

Monday Evening
Riverside, NJ
August 20, 2018
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 4, 2018.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 4, 2018.
3. Filed written notice with the Clerk of the Township of Riverside on January 4, 2018.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mr. Hart – present, Mr. Miller – not in attendance, Mr. Frey – present, Mr. Kimble – present, Mrs. Hatcher – present.

Also present: Municipal Clerk Susan M. Dydek, Police Chief William Eliason, Administrator Meghan Jack and Attorney Al Marmero.

ACKNOWLEDGEMENT

- 1) Mayor Hatcher acknowledged Ian Weaver for his volunteer work to the AA Field.

PROCLAMATION

- 1) **Motion made by Mr. Hart, seconded by Mr. Frey** adopting a Proclamation Honoring Joseph Nociti **carried.**
- 2) **Motion made by Mr. Frey, seconded by Mr. Hart** adopting a Proclamation Honoring Edward Roy Jr. **carried.**

APPROVAL OF MINUTES:

Motion made by Mr. Hart and Mr. Frey that the minutes of the Work Session Meeting of July 16, 2018 and the minutes of the Regular Meeting of July 16, 2018 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Kimble, Frey and Hart. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Hatcher opened the meeting to the public for agenda items only.

Hearing nothing from the public, **motion made by Mr. Frey and Mr. Kimble to close Public Portion (Agenda Items Only) carried.**

ORDINANCES

The following Ordinance was introduced at the Regular Meeting of July 16, 2018 and advertised in the Burlington County Times on July 19, 2018. **ORDINANCE 2018 - #4 entitled, "AMENDING CHAPTER 255 OF THE TOWNSHIP CODE ENTITLED, "LAND DEVELOPMENT ORDINANCE"**

Mayor Hatcher opened the Public Portion.

Hearing nothing from the public, **motion made by Mr. Frey and Mr. Kimble that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Frey, Kimble Hart and Mrs. Hatcher. Nays – None. Abstain – None. Motion carried.**

CONSENT AGENDA

Mr. Hart made a motion, seconded by Mr. Kimble that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

- 2018 - #79 A RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF RIVERSIDE ADOPTING THE FORM OF THE NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE REQUIRED TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF RIVERSIDE IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND DESIGNATING QUAL-LYNX AS THE AGENT FOR THE TOWNSHIP OF RIVERSIDE TO PROVIDE THE QUESTIONNAIRE TO ALL OF THE CLAIMANTS AND TO RECEIVE THE COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS.
- 2018 - #80 RESOLUTION AUTHORIZING THE REFUND OF THE OVERPAYMENT OF A DUPLICATE INVOICE FOR RENTAL LICENSE INVOICE 2018-00065 TO MICHAEL ARENA IN THE AMOUNT OF \$40.00.
- 2018 - #81 AMENDING THE DATE OF THE TAX SALE.
- 2018 - #82 SAGE GRANT APPLICATION.

A RESOLUTION OF THE GOVERNING BODY OF THE TOWNSHIP OF RIVERSIDE ADOPTING THE FORM OF THE NEW JERSEY TORT CLAIMS ACT QUESTIONNAIRE REQUIRED TO BE UTILIZED BY CLAIMANTS FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF RIVERSIDE IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 AND DESIGNATING QUAL-LYNX AS THE AGENT FOR THE TOWNSHIP OF RIVERSIDE TO PROVIDE THE QUESTIONNAIRE TO ALL OF THE CLAIMANTS AND TO RECEIVE THE COMPLETED QUESTIONNAIRE FROM THE CLAIMANTS.

