

Monday Evening
 Riverside, NJ
 February 22, 2021
Teleconference Meeting
 7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on January 11, 2021.
2. Written notice was delivered to the Burlington County Times and the Courier Post on January 11, 2021.
3. Filed written notice with the Clerk of the Township of Riverside on January 11, 2021.

The regular meeting of the Riverside Township Committee was held on the above date during a Zoom Teleconference Meeting.

ROLL CALL

Mrs. Hatcher – present, Mr. Higgins – present, Mrs. Weaver – present, Mr. Kimble – present, Mr. Frey – not in attendance.

Also present: Municipal Clerk Susan M. Dydek, Administrator Meghan Jack, Township Attorney Albert Marmero and Police Chief William Eliason.

APPROVAL OF MINUTES:

Motion made by Mrs. Hatcher and Mr. Higgins that the following minutes be approved: the Work Session Teleconference Meeting of January 25, 2021 and the Teleconference Meeting of January 25, 2021. Upon roll call the vote was as follows: Ayes – Mmes. Hatcher and Weaver, Messrs. Kimble and Higgins. Nays – None. Abstain – None. Motion carried.

Motion made by Mrs. Weaver and Mr. Higgins that the following minutes be approved: the Work Session Teleconference Meeting of February 1, 2021. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble and Higgins. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

Motion made by Mrs. Hatcher and Mrs. Weaver that the following minutes be approved: the Special Teleconference Meeting of February 5, 2021. Upon roll call the vote was as follows: Ayes – Mmes. Hatcher, Weaver and Mr. Kimble. Nays – None. Abstain – Mr. Higgins. Motion carried.

OPEN PORTION AGENDA ITEMS:

In hearing no members of the public wishing to speak, **motion made by Mrs. Hatcher and Mrs. Weaver to close Public Portion (Agenda Items Only) carried.**

ORDINANCES

The following Ordinance was introduced at the Regular Meeting of January 25, 2021 and advertised in the Burlington County Times on February 11, 2021. **ORDINANCE 2021 - #1 entitled, "RIVERSIDE TOWNSHIP ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK."**

Deputy Mayor Kimble opened the Public Portion.

Hearing nothing from the public, **motion made by Mrs. Hatcher and Mr. Higgins that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mmes. Weaver, Hatcher, Messrs. Higgins and Kimble. Nays – None. Abstain – None. Motion carried.**

Motion made by Mr. Higgins, seconded by Mrs. Hatcher that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mmes. Hatcher Weaver, Messrs. Higgins and Kimble.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 25, 2021 and advertised in the Burlington County Times on February 11, 2021. **ORDINANCE 2021 - #2 entitled, "JOINT LAND USE AMENDMENT ORDINANCE – AMENDING CHAPTER 255 OF THE TOWNSHIP CODE ENTITLED, "LAND DEVELOPMENT ORDINANCE."**

Deputy Mayor Kimble opened the Public Portion.

Hearing nothing from the public, **motion made by Mrs. Weaver and Mrs. Hatcher that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mmes. Weaver, Hatcher, Messrs. Higgins and Kimble. Nays – None. Abstain – None. Motion carried.**

Motion made by Mrs. Hatcher, seconded by Mrs. Weaver that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mmes. Hatcher Weaver, Messrs. Higgins and Kimble.

Nays – None.

Abstain – None.

Motion carried.

The following Ordinance was introduced at the Regular Meeting of January 25, 2021 and advertised in the Burlington County Times on February 11, 2021. **ORDINANCE 2021 - #3** entitled, “**AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE WHOMSLEY FIELD FACILITY IN AND BY THE TOWNSHIP, APPROPRIATING \$2,500,00 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,500.00 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.**”

Deputy Mayor Kimble opened the Public Portion.

Hearing nothing from the public, **motion made by Mrs. Hatcher and Mrs. Weaver that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Mmes. Weaver, Hatcher, Messrs. Higgins and Kimble. Nays – None. Abstain – None. Motion carried.**

Motion made by Mrs. Weaver, seconded by Mr. Higgins that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mmes. Hatcher Weaver, Messrs. Higgins and Kimble.

Nays – None.

