

Monday Evening  
Riverside, NJ  
December 17, 2018  
**Regular Meeting**  
7:00p.m.

### STATEMENT:

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 4, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2018.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

### ROLL CALL

Mr. Hart – present, Mr. Miller – not in attendance, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Administrator Meghan Jack and Attorney Albert Marmero.

### PROCLAMATION

- 1) Honoring Morgan Dill – Motion made by Mr. Frey, seconded by Mr. Kimble to accept the proclamation honoring Morgan Dill carried.
- 2) Honoring Little Green Bulldogs Cheerleading Junior Pee Wee Squad - Motion made by Mr. Frey, seconded by Mr. Kimble to accept the proclamation honoring the Little Green Bulldogs Cheerleading Junior Pee Wee Squad carried.

Motion to recess the meeting at 7:09pm made by Mr. Frey and Mr. Hart carried.

Motion to reopen the meeting at 7:24pm made by Mr. Frey and Mr. Hart carried.

### APPROVAL OF MINUTES:

Motion made by Mr. Kimble and Mr. Hart that the following minutes be approved as written: November 19, 2018 Work Session Meeting, the Regular Meeting of November 19, 2018 and the Closed Session Meeting of November 19, 2018. Upon roll call, the vote was as

follows: Ayes – Messrs. Kimble, Hart and Mrs. Hatcher. Nays – None. Abstain – Mr. Frey. Motion carried.

Motion made by Mr. Frey and Mr. Kimble that the following minutes be approved as written: December 3, 2018 Work Session Meeting carried.

#### OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing from the public, motion made by Mr. Frey and Mr. Hart to close Public Portion (Agenda Items Only) carried.

#### ORDINANCES

The following Ordinance was introduced at the Regular Meeting of November 19, 2018 and advertised in the Burlington County Times on November 23, 2018. **ORDINANCE 2018 - #5** entitled, “ANIMALS”

Motion made by Mr. Frey and Mr. Hart to open the Public Portion carried.

Hearing nothing from the public, motion made by Mr. Hart and Mr. Frey to close Public Portion carried.

Motion made by Mr. Frey, seconded by Mr. Hart that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Hart, Frey, Kimble and Mrs. Hatcher.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 19, 2018 and advertised in the Burlington County Times on November 23, 2018. **ORDINANCE 2018 - #6** entitled, “STREETS AND SIDEWALKS”

Motion made by Mr. Kimble and Mr. Frey to open the Public Portion carried.

Hearing nothing from the public, motion made by Mr. Hart and Mr. Frey to close Public Portion carried.

Motion made by Mr. Kimble, seconded by Mr. Hart that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Hart, Frey, Kimble and Mrs. Hatcher.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of November 19, 2018 and advertised in the Burlington County Times on November 23, 2018. **ORDINANCE 2018 - #7** entitled, **“AN ORDINANCE FIXING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON AND THE STATE OF NEW JERSEY FOR THE CALENDAR YEAR 2019”**

Motion made by Mr. Hart and Mr. Kimble to open the Public Portion carried.

Hearing nothing from the public, motion made by Mr. Kimble and Mr. Hart to close Public Portion carried.

Motion made by Mr. Frey, seconded by Mr. Hart that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Hart, Frey, Kimble and Mrs. Hatcher.

Nays – None.

Abstain – None.

Motion carried.

#### **RESOLUTION:**

Mr. Frey made a motion to adopt Resolution 2018-#110 entitled, **“HANDICAPPED PARKING SIGN REMOVAL”** seconded by Mr. Kimble. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Frey, Hart and Mrs. Hatcher. Nays – None. Motion carried.

#### **CONSENT AGENDA**

Mr. Hart made a motion, seconded by Mr. Kimble that the Consent Agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2018 - #118

Resolution Authoring the Issuance of Duplicate Tax Sale Certificate.

**TOWNSHIP OF RIVERSIDE**  
**RESOLUTION #2018 - #118**

**RESOLUTION AUTHORIZING THE ISSUANCE OF DUPLICATE TAX SALE  
CERTIFICATE**

**WHEREAS**, the tax collector of the Township of Riverside has previously issued tax sale certificates to SOHEHA dated September 15, 2016 for the premises listed below:

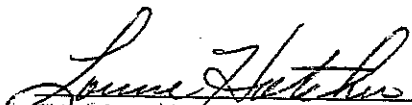
**16-00027**  
**Block 1306 Lot 5**

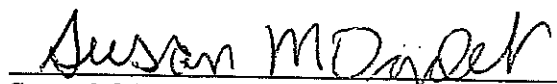
**WHEREAS**, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto.

**NOW, THEREFORE BE IT RESOLVED** by the of Township of Riverside, that the Tax Collector be and is hereby authorized, upon receipt of the appropriately executed and notarized Loss Affidavit, to issue an appropriate duplicate tax sale certificate to the said purchaser covering the certificate lost as previously described all in accordance with the requirements of Chapter 99 of Public Laws of 1997.

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the Loss Affidavit be attached to the duplicate certificate to be issued to said purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word "Duplicate" as required by law.

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.

  
Lorraine Hatcher – Mayor

  
Susan M. Dydek – Municipal Clerk

**RESOLUTION 2018 - #119**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE**  
**CONTRACT FOR ROOF REPAIRS.**

WHEREAS, the Township Committee of the Township of Riverside has requested quotes for roof repairs; and

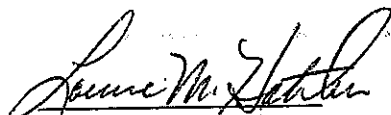
WHEREAS, quotes have been received from the following for the same in accordance with the request:

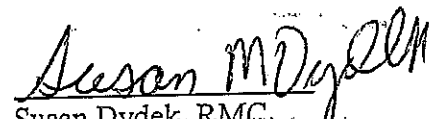
<u>COMPANY</u>	<u>QUOTE-ADMIN</u>	<u>QUOTE-PW</u>
Patriot Roofing, Inc.	\$3,100.00	\$5,960.00
Newport Construction	-	-
John Williams Construction	-	-

WHEREAS, the quote of Patriot Roofing, Inc., totaling \$9,060.00, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Patriot Roofing, Inc.

Adopted the 17<sup>th</sup> day of December 2018 at the Regular Meeting of the Township Committee of the Township of Riverside.

