

Monday Evening
Riverside, NJ
November 21, 2011
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 5, 2011.
2. Written notice was delivered to the Burlington County Times on January 5, 2011 and the Courier Post on January 5, 2011.
3. Filed written notice with the Clerk of the Township of Riverside on January 5, 2011.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Van Meter, Mrs. Hatcher and Mr. Conard along with Township Administrator Meghan Jack, Municipal Clerk Susan M. Dydek, and Solicitor Saponaro. Mr. Polino was absent.

Motion made by Mr. Prisco, seconded by Mrs. Hatcher to excuse Mr. Polino's absence (Mr. Polino is currently serving his Country in the military) carried.

Motion made by Mrs. Hatcher and Mr. Van Meter that the following minutes be approved as written: the Work Session Meeting of October 17, 2011 and the Regular Meeting of October 17, 2011 be approved as written. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Mr. Van Meter and Mr. Prisco. Nays – None. Abstain – Mr. Conard. Motion carried.

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ORDINANCES:

Motion made by Mr. Van Meter, seconded by Mrs. Hatcher that Ordinance 2011 - #11 entitled, "AMENDING CHAPTER 243, OF THE TOWNSHIP CODE ENTITLED "VEHICLES AND TRAFFIC." be approved at the first reading. Upon roll call, the vote was as follows: Ayes – Mr. Van Meter, Mrs. Hatcher, Mr. Prisco and Mr. Conard. Nays – None. Motion carried.

The following Ordinance was introduced at the Regular Meeting of October 17, 2011 and notice of the pending Ordinance along with summary was published in the Burlington County Times on October 21, 2011. **Ordinance 2011 - #12 entitled, "AMENDING CHAPTER 212, OF THE TOWNSHIP CODE ENTITLED, "RENTAL PROPERTIES."**

Mayor Conard opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Van Meter and Mrs. Hatcher carried: Public Portion be closed.**

Motion made by Mr. Van Meter, seconded by Mr. Prisco that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Messrs. Van Meter, Prisco, Mrs. Hatcher and Mr. Conard.

Nays – None.

Motion carried.

Motion made by Mr. Prisco, seconded by Mr. Van Meter that Ordinance 2011 - #13 entitled, "DESIGN GUIDELINES AND BULK STANDARDS" be approved at the first reading. Upon roll call, the vote was as follows: Ayes – Messrs. Prisco, Van Meter, Mrs. Hatcher, and Mr. Conard. Nays – None. Motion carried.

Motion made by Mrs. Hatcher, seconded by Mr. Prisco that Ordinance 2011 - #14 entitled, "AN ORDINANCE FIXING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON, AND THE STATE OF NEW JERSEY, FOR THE YEAR 2012." be approved at the first reading. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Van Meter and Conard. Nays – None. Motion carried.

Motion made by Mr. Van Meter, seconded by Mrs. Hatcher that Ordinance 2011 - #15 entitled, "AMENDING CHAPTER 129, OF THE TOWNSHIP CODE ENTITLED "CERTIFICATE OF OCCUPANCY; CERTIFICATE OF HABITABILITY; CERTIFICATE OF APPROVAL:" be approved at the first reading. Upon roll call, the vote was as follows: Ayes – Mr. Van Meter, Mrs. Hatcher, Mr. Prisco and Mr. Conard. Nays – None. Motion carried.

ORDINANCE 2011 - #12
AMENDING CHAPTER 212, OF THE TOWNSHIP CODE ENTITLED
"RENTAL PROPERTIES"

BE IT HEREBY ORDAINED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Township Code be and is hereby amended as follows:

SECTION I. AMENDED SECTION

The Township shall make the following changes:

§ 212-17. Revocation of a license; procedure.

A. Grounds. In addition to any other penalty prescribed herein, a licensee may be subject to the revocation or suspension of the license issued hereunder upon the happening of one or more of the following:

- (1) Conviction of a violation of this chapter in the Municipal Court or any other court of competent jurisdiction.
- (2) Determination of a violation of this chapter at a hearing held pursuant to § 212-17B herein.
- (3) Continuously renting the unit or units to a tenant or tenants who are convicted of violating the ordinances of the Township.
- (4) Continuously permitting the rental unit to be occupied by more than the maximum number of occupants as defined in this chapter.
- (5) Maintaining the rental unit or units or the property in which the rental unit is a part in a dangerous condition likely to result in injury to person or property.
- (6) Failure or refusal to comply with any lawful regulation or order of the Township that apply to property and/or its tenants.
- (7) A determination by the Township that the issuance or the renewal of a license to such a person or corporation would be contrary to the best interests of the public generally if violations of ordinances of the Township or State statutes have occurred continuously on the property for which the license has been issued or by the tenants who occupy the property for which the license has been issued.
- (8) Repeated violations or prolonged failure to correct any violations of any applicable building, housing, health or safety code or regulations.

