

Monday Evening
Riverside, NJ
January 25, 2016
Regular Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 7, 2016.
2. Written notice was delivered to the Burlington County Times on January 7, 2016 and the Courier Post on January 7, 2016.
3. Filed written notice with the Clerk of the Township of Riverside on January 7, 2016.

The regular meeting of the Riverside Township Committee was held on the above date at the Riverside Township Municipal Building with the following members present: Messrs. Prisco, Bienkowski, Le Coney, Mrs. Hatcher, and Mayor Conard along with Municipal Clerk Susan M. Dydek, Solicitor Douglas Burry, Police Chief William Eliason and Administrator Meghan Jack.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Bienkowski that the minutes of the Work Session Meeting of December 21, 2015 be approved as written. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Le Coney and Conard. Nays - None. Abstain – Mr. Prisco. Motion carried.

Motion made by Mrs. Hatcher and Mr. Le Coney that the minutes of the Regular Meeting of December 21, 2015 be approved as written carried

Motion made by Mrs. Hatcher and Mr. Prisco that the minutes of the Special Meeting of December 30, 2015 and the Closed Session Meeting be approved as written. Upon roll call, the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski and Conard. Nays – None. Abstain – Mr. Le Coney. Motion carried.

Motion made by Mr. Bienkowski and Mrs. Hatcher that the minutes of the Reorganization Meeting of January 4, 2016 be approved as written carried.

OPEN PORTION – AGENDA ITEMS:

Mayor Conard opened the meeting to the public for agenda items only.

Hearing nothing further from the public, **motion made by Mrs. Hatcher and Mr. Prisco to close Public Portion (Agenda Items Only) carried.**

ACTION:

- 1) **Motion made by Mrs. Hatcher, seconded by Mr. Prisco** authorizing to enter into an Agreement with Willingboro Township for the Provision of Animal Control Services **carried.**
- 2) **Mrs. Hatcher** authorizing the Municipal Clerk or Administrator to advertise for and receive bids for Municipal Building repairs and Inlet repairs **seconded by Mr. Le Coney carried.**
- 3) Authorization to allow the County of Burlington to conduct aerial larval/mosquito control activities **made on motion by Messrs. Prisco and Le Coney carried.**
- 4) **Mr. Bienkowski and Mrs. Hatcher made a motion** authorizing the appointment of Kevin Johnson as Code Enforcement Officer, Alternate Rental Inspector, Alternate Resale Inspector and Alternate Multi – Unit Inspector **carried.**
- 5) **Mrs. Hatcher made a motion** to appoint Mindy Weiner as a Tax Clerk effective February 15, 2016 **seconded by Mr. Prisco carried.**
- 6) Authorization to hire Ryan Grab as a Seasonal Truck Driver effective retroactive to January 22, 2016 **made on motion by Messrs. Bienkowski and Le Coney carried.**
- 7) **Mr. Prisco made a motion** authorizing to enter into a Shared Services Agreement with the Burlington County Board of Chosen Freeholders for Snow Removal for the period of January 1, 2016 through December 31, 2018 **seconded by Mr. Le Coney carried.**

SHADE TREE COMMITTEE REQUEST

- 1) Mr. Thomas G. Machamer – 513 Eighth Street - Removal of 2 (two) trees.

CORRESPONDENCE

- 1) State of New Jersey, Department of Community Affairs – 2016 Small Cities Community Development Block Grant Application Denial.
- 2) Robert Alfred – Achievement of Eagle Scout by Robert A. Alfred.
- 3) State of New Jersey, Department of the Treasury – Audit of contracts, the Township is in compliance with N.J.S.A 10-5-31 et seq.

DEPARTMENT OF PUBLIC SAFETY:

Chief Eliason reported the Police Activity for December 2015: Incidents – 584, Investigations – 108, Adult Arrests Total – 85, Motor Vehicle Summons – 79, Motor Vehicle Accidents – 7, Juvenile Charges – 0, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 4, Summons for False Alarms – 0, False Alarm Calls – 14, False Alarm Warning Letters - 1. Chief Eliason reported the various trainings that the Officers attended, the various programs in which the officers and the Chief participated in, and various awards and commendations that the police officers received. Chief Eliason also reported on the School Officer's report. A copy of the report is on file in the Office of the Municipal Clerk.

Mayor Conard reported the Delran Emergency Squad for November 2015: Medical Emergencies – 72, Motor Vehicle Accidents – 0, Fire Stand Bys – 3, Non-Emergency Transports - 0, Football

Standbys – 1. Patients transported to the hospital – 59 and Patients refused treatment & transportation – 13.

Mayor Conard reported the Delran Emergency Squad for December 2015: Medical Emergencies – 87, Motor Vehicle Accidents – 3, Fire Stand Bys – 3, Non-Emergency Transports – 2. Patients transported to the hospital – 70 and Patients refused treatment & transportation – 20.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher stated that the Public Works Department should be commended for the outstanding job that they have done plowing the streets during the extreme snow storm that the Township just had.