  
 Lorraine M. Hatcher  
 Mayor

  
 Susan Dydek, RMC  
 Municipal Clerk

**RESOLUTION 2018 - #120**  
**A RESOLUTION SETTING THE 2019 FEE SCHEDULE.**

**WHEREAS**, Chapter 150 currently provides for provisions allowing for the levying of annual fees; and

**WHEREAS**, the Township Committee wishes to amend this provision to allow for an increase in certain annual fees;

**NOW, WHEREFORE, BE IT HEREBY ORDAINED** by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Chapter 150 is hereby as follows:

**150-68. Public Works.**

A. Effective April 24, 2007, the Township of Riverside will begin collecting fees for the following items and services:

1. Stump Collection: \$30.00 per stump.
2. Tire Collection: \$10.00 per car tire; \$ 15.00 per truck tire.

**150-106. Alcoholic Beverages.**

A. The annual fee for each plenary retail consumption license hereafter issued in the township shall be \$2,500.00

B. The annual fee for each plenary retail distribution license hereafter issued in the township shall be \$2,500.00

C. The annual fee for each plenary retail club license hereafter issued in the township shall be \$188.00

**150-108. Amusement Devices.**

A. The fee for such machines and devices for vending purposes shall be \$25.00 for the fiscal year; which said license fee, as hereinbefore provided, is imposed for costs of administration purposes.

B. All applications for mechanical, electrical and musical amusement devices under Article II and III must be accompanied by the payment to said Township of Riverside of an annual license fee of \$100.00 for each such pinball game or other mechanical & electrical device of any kind or nature, which said fee is imposed for costs of administration purposes.

C. Change of machines or devices require a new posting: \$15 charge per machine.

D. Any agency funded by taxpayer dollars shall be exempt from amusement device fees.

E. Any person applying for an amusement device license, either for renewal of previous license or for the first time, and failing to comply with the time requirements set forth herein will be charged an administration fee to compensate for the additional administrative procedures in the amount of \$15, which is in addition to all other fees set forth herein.

**150-111. Animals.**

A. The person applying for the license and registration tag shall pay a fee of \$15 for each dog to be licensed hereunder and the sum of \$1 for the registration tag of each dog. For each annual

renewal, the fee for the license and the registration tag shall be the same as for the original license and tag. There shall be a \$4 discount given for all dogs that are spayed or neutered.

B. The person applying for the license and registration tag shall pay a fee of \$15 for each cat to be licensed hereunder and the sum of \$1 for the registration tag of each cat. For each annual renewal, the fee for the license and the registration tag shall be the same as for the original license and tag. There shall be a \$4 discount given for all cats that are spayed or neutered.

C. Any person applying for a dog or cat license, either for renewal of previous license or for the first time, and failing to comply with the time requirements set forth herein will be charged an administration fee to compensate for the additional administrative procedures in the amount of \$20, which is in addition to all other fees set forth herein.

D. The annual license fee for a kennel providing accommodations for 10 or fewer dogs shall be \$100 and for more than 10 dogs, \$250. The annual license fee for an animal hospital providing accommodations for 10 or fewer dogs, cats or other animals shall be \$100 and for more than 10 dogs, cats or other animals, \$250. The annual license fee for a pet shop shall be \$100. No fee shall be charged for a shelter or pound.

150-114. Barbershops.

See Section 150-127 Business Licenses.

150-127. Business Licenses.

A. The license fees to be paid hereunder, which are for the purpose of revenue, shall be as follows: the fees for mercantile licenses for stores for the sale of merchandise and other kinds of business, as hereinbefore enumerated, shall be the sum of \$100 per annum; and when the renewal of said license is applied for, the renewal fee shall be \$50 per annum. The fees shall be due and payable by January 31 of each year.

B. Any person applying for a license, either for renewal of previous license or for the first time, and failing to comply with the time requirements set forth herein will be charged an administration fee to compensate for the additional administrative procedures in the amount of \$20, which is in addition to all other fees set forth herein.

150-129. Certificate of Habitability; Certificate of Occupancy; Certificate of Approval.

(1) The fee for such inspection shall be \$100.00 per unit for all buildings or structures, which shall be tendered and paid to the Construction Secretary at the time of making the application, and shall also cover one (1) reinspection. A fee of \$50.00 shall be paid for the second reinspection and all subsequent reinspections which are required, which fee shall be tendered to the Construction Secretary prior to the time of each reinspection. A fee of \$100.00 per unit shall be paid for a second inspection if and when there is an excess of sixty (60) days between the first and second inspection within the calendar year.

150-131. Construction Code, Uniform.

It shall be unlawful for any person or corporation, whether owner, agent or contractor, to erect, construct, or alter any building/structure or any part thereof or make any addition thereto in the Township without first obtaining and remitting payment for a permit.

(a) General:

1. The minimum permit fee shall be \$55.00 per trade. This fee shall be paid before a permit is issued.

2. The fee to be charged for a construction permit will be the sum of the basic construction fee plus all applicable special fees, such as elevator or sign fees. This fee shall be paid before a permit is issued.

3. The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.

4. Where the Department, pursuant to 5:23-4.24, is designated as the plan review agency, or when the Department has been requested to provide plan review services by a municipality pursuant to 5:23-4.24, or when the Department is designated as the local enforcing agency pursuant to 5:23-4.3, the following schedule of fees shall pertain.

5. The construction or rehabilitation of residential units that are to be legally restricted to occupancy by households of low or moderate income shall be exempted from the fees set forth in (b) and (c) below and otherwise payable to the Department.

6. No fee shall be collected for work consequential to a natural disaster when the Department is the local enforcing agency.

(b) Departmental plan review fee:

1. The plan review fee for new construction shall be based upon the volume of the structure.

i. For buildings or structures in Use Groups A, F or S, the plan review fee shall be \$.015 per cubic foot;

ii. For health care facilities in Use Groups B or I, the plan review fee shall be \$.030 per cubic foot; and

iii. For all other buildings or structures, the plan review fee shall be \$.020 per cubic foot.

2. The plan review fee for renovations, alterations, repairs, site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction and external utility connections for premanufactured construction shall be based upon the estimated cost of work.

i. For health care facilities in Use Groups B or I, the fee shall be \$ 25.00 per \$ 1,000 or part thereof for estimated cost not exceeding \$ 50,000, \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 50,000 and not exceeding \$ 100,000, and \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 100,000; and

ii. For all other buildings or structures, the fee shall be \$ 20.00 per \$ 1,000 or part thereof for estimated cost not exceeding \$ 50,000, \$ 12.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 50,000 and not exceeding \$ 100,000, and \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 100,000.

3. The elevator device plan review fee shall be as set forth in (c) 6 and 7 below.

4. There shall be an additional fee of \$ 60.00 per hour for review of any amendment or change to a plan that has already been released.