B. Procedure; written complaint; notice; hearing.

- (1) A complaint seeking the revocation or suspension of a license may be filed by any one or more of the following: Chief of Police, Construction Code Official, Housing Inspector, the Zoning Enforcement Officer or any other persons or office authorized to file such complaint. Such complaint shall be in writing and filed with the Township Clerk or designee. The complaint shall be specific and shall be sufficient to apprise the licensee of the charges so as to permit the licensee to present a defense. The individual(s) filing

the complaint may do so on the basis of information and belief and need not rely on personal information.

(2) Upon the filing of such written complaint, the Township Clerk or designee shall immediately inform the Township Committee, and a date for a hearing shall be scheduled which shall not be sooner than 10 nor more than 30 days thereafter. The Township Clerk or designee shall forward a copy of the complaint and a notice as to the date of the hearing to the licensee and the agent, if any, at the address indicated on the registration form. Service upon the agent shall be sufficient.

(3) The hearing required by this section shall be held before the Township Committee unless, in its discretion, the Township Committee determines that the matter should be heard by a Hearing Officer who shall be appointed by the Township Committee. If the matter is referred to a Hearing Officer, such officer shall transmit his findings of fact and conclusions of law to the Township Committee within 30 days of the conclusion of the hearing. The Township Committee shall then review the matter and may accept, reject, or modify the recommendations of the Hearing Officer based on the record before such Hearing Officer. In the event that the matter is not referred to a Hearing Officer and is heard by Township Committee, then the Township Committee shall render a decision within 30 days of the conclusion of the hearing. Following the hearing, a decision shall be rendered, dismissing the complaint, revoking or suspending the license, or determining that the license shall not be renewed or reissued for one or more subsequent license years.

(4) A recording shall be made of the hearing. All witnesses shall be sworn prior to testifying. The strict rules of evidence shall not apply, and the evidential rules and burden of proof shall be that which generally control administrative hearings.

(5) The Township Solicitor or his designee shall appear and prosecute on behalf of the complainant in all hearings conducted pursuant to this section.

C. Defense. It shall be a defense to any proceeding for the revocation, suspension or other disciplinary action involving a rental license by demonstrating that the owner has taken appropriate action to abate the conditions or circumstances giving rise to the revocation proceeding, including, but not limited to the institution of legal action against the tenant(s), occupant(s) or guests for recovery of the premises, eviction of the tenant(s) or otherwise. Said defense, however, must be accompanied by any and all required documents attesting to actions taken and does not limit the ability of the Township to pursue additional, applicable penalties.

SECTION II. REPEALER, SEVERABILITY AND EFFECTIVE DATE

- A. Repealer. All Ordinances and provisions thereof inconsistent with the provisions of the Ordinance shall be and are hereby repealed to the extent of such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township

Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective.

The Ordinance shall take effect upon proper passage in accordance with the law.

RIVERSIDE TOWNSHIP COMMITTEE

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Prisco that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2011-# 106 – MUNICIPAL CLERK'S OVERPAYMENT.

2011-#107 – TAX COLLECTOR'S OVERPAYMENT.

2011 - #108 – CONSTRUCTION OFFICE OVERPAYMENT.

**2011-# 109 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIEN
AGAINST CERAIN BLOCKS AND LOTS.**

**2011 - #110 – A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE
AWARDING THE CONTRACT FOR IMPROVEMENTS TO SPRING
GARDEN PARK.**

2011 - #111 – (NO TITLE).

2011 - #112 – (NO TITLE).

2011 - #113 – (NO TITLE).

RESOLUTION 2011 - #106
MUNICIPAL CLERK'S OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

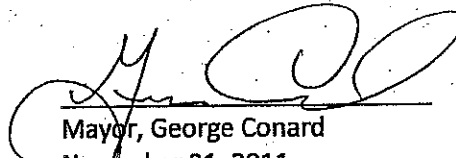
<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Donald Chadwick	\$155.00	154 Webster St. Riverside, NJ 08075	Death Certificates returned.

