

Monday evening
January 3, 2018
6:00pm
Reorganization Meeting
Riverside, N.J.

STATEMENT:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

- 1) Posting written notice on the official bulletin board at the Township Municipal Building on December 4, 2017.
- 2) Written notice was delivered to the Burlington County Times and the Courier Post on December 4, 2017.
- 3) Filed written notice with the Clerk of the Township of Riverside on December 4, 2017.

The Reorganization Meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Miller, Frey, Kimble and Mrs. Hatcher along with Municipal Clerk Susan M. Dydek and Administrator Meghan Jack. There is a vacancy on the Township Committee since Robert Prisco submitted a letter of resignation to the Township Clerk on January 3, 2018.

All present stood to salute the flag.

The first order of business was administering the oath of office to Committeeman Elect Corey Kimble. Assemblyman/Senator Elect Troy Singleton administered the Oath of Office to Mr. Kimble.

The next order of business was administering the oath of office to Committeeman Elect Michael Miller. Assemblyman/Senator Elect Troy Singleton administered the Oath of Office to Mr. Miller.

The next order of business was the appointment of a Chairperson (Mayor) for the year 2018. Susan M. Dydek, Municipal Clerk, called for nominations of a Chairperson (Mayor) for the year 2018. Mr. Frey nominated Mrs. Hatcher. **Hearing no further nominations, motion made by Mr. Frey, seconded by Mr. Kimble, to appoint Mrs. Hatcher as Chairwoman (Mayor) for the year 2018 carried.**

Senator Diane Allen administered the Oath of Office to Chairwoman (Mayor) Hatcher while Assemblyman/Senator Elect Troy Singleton held the Bible.

Mrs. Hatcher assumed the chair as Chairwoman (Mayor) for the year 2018.

Municipal Clerk Dydek called for nominations of a Vice-Chairman (Deputy Mayor) for the year 2018. Mrs. Hatcher nominated Mr. Frey. **Hearing no further nominations, motion made by**

Mrs. Hatcher, seconded by Mr. Miller to appoint Mr. Frey as Vice-Chairman (Deputy Mayor) for the year 2018 carried.

Assemblyman/Senator Elect Troy Singleton administered the Oath of Office to Vice-Chairman (Deputy Mayor) Frey.

The Committee Members took their respective seats.

Mayor Hatcher explained to the public the reason for the vacancy on the Township Committee; that former Committeeman Robert Prisco was appointed to the Bench as a Workers Compensation Judge and therefore had to resign his seat. Mayor Hatcher congratulated former Committeeman Robert Prisco who will be administered the Oath of Office as a Workers Compensation Judge on January 4, 2018.

Mr. Prisco (who was in attendance) addressed the thanked the Mayor and Committee and stated that it was an honor to work with them and serve the residents of Riverside while on the Township Committee.

RESOLUTIONS:

Municipal Clerk Dydek called for nominations for an Attorney. Mr. Frey nominated Grace Marmero.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018-#01 – APPOINTMENT OF AN ATTORNEY.

Mr. Frey made a motion to adopt Resolution 2018-# 01, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Abstain - None. Motion carried.

Municipal Clerk Dydek called for nominations of a Redevelopment Attorney. Mr. Frey nominated Grace Marmero.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018-# 1A - APPOINTMENT OF A REDEVELOPMENT ATTORNEY.

Mr. Frey made a motion to adopt Resolution 2018-# 1A, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Engineer. Mr. Kimble nominated Pennoni Engineering.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - # 02 – APPOINTMENT OF AN ENGINEER.

Mr. Miller made a motion to adopt Resolution 2018- # 02, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Miller, Frey and Kimble. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Auditor. Mr. Kimble nominated Mercadien P.C.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018-#03 APPOINTMENT OF AN AUDITOR.

Mr. Miller made a motion to adopt Resolution 2018-# 03, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Miller, Frey, and Kimble. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of an Accountant. Mr. Frey nominated Bowman.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018-#04 APPOINTMENT OF AN ACCOUNTANT.

Mr. Frey made a motion to adopt Resolution 2018-# 04, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of Labor Counsel Attorney. Mr. Kimble nominated Armando Riccio.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - # 05 APPOINTMENT OF LABOR COUNSEL.

Mr. Kimble made a motion to adopt Resolution 2018- # 04, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Kimble, Frey, and Miller. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of a Bond Counsel. Mr. Miller nominated Parker Mc Cay.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - # 06 – APPOINTMENT OF A BOND COUNSEL.

Mr. Miller made a motion to adopt Resolution 2018- # 06, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Miller, Kimble and Frey. Nays – None. Abstain – Mr. Prisco. Motion carried.

RESOLUTION 2018 - # 07 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION. APPOINTMENT OF A RISK MANAGEMENT CONSULTANT.

Mr. Frey made a motion to adopt Resolution 2018-# 07, seconded by Mr. Miller. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Miller and Kimble. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Municipal Prosecutor. Mr. Frey nominated Malamut and Associates.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - # 08 – APPOINTMENT OF A MUNICIPAL PROSECUTOR.

