

Monday Evening  
Riverside, NJ  
October 17, 2016  
**Regular Meeting**  
7:00p.m.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Mrs. Hatcher, Messrs. Prisco, Frey and Conard along with Solicitor Saponaro, Administrator Jack and Municipal Clerk Dydek. Mr. Bienkowski was not present.

**APPROVAL OF MINUTES:**

**Motion made by Mrs. Hatcher and Mr. Frey that the minutes of the Work Session Meeting of September 19, 2016, the Regular Meeting of September 19, 2016 and the Work Session Meeting of October 3, 2016 be approved as written carried.**

**OPEN PORTION – AGENDA ITEMS:**

Hearing nothing further from the public, **motion made by Mr. Prisco and Mrs. Hatcher to close Public Portion (Agenda Items Only) carried.**

**ORDINANCES:**

None.

**CONSENT AGENDA:**

**Mr. Frey made a motion, seconded by Mrs. Hatcher that the consent agenda be approved. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays – None. Abstain – None. Motion carried.**

The following Resolutions were contained in the consent agenda:

- 2016 - #107                    **RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION IN ACCORDANCE WITH N.J.S.A. 40A:4-87: CLEAN COMMUNITIES 2016.**
- 2016 - #108                    **A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST CERTAIN BLOCKS AND LOTS.**
- 2016 - #109                    **A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND DESIGNATING HOURS FOR HALLOWEEN.**
- 2016 - #110                    **A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A CHANGE ORDER TO THE CONTRACT FOR PHASE IX ROADWAY PROJECT.**

**ACTION:**

- 1) Authorization to hire a temporary part – time employee(s) to work in the Municipal Court Office as needed **approved on motion by Messrs. Prisco and Frey carried.**
- 2) Authorization for the Municipal Clerk to advertise and receive RFPs/RFQs for Professional Appointments for the calendar year 2017 **approved on motion by Mrs. Hatcher and Mr. Frey carried.**

**SHADE TREE COMMITTEE REQUEST**

None.

**CORRESPONDENCE:**

- 1) NJ SEM – Contract Extension and Price Reduction for Lighting Accounts.
- 2) T and M – Replacement of 6 dolphins on the Riverside – Delanco Bridge.
- 3) Walter J. Hall – Yellow curb on Leach Street between Kossuth and Bridgeboro Street should be removed.

**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for September 2016: Incidents – 627, Investigations – 76, Adult Arrests Total – 73, Motor Vehicle Summons – 97, Motor Vehicle Accidents – 7, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 18, False Alarm, Warning Letters - 0. Chief Eliason reported the various trainings that the officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard read the Delran Emergency Squad Report for September 2016: Medical Emergencies – 77, Motor Vehicle Accidents – 5, Fire Stand-Bys – 3, Non-Emergency Transports – 2, Patients transported to the hospital – 55 and Patients refused treatment & transportation – 27.

**DEPARTMENT OF PUBLIC WORKS:**

Mrs. Hatcher reported that the Public Works Department is chipping branches every Monday and Friday and bagged leaves may be dropped off at the garage during normal business hours.

Mrs. Hatcher questioned the correspondence from Mr. Hall and asked what was going to happen? Administrator Jack said that the request will need to be researched.

**DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Prisco reported that the Tax Sale took place in September. The tax bills have been sent and the fourth quarter is due on November 1, 2016.

The report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF RECREATION:**

Mr. Prisco had no report.

**DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Mr. Frey reported that the haunted house and the Trunk or Treat will be held next weekend. Christmas in Riverside will be held the first weekend in December. Mike Hart from Four Star Fencing has purchased a 20ft Christmas Tree and donated it to the Township. Mr. Frey thanked Mr. Hart.

**SOLICITOR'S REPORT:**

Solicitor provided no report.

