

Monday Evening
Riverside, NJ
October 19, 2020
Teleconference Meeting
7:00p.m.

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Township Committee in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on September 29, 2020.
2. Written notice was delivered to the Burlington County Times and the Courier Post on September 29, 2020.
3. Filed written notice with the Clerk of the Township of Riverside on September 29, 2020.

The regular meeting of the Riverside Township Committee was held on the above date during a Teleconference Meeting.

ROLL CALL

Mrs. Weaver – present, Mrs. Hatcher – present, Mr. Kimble – present, Mr. Kirk – present, Mr. Frey – present.

Also present: Municipal Clerk Susan M. Dydek, Administrator Meghan Jack and Township Attorney Albert Marmero. Police Chief William Eliason was not in attendance.

PUBLIC NOTICE:

The following Public Notice was read in full:

IMPORTANT NOTICE to all Burlington County Property Owners - In 2018 the Alternative Real Property Assessment Calendar (P.L. 2018, c. 94) was signed into law for New Jersey by Governor Murphy. After careful consideration the Alternative Real Property Assessment Calendar was adopted by the Board of Chosen Freeholders of the County of Burlington via Resolution # 2020-00149 on April 9, 2020 to begin implementation as of October 1, 2020. The assessment calendar change will benefit property owners and municipalities by completing the appeal process before tax bills are generated in 2021 and each year subsequently. For more information please visit: www.co.burlington.nj.us and select Taxation Board. 2020-2021 IMPORTANT DATE CHANGES November 15 – Notification of Assessment Postcards. Property Assessment Notification Postcards for the 2021 tax year will be mailed on or before November 15 of 2020. These postcards were previously mailed on or before February 1 each year. January 15 – County Property Assessment Appeal filing deadline. The new deadline to

file a County appeal of your property assessment will be January 15 each year starting in 2021. This deadline was previously April 1 each year.

APPROVAL OF MINUTES:

Motion made by Mr. Kirk and Mrs. Hatcher that the following minutes be approved: The Work Session Teleconference Meeting of September 21, 2020, the Teleconference Meeting of September 21, 2020 and the Closed Session Meeting of September 21, 2020 carried.

Motion made by Mr. Kimble and Mrs. Weaver that the following minutes be approved: The Work Session Teleconference Meeting of October 5, 2020. Upon roll call the vote was as follows: Ayes – Messrs. Kimble and Frey and Mmes. Weaver and Hatcher. Nays – None. Abstain – Mr. Kirk. Motion carried.

OPEN PORTION AGENDA ITEMS:

In hearing no members of the public wishing to speak, motion made by Mrs. Hatcher and Mr. Kimble to close Public Portion (Agenda Items Only) carried.

ORDINANCES

The following Ordinance was introduced at the Regular Teleconference Meeting of September 21, 2020 and advertised in the Burlington County Times and the Courier Post on October 8, 2020 and October 15, 2020. **Ordinance 2020 - #7 entitled, “AN ORDINANCE OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE SALE OF CONTIGUOUS PROPERTY BLOCK 403, LOT 8.”**

Mayor Frey opened the Public Portion.

Hearing nothing from the public, motion made by Mrs. Weaver and Mr. Kirk that Public Portion be closed. Upon roll call, the vote was as follows: Ayes – Messrs. Kirk, Kimble and Frey, and Mrs. Weaver. Nays – None. Abstain – None. Motion carried.

Motion made by Mrs. Hatcher seconded by Mr. Kimble that the foregoing Ordinance be passed on second and final reading. Upon roll call, the vote was as follows:

Ayes – Mmes. Hatcher and Weaver, Messrs. Kimble, Kirk and Frey.

Nays – None.

Abstain – None.

Motion carried

Mrs. Hatcher made a motion to adopt Ordinance 2020 - #8 entitled, "An Ordinance of the Township of Riverside to Provide a Financial Agreement (PILOT Program) for the Property Known as Block 1201, Lots 1, 1.01 and 2 and Block 904, Lots 1 and 2.01 in Accordance with The Provisions of N.J.S.A. 40A:20-1 et seq. seconded by Mr. Kimble. Upon roll call the vote was as follows: Ayes – Messrs. Kirk, Kimble, Frey, and Mmes. Weaver and Hatcher. Nays – None. Abstain – None. Motion carried.