Mr. Frey made a motion to adopt Resolution 2018-# 08, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a member to the Riverside Sewerage Authority. Mr. Frey nominated Mr. George Conard Sr.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - # 09-APPOINTMENT TO THE RIVERSIDE SEWERAGE AUTHORITY.

Mr. Frey made a motion to adopt Resolution 2018-# 09, seconded by Mr. Miller. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Miller, and Kimble. Nays – None. Motion carried

Municipal Clerk Dydek read the names of the Fire Police that were submitted by the Fire Chief. The names listed in the proposed Resolution are: Jacob Hutchins (Captain), Mark Sparta (Lieutenant), Lester Kemble, Edward Kemble Jr., Timothy Devlin, Charles Bluhm Jr., George Conard Jr., George Joo, Carley Newman, Victoria Nesbitt, Melvin (Toby) Mc Closkey, Sean Mc Colgan, John Hullings, Walter Shively, Darren Adams, Eric Donaghy, Michael Dydek Sr., Robert Barnett, Andrew Holt, Michael Binning and Timothy Le Coney.

RESOLUTION 2018 - #10 APPOINTMENT OF A FIRE POLICE IN THE TOWNSHIP OF RIVERSIDE.

Mr. Frey made a motion to adopt Resolution 2018- #10, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays -None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Township Planner. Mr. Miller nominated CME.

RESOLUTION 2018 - #11 APPOINTMENT OF A TOWNSHIP PLANNER.

Mr. Miller made a motion to adopt Resolution 2018- #11, seconded by Mr. Frey. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Miller, Frey, and Kimble. Nays - None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations of a Public Defender. Mr. Frey nominated Jeffrey Snow.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - #12 – APPOINTMENT OF A PUBLIC DEFENDER.

Mr. Frey made a motion to adopt Resolution 2018- #12, seconded by Mr. Miller. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Miller and Kimble. Nays – None. Abstain – None. Motion carried.

Municipal Clerk Dydek called for nominations for the appointment of the Township Committee's Director of Public Safety. Mr. Frey nominated Lorraine Hatcher.

Hearing no further nominations, the following Resolution was introduced:

RESOLUTION 2018 - #13 APPOINTMENT OF THE TOWNSHIP COMMITTEE' S DIRECTOR OF PUBLIC SAFETY.

Mr. Frey made a motion to adopt Resolution 2018- #13, seconded by Mr. Kimble. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Abstain – None. Motion carried.

APPOINTMENTS TO THE PLANNING BOARD:

Mayor or Mayor's Designee – Class I – Lorraine Hatcher.

Official of the Municipality – Class II – Carl Cicali.

Member of the governing body - Class III – Jason Frey.

Alternate to the Planning Board – John Michael Higgins.

Liaison to the Planning Board – Richard Horton.

Mr. Miller made a motion on all of the above appointments to the Planning Board seconded by Mr. Kimble carried.

APPOINTMENTS:

Mr. Frey nominated Gary Haman and Michael Miller to the Shared Services Forum. Motion made by Mr. Frey and Mr. Kimble that Gary Haman and Michael Miller be appointed to the Shared Services Forum (one-year terms). Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Motion carried.

Mr. Miller nominated Lorraine Hatcher and Gary Haman to the River Route Advisory Committee. Motion by Mr. Kimble, seconded by Mr. Frey that Gary Haman and Lorraine Hatcher be to the River Route Advisory Committee for (one-year terms). Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Frey, Kimble and Miller. Nays – None. Motion carried.

Mr. Miller made a motion that Cedric Minter be appointed as the Rental Inspector for the calendar year 2018 seconded by Mr. Frey carried.

Mr. Miller made a motion that Cedric Minter be appointed as the Resale Inspector for the calendar year 2018 seconded by Mr. Kimble carried.

Mr. Frey made a motion that Kevin Johnson be appointed as the Alternate Rental Inspector for the calendar year 2018 seconded by Mr. Kimble carried.

Mr. Miller made a motion that Kevin Johnson be appointed as Alternate Resale Inspector for the calendar year 2018 seconded by Mr. Frey carried.

Mr. Kimble made a motion that Cedric Minter be appointed as the Multi - Unit Inspector for the calendar year 2018 seconded by Mr. Miller carried.

Mr. Kimble made a motion that Kevin Johnson be appointed as the Alternate Multi – Unit Inspector for the calendar year 2018 seconded by Mr. Frey carried.

DEPARTMENT SCHEDULE FOR THE YEAR 2018:

PUBLIC WORKS-PUBLIC UTILITIES

Including Streets & Roads, Buildings & Grounds, Sanitation, Township Engineer, Street Lights, and Public Utilities	Chairman – Mr. Frey Vice-Chairman - Mr. Miller
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**ECONOMIC DEVELOPMENT &
PUBLIC EVENTS**

Chairman - Mr. Miller
Vice-Chairman – Mr. Frey

PUBLIC SAFETY

Including Police, Fire Dept., Court, Emergency Management, and Animal Control	Chairwoman - Mrs. Hatcher Vice-Chairman - Mr. Kimble
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RECREATION

Including Public Parks and Playgrounds	Chairman - Mr. Kimble Vice-Chairman – (vacant)
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REVENUE & FINANCE

Including Clerk, Treasurer, Tax Assessors, Tax Collector, Municipal Liens Search Officer, Zoning Officer, Building Inspector Attorney, Auditor, Broker-of-Record	Chairman – (vacant) Vice - Chairwoman – Mrs. Hatcher
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Motion made by Mr. Frey and Mr. Miller carried: the above committee appointments be approved.