DEPARTMENT OF REVENUE AND FINANCE:

Mr. Bienkowski reported that the First Quarter Property Tax is due on February 1st with a ten day grace period.

The Tax Collector's Report is on file in the Municipal Clerk's Office.

DEPARTMENT OF RECREATION:

Mr. Prisco reported that the work on Whomsley Field has been stalled due to the inclement weather.

DEPARTMENT OF PUBLIC EVENTS AND ECONOMIC DEVELOPMENT:

Mr. Le Coney reported that the next event will be the Easter Egg Hunt.

SOLICITOR'S REPORT:

Solicitor Burry had no report.

MUNICIPAL CLERK 'S REPORT:

Municipal Clerk Dydek had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ORDINANCES:

Mr. Le Coney and Mrs. Hatcher made a motion to approve Ordinance 2016 - #1 entitled, "AN ORDINANCE APPROVING AND ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR THE TAUBEL MILL REDEVELOPMENT AREA PURSUANT TO N.J.S.A. 40A:12A -7" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Mr. Prisco and Mr. Bienkowski made a motion to approve Ordinance 2016 - #2 entitled, "AMENDING CHAPTER 66, OF THE TOWNSHIP CODE ENTITLED, "POLICE DEPARTMENT" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

Mrs. Hatcher and Mr. Prisco made a motion to approve Ordinance 2016 - #3 entitled, "TOWNSHIP OF RIVERSIDE 2016 BUDGET CAP INCREASE" on the first reading. Upon roll call the vote was as follows: Ayes - Mrs. Hatcher, Messrs. Prisco, Bienkowski, Le Coney and Conard. Nays - None. Abstain - None. Motion carried.

CONSENT AGENDA:

Mr. Bienkowski made a motion, seconded by Mrs. Hatcher that the consent agenda be approved carried.

The following Resolutions were contained in the consent agenda:

2016 - #25 - TOWNSHIP OF RIVERSIDE RESOLUTION AUTHORIZING CANCELLATION OF MUNICIPAL TAX SALE CERTIFICATE.

2016 - #26 - REQUESTING AUTHORIZING ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997.

2016 - #27 - REGISTRAR'S OVERPAYMENT.

2016 - #28 - TAX COLLECTOR'S OVERPAYMENT RESOLUTION.

2016 - #29 - A RESOLUTION AMENDING THE 2016 FEE SCHEDULE.

2016 - #30 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING CHANGE ORDERS TO THE CONTRACT FOR WHOMSLEY FIELD.

2016 - #31 - A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDED THE CONTRACT FOR THE RECONSTRUCTION OF TAYLOR, KOSSUTH, WASHINGTON AND ADAMS STREETS - PHASE IX.

**2016 - #33 -TOWNSHIP OF RIVERSIDE RESOLUTION AUTHORIZING
CANCELLATION OF MUNICIPAL TAX SALE CERTIFICATE.**

RESOLUTIONS:

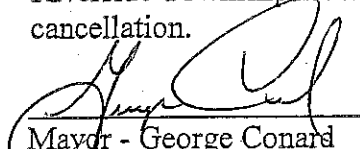
Mrs. Hatcher made a motion to adopt Resolution 2016 - #32 entitled, "**RESOLUTION OF THE TOWNSHIP OF RIVERSIDE WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE BURLINGTON COUNTY JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION.**" Seconded by Mr. Le Coney. Upon roll call, the vote was as follows: Ayes – Mrs. Hatcher, Messrs. Bienkowski, Le Coney and Conard. Nays – Mr. Prisco. Motion carried.

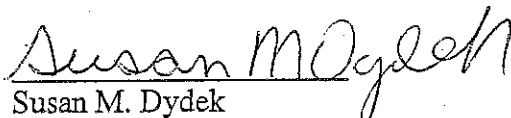
**RESOLUTION 2016 - #25
TOWNSHIP OF RIVERSIDE
RESOLUTION AUTHORIZING CANCELLATION OF
MUNICIPAL TAX SALE CERTIFICATE**

WHEREAS, Certificate of Sale #15-00028 was issued to Riverside Township for delinquent taxes and/or water/sewer charges on Block 803 Lot 17 (23 Lafayette Street), at a tax sale held on June 4, 2015; and

WHEREAS, Patriot Land Transfer, on behalf of the assessed owner, Countinho, Maria has redeemed Certificate #15-00028 by paying the full amount of the delinquency.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Clerk of Riverside Township are hereby authorized to endorse Certificate of Sale #15-00028 for cancellation.