CONSENT AGENDA:

The Township Committee pulled Resolution 2020 - #100 entitled, "A Resolution of the Township of Riverside Authorizing the Release of the Performance Surety Bond of Public Service Electric and Gas Regarding the PSE&G Riverside Substation" from the Consent Agenda and did not vote on it.

Mr. Kirk made a motion, seconded by Mrs. Hatcher that the Consent Agenda be approved. Upon roll call the vote was as follows: Ayes – Messrs. Kimble, Kirk and Frey and Mmes. Hatcher and Weaver. Nays – None. Abstain – None. Motion carried.

The following Resolutions were contained in the consent agenda:

- | | |
|-------------|---|
| 2020 - #97 | Riverside Township Overpayment Resolution. |
| 2020 - #98 | A Resolution Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87. |
| 2020 - #99 | A Resolution Authorizing Change Order No.1 to the Contract between the Township of Riverside and Diamond Construction for the 2019 Inlet Repairs RSTPX 19005. |
| 2020 - #101 | A Resolution of the Township Committee of the Township of Riverside Authorizing a Shared Service Agreement with the Burlington County Department of Public Safety, Division of Central Communications/911 Call Service. |
| 2020 - #103 | CASA Grant. |
| 2020 - #104 | Governing Body Certification of the Annual Audit. |
| 2020 - #105 | A Resolution of the Township of Riverside Authorizing the Tax Collector to Place Municipal Lien Against Certain Blocks and Lots. |
| 2020 - #106 | A Resolution of the Township of Riverside Authorizing the closeout of Municipal Park Development Grants. |
| 2020 - #107 | Handicapped Parking Space Approval. |

RESOLUTION 2020- #97**RIVERSIDE TOWNSHIP OVERPAYMENT RESOLUTION**

BE IT RESOLVED, that the following overpayment be refunded and cleared from the records and checks drawn to clear the records:

Name	Amount	Address	Reason	Department
Jerusa Carvalho	\$262.00	415 City Avenue Unit G-2 Merion Station, Pa. 19066	Duplicate Plumbing Permit for 23 Monroe Street	Construction
Valerie Mc Quade	\$250.00	202 Greenwood Ave. Riverside, NJ 08075	Refund Street Opening Permit Escrow Fee	Township Clerk
Rebecca Portela	\$50.00	9616 Dungan Road Philadelphia, Pa 19115	Refund Certified Copies	Registrar

TOWNSHIP OF RIVERSIDE

RESOLUTION 2020-#98

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been available by law and the amount thereof was not determined at the time of the adoption of the budget, and;

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and;

WHEREAS, the Township of Riverside wishes to amend its 2020 Budget to include a FY2020 Small Cities Public Facilities Grant for Intersection Barrier Removal (#2020-02292-0091-00) in the amount of \$400,000.00 for Barrier Removal: ADA Improvements at various intersections, and;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside, in the County of Burlington, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from the following items in the 2020 Riverside Township Budget:

- 3. Miscellaneous Revenues – Section f: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services – Public and Private Revenues offset with appropriations:
 - **FY2020 Small Cities Public Facilities Grant - \$400,000.00**

BE IT FURTHER RESOLVED, that a like sum of the Grants aforementioned, be and the same is hereby appropriated under the caption of:

- 8. General Appropriations
 - (A) Operations Excluded from CAPS Public & Private Programs Offset by Revenues
 - **FY2020 Small Cities Public Facilities Grant - \$400,000.00**


BE IT FURTHER RESOLVED, that the Township Clerk forwards the prescribed certification to the Director of Local Government Services.

Adopted: October 19, 2020

	Frey	Hatcher	Kimble	Kirk	Weaver
YES	X	X	X	X	X
ABSTAIN					
NO					
ABSENT					
MOTION		2nd		1st	

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Business Meeting held on the 19th day of October, 2020.


 Susan Dydek, RMC, Riverside Township Clerk

RESOLUTION 2020 - #99
A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT
BETWEEN THE TOWNSHIP OF RIVERSIDE AND
DIAMOND CONSTRUCTION FOR
THE 2019 INLET REPAIRS RSTPX 19005.