RESOLUTION 2011 - #107
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

BE IT RESOLVED, that the following tax overpayments be refunded and cleared from the record and checks be drawn to the following taxpayer:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>YEAR</u>	<u>REASON</u>
202	5	\$ 920.64	Corelogic Piatek,Karen s. 516 River Dr.	2011	Duplicate Payment
401	5	1,181.12	Corelogic Buker,Robert L. 644 Adams St.	2011	Duplicate Payment
1004	10	125.00	Corelogic Pennell,Craig M. 218 Rancocas Ave.	2011	Vet Deduction
1203	4	268.11	Corelogic Juarez,Merlin 212 New Jersey Ave.	2011	Duplicate Payment
1404	18	623.17	Corelogic Graham,Gerald 134 Paine St.	2011	Duplicate Payment
1502	10	1,240.72	Corelogic Hylton,Janice M. 412 Middleton St.	2011	Duplicate Payment
1801	3	1,221.37	Corelogic Finley,Wm. J. 310 S. Fairview St.	2011	Duplicate Payment
1803	18	956.66	Corelogic McNulty,Andrea M. 309 Cleveland Ave.	2011	Duplicate Payment
2406	6	1,335.92	Corelogic Wyatt,Rita M. 407 Oak St.	2011	Duplicate Payment
2502	8	1,950.48	Corelogic Rush,Dawn M. 265 Progress St.	2011	Duplicate Payment
803	17	259.26	25 Lafayette Street, LLC 25 Lafayette Street	2011	Duplicate Payment
1901	25	250.00	Bank of America Erlson,Donald E. Jr. 500 Bridgeboro St.	2011	Vet Deduction

601	1	1,461.00	The Bank 580 N. Pavilion, LLC 580 N. Pavilion Ave.	2011 Duplicate Payment
1005	11	257.21	Delanco Fed. S & L Smith, Bernard 229 Rancocas Ave.	2011 Duplicate Payment



Mayor, George Conard
November 21, 2011

RESOLUTION 2011 - #108
CONSTRUCTION OFFICE OVERPAYMENT

BE IT RESOLVED, that the following overpayment be refunded and cleared from the record and check drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Nu Look	\$10.00	825 Warren Road Ambler, PA 19002	Permit Overpayment

RESOLUTION 2011 - #109
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

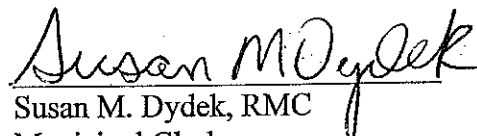
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as abandoned properties as of September 2011.

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 17, 2011.


Susan M. Dydek, RMC
Municipal Clerk

ATTACHMENT TO RESOLUTION 2011-#109

Block 3207, Lot 9 - \$31,500.00 (demolition) and \$1,300.00 (fence)
Block 905, Lot 5 - \$717.50

RESOLUTION 2011 - #110
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR IMPROVEMENTS TO SPRING GARDEN PARK.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for improvements to Spring Garden Park; and

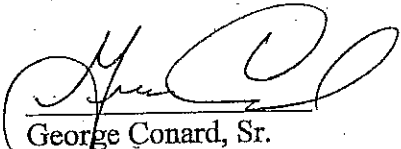
WHEREAS, three (3) bids have been received from the following for the same in accordance with the request:

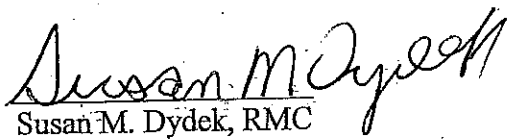
<u>Company</u>	<u>Base Bid and Alternates 1, 3, 4 and 5</u>
F & P Contractors Inc.	\$148,203.50
Grassbusters Landscaping Inc.	\$161,143.25
Land-Tech Enterprises Inc.	\$207,155.00

WHEREAS, the bid of F&P Contractors Inc., totaling \$148,203.50, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to F&P Contractors Inc.

Adopted the 21st day of November 2011 at the Regular Meeting of the Township Committee of the Township of Riverside.