CONSENT AGENDA:

Mr. Miller made a motion, seconded by Mr. Kimble that the following consent agenda be approved carried.

RESOLUTION 2018 - # 14 – RESOLUTION APPOINTING DEPOSITORIES.

RESOLUTION 2018 - #15 – CASH MANAGEMENT PLAN.

RESOLUTION 2018 - #16 - INTEREST RATES.

**RESOLUTION 2018 - # 17 - AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE
BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY.**

RESOLUTION 2018 - # 18 –AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE.

RESOLUTION 2018 - # 19 – TEMPORARY BUDGET FOR FIRST QUARTER 2018.

RESOLUTION 2018 - #20 – PAYMENT IN ADVANCE FOR AUTHORIZED OFFICIAL TRAVEL.

RESOLUTION 2018 - #21 - A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE DESIGNATING THE DATES OF MEETINGS FOR CALENDAR YEAR 2018.

RESOLUTION 2018 - #22 - PURCHASING UNDER STATE CONTRACT.

RESOLUTION 2018 - # 23 - APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER.

RESOLUTION 2018 - #24 - APPOINTMENT OF A MUNICIPAL HOUSING LIAISON.

APPOINTMENTS:

Jacqueline Ransburgh be appointed Deputy Tax Collector.

Mindie Weiner be appointed as Tax Search Officer.

Meghan Jack be appointed as Deputy Municipal Clerk.

Susan M. Dydek be appointed as Municipal Lien Search Officer.

Jacqueline Ransburgh be appointed as Deputy Tax Search Officer.

Barbara C. Casperite be appointed as Board of Health Liaison.

Susan M. Dydek be appointed as Registrar of Vital Statistics.

Cheryl Hardie be appointed as Deputy Registrar of Vital Statistics.

Jacqueline Ransburgh be appointed as Alternate Deputy Registrar of Vital Statistics.

Roberts Rules of Order be adopted for the year 2018.

Burlington County Times and Courier-Post be appointed the legal newspapers for the year 2018.

Meghan Jack be appointed as Municipal Treasurer.

RESOLUTION 2018 - #01APPOINTMENT OF AN ATTORNEY

WHEREAS, there exists a need for an attorney, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

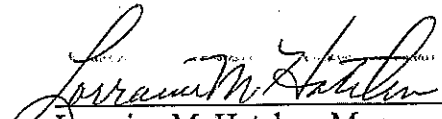
WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

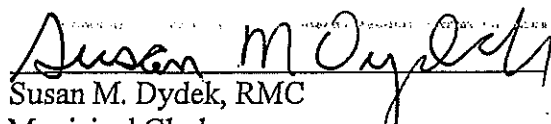
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Grace Marmero for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total amount to be dispersed by the Township of Riverside shall be \$150.00 an hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #1AAPPOINTMENT OF A REDEVELOPMENT ATTORNEY

WHEREAS, there exists a need for a redevelopment attorney, and

WHEREAS, funds are available for this purpose,

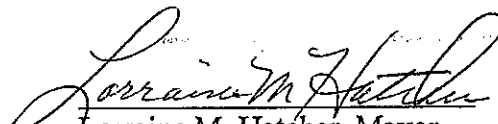
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

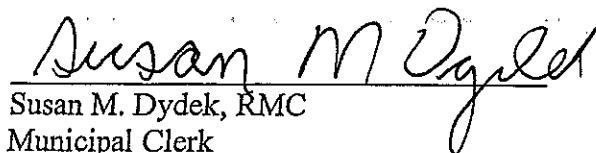
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Grace Marmero for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$150.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #02APPOINTMENT OF AN ENGINEER

WHEREAS, there exists a need for an engineer, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

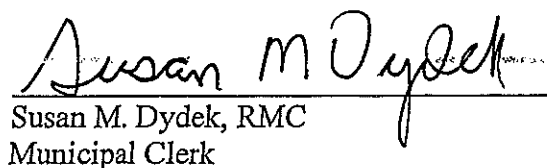
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Pennoni Associates Inc. for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$245.00 per hour. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #3APPOINTMENT OF AN AUDITOR

WHEREAS, there exists a need for an auditor, and

WHEREAS, funds are available for this purpose,

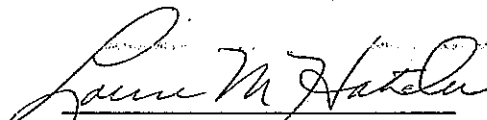
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

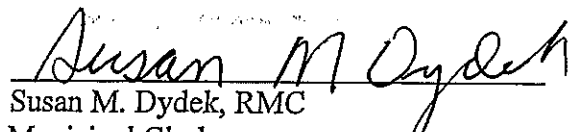
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Brent Lee and the firm of Mercadien, P.C. for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The fee shall not exceed \$28,500.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #4APPOINTMENT OF AN ACCOUNTANT

WHEREAS, there exists a need for an accountant, and

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7.

