

Monday Evening
Riverside, NJ
October 15, 2018
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 4, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2018.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mr. Hart – present, Mr. Miller – present, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Police Chief William Eliason, Administrator Meghan Jack and Attorney Albert Marmero.

APPROVAL OF MINUTES:

Motion made by Mr. Miller and Mr. Frey that the minutes of the Work Session Meeting of September 17, 2018, the minutes of the Regular Meeting of September 17, 2018, the Special Meeting of October 3, 2018 and the Work Session Meeting of October 3, 2018 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Frey and Mr. Kimble to close Public Portion (Agenda Items Only) carried.**

ORDINANCES

None.

CONSENT AGENDA

Mr. Frey made a motion, seconded by Mr. Miller that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- | | |
|-------------|--|
| 2018 - #100 | A Resolution of the Township of Riverside Establishing a Curfew for the Evening Known as Mischief Night and Designating Hours for Halloween. |
| 2018 - #101 | Municipal Lien. |
| 2018 - #102 | A Resolution Affirming the Township's Civil Rights Policy with Respect To All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, And Members of the Public That Come Into Contact With Municipal Employees, Officials and Volunteers. |
| 2018 - #103 | Governing Body Certification of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964." |
| 2018 - #104 | Adopting Revisions to the Personnel Policies and Procedures Manual. |
| 2018 - #105 | Resolution of the Township Committee of the Township of Riverside, County of Burlington New Jersey Authorizing the Issuance and Sale of up to \$148,800 of Special Emergency Notes of the Township of Riverside; Making Certain Covenants to Maintain the Exemption of the Interest On Said Notes from Federal Income Taxation; and Authorizing such Further Actions and Making Such Determinations as May Be Necessary or Appropriate to Effectuate the Issuance and Sale of the Notes. |

ACTION

- 1) Authorization to approve Peddler's/Solicitor's Licenses for Joseph Gallelli, Tom Prince, James Feeley, Corey Lucas to solicit for windows/roofing/siding for Power Home Remodeling, *(Previously tabled on September 17, 2018)* **Motion made by Messrs. Frey and Miller to deny the request carried. The request was denied.**

RESOLUTION 2018 - #100**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW
FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND
DESIGNATING HOURS FOR HALLOWEEN**

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 9:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2018 commonly known as "Mischief Night" and 9:00P.M. will be the designated as the end of time for knocking on doors for Trick – or - Treating on October 31, 2018 commonly known as Halloween

RESOLUTION 2018 - #101
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

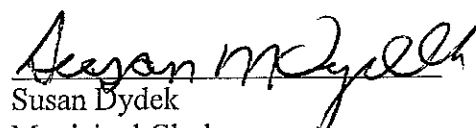
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown:

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 15, 2018.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2018-#101

The amount of \$75.00 shall be charged to the following addresses:

138 Polk Street – Block 704, Lot 1.01
521 Cleveland Avenue – Block 2201, Lot 8
401 Rancocas Avenue – Block 1602, Lot 11
215 N Fairview Street – Block 805, Lot 4.01
548 S Fairview Street – Block 2206, Lot 11

The amount of \$75.00 shall be charged to the following addresses:

138 Polk Street – Block 704, Lot 1.01
521 Cleveland Avenue – Block 2201, Lot 8
401 Rancocas Avenue – Block 1602, Lot 11
215 N Fairview Street – Block 805, Lot 4.01
548 S Fairview Street – Block 2206, Lot 11

Resolution 2018 - #102**Township of Riverside
Declaration of Civil Rights****A RESOLUTION AFFIRMING THE TOWNSHIP'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Genetic Information Nondiscrimination Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the Fair Credit Reporting Act, the Americans with Disabilities Act, the Vocational Rehabilitation Act, the Family and Medical Leave Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Law Against Discrimination, the New Jersey Family Leave Act, the New Jersey SAFE Act, the New Jersey Public Employer-Employee Relations Act (as applicable), the New Jersey Public Employee Occupational Safety and Health Act, the New Jersey Equal Pay Act, the Conscientious Employee Protection Act, New Jersey Wage and Hour laws, the Public Employee Occupational Safety and Health Act, the New Jersey Civil Service Act, the New Jersey Attorney General's guidelines with respect to Police Department personnel matters, the New Jersey Workers Compensation Act, the Open Public Meeting Act, free speech, due process or other applicable constitutional rights; and

WHEREAS, the governing body of Township has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the governing body of the Township of Riverside that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment, denial of a legally required reasonable accommodation or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township.

