THE MINIMUM AMOUNT EQUURED FOR THE

OPERATION OF THE ACCOUNT.

- COMPENSATING BALANCES MAINTAINED FOR THE PURPOSE OF OBTAINING SPECIFIC SERVICES FROM FINANCIAL INSTITUTIONS. SUCH ACCOUNTS SHALL BE ESTABLISHED ONLY UNDER TERMS OF WRITTEN AGREEMENTS APPROVED BY THE TOWNSHIP.
- THE TAX COLLECTOR OF THE TOWNSHIP SHALL DEPOSIT ALL MONIES INTO THE APPROPRIATE ACCOUNTS. ALL MONIES COLLECTED BY THE TAX COLLECTOR SHALL BE TURNED OVER TO THE TREASURER BY THE 10TH OF THE FOLLOWING MONTH WITH A TAX COLLECTOR'S REPORT SHOWING ITEMIZATION OF RECEIPTS FOR THE PRIOR MONTH. THE TREASURER MAY FROM TIME TO TIME ASK FOR ADVANCE CHECKS TO BE DRAWN FOR PURPOSES OF INVESTMENTS OR DIRECT DEPOSIT INTO THE GENERAL ACCOUNT TO MAINTAIN THE SOUND OPERATION OF THE TOWNSHIP.
- THE TREASURER SHALL PREPARE AND SUBMIT MONTHLY FINANCIAL REPORTS TO THE GOVERNING BODY.
- NO TOWNSHIP FUNDS SHALL BE DISBURSED BY THE TREASURER PRIOR TO APPROVAL OF THE TOWNSHIP EXCEPT FOR:
 - 1. DEBT SERVICE PAYMENTS
 - 2. INVESTMENTS
 - 3. PAYROLL TURNOVERS TO AGENCIES
 - 4. DISCOUNT VOUCHERS
 - 5. UTILITIES VOUCHERS
 - 6. LANDFILL CHARGES
 - 7. INSURANCE VOUCHERS
 - 8. ADVANCE TRAVEL VOUCHERS
 - 9. PUBLIC EVENTS VOUCHERS
 - 10. PETTY CASH VOUCHERS
 - 11. EMPLOYEE REIMBURSEMENT VOUCHERS
 - 12. LEASE AGREEMENT VOUCHERS
- DEBIT SERVICE PAYMENTS AND DISCOUNT VOUCHERS MUST BE RATIFIED AFTER PAYMENT.
- IT SHALL BE THE RESPONSIBILITY OF THE TREASURER TO ANALYZE THE CASH FLOW AND TO INVEST FUNDS IN LEGAL INVESTMENT SO AS TO MAXIMIZE INTEREST EARNINGS. WHEN INVESTING FUNDS IN COMMERCIAL BANKS, SAVINGS BANKS, SAVINGS AND LOAN ETC., THE TREASURER SHALL OBTAIN A MINIMUM OF THREE QUOTATIONS AND SHALL INVEST AT THE INSTITUTION OFFERING THE HIGHEST EFFECTIVE

RATE. THE TREASURER SHALL DETERMINE WHICH TYPE OF LEGAL INVESTMENT WILL BEST SERVE THE NEEDS OF THE TOWNSHIP AND IS AUTHORIZED TO PLACE THE FUNDS IN ANY SUCH LEGAL INVESTMENT, UNLESS OTHERWISE RESTRICTED BY THE TOWNSHIP. INVESTMENTS MAY BE IN MONEY MARKET ACCOUNTS, SAVINGS ACCOUNTS AND CERIFICATES OF DEPOSIT. THE TREASURER SHALL ALSO REPORT MONTHLY ALL INVESTMENTS MADE OR REDEEMED OVER THE PAST MONTH.

I certify that the foregoing Resolution No. 2017 - #16 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Riverside at a meeting held on January 2, 2017.

Susan M Dydek
Susan M. Dydek, RMC
Municipal Clerk

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mr. Prisco	X				
Mr. Bienkowski	X				
Mrs. Hatcher	2nd				
Mr. Frey	1st				
Mr. Conard	X				

RESOLUTION 2017 - #18AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE
BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of a tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans' and/or senior citizens' deductions allowed on assessments list, and


WHEREAS, responsibility for the maintenance and correction of assessment list rests with the Township Tax Assessor subject to laws and regulations, and

WHEREAS, the Township Committee in certain instances believes it would be in the best interest of the Township to authorize the filing of counterclaims seeking an increase in the assessment in the event true value is determined to be higher than anticipated.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, and the State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to file such appeals as may be necessary with the Burlington County Board of Taxation to maintain the accuracy and equality in the assessment list of the Township of Riverside with prior approval of the Township Committee.
2. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to execute Stipulation of Settlement on behalf of the Township of Riverside with the advice of the Township Attorney and approval of the Township Committee.
3. That the Township Committee for the aforementioned reasons hereby authorizes and directs the Township Attorney to prepare and file the appropriate counterclaims seeking an increase in the assessment to correspond with the true value to be established by the County Board of Taxation whichever the case may be.
4. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this resolution to the Burlington County Board of Taxation and to the Township Assessor.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC
Municipal Clerk


RESOLUTION 2017 - #19AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2016 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Riverside, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above, on September 21, 2017.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 2, 2017.