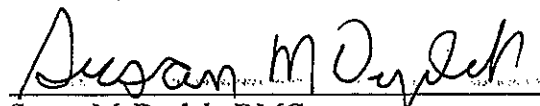
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Bowman and Company for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total amount to be dispersed by the Township of Riverside shall not exceed \$203.00 an hour and the amounts for additional services shall not exceed and \$17,000.00 for Specialized Financial and Bonding Rates. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and

2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #05APPOINTMENT OF LABOR COUNSEL

WHEREAS, there exists a need for Labor Counsel, and

WHEREAS, funds are available for this purpose,

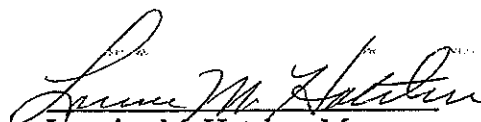
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and


WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a contract with Armando V. Riccio, LLC, for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$145.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #6APPOINTMENT OF BOND COUNSEL

WHEREAS, there exists a need for bond counsel; and

WHEREAS, funds are available for this purpose,

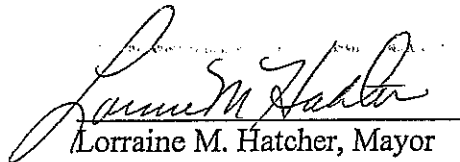
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

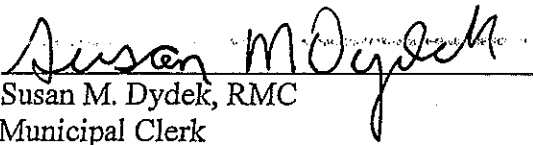
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with Parker McCay for a one-year term commencing on January 1, 2018 and ending on December 31, 2018. The total hourly rate disbursed by the Township of Riverside shall not exceed \$300.00 not including the amount of the Bond base fee. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

*RESOLUTION 2018-#7**RESOLUTION OF THE TOWNSHIP OF RIVERSIDE*

*WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
and
INDEMNIFYING and HOLDING HARMLESS
the
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
as a
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION*

WHEREAS, the Township of Riverside is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

WHEREAS, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

WHEREAS, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

WHEREAS, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Township of Riverside elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

BE IT FURTHER RESOLVED, that the Township of Riverside agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

Susan M Dydek
Clerk (printed)

Susan M Dydek
Clerk (signed)

1/3/18
Date

RESOLUTION 2018 - #08APPOINTMENT OF A MUNICIPAL PROSECUTOR

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint a municipal prosecutor to administer justice in a timely and effective manner in its municipal court; and

WHEREAS, the Township of Riverside ("Township") is required to appoint a Municipal Prosecutor on or about January 1, 2018, for a term to expire on December 31, 2018; and

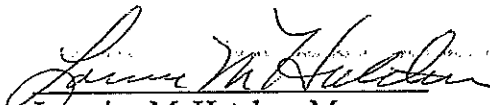
WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500, as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract is being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute a professional service contract with Malamut & Associates, LLC for a one-year contract commencing January 1, 2018 through December 31, 2018 at a rate not to exceed 17,500.00 annually; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #09

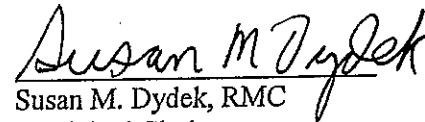
APPOINTMENT OF A MEMBER TO THE RIVERSIDE SEWERAGE AUTHORITY

BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

Section 1. George F. Conard Sr. be and is hereby appointed a member of the Riverside Water Reclamation Authority to serve for a term expiring on the 1st day of February 2023.

Section 2. This Resolution shall take effect February 1, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 -#10A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE APPOINTING FIRE POLICE
IN THE TOWNSHIP OF RIVERSIDE

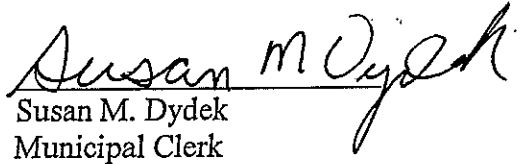
WHEREAS, the Township Committee of the Township of Riverside has determined a need for Fire Police in the Township of Riverside; and

WHEREAS, the Riverside Fire Company has provided the Township Clerk of the Township of Riverside with a list of persons that have successfully completed the Emergency Service Training to procure the designation of Basic Fire Police.

NOW, THEREFORE, BE IT RESOLVED, that the following people be appointed as Fire Police in the Township of Riverside: Jacob Hutchins (Captain), Mark Sparta (Lieutenant), Lester Kemble, Edward Kemble Jr., Timothy Devlin, Charles Bluhm Jr., George Conard Jr., George Joo, Carley Newman, Victoria Nesbitt, Melvin (Toby) Mc Closkey, Sean Mc Colgan, John Hullings, Walter Shively, Darren Adams, Eric Donaghy, Michael Dydek Sr., Robert Barnett, Andrew Holt, Michael Binning and Timothy Le Coney.

By Order of the Riverside Township Committee.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Mayor and Committee of the Township of Riverside at the Reorganization Meeting held on the 3rd day of January, 2018.