WHEREAS, the New Jersey Tort Claims Act, specifically *N.J.S.A. 59:8-6*, provides that a public entity may adopt a form specifying information to be contained in claims filed against a public entity or its employee under the New Jersey Tort Claims Act; and

WHEREAS, the Township of Riverside is a public entity as defined in New Jersey Claims Act; and

WHEREAS, the Township of Riverside has determined that it is advisable, necessary and in the public interest to adopt a form Tort Claims Act Questionnaire in the form attached hereto and made a part of this Resolution; and

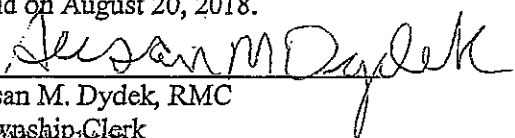
WHEREAS, the Township of Riverside has determined that it is in their best interest to designate the Claims Administrator for the Burlington County Municipal Joint Insurance Fund (BURLCOJIF), Qual-Lynx, as their agent to provide the Tort Claims Act Questionnaire to all of the Claimants and to receive the completed Questionnaire from the Claimants.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Riverside, assembled at a public session on this 20th day of August 2018, that the attached form of Tort Claims Act Questionnaire be and it is hereby adopted as the official Tort Claim Act Questionnaire in accordance with *N.J.S.A. 59:8-6* for the Township of Riverside; and

BE IT FURTHER RESOLVED, that all persons making claims against the Township of Riverside, in accordance with the New Jersey Tort Claims Act, *N.J.S.A. 59:8-1*, et seq., shall be required to complete the Questionnaire which is attached as a condition of compliance with the notice requirements of the New Jersey Tort Claims Act.

BE IT FURTHER RESOLVED, that Qual-Lynx, the Claims Administrator for the Burlington County Municipal Joint Insurance Fund (BURLCOJIF) be and they are hereby designated as the agent for the Township of Riverside to provide the Tort Claims Act Questionnaire to all Claimants and to receive the completed Questionnaire from the Claimants.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey at a Regular Meeting thereof held on August 20, 2018.


Susan M. Dydek, RMC
Township Clerk

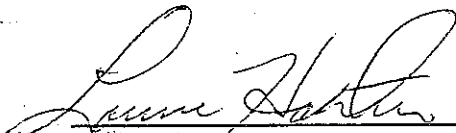
TOWNSHIP OF RIVERSIDE
RESOLUTION 2018 - #80

Resolution Authorizing the Refund of the overpayment of a duplicate Invoice for Rental License Invoice 2018-00065 to Michael Arena in the amount of \$40.00

Whereas, Michael Arena paid the 2018 Rental License late fee on 3/19/18 in the amount of \$80 for 2018 where the amount due was \$40 creating an overpayment of \$40 for invoice 2018-00065.

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to Michael Arena in the amount of \$40.00

Refunded to Michael Arena
31 Coronet Terrace
Burlington, NJ 08016


Lorraine Hatcher - Mayor


Susan M. Dydek - Municipal Clerk

RESOLUTION 2018 - #81AMENDING THE DATE OF THE TAX SALE

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and


WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2017 in a manner prescribed by N.J.S.A. 54:5-19, and as amended by Chapter 99, Public Laws of 1997; and

WHEREAS, the Township Committee previously adopted Resolution 2018 - #18 which authorized the Tax Sale to be held on September 19, 2018; and

WHEREAS, the Tax Collector has deemed it necessary to change the date of the Tax Sale to October 17, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Riverside, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey Law, and as stated above, on October 17, 2018.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the Reorganization Meeting held on August 20, 2018.


Susan M. Dydek, RMC
Municipal Clerk

TOWNSHIP OF RIVERSIDE
RESOLUTION 2018-#83

Resolution Refunding Overpayment of Property Taxes

WHEREAS, the Tax Collector certifies to the Mayor and the Township Committee of the Township of Riverside that the tax records reflect an overpayment due to a reduction in assessment for the following account:

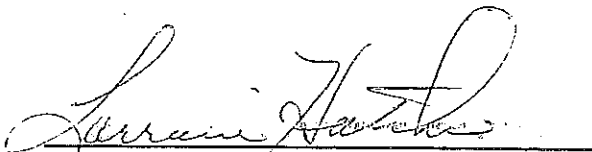
Block 903 Lot 13
CUTIETTA, VINCENZO F & AMANDA
35-37 Scott St
Riverside, NJ 08075
\$276.55

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to CUTIETTA, VINCENZO F & AMANDA for

2018 3rd quarter in the amount of \$173.13
2018 4th quarter in the amount of \$103.42

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the township of Riverside on the 20th day of August 2018.

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector, and the Treasurer for their information and any appropriate action.