George Conard, Sr.
Mayor


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP OF RIVERSIDE

RESOLUTION NO. 2011-111

WHEREAS, there are certain 2011 Budget Appropriations of the Township of Riverside, which are insufficient to meet the requirements for operating affairs of the Township, and

WHEREAS, there are other 2011 Budget Appropriations where there are unexpended balances which will not be needed for such purposes, and

WHEREAS, the Revised Statutes 40A-58 provides for the transfers from such accounts that have unexpended balances; now

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside in the County of Burlington that the sum of \$19,900.00 be transferred:

FROM		TO	
Col. Of Taxes Wages	\$6,700.00	Finance O/E	\$6,700.00
Col. Of Taxes Wages	1,200.00	Col. Of Taxes O/E	1,200.00
Health Ins	2,000.00	Mun. Court O/E	2,000.00
Health Ins	3,000.00	Bldg. & Grds O/E	3,000.00
Electric	5,000.00	Sts. & Rds. O/E	5,000.00
Electric	2,000.00	Water	2,000.00

Township of Riverside
Resolution 2011-112

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item or revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount,

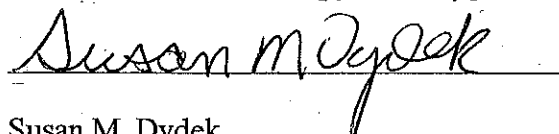
SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget of the year 2010 in the sum of\$1,778.11 which item is now available as a revenue from the State of New Jersey Body Armor Replacement Program, pursuant to the provision of statute, and

SECTION 2

BE IT FURTHER RESOLVED that a like sum of\$1,778.11 be and the same is hereby appropriated under the caption of Body Armor Replacement Fund

Adopted this 21st day of November, 2011
and certified as a true copy of an original.

A handwritten signature in cursive script, reading "Susan M. Dydek", is written over a horizontal line.

Susan M. Dydek
Municipal Clerk

RESOLUTION 2011-113

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Finance may approve the insertion of any special item of revenue in the budget of any county of municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

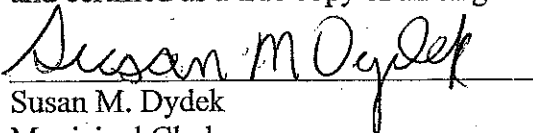
SECTION 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee hereby requests the Director of the Division of Local Finance to approve the insertion of an item of revenue in the budget year 2011 in the sum of\$11,508.34 which item is now available as a revenue from the State of New Jersey Clean Energy Program pursuant to the provision of statute, and

SECTION 2

BE IT FURTHER RESOLVED, that a like sum of\$11,508.34 be and the same is hereby appropriated under the caption of Clean Energy Program.

Adopted this 21st day November 21, 2011
and certified as a true copy of an original.


Susan M. Dydek
Municipal Clerk

ACTION:

- 1) **Motion made** authorizing the creation of an account with GovDeals for the purpose of auctioning public equipment and miscellaneous items **made by Mr. Prisco and Mr. Van Meter carried.**
- 2) Authorization to enter into and execute an agreement with GovTeller for the installation and operation of a credit card machine at the Municipal Court granted on **motion by Mrs. Hatcher, seconded by Mr. Van Meter carried.** Mayor Conard questioned if a credit card machine was going to be installed in the Tax and Sewerage Office for payments. Administrator Jack answered that she was going to see how successful it was in the Court Office first. Administrator Jack also stated that the residents must understand that they can only pay current taxes with a credit card; no delinquent payments can be made. Mrs. Hatcher questioned if this was a debit machine also. Administrator Jack answered in the affirmative.
- 3) **Mrs. Hatcher made a motion, seconded by Mr. Van Meter** authorizing to approve the application submitted to the US Soccer Federation for the installation of a turf soccer field at Whomsley Field and Bob Kenney Field **carried.**
- 4) **Motion** to appoint Joshua A. Woods as Special Class II Police Officer with the Riverside Police Department pending a satisfactory background investigation **carried.**
- 5) **Mrs. Hatcher made a motion to appoint** Robert Prisco to the RFP/RFQ Committee to open the RFPs/RFQs that were received along with Administrator Jack, **seconded by Mr. Van Meter carried.**

SHADE TREE COMMITTEE REQUESTS:

- 1) 333 Kossuth Street – Tree Removal

CORRESPONDENCE:

- 1) First United Methodist Church of Riverside – Parking request.
- 2) New Jersey Courts – Rule amendments.
- 3) Burlington County Joint Insurance Fund – Dividend announcement.
- 4) Riverside Bulldogs – Request to solicit. **Motion made by Mr. Prisco and Mr. Van Meter to allow the Riverside Bulldog Cheerleaders to solicit funds in the Township of Riverside and to waive the licensing fees carried.**

COMMITTEE REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Tursi reported the Police Activity for October 2011: Investigations – 158, Adult Arrests Total – 122, Motor Vehicle Summons – 203, Motor Vehicle Accidents – 13, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 1, Domestic Violence Cases – 19, Summons for False Alarms – 2, False Alarm Calls – 16. Chief Tursi also reported the various training that the Officers attended, the various

programs that the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad Activity for October 2011: Medical Emergencies – 78, Motor Vehicle Accidents – 2, Fire Stand Bys – 1, Non Emergency Transports – 2, Football Stand Bys – 4, Patients transported to the hospital – 55 and Patients refused treatment and transportation – 25.