Abstain – None.

Motion carried.

Mrs. Weaver made a motion that Ordinance 2021 - #4 entitled, “**BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY; APPROPRIATING THE SUM OF \$900,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF RIVERSIDE, COUNTY OF BURLINGTON, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$617,500 MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTING WITH THE FOREGOING**” be approved on first reading, seconded by Mrs. Hatcher. Upon roll call, the vote was as follows: **Ayes – Messrs. Kimble, Higgins, and Mmes. Hatcher and Weaver. Nays – None. Abstain – None. Motion carried.**

Mrs. Weaver made a motion that Ordinance 2021 - #5 entitled, “**AN ORDINANCE FIXING THE COMPENSATION OF CERTAIN OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF RIVERSIDE, IN THE COUNTY OF BURLINGTON, AND THE STATE OF NEW JERSEY, FOR THE YEAR 2021**” be approved on first reading,

seconded by Mr. Higgins. Upon roll call, the vote was as follows: Ayes – Messrs. Kimble, Higgins, and Mmes. Hatcher and Weaver. Nays – None. Abstain – None. Motion carried.

Mr. Higgins made a motion to recess the meeting at 7:12pm seconded by Mrs. Hatcher carried.

Mrs. Hatcher made a motion to reopen the meeting at 7:14pm seconded by Mr. Higgins carried.

CONSENT AGENDA:

Mrs. Hatcher made a motion, seconded by Mr. Higgins that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Messrs. Kimble, Higgins and Mmes. Hatcher and Weaver. Nays – None. Abstain – None. Motion carried.

The following Resolutions were contained in the consent agenda:

- | | |
|------------|--|
| 2021 - #44 | Handicapped Parking Space Approval and Removal. |
| 2021 - #45 | Resolution Authorizing the Refund of Waived Vending Fees. |
| 2021 - #46 | A Resolution Authorizing Cancellation of Municipal Tax Sale Certificate for Block 3102, Lot 5 |
| 2021 - #47 | Appointment of a Tax Collector. |
| 2021 - #48 | Appointment of a Court Administrator. |
| 2021 - #49 | Resolution of the Township of Riverside Authorizing the Execution of a Settlement and Release. |
| 2021 - #50 | Overpayment Resolution. |
| 2021 - #51 | Professional Services Contract. |
| 2021 - #52 | Authorizing Reserve Budget Appropriation Transfers During the First Three Months of the Succeeding Fiscal Year for the Township of Riverside, Burlington County, New Jersey. |

ACTION:

None.

SHADE TREE COMMITTEE REQUEST

- 1) 125 Spring Garden Street – Tree removal (4 trees.)

RESOLUTION 2021 - #44

**HANDICAPPED PARKING SPACE APPROVAL AND
HANDICAPPED PARKING SPACE REMOVAL**

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Taylor Street	506	Pickens, Steven PD approved

BE IT ALSO RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots shall be removed at:

<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Cleveland Avenue (on Second Street)	136	PD approved

**TOWNSHIP OF RIVERSIDE
RESOLUTION 2021-#45**

Resolution Authorizing the Refund of Waived Vending Fees

WHEREAS, Riverside Township Committee approved motion at their Regular Meeting held on January 25, 2021 to waive vending fees for 2021 due the COVID-19 Pandemic; and

WHEREAS, the following businesses have paid 2021 vending invoices:

Associacao Nossa Senhora De Fatima, Inc. 21-00003 on 1/25/21 in the amount of \$100

Associacao Nossa Senhora De Fatima, Inc. Inv 21-00632 on 1/25/21 in the amount of \$100

Arnieri's Pizza Inv. 21-00633 on 1/22/21 in the amount of \$25

Donovan's Automotive Inv 21-00634 on 1/27/21 in the amount of \$25

NOW, THEREFORE BE IT RESOLVED by the Township of Riverside that the CFO is authorized to issue a refund to:

Associacao Nossa Senhora De Fatima, Inc.
in the amount of \$200
125 Lafayette St Riverside, NJ 08075

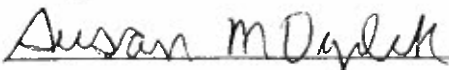
Arnieri's Pizza in the amount of \$25
201 Middleton St Riverside, NJ 08075

Donovan's Automotive in the amount of \$25
200 N. Pavilion Ave. Riverside, NJ 08075

BE IT FURTHER RESOLVED that copies of said resolution be forwarded to the Tax Collector.