Section 3: Discrimination, harassment, denial of a legally required reasonable accommodation and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning those issues.

Section 4: The Township has established written procedures for any person to report alleged violations prohibited by this resolution affixed as Attachment A. Such procedures

shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints. Individuals and organizations are encouraged to promptly report all violations or complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment, denial of a legally required reasonable accommodation or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township's web site.

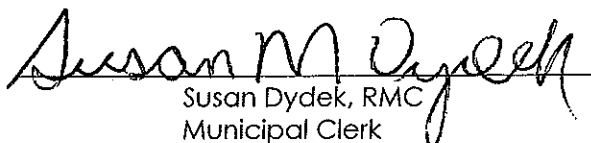
Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Township in order for the public to be made aware of this policy and the Township's commitment to the implementation and enforcement of this policy.

PASSED ON: October 15, 2018

CERTIFICATION

I, **Susan Dydek**, Municipal Clerk for the Township of Riverside do hereby certify that the foregoing Resolution was duly adopted by the governing body at a regular meeting held Monday, October 15, 2018.


Susan Dydek, RMC
Municipal Clerk

ATTACHMENT A

Complaint Reporting Procedure

This complaint procedure applies to all non-employee complaints or reports of improper conduct involving discrimination, harassment, retaliation, threats of harm or intimidation, or other matters involving the Township.

For instances involving you personally, the Township encourages you to communicate directly with the alleged wrong doer, and make it clear that his/her behavior is unacceptable, but you are not required to do so.

In all instances, anyone who feels that he or she is a victim of, witnesses or wishes to report any of the conduct identified within the Township's EEO policy, or policies prohibiting discrimination, harassment or retaliation, by any employee or a non-employee, should bring the matter to the immediate attention of the Township Administrator. If that would prove to be uncomfortable, or in the event the alleged perpetrator is the Administrator, then the complaint should be reported directly to the Mayor. Every effort will be made to promptly investigate all allegations of unlawful discrimination, harassment, retaliation or other wrong doing as confidentially as possible and to take appropriate corrective action, if warranted. This is not a guarantee that all matters will remain confidential as to all persons at all times.

Any employee who is determined, after an investigation, to have engaged in conduct which violates this or another Township policy will be subject to appropriate disciplinary action, up to and including discharge.

To investigate a complaint, it is typically necessary to interview the person making the complaint, the accused, and witnesses with knowledge of the allegations, various contentions, claims, facts or evidence. The Township will strive to maintain confidentiality to the extent possible as it has a compelling interest in protecting the integrity of its investigations. In every investigation, the Township also has a strong desire to protect witnesses from harassment, intimidation and retaliation, to keep evidence from being destroyed, to ensure that testimony is not fabricated, and to prevent a cover-up. The Township may decide in some circumstances that to achieve these objectives, individuals must maintain the investigation and their role in it in strict confidence. If the Township reasonably imposes such a requirement and an employee does not maintain such confidentiality, the employee may be subject to disciplinary action up to and including immediate termination.

The Township will not tolerate any retaliation for making a good faith complaint or report, or assisting in an investigation of a complaint. The Township's Administrator will process complaints in accordance with the Employee Complaint Procedure contained within the Township's Personnel Manual.

A person making a complaint may be asked to put in writing, but are not required to do so. All complaints, oral or written, will be addressed by the Township.

The supervisor or Department Head receiving the initial complaint must report all written or verbal complaints to the Township Administrator unless the complaint is against the Administrator in which case the complaint must be reported directly to the Mayor.

If the person making the complaint is reluctant to sign a written complaint, the person initially receiving the complaint will prepare written notes of the date, time and place of the complaint and the specific allegations. These notes will be read back to the complainant at appropriate intervals to ensure accuracy and completeness.

At the conclusion of any discussion with a person making a complaint, the person receiving the initial complaint as well as the individual performing the investigation will remind all interviewees of the Township's policy against retaliation, the consequences of violating that policy and encourage each person to immediately contact the Township Administrator or Mayor in the event of retaliation.

RESOLUTION 2018 - #103

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

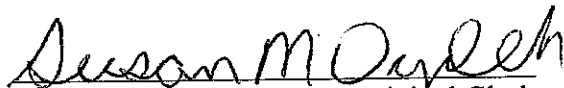
FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township of Riverside hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183; by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 15, 2018.


