

Monday Evening  
 Riverside, NJ  
 March 21, 2016  
**Regular Meeting**  
 7:00p.m.

**STATEMENT:**

**Public Notice** of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor George Saponaro, Police Chief William Eliason and Administrator Meghan Jack.

**APPROVAL OF MINUTES:**

**Motion made by Mr. Bienkowski and Mr. Prisco that the minutes of the Work Session Meeting of February 22, 2016, the Regular Meeting of February 22, 2016 and the Closed Session Meeting of February 22, 2016 be approved as written carried.**

**Motion made by Mr. Le Coney and Mr. Prisco that the minutes of the Work Session Meeting of March 7, 2016 be approved as written. Upon roll call the vote was as follows: Ayes – Messrs. Le Coney, Prisco, Bienkowski and Conard. Nays – None. Abstain – Mrs. Hatcher. Motion carried.**

**OPEN PORTION – AGENDA ITEMS:**

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mr. Bienkowski and Mr. Le Coney to close Public Portion (Agenda Items Only) carried.**

**ORDINANCES:**

**Mr. Le Coney and Mrs. Hatcher made a motion to approve Ordinance 2016 - #1A entitled, "AN ORDINANCE APPROVING AND ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR THE TAUBEL MILL REDEVELOPMENT AREA**

PURSUANT TO N.J.S.A. 40A:12A -7" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2016 - #4 entitled, "TOWING ORDINANCE" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Mr. Le Coney and Mr. Bienkowski made a motion to approve Ordinance 2016 - #5 entitled, "SALARY ORDINANCE" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Mrs. Hatcher and Mr. Bienkowski made a motion to approve Ordinance 2016 - #6 entitled, "LANDLORD REGISTRATION" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

**CONSENT AGENDA:**

Mr. Le Coney made a motion, seconded by Mr. Prisco that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2016 - #40 - CANCEL BY RESOLUTION TOWNSHIP OWNED.

2016 - #41 - TAX IDENTIFICATION STATEMENT.

2016 - #42 - DEDICATION BY RIDER - STORM RECOVERY FUND.

2016 - #43 - APPOINTMENT OF A TAX COLLECTOR FOR THE TERM OF MARCH 21, 2016 TO DECEMBER 31, 2016.

2016 - #44 - A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE RIVERSIDE TOWNSHIP PLANNING BOARD TO REVIEW THE "TAUBELS MILLS REDEVELOPMENT PLAN" FOR THE TOWNSHIP OF RIVERSIDE.

2016 - #45 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND ESTABLISHING THE PROFESSIONAL SERVICES BUDGETS FOR THE TOWN HALL AND SIDEWALK REPAIR PROJECTS.

2016 - #46 - A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE COUNTY OF BURLINGTON FOR ROAD CLOSURES.

**2016 - #47 -- RESOLUTION FOR THE COMPUTATION OF RESERVE FOR UNCOLLECTED TAXES -- 2016 BUDGET.**

**RESOLUTION:**

Mrs. Hatcher made a motion to adopt Resolution 2016-#48 entitled, "**INTRODUCTION OF THE 2016 MUNICIPAL BUDGET.**" seconded by Mr. Le Coney. Upon roll call, the vote was as followed: Ayes -- Messrs. Bienkowski, Prisco, Le Coney, Conard and Mrs. Hatcher. Nays -- None. Motion carried.

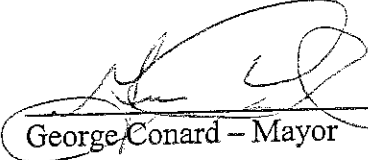
RESOLUTION 2016 - #40  
CANCEL BY RESOLUTION TOWNSHIP OWNED

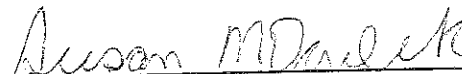
WHEREAS, the Township of Riverside purchased the block 602 Lot 3 also known as 409 S Pavilion Blvd on July 31, 2014 and;

WHEREAS, the property is now tax exempt and property taxes must be canceled in the amount of \$4349.82.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and committee members of the Riverside Township as follows:

1. The Riverside Township Tax Collector is directed to cancel 2014 property taxes in the amount of 4349.82.

  
George Conard - Mayor

  
Susan M. Dydek - Municipal Clerk

RESOLUTION 2016 - #41  
TAX IDENTIFICATION STATEMENT

WHEREAS, The Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Riverside that the Township of Riverside hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2015 in the amount of \$10,597.65. Documentation supporting this submission is available at the Office of the Township Clerk located at 237 S. Pavilion Avenue and shall be maintained for no less than five years from this date.