5. In any case where the Department conducts plan review for a local enforcing agency, the fee charged by the local enforcing agency for inspection services shall be 80 percent of the fee that would otherwise be determined under the local fee schedule.

(c) Departmental (enforcing agency) fees shall be as follows:

1. The fee for plan review shall be 20 percent of the amount to be charged for a construction permit.

i. The elevator device plan review fee shall be as in (c) 6 and 7 below.

ii. The fee for plan review for Statewide prototype plans released by the Department or for other prototype plans where the prototype did not include the foundation detail shall be five percent of the amount to be charged for a construction permit.

2. The basic construction permit fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and rating of electrical devices, the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates and/or the applicable flat fees as provided herein plus any special fees.

i. Building volume or cost: The fees for new construction or alteration are as follows:

(1) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with 5:23-2.28. The new construction fee shall be in the amount of \$ 0.050 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in chapters 3 and 6, respectively, of the building subcode; except that the fee shall be \$ 0.040 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1 and S-2, and the fee shall be \$ 0.0030 per cubic foot for structures on farms, including commercial farm buildings under 5:23-3.2(d), with the maximum fee for such structures on farms not to exceed \$ 1,450.

(2) Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction, and the external utility connection for premanufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$ 40.00 per \$ 1,000 for the first \$ 50,000, prorated. From \$ 50,001 to and including \$ 100,000, the fee on the amount exceeding \$ 50,000 shall be in the amount of \$ 35.00 per \$ 1,000 of estimated cost, prorated. Above \$ 100,000, the fee on the amount exceeding \$ 100,000 shall be in the amount of \$ 30.00 per \$ 1,000 of

estimated cost, prorated. For the purpose of determining estimated cost, the applicant shall submit to the Department such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The Department shall make the final decision regarding estimated cost.

(3) Fees for additions shall be computed on the same basis as for new construction for the added portion.

(4) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with items (2) and (3) above.

(5) The fee for tents, in excess of 900 square feet or more than 30 feet in any dimension, shall be \$ 125.00.

(6) The fee for roofing and siding work completed on structures of Group R-3 or R-5 shall be \$ 95.00.

(7) The fee for an above-ground swimming pool shall be \$ 145.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$ 85.00. The fee for an in-ground swimming pool shall be \$ 205.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$ 135.00.

(8) Fees for retaining walls shall be as follows:

(A) The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall be \$ 205.00;

(B) The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure shall be \$ 130.00;

(C) The fee for a newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the cost of the construction.

ii. Plumbing fixtures and equipment: The fees shall be as follows:

(1) The fee shall be in the amount of \$ 25.00 per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas piping or oil piping system, except as indicated in (c) 2ii (2) below.

(2) The fee shall be \$ 95.00 per special device for the following: grease traps, oil separators, refrigeration units, utility service connections, backflow preventers equipped with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers), steam boilers, hot water boilers (excluding those for domestic water heating), active solar systems, sewer pumps and interceptors. There shall be no inspection fee charged for gas service entrances.

iii. Electrical fixtures and devices: The fee shall be as follows:

(1) For the first block consisting of one to 50 receptacles, fixtures or devices, the fee shall be \$ 65.00; for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee

shall be \$ 20.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).

(2) For each motor or electrical device rated from one hp or one kw to 10 hp or 10 kw; for each transformer or generator rated from one kw or one kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bath tub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amperes to 50 amperes; for each light-standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$ 25.00.

(3) For each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amperes or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amperes to 225 amperes including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be \$ 75.00.

(4) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amperes; and for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva, the fee shall be \$ 135.00.

(5) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva, the fee shall be \$ 695.00.

(6) The fee charged for electrical work for each permanently installed private swimming pool as defined in the building subcode, spa, hot tub or fountain shall be a flat fee of \$ 95.00 which shall include any required bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, and heaters, etc., excepting panelboards and underwater lighting fixtures. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with (c)2iii(1) through (5) above.

(7) The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar or security alarm systems in any one or two-family dwelling shall be a flat fee of \$ 45.00 per dwelling unit. For fire, burglar and security alarm systems and detectors in buildings other than one or two-family dwellings, the fee shall be charged in accordance with (c)2iii(1) and (2) above.

(8) For installations consisting of multimeter stacks, the fee shall be based on the ampere rating of the main bus and not upon the number of meters or rating of disconnects on the meter

stack. Individual loadside panel boards shall be charged in accordance with (c)2iii(3), (4) or (5) above. There shall be no additional fee charged for the concurrent installation of individual feeder conductors.

(9) For motors or similar devices requiring concurrent installation of individual controls, relays, and switches, the fee shall be based only upon the rating of the motor or device. There shall be no additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starters, and disconnecting means.

(10) For electrical work requiring replacement of service entrance conductors or feeder conductors only, the fee shall be based on the designated ampere rating of the overcurrent device of the service or feeder as follows:

- (A) 225 amperes or less, the fee shall be \$ 75.00;
- (B) 226 to 1,000 amperes, the fee shall be \$ 150.00; and
- (C) Greater than 1,000 amperes, the fee shall be \$ 695.00.

(11) The fee charged for process equipment shall be based on the ampere rating of the overcurrent device protecting the conductor feeding the process equipment or the cutoff device.

(12) For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of premises wiring, except those which are portable plug-in type, shall be counted.

(13) For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the solar photovoltaic system as follows:

- (A) One to 50 kilowatts, the fee shall be \$ 75.00;
- (B) Fifty-one to 100 kilowatts, the fee shall be \$ 150.00; and
- (C) Greater than 100 kilowatts shall be \$ 695.00.

iv. For fire protection and hazardous equipment, sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas and oil fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums, the fee shall be as follows:

(1) The fee for 20 or fewer heads shall be \$ 100.00; for 21 to and including 100 heads, the fee shall be \$ 185.00; for 101 to and including 200 heads, the fee shall be \$ 335.00; for 201 to and including 400 heads, the fee shall be \$ 890.00; for 401 to and including 1,000 heads, the fee shall be \$ 1,165.00; for over 1,000 heads, the fee shall be \$ 1,445.00.

(2) The fee for one to 12 detectors shall be \$ 75.00; for each 25 detectors in addition to this, the fee shall be in the amount of \$ 25.00.

(3) The fee for each standpipe shall be \$ 405.00.

(4) The fee for each independent pre-engineered system shall be \$ 165.00.

(5) The fee for each gas or oil fired appliance that is not connected to the plumbing system shall be \$ 75.00.

(6) The fee for each kitchen exhaust system shall be \$ 75.00.

(7) The fee for each incinerator shall be \$ 580.00.

(8) The fee for each crematorium shall be \$ 580.00.