Susan M. Dydek, RMC, Municipal Clerk

Resolution No. 2018 - #104
Adopting Revisions to Personnel Policies and Procedures Manual

WHEREAS, it is the policy of the Township of Riverside to treat employees, prospective employees, volunteers, residents and other non-employees in a manner consistent with all applicable employment and civil rights laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the New Jersey Family Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township has determined that there is a need for personnel policies and procedures to ensure that employees, prospective employees and non-employees are treated in a manner consistent with all laws and regulations; and;

WHEREAS, the Township previously adopted personnel policies manual ("Manual") in 2016 and;

WHEREAS, from time to time, revisions to the Manual are necessary to reflect changes in law as well as other changes deemed necessary by the Township and/or the Municipal Excess Liability Fund to which the Town belongs;

NOW, THEREBY, BE IT RESOLVED by the Township that the Manual is hereby revised as reflected within the attached Policies and Procedures Manual, Revised October 15, 2018.

BE IT FURTHER RESOLVED that these Policy Updates shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail. The attached revisions adopted today supersede all prior policies regarding the same topics.

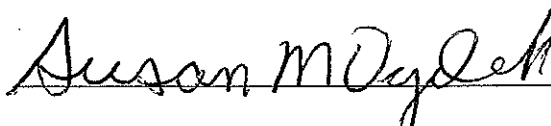
BE IT FURTHER RESOLVED that the Manual is intended to provide guidelines covering public service by Township employees and is not a contract. The provisions of the Manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Township shall operate under the legal doctrine known as "employment at will."

PASSED ON: *October 15, 2018*

CERTIFICATION

I, **Susan Dydek**, Municipal Clerk for the Township of Riverside do hereby certify that the foregoing Resolution was duly adopted by the governing body at a regular meeting held Monday, October 15, 2018.



Susan Dydek, RMC
Municipal Clerk

TOWNSHIP OF RIVERSIDE, NEW JERSEY

RESOLUTION NO. 2018 - 105

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$148,800 OF SPECIAL EMERGENCY NOTES OF THE TOWNSHIP OF RIVERSIDE; MAKING CERTAIN COVENANTS TO MAINTAIN THE EXEMPTION OF THE INTEREST ON SAID NOTES FROM FEDERAL INCOME TAXATION; AND AUTHORIZING SUCH FURTHER ACTIONS AND MAKING SUCH DETERMINATIONS AS MAY BE NECESSARY OR APPROPRIATE TO EFFECTUATE THE ISSUANCE AND SALE OF THE NOTES

BACKGROUND

WHEREAS, the Local Budget Law, Chapter 169 of the Laws of the State of New Jersey, as amended and supplemented ("Local Budget Law") authorizes, inter alia, municipalities to adopt ordinances authorizing special emergency appropriations for, among other things: (i) the preparation of an approved tax map; and (ii) the preparation and execution of the revaluation of real property; and

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, New Jersey ("Township") has duly and finally adopted ordinance 2016:12 ("Ordinance") appropriating the sum of \$248,000 to pay such costs as further described in the Ordinance ("Project"); and

WHEREAS, Section 55 of the Local Budget Law, N.J.S.A. 40A:4-55, authorizes the Township to issue special emergency notes to finance the costs of the Project; and

WHEREAS, the Township has heretofore issued its special emergency notes in the principal amount of \$198,400 to temporarily finance the costs of the Project ("Prior Note"); and

WHEREAS, the Prior Note matures on November 7, 2018; and

WHEREAS, it is the desire of the Township to issue its special emergency notes in the principal amount of up to \$148,800, as further described in Exhibit "A", the proceeds of which, together with other available funds in the amount of \$49,600, will be used to repay the principal of the Prior Note at maturity; and

WHEREAS, pursuant to the Local Budget Law and the ordinance, it is the intent of the Township Committee to hereby authorize, approve and direct the issuance and sale of such special emergency notes, to ratify and confirm certain actions heretofore taken by or on behalf of the Township, and to make certain related determinations and authorizations in connection with such issuance and sale.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO LOCAL BUDGET LAW, AS FOLLOWS:

Section 1. Pursuant to the Local Budget Law, the issuance of special emergency notes of the Township, to be designated, substantially, "Township of Riverside, County of Burlington, New Jersey, Special Emergency Notes of 2018, Series A" ("Notes"), in an aggregate principal amount of up to \$148,800, is hereby authorized, approved, ratified and confirmed.