WHEREAS, the Township of Riverside awarded a contract to Diamond Construction; and

WHEREAS, in accordance with the project plans and specifications, the Change Order required to replace to include the installation of two (2) handicapped ramps at Grant Street with removal and relocation of the thermoplastic crosswalk, and an inlet repair of Laycock Street; and

WHEREAS, the Township Engineer, Pennoni Associates, determined that an increase is needed in the original project bid to include final quantity adjustments; and

WHEREAS, the Riverside Township Committee wish to approve the changes to the original contract; and

WHEREAS, the Township Engineer, Pennoni Associates recommended Change Order No. 1 in the amount of \$16,400.00 increasing the total contract amount to \$112,550.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Riverside that Change Order No. 1 to the contract with Diamond Construction increasing the total contract amount by \$16,400.00 to a total amount cost of \$112,550.00 is hereby approved and the Township Committee authorizes the aforementioned Change Order be executed on this 19th day of October 2020.

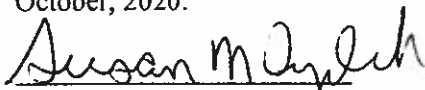
Adopted the 19th day of October 2020 at the Regular Meeting of the Township of Riverside.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Township Chief Financial Officer.

	WEAVER	HATCHER	KIMBLE	KIRK	FREY
YES	X	X	X	X	Y
ABSTAIN					
NO					
ABSENT					
MOTION		2nd		1st	

CERTIFICATION

I, Susan M. Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at its Regular Meeting held on the 19TH day of October, 2020.


 Susan M. Dydek, RMC
 Township Clerk

RESOLUTION 2020 - #101
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF RIVERSIDE
AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE BURLINGTON COUNTY
DEPARTMENT OF PUBLIC SAFETY, DIVISION OF CENTRAL COMMUNICATIONS/911 CALL
SERVICE.

WHEREAS, Riverside Township recognizes the need to provide residents with appropriate cost saving measures and opportunities for the benefit of all residents; and

WHEREAS, Riverside Township has utilized the Central Communications "911" calls through the Burlington County Department of Public Safety which services are paid for and administered by Burlington County; and

WHEREAS, Riverside Township deems it advantageous to now memorialize the specific terms and conditions of such shared services agreement between Riverside Township and Burlington County.

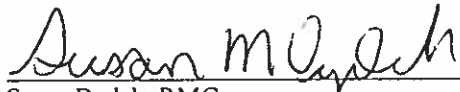
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Riverside, in the County of Burlington, State of New Jersey as follows:

- A. The above-referenced Shared Service Agreement between the Township of Riverside and Burlington County Department of Public Safety, Division of Central Communications for the utilization of the Burlington County Department of Public Safety, Division of Central Communications/911 call service shall be effective for the period retroactive back to August 1, 2020 through July 31, 2025.
- B. That the Township Administrator and the Township Clerk of the Township of Riverside are hereby authorized and directed to execute said Shared Service Agreement on behalf of the Township of Riverside.
- C. This Agreement stands independent of any agreements regarding the New World System.

COMMITTEE MEMBER	MOTION	2 nd	YES	ABSTAIN	NO	ABSENT
Weaver			X			
Hatcher		2nd	X			
Kimble			X			
Kirk	1ST		X			
Frey			X			

CERTIFICATION

I, Susan Dydek, RMC, Riverside Township Clerk, hereby certify that the foregoing resolution was duly adopted by the Riverside Township Committee at Teleconference Meeting held on the 15th day of June, 2020.



 Susan Dydek, RMC
 Riverside Township Clerk

**RESOLUTION 2020 - #103
FORM 1B**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Burlington.

NOW, THEREFORE, BE IT RESOLVED by the Township of Riverside, County of Burlington, State of New Jersey hereby recognizes the following:

The Township Committee does hereby authorize submission of a strategic plan for the Riverside/Delanco Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$3,234.00
Cash Match	\$808.50
In-Kind	\$2,425.50

The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____

Jason Frey, Mayor

CERTIFICATION

I, Susan M. Dydek, Municipal Clerk of the Township of Riverside, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee on this 19th day of October 2020.

Susan M Dydek

Susan M. Dydek, RMC, *Municipal Clerk*

**TOWNSHIP OF RIVERSIDE
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2020 - #104**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

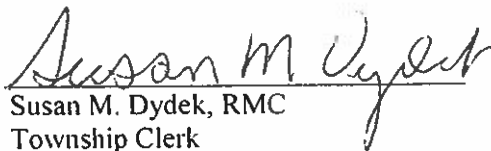
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Committee of the Township of Riverside, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCTOBER 19, 2020.