Mayor - George Conard
January 25, 2016


Susan M. Dydek
January 25, 2016

RESOLUTION 2016 - #26
RESOLUTION AUTHORIZING ISSUANCE OF A DUPLICATE TAX SALE
CERTIFICATE PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997


WHEREAS, The Tax Collector has certified that the original Tax Sale Certificate No.15-00014 that was purchased on, for block 404 lot 9 assessed to Soares, Raul & Carlos., 431 St Mihiel Drive is lost; and

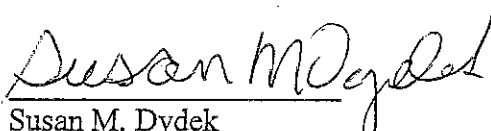
WHEREAS, The Tax Collector of the Township of Riverside has recommended that duplicate tax sale certificate be issued, pursuant to N.J.S.A. 54:5-52.1.

NOW, THEREFORE, BE IT RESOLVED, by The Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that the Riverside Tax Collector be and is hereby authorized to issue a duplicate certificate to be marked "Duplicate Certificate" to replace the original in accordance with the provisions of N.J.S.A. 54:5-52.1

BE IT FURTHER RESOLVED, that copies of this Resolution shall be provided to the Tax Collector of the Township of Riverside.

This is certification that the foregoing resolution was approved at a meeting of the Riverside Township Committee on January 25, 2016.


Mayor - George Conard
January 25, 2016


Susan M. Dydek
January 25, 2016

RESOLUTION 2016 - #27
REGISTRAR'S OVERPAYMENT


BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>NAME</u>	<u>AMOUNT</u>	<u>ADDRESS</u>	<u>REASON</u>
Marie Lenkowski	\$25.00	175 Tyler Lake Road Sewell, NJ 08080	Typographical Error on Birth Certificate (Marie Irene Sheehan)

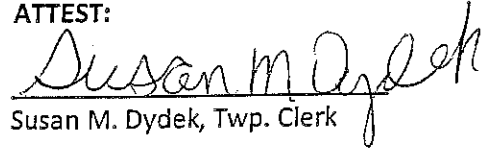
RESOLUTION 2016 - #28
TAX COLLECTOR'S OVERPAYMENT RESOLUTION

BE IT RESOLVED, that the following tax overpayments be refunded and cleared from the record and checks be drawn to the following taxpayer:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>YEAR</u>	<u>REASON</u>
2603	15	\$522.81	Powers, Eliz J. & Walter T. 107 Henry St. Riverside, NJ 08075		Homestead Rebate
2707	6	\$359.84	Nece, Edward F. & Linda H. 403 Henry St. Riverside, NJ 08075		Homestead Rebate
3106	6	\$272.26	Marcano, Carols J. 324 Harrison St. Mail To: 326 Harrison St. Riverside, NJ 08075		Homestead Rebate
3301	29	\$754.29	Halasa, Peter & Mary Harrison St. Mail to: 2628 E ANN ST PHILADELPHIA, PA 19134		Duplicate Payment
9999	1	\$23,791.28	Bell Atlantic Property Tax Dept. 137 S. Fairview St. Mail To: PO BOX 2749 ADDISON, TX 75001		Assessment Change
2203	9	\$250.00	Evans, E. Michael 106. W. Washington St. Riverside, NJ 08075		Veteran Deduction


 George F. Conard Sr., Mayor
 January 25th 2016

ATTEST:


 Susan M. Dydek, Twp. Clerk

RESOLUTION 2016 - #29
A RESOLUTION AMENDING THE 2016 FEE SCHEDULE.

WHEREAS, Chapter 150 currently provides for provisions allowing for the levying of annual fees; and

WHEREAS, the Township Committee wishes to amend this provision to allow for an increase in certain annual fees;

NOW, WHEREFORE, BE IT HEREBY ORDAINED by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Chapter 150 is hereby as follows:

150-66 Police Department

150-129. Certificate of Habitability; Certificate of Occupancy; Certificate of Approval.

(1) The fee for such inspection shall be \$100.00 per unit for all buildings or structures, which shall be tendered and paid to the Construction Secretary at the time of making the application. A fee of \$50.00 shall be paid for the second reinspection and all subsequent reinspections which are required, which fee shall be tendered to the Construction Secretary prior to the time of each reinspection. A fee of \$100.00 per unit shall be paid for a second inspection if and when there is an excess of sixty (60) days between the first and second inspection within the calendar year.

150-131. Construction Code, Uniform.

It shall be unlawful for any person or corporation, whether owner, agent or contractor, to erect, construct, or alter any building/structure or any part thereof or make any addition thereto in the Township without first obtaining and remitting payment for a permit.

(a) General:

1. The minimum permit fee shall be \$55.00 per trade. This fee shall be paid before a permit is issued.

2. The fee to be charged for a construction permit will be the sum of the basic construction fee plus all applicable special fees, such as elevator or sign fees. This fee shall be paid before a permit is issued.