Corey Kimble - Deputy Mayor



Susan M. Dydek - Municipal Clerk

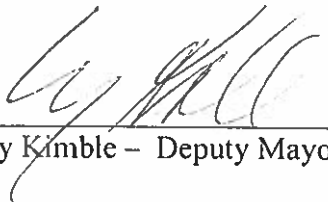
**RESOLUTION 2021-#46
TOWNSHIP OF RIVERSIDE**

*A Resolution Authorizing Cancellation Of
Municipal Tax Sale Certificate For Block 3102, Lot 5*

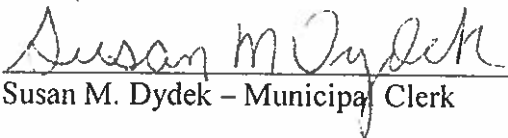
WHEREAS, Certificate of Sale No. 20-00041 was issued on October 21, 2020 to the Township of Riverside on Block 3102, Lot 5; and

WHEREAS, redemption of said certificate took place on December 10, 2020 by the property owner;

NOW, THEREFORE, BE IT RESOLVED that Riverside Township Committee hereby authorizes the Mayor and Township Clerk to endorse Certificate No. 20-00041 for cancellation at the meeting held on February 22, 2020.



Corey Kimble – Deputy Mayor



Susan M. Dydek – Municipal Clerk

RESOLUTION 2021 - #47
APPOINTMENT OF A TAX COLLECTOR

WHEREAS, N.J.S.A. 40A:9-141 provides that the governing body shall appoint a Tax Collector; and

WHEREAS, Mindie Weiner was appointed Tax Collector for the period of January 1, 2017 to December 31, 2020; and

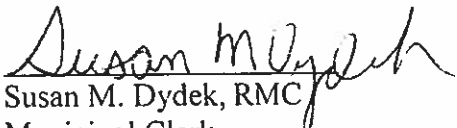
WHEREAS, N.J.S.A 40:9-142 provides that a Tax Collector shall hold his/her office for a four – year term.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Mindie Weiner is hereby appointed as Tax Collector for the term of January 1, 2021 to December 31, 2024.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be filed with the County Board of Taxation and the New Jersey Department of Taxation.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey, at the reorganization meeting thereof, held on February 22, 2021.

Witness my hand and the seal of the Township of Riverside this 22nd day of February 2021.


Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2021- #48
APPOINTMENT OF A COURT ADMINISTRATOR
FOR THE TERM COMMENCING
JULY 1, 2020 TO JUNE 30, 2021

WHEREAS, N.J.S.A. 2B:12-11 provides that the governing body shall appoint a Court Administrator; and

WHEREAS, Sherryl Allen was appointed to the term of Court Administrator for Riverside Township for the period of July 1, 2019 and ending on June 30, 2020; and


WHEREAS, the Township Committee of the Township of Riverside wishes to reappoint Sherryl Allen to the position of Court Administrator effective July 1, 2020 and ending on June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey that Sherryl Allen is hereby reappointed as Riverside Township Court Administrator for the term of July 1, 2020 to June 30, 2021.



Corey Kimble
Mayor

ATTEST:



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2021-49**RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT AND RELEASE**

WHEREAS, on November 13, 2020 the Township of Riverside and Delran Emergency Squad Inc. ("DES") participated in a Mediation regarding ownership of three vehicles: (i) 2011 Mercedes Benz Ambulance, identified as EMS2392; (ii) 2009 Ford Expedition identified as EMS23; and (iii) 2009 Ford Expedition identified as EMS2390; and

WHEREAS, the Township and DES engaged in settlement discussions in lieu of further litigation, including monetary compensation and transfer of ownership of the three vehicles; and

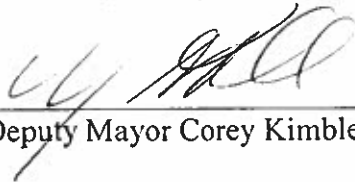
WHEREAS, the Township and DES have negotiated and finalized the terms of a settlement memorialized in the attached Settlement Agreement and Release identified as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside that the Township Administrator, or designee, is authorized to execute the Settlement Agreement and Release.

