

Monday Evening
Riverside, NJ
October 19, 2015
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 6, 2015.
2. Written notice was delivered to the Burlington County Times on January 6, 2015 and the Courier Post on January 6, 2015.
3. Filed written notice with the Clerk of the Township of Riverside on January 6, 2015.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor George Saponaro, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Le Coney that the minutes of the Work Session Meeting of September 14, 2015 and the Regular Meeting of September 14, 2015 and the Special Meeting of September 30, 2015 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Prisco and Mr. Bienkowski to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

The following Ordinance was introduced at the Regular Meeting of September 21, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on September 30, 2015. **Ordinance 2015 - #14 entitled, "AMENDING CHAPTER 151 OF THE TOWNSHIP CODE ENTITLED, "FIRE PREVENTION."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Hatcher and Mr. Le Coney carried: Public Portion be closed.

Motion made by Mrs. Hatcher, seconded by Mr. Le Coney that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski and Conard.

Nays – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of September 21, 2015 and notice of pending Ordinance along with summary was published in the Burlington County Times on September 30, 2015. **Ordinance 2015 - #15 entitled, "AN ORDINANCE AMENDING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON, AND THE STATE OF NEW JERSEY, FOR THE YEAR 2015."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.

Motion made by Mrs. Hatcher, seconded by Mr. Le Coney that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mrs. Hatcher, Messrs. Le Coney, Prisco, Bienkowski and Conard.

Nays – None.

Motion carried.

Mr. Le Coney and Mrs. Hatcher made a motion to approve Ordinance 2015 - #16 entitled, **"AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AMENDING CHAPTER 106 OF THE RIVERSIDE TOWNSHIP CODE"** on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Le Coney and Conard. Nays – Messrs. Prisco and Bienkowski. Abstain – None. Motion carried.

Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2015 - #17 entitled, **"AMENDING CHAPTER 243 OF THE TOWNSHIP CODE ENTITLED "VEHICLES AND TRAFFIC"** on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays –None. Abstain – None. Motion carried.

Mr. Prisco and Mr. Bienkowski made a motion to approve Ordinance 2015 - #18 entitled, "AMENDING CHAPTER 243 OF THE TOWNSHIP CODE ENTITLED "VEHICLES AND TRAFFIC" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Resolution 2015 - #106 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDED THE CONTRACT FOR INLET REPAIRS." Was removed from the consent agenda and will be voted on separately.

CONSENT AGENDA:

Mr. Prisco made a motion, seconded by Mr. Bienkowski that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2015 - #101 - RESOLUTION AUTHORIZING ASSIGNMENT.

2015 - #102 - RESOLUTION AUTHORIZING THE REIMBURSEMENT OF FEES PAID BY THE LIENHOLDER AND NOT COLLECTED BY THE TAX COLLECTOR.

2015 - #103 - TAX COLLECTOR'S OVERPAYMENT RESOLUTION.

2015 - #104 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE ACTION PLAN FOR THE 2014 AUDIT.

2015 - #105 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST CERTAIN BLOCKS AND LOTS.

2015 - #107 - A RESOLUTION AMENDING THE 2015 FEE SCHEDULE.

2015 - #108 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AN AGREEMENT WITH AMERICAN FIDELITY TO PROVIDE EMPLOYEE FLEXIBLE SPENDING ACCOUNTS EFFECTIVE JANUARY 1, 2016.

2015 - #109 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND DESIGNATING HOURS FOR HALLOWEEN.

Mrs. Hatcher made a motion to table Resolution 2015 - #106 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDED THE CONTRACT FOR INLET REPAIRS" seconded by Mr. Le Coney carried. Motion tabled.