3. The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.

4. Where the Department, pursuant to 5:23-4.24, is designated as the plan review agency, or when the Department has been requested to provide plan review services by a municipality pursuant to 5:23-4.24, or when the Department is designated as the local enforcing agency pursuant to 5:23-4.3, the following schedule of fees shall pertain.

5. The construction or rehabilitation of residential units that are to be legally restricted to occupancy by households of low or moderate income shall be exempted from the fees set forth in (b) and (c) below and otherwise payable to the Department.

6. No fee shall be collected for work consequential to a natural disaster when the Department is the local enforcing agency.

(b) Departmental plan review fee:

1. The plan review fee for new construction shall be based upon the volume of the structure.

i. For buildings or structures in Use Groups A, F or S, the plan review fee shall be \$.015 per cubic foot;

ii. For health care facilities in Use Groups B or I, the plan review fee shall be \$.030 per cubic foot; and

iii. For all other buildings or structures, the plan review fee shall be \$.020 per cubic foot.

2. The plan review fee for renovations, alterations, repairs, site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction and external utility connections for premanufactured construction shall be based upon the estimated cost of work.

i. For health care facilities in Use Groups B or I, the fee shall be \$ 25.00 per \$ 1,000 or part thereof for estimated cost not exceeding \$ 50,000, \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 50,000 and not exceeding \$ 100,000, and \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 100,000; and

ii. For all other buildings or structures, the fee shall be \$ 20.00 per \$ 1,000 or part thereof for estimated cost not exceeding \$ 50,000, \$ 12.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 50,000 and not exceeding \$ 100,000, and \$ 15.00 per \$ 1,000 or part thereof for estimated cost in excess of the first \$ 100,000.

3. The elevator device plan review fee shall be as set forth in (c)6 and 7 below.

4. There shall be an additional fee of \$ 60.00 per hour for review of any amendment or change to a plan that has already been released.

5. In any case where the Department conducts plan review for a local enforcing agency, the fee charged by the local enforcing agency for inspection services shall be 80 percent of the fee that would otherwise be determined under the local fee schedule.

(c) Departmental (enforcing agency) fees shall be as follows:

1. The fee for plan review shall be 20 percent of the amount to be charged for a construction permit.

i. The elevator device plan review fee shall be as in (c)6 and 7 below.

ii. The fee for plan review for Statewide prototype plans released by the Department or for other prototype plans where the prototype did not include the foundation detail shall be five percent of the amount to be charged for a construction permit.

2. The basic construction permit fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and rating of electrical devices, the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates and/or the applicable flat fees as provided herein plus any special fees.

i. Building volume or cost: The fees for new construction or alteration are as follows:

(1) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with 5:23-2.28. The new construction fee shall be in the amount of \$ 0.050 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in chapters 3 and 6, respectively, of the building subcode; except that the fee shall be \$ 0.040 per cubic foot of volume for use groups A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1 and S-2, and the fee shall be \$ 0.0030 per cubic foot for structures on farms, including commercial farm buildings under 5:23-3.2(d), with the maximum fee for such structures on farms not to exceed \$ 1,450.

(2) Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, premanufactured construction, and the external utility connection for premanufactured construction shall be based upon the estimated cost of work. The fee shall be in the amount of \$ 40.00 per \$ 1,000 for the first \$ 50,000, prorated. From \$ 50,001 to and including \$ 100,000, the fee on the amount exceeding \$ 50,000 shall be in the amount of \$ 35.00 per \$ 1,000 of estimated cost, prorated. Above \$ 100,000, the fee on the amount exceeding \$ 100,000 shall be in the amount of \$ 30.00 per \$ 1,000 of estimated cost, prorated. For the purpose of determining estimated cost, the applicant shall submit to the Department such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The Department shall make the final decision regarding estimated cost.

(3) Fees for additions shall be computed on the same basis as for new construction for the added portion.

(4) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with items (2) and (3) above.

(5) The fee for tents, in excess of 900 square feet or more than 30 feet in any dimension, shall be \$ 125.00.

(6) The fee for roofing and siding work completed on structures of Group R-3 or R-5 shall be \$ 95.00.

(7) The fee for an above-ground swimming pool shall be \$ 145.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$ 85.00. The fee for an in-ground swimming pool shall be \$ 205.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$ 135.00.

(8) Fees for retaining walls shall be as follows:

(A) The fee for a retaining wall with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall be \$ 205.00;

(B) The fee for a retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure shall be \$ 130.00;

(C) The fee for a newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the cost of the construction.

ii. Plumbing fixtures and equipment: The fees shall be as follows:

(1) The fee shall be in the amount of \$ 25.00 per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas piping or oil piping system, except as indicated in (c) 2ii (2) below.