BE IT FURTHER RESOLVED that the Township Administrator and/or other designated Officials may take any necessary actions to effectuate the purpose of this Resolution.


Effective Date: This Resolution shall take effect immediately upon adoption.

Adopted by the Township Committee of the Township of Riverside on this the 22nd day of February, 2021.


 Deputy Mayor Corey Kimble, Riverside Township

Certification

Susan M. Dydek, Municipal Clerk of the Township of Riverside, hereby certifies the foregoing to be a true copy of a Resolution adopted by the Township Committee of the Township of Riverside, in the County of Burlington and State of New Jersey, at a meeting held on this the 22nd day of February, 2021.


 Susan M. Dydek, RMC
 Township Clerk

RESOLUTION 2021- #50**RIVERSIDE TOWNSHIP OVERPAYMENT RESOLUTION**

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

<u>Name</u>	<u>Amount</u>	<u>Address</u>	<u>Reason</u>	<u>Department</u>
Joanne Smith	\$250.00	423 Dauphin St. Riverside, NJ 08075	Refund Street Opening Escrow. Permit	Township Clerk
Francis R. Galdo, Esq.	\$47.50	5 Pavilion Avenue PO Box 244 Riverside, NJ 08075	Refund Planning Board Escrow for 423 Dauphin Street Riverside, NJ 08075	Planning Board

RESOLUTION 2021 - #51
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING AND
ESTABLISHING THE PROFESSIONAL SERVICES BUDGET FOR VARIOUS
PROJECTS.

WHEREAS, the Township of Riverside has authorized funding for various projects; and

WHEREAS, these projects will require professional engineering services; and

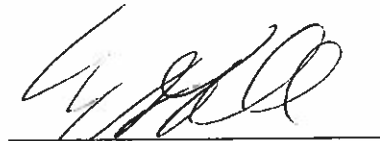
WHEREAS, the Township of Riverside has appointed Pennoni Engineering as the Engineer for the year 2021; and

WHEREAS, the scope of work has been received from Pennoni Engineering as referenced in the attached Proposals for Professional Services, with a budget not to exceed the following:

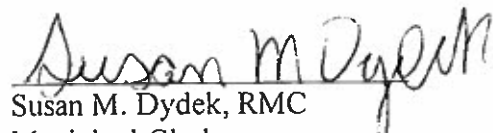
1. Administrative Office Vestibule Improvements - \$11,000.00

NOW, THEREFORE, BE IT RESOLVED, that the Township of Riverside hereby authorizes and establishes the professional services budget for the projects as outlined herein.

Adopted the 22nd day of February 2021 at Teleconference Meeting of the Township of Riverside.



Corey Kimble
Deputy Mayor



Susan M. Dydek, RMC
Municipal Clerk

RESOLUTION 2021-52

AUTHORIZING RESERVE BUDGET APPROPRIATION TRANSFERS DURING THE FIRST THREE MONTHS OF THE SUCCEEDING FISCAL YEAR FOR THE TOWNSHIP OF RIVERSIDE, BURLINGTON COUNTY, NEW JERSEY

WHEREAS, the provisions of N.J.S.A. 40A:4-58, permit the transfer of reserve budget appropriations during the first three months of the succeeding fiscal year and

WHEREAS, from time to time it becomes necessary to transfer funds for various reasons in order to operate the Township on a sound financial basis

NOW THEREFORE BE IT RESOLVED, that the Township Governing Body agrees to said transfer of reserve budget appropriations below:

Table with 5 columns: Account Number, Account Title, Transfer To, Transfer From, Budget As Modified. Rows include Gasoline & Diesel and Street Lighting, ending with a TOTALS row.

Adopted: February 22, 2021

Committee Member Voting Record Table with columns: COMMITTEE MEMBER, MOTION, 2nd, YES, ABSTAIN, NO, ABSENT. Includes handwritten entries for Hatcher, Higgins, Weaver, Kimble, and Frey.