**MUNICIPAL CLERK 'S REPORT:**

Municipal Clerk Dydek had no report.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

RESOLUTION 2016 - #107

Resolution Requesting Approval of Items of Revenue and Appropriation

In accordance N.J.S.A. 40A: 4-87:

Clean Communities 2016

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

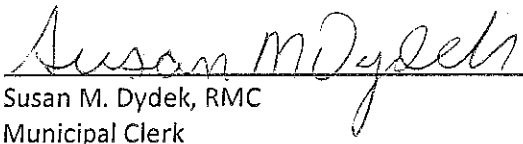
WHEREAS, THE Director may also approve the insertion of an item of appropriation for the equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$18,331.16, which is now available from the Solid Waste Administration.

BE IT FURTHER RESOLVED, that the sum of \$18,331.16 is hereby appropriated under the caption:

Clean Communities 2016 Grant

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, in the County of Burlington, in the State of New Jersey, do hereby certify the forgoing is a correct and true copy of a resolution adopted by the Committee of the Township of Riverside, in the County of Burlington, State of New Jersey.

  
Susan M. Dydek, RMC  
Municipal Clerk

**RESOLUTION 2016 - #108**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE**  
**TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST**  
**CERTAIN BLOCKS AND LOTS.**

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

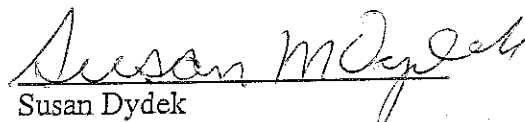
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds or to secure the property; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 17, 2016.

  
Susan Dydek  
Municipal Clerk

RESOLUTION 2016 - #109

A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW  
FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND  
DESIGNATING HOURS FOR HALLOWEEN

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 8:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2016 commonly known as "Mischief Night" and 8:00P.M. will be the designated as the end of time for knocking on doors for Trick - or - Treating on October 31, 2016 commonly known as Halloween

**RESOLUTION 2016-#110**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING A**  
**CHANGE ORDER TO THE CONTRACT FOR PHASE IX ROADWAY**  
**PROJECT.**

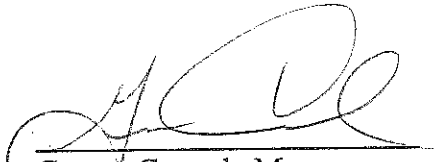
WHEREAS, the Township Committee of the Township of Riverside awarded a contract to Curbcon, Inc., and


WHEREAS, there were changes to the project necessitated by change in scope of work assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #1 (net decrease)	\$5,432.50
Amended contract price	\$197,157.50

Adopted at the regular meeting of the Riverside Township Committee on October 17, 2016.

  
George Conard, Mayor

  
Susan Dydek, RMC  
Municipal Clerk

**ADMINISTRATOR'S REPORT:**

Administrator Jack reported that work has begun on the 2017 budget. The healthcare has gone down \$2.00. DOT has frozen all the grants but hopefully with the passage of the new gas tax, the freeze will be repealed and the roadwork will be able to continue. A sinkhole had developed on American Legion Drive which will be addressed.

**Motion made by Mr. Prisco seconded by Mrs. Hatcher approving all the reports that were submitted carried.**

**BILLS AND EXPENDITURES:**

**Motion made by Mr. Prisco and Mrs. Hatcher to approve the bills and expenditures for payment carried.**

**PUBLIC PORTION**

Mayor Conard opened the Public Portion.

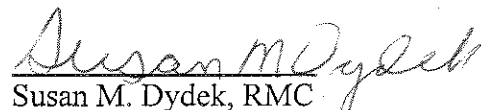
- 1) Richard Naylor – 24 E. Hancock Street – Mr. Naylor questioned the Election Ballots, Hours for Halloween, where televisions can be dropped off. Mr. Naylor's questions were answered.

**In seeing that no other members of the Public wished to speak, motion made by Mr. Prisco and Mrs. Hatcher carried: Public Portion be closed.**

**RESOLUTION:**

Mr. Prisco made a motion to *deny* Resolution 2016-#106 entitled, "**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1.**" seconded by Mrs. Hatcher. Upon roll call, the vote was as followed: Ayes – Mrs. Hatcher, Messrs. Prisco, Frey and Conard. Nays – None. Motion denied.

**There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Frey that the meeting be adjourned, and so declared by Mayor Conard.**

  
Susan M. Dydek, RMC  
Municipal Clerk