REA Tax certified by:

*Linda W. Lewis*

Name of official: LINDA W. LEWIS

Title of official: C.F.O.

Date:

## Resolution 2016-42

## Dedicated by Rider-Storm Recovery Fund

A Resolution requesting permission for the dedication by rider for  
Storm Recovery Fund as required by N.J.S.A. 40A: 5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of Storm Recovery Funds by the municipality to provide for the operating costs to administer this act; and

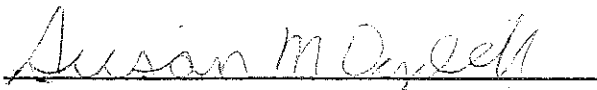
WHEREAS, N.J.S.A. 40A: 4-39 provides the dedicated revenues anticipated from the Storm Recovery Funds are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Riverside, County of Burlington, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Storm Recovery.
2. The Clerk of the Township of Riverside, County of Burlington is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this 21st day of March 2016

And certified as a true copy of original.

  
\_\_\_\_\_  
Registered Municipal Clerk

## Resolution 2016 - #42

## Dedicated by Rider-Storm Recovery Fund

A Resolution requesting permission for the dedication by rider for  
Storm Recovery Fund as required by N.J.S.A. 40A: 4-62.1

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:4-62.1 provides for receipt of Storm Recovery Funds by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A: 4-62.1 provides the dedicated revenues anticipated from the Storm Recovery Funds are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Riverside, County of Burlington, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Storm Recovery.
2. The Clerk of the Township of Riverside, County of Burlington is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this 21<sup>ST</sup> day of March, 2016  
And certified as a true copy of original.

  
\_\_\_\_\_  
Susan M. Dydek, Registered Municipal Clerk

**RESOLUTION 2016 - #43**  
**APPOINTMENT OF A TAX COLLECTOR**  
**FOR THE TERM OF MARCH 21, 2016 TO DECEMBER 31, 2016**

**WHEREAS**, due to the resignation of Tanyika Johns from the position as Tax Collector, there is a need for the appointment of a Certified Tax Collector for the Township of Riverside; and


**WHEREAS**, the Township Administrator has recommended that the position of Certified Tax Collector for Riverside Township be appointed as a part – time position with the hours to be determined and agreed upon between the Administrator and the Tax Collector; and

**WHEREAS**, the Tax Collector shall perform the function and duties specified by New Jersey Law for a Municipal Tax Collector as set forth in N.J.S.A. 40A:9-141 et seq; and

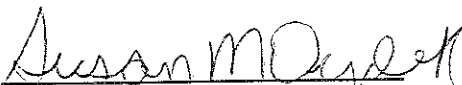
**WHEREAS**, the Township Committee of the Township of Riverside desires to appoint Mindie Weiner as part – time Tax Collector for the Township of Riverside at an annual salary of \$15,000.00; and

**WHEREAS**, Mindie Weiner meets all the statutory requirements and qualifications for the position of Municipal Tax Collector as set forth in N.J.S.A 40A:9-145.2 and N.J.S.A. 40A:9-145.3, and any other relevant statutory provisions.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that Mindie Weiner is hereby appointed as Tax Collector for the term of March 21, 2016 to December 31, 2016.

  
George F. Conard Sr., Mayor

ATTEST:

  
Susan M. Dydek, RMC  
Municipal Clerk



**RESOLUTION 2016-#44****A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE RIVERSIDE TOWNSHIP PLANNING BOARD TO REVIEW THE "TAUBELS MILLS REDEVELOPMENT PLAN" FOR THE TOWNSHIP OF RIVERSIDE**

**WHEREAS**, N.J.S.A. 40A:12A-7 authorizes the governing body of any municipality, by resolution, to refer any proposed amendments or revisions to a redevelopment plan to its Planning Board for review and recommendation; and

**WHEREAS**, pursuant to Ordinance 2016-#1A, the Committee for the Township of Riverside ("Township") introduced an amended Redevelopment Plan ("Redevelopment Plan") for the Taubels Mills Redevelopment Area, ("Redevelopment Area"); and

**WHEREAS**, the Township Committee for the Township of Riverside has directed Environmental Resolutions to prepare the amended "Taubels Mills Redevelopment Plan" and the Redevelopment Plan has been introduced via proposed Ordinance 2016-#1A which was introduced for a first reading on March 21, 2016, a copy of which is attached to this Resolution; and.