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 22nd day of February, 2021.

Handwritten signature of Susan Dydek, RMC, Riverside Township Clerk.

CORRESPONDENCE:

- 1) Vincent Carrara – Request for salary increase.
- 2) State of New Jersey, Department of Transportation – Denial of NJDOT Fiscal Year 2021 Transit Village Program Grant.

REPORTS:**DEPARTMENT OF PUBLIC SAFETY:**

Chief Eliason reported the Police Activity for January 2021: Incidents – 411, Investigations – 38, Adult Arrests Total – 12, Motor Vehicle Summons – 23, Motor Vehicle Accidents – 12, Juvenile Charges – 1, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 6, False Alarm Warning Letters – 0. Firearms Applications submitted to the New Jersey State Police for the month – 16, Applications completed – 5, Previous pending – 31, Total pending – 45, Denied/Closed Applications – 0.

The Palmyra-Cinnaminson-Riverton Emergency Medical Services Chief's Report (EMS) for January 2021 was submitted.

The reports are on file in the Municipal Clerk's Office.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported the following: Christmas tree collection has ended, the Public Works Department has been performing the following: Replacing road signs as needed, road patching as needed, worked three snow storms and performed miscellaneous work as needed.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

The Tax Collector's Monthly Report of Receipts for January 2021: Total Collected as of January 31, 2021 - \$2,363,737.28 Total Collected Year to Date - \$2,363,737.28 General – January 31, 2021 - \$138,241.20, Total Collected Year to Date - \$138,241.20.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that he is still working on the 5k run.

DEPARTMENT OF PUBLIC EVENTS:

Mrs. Weaver reported on the upcoming events for 2021.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

RESOLUTION 2020 - #53
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE PROVIDING FOR A
MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12

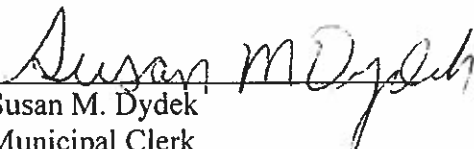
WHEREAS, the Township Committee of the Township of Riverside is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Riverside to discuss in a session not open to the public certain matters relating to Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, assembled in a Regular Teleconference Meeting on February 22, 2021 and that an Executive Session closed to the public shall be held during the Regular Teleconference Meeting of the Township Committee on February 22, 2022 via Zoom for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on February 22, 2021.


Susan M. Dydek
Municipal Clerk

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the 2021 Budget discussions will commence in February. The Drainage pipe on Washington Street is scheduled for the week of January 25, 2021. Receptacles will be installed at the AA Field, the total funding for the Whomsley Field Project is currently \$1,000,000.00. The application for the second round of funding will be submitted.

Motion made by Mrs. Hatcher and Mrs. Weaver to approve all the reports that were given and submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mrs. Weaver and Mr. Higgins to approve the bills and expenditures for payment. Upon roll call the vote was as follows: Ayes – Mrs. Weaver, Messrs. Kimble, Higgins and Frey. Nays – None. Abstain – Mrs. Hatcher. Motion carried.

PUBLIC PORTION:

- 1) Mr. Joe Peditto – 607 Bem Street – Mr. Peditto questioned when the new Historical Committee will be created? Administrator Jack stated that the Ordinance must be advertised, probably at the March meeting.


In seeing no members of the public wishing to speak, **motion made by Mmes. Hatcher and Weaver to close Public Portion carried.**

RESOLUTION:

Mrs. Hatcher made a motion to adopt Resolution 2021-#53 entitled, "A RESOLUTION OF THE TOWNSHIP PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12" seconded by Mr. Higgins. Upon roll call, the vote was as followed: Ayes – Messrs. Kimble, Higgins and Mmes. Hatcher and Weaver. Nays – None. Motion carried.

Motion to reopen the meeting made by Mrs. Weaver and Mr. Higgins carried.

There being no further business to attend to, motion made by Mrs. Weaver and Mr. Higgins that the meeting be adjourned carried.


Susan M. Dydek, RMC
Municipal Clerk