(2) The fee shall be \$ 95.00 per special device for the following: grease traps, oil separators, refrigeration units, utility service connections, backflow preventers equipped with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers), steam boilers, hot water boilers (excluding those for domestic water heating), active solar systems, sewer pumps and interceptors. There shall be no inspection fee charged for gas service entrances.

iii. Electrical fixtures and devices: The fee shall be as follows:

(1) For the first block consisting of one to 50 receptacles, fixtures or devices, the fee shall be \$ 65.00; for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$ 20.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).

(2) For each motor or electrical device rated from one hp or one kw to 10 hp or 10 kw; for each transformer or generator rated from one kw or one kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bath tub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amperes to 50 amperes; for each light-standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$ 25.00.

(3) For each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amperes or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amperes to 225 amperes including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be \$ 75.00.

(4) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amperes; and for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva, the fee shall be \$ 135.00.

(5) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva, the fee shall be \$ 695.00.

(6) The fee charged for electrical work for each permanently installed private swimming pool as defined in the building subcode, spa, hot tub or fountain shall be a flat fee of \$ 95.00 which shall include any required bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, and heaters, etc., excepting panelboards and underwater lighting fixtures. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with (c)2iii(1) through (5) above.

(7) The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar or security alarm systems in any one or two-family dwelling shall be a flat fee of \$ 45.00 per dwelling unit. For fire, burglar and security alarm systems and detectors in buildings other than one or two-family dwellings, the fee shall be charged in accordance with (c)2iii(1) and (2) above.

(8) For installations consisting of multimeter stacks, the fee shall be based on the ampere rating of the main bus and not upon the number of meters or rating of disconnects on the meter stack. Individual loadside panel boards shall be charged in accordance with (c)2iii(3), (4) or (5) above. There shall be no additional fee charged for the concurrent installation of individual feeder conductors.

(9) For motors or similar devices requiring concurrent installation of individual controls, relays and switches, the fee shall be based only upon the rating of the motor or device. There shall be no additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starters, and disconnecting means.

(10) For electrical work requiring replacement of service entrance conductors or feeder conductors only, the fee shall be based on the designated ampere rating of the overcurrent device of the service or feeder as follows:

(A) 225 amperes or less, the fee shall be \$ 75.00;

(B) 226 to 1,000 amperes, the fee shall be \$ 150.00; and

(C) Greater than 1,000 amperes, the fee shall be \$ 695.00.

(11) The fee charged for process equipment shall be based on the ampere rating of the overcurrent device protecting the conductor feeding the process equipment or the cutoff device.

(12) For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of premises wiring, except those which are portable plug-in type, shall be counted.

(13) For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the solar photovoltaic system as follows:

(A) One to 50 kilowatts, the fee shall be \$ 75.00;

(B) Fifty-one to 100 kilowatts, the fee shall be \$ 150.00; and

(C) Greater than 100 kilowatts shall be \$ 695.00.

iv. For fire protection and hazardous equipment, sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas and oil fired appliances not connected to the

plumbing system, kitchen exhaust systems, incinerators and crematoriums, the fee shall be as follows:

(1) The fee for 20 or fewer heads shall be \$ 100.00; for 21 to and including 100 heads, the fee shall be \$ 185.00; for 101 to and including 200 heads, the fee shall be \$ 335.00; for 201 to and including 400 heads, the fee shall be \$ 890.00; for 401 to and including 1,000 heads, the fee shall be \$ 1,165.00; for over 1,000 heads, the fee shall be \$ 1,445.00.

(2) The fee for one to 12 detectors shall be \$ 75.00; for each 25 detectors in addition to this, the fee shall be in the amount of \$ 25.00.

(3) The fee for each standpipe shall be \$ 405.00.

(4) The fee for each independent pre-engineered system shall be \$ 165.00.

(5) The fee for each gas or oil fired appliance that is not connected to the plumbing system shall be \$ 75.00.

(6) The fee for each kitchen exhaust system shall be \$ 75.00.

(7) The fee for each incinerator shall be \$ 580.00.

(8) The fee for each crematorium shall be \$ 580.00.

(9) For single and multiple station smoke or heat detectors and fire alarm systems in any one or two-family dwellings, there shall be a flat fee of \$ 45.00 per dwelling unit. For detectors and fire alarm systems in buildings other than one or two-family dwellings, the fee shall be charged in accordance with (c)2iv(2) above.