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP of RIVERSIDE
RESOLUTION NO. 2017-#20

RESOLUTION ADOPTING 2017 TEMPORARY BUDGET

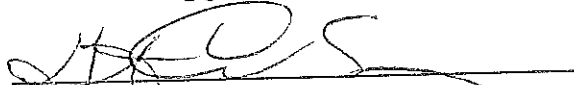
WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is prior to January 31, 2017, and

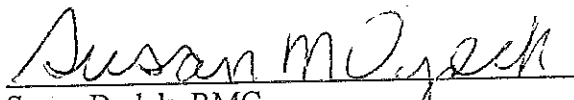
WHEREAS, 26.25 % of the total appropriations in the 2017 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2017 budget is the sum of \$ 1,472,093.78

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Township financial records.

TOWNSHIP OF RIVERSIDE


George F. Conard Sr., Mayor

I certify that the foregoing Resolution No. 2017- is a true and correct copy of a resolution adopted by the Township Committee of the Township of Riverside at a meeting held on January 2, 2017.


Susan Dydek, RMC
Municipal Clerk

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Frey	1st				
Hatcher	2nd				
Prisco	✓				
Bienkowski	✓				
Conard	✓				

RESOLUTION 2017 - #21PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL

Whereas, N.J.S.A. 40a5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized travel; and


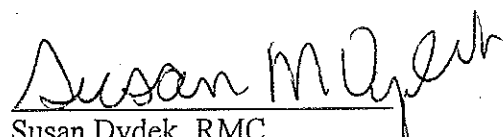
Whereas, certain officers and employees of the Township of Riverside will need to travel for various for education conferences; and

Whereas, the Treasurer will certify that funds will be available in the 2017 Budget, for various account, not to exceed \$50.00 per day per person, not to exceed \$250.00, per conference.

Whereas, the officers and employees of the Township of Riverside will verify their expenses and any excess cash will be repaid to the Township along with a detailed bill of items on demand, and the certification of affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten days after the completion of the travel for which the advance was made;

Now, Therefore, Be It Resolved, that the Treasurer is hereby instructed to make the above said payment to those officers and employees prior to the Conferences.

Adopted at the Reorganization Meeting of the Riverside Township Committee on the 2ND day of January, 2017.


George F. Conard Sr., Mayor
Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #22**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2017**

WHEREAS, the Open Public Meetings Act requires that the Township Committee adopt an annual schedule of its meetings and give proper notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the following is a list of the work session and regular meetings of the Riverside Township Committee for the calendar year 2017:

**Work Session Meetings scheduled to be held at the Riverside Township
Administrative Office Building**

All such meetings will be held at 6:00p.m. at the Riverside Township Administrative Office Building, 237 S. Pavilion Avenue Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday February 6, 2017

Monday March 6, 2017

Monday April 3, 2017

Monday May 1, 2017

Monday October 2, 2017

Monday December 4, 2017

**Work Session Meetings scheduled to be held at the Riverside Township
Municipal Building**

All such meetings will be held at 6:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday January 23, 2017

Monday February 27, 2017

Monday March 20, 2017

Monday April 17, 2017

Monday May 15, 2017

Monday June 19, 2017

Monday July 17, 2017

Monday August 21, 2017

RESOLUTION 2017 - #22**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2017**

WHEREAS, the Open Public Meetings Act requires that the Township Committee adopt an annual schedule of its meetings and give proper notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the following is a list of the work session and regular meetings of the Riverside Township Committee for the calendar year 2017:

**Work Session Meetings scheduled to be held at the Riverside Township
Administrative Office Building**

All such meetings will be held at 6:00p.m. at the Riverside Township Administrative Office Building, 237 S. Pavilion Avenue Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday February 6, 2017

Monday March 6, 2017

Monday April 3, 2017

Monday May 1, 2017

Monday October 2, 2017

Monday December 4, 2017

**Work Session Meetings scheduled to be held at the Riverside Township
Municipal Building**

All such meetings will be held at 6:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday January 23, 2017

Monday February 27, 2017

Monday March 20, 2017

Monday April 17, 2017

Monday May 15, 2017

Monday June 19, 2017

Monday July 17, 2017

Monday August 21, 2017

Monday September 18, 2017
 Monday October 16, 2017
 Monday November 20, 2017
 Monday December 18, 2017

Regular Township Meetings

All such meetings will be held at 7:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will be taken at regular Township meetings. Executive Sessions (Closed Sessions), if needed, will be held at the Regular Meeting. Formal Action will not be taken in Executive Sessions (Closed Sessions).