Lorraine Hatcher – Mayor


Susan M. Dydek – Municipal Clerk

RESOLUTION 2018 - #84

RESOLUTION AUTHORIZING THE RIVERSIDE TOWNSHIP POLICE TO UTILIZE THE NEW JERSEY TREATMENT INCENTIVE PROGRAM "NJTIP"

WHEREAS, the municipalities in Burlington County have been under siege and in the grip of an opioid epidemic and must utilize additional resources and services to combat this crises; and

WHEREAS, the Riverside Township Police Department wishes to utilize "NJTIP" as a resource for helping addicted individuals that come in contact with law enforcement and are facing or have current or open criminal charges; and

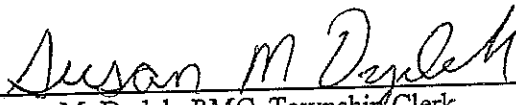
WHEREAS, the Riverside Township Police Department recognizes the success "NJTIP" has seen in other communities in facilitating, tracking, monitoring and placing individuals into long term addiction treatment in lieu of incarceration; and

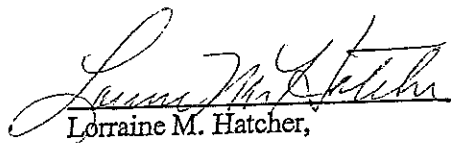
WHEREAS, "NJTIP" will provide swift and immediate response to Riverside Township to verify qualifying individuals into the Treatment Incentive Program "TIP", and provide financial support for those qualifying individuals in need of long term addiction treatment and who complete all necessary documents and enter into "TIP".

WHEREAS, Riverside Township and its respective police department and court agree that individuals placed into "TIP" and successfully complete the program will allow a recommendation be given to the prosecutor handling the case that he shall utilize his full prosecutorial discretions and consider all municipal charges by the state to be dismissed without any punitive outcome; and

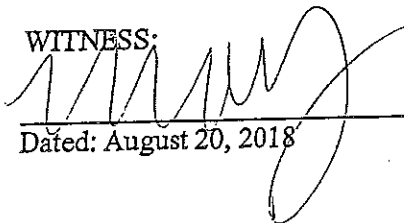
WHEREAS, Riverside Township and its respective police department and court agree that individuals placed into "TIP" and do not successfully complete the program, or violate by committing new criminal offenses while in the program, will allow a recommendation be given to their prosecutor to pursue a guilty verdict on municipal charges and shall request a jail term of maximum length allowable by law in the state of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Riverside Police may utilize NJTIP.


Susan M. Dydek, RMC, Township Clerk


Lorraine M. Hatcher,
Mayor

Dated: August 20, 2018

WITNESS:


Dated: August 20, 2018

RESOLUTION 2018 - #85

**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR FY2018 NJDOT MUNICIPAL AID ROADWAY
RECONSTRUCTION PROJECT PHASE 12 FILMORE, HOOKER AND
MATHIAS REPAIRS**

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the various inlet repairs throughout the Township; and

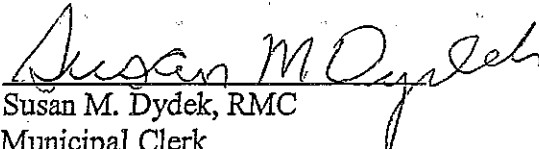
WHEREAS, bids have been received from the following for the same in accordance with the request:


<u>Bidder:</u>	<u>Base Bid:</u>	<u>Add Alt. 1</u>	<u>Add Alt. 2</u>
American Asphalt Co.	\$322,911.30	\$52,008.60	\$10,672.50
R.E. Pierson Construction Co.	\$410,435.00	\$94,775.00	\$20,650.00

WHEREAS, the bid of American Asphalt Co., totaling \$385,592.40 is hereby determined by the Township of Riverside to be the lowest acceptable bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to American Asphalt Co.

Adopted the 20th day of August 2018 at the Regular Meeting of the Township Committee of the Township of Riverside.