Susan M. Dydek
Municipal Clerk

RESOLUTION 2018 - #11APPOINTMENT OF A TOWNSHIP PLANNER

WHEREAS, there exists a need for a Township Planner, and...

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Township of Riverside, or any other agency or instrumentality thereof, shall not enter into a contract, including a professional service contract, having an anticipated value in excess of \$17,500; as determined by the municipality, agency or instrumentality, with a business entity, except a contract that is awarded pursuant to a fair and open process; and

WHEREAS, the Township of Riverside publicly advertised in the Burlington County Times, the official newspaper, on November 13, 2017 the Request for Proposals / Request for Qualifications for Professional Services with the submission deadline of December 6, 2017 to submit such Request for Qualifications / Request for Proposals; and

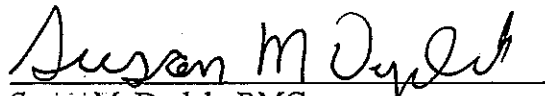
WHEREAS, the Township of Riverside has complied with the minimum requirements pursuant to N.J.S.A 19:44A-20.7 and this appointment and contract are being awarded through the fair and open process, pursuant to N.J.S.A. 19:44A-20 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached contract with CME Associates for a one-year term commencing retroactive to January 1, 2018 and ending on December 31, 2018. The total hourly rate to be dispersed by the Township of Riverside shall not exceed \$187.00. The resolution and contract are on file and available for public inspection in the office of the Township Clerk; and
2. The firm will be required to comply with the requirements of P.L. 1975 C. 127.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #12APPOINTMENT OF A PUBLIC DEFENDER

WHEREAS, there exists a need for a Public Defender, and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Township of Riverside ("Township") is required to appoint a Public Defender on or about January 1, 2018, for a term to expire on December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Riverside, as follows:

1. Mayor and Clerk are hereby authorized and directed to execute a professional service contract with Jeffrey Snow, Esquire for a one-year contract commencing January 1, 2018 through December 31, 2018. The total amount disbursed by the Township of Riverside shall not exceed \$4000.00 and
2. Notice of this appointment shall be published in the Burlington County Times as required by law within ten (10) days of its passage.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018- #13

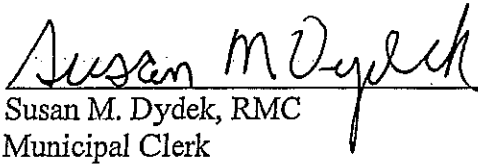
APPOINTMENT OF THE TOWNSHIP COMMITTEE'S DIRECTOR OF
PUBLIC SAFETY

WHEREAS, there currently exists a need and vacancy to fill the position of the Township Committee's Director of Public Safety for the Township of Riverside; and

WHEREAS, Lorraine M. Hatcher has previously served in said position.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Riverside that Lorraine M. Hatcher be appointed for a one year term as the Township Committee's Director of Public Safety for the Township of Riverside effective January 1, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside in the County of Burlington, State of New Jersey at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018- #14RESOLUTION APPOINTING DEPOSITORIES

WHEREAS, it is desirable that idle funds of the Township of Riverside be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments; and

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this State; and

WHEREAS, the Township Committee of the Township of Riverside hereby authorizes the Chief Financial Officer or the Township Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institutions, and

WHEREAS, the Township Committee of the Township of Riverside hereby designates the following as the depositories for the various Township accounts: Delanco Federal Savings Bank and TD Bank.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, that any financial institution not herein mentioned that is determined to be the highest bidder on interest rates for idle funds be designated as depositories for the Township of Riverside. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer or Township Treasurer, a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S.17:9-41).

BE IT FURTHER RESOLVED, that the Chief Financial Officer or the Township Treasurer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations.

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Riverside.

BE IT FURTHER RESOLVED, the above mentioned depositories are hereby authorized to make payments for the funds of the Township of Riverside, in the County of Burlington; signed by Lorraine M. Hatcher, Chairwoman or Jason Frey, Vice-Chairman, and Susan M. Dydek, Township Clerk, and Linda Lewis, Chief Financial Officer or Meghan Jack, Treasurer/Deputy Clerk and that a copy of this Resolution be sent to each institution.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC, Municipal Clerk

RESOLUTION 2018 - #15**TOWNSHIP OF RIVERSIDE****CASH MANAGEMENT PLAN**

THIS PLAN IS ESTABLISHED TO COMPLY WITH THE REQUIREMENTS OF NJSA 40A:5-14 AND TO PROVIDE A GUIDE TO MUNICIPAL OFFICIALS AND EMPLOYEES IN CARRYING OUT THEIR DUTIES CONCERNING THE RECEIPT AND DISBURSEMENT OF ALL FUNDS OF THE TOWNSHIP OF RIVERSIDE.