 Susan M. Dydek, RMC
 Township Clerk

RESOLUTION 2020 - #105
A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE
TAX COLLECTOR TO PLACE MUNICIPAL LIEN AGAINST
CERTAIN BLOCKS AND LOTS.

WHEREAS, the Township has identified certain blocks and lots, as a public nuisance due to failure to maintain the property; and

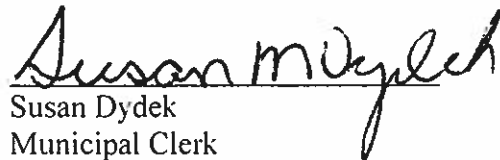
WHEREAS, the Codes of the Township of Riverside has made provisions in the event that the owner and/or tenant or person in possession shall refuse or neglect to abate or remedy the condition complained of after said notice, whereas the Township Committee may cause the condition complained of to be abated and remedied and shall thereafter certify the cost thereof to the Collector of Taxes of the Township of Riverside to be charged against said lands. The amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as taxes, and shall be collected and enforced by the same officers and in the same manner as taxes; and

WHEREAS, the Township has identified the attached blocks and lots as properties that failed to maintain the grass and/or weeds; and

WHEREAS, the Township has abated the conditions and hereby places the cost of abatement as a lien against the attached blocks and lots in the amounts shown.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Riverside approves such action.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Riverside, County of Burlington, State of New Jersey, at the Regular Meeting held on October 19, 2020.


Susan Dydek
Municipal Clerk

PAGE 1 ATTACHMENT TO RESOLUTION 2020-#105

The amount of \$100.00 shall be charged to the following addresses:

301 Heulings Avenue – Block 1701, Lot 29

The amount of \$750.00 shall be charged to the following addresses:

126 Zurbrugg Way – Block 3204, Lot 1

Resolution 2020 - #106**A Resolution of the Township of Riverside authorizing the closeout of Municipal Park Development Program Grants.**

WHEREAS, the Township of Riverside received a Municipal Park Development Program Grant from the County of Burlington for the AA Field Improvement Project; and

WHEREAS, items were purchased for performance of the work described above; and

WHEREAS, work under the contract was complete in September, 2020 and the Township did inspect and certify that the work was complete in conformance with contract plans and specifications and all other applicable requirements and has authorized final payment to the contractor; now, therefore, be it

RESOLVED by the Mayor and Township Council of the Township of Riverside, County of Burlington, State of New Jersey that the scope of work associated with the Burlington County Park Development Program Grants are complete; and be it

FURTHER RESOLVED that the submission to the County of Burlington of the documents necessary to receive final reimbursement of grant funds is hereby authorized.



Jason Frey



Susan M. Dydek

RESOLUTION 2020 - #107

HANDICAPPED PARKING SPACE APPROVAL

WHEREAS, pursuant to Riverside Township Code, Chapter 243-47, et seq., the Riverside Township Committee has reviewed requests for handicapped parking spots; and

WHEREAS, the Township Police Department has reviewed the requests and determined that there is sufficient on-street parking to honor this request; and

WHEREAS, the Township Committee has the authority to honor these requests by Resolution pursuant to Chapter 243-49.1B.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Riverside that resident handicapped on-street parking spots are authorized at:

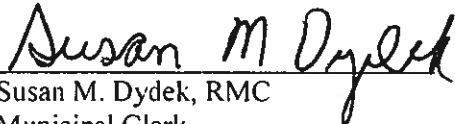
<u>Street</u>	<u>Street Number</u>	<u>Name of Requestor</u>
Webster Street	111	Conard, Robert PD - approved

RESOLUTION 2020 - #108
RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE
N THE TOWNSHIP OF RIVERSIDE FOR PERIOD
OCTOBER 19, 2020 TO JUNE 30, 2021

BE IT RESOLVED, that the following Plenary Retail Consumption Licenses be approved:

- 1) **License name:** Circle B Incorporated **Trade Name:** The Beer Factory **License number:** 0330-33-003-002 **Location:** 113 North Fairview Street

By Order of the Township Committee of the Township of Riverside.