Susan M. Dydek, RMC
Municipal Clerk


Lorraine M. Hatcher
Mayor

Certification of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

Contract Amount: 385,592.40
Resolution Date: 08/20/18
Resolution Number: 2018-85

Vendor: AMERIO40 AMERICAN ASPHALT CO., INC.
116 MAIN STREET
WEST COLLINGSWOOD HT, NJ 08059

Contract: C8-00001 AMERICAN ASPHALT: 2018 DOT

Account Number	Amount	Account Description
C-04- -12A-002	135,592.40	Capital Ord. 2012-4: Roads grant UF
G-02-41-720-000	250,000.00	RES. APPROP. NJDOT
Total	385,592.40	

Only amounts for the 2018 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

- 2018 - #83 RESOLUTION REFUNDING OVERPAYMENT OF PROPERTY TAXES.
- 2018 - #84 RESOLUTION AUTHORIZING THE RIVERSIDE TOWNSHIP POLICE TO UTILIZE THE NEW JERSEY TREATMENT INCENTIVE PROGRAM, "NJ TIP."
- 20185 - #85 A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDDING THE CONTRACT FOR THE FY2018 NJDOT MUNICIPAL AID ROADWAY RECONSTRUCTION PROJECT

ACTION

- 1) Authorization to enter into a Shared Services Agreement with Delran Township for Emergency Medical Services approved on **motion by Messrs. Frey and Kimble carried.**
- 2) **Mr. Frey made a motion** authorizing the Administrator to hire a Part-Time Clerk, **seconded by Mr. Kimble carried.**
- 3) Authorization to hire BIU for temporary plumbing inspections approved on **motion by Mr. Kimble and Mr. Frey carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE

- 1) Citizens Improving Affordable Housing.
- 2) State of New Jersey, Department of Transportation – NJDOT Fiscal Year 2019 State Aid Programs.

REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for July 2018: Incidents – 605, Investigations – 85, Adult Arrests Total – 53, Motor Vehicle Summons – 127, Motor Vehicle Accidents – 13, Juvenile Charges – 9, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 1, False Alarm Calls – 13, False Alarm Warning Letters - 0. Chief Eliason reported on the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received.

Chief Eliason also reported on the NJ Tip Program. Chief Eliason stated that over \$14,000.00 people are lost annually to the opioid epidemic.

DEPARTMENT OF PUBLIC WORKS:

Mr. Frey reported that chipping is continuing. The chipping machine was out of service for a period of time for repairs. Grass is being cut, potholes are being patched and street sweeping is being done every Friday morning. Bagged grass is now being picked-up every second and fourth Wednesday of the month.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Hart had no report.

BILLS AND EXPENDITURES:

Motion made by Mr. Kimble and Mr. Frey to approve the bills and expenditures for payment carried.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that he has spoken with Chris Updyke regarding a soccer association, and they are now located in Riverside.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Miller was not in attendance. Mayor Hatcher reported that National Night Out and the Car Show were both successful.

Mayor Hatcher reported that the Madison Café has requested that the Township hold an Octoberfest.

Mayor Hatcher also reported that there is a request to have a second Town wide Yard Sale.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the estimated tax bills have been mailed. The applications for grants have been submitted for the local aid infrastructure fund. The Administrator is currently working on the DOT Grants which will include drainage improvements on Grant Street. Bids will be going out for the Filmore Taylor and Kossuth Streets with fall construction. The Car Show is scheduled for August 18th

Motion made by Mr. Kimble, seconded by Mr. Frey, approving all the reports that were submitted carried.

PUBLIC PORTION:

Mayor Hatcher opened the Public Portion

- 1) Patricia Hayes – Chester Avenue, Delran NJ – Stated concerns over the standing water and condition of Chester Avenue. Administrator Jack stated that there is water on Chester Avenue and that the Township has been out with the Engineer and the Township is trying to work with NJAWC to find the source. The Township is trying to find out if the water is chlorinated or not. This will determine if the water is coming from Tar Kiln Run and not a pool. Administrator Jack stated that a resident has dug up the street to try to alleviate the problem. Mrs. Hayes stated that the person is her husband. Administrator Jack stated that the Engineer is drafting a letter to her husband on fixing the street. Mrs. Hayes questioned if the Township knows how many feet are allowed between storm water inlets? Administrator Jack stated that she will address this question with the Engineer. Administrator Jack stated once the tidal water has come up, there is nothing that prevents the water from draining into the storm drain. Mrs. Hayes stated that the road is not grated properly and that the water stands in the street. Mrs. Hayes stated that her driveway and the sidewalks on street have been damaged by the water. Administrator Jack stated that the curbing and the sidewalks are in Delran Township. Administrator Jack reiterated that the Riverside Township is actively searching the problem.
- 2) Ron Slominsky – 67 N. Chester Avenue, Delran NJ – Mr. Slominsky submitted a map and correspondence that was prepared by Pennoni Associates that show five properties that have sump pumps that drain into the street as well as other correspondence from Pennoni Engineering.
- 3) Kimberly Espenschied – 72 N. Chester Avenue Riverside – Ms. Espenschied stated that there is a neighbor located at 70 North Chester Avenue that drains two sump pumps 24 hours a day into the street. There is enough water coming from the sump pumps to run sprinkler systems. The neighbors call the water, "Lake Bratz" after their last name.
- 4) Phil Pfeiffer – 43 Chester Avenue, Delran NJ – stated that Riverside owns the street. Mr. Pfeiffer stated his curb is 1.75 inches higher than it was last year and there is no culverts other than on St. Mihiel Drive. There are large cracks in the street. The standing water is a haven for mosquitos. There is now a gap where the roadway meets the curb. Mr. Pfeiffer stated that the roads need to be regraded and repaved. Mr. Pfeiffer stated that Delran Township installed a concrete gutter line on another street in the town to alleviate the water. Mr. Pfeiffer submitted a picture for the Committee to review. Mr. Pfeiffer stated that he went to the Police Department a month ago to speak to the Police Chief. A

clerk took his name and stated that the Chief would call him. Approximately two hours later, he received a call from the Delran Township Police. Mr. Pfeiffer stated that he feels that this is not professional. Mr. Pfeiffer stated that a sign has been installed showing the speed and the cars are still speeding on the street. He has not seen one Police Car with a radar gun on the street.

- 5) Desiree Rodrigues – 315 Middleton Street – Ms. Rodrigues is going to go to the School Board in October to suggest that in order to graduate, hours of Community Service need to be performed. Ms. Rodrigues questioned the Committee if they would be willing to have a Beautification Committee to allow students to achieve Community Service? The Committee answered in the affirmative and stated that the students could also shovel snow for senior citizens.
- 6) Colleen Mc Closkey – 223 Cleveland Avenue – questioned if the EMS Squads are only going to cover day calls? Administrator Jack answered in the negative and stated that she believes that the insurance pay-outs were only going to pay for the daytime service. Administrator Jack stated that there will be 24 hour coverage.
- 7) Ken Foster - 19 Spring Garden Street - There is a property on Carroll Street that has very high weed trees, opossums and skunks. Also, that there are people parking in the yellow zones and in front of the fire hydrants.

In seeing that no members of the public wishing to speak, motion made by Mr. Frey and Mr. Kimble carried: Public Portion be closed.

RESOLUTION:


Mr. Frey made a motion to adopt Resolution 2018-#86 entitled, **“A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”** seconded by Mr. Kimble. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Frey, Hart and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mr. Frey and Mr. Kimble to reopen the meeting carried.

RESOLUTION:

Mr. Frey made a motion to *table* 2018-#87 entitled, **“CONTRACT AWARD.”** seconded by Mr. Kimble. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Frey, Hart and Mrs. Hatcher. Nays – None. *Motion tabled.*

There being no further business to attend to, motion made by Mr. Frey and Mr. Hart that the meeting be adjourned, and so declared by Mayor Hatcher.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2018 - #86
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

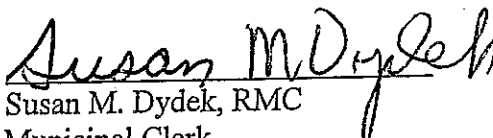
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel and Pending Litigation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on August 20, 2018, that an Executive Session closed to the public shall be held during a Special Meeting of the Township Committee on August 20, 2018 in the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on August 20, 2018.


Susan M. Dydek, RMC
Municipal Clerk