(9) For single and multiple station smoke or heat detectors and fire alarm systems in any one or two-family dwellings, there shall be a flat fee of \$ 45.00 per dwelling unit. For detectors and fire alarm systems in buildings other than one or two-family dwellings, the fee shall be charged in accordance with (c)2iv(2) above.

### 3. Fees for certificates and other permits are as follows:

i. The fee for a demolition or removal permit shall be \$ 150.00 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one- or two-family dwellings (Group R-3 or R-5 of the building subcode), structures on farms, including commercial farm buildings under 5:23-3.2(d), and \$ 200.00 for all other Groups.

ii. The fee for a permit to construct a sign shall be as follows:

(1) Fees for pylon signs shall be \$ 20.00 per square foot for the first 100 square feet, \$ 5.00 per square foot for the next 400 square feet and \$ 5.00 per square foot thereafter;

(2) Fees for ground signs or wall signs shall be \$ 5.00 per square foot for the first 100 square feet, \$ 4.50 per square foot for the next 400 square feet and \$ 4.00 per square foot thereafter;

(3) The minimum fee shall be \$ 85.00.

iii. The fee for a certificate of occupancy shall be \$ 50.00.

iv. The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$ 185.00.

v. The fee for a certificate of continued occupancy issued under 5:23-2.23(c) shall be \$ 185.00.

vi. The fee for the first issuance and the renewal of a temporary certificate of occupancy shall be \$ 70.00.

(1) Exception: There shall be no fee for the first issuance of the temporary certificate of occupancy provided the certificate of occupancy fee is paid at that time.

(2) Exception: Where a written request for a temporary certificate of occupancy is made for reasons other than uncompleted work covered by the permit (such as uncompleted work required by prior approvals from state or municipal agencies), no renewal fee shall be charged.

vii. The fee for plan review of a building for compliance under the alternate systems and nondepletable energy source provisions of the energy subcode shall be \$ 355.00 for one- and two-family dwellings (Group R-3 or R-5 of the building subcode), and for light commercial structures having the indoor temperature controlled from a single point, and \$ 1,750 for all other structures.

viii. The fee for an application for a variation in accordance with 5:23-2.10 shall be \$ 905.00 for class I structures and \$ 305.00 for class II and class III structures. The fee for resubmission of an application for a variation shall be \$ 430.00 for class I structures and \$ 140.00 for class II and class III structures.

ix. The fee for a permit for lead hazard abatement work shall be \$ 305.00. The fee for a lead abatement clearance certificate shall be \$ 95.00.

4. For cross connections and backflow preventers that are subject to testing, requiring reinspection annually, the fee shall be \$ 75.00 for each device when they are tested.

5. Annual permit requirements are as follows:

i. The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clericals shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing.

ii. Fees for annual permits shall be as follows:

(1) One to 25 workers (including foremen) \$ 1045.00/worker; each additional worker over 25, \$ 400.00/worker.

(2) Prior to the issuance of the annual permit, a training registration fee of \$ 235.00 per subcode and a list of not more than three individuals to be trained per subcode shall be submitted by the applicant to the Department of Community Affairs, Bureau of Code Services, Education Unit along with a copy of the construction permit (Form F170). Checks shall be made payable to "Treasurer, State of New Jersey." The Department shall register these individuals and notify them of the courses being offered.

6. The fee for plan review for elevator devices in structures of Group R-3, R-4, or R-5, and for elevator devices wholly within dwelling units in structures of Group R-2 shall be \$ 70.00 for each device.

7. The fee for plan review for elevator devices in structures of Groups other than R-3, R-4, or R-5 and devices in structures of Group R-2 exempted by (c)6 above shall be \$ 335.00 for each device.

8. The fees for elevator device inspections and tests shall be as set forth in 5:23-12.

9. The fee for a mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be \$ 60.00 for the first device and \$ 20.00 for each additional device. No separate

fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

10. The fee for the annual electrical inspection of swimming pools, spas or hot tubs shall be \$ 95.00.

(d) The fee for an application by a manufacturer, distributor, owner or any other person for approval of any fixture, appurtenance, material or method, pursuant to 5:23-3.8, shall be an amount equal to the cost incurred, or to be incurred, by the Department for such tests as the Department may require, plus an administrative surcharge in the amount of 10 percent of such cost.

(e) Hourly charges and fees for development-wide inspection of homes after issuance of a certificate of occupancy shall be in such amount as may be reasonable and necessary in order to ascertain whether a violation exists or to verify that any work performed has abated the violation.

1. The hourly charge shall be the same as the hourly charge set forth at 5:23-4.20(b) 4 times the number of hours spent by the code official in determining whether a violation exists or verifying that any work performed has abated the violations.

2. Any appeal of a charge levied by the Department pursuant to this subsection shall be made in accordance with 5:23-2.38.

#### Special permits:

- (a) The permit fee for the construction of a sign shall be \$1.40 per square foot of the surface area of the sign. In the case of double-faced signs only one side of the sign shall be used for the purpose of fee computation. Minimum fee shall be \$55.
- (b) The permit fee to construct a fence that is not required by the Uniform Construction Code shall be \$25 per thousand dollars, or fraction thereof, and be determined by the estimated cost of the work per thousand dollars or fraction thereof. This fee will be collected in lieu of a construction permit fee.
- (c) The fee for a Zoning Application and/or for a Zoning Use Permit Application shall be \$30.00 and is to be paid at the time of application.

#### Permit fees to construct miscellaneous structures:

- 1) Use group U (temporary) fee \$95.00.
- 2) Open structural towers fee \$205.00.
- 3) Tower or dish antenna greater than 24" in diameter fee \$80.00.
- 4) Install or construct sheds 100 square feet and less than 200 square feet in use group R-3 and R-5 fee \$85.00.
- 5) All other use groups fee \$180.00.

## 150-201. Peddling and Soliciting.

A. Every applicant for a license shall be charged by the Township Clerk for such license \$100 per year.

B. Any veteran who holds a special state license issued under the laws of the State of New Jersey shall be exempt from securing a license as provided herein for hawking and peddling, but shall be required to procure from the Township Clerk a special veteran's permit which shall be issued by the Township Clerk, upon proper identification.

C. Any person to whom a valid mercantile license shall have been issued under provisions of laws other than the within chapter shall be exempt from securing a license as provided in the section, but said person or said person's employees, agent or servants shall be required to comply with all other sections of this chapter and shall be required to procure from the Township Clerk a permit, upon proper identification and said compliance herewith.