3. Fees for certificates and other permits are as follows:

i. The fee for a demolition or removal permit shall be \$ 150.00 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one- or two-family dwellings (Group R-3 or R-5 of the building subcode), structures on farms, including commercial farm buildings under 5:23-3.2(d), and \$ 200.00 for all other Groups.

ii. The fee for a permit to construct a sign shall be as follows:

(1) Fees for pylon signs shall be \$ 20.00 per square foot for the first 100 square feet, \$ 5.00 per square foot for the next 400 square feet and \$5.00 per square foot thereafter;

(2) Fees for ground signs or wall signs shall be \$ 5.00 per square foot for the first 100 square feet, \$ 4.50 per square foot for the next 400 square feet and \$ 4.00 per square foot thereafter;

(3) The minimum fee shall be \$ 85.00.

iii. The fee for a certificate of occupancy shall be \$ 50.00.

iv. The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$ 185.00.

v. The fee for a certificate of continued occupancy issued under 5:23-2.23(c) shall be \$ 185.00.

vi. The fee for the first issuance and the renewal of a temporary certificate of occupancy shall be \$ 70.00.

(1) Exception: There shall be no fee for the first issuance of the temporary certificate of occupancy provided the certificate of occupancy fee is paid at that time.

(2) Exception: Where a written request for a temporary certificate of occupancy is made for reasons other than uncompleted work covered by the permit (such as uncompleted work required by prior approvals from state or municipal agencies), no renewal fee shall be charged.

vii. The fee for plan review of a building for compliance under the alternate systems and nondepletable energy source provisions of the energy subcode shall be \$ 355.00 for one- and two-family dwellings (Group R-3 or R-5 of the building subcode), and for light commercial structures having the indoor temperature controlled from a single point, and \$ 1,750 for all other structures.

viii. The fee for an application for a variation in accordance with 5:23-2.10 shall be \$ 905.00 for class I structures and \$ 305.00 for class II and class III structures. The fee for resubmission of an application for a variation shall be \$ 430.00 for class I structures and \$ 140.00 for class II and class III structures.

ix. The fee for a permit for lead hazard abatement work shall be \$ 305.00. The fee for a lead abatement clearance certificate shall be \$ 95.00.

4. For cross connections and backflow preventers that are subject to testing, requiring reinspection annually, the fee shall be \$ 75.00 for each device when they are tested.

5. Annual permit requirements are as follows:

i. The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clericals shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing.

ii. Fees for annual permits shall be as follows:

(1) One to 25 workers (including foremen) \$ 1045.00/worker; each additional worker over 25, \$ 400.00/worker.

(2) Prior to the issuance of the annual permit, a training registration fee of \$ 235.00 per subcode and a list of not more than three individuals to be trained per subcode shall be submitted by the applicant to the Department of Community Affairs, Bureau of Code Services, Education Unit along with a copy of the construction permit (Form F170). Checks shall be made payable to "Treasurer, State of New Jersey." The Department shall register these individuals and notify them of the courses being offered.

6. The fee for plan review for elevator devices in structures of Group R-3, R-4, or R-5, and for elevator devices wholly within dwelling units in structures of Group R-2 shall be \$ 70.00 for each device.

7. The fee for plan review for elevator devices in structures of Groups other than R-3, R-4, or R-5 and devices in structures of Group R-2 exempted by (c)6 above shall be \$ 335.00 for each device.

8. The fees for elevator device inspections and tests shall be as set forth in 5:23-12.

9. The fee for a mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be \$ 60.00 for the first device and \$ 20.00 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment inspected.

10. The fee for the annual electrical inspection of swimming pools, spas or hot tubs shall be \$ 95.00.

(d) The fee for an application by a manufacturer, distributor, owner or any other person for approval of any fixture, appurtenance, material or method, pursuant to 5:23-3.8, shall be an amount equal to the cost incurred, or to be incurred, by the Department for such tests as the Department may require, plus an administrative surcharge in the amount of 10 percent of such cost.

(e) Hourly charges and fees for development-wide inspection of homes after issuance of a certificate of occupancy shall be in such amount as may be reasonable and necessary in order to ascertain whether a violation exists or to verify that any work performed has abated the violation.

1. The hourly charge shall be the same as the hourly charge set forth at 5:23-4.20(b) 4 times the number of hours spent by the code official in determining whether a violation exists or verifying that any work performed has abated the violations.

2. Any appeal of a charge levied by the Department pursuant to this subsection shall be made in accordance with 5:23-2.38.

Special permits:

- (a) The permit fee for the construction of a sign shall be \$1.40 per square foot of the surface area of the sign. In the case of double-faced signs only one side of the sign shall be used for the purpose of fee computation. Minimum fee shall be \$55.
- (b) The permit fee to construct a fence that is not required by the Uniform Construction Code shall be \$25 per thousand dollars, or fraction thereof, and be determined by the estimated cost of the work per thousand dollars or fraction thereof. This fee will be collected in lieu of a construction permit fee.
- (c) The fee for a Zoning Application and/or for a Zoning Use Permit Application shall be \$30.00 and is to be paid at the time of application.