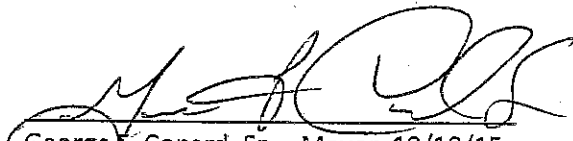
RESOLUTION 2015 -# 101
RESOLUTION AUTHORIZING ASSIGNMENT
Certificate # 15-00014

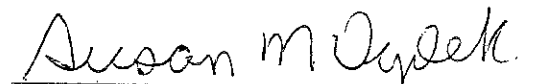
WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificate for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and

WHEREAS, Actlien Holdings Inc. has presented an offer to purchase, by assignment, Certificate of Sale # 15-00014 which was issued to the Municipality of Riverside at a tax sale held June 4, 2015, on Block 404 Lot 9, known as 431 St. Mihiel Drive, Riverside, NJ and assessed to Soares, Raul & Carlos in the amount of \$12,135.76, being the full amount of the certificate, including all subsequent municipal taxes and other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, that the Municipality of Riverside hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above-referenced Certificate of Sale.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Tax Collector.


George F. Conard, Sr. - Mayor 10/19/15


Susan M. Dydek - Municipal Clerk 10/19/15

RESOLUTION 2015 - #102RESOLUTION AUTHORIZING THE REIMBURSEMENT OF FEES PAID BY THE
LIENHOLDER AND NOT COLLECTED BY THE TAX COLLECTOR

WHEREAS, Tax Sale Certificate #15-00154, Block 2603 Lot 3.01 also known as 212 Whitaker Street was sold to USBANKCUST PC5 STERLING NAT'L during the Township of Riverside's Tax Sale held on June 4, 2015 and;

WHEREAS, payment was received for the redemption of Tax Title Lien #15-00154 on June 18, 2015 and;

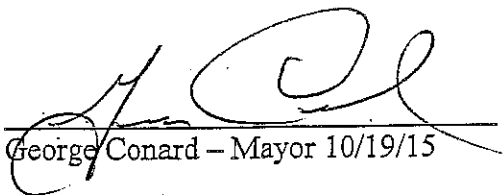
WHEREAS, the lienholder, USBANKCUST PC5 STERLING NAT'L was not notified of said redemption and there are additional monies due; and

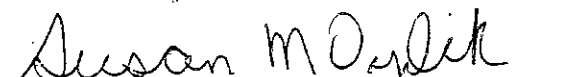
WHEREAS, USBANKCUST PC5 STERLING NAT'L recorded Tax Title Lien #15-00154 with the County of Burlington in the amount of \$40.00; and

WHEREAS, USBANKCUST PC5 STERLING NAT'L is entitled to a \$12.00 search fee; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that USBANKCUST PC5 STERLING NAT'L be paid \$52.00 for Tax Sale Certificate #15-00154, Block 2603 Lot 3.01 also known as 212 Whitaker Street; and

BE IT FURTHER RESOLVED, that the payment be sent to: USBANKCUST PC5 STERLING NAT'L- 50 South 16th Street Suite 2050 Philadelphia, Pa 19102.

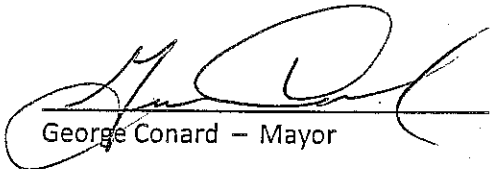

George Conard - Mayor 10/19/15


Susan M. Dydek - Municipal Clerk 10/19/15

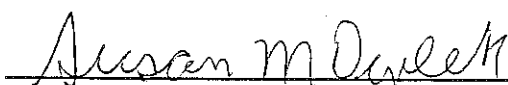
RESOLUTION 2015-103
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

BE IT RESOLVED, that the following tax overpayments be refunded and cleared from the record and checks be drawn to the following account for prior year interest and cost:

Block 3108 Lot 6
Homeowner: Goodworks Construction
Address: 324 Filmore Street
Make Check Payable to:
Wells Fargo Real Estate Tax Service
1 Home Campus
Des Moines, IA 50328-001
\$65.17



George Conard – Mayor



Susan M. Dydek – Municipal Clerk

RESOLUTION 2015-#104
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ADOPTING A CORRECTIVE
ACTION PLAN FOR THE 2014 AUDIT

Whereas, the 2013 Audit contained findings and responses from the Township Auditor; and

Whereas, corrective actions are required to ensure that the conditions are corrected.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Riverside that the corrective action plan be adopted as follows:

FINDINGS AND RESPONSES

Tax Collector

***Finding 2014-01:**

Criteria:

The Tax Collector and Tax Title Lien Redemption bank account reconciliations should be completed timely and on a monthly basis.