DEPARTMENT OF PUBLIC WORKS:

Mr. Van Meter stated that Mr. March will give the report. Mr. March reported that the Public Works Department has been doing road maintenance throughout the Township; the Friday Morning Sweeps are completed for the year. The Department cut grass all at Township parks, lots and ball fields and have been hauling leaf compost to Delanco's compost site. Three handicapped signs were installed, the fall leaf collection started on November 7, 2011. Mr. Van Meter stated that there are leaves on Leach Street with branches thrown on top and there is a piece of slate on Filmore Street with leaves on top of it. Mr. Van Meter stated that the men should be careful when collecting leaves. Mr. Prisco questioned if the Public Works yard was going to be open on the Saturday after Thanksgiving. Mr. March answered in the affirmative. The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Prisco reported that the delinquent tax notices were sent out on November 17, 2011. Should any open municipal charge or property tax is not paid by December 31, 2011; it will be subject to the 2012 Tax Sale. Also, Budget time is soon approaching.

DEPARTMENT OF RECREATION:

Mrs. Hatcher reported she received a phone call from Mr. Polino to recognize Mike Dimiero for his assistance for the upkeep of the American Flag at the AA Field.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mrs. Hatcher reported that Christmas in Riverside will be held on December 5, 2011 and it starts at 6:30pm with a parade. There will be vendors in the Fire House. Also, there will be a house decorating contest this year and the whole town will be involved; there will be no sign-ups required.

SOLICITOR'S REPORT:

Solicitor Saponaro had no report.

CLERK – COLLECTOR’S REPORT:

Municipal Clerk/Deputy Tax Collector Dydek reported that the Real Estate Tax Collection Status as follows: Prior Year – 99.97%, Current Year – 94.80% and Next Year – 0.66%.

Municipal Clerk Dydek reported that she submitted a written report to the Committee. Mrs. Dydek reported that 778 dog licenses have been issued and 71 cat licenses have been issued. The free rabies clinic will be held in early January 2012.

Municipal Clerk/Registrar Dydek reported the Vital Statistic Report for the third quarter of 2011 as follows: Number of people applying for Birth Certificates – 47, Marriage Certificates – 16, Death Certificates – 2, Domestic Partnership Certificates – 0, Civil Union Certificates – 0, Marriage Licenses – 14, and Civil Union Licenses – 0. Also, Births of Riverside Residents – 35, and Deaths of Riverside Residents – 19.

Copies of the reports are on file on the Municipal Clerk’s Office.

ENGINEER’S REPORT:

Mayor Conard asked the Committee if there were any questions regarding the Engineer’s Report that was submitted. No questions were presented. A copy of the report is on file in the Municipal Clerk’s office.

ADMINISTRATOR’S REPORT:

Administrator Jack reported that the Phase V of the Filmore, Taylor, Kossuth, Howard and Weeks Streets Project are complete and the Engineer is completing a Punch list. The Township has made application to the NJDOT Local Aid Application for Phase VI and during budget time in 2012 there will be discussion on the streets that would be included in Phase VI. The Senior Citizens’ Oktoberfest was held on October 29, 2011 at the Portuguese Club and there was a low turnout due to the snow storm. Christmas in Riverside will be held on December 5, 2011 and Santa will be there to take pictures with the children. A Resolution was passed at the meeting for the Spring Garden Streets Park Project. This Resolution did not include the sidewalks which will be looked at during next year’s budget process.

The report is on file in the Municipal Clerk’s Office

RENTAL INSPECTOR’S REPORT:

The Rental Inspector’s report has been distributed. Mayor Conard questioned if the Committee had any inquiries. No inquiries were presented. The report is on file in the Municipal Clerk’s Office

Motion made by Mr. Van Meter, seconded by Mrs. Hatcher approving all the reports that were submitted carried.