THE FOLLOWING REQUIREMENTS SHALL BE ADHERED TO:

- THE TOWNSHIP SHALL ANNUALLY, AT ITS REORGANIZATION MEETING DESIGNATE THE LEGAL DEPOSITORIES FOR ALL TOWNSHIP FUNDS. THE RESOLUTION MAY BE AMENDED OR SUPPLEMENTED FROM TIME TO TIME AS THE TOWNSHIP DEEMS NECESSARY. SUCH RESOLUTION SHALL BE DEEMED AS PART OF THE CASH MANAGEMENT PLAN.
 - DELANCO FEDERAL SAVINGS BANK
 - TD BANK
- THE TOWNSHIP SHALL ANNUALLY ESTABLISH A RESOLUTION ADOPTED AT ITS ANNUAL REORGANIZATION MEETING THE REQUIRED SIGNATORIES OF ALL TOWNSHIP BANK ACCOUNTS.
- ALL TOWNSHIP FUNDS RECEIVED BY ANY OFFICIAL OR EMPLOYEE SHALL BE EITHER DEPOSITED WITHIN 48 HOURS TO AN INTEREST BEARING ACCOUNT IN THE NAME OF THE TOWNSHIP, OR SHALL BE TURNED OVER TO THE TREASURER WITHIN 48 HOURS OF RECEIPT.
- ALL REVENUE RECEIVED BY THE TREASURER SHALL BE DEPOSITED TO INTEREST BEARING ACCOUNTS IN THE LEGAL DEPOSITORIES.
- THE FOLLOWING FUNDS SHALL NOT BE REQUIRED TO BE MAINTAINED IN INTEREST BEARING ACCOUNTS.
 - CHANGE FUNDS
 - PETTY CASH FUNDS
 - PAYROLL FUNDS
 - TRUST FUNDS TO THE EXTENT THAT THE DEPOSIT OF SUCH FUNDS TO AN INTEREST BEARING ACCOUNT WOULD REQUIRE BY LAW THE PAYMENT OF INTEREST TO THE PROVIDER OF FUNDS.
- CHECKING ACCOUNTS ESTABLISHED FOR THE EXPRESS PURPOSE OF PAYING BILLS APPROVED BY THE TOWNSHIP. THE BALANCES IN THESE FUNDS SHALL BE KEPT AT THE MINIMUM AMOUNT EQUIRED FOR THE

OPERATION OF THE ACCOUNT.

- COMPENSATING BALANCES MAINTAINED FOR THE PURPOSE OF OBTAINING SPECIFIC SERVICES FROM FINANCIAL INSTITUTIONS. SUCH ACCOUNTS SHALL BE ESTABLISHED ONLY UNDER TERMS OF WRITTEN AGREEMENTS APPROVED BY THE TOWNSHIP.
- THE TAX COLLECTOR OF THE TOWNSHIP SHALL DEPOSIT ALL MONIES INTO THE APPROPRIATE ACCOUNTS. ALL MONIES COLLECTED BY THE TAX COLLECTOR SHALL BE TURNED OVER TO THE TREASURER BY THE 10TH OF THE FOLLOWING MONTH WITH A TAX COLLECTOR'S REPORT SHOWING ITEMIZATION OF RECEIPTS FOR THE PRIOR MONTH. THE TREASURER MAY FROM TIME TO TIME ASK FOR ADVANCE CHECKS TO BE DRAWN FOR PURPOSES OF INVESTMENTS OR DIRECT DEPOSIT INTO THE GENERAL ACCOUNT TO MAINTAIN THE SOUND OPERATION OF THE TOWNSHIP.
- THE TREASURER SHALL PREPARE AND SUBMIT MONTHLY FINANCIAL REPORTS TO THE GOVERNING BODY.
- NO TOWNSHIP FUNDS SHALL BE DISBURSED BY THE TREASURER
- PRIOR TO APPROVAL OF THE TOWNSHIP EXCEPT FOR:
 1. DEBT SERVICE PAYMENTS
 2. INVESTMENTS
 3. PAYROLL TURNOVERS TO AGENCIES
 4. DISCOUNT VOUCHERS
 5. UTILITIES VOUCHERS
 6. LANDFILL CHARGES
 7. INSURANCE VOUCHERS
 8. ADVANCE TRAVEL VOUCHERS
 9. PUBLIC EVENTS VOUCHERS
 10. PETTY CASH VOUCHERS
 11. EMPLOYEE REIMBURSEMENT VOUCHERS
 12. LEASE AGREEMENT VOUCHERS
- DEBIT SERVICE PAYMENTS AND DISCOUNT VOUCHERS MUST BE RATIFIED AFTER PAYMENT.
- IT SHALL BE THE RESPONSIBILITY OF THE TREASURER TO ANALYZE THE CASH FLOW AND TO INVEST FUNDS IN LEGAL INVESTMENT SO AS TO MAXIMIZE INTEREST EARNINGS. WHEN INVESTING FUNDS IN COMMERCIAL BANKS, SAVINGS BANKS, SAVINGS AND LOAN ETC., THE TREASURER SHALL OBTAIN A MINIMUM OF THREE QUOTATIONS AND SHALL INVEST AT THE INSTITUTION OFFERING THE HIGHEST EFFECTIVE

RATE. THE TREASURER SHALL DETERMINE WHICH TYPE OF LEGAL INVESTMENT WILL BEST SERVE THE NEEDS OF THE TOWNSHIP AND IS AUTHORIZED TO PLACE THE FUNDS IN ANY SUCH LEGAL INVESTMENT, UNLESS OTHERWISE RESTRICTED BY THE TOWNSHIP. INVESTMENTS MAY BE IN MONEY MARKET ACCOUNTS, SAVINGS ACCOUNTS AND CERTIFICATES OF DEPOSIT. THE TREASURER SHALL ALSO REPORT MONTHLY ALL INVESTMENTS MADE OR REDEEMED OVER THE PAST MONTH.

I certify that the foregoing Resolution No. 2018 - #15 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Riverside at a meeting held on January 3, 2018.

Susan M. Dydek
 Susan M. Dydek, RMC
 Municipal Clerk

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mr. Miller	X				1st
Mr. Frey	X				
Mr. Kimble	X				2nd
Mrs. Hatcher	X				

RESOLUTION 2018 - #16INTEREST RATES

WHEREAS, R.S. 54:4-67, Laws of New Jersey, permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 which remains in arrears beyond December 31st of the calendar year.

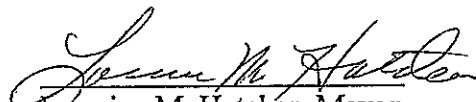
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside, County of Burlington, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

2. Effective January 1, 2018, there will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.

4. This resolution shall be published in its entirety once in an official newspaper of the Township of Riverside.


Lorraine M. Hatcher, Mayor

ATTEST:


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #17AUTHORIZE ASSESSOR TO FILE APPEALS WITH THE
BURLINGTON COUNTY BOARD OF TAXATION AS MAY BE NECESSARY

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of a tax rate; and

WHEREAS, changes in property ownership at times necessitates adjustments in veterans' and/or senior citizens' deductions allowed on assessments list, and

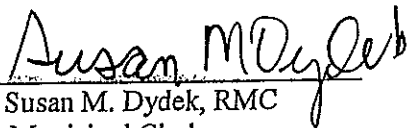
WHEREAS, responsibility for the maintenance and correction of assessment list rests with the Township Tax Assessor subject to laws and regulations, and

WHEREAS, the Township Committee in certain instances believes it would be in the best interest of the Township to authorize the filing of counterclaims seeking an increase in the assessment in the event true value is determined to be higher than anticipated.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, and the State of New Jersey, as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to file such appeals as may be necessary with the Burlington County Board of Taxation to maintain the accuracy and equality in the assessment list of the Township of Riverside with prior approval of the Township Committee.
2. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to execute Stipulation of Settlement on behalf of the Township of Riverside with the advice of the Township Attorney and approval of the Township Committee.
3. That the Township Committee for the aforementioned reasons hereby authorizes and directs the Township Attorney to prepare and file the appropriate counterclaims seeking an increase in the assessment to correspond with the true value to be established by the County Board of Taxation whichever the case may be.
4. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this resolution to the Burlington County Board of Taxation and to the Township Assessor.

Thereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #18AUTHORIZING TAX COLLECTOR TO HOLD A TAX SALE

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2016 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Riverside, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above, on September 19, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on January 3, 2018.


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP of RIVERSIDE
RESOLUTION NO. 2018 -#19

RESOLUTION ADOPTING 2018 TEMPORARY BUDGET

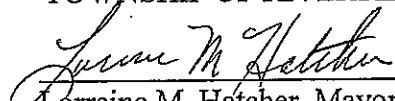
WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is prior to January 31, 2018, and

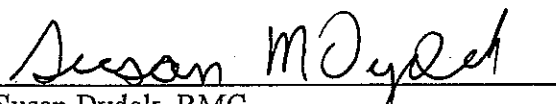
WHEREAS, 26.25 % of the total appropriations in the 2018 budget, exclusive of any appropriations made for debt service and capital improvement fund in said 2018 budget is the sum of \$ 1,597,357.93

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington and State of New Jersey that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Township financial records.

TOWNSHIP OF RIVERSIDE


 Lorraine M. Hatcher, Mayor

I certify that the foregoing Resolution No. 2018-#19 is a true and correct copy of a resolution adopted by the Township Committee of the Township of Riverside at a meeting held on January 3, 2018.


 Susan Dydek, RMC
 Municipal Clerk

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Mr. Miller	X				1st
Mr. Frey	X				
Mr. Kimble	X				2nd
Mrs. Hatcher	X				

RESOLUTION 2018 - #20PAYMENT IN ADVANCE OF AUTHORIZED OFFICIAL TRAVEL

Whereas, N.J.S.A. 40a5-16.1 permits the governing body of any local unit to authorize payment in advance toward expenses for authorized travel; and

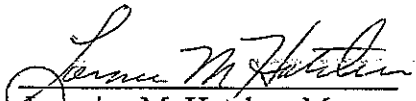
Whereas, certain officers and employees of the Township of Riverside will need to travel for various for education conferences; and

Whereas, the Treasurer will certify that funds will be available in the 2018 Budget, for various account, not to exceed \$50.00 per day per person, not to exceed \$250.00, per conference.

Whereas, the officers and employees of the Township of Riverside will verify their expenses and any excess cash will be repaid to the Township along with a detailed bill of items on demand, and the certification of affidavit required by N.J.S.A. 40A5-16 which will be submitted within ten days after the completion of the travel for which the advance was made;

Now, Therefore, Be It Resolved, that the Treasurer is hereby instructed to make the above said payment to those officers and employees prior to the Conferences.

Adopted at the Reorganization Meeting of the Riverside Township Committee on the 3RD day of January, 2018.


Lorraine M. Hatcher, Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #21
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
RIVERSIDE DESIGNATING THE DATES OF MEETINGS
FOR CALENDAR YEAR 2018

WHEREAS, the Open Public Meetings Act requires that the Township Committee adopt an annual schedule of its meetings and give proper notice thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that the following is a list of the work session and regular meetings of the Riverside Township Committee for the calendar year 2018:

Work Session Meetings scheduled to be held at the Riverside Township Administrative Office Building

All such meetings will be held at 6:00p.m. at the Riverside Township Administrative Office Building, 237 S. Pavilion Avenue Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday February 5, 2018

Monday March 5, 2018

Monday April 2, 2018

Monday May 7, 2018

Monday October 1, 2018

Monday December 3, 2018

Work Session Meetings scheduled to be held at the Riverside Township Municipal Building

All such meetings will be held at 6:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will not be taken at work session meetings.

Monday January 22, 2018

Monday February 26, 2018

Monday March 19, 2018

Monday April 16, 2018

Monday May 21, 2018

Monday June 18, 2018

Monday July 16, 2018

Monday August 20, 2018

Monday September 17, 2018

Monday October 15, 2018

Monday November 19, 2018

Monday December 17, 2018

Regular Township Meetings

All such meetings will be held at 7:00p.m. at the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey. Formal action will be taken at regular Township meetings.

Executive Sessions (Closed Sessions), if needed, will be held at the Regular Meeting. Formal Action will not be taken in Executive Sessions (Closed Sessions).

Monday January 22, 2018

Monday February 26, 2018

Monday March 19, 2018

Monday April 16, 2018

Monday May 21, 2018

Monday June 18, 2018

Monday July 16, 2018

Monday August 20, 2018

Monday September 17, 2018

Monday October 15, 2018

Monday November 19, 2018

Monday December 17, 2018

BE IT FURTHER RESOLVED, that the Township Clerk is directed to post and maintain posted a copy of this resolution at the Riverside Township Administrative Office Building and submit a copy of this Resolution to the newspapers designated to receive information and to those citizens requesting the same who have paid the proper fee.

BY ORDER OF THE RIVERSIDE TOWNSHIP COMMITTEE.

RESOLUTION 2018 - #22PURCHASING UNDER STATE CONTRACT

WHEREAS, in the past, the Township of Riverside has availed itself of the right to purchase materials, supplies, and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12; and

WHEREAS, it is desirable from time to time to obtain materials, supplies and equipment under contract for such materials, supplies, and equipment entered into on behalf of the State by the said Division without the necessity of advertising for bids or in the cases where no bids have been received; and

WHEREAS, it is contemplated that it will be necessary or desirable to obtain materials, supplies, and equipment under such contract or contracts entered into on behalf of the State of New Jersey by said Division during the calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, and State of New Jersey as follows:

1. That the purchases by the Township of Riverside, through the several municipal departments shall be purchased under a contract or contracts for such materials, supplies, or equipment entered into on behalf of the State of New Jersey, by the Division of Purchase and Property in the Department of the Treasury, in those cases where it is desirable and in the best interest of the Township of Riverside, and in those cases where bids are received.
2. That a copy of this Resolution be kept on file in the Office of the Township Clerk.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Miller	X				1st
Frey	X				
Kimble	X				2nd
Hatcher	X				

RESOLUTION 2018 - #23APPOINTMENT OF A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Township of Riverside is mandated to appoint a Public Agency Compliance Officer for the purpose of ensuring all those individuals and corporations who have contracts with the Township of Riverside comply with all Equal Employment Opportunity rules and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that Linda W. Lewis, CFO is hereby appointed Public Agency Compliance Officer for the year 2018.

I hereby certify that the foregoing is a true copy of a Resolution was adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at their Reorganization Meeting held on January 3, 2018.



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #24APPOINTMENT OF A MUNICIPAL HOUSING LIASON

BE IT RESOLVED, that Meghan Jack is hereby appointed as the Municipal Housing Liaison for the Township of Riverside. This appointment is pursuant to the Council on Affordable Housing Regulations.

Record Vote of the Township Committee on Final Passage					
Committee Member	Yes	No	Abstain	Absent	Motioned By:
Miller	X				1st
Frey	X				
Kimble	X				2nd
Bienkowski	X				

Appointment of Alternate Conflict Public Defenders will be at the discretion of the Municipal Court.

Appointment of Alternate Municipal Prosecutors will be at the discretion of the Municipal Court.

PUBLIC PORTION:

Mayor Hatcher opened the meeting up to the Public.

Hearing nothing from the public, **motion made by Mr. Frey and Mr. Miller be carried: Public Portion be closed.**

There being no further business to attend to, **motion made by Mr. Frey and Mr. Kimble that the meeting be adjourned, and so declared by Mayor Hatcher.**


Susan M. Dydek, RMC
Municipal Clerk