Condition:

The Tax Collector and Tax Title Lien Redemption bank account reconciliations were not completed timely and on a monthly basis.

Cause:

Unknown.

Effect:

The Township is unable to accurately reflect the financial position of taxes on a monthly basis.

Recommendation:

The Tax Collector and Tax Title Lien Redemption bank account reconciliations should be completed timely and on a monthly basis.

Corrective Action Plan:

Bank account reconciliations will be completed timely and on a monthly basis. A new Tax Collector was hired as of 8/1/15.

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the Municipal Court records, no attempt was made to differentiate between fines due the Township, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

***Finding 2014-01:**

Criteria:

Receipts should be timely deposited within 48 hours as required by N.J.S.A. 40A:5-15.

Condition:

It was noted on two instances that Municipal Court receipts were not deposited within 48 hours as required.

Cause:

Oversight of Township personnel.

Effect:

The lack of timely deposits could result in mismanagement of assets.

Recommendation:

All funds collected by the Municipal Court should be deposited within 48 hours of receipt as required by N.J.S.A.:5-15.

Corrective Action Plan:

Deposits will be made within 48 hours.

Treasurer

***Finding 2014-03:**

Criteria:

The general ledger must be properly recorded to reflect all transactions and reconciled to subsidiary ledgers.

Condition:

The general ledger did not accurately reflect all transactions and was not reconciled to subsidiary ledgers.

Cause:

Timely monthly reviews of the general ledger were not performed.

Effect:

Potential misstatement of the financial statements.

Recommendation:

The general ledger should be reviewed for completeness and reconciled to subsidiary ledgers.

Corrective Action Plan:

The general ledger will be complete and reconciled to all subsidiary ledgers.

Finding 2014-04:*Criteria:**

As per N.J.S.A. 40A:4-57 no officer shall enter into any contract which by its terms involve the expenditure of money for any purpose for which no appropriation is provided, or in excess of the amount appropriated for such purpose.

Condition:

The Township expended more for various expenses than was appropriated creating over-expenditures of \$8,335 collectively.

Cause:

Unknown.

Effect:

The over-expenditures created deferred charges to future taxation of \$8,335, which must be raised in future budgets.

Recommendation:

The general ledger should be reviewed for completeness and reconciled to subsidiary ledgers.

Corrective Action Plan:

The general ledger will be complete and reconciled to all subsidiary ledgers.

Finding 2014-05:*Criteria:**

All employees that are eligible to participate in the State pension plan must be registered and enrolled in the State pension system.

Condition:

Six employees that were eligible to participate in the pension system with money being withheld from their compensation were not registered and enrolled in the State pension system. One employee that was ineligible to be enrolled in the pension system had pension money withheld from compensation.

Cause:

Unkown.

Effect:

The Township could owe the State pension system for each individual's pension in order to retroactively restore them into the pension system. The Township will need to refund the ineligible employee the money that was withheld from her compensation.

Recommendation:

Procedures should be established to assure that eligible employees are enrolled in the State pension plan as required.

Corrective Action Plan:

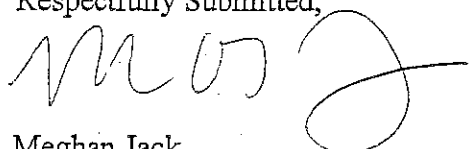
In accordance with State requirements, there is a Certifying Officer and a Certifying Officer's Supervisor so that there is oversight of Pension enrollments and filings. This is an ongoing matter that the Township is addressing. As of 2015, all eligible employees have been enrolled.