RECEIPTS:

COUNTY OF BURLINGTON	SALT AND PLOWING	\$	3,174.00
RPD	DISCONERY	\$	299.75
SCIBAL		\$	1,000.00
DELRAN TWP	GAS & ELECTRIC	\$	368.22
CONSTRUCTION CODE	PERMITS	\$	174.00
NJ CLEAN ENERGY	GRANT	\$	11,508.34
CONSTRUCTION CODE	PERMITS	\$	260.00
CONSTRUCTION CODE	PERMITS	\$	1,014.00
RPD	FIREARMS	\$	44.50
M JACK	ZONING	\$	50.00
CONSTRUCTION CODE	PERMITS	\$	47.00
SCIBAL	W/C HOLT	\$	1,105.18
MUNICIPAL COURT	FINES	\$	14,436.43
MUNICIPAL COURT	RESTITUTION	\$	40.59
CONSTRUCTION CODE	PERMITS	\$	350.00
CLEAR CHANNEL	BUS SHELTERS	\$	130.00
STATE OF NJ	BODY ARMOUR GRANT	\$	1,778.11
M JACK	ZONING	\$	100.00
CONSTRUCTION CODE	PERMITS	\$	245.00
ROBERT PRISCO	REFUND	\$	37.88
RPD	DISCOVERY	\$	140.60
D SMITH	RESTITUTION	\$	102.00
SCIBAL	W/C HOLT	\$	315.60
M JACK	ZONING	\$	75.00
CONSTRUCTION CODE	PERMITS	\$	210.00
CONSTRUCTION CODE	PERMITS	\$	95.00
CONSTRUCTION CODE	PERMITS	\$	46.00
M JACK	ZONING	\$	25.00
DELRAN BD. OF ED.	SECURITY	\$	180.00
RPD	DISCOVERY	\$	91.00
CLERK COLLECTOR	ADVANCE	\$	1,000,000.00
M JACK	ZONING	\$	25.00
SJ HIF	REFUND	\$	1,662.00
CONSTRUCTION CODE	PERMITS	\$	725.00
CONSTRUCTION CODE	FIRE PREVENTION	\$	170.00

Motion made by Mr. Prisco and Mr. Van Meter that the following bills be approved for payment carried:

DATE 12/16/11 TIME 9:47 AM

TOWNSHIP OF RIVERSIDE
CHECK REGISTEROPERATOR -
CHECKS FROM 10/18/11 TO

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	11/21/11	4663	BURLINGTON COUNTY SOIL	* 386	775.00
0	11/21/11	3490	BIRDSALL ENGINEERING, INC.	* 1015	6,818.75
0	11/21/11	14348	LANCE FORBES	* 1157	250.00
0	10/27/11	4627	TREASURER - BURLINGTON COUNTY	14224	5,893.09
0	(PAY TO VENDOR)	4627	TREASURER - BURLINGTON COUNTY		
0	10/27/11	22120	BILL INCOLLINGO	14225	1,330.00
0	10/27/11	29028	LSI LINE SYSTEMS, INC	14226	930.59
0	(PAY TO VENDOR)	29028	LSI LINE SYSTEMS, INC		
0	10/27/11	34266	VERIZON	14227	222.28
0	10/27/11	34268	VERIZON WIRELESS	14228	240.09
0	10/27/11	34280	VERIZON ONLINE	14229	70.02
0	(PAY TO VENDOR)	34280	VERIZON ONLINE		
0	10/27/11	40830	PSE&G	14230	8,276.00
0	10/27/11	48242	SO NJ REG EMP BENEFITS FUND	14231	75,267.00
0	10/27/11	2615	BAMBOO GARDENS AT CAMP QUAXON	14232	1,110.00
0	10/27/11	31263	ANTHONY TOBIN	14233	200.00
0	11/09/11	1949	AT & T	14234	294.39
0	(PAY TO VENDOR)	1949	AT & T		
0	11/09/11	4627	TREASURER - BURLINGTON COUNTY	14235	19,182.90
0	(PAY TO VENDOR)	4627	TREASURER - BURLINGTON COUNTY		
0	11/09/11	6055	CARL F. CICALI	14236	150.00
0	11/09/11	6675	COMCAST	14237	40.00
0	(PAY TO VENDOR)	6675	COMCAST		
0	11/09/11	17072	GOODYEAR TIRE	14238	315.40
0	11/09/11	31250	ERIC MARCH	14240	150.00
0	11/09/11	34280	VERIZON ONLINE	14241	68.99
0	(PAY TO VENDOR)	34280	VERIZON ONLINE		
0	11/09/11	34290	NEW JERSEY-AMERICAN	14242	1,329.25
0	11/09/11	40757	ROBERT R. PRISCO	14243	150.00
0	11/09/11	40910	MARIANNE PTASZENSKI	14244	150.00
0	11/09/11	45075	RIVERSIDE FIRE DISTRICT	14245	2,915.00
0	11/09/11	51130	TREASURER'S OFFICE	14246	466,267.61
0	11/09/11	51450	PAUL TURSI	14247	150.00
0	11/09/11	51135	TREASURER RIVERSIDE TOWNSHIP	14248	94.19
0	11/18/11	2655	BASIC MAINTENANCE SUPPLY CO.	14249	323.88
0	11/18/11	4623	BURLINGTON COUNTY FOP LODGE #2	14250	3,536.00
0	11/18/11	5279	CANNON AND SONS RECYCLING	14251	300.00
0	11/18/11	5680	CERTIFIED SPEEDOMETER SERVICE	14252	186.00
0	11/18/11	6302	C-L-C LOCKSMITH	14253	57.60
0	11/18/11	6947	CRYSTAL SPRINGS	14254	54.19
0	(PAY TO VENDOR)	6947	CRYSTAL SPRINGS		
0	11/18/11	10475	EASTERN ENVIRONMENTAL	14255	300.00
0	11/18/11	10760	EDMAR, INC.	14256	52.80
0	11/18/11	14350	FORD MOTOR CREDIT COMPANY	14257	1,191.69
0	(PAY TO VENDOR)	14350	FORD MOTOR CREDIT CO.		
0	11/18/11	17030	PHILLIP J. GOFFREDO	14258	24.80
0	11/18/11	17070	GOOD IMPRESSIONS, INC.	14259	45.00
0	11/18/11	18251	MAILFINANCE	14260	1,359.00
0	(PAY TO VENDOR)	18251	MAILFINANCE		
0	11/18/11	18666	HERITAGE CLEANERS & TAILORS LL	14261	179.00
0	11/18/11	20211	HUDSON ENERGY	14262	395.42
0	(PAY TO VENDOR)	20211	HUDSON ENERGY		