## 150-144. Fees for Public Documents and Records.

A. The Township shall charge the following fees for reproduction of public records:

The fees for the reproduction of public records shall be in accordance with the Open Public Records Act. The fees for the following are as noted:

- |  |  |
|--|--|
| 1) Duplicate Certificate of Redemption | \$25.00 after request in writing   |
| 2) Duplicate Certificate of Tax Sale   | \$100.00 after notarized affidavit attached stating original has been lost. Resolution of Governing Body required. |
| 3) Notary                              | \$2.50 per page for notary services.   |

## 150-197. Parks and Recreation Areas.

The Township of Riverside hereby reserves the right to establish users fees for the use of all Township recreational and other municipally owned facilities for an amount of no less than \$1 and no more than \$200 per use.

## 150-202. Peddling and Soliciting.

A. Every applicant for a license shall be charged by the Township Clerk for such license \$125 per year.

B. Any veteran who holds a special state license issued under the laws of the State of New Jersey shall be exempt from securing a license as provided herein for hawking and peddling, but shall be required to procure from the Township Clerk a special veteran's permit which shall be issued by the Township Clerk, upon proper identification.

C. Any person to whom a valid mercantile license shall have been issued under provisions of laws other than the within chapter shall be exempt from securing a license as provided in the section, but said person or said person's employees, agent or servants shall be required to comply with all other sections of this chapter and shall be required to procure from the Township Clerk a permit, upon proper identification and said compliance herewith.

## 150-144. Fees for Public Documents and Records.

A. The Township shall charge the following fees for reproduction of public records:

1) Zoning Map	\$5.00 per sheet
2) Zoning Ordinance	\$50.00
3) Site Plans	\$2.00 per sheet for 24 inches by 36 inches \$3.00 per sheet for 30 inches by 42 inches
4) Street Map	\$2.00 each
5) Reproduction on Floppy Disk	\$1.00 per disk
6) Reproduction on CD	\$5.00 per disk
7) Reproduction of Video	\$25.00 per tape
8) Reproduction of Audio Tapes	\$5.00 per tape
9) USB Jump Drive with Data	\$50.00 per drive
10) Duplicate Certificate of Redemption	\$25.00 after request in writing
11) Duplicate Certificate of Tax Sale	\$100.00 after notarized affidavit attached stating original has been lost. Resolution of Governing Body required.
12) All other Documents	\$.05 per letter; \$.07 per legal \$2.50 per page for notary services

## 150-151. Fire Prevention

## Fee Schedule:

The inspection fee schedule is as follows:

Inspection Required		Fee
Businesses		
	Business establishments having a gross floor area of less than 300 square feet.	\$32
	Business establishments having a gross floor area of more than 300 square feet but less than 500 square feet.	\$52
	Business establishments having a gross floor area of more than 500 square feet but less than 3,500 square feet.	\$65
	Business establishments having a gross floor area of more than 3,500 square feet but less than 12,000 square feet.	\$95
	Business/Factories establishments having a gross floor area of more than 12,000 square feet but less than 24,000 square feet.	\$148
	Business/Factories establishments having a gross floor area of more than 24,000 square feet but less than 48,000 square feet.	\$277
	Business/Factories establishments having a gross floor area of more than 48,000 square feet.	\$535
	Multiple business occupancy shall include all buildings and structures or parts thereof which are used for the purposes that meet the requirements of Use Group B and which comprise a multiplicity of rooms, suites or areas to accommodate multiple business occupancies, not to exceed thirty in number, which are rented from a common owner. The owner, who shall control access to all areas, shall provide basic services as are needed for the tenants to conduct their business, at their option. These services may include, but are not limited to, clerical, phone answering and message taking, photocopying and reproduction, mail services, security and secretarial and stenographers.	\$340

	Mercantile		
		Mercantile establishments having a gross floor area of less than 500 square feet.	\$52
		Business establishments having a gross floor area of more than 500 square feet, but less than 3,500 square feet.	\$65
		Business establishments having a gross floor area of more than 3,500 square feet, but less than 12,000 square feet.	\$72
	Storage		
		Buildings used for storage with a gross floor area of less than 2,500 square feet.	\$148
		Buildings used for storage with a gross floor area of more than 2,500 square feet but less than 12,000 square feet.	\$217
		Buildings used for storage with a gross floor area of more than 12,000 square feet but less than 24,000 square feet.	\$406
		Buildings used for storage with a gross floor area of more than 24,000 square feet but less than 48,000 square feet.	\$535
		Buildings used for storage with a gross floor area of more than 48,000 square feet.	\$665
	Residential		
		Multiple-family dwelling having three or more dwelling units, but fewer than 12 per building.	\$59
		Multiple-family dwelling having twelve or more dwelling units, but fewer than 24 per building.	\$97
		Multiple-family dwelling having 24 or more dwelling units per building.	\$174
	Vacant		

	All structures or portions thereof vacant or unoccupied for a period of 90 days and not under active renovation, modification or construction shall be classified as vacant.	\$20
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#### Permit and Other Fees.

The permit fees to be charged by the Fire Official shall be established by the Uniform Fire Code, except as follows:

#### Building type.

	Type	Fee
	1	\$54
	2	\$214
	3	\$427
	4	\$641
	5	\$1,780

Aboveground storage use of any flammable or combustible liquid, gas or heating oil, 300 gallons or more: \$30.

Any process or storage use of propane gas, including all type occupancies and the use of forklifts: \$30.

Publicly owned buildings: no fee.

Nonprofit organizations shall be exempt from permit fees except for an administrative fee of \$15.

Fire investigation reports that may be requested from the Bureau shall be provided for a fee of \$25 per report. Photographs and diagrams will be provided for a fee of \$10 per page. One report to a resident/property owner will be provided at no cost.

The fee for the issuance of a Certificate of Fire Code Status shall be \$25.

#### 150-205. Poolrooms.

A. The annual fee payable for licenses to be issued under this chapter shall be the sum of \$100 for one pool or billiard table and an additional sum of \$25 for each additional pool or billiard table on the premises.

B. In taverns, the annual license fee shall be \$50 per table

C. The aforesaid fees shall be paid to the Township Clerk of the Township of Riverside at the time the application for license is submitted. In the event that the license is refused or not issued, then the aforesaid license fees shall be refunded.

D. Any person applying for a license, either for renewal of previous license or for the first time, and failing to comply with the time requirements set forth herein will be charged an administration fee to compensate for the additional administrative procedures in the amount of \$20, which is in addition to all other fees set forth herein.

#### 150-207. Precious Metals and Gems

At the time of filing the application for a license, a license fee of \$100 shall be paid for the initial license for the premises where the activity is to be conducted, together with a fee of \$25 for each employee who is to be licensed. Thereafter, the annual renewal fee for the license shall be \$50 and for each employee who is to be licensed shall be \$25.