Susan M. Dydek, RMC
Municipal Clerk


Jason Frey
Mayor

RESOLUTION 2020 - #109**A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE ESTABLISHING A CURFEW
FOR THE EVENING COMMONLY KNOWN AS MISCHIEF NIGHT AND
DESIGNATING HOURS FOR HALLOWEEN**

WHEREAS, the Township of Riverside has determined it is in the best interest of the Township residents to establish a curfew for the evening commonly known as Mischief Night and designate hours for Halloween.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Riverside, in the County of Burlington, in the State of New Jersey, that the curfew hour of 9:00P.M. will be in effect for all residents under the age of 18 unless accompanied by a parent or guardian for October 30, 2020 commonly known as "Mischief Night" and 9:00P.M. will be the designated as the end of time for knocking on doors for Trick – or - Treating on October 31, 2020 commonly known as Halloween

RESOLUTION 2020 -#110


A RESOLUTION OF THE TOWNSHIP OF RIVERSIDE AUTHORIZING THE APPOINTMENT JACOB GORBE AS A SPECIAL ENFORCEMENT LAW OFFICER

WHEREAS, the Township Committee of the Township of Riverside has followed all necessary procedures in the hiring of law enforcement officers; and

WHEREAS, the Township Committee is now in a position to move forward with the appointment of a Special Law Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED, that Jacob Gorbe is hereby appointed as a Special Law Enforcement Officer Class II for the Riverside Police Department effective October 19, 2020.

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Riverside in the County of Burlington, State of New Jersey at the Teleconference Meeting held on the 19th day of October 2020.


Susan M. Dydek
Municipal Clerk

- 2020 - #108 Renewal of Plenary Retail Consumption License in the Township of Riverside for the period of October 19, 2020 to June 30, 2021.
- 2020 - #109 A Resolution of the Township of Riverside Establishing a Curfew for the Evening Commonly Known as Mischief Night and Designating Hours for Halloween.
- 2020 - #110 A Resolution of the Township of Riverside Authorizing the Appointment of Jacob Gorbe as a Special Law Enforcement Officer.

ACTION:

- 1) Authorization for the Municipal Clerk to advertise and receive RFPs/RFQs for 2021 Professional Services **approved on motion by Mr. Kimble and Mrs. Hatcher carried.**
- 2) **Motion made by Mr. Kirk** authorizing to hire Andrea Cosello as the Construction Code Secretary **seconded by Mr. Kimble carried.**
- 3) Authorization to *table* the Full-Time Public Works Laborer Position approved on motion by **Mmes. Hatcher and Weaver. Motion tabled.**
- 4) **Mrs. Hatcher made a motion to authorize** the hiring of Joshua Parsons as a Part – Time Public Works Laborer **seconded by Mr. Kimble carried.**

SHADE TREE COMMITTEE REQUEST

None.

CORRESPONDENCE:

- 1) Cedric Minter – Letter of Resignation. **Mrs. Hatcher made a motion to accept Cedric Minter’s Letter of Resignation with regrets, seconded by Mr. Kimble carried.**

REPORTS:

DEPARTMENT OF PUBLIC SAFETY:

Mayor Frey reported the Police Activity for September 2020: Incidents – 594, Investigations – 42, Adult Arrests Total – 20, Motor Vehicle Summons – 60, Motor Vehicle Accidents – 10, Juvenile Charges – 3, Curfew Violations – 0, Protective Custody – 0, Stationhouse Adjustments – 0, Summons for False Alarms – 0, False Alarm Calls – 7, False Alarm Warning Letters – 0. Firearms Applications submitted to the New Jersey State Police for the month – 13, Applications completed – 18, Previous pending – 33, Total pending – 29, Denied/Closed Applications – 2.

The Palmyra-Cinnaminson-Riverton Emergency Medical Services Chief’s Report (EMS) for September 2020 was submitted.

The report is on file in the Municipal Clerk's Office.

DEPARTMENT OF PUBLIC WORKS:

Mrs. Hatcher reported that the Riverside Township Public Works Department performed the following duties in October: Cut grass as needed, continued brush pick-up, the last pick-up will be October 30, 2020, Leaf Season will begin on November 2, 2020, Friday morning sweeps will end on October 30, 2020, road patching as needed, Mums were planted at the Township monument and in the pots in Downtown area and mulch was spread around the trees in the Downtown area. Performed miscellaneous maintenance as needed.