DATE 12/16/11 TIME 9:47 AM
99TOWNSHIP OF RIVERSIDE
CHECK REGISTEROPERATOR -
CHECKS FROM 10/18/11 TO 11

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	11/18/11	20350	HUTCHINSON PLUMBING HEATING	14263	6,839.30
0	11/18/11	23458	H. DAVID JAENSCH	14264	199.30
0	11/18/11	30075	LOWTHERS SMALL ENGINE INC.	14265	49.00
0	11/18/11	31208	M & N ASSOCIATES	14266	1,739.63
0	11/18/11	31410	DENNIS P. MC INERNEY	14267	400.00
0	11/18/11	32665	LEONOR MORAIS	14268	400.00
0	11/18/11	32712	MR. JOHN, INC.	14269	161.62
0	11/18/11	34280	VERIZON ONLINE	14270	70.04
0	(PAY TO VENDOR)	34280	VERIZON ONLINE		
0	11/18/11	34290	NEW JERSEY-AMERICAN	14271	95.52
0	11/18/11	37510	OLD DOMINION BRUSH CO.	14272	1,435.15
0	11/18/11	39425	PEDRONI	14273	7,287.59
0	11/18/11	39750	PICS ONLINE, INC.	14274	249.88
0	11/18/11	45017	RICOH AMERICAS CORPORATION	14275	400.51
0	11/18/11	45025	RIVERSIDE BOARD OF EDUCATION	14276	611,250.58
0	11/18/11	45910	R. LOUIS GALLAGHER	14277	1,633.33
0	11/18/11	46836	GEORGE R. SAPONARO, ESQ.	14278	2,958.33
0	11/18/11	47048	J.W. SCOTT	14279	155.00
0	11/18/11	47056	SCHWERING HARDWARE INC.	14280	109.28
0	11/18/11	48150	JEFFERY SNOW	14281	250.00
0	11/18/11	49850	TEKTRON CORPORATION	14282	176.60
0	11/18/11	57260	W. B. MASON CO., INC.	14283	254.41
0	(PAY TO VENDOR)	57260	W. B. MASON CO., INC.		
0	11/18/11	57690	WEST PUBLISHING GROUP	14284	195.00
0	11/18/11	57695	WESTERN PEST SERVICES	14285	85.00
0	11/18/11	58080	WINZINGER RECYCLING	14286	31,500.00
0	11/21/11	3080	BEVAN SECURITY SYSTEMS INC.	14287	90.00
0	11/21/11	3084	DONALD CHADWICK	14288	155.00
0	11/21/11	3750	HORIZON BLUE CROSS BLUE SHIELD	14289	3,949.45
0	(PAY TO VENDOR)	3750	HORIZON BLUE CROSS BLUE SHIELD		
0	11/21/11	4620	BURLINGTON COUNTY ANIMAL &	14290	150.00
0	11/21/11	4628	BRUCE BURIN HEATING/AIR COND.	14291	105.00
0	11/21/11	4650	BURLINGTON COUNTY TIMES	14292	337.34
0	(PAY TO VENDOR)	4650	COURIER TIMES INC.		
0	11/21/11	14350	FORD MOTOR CREDIT COMPANY	14293	910.36
0	(PAY TO VENDOR)	14350	FORD MOTOR CREDIT CO.		
0	11/21/11	23425	RIVERSIDE NAPA	14294	19.80
0	11/21/11	30075	LOWTHERS SMALL ENGINE INC.	14295	247.76
0	11/21/11	32018	MICHAEL HART'S	14296	1,300.00
0	11/21/11	34266	VERIZON	14297	223.67
0	11/21/11	34268	VERIZON WIRELESS	14298	240.07
0	11/21/11	35300	NU LOOK	14299	10.00
0	11/21/11	39489	PETROLEUM TRADERS CORPORATION	14300	11,526.10
0	11/21/11	40830	PSE&G	14301	1,988.67
0	11/21/11	45017	RICOH AMERICAS CORPORATION	14302	378.08
0	11/21/11	45075	RIVERSIDE FIRE DISTRICT	14303	112,194.75
0	11/21/11	48725	STATE OF NEW JERSEY-TREASURER	14304	325.00
0	11/21/11	50885	TOWNSHIP OF MAPLE SHADE	14305	4,144.48
0	(PAY TO VENDOR)	50885	TOWNSHIP OF MAPLE SHADE		
0	11/21/11	51200	TRUMP TAJ MAHAL	14306	1,067.00
0	11/21/11	57296	WASTE MANAGEMENT OF NEW JERSEY	14307	18,467.00
0	11/21/11	58057	WILLINGBORO VETERINARY CLINIC	14308	221.40