Monday January 23, 2017
 Monday February 27, 2017
 Monday March 20, 2017
 Monday April 17, 2017
 Monday May 15, 2017
 Monday June 19, 2017
 Monday July 17, 2017
 Monday August 21, 2017
 Monday September 18, 2017
 Monday October 16, 2017
 Monday November 20, 2017
 Monday December 18, 2017

BE IT FURTHER RESOLVED, that the Township Clerk is directed to post and maintain posted a copy of this resolution at the Riverside Township Administrative Office Building and submit a copy of this Resolution to the newspapers designated to receive information and to those citizens requesting the same who have paid the proper fee.

BY ORDER OF THE RIVERSIDE TOWNSHIP COMMITTEE.

CERTIFICATION

I hereby certify that on the date listed below, I processed the attached Meeting Notice as follows:

Committeepersons 1/4/17
 Burlington County Times 1/4/17
 Courier Post 1/4/17
 Posted in Administrative Office Bldg. 1/4/17
 Maintain File for Copy 1/4/17

Dated 1/4/17 by: Susan M. Dydek, Municipal Clerk Susan M Dydek

RESOLUTION 2017 - #23PURCHASING UNDER STATE CONTRACT

WHEREAS, in the past, the Township of Riverside has availed itself of the right to purchase materials, supplies, and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contract for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the calendar year 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, and State of New Jersey as follows:

1. That the purchases by the Township of Riverside, through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey, by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Township of Riverside, and in those cases where bids are received.
2. That a copy of this Resolution be kept on file in the Office of the Township Clerk.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
CONARD	X				
HATCHER	X				
PRISCO	X				
BIENKOWSKI	X				
FREY	X				

RESOLUTION 2017 - #24APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Township of Riverside is mandated to appoint a Public Agency Compliance Officer for the purpose of ensuring all those individuals and corporations who have contracts with the Township of Riverside comply with all Equal Employment Opportunity rules and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that Linda W. Lewis, CFO is hereby appointed Public Agency Compliance Officer for the year 2017.

I hereby certify that the foregoing is a true copy of a Resolution was adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at their Reorganization Meeting held on January 2, 2017.



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2017 - #25APPOINTMENT OF A MUNICIPAL HOUSING LIASON

BE IT RESOLVED, that Meghan Jack is hereby appointed as the Municipal Housing Liaison for the Township of Riverside. This appointment is pursuant to the Council on Affordable Housing Regulations.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
CONARD	X				
HATCHER	X				
PRISCO	X				
BIENKOWSKI	X				
FREY	X				

TOWNSHIP OF RIVERSIDE
RESOLUTION NO. 2017-#26

WHEREAS, there are certain 2016 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

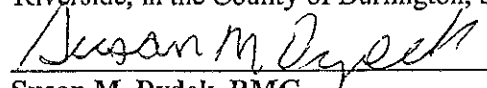
WHEREAS, there are other 2016 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes N.J.S.A. 40A: 4-58 provides for the transfers from such accounts that have unexpended balances; now during the last two months of the year;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the following sums be transferred effective 12/31/2016:

From	Account #	Amount
Audit	6-01-20-135-200	\$10,000.00
Tax Salary & Wage	6-01-20-145-100	\$11,401.28
Police Salary & Wage	6-01-25-240-100	\$1,618.26
		\$23,019.54
Total		
To		Amount
Construction O/E	6-01-22-195-200	\$5,000.00
Legal O/E	6-01-20-155-200	\$200.00
Finance O/E	6-01-20-130-200	\$10,000.00
Vital Statistics	6-01-20-125-100	\$3,866.00
Admin Salary & Wage	6-01-20-100-100	\$99.08
Court Salary & Wage	6-01-43-490-100	\$1,618.26
Court O/E	6-01-43-490-200	\$2,236.20
Total		\$23,019.54

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at a Regular Meeting thereof, held on 1/23/17.


Susan M. Dydek, RMC
Municipal Clerk

APPOINTMENTS:

Jacqueline Ransburgh be appointed Deputy Tax Collector.

Mindie Weiner be appointed as Tax Search Officer.

Meghan Jack be appointed as Deputy Municipal Clerk.

Susan M. Dydek be appointed as Municipal Lien Search Officer.

Jacqueline Ransburgh be appointed as Deputy Tax Search Officer.

Barbara C. Casperite be appointed as Board of Health Liaison.

Cheryl Hardie be appointed as Deputy Registrar of Vital Statistics.

Roberts Rules of Order be adopted for the year 2017.

Burlington County Times and Courier-Post be appointed the legal newspapers for the year 2017.

Meghan Jack be appointed as Municipal Treasurer.

Appointment of Alternate Conflict Public Defenders will be at the discretion of the Municipal Court.

PUBLIC PORTION:

Mayor Conard opened the meeting up to the Public.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Frey be carried:
Public Portion be closed.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Frey that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk

/smd