#### 150-212. Rental Property

At the time of the filing of the license application, and prior to the issuance of a license, the owner or agent of the owner must pay separate fees in accordance with the following:

A. An annual license fee of \$100 per year per rental unit, which shall include the cost of the required inspection and one reinspection;

B. A reinspection fee of \$50 per rental unit, which shall be paid for each reinspection beyond the inspections noted in section A if the initial and second inspections disclose violations and for each change in tenant inspection;

C. If the owner of the property is a senior citizen who resides in a unit of the property and rents out the remaining unit and would otherwise qualify under the State of New Jersey Senior Citizen property tax deduction under N.J.S.A. 54:4-8.41, there shall be no fee;

D. If any fee is not paid within 30 days of its due date, additional fees will be charged in accordance with Chapter 212 of the Codes of the Township of Riverside.

#### 150-216. Sales, Going Out of Business

The Township Clerk shall receive from the applicant for such license upon the granting thereof a license fee which shall be \$100.

#### 150-225. Solid Waste.

Reserved.

#### 150-228. Streets and Sidewalks.

The applicant shall pay, by separate money order, certified check or, if the applicant is a public utility as herein defined, by a corporate check a nonrefundable application fee as stipulated in the fee schedule. Applicants other than a public utility shall pay, by separate money order or certified check, a refundable escrow deposit fee for inspection and professional services as set forth in said schedule. The unused portion of the escrow deposit shall be returned, plus any earned interest. Should the escrow deposit fee account at any time become insufficient to cover the actual or anticipated inspection and professional expense, said fund shall be subject to increase on demand.

The Township shall pay from the escrow deposit fee any costs incurred by its designated representatives or professional consultants for inspection or other engineering services or legal fees required in connection with the proposed opening or excavation at the rates established.

Public utility corporations may, if so desired, file an annual bond in an amount to be determined by the Township Engineer and/or Township Attorney, but in no event less than \$10,000, to cover the costs of replacing or repairing any street surface. The filing of such a bond shall in no way relieve any obligations as to obtaining a permit for each opening or excavation. [11-23-1987 by Ord. No. 1987-16].

A. Application fee, nonrefundable (other than public utilities).

(1) Road opening.

(a) First five linear feet: \$50.

(b) All over five linear feet, said linear feet to be defined as the longest dimension: \$20.

(2) Boring, tunneling or driving under road, lump sum: \$50.

(3) Curb, gutter, sidewalk or driveway, lump sum: \$50.

B. Application fee, nonrefundable (public utilities).

(1) Road opening.

(a) First five linear feet, said linear feet to be defined as the largest dimension: \$200.

(b) All over five linear feet, an additional fee of \$0.25 for each additional one linear foot.

(2) Boring, tunneling or driving under road or disturbance of curb, gutter, sidewalk or driveway.

(a) First 50 linear feet: \$100.

(b) All over 50 linear feet, an additional fee of \$0.25 per each one linear foot.

(3) The public utility application fee would be utilized to pay all expenses incurred by the Township or its professional consultants to administer, inspect and review and perform other services with respect to the application and construction. Application fees would be accumulated in one account for each public utility, and said funds can be utilized for payment of expenses incurred by the Township for any work performed by the respective utility company without restriction as to which application the funds were originally posted.

C. Escrow deposit fee. (not applicable to public utilities).

(1) All road openings, excavations, borings and other work as stated on the permit application.

(a) Base charge, including first five square yards of any roadway trench opened, torn up or excavated and including the first 20 linear feet of any roadway torn up or excavated: \$1,000, certified check. [8-24-1998 by Ord. No. 1998-8].

(a) Base charge, including first five square yards of any curb or driveway trench opened, torn up or excavated and including the first 20 linear feet of any curb or gutter torn up or excavated: \$250.00, certified check. [8-24-1998 by Ord. No. 1998-8].

(b) For all work proposed on each application that exceeds the quantities delineated in Subsection D (1)(a) above, a work schedule shall be submitted to and approved by the Township and/or its designated representative, who shall estimate the total escrow deposit fee required based thereon. If, at any time during the course of the work, it appears evident to the Township and/or its designated representative that the escrow deposit fee is or will be insufficient to cover all costs of inspection and/or other professional services, additional escrow deposit fees shall be estimated by the Township and paid to the Township, based on a revised work schedule to be submitted by the applicant. This procedure shall be repeated as often as necessary to guarantee sufficient escrow deposit fees being available.

(2) Actual payments from the escrow deposit fee fund shall be based on the following rates:

(a) Professional engineering services: per contract.

(b) Attorney: per contract.

(c) Nonengineering inspection or services performed by the Township's own personnel or its consultants: \$50 per hour.

D. Driveway: Applicants that do not require a road opening permit shall pay a fee of \$50.00 for the installation of a new driveway or the reconstruction of an existing driveway. In addition, any applicant who wishes to install a second driveway shall pay a fee of \$100.00 for the installation.

E. Moratorium. There shall be a fee of \$5,000.00 charged, in addition to any and all fees above, to open a road that has been reconstructed or repaved by the Township of Riverside, or its designated agents, within the previous five (5) years.

#### 150-236. Taxicabs.

Each application shall be accompanied by a license fee of \$500 for a single taxicab to be licensed, together with a license fee of \$100 for each additional cab. There shall be submitted with each application a schedule of the rates, fees or charges proposed to be made for the use within the Township of Riverside of such taxicabs sought to be licensed. A fee of \$25.00 will be charged to transfer any license.

#### 150-243. Vehicles and Traffic.

Reserved.

#### 150-246. Vital Statistics.

A. The fee for certified copies of birth certificates, including births resulting from still births when issued shall be \$30.00 for the first certificate and \$10.00 for each additional certificate issued as the result of the same birth per each request.

B. The fee for certified copies of death certificates shall be \$30.00 for the first certificate and \$10.00 for each additional certificate issued as the result of the same death per each request.

C. The fee for all burial permits issued shall be \$5.00.

D. The fee for certified copies of marriage certificates issued shall be \$30.00 for the first certificate and \$10.00 for each additional certificate issued as a result of the same marriage per request.

E. The fee for certified copies of domestic partnership certificates issued shall be \$30.00 for the first certificate and \$10.00 for each additional certificate issued as a result of the same domestic partnership per request.

F. The fee for certified copies of civil union certificates issued shall be \$30.00 for the first certificate and \$10.00 for each additional certificate issued as a result of the same domestic partnership per request.