Permit fees to construct miscellaneous structures:

- 1) Use group U (temporary) fee \$95.00.
- 2) Open structural towers fee \$205.00.
- 3) Tower or dish antenna greater than 24" in diameter fee \$80.00.
- 4) Install or construct sheds 100 square feet and less than 200 square feet in use group R-3 and R-5 fee \$85.00.
- 5) All other use groups fee \$180.00.

150-201. Peddling and Soliciting.

A. Every applicant for a license shall be charged by the Township Clerk for such license \$100 per year.

B. Any veteran who holds a special state license issued under the laws of the State of New Jersey shall be exempt from securing a license as provided herein for hawking and peddling, but shall be required to procure from the Township Clerk a special veteran's permit which shall be issued by the Township Clerk, upon proper identification.

C. Any person to whom a valid mercantile license shall have been issued under provisions of laws other than the within chapter shall be exempt from securing a license as provided in the section, but said person or said person's employees, agent or servants shall be required to comply with all other sections of this chapter and shall be required to procure from the Township Clerk a permit, upon proper identification and said compliance herewith.

150-144. Fees for Public Documents and Records.

A. The Township shall charge the following fees for reproduction of public records:

The fees for the reproduction of public records shall be in accordance with the Open Public Records Act. The fees for the following are as noted:

- | | |
|--|--|
| 1) Duplicate Certificate of Redemption | \$25.00 after request in writing |
| 2) Duplicate Certificate of Tax Sale | \$100.00 after notarized affidavit attached stating original has been lost. Resolution of Governing Body required. |
| 3) Notary | \$2.50 per page for notary services. |
| 4) | |

RESOLUTION 2016 - #30
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING CHANGE
ORDERS TO THE CONTRACT FOR WHOMSLEY FIELD.

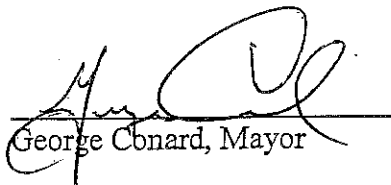
WHEREAS, the Township Committee of the Township of Riverside awarded a contract to Sussman Enterprises Inc., and

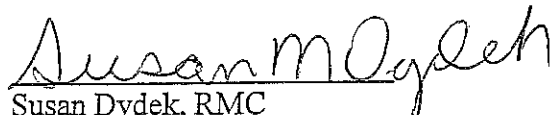
WHEREAS, there were changes to the project necessitated by change in scope of work assignments, and

WHEREAS, the Members of the Riverside Township Committee wish to approve the following change to the original contract:

Change Order #2 (net increase)	\$45,952.00
Change Order #3 (net increase)	\$15,630.00
Amended contract price.	\$385,327.00

Adopted at the regular meeting of the Riverside Township Committee on January 25, 2016.


George Conard, Mayor


Susan Dydek, RMC
Municipal Clerk

RESOLUTION 2016 - #31
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AWARDING THE
CONTRACT FOR THE RECONSTRUCTION OF TAYLOR, KOSSUTH,
WASHINGTON AND ADAMS STREETS - PHASE IX.

WHEREAS, the Township Committee of the Township of Riverside has requested bids for the Reconstruction of Taylor, Kossuth, Washington and Adams Streets-Phase IX; and

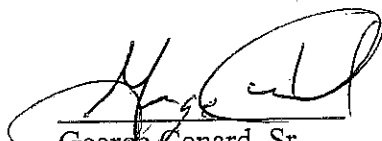
WHEREAS, bids have been received from the following for the same in accordance with the request:


<u>Bidder:</u>	<u>Base Bid 1:</u>	<u>Base Bid 2:</u>
American Asphalt Company Inc.	\$88,663.00	\$156,265.00
Ricky Slade Construction	\$102,133.00	\$163,760.00
Charles Marandino	\$119,580.00	\$190,018.00
Curb Con, Inc.	\$78,350.00	\$124,240.00
Mount Construction	\$98,656.00	\$141,946.00
Jersey Construction	\$105,272.00	\$165,720.00

WHEREAS, the bid of Curb Con, Inc., totaling \$324,072.70, is hereby determined by the Township of Riverside to be a responsible bid; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside that project outlined above shall be awarded to Curb Con, Inc.

Adopted the 25th day of January 2016 at the Regular Meeting of the Township Committee of the Township of Riverside.


 George Conard, Sr.
 Mayor


 Susan Dydek, RMC
 Municipal Clerk

*RESOLUTION 2016 - #32
RESOLUTION OF THE TOWNSHIP OF RIVERSIDE*

*WAIVING THE APPOINTMENT
OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER
and
INDEMNIFYING and HOLDING HARMLESS
the
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
as a
RESULT OF ANY CLAIMS ARISING FROM SAID ACTION*

WHEREAS, the Township of Riverside is a member of the Burlington County Municipal Joint Insurance Fund, (hereinafter known as the BURLCO JIF), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverages as defined by statute; and

WHEREAS, the Bylaws of the BURLCO JIF provide for appointment of a Risk Management Consultant by the municipality to advise the municipality on matters relating to the BURLCO JIF's operation and coverages provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's exposure
- 2.) Explanation of the various coverages available from the BURLCO JIF and assisting the municipality in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the BURLCO JIF.
- 4.) Review of the town's assessment and assisting in the preparation of the town's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's safety committee.
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the BURLCO JIF's Fund Commissioners and the performance of such other services as required by the municipality or the BURLCO JIF.