Section 2. The Chief Financial Officer, with the assistance of the law firm of Parker McCay P.A., Bond Counsel, is hereby authorized and directed to award and sell the Notes at a public or private sale at a price of not less than par, and to deliver the same to the purchaser thereof upon receipt of the payment of the purchase price thereof.

Section 3. At the next meeting of the Township Committee after the sale of the Notes, the Chief Financial Officer is hereby authorized and directed to report, in writing, to the Township Committee, the

principal amount, rate of interest and the name of the purchaser of the Notes.

Section 4. The Notes shall be dated the date of delivery thereof and mature no later than one year from said date. The Notes will not be subject to redemption prior to maturity. The Notes may be renewed from time to time, but shall be paid and mature in accordance with the provisions of Section 55(b) of the Local Budget Law, N.J.S.A. 40A:4-55(b).

Section 5. The Notes shall be issued in bearer form in denominations of \$100,000 or greater. The Notes shall be executed in the name of the Township by the manual or facsimile signatures of the Mayor and Chief Financial Officer, and shall be under the corporate seal of the Township affixed, imprinted, or reproduced thereon, and attested by the manual or facsimile signature of the Township Clerk or Deputy Township Clerk.

Section 6. The Notes are ultimately payable from ad valorem taxes that shall be levied upon all taxable real property in the Township without limitation as to rate or amount.

Section 7. The Township hereby covenants that it will not make any use of the proceeds of the Notes or do or suffer any other action that would cause: (i) the Notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Internal Revenue Code of 1986, as amended ("Code"), and the Regulations promulgated thereunder; (ii) the interest on the Notes to be included in the gross income of the owners thereof for federal income taxation purposes; or (iii) the interest on the Notes to be treated as an item of tax preference under Section 57(a)(5) of the Code.

Section 8. The Township hereby covenants, as follows: (i) it shall timely file, or cause to be filed, with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and (ii) it shall take no action that would cause the Notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 9. The Township hereby covenants that it shall make, or cause to be made, the rebate required by Section 148(f) of the Code in the manner described in Treasury Regulation Sections 1.148-1 through 1.148-11, 1.149(b)-1, 1.149(d)-1, 1.149(g)-1, 1.150-1 and 1.150-2, as such regulations and statutory provisions may be modified insofar as they apply to the Notes.

Section 10. The Township hereby designates the Notes as "qualified tax-exempt obligations" as defined in and for the purposes of Section 265(b)(3) of the Code. For purposes of this designation, the Township hereby represents that it reasonably anticipates that the amount of tax-exempt obligations to be issued by the Township during the period from January 1, 2018 to December 31, 2018, and the amount of obligations designated as "qualified tax-exempt obligations" by it, will not exceed \$10,000,000 when added to the aggregate principal amount of the Notes.

For purposes of this Section 10, the following obligations are not taken into account in determining the aggregate principal amount of tax-exempt obligations issued by the Township: (i) a private activity bond as defined in Section 141 of the Code (other than a qualified 501(c)(3) bond, as defined in Section 145 of the Code); and (ii) any obligation issued to refund any other tax-exempt obligation (other than to advance refund within the meaning of Section 149(d)(5) of the Code) as provided in Section 265(b)(3)(c) of the Code.

Section 11. All actions heretofore taken and documents prepared or executed by or on behalf of the Township by the Mayor, Administrator, Chief Financial Officer, Township Clerk, other Township officials or by the Township's professional advisors, in connection with the issuance and sale of the Notes are hereby ratified, confirmed, approved and adopted.

Section 12. The Mayor, Administrator, Chief Financial Officer and Township Clerk are hereby authorized and directed to determine all matters and execute all documents and instruments in connection with the Notes not determined or otherwise directed to be executed by the Local Budget Law or by this or any

subsequent resolution, and the signatures of the Mayor, Administrator, Chief Financial Officer or Township Clerk on such documents or instruments shall be conclusive as to such determinations.

Section 13. All other resolutions, or parts thereof, inconsistent herewith are hereby rescinded and repealed to the extent of any such inconsistency.

Section 14. This Resolution shall take effect immediately upon adoption this 15th day of October, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at a Regular Meeting thereof held on October 15, 2018.