Mrs. Hatcher requested that patching be done on the 100 block of Cleveland Avenue, the removal of a handicapped sign on the 100 block of Delaware and that the leaf collection schedule be posted on Social Media.

DEPARTMENT OF REVENUE AND FINANCE AND ECONOMIC DEVELOPMENT:

Mr. Kirk reported that the total collection is \$12,491,817.02 for the year. Administrator Jack said that the Tax Sale will be held on October 22, 2020 and reported that there are fewer properties on the sale than in the past.

DEPARTMENT OF RECREATION:

Mr. Kimble reported that when things calm down with COVID, he would like to have a plogging event. Mr. Kimble explained that this entails groups of runners/walkers who pick up trash. Awards would be given for the most trash picked-up.

Mrs. Hatcher said that Diane with the Madison would like to participate in a clean-up day.

DEPARTMENT OF PUBLIC EVENTS:

Mrs. Weaver reported that two contests are being held this year, a house decorating contest and a pumpkin decorating contest. The contests will run through October 29, 2020 and prizes will be given.

Mrs. Hatcher questioned if any submissions were received yet? Mrs. Weaver answered in the negative.

Mr. Kirk questioned the plans for Christmas in Riverside? Mayor Frey answered that we have to wait to see how the COVID Pandemic is.

SOLICITOR'S REPORT:

Solicitor Marmero had no report.

ENGINEER'S REPORT:

The Engineer's Report has been submitted and a copy of the report is on file in the Municipal Clerk's Office.

ADMINISTRATOR'S REPORT:

Administrator Jack reported that the fourth quarter taxes are due on November 1, 2020 with a grace period to November 30, 2020. The fourth quarter sewer payments are due November 1, 2020 with a grace period to November 30, 2020. Friday morning sweeps will continue until October 30, 2020. Residential sweeps will be scheduled with leaf collection. New Jersey Avenue is being paved with the DOT Grant and the Washington Street Project will begin after New Jersey Avenue is completed. The additional work that is going on is being done by the County. This includes the curbing and handicapped ramps.

Mrs. Hatcher questioned when the sewer bills were mailed? Administrator Jack said that the bills were picked-up by the printer for mailing. Mrs. Hatcher and Mr. Kirk stated that they have not received their bills. Mrs. Hatcher questioned if the Township was still using the same printer as in the past? Administrator Jack answered in the negative.

Mrs. Hatcher requested that Police be present at the polling locations on November 3, 2020.

Mrs. Hatcher requested that the Administrator be precise in what residents can drop off on Clean-Up Day. Administrator Jack stated that grass, recycling, brick, concrete, branches and electronics will be accepted.

Motion made by Mrs. Hatcher and Mr. Kimble to approve all the reports that were given and submitted carried.

BILLS AND EXPENDITURES:

Motion made by Mrs. Hatcher and Mr. Kimble to approve the bills and expenditures for payment. Upon roll call the vote was as follows: Ayes – Mmes. Hatcher, Weaver and Messrs. Kimble, Kirk and Frey. Nays – None. Abstain – None. Motion carried.

PUBLIC PORTION:

- 1) Mr. Brian Baiada – Delran EMS - Questioned the football stand-bys that the Delran Emergency Squad provided for the school. Mr. Baiada said that the Delran EMS was told not to come to future games because the Palmyra-Cinnaminson EMS would be handling the coverage. Mr. Baiada questioned if the Township was being billed for these services? Mr. Baiada questioned if the ambulance being used for the school is dedicated or is it the ambulance that is used to service the Township? Administrator Jack answered stating that this is solely provided by the school and that there may have been some confusion with the Athletic Director and he may have forgot that Riverside switched

EMS providers. Administrator Jack stated that she is not aware if the school gets billed for the service. Administrator Jack said that she will reach out to the school to obtain that information and get back to him.

- 2) Kathy Jacobs – Riverside, NJ – Ms. Jacobs questioned why the Township website is not secure? Mayor Frey answered and said that the site is old, before “Https.” Mayor Frey explained that this is an informational site and there is no data being collected. However, a new updated site is being created.

In hearing no members of the public wishing to speak, **motion made by Mrs. Hatcher and Mr. Kirk to close Public Portion carried.**

There being no further business to attend to, motion made by Mmes. Hatcher and Weaver that the meeting be adjourned carried.


Susan M. Dydek, RM
Municipal Clerk