**WHEREAS**, the Township Committee of the Township of Riverside now considers it to be in the best interests of the residents of the Township for the Planning Board to review this amended Redevelopment Plan and report to the Township Committee of the Township of Riverside as to the consistency of the Redevelopment Plan with the Township's Master Plan, pursuant to N.J.S.A. 40A:12A-7(c); and

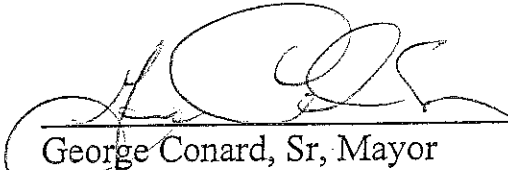
**WHEREAS**, it is the desire of the Township Committee to submit the proposed amended Redevelopment Plan to the Planning Board for review and recommendation;

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, that the Planning Board of the Township of Riverside be directed to review and make recommendations regarding the amended "Taubels Mills Redevelopment Plan" as introduced in proposed Ordinance 2016-#1A in accordance with the criterion in N.J.S.A. 40A:12A-7(c), and that the Planning Board's recommendation be

submitted to the Township Committee for review and approval in accordance with N.J.S.A. 40A:12A-1, et seq.


**Effective Date:** This Resolution shall take effect immediately upon adoption.

Adopted by the Township Committee of the Township of Riverside on this the 21<sup>st</sup> day of March, 2016.

  
George Conard, Sr, Mayor  
Riverside Township

**Certification**

Susan Dydek, Municipal Clerk of the Township of Riverside, hereby certifies the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington and State of New Jersey, at a meeting held on this the 21<sup>st</sup> day of March.

  
Susan M. Dydek, RMC  
Municipal Clerk

**RESOLUTION 2016 - #45**  
**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND**  
**ESTABLISHING THE PROFESSIONAL SERVICES BUDGETS FOR THE**  
**TOWN HALL AND SIDEWALK REPAIR PROJECTS.**

**WHEREAS**, the Township Committee of the Township of Riverside has authorized funding for the Town Hall and Sidewalk Repair Projects; and

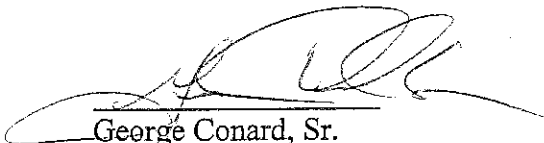
**WHEREAS**, the projects will require professional engineering services; and

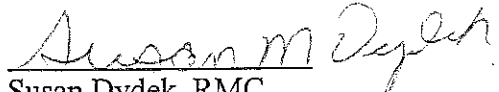
**WHEREAS**, the Township Committee has appointed Pennoni Associates as the Township Engineer for the year 2016; and

**WHEREAS**, the scope of work has been received from Pennoni Associates, as referenced in the attached Proposal for Professional Services, with a budget not to exceed \$37,800.00 and \$7,200.00 respectively.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Riverside hereby authorizes and establishes the professional services budgets for the Town Hall Repair and Sidewalk Projects as outlined herein.

Adopted the 21<sup>st</sup> day of March 2016 at the Regular Meeting of the Township Committee of the Township of Riverside.

  
George Conard, Sr.  
Mayor

  
Susan Dydek, RMC  
Municipal Clerk

Certification Of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

Contract Amount: 7,200.00  
 Resolution Date: 03/21/16  
 Resolution Number: 2016-45

Vendor: PENNO010 PENNONI ASSOCIATES INC.  
 515 GROVE STREET SUITE 2C  
 HADDON HEIGHTS, NJ 08035

Contract: C6-00003 Engineer: Sidewalk Repair

Account Number	Amount	Account Description
C-04- -14C-001	309.24	ORD. 2014-7: IMPR. MUN. BLDG. (FUNDED)
C-04- -14C-002	6,890.76	ORD. 2014-7: IMPR. MUN. BLDG (UNFUNDED)
Total	7,200.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
 \_\_\_\_\_  
 Chief Financial Officer

Certification of Availability of Funds

This is to certify to the Township Committee of the TOWNSHIP OF RIVERSIDE that funds for the following resolutions are available.