G. The fee for a correction on any certified copy of a vital record shall be \$10.00.

#### 150-255. Planning Board.

##### A. Filing Fees:

Concept Site/Subdivision Plan/Technical Review	\$100.00
Minor Site Plan	\$250.00
Major Site Plan (Preliminary)	\$350.00
Major Site Plan (Final)	\$550.00
Minor Subdivision Plan	\$250.00
Major Subdivision Plan (Preliminary)	\$350.00
Major Subdivision Plan (Final)	\$550.00
Conditional Use Application	\$250.00
Variance Application (Bulk)	\$150.00
Variance Application (Use & Other)	\$250.00
Appeals	\$150.00
Interpretations	\$150.00
Certificate of Subdivision Approval	\$150.00
Zoning Use Permit Application	\$30.00
Inspection of Site Improvements	5% of performance guarantee or \$500.00, whichever is greater

## Tax Map Updates:

1 to 4 Lots	\$350.00 per Lot
5 to 10 Lots	\$250.00 per Lot
11 or more Lots	\$225.00 per Lot

## B. Escrow Fees

Concept Site/Subdivision Plan/Technical Review	\$550.00
Minor Site Plan	\$2000.00; \$150.00/ac
Major Site Plan (Preliminary)	\$250.00/d.u.; \$3500 minimum
Major Site Plan (Final)	\$150.00/d.u.; \$2000.00 minimum
Minor Subdivision Plan	\$2000.00
Major Subdivision Plan (Preliminary)	\$2500.00; \$300.00 per lot
Major Subdivision Plan (Final)	\$2500.00; \$150.00 per lot
Conditional Use Application	\$2000.00
Variance Application (Bulk)	\$1500.00 first; \$150.00 each additional (R)
R-Residential; C-Commercial	\$2000.00 first; \$150.00 each additional (C)
Variance Application (Use & Other)	\$1500.00 (R)
R-Residential; C-Commercial	\$2000.00 (C)
Appeals	\$1500.00
Interpretations	\$1500.00

## 150-262. Body Art Establishments.

The fee for annual licensure of body art establishments is hereby fixed at \$250 per annum.

RESOLUTION 2018 - #121A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING CHIEF FINANCIAL OFFICER THE "AUTHORITY" TO PAY ALL BILLS AND MAKE ANY NECESSARY TRANSFERS THROUGH THE END OF THE YEAR.

WHEREAS, the Township Committee of the Township of Riverside is holding their final regular public meeting of the year on December 17, 2018; and

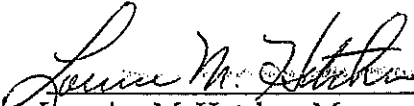
WHEREAS, notwithstanding prior transfers and to assure that all 2018 budget appropriations have adequate funds to support Township activities through year-end, the Township Committee hereby authorizes that the Chief Financial Officer be delegated the authority to make additional transfers of funds, if required; and

WHEREAS, the Township Committee authorizes that the Chief Financial Officer has the authority to pay all necessary bills through year end; and

WHEREAS, the Township Committee authorizes the Chief Financial Officer to cancel unexpended funds in the emergency appropriation for Emergency-Medical Services which are not expended by year end.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Chief Financial Officer is hereby delegated the authority to make transfers of funds in the 2018 budget, cancel unexpended funds in the emergency appropriations for Emergency Medical Services which are not expended by year end and to pay all necessary bills and expenditures to assure uninterrupted Township operations with ratification by the Township Committee at the next Township Meeting.

BE IT FURTHER RESOLVED, that all of the applicable Township Officers, whom are authorized to sign the checks to pay the aforementioned bills and expenditures, are hereby authorized to sign such checks.

  
Lorraine M. Hatcher, Mayor

ATTEST:

  
Susan M. Dydek, RMC  
Municipal Clerk

**TOWNSHIP OF RIVERSIDE  
RESOLUTION 2018-#122**

*Resolution amending Authorizing the Cancellation of a Taxes for a Tax Exempt property.*

*BARATS, WILLIAM & AUNEKA  
Located at Block 203 Lot 11 Tax Year 2018 and  
Thereafter and Refunding Taxes Paid*

**WHEREAS**, the Riverside Tax Assessor of the Township of Riverside advises to the Mayor and Township Committee that the following 2018 taxes can be cancelled pursuant to NJSA 54:4-3.6c.

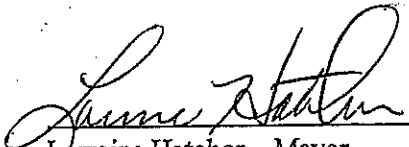
**WHEREAS**, Riverside Tax Assessor and Tax Collector have also approved the refunding of taxes already paid from March 13, 2018, the effective date of approval in the amount of \$5869.77

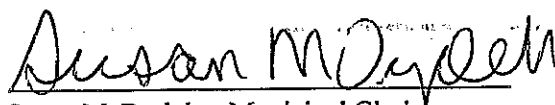
**NOW, THEREFORE BE IT RESOLVED** by the Township of Riverside that the following property have any and all taxes billed be cancelled as of the January 1, 2019:

Block 203 Lot 11  
*BARATS, WILLIAM & AUNEKA.*  
2017 4<sup>th</sup> Quarter -\$5869.77  
Date of ownership: 10/17/17

Refunded to *BARATS, WILLIAM & AUNEKA.*  
70 N. Chester Ave  
Riverside, NJ 08075

**BE IT FURTHER RESOLVED** that copies of said resolution be forwarded to the Tax Collector, the Treasurer and the County Board of Taxation for their information and any appropriate action.

  
Lorraine Hatcher – Mayor

  
Susan M. Dydek – Municipal Clerk

RESOLUTION 2018 - #123  
FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington.

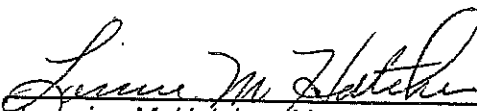
NOW, THEREFORE, BE IT RESOLVED by the Township of Riverside, County of Burlington, State of New Jersey hereby recognizes the following:

The Township Committee does hereby authorize submission of a strategic plan for the Riverside/Delanco Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR	\$14,235.00
Cash Match	\$3,558.75
In-Kind	\$10,676.25

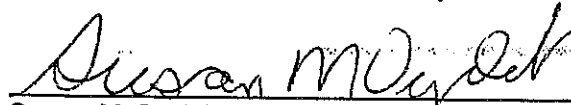
The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:

  
Lorraine M. Hatcher, Mayor

## CERTIFICATION

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee on this 17th day of December 2018.