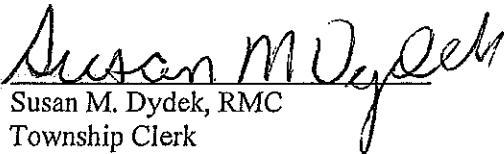

Susan M. Dydek, RMC
Township Clerk

Exhibit "A"

Ordinance Number	Amount of Notes Authorized	Notes Outstanding	Available Amount	Notes to be Issued
2016:12	\$248,000	\$198,400	\$49,600	\$148,800

RESOLUTION 2018 - #106
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

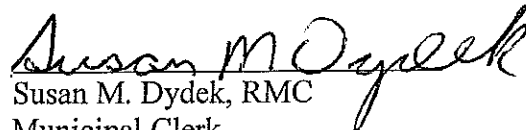
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel, Contract Negotiation, and the Sale, Lease or Acquisition of Real Property.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on October 15, 2018, that an Executive Session closed to the public shall be held during a Special Meeting of the Township Committee on October 15, 2018 in the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on October 15, 2018.


Susan M. Dydek, RMC
Municipal Clerk

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) Joseph Vogel – Request to extend liquor license hours on Sunday October 28, 2018, to open at 9:00am and sell alcohol at 9:00am for the Eagles game. **Motion made by Mr. Miller, seconded by Mr. Kimble authorizing the request carried.**
- 2) New Jersey League of Municipalities – Notice of proposed membership dues.
- 3) Ibrahim Nasir – Thank you for the William Ruehmling Award.
- 4) Timothy Eliason – The Madison - Request to extend liquor license hours on Sunday October 28, 2018, to open at 9:00am and sell alcohol at 9:00am for the Eagles game. **Motion made by Mr. Miller and Mr. Kimble authorizing the request carried.**

REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for September 2018: Incidents – 604, Investigations – 95, Adult Arrests Total – 72, Motor Vehicle Summons – 140, Motor Vehicle Accidents – 6, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1, False Alarm Calls – 17, False Alarm Warning Letters - 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

Mayor Hatcher question if there are substitute Crossing Guards positions? Chief Eliason answered in the affirmative and stated that if there are any people interested in the position, they should come to Police Station and fill out an application.

Administrator Jack reported that she will be meeting with Delran Township tomorrow. Administrator Jack explained that the State is looking to reinstate the Delran EMS with attached stipulations. Administrator Jack will have more information to report after her meeting with representatives from Delran Township and the EMS.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey reported that the collection of bagged grass and chipping will end on October 26, 2018. The new street signs are being installed. If anyone is interested in purchasing the old signs, they can contact the Riverside Historical Society as the Township is donating them. Pot hole patching is being done. Mr. Frey stated that if anyone wants to report a pothole, to please contact the Administrator or use the Township Blog to report it.

The report is on file with the Township Clerk.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Hart reported that the tax collection is running smoothly and the office is currently ahead of schedule. The 2017 Financial Audit is available for review.

BILLS AND EXPENDITURES:

Motion made by Mr. Hart and Mr. Miller to approve the bills and expenditures for payment carried.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that he is reaching out to businesses regarding the upcoming 5k race.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Miller reported that Christmas in Riverside will be held on Friday this year to accommodate other organizations that planned activities already. Next year, it will be moved to Saturday. There are 11 people that volunteered for the Sustainable New Jersey Program.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the 2018 roadway projects began on September 24, 2018. Applications for the DOT Municipal Aid Programs were submitted on October 5, 2018.

Mayor Hatcher questioned if the Township is able to have another Clean-Up Day that could accommodate TV disposal? Administrator Jack stated that this is a possibility and she will report back on this at a future meeting.

Motion made by Mr. Kimble, seconded by Mr. Frey, approving all the reports that were submitted carried.