DATE 12/16/11 TIME 9:47 AM
4BER : 99

TOWNSHIP OF RIVERSIDE
CHECK REGISTER

OPERATOR -
CHECKS FROM 10/18/11

BANK #	CHECK DATE	VENDOR#	PAY TO THE ORDER OF	CHECK	AMOUNT
0	11/21/11	61717	XTEL COMMUNICATIONS INC.	14309	592.12
0	11/21/11	3470	BICENTENNIAL LODGE #76	14310	260.00
0	11/21/11	3490	BIRDSALL ENGINEERING, INC.	14311	450.00
0	11/21/11	8236	DELTRAN EMERGENCY SQUAD	14312	1,000.00
0	11/21/11	18254	LORRAINE HATCHER	14313	150.00
0	11/21/11	39076	PARTY LAND	14314	110.55
0	11/21/11	45017	RICOH AMERICAS CORPORATION	14315	400.51
0	11/21/11	48242	SO NJ REG EMP BENEFITS FUND	14316	75,267.00
0	11/21/11	48725	STATE OF NEW JERSEY-TREASURER	14317	50.00

** BANK TOTAL ** 1,504,872.11

** BANK TOTAL ** .00

** REPORT TOTALS ** 1,504,872.11

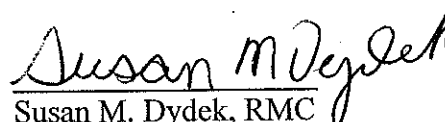
PUBLIC PORTION

Mayor Conard opened the Public Portion.

- 1) **Robert Grab, 218 Harrison Street Riverside** – wanted to know what is being done with the Zurbrugg Hospital Site which is a health hazard. Administrator Jack stated that the State DEP has notified the Township to write a letter so that the case will be turned over to the EPA. Administrator Jack explained that the Teicher organization submitted a plan to the DEP and the Department of Health and Senior Services for the remediation of the site. DEP has rejected the plan almost in its entirety because they want to segregate on site and to tarp any asbestos that is found. DEP will not issue Teicher Organization an executive administrative order without the backing of the Township. The Administrator and the Solicitor will draft a letter to the DEP so that the case may be turned over to the EPA.

Hearing nothing further from the Public, motion made by Mr. Van Meter and Mr. Prisco carried: Public Portion be closed.

There being no further business to attend to, motion made by Mr. Van Meter and Mrs. Hatcher that the meeting be adjourned, and so declared by Mayor Conard.


Susan M. Dydek, RMC
Municipal Clerk

/smd