Contract Amount: 37,800.00  
 Resolution Date: 03/21/16  
 Resolution Number: 2016-45

Vendor: PENN0010 PENNONI ASSOCIATES INC.  
 515 GROVE STREET SUITE 2C  
 HADDON HEIGHTS, NJ 08035

Contract: C6-00002 Engineer: Town Hall Repair

Account Number	Amount	Account Description
C-04-15-09C-002	37,800.00	ORD. 2015-9: IMPR. MUNI BLDG (uf)
Total	37,800.00	

Only amounts for the 2016 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
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 Chief Financial Officer

RESOLUTION 2016 - #46A RESOLUTION AUTHORIZING AN AGREEMENT WITH  
THE COUNTY OF BURLINGTON FOR ROAD CLOSURES.

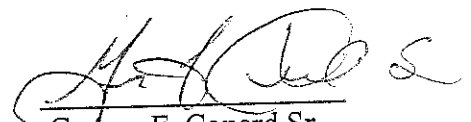
**WHEREAS**, the Board of Chosen Freeholders has implemented a policy on obtaining a County Road Occupancy Permit, Road Opening Permit and Driveway Access Permit as well as other permits; and

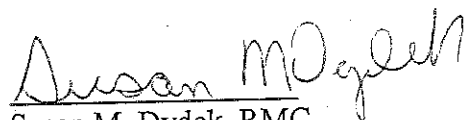
**WHEREAS**, the Township of Riverside utilizes many County Roads for several Township Functions and Activities; and

**WHEREAS**, Township Committee of the Township of Riverside has determined that it is in the best interest of the Township to enter into an Agreement with the Board of Chosen Freeholders of the County of Burlington in order to obtain said permits.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Riverside hereby authorizes Riverside Township to enter into an Agreement with the County of Burlington in order to obtain permits for Road Closures.

Adopted the 21st day of March 2016 at a Special Meeting of the Township Committee of the Township of Riverside.

  
George F. Conard Sr.  
Mayor

  
Susan M. Dydek, RMC  
Municipal Clerk

TOWNSHIP OF RIVERSIDE  
BURLINGTON COUNTY, NEW JERSEY

Resolution 2016-#47

Resolution for the Computation of Reserve for Uncollected Taxes – 2016 Budget

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for “Reserve for Uncollected Taxes” in its annual budget where less than 100% of current tax collections maybe and are anticipated; and

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and

WHEREAS, if tax appeal judgments of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgments; and


WHEREAS, Sheet 22 of the Township’s Annual Financial Statement for the year 2015 reflects reductions due to tax appeals of \$33,069.94 which when reduced from the 2015 tax levy results in the 2015 tax collection rate being 96.50 percent; and


WHEREAS, the election of this choice to calculate the “Reserve for Uncollected Taxes” for the 2016 municipal budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2016 municipal budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Montville elects to calculate the “Reserve for Uncollected Taxes” appropriation for the 2016 municipal budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq., and State tax court pursuant to R.S. 54:48-1 et seq., in order to calculate the prior year tax collection rate.

Adopted: March 21, 2016

ATTEST TOWNSHIP OF RIVERSIDE

  
Susan M. Dydek, Township Clerk

  
George Conard Sr., Mayor

**ACTION:**

- 1) **Motion made by Mr. Bienkowski, seconded by Mr. Prisco** authorizing to approve a Peddlers/Solicitors Permit for Bryant Geissler to sell Mr. Softee frozen ice cream and novelties pending a successful background investigation **carried.**
- 2) Authorization to approve Blue Light Permits for Lawrence J. Winkelspecht Jr., Simao Santos, Michael Green, Lester W. Kemble, and John P. Hullings whom are all members of the Riverside Fire Company approved **on motion by Mrs. Hatcher and Mr. Bienkowski. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski and Conard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.**
- 3) **Motion made by Mr. Bienkowski** Authorizing to enter into a Shared Service Agreement with the Riverside Fire Company for vehicle use **seconded by Mrs. Hatcher. Upon roll call the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski and Conard. Nays – None. Abstain – Messrs. Prisco and Le Coney. Motion carried.**
- 4) Authorization to enter into an agreement with the Riverside Sewerage Authority for debt service **made on motion by Mrs. Hatcher and Mr. Prisco carried.**
- 5) Authorization to enter into an agreement with Gold Type Business Machine, Inc. for the deliver hardware, set-up and support of an E-Ticket system **made on motion by Mr. Le Coney and Mr. Prisco carried.**