PUBLIC PORTION:

Mayor Hatcher opened the Public Portion

- 1) Kim Clauss – 318 Heulings Avenue Riverside – Ms. Clauss read a prepared statement. Ms. Clauss stated that she has found over a million dollars in purchases by the property

owner (Mr. Viana) that owns the land next to her. Ms. Clauss stated that the original variance expired with no action by the Township. Four years later the Mr. Viana obtained another variance. The first time she contacted the Township regarding the property was June 26, 2013. This item was never put on a Township agenda. Ms. Clauss stated that she is concerned about the safety of the property. Ms. Clauss stated that there is a non-verbal autistic girl that lives on the street that she is concerned for. On July 2, 2013 she received notification that Mr. Viana must remove the garage, but later on in that month, he started to excavate the property. It has been 5 years since Mr. Viana has touched the property. Mr. Viana has cut grass at the property 3 times. He has shoveled the walk once. Ms. Clauss stated that the Township has not been taking care of the property. Ms. Clauss stated that she should not have to advocate to the Committee to take care of the property. Ms. Clauss stated that she elected the Committee. Ms. Clauss questioned at what point has the Committee met with the entire Planning Board to discuss the complaints regarding this property? Administrator Jack stated that there was never a second variance given and explained that at that time period, the prior Governor executed a Permit Extension Act. Administrator Jack reviewed the application process of Mr. Viana and read some past emails between herself and Ms. Clauss and Mr. Mc Mullin. Ms. Clauss stated her disapproval that the Administrator Jack never spoke with the full Planning Board regarding this problem. Administrator Jack advised Ms. Clauss that the Planning Board was aware of the property. Ms. Clauss stated that she has been advised by the State to sue the Township. Ms. Clauss stated that there are numerous kids on the Street and if anything happens to any of the kids, it will be on the Township.

- 2) Bill McMullen - 318 Heulings Avenue Riverside – Questioned if there are any open permits? Administrator Jack answered in the negative. Mr. McMullen stated that the property has only been maintain 3 times in the last couple of years. Mr. Mc Mullen stated that there is an exposure to a 10-12 foot fall and that children do play on the lot. Mr. Mc Mullen is requesting to see the original variances and the past correspondence. Mr. Mc Mullen questioned who can help him have the property fixed? Mr. McMullen questioned if the property owner is required to have insurance on the property? Attorney Marmero stated that the owner is not required to have insurance especially if he paid cash for the property. Mr. Mc Mullen stated that he has control over the electricity that flows over to the garage on the adjacent property. Mr. Mc Mullen stated he is not sure what other utilities he has control over. Administrator Jack stated the she is going to contact the BURLCO JIF to discuss the safety issues. Mr. Mc Mullen requested that whatever the Township can do to help him, to please do it.
- 3) Kimberly Espenschied – 72 N. Chester Avenue – wanted to thank the Township for filing the grant application that will allow for work to be done that may alleviate the flooding problem on N. Chester Avenue.
- 4) Michelle Higgenbottom – Riverside Rams Boosters – questioned the license verification process for obtaining a Raffle License.

Mr. Hart questioned what exactly is going to happen with Ms. Clauss and Mr. Mc Mullen? Administrator Jack stated that she will provide them with all the information that they requested and she will discuss the safety issues with the BURLCO JIF. Also, the Electrical Inspector will be contacted to inspect the property. Mr. Hart stated that the Township must help this couple.

- 5) Michelle Weaver – 807 Filmore Street – Stated that children look up to the Committee and stated that some of the things that are being posted on Facebook and other Social Media sites are embarrassing. Ms. Weaver said that children are reading these extremely negative comments and that this will have an impact on them. Ms. Weaver stated that the children will lose respect for the adults that post the negative posts. Ms. Weaver stated that you don't see the Police writing negative posts or badgering other adults.
- 6) Monica Monteiro – Cleveland Avenue – Ms. Monteiro agreed with Ms. Weaver statement and said that the postings on Facebook and Social Media sites are embarrassing and disgraceful. Ms. Monteiro questioned if the Township has a Facebook page? Administrator Jack answered in the negative, however the Township will be making a Facebook page.

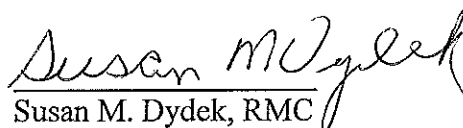
In seeing that no additional members of the public wishing to speak, motion made by Mr. Frey and Mr. Miller carried: Public Portion be closed.

RESOLUTION:

Mr. Miller made a motion to adopt Resolution 2018-#106 entitled, **"A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12."** seconded by Mr. Frey. Upon roll call, the vote was as followed: Ayes – Messrs. Miller, Kimble, Frey, Hart and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mr. Miller and Mr. Frey to reopen the meeting carried.

There being no further business to attend to, motion made by Mr. Kimble and Mr. Miller that the meeting be adjourned, and so declared by Mayor Hatcher.


Susan M. Dydek, RMC
Municipal Clerk