WHEREAS, the Bylaws of the BURLCO JIF further provides for said Risk Management Consultant to be paid a fee not to exceed six percent (6%) of the municipality's assessment for the current Fund year; and

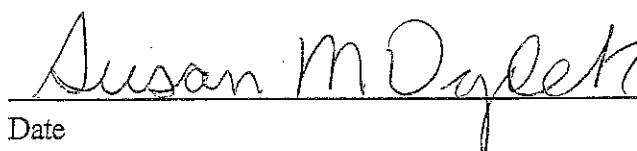
WHEREAS, the Bylaws of the BURLCO JIF allows a member municipality to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the BURLCO JIF in writing and further agrees to indemnify and hold harmless the BURLCO JIF and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Township of Riverside elects to have its six percent (6%) fee for Risk Management Services returned by the BURLCO JIF, if applicable; and

BE IT FURTHER RESOLVED, that the Township of Riverside agrees to indemnify and hold harmless the BURLCO JIF, its commissioners, appointed officials and other BURLCO JIF servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.


(Name)

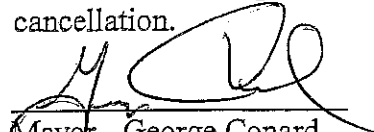

Date

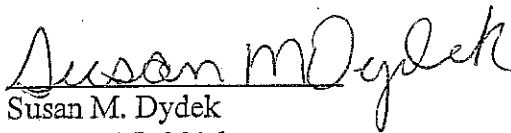
RESOLUTION 2016 - #33
TOWNSHIP OF RIVERSIDE
RESOLUTION AUTHORIZING CANCELLATION OF
MUNICIPAL TAX SALE CERTIFICATE

WHEREAS, Certificate of Sale #15-00108 was issued to Riverside Township for delinquent taxes and/or water/sewer charges on Block 1802 Lot 14 (426 Delaware Ave), at a tax sale held on June 4, 2015; and

WHEREAS, Financial Freedom, on behalf of the assessed owner, Honeycutt, Doretta has redeemed Certificate #15-00108 by paying the full amount of the delinquency.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Clerk of Riverside Township are hereby authorized to endorse Certificate of Sale #15-00108 for cancellation.


Mayor - George Conard
January 25, 2016


Susan M. Dydek
January 25, 2016

RESOLUTION 2016- #34
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12


WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Pending Litigation, and a matter involving the purchase, lease or acquisition of real property with public funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in public session on January 25, 2016 that an Executive Session closed to the public shall be held during the Regular Meeting of the Township Committee on January 25, 2016 in the Township Municipal Building, 1 West Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Special Meeting held on January 25, 2016.


Susan M. Dydek, RMC
Municipal Clerk

ADMINISTRATOR'S REPORT:

Administrator Jack stated that her report has been submitted.

A copy of the report is on file in the Municipal Clerk's Office.

Motion made by Mr. Prisco, seconded by Mr. Bienkowski approving all the reports that were submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mrs. Hatcher and Mr. Le Coney to approve the bills and expenditures for payment carried.

PUBLIC PORTION

Mayor Conard opened the Public Portion

- 1) **Alberta Perez, 46 Pulaski Avenue** – stated her concerns regarding the new PSE&G substation that will be built near her home.
- 2) **Joseph Merlino – 249 Pavilion Avenue** – stated that he tried to obtain a Landlord Registration Fee this year but was told he did not pay last year and questioned if bills are sent. Administrator Jack answered in the affirmative. Mr. Merlino will come to the office to meet with Administrator.


In seeing that no further members of the Public wished to speak, motion made by Mrs. Hatcher and Mr. Bienkowski carried: Public Portion be closed.

RESOLUTIONS:

Mrs. Hatcher made a motion to adopt Resolution 2016-#34 entitled, "A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-1." seconded by Mr. Bienkowski. Upon roll call, the vote was as followed: Ayes – Messrs. Bienkowski, Prisco, Le Coney and Mrs. Hatcher. Nays – None. Motion carried.

Motion made by Mr. Prisco and Mrs. Hatcher to reopen the meeting carried.

There being no further business to attend to, motion made by Mrs. Hatcher and Mr. Le Coney that the meeting be adjourned, and so declared by Mayor Conard.


 Susan M. Dydek, RMC
 Municipal Clerk