  
Susan M. Dydek, RMC, Municipal Clerk

RESOLUTION 2018 - #124  
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND  
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR VARIOUS  
PROJECTS.

WHEREAS, the Township Committee of the Township of Riverside has authorized funding for environmental site investigation; and

WHEREAS, the project will require professional engineering services; and

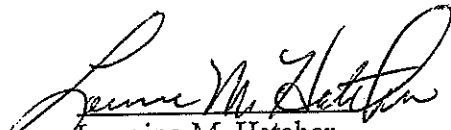
WHEREAS, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2018; and


WHEREAS, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

Environmental Site Investigations - \$20,500.00

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

Adopted the 17<sup>th</sup> day of December, 2018 at the Regular Meeting of the Township Committee of the Township of Riverside.

  
Lorraine M. Hatcher  
Mayor

  
Susan Dydek, RMC  
Municipal Clerk

- 2018 - #119 A Resolution of the Township of Riverside Awarding the Contract for Roof Repairs.
- 2018 - #120 A Resolution setting the 2019 Fee Schedule.
- 2018 - #121 A Resolution of the Township of Riverside Authorizing the Chief Financial Officer the "Authority" to Pay All Bills and Make Any Necessary Transfers Through the End of The Year.
- 2018 - #122 Resolution amending Authorizing the Cancellation of Taxes for a Tax Exempt Property.
- 2018 - #123 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-2019.
- 2018 - #124 A Resolution of the Township of Riverside Authorizing and Establishing the Professional Services Budget for Various Projects.

### ACTION

- 1) Authorization to approve an Application for Blue Light Permit for Daniel Cunningham, a member of Riverside Fire Company No. 1 **approved on motion by Mr. Kimble and Mr. Hart carried.**
- 2) **Mr. Frey made a motion** authorizing to appoint Michael L. Mansdoerfer Sr. as Assistant Treasurer effective January 1, 2019, **seconded by Mr. Hart carried.**
- 3) **Messrs. Frey and Kimble made a motion** authorizing to advertise for the position of Plumbing Subcode Official and Inspector **carried.**
- 4) Authorization to enter into a temporary contract with Building Inspection Underwriters for Plumbing Subcode Official and Inspector services beginning January 1, 2019 **made on motion by Mr. Frey and Mr. Hart carried.**
- 5) **Mr. Frey and Mr. Hart made a motion** authorizing to enter into a contract with Virtua at Work for Pre-employment testing services **carried.**
- 6) **Mr. Kimble made a motion** to enter into a one (1) year contract with the Delran Emergency Squad **seconded by Mr. Hart carried.**

### SHADE TREE COMMITTEE REQUEST

None.

### CORRESPONDENCE

- 1) Burlington County Board of Chosen Freeholders – Request for Extension of Designated Centers of the State Plan.

- 2) State of New Jersey – Department of State – The New Jersey State Plan Designated Center expiration has been extended by operation of law in accordance with the Permit Extension Act of 2008.

## **REPORTS:**

### **DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for November 2018: Incidents – 541, Investigations – 77, Adult Arrests Total – 43, Motor Vehicle Summons – 102, Motor Vehicle Accidents – 13, Juvenile Charges – 4, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1, False Alarm Calls – 12, False Alarm Warning Letters – 1. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

Mrs. Hatcher questioned when DVRT doesn't respond, are the officers trained to speak to the victims? Chief Eliason answered in the negative. Mayor Hatcher questioned if the Officers are aware of (registered) firearms in resident's houses? Chief Eliason answered in the affirmative. Mayor Hatcher questioned who obtains the money for the junk vehicle auctions? Chief Eliason answered that the towing companies receive the money.

### **DEPARTMENT OF PUBLIC WORKS:**

Mr. Frey reported that leaf pick up continues through January.

### **DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Hart reported that the tax collection amounts: Current Year - \$15,868,526.00.

### **BILLS AND EXPENDITURES:**

Motion made by Mr. Frey and Mr. Kimble to approve the bills and expenditures for payment carried.

### **DEPARTMENT OF RECREATION:**

Mr. Kimble reported on the upcoming 5k run is May 18, 2019 and there has been a positive response regarding a run club in the Township.

### **DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Mr. Miller was not in attendance. Mr. Frey reported that Christmas in Riverside was a success and thanked the Fire Department for their assistance. Mr. Frey reported on the winners of the house decorating contest: 622 Delaware Avenue, 621 Jefferson Street, 643 Bridgeboro Street, 58

Park Avenue and 8 Henry Street. Mr. Frey also thanked Patricia Lindabury for her assistance and Mr. Gary Haman for his donation of gifts to the winners.

### **SOLICITOR'S REPORT:**

Solicitor Marmero had no report.

### **ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

### **ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the 2018 roadway projects are complete. Work will begin on the 2019 Budget.

Motion made by Mr. Kimble, seconded by Mr. Frey, approving all the reports that were submitted carried.

### **PUBLIC PORTION:**

Mayor Hatcher opened the Public Portion

- 1) Ramon Villanueva 125 Cleveland Avenue – Mr. Villanueva is the State Representative for AM Vets. Mr. Villanueva is proposing a free sporting event for children ages 7 through 14 that AM Vets will sponsor. Mr. Villanueva stated that AM Vets will need approval from the Township Committee. The website is: Hitpitchrun.com. The tentative date is May 4, 2019. Every child will get a Certificate of Participation.

In seeing that no additional members of the public wishing to speak, motion made by Mr. Frey and Mr. Kimble carried: Public Portion be closed.

### **RESOLUTION:**

Mr. Kimble made a motion to adopt Resolution 2018-#125 entitled, **"A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12."** seconded by Mr. Frey. Upon roll call, the vote was as followed: Ayes – Messrs. Frey, Kimble, Hart and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mr. Frey and Mr. Kimble to reopen the meeting at 8:38pm carried.

Mayor Hatcher thanked Mr. Hart for his service during the one year term.

**RESOLUTION 2018- #125****A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A  
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE  
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,  
N.J.S.A. 10:4-12**

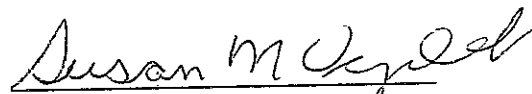
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Contract Negotiations, the Acquisition of Real Property and Pending Litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on December 17, 2018, that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on December 17, 2018 at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on December 17, 2018.

  
Susan M. Dydek, RMC  
Municipal Clerk

There being no further business to attend to, motion made by Mr. Kimble and Mr. Hart that the meeting be adjourned, and so declared by Mayor Hatcher.

  
Susan M. Dydek, RMC  
Municipal Clerk

Riverside Township