**SHADE TREE COMMITTEE REQUEST**

- 1) Frank Genovese – 126 Heulings Avenue – Removing trees on the 100 Block of Heulings Ave.
- 2) Charles Cheeseman – 213 Paine Street – Removal of tree due to sidewalk buckling.
- 3) Jose Luis Duarte – Removal of trees at 604-606 Lincoln Ave.

**CORRESPONDENCE**

- 1) Burlington County Municipal Joint Insurance Fund – 2015 Safety Incentive Program Awards.
- 2) State of New Jersey – Department of Environmental Protection – Riverside Township Compost Inspection – In Compliance.

**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for February 2016: Incidents – 579, Investigations – 87, Adult Arrests Total – 61, Motor Vehicle Summons – 71, Motor Vehicle Accidents – 10, Juvenile Charges – 2, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 17, False Alarm Warning Letters - 0. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.



Mayor Conard reported the Delran Emergency Squad for February 2016: Medical Emergencies – 73, Motor Vehicle Accidents – 0, Fire Stand Bys – 4, Non-Emergency Transports - 4, Patients transported to the hospital – 58 and Patients refused treatment & transportation – 15.

**DEPARTMENT OF PUBLIC WORKS:**

Mrs. Hatcher reported that the Public Works Department continues storm maintenance throughout the Township and repaired potholes. Spring clean – up will begin April 1, 2016.

**DEPARTMENT OF REVENUE AND FINANCE:**

Mr. Bienkowski reported that the second quarter property tax will be due on May 1, 2016 with a ten day grace. The Tax Sale is scheduled to be held on September 21, 2016.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

**DEPARTMENT OF RECREATION:**

Mr. Prisco reported that the work at Whomsley Field is continuing and opening Day is scheduled for April 30, 2016.

**DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:**

Mr. Le Coney reported that the Easter Egg Hunt was a success. The town wide yard sale is scheduled for June 4, 2016 and the Car Show is scheduled for August 14, 2016.

**SOLICITOR'S REPORT:**

Solicitor Saponaro had no report.

**MUNICIPAL CLERK 'S REPORT:**

Municipal Clerk Dydek had no report.

**ENGINEER'S REPORT:**

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

**ADMINISTRATOR'S REPORT:**

Administrator Jack reported that the local tax increase in the 2016 Budget is at 3.5 cents. Friday morning sweeps will begin on April 1, 2016. The Planning Board continues to work on the revisions of the Land Use Code and the 2016 Roadway Reconstruction Projects will be developed after budget adoption and grant award decision.

A copy of the report is on file in the Municipal Clerk's Office.

**Motion made by Mr. Prisco, seconded by Mrs. Hatcher approving all the reports that were submitted carried.**

**BILLS AND EXPENDITURES:**

**Motion made by Mrs. Hatcher and Mr. Bienkowski to approve the bills and expenditures for payment carried.**


**PUBLIC PORTION**

Mayor Conard opened the Public Portion

- 1) Mr. Giles Nolan – 807 Rancocas Avenue – Mr. Nolan stated his concern regarding the sod on Field #3, and questioned if Field #1 will be ready for opening day since it was filled with dirt and seeded. The bases of the fields were discussed. The RYAA has breakaway bases. Administrator Jack stated that the form for background checks is being changed for the coaches.

**In seeing that no members of the Public wished to speak, motion made by Mrs. Hatcher and Mr. Prisco carried: Public Portion be closed.**

**There being no further business to attend to, motion made by Mr. Prisco and Mr. Le Coney that the meeting be adjourned, and so declared by Mayor Conard.**

  
Susan M. Dydek, RMC  
Municipal Clerk