View of Responsible Officials

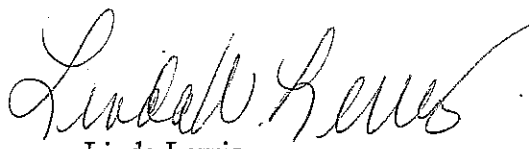
The responsible officials are in agreement with the above findings that will be addressed in a corrective action plan.

*** Prior Year Finding**

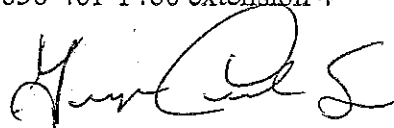
Respectfully Submitted,



Meghan Jack
Township Administrator
856-461-1460 extension 4

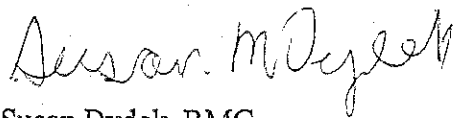


Linda Lewis
CFO
856-461-1460 extension 3



George Conard, Sr.
Mayor

Attest:



Susan Dydek, RMC

RESOLUTION 2015 - #105
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

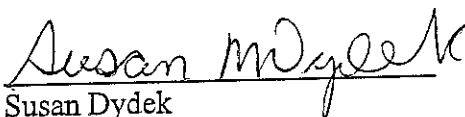
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that were vacant as of September 2015 and failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 19, 2015.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2015-#105

The amounts indicated shall be charged to the following addresses:

501 Monroe Street - \$100.00
113 Kossuth Street - \$50.00
128 Delaware Avenue - \$100.00
Zurbrugg Hospital - \$225.00
637 Bridgeboro Street - \$100.00
427 Filmore Street - \$50.00
435 Filmore Street - \$50.00
30 Polk Street - \$100.00
145 N. Fairview Street - \$50.00
557 S. Fairview Street - \$50.00
513 Cleveland Avenue - \$225.00
120 W. Washington Street - \$50.00
122 W. Washington Street - \$50.00
148 W. Washington Street - \$100.00
11 Burke Street - \$150.00
7 Burke Street - \$50.00
8 Burke Street - \$50.00
218 Burke Street - \$100.00
206 Hooker Street - \$100.00
401 Lippincott Street - \$100.00
513 Cleveland Avenue - \$100.00
413 N. Chester Avenue - \$100.00

**RESOLUTION 2015 - #106 WAS TABLED AND NEVER
ADOPTED.**

RESOLUTION 2015 - #107
A RESOLUTION AMENDING THE 2015 FEE SCHEDULE.

WHEREAS, Chapter 150 currently provides for provisions allowing for the levying of annual fees; and

WHEREAS, the Township Committee wishes to amend this provision to allow for an increase in certain annual fees;

NOW, WHEREFORE, BE IT HEREBY ORDAINED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Chapter 150 is hereby amended as follows:

The following fees shall be removed from the annual fee schedule:

150-144. Fees for Public Documents and Records.

A. The Township shall charge the following fees for reproduction of public records:

10) Duplicate Certificate of Redemption \$25.00 after request in writing

RESOLUTION 2015 - #108

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING AN AGREEMENT WITH AMERICAN FIDELITY TO
PROVIDE EMPLOYEE FLEXIBLE SPENDING ACCOUNTS EFFECTIVE
JANUARY 1, 2016


WHEREAS, P.L. 2011, C. 78, commonly known as "Chapter 78" requires the Township of Riverside to provide our employees with a Section 125 Flexible Spending Account; and


WHEREAS, the Township Administrator has researched companies and recommends the Township authorize American Fidelity to supply flexible spending accounts for the Township of Riverside effective January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Township Administrator is hereby authorized to prepare and execute all necessary documents to authorize American Fidelity to implement the Flexible Spending Account effective January 1, 2016.

BE IT FURTHER RESOLVED, that this authorization is awarded without competitive bid pursuant to N.J.S.A. 40A:11 -5(1)(m) as it involves the supplying of an insurance service and is an exempted service under the Local Publics Contracts Law.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at a Regular Meeting thereof, held on October 19, 2015.


Susan M. Dydek, RMC
Municipal Clerk


George F. Conard Sr.
Mayor

RESOLUTION 2015 - #109A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A
CURFEW FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT
AND DESIGNATING HOURS FOR HALLOWEEN

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 8:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2015 commonly known as "Mischief Night" and 8:00P.M. will be designated as the end of time for knocking on doors for Trick - or - Treating on October 31, 2015, commonly known as Halloween.

ACTION:

- 1) **Motion made by Mr. Prisco seconded by Mrs. Hatcher** authorizing to approve a Social Affair Permit for Bishop Eustace Preparatory Crew for an event to be held on February 27, 2016. **Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Le Coney and Conard. Nays – None. Abstain – None. Motion carried.**
- 2) **Motion made by Mrs. Hatcher seconded by Mr. Le Coney** authorizing to allow the Municipal Clerk to advertise and receive RFPs/RFQs for Township Professional Services for the year 2016. **Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Bienkowski Le Coney and Conard. Nays – None. Abstain – None. Motion carried.**

CORRESPONDENCE:

None.

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for September 2015: Incidents – 620, Investigations – 126, Adult Arrests Total – 99, Motor Vehicle Summons – 139, Motor Vehicle Accidents – 7, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 3, Domestic Violence Cases – 7, Summons for False Alarms – 0, False Alarm Calls – 14, False Alarm Warning Letters – 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad for September 2015: Medical Emergencies – 64, Motor Vehicle Accidents – 3, Fire Stand Bys – 2, Non-Emergency Transports – 1, Football Standbys – 3, Fall Festival Standby – 1. Patients transported to the hospital – 49 and Patients refused treatment & transportation – 18.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that Mr. Holt will give the report. Mr. Holt reported that the Public Works Department is continuing the maintenance of ball fields as needed. Collection of bagged leaves and grass has ceased. Storm drain maintenance and street sweeping will continue. Preparations are being done for Community Day.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported on the Monthly Report of Receipts that was submitted by the Tax Collector. Current collection as of September 30, 2015: Current year - \$392,667.90, Previous year - \$4,854.66, Prepaid Taxes - \$2,819.81, Interest - \$12,457.61, Township Lien Redeemed - \$1,207.33, Third Party Redeemed Lien - \$42,236.53. Year to Date Collections: Current year - \$10,299,255.79, Previous year - \$500,536.70, Prepaid taxes - \$34,0423.62, Interest - \$78,250.40, Township Lien Redeemed - \$11,043.96, Third Party Liens Redeemed - \$275,222.84, Cost of Sale - \$9,774.29, Tax Sale Premium - \$371,600.00, Tax Sale Sewer - \$81,064.09 and Tax Sale General - \$11,355.00. Total amounts collected: as of September 30, 2015 - \$456,240.84, Year to Date - \$11,672,146.69. The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the work is continuing at Whomsley Field.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that Community Day will be held on October 30, 2015. There will be a Trunk or Treat, Costume Baby Parade, and other events. The event will begin at 5:00pm.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack's reported that her report has been filed and distributed. Administrator Jack stated that the DOT Phase 10 application is due tomorrow. The Punchlist for the DOT Grant VIII is being completed.

Mrs. Hatcher questioned if Adams Street can be added to a grant to be repaved. Administrator Jack said that it is the intention to add Adams Street to the Capital Budget to be repaved next year.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mr. Prisco and Mr. Bienkowski to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) **Richard Naylor, 24 East Hancock Street** – questioned the curfew for Halloween.
Mayor Conard said the stopping time is 8:00pm. Mr. Naylor also questioned if the K-9 Unit was full time. Chief Eliason answered in the affirmative.

In seeing that no further members of the Public wished to speak, motion made by Mr. Bienkowski and Mr. Prisco carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Prisco and Mrs. Hatcher that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk