

Monday Afternoon
 Riverside, NJ
 October 7, 2019
Regular Meeting
 4:35pm

STATEMENT:

Public Notice of this meeting pursuant to the Open Public Meetings Act has been given by the Riverside Sewerage Authority in the following manner:

1. Posting written notice on the official bulletin board at the Riverside Township Administrative Office Building on February 13, 2019.
2. Written notice was delivered to the Burlington County Times and the Courier Post on February 13, 2019.
3. Filed written notice with the Clerk of the Township of Riverside on February 13, 2019.

The regular meeting of the Riverside Sewerage Authority was held on the above date at the Riverside Township Municipal Building 1 W. Scott Street Riverside, NJ 08075.

ROLL CALL

Mr. Mingin – present, Mr. Horton – present, Mr. Conard – present, Mr. Van Meter – present, Mr. Haman – present.

Also present: Authority Secretary Susan M. Dydek and Treasurer Meghan Jack.

Plant Superintendent Joseph Bader arrived at 5:04pm.

RESOLUTION:

Mr. Horton made a motion to adopt Resolution 2019 - #24 entitled, “A Resolution Amending the Riverside Sewerage Authority Personnel Policies” seconded by Mr. Conard carried.

APPROVAL OF MINUTES:

Motion made by Mr. Horton and Mr. Van Meter that the minutes of the Work Session Meeting of August 12, 2019 and the Regular Meeting of August 12, 2019 be approved as written carried.

PUBLIC PORTION – (TECHNICAL):

- 1) Jefferis Engineering Associates, LLC – 220 South Pavilion Avenue – Jefferis Engineering submitted amended plans for replacing the lateral connection located at 220

RESOLUTION 2019-#24
A Resolution of the Riverside Sewerage Authority Amending the 2018
Personnel Policies and Procedures Manual Governing
the Drug & Alcohol Policy

WHEREAS, it is the policy of Riverside Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Riverside Sewerage Authority has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Riverside Sewerage Authority that the Personnel Policies and Procedures Manual attached hereto is hereby amended.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Authority officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Riverside Sewerage Authority.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Authority shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that Albert Marrmero is hereby appointed as Labor Counsel to advise the Authority in personnel matters.

BE IT FURTHER RESOLVED that the Chairman and all managerial/supervisory personnel are responsible for these employment practices and shall assist the Authority Secretary and/or Treasurer in the implementation of the policies and procedures in this manual.

South Pavilion Avenue with 6" pipes for sewer collection. **Motion made by Mr. Conard, seconded by Mr. Horton to approve the submitted plans carried.**

- 2) Jose Costa – 113 Heulings Avenue – New Connection – Mr. Costa was present and submitted plans to make three (3) new connections for his property located at 113 Heulings Avenue. After reviewing the plans, **motion made by Mr. Horton to approve the submitted plans, seconded by Mr. Conard carried.**

OLD BUSINESS:

- 1) SJM Riverside (Taubel Mills) – No update.
- 2) CWA Local 1036 negotiations – **Motion made by Mr. Horton and Mr. Conard to authorize the approval and execution of the contract carried.**
- 3) Street Openings at 617 Butler Street and Lincoln and Polk Streets – Mr. Van Meter said that the openings at Lincoln and Polk are complete. Mr. Van Meter said that Mr. Jose Costa reported that the stones have been removed from Butler Street.

NEW BUSINESS:

- 1) Resident at 123 Kossuth Street – Sewer back-up at 121 Kossuth Street.
- 2) Larry Chen – 500 Heulings Avenue – Sewer backing up into basement. (Received call September 16, 2019)
- 3) Kathleen Mariano – 221 Middleton Street – Water not draining in sink and gurgling when it does drain. (Received call September 19, 2019)
- 4) Identification Badges for Authority Members and Employees – Mr. Horton stated that he requested that this be placed on the agenda. Mr. Horton said that when an Authority Member does an inspection, they should have identification. **Motion made by Messrs. Conard and Van Meter that identification badges be given to the Authority Members and employees carried.**
- 5) Nadine Howard – 719 Delaware Avenue – Cap broke, wanted sewer line checked.

ACTION:

None.

CORRESPONDENCE:

- 1) None.

REPORTS:

PLANT:

Mr. Conard reported that the camera truck is in however the camera failed. Mr. Conard stated that this is under warranty.

**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – October 7, 2019**

1. The Plant Performance Summary for August, 2019 is attached for review. There were no violations of the Discharge Permit during this reporting period. The Residuals [Sludge] Management Summary for August, 2019 is also attached for review. Dewatered sludge [25 yds] was removed by the Woolston Company for composting at the County facility.
2. The Trouble Log Summary for September, 2019 is attached for review.

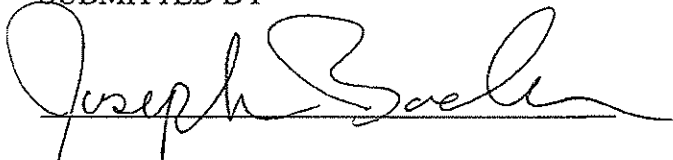
No Properties were reported to the NJDEP for a lateral vent overflow this reporting period.
3. The Line Maintenance Summary for September, 2019 attached for review.
4. Measurements of the Secondary Digester Roof were not recorded this reporting period.

[The Secondary Digester is not operating as designed. The Secondary Digester Dome requires methane gas produced in the Primary Digester for the secondary roof to float correctly.
5. Environmental Resolutions, Inc. (ERI) was notified of the Authority's request for ERI's Professional Service's on the Roof Repairs to Building #1. The Bid specs have not been completed as of the writing of this report.
6. The 2020 Plant Maintenance List is attached for review.
7. Routine maintenance was performed on Primary Clarifier #2. The out of service NJDEP case # is 19-09-26-0825-43 and the returned to service NJDEP case # is 19-09-27-1331-48.
8. The acquisition of the TV Inspection Van from Timberman was September 26, 2019. One day of training was performed.
9. An Emergency replacement of the 12 inch discharge check valve for Pump 1 in Pump Station #1 was required. The damaged valve was not able to be rebuilt. The damaged valve was causing an electrical overload when Pump 2 was in lead. Willier completed the installation and the Pump Station is now operating as designed.
10. Met with Protech Solutions about a Wireless Dialers option for the Pump Stations. No quotation has been received as of the writing of this report.
11. Willier replaced the electric drive motor for Carter Pump #1. The Carter Pumps are necessary to remove the sludge from the Primary Clarifiers. The pump is now operating as designed.
12. Municipal Maintenance completed Emergency repairs to Pump 1 for the Metal Works Pump Station. The pump is now operating as designed.
13. Two Sigma Level Pressure Transducers were returned for restoration and calibration. The transducers are now operating as designed.

**RIVERSIDE SEWERAGE AUTHORITY
PLANT OPERATOR'S REPORT
AUTHORITY MEETING – October 7, 2019**

14. Repairs are required to the Air Lifts in Sand Filter #3. The out of service NJDEP case # is 190809093646. Rebuilt Air Lifts are required.
15. Repairs are required to the submersible pump for the Underdrain Pump Station. An out of service NJDEP case # is not required. Willier Electric was contacted to remove and rebuild the 15 hp pump.
16. The NJDEP Office of Quality Assurance have accepted the majority of RSA's corrections to the on-site evaluation. The remaining corrections will be correct before the next reporting period.
17. There were BOD5 & TSS effluent violations in January 2018. RSA believed these violations to be Lab errors with Eurofin Labs and reported these violations as such on the January's DMR's. The RSA Affirmative Defense for the violations may not be approved, which may result in a NJDEP fine. **[No further information was received during this reporting period].**

SUBMITTED BY



JOSEPH G. BADER
SUPERINTENDENT

RESIDUALS MANAGEMENT SUMMARY

August 2019

PARAMETER	PERMIT	REPORTED	PARAMETER	PERMIT	REPORTED
FLOW, INFLUENT			NITRATE (AS N), EFFLUENT 1/6 Months		
Monthly Avg	Report	0.90 MGD	Mon Avg Conc	Report	Code=N MG/L
Daily Maximum	Report	1.71 MGD	Daily Max Conc	Report	Code=N MG/L
FLOW, EFFLUENT			E. COLI		
Monthly Avg	Report	0.97 MGD	Monthly Avg	Report	4.90 /100ML
Daily Maximum	Report	1.09 MGD	Instant Max	Report	12.00 /100ML
5 DAY BOD, INFLUENT			FECAL COLIFORM, EFFLUENT Reclaimed Water		
Mon Avg Conc	Report	228.7 MG/L	Monthly Avg	200/100ML	1.00 /100ML
Weekly Avg Conc	Report	271.0 MG/L	Weekly Avg	400/100ML	1.00 /100ML
5 DAY BOD, EFFLUENT			BIOASSAY, EFFLUENT 1/6 Months		
Mon Avg Loading	98 KG/D	15.00 KG/D	LC50 96 hr Acute	50%	Code=N %
Weekly Avg Loading	147 KG/D	19.26 KG/D	IC25 7 day Chronic	Report	Code=N %
Mon Avg Conc	30 MG/L	4.20 MG/L	CHLORINE PRODUCED OXIDANTS, EFFLUENT Monthly		
Weekly Avg Conc	45 MG/L	5.50 MG/L	Mon Avg Conc	Report	0.000 MG/L
5 DAY BOD REMOVAL EFFICIENCY			Daily Max Conc	Report	0.000 MG/L
Mon Avg Minimum	88.5%	98.17 %	TEMPERATURE, INFLUENT		
pH, INFLUENT			Minimum	Report	21.20 DEG C
Minimum	Report	6.85 S.U.	Monthly Avg	Report	23.81 DEG C
Maximum	Report	7.20 S.U.	Maximum	Report	25.10 DEG C
pH, EFFLUENT			TEMPERATURE, EFFLUENT		
Minimum	6.00 S.U.	6.10 S.U.	Minimum	Report	21.80 DEG C
Maximum	9.00 S.U.	7.30 S.U.	Monthly Avg	Report	24.19 DEG C
TOTAL SUSP SOLIDS, INFLUENT			Maximum	Report	25.40 DEG C
Mon Avg Conc	Report	203.00 MG/L	DISSOLVED OXYGEN, EFFLUENT		
Weekly Avg Conc	Report	214.00 MG/L	Wkly Avg Conc [Min]	4.0 MG/L	5.51 MG/L
TOTAL SUSP SOLIDS, EFFLUENT			PHOSPHOROUS, EFFLUENT		
Mon Avg Loading	113 KG/D	22.61 KG/D	Mon Avg Conc	Report	4.30 MG/L
Weekly Avg Loading	170 KG/D	28.61 KG/D	Weekly Avg Conc	Report	4.30 MG/L
Mon Avg Conc	30 MG/L	6.33 MG/L	COPPER, EFFLUENT 1/3 Months		
Weekly Avg Conc	45 MG/L	8.00 MG/L	Mon Avg Conc	Report	Code=N MG/L
TOTAL SUSP SOLIDS REMOVAL EFFICIENCY			Daily Max Conc	Report	Code=N MG/L
Mon Avg Minimum	85.0%	96.90 %	ZINC, EFFLUENT 1/3 Months		
OIL&GREASE, EFFLUENT			Mon Avg Conc	Report	Code=N MG/L
Mon Avg Conc	10 MG/L	0.00 MG/L	Daily Max Conc	Report	Code=N MG/L
Daily Max Conc	15 MG/L	0.00 MG/L	Total Dissolved Solids	Effluent	1/month
AMMONIA NITROGEN (MAY-OCT), EFFLUENT			Mon Avg Conc	Report	437.00 MG/L
Mon Avg Loading	18.8 KG/D	0.6008 KG/D	Daily Max Conc	Report	437.00 MG/L
Daily Max Loading	37.9 KG/D	1.0853 KG/D			
Mon Avg Conc	5 MG/L	0.1700 MG/L			
Daily Max Conc	10 MG/L	0.3100 MG/L			

IC25 Chronic	Required	Semi- Annually
LC50 Acute	Required	Annually
Nirate	Required	Semi- Annually
Copper	Required	Quarterly
Zinc	Required	Quarterly
#DIV/O	Not Required This Monitoring Period	
Code = N	Not Required This Monitoring Period	

RESIDUALS MANAGEMENT SUMMARY

August 2019

SLUDGE PRODUCED		RAW SLUDGE	
Total Gallons	-16,050,900 gal	% Total Solids, minimum	2.10 %
Average Gallons/Day	-517,771 gpd	% Total Solids, average	2.70 %
Total Dry Tons	-1805.7 dt	% Total Solids, maximum	3.00 %
Average Dry Tons/ Day	-58.25 dt/d	% Total Volatile Solids, minimum	69.76 %
Total Wet Metric Tons	25.00 mt	% Total Volatile Solids, average	76.90 %
Average Metric Tons/Day	0.81 mt/d	% Total Volatile Solids, maximum	80.95 %
		pH minimum	4.86 s.u.
		pH maximum	5.77 s.u.
LIQUID SLUDGE REMOVED			
Total Gallons	gal	sludge sample temperature, min	22.00 C
Average Gallons/Day	0 gpd	sludge sample temperature, avg	23.85 C
Total Dry Tons	N.R. dt	sludge sample temperature, max	25.60 C
Average Dry Tons/ Day	N.R. dt/d		
Total Metric Tons	N.R. mt	PRIMARY DIGESTER SLUDGE	
Average Metric Tons/Day	N.R. mt/d	% Total Solids, minimum	1.90 %
% Total Solids, Minimum	N.R. %	% Total Solids, average	2.55 %
% Total Solids, Average	N.R. %	% Total Solids, maximum	3.20 %
% Total Solids, Maximum	N.R. %	% Total Volatile Solids, minimum	78.13 %
pH, Minimum	N.R. s.u.	% Total Volatile Solids, average	78.54 %
pH, Maximum	N.R. s.u.	% Total Volatile Solids, maximum	78.95 %
		pH minimum	6.57 s.u.
		pH maximum	7.05 s.u.
DEWATERED SLUDGE REMOVED			
Total Gallons to Belt Press	##### gal	sludge sample temperature, min	19.70 C
Average Gallons/Day	-517,181 gpd	sludge sample temperature, avg	30.45 C
% Total Solids, minimum	18.60 %	sludge sample temperature, max	34.20 C
% Total Solids, average	18.8 %		
% Total Solids, maximum	18.9 %	SECONDARY DIGESTER SLUDGE	
% Total Volatile Solids, minimum	13.9 %	% Total Solids, minimum	0.95 %
% Total Volatile Solids, average	43.8 %	% Total Solids, average	1.65 %
% Total Volatile Solids, maximum	73.7 %	% Total Solids, maximum	2.60 %
Total Wet Cubic Yards Removed	25.0 cu yd	% Total Volatile Solids, minimum	72.63 %
Average Wet Cubic Yards/day	0.8 cy/d	% Total Volatile Solids, average	73.13 %
Total Dry Tons	3.7 dt	% Total Volatile Solids, maximum	73.68 %
Average Dry Tons/ Day	0.12 dt/d	pH minimum	0.00 s.u.
Total Dry Metric Tons	3.4 mt	pH maximum	0.00 s.u.
Average Dry Metric Tons	0.11 mt/d	sludge sample temperature, min	0.00 C
		sludge sample temperature, avg	#DIV/0! C
		sludge sample temperature, max	0.00 C
OPERATIONS			
Heat Exchange, Temp In, min	96.00 F	VOLATILE SOLIDS REDUCTION	
Heat Exchange, Temp In, avg	99.32 F	Raw to Secondary Digester, minimum	-21.3 %
Heat Exchange, Temp In, max	114.00 F	Raw to Secondary Digester, average	16.1 %
Heat Exchange, Temp Out, min	94.00 F	Raw to Secondary Digester, maximum	%
Heat Exchange, Temp Out, avg	98.19 F		
Heat Exchange, Temp Out, max	106.00 F		
Detention Time, Primary Digester	-0.23 days		
Detention Time, Secondary Digester	-0.19 days		

N.R. = None Removed
 N.S. = Not Sampled
 N.W. = Not Working

O.O.S. = Out Of Service
 R.T.S. = Return To Service
 N.I.S. = Not In Service

September 2019 Trouble Log Summary

Date	Report #	Address	Condition(s) Reported	Condition(s) Found	Disposition
9/3/2019	2019-103	120 LIPPINCOTT AVENUE	Markout request	Main clear	Markout main/lateral/vent
9/3/2019	2019-104	223 CLEVELAND AVENUE	Backflow into property	Main clear	Notified owner/tenant
9/4/2019	2019-105	620 W. WASHINGTON STREET	Slow/no drainage	Main clear	Notified owner/tenant
9/4/2019	2019-106	306 CLEVELAND AVENUE	Markout request	Main clear	Markout main/lateral/vent
9/9/2019	2019-107	315 BEM STREET	Backflow into property	Main slow	Flush/vac/root cut sewer main
9/12/2019	2019-108	SECOND ST & CLEVELAND AVE	Markout request	Main clear	Markout main/lateral/vent
9/16/2019	2019-109	500 HEULINGS AVENUE	Backflow into property	Main clear	Notified owner/tenant
9/18/2019	2019-110	204 CARRIAGE LANE	Markout request	Main clear	Markout main/lateral/vent
9/18/2019	2019-111	121 KOSSUTH STREET	Vent overflow	Main clear	Notified owner/tenant
9/19/2019	2019-112	221 MIDDLETON STREET	Backflow into property	Main clear	Notified owner/tenant
9/30/2019	2019-113	HOOKER ST & PINE STREET	Other	Utility Equipment	Other
9/30/2019	2019-114	719 DELAWARE AVENUE	Locate Vent	Main clear	Locate Vent

September 2019 Line Maintenance Summary

Date	Report #	Location	Section	Diameter	Distance	Remarks
9/11/2019	2019-0021	Adams St.	17-16	8"	281	FOUND GRIT & GREASE
9/11/2019	2019-0022	Adams St.	18-17	8"	267	FOUND GRIT & GREASE.
9/11/2019	2019-0023	Monroe St.	14-15	8"	227	FOUND GRIT & GREASE.
9/11/2019	2019-0024	Monroe St.	13-14	8"	304	FOUND GRIT & GREASE.
9/11/2019	2019-0025	Chester Ave. North	9-8	10"	199	FOUND GRIT & GREASE.
9/11/2019	2019-0026	Chester Ave. North	10-9	10"	305	FOUND GRIT & GREASE.
9/11/2019	2019-0027	Chester Ave. North	10-11	10"	318	FOUND GRIT & GREASE.
9/11/2019	2019-0028	Chester Ave. North	11-20	10"	260	FOUND GRIT & GREASE.
9/12/2019	2019-0029	Chester Ave. North	20-21	10"	222	FOUND GRIT & GREASE.
9/12/2019	2019-0030	Chester Ave. North	21-22	10"	270	FOUND GRIT & GREASE.
9/12/2019	2019-0031	Chester Ave. North	22-431	10"	262	FOUND GRIT & GREASE.
9/12/2019	2019-0032	Chester Ave. North	431-23	10"	32	FOUND GRIT & GREASE.
9/12/2019	2019-0033	Lincoln Ave.	23-24	8"	253	FOUND GRIT & GREASE.
9/12/2019	2019-0034	Chester Ave. North	23-29	10"	184	FOUND GRIT & GREASE.
9/12/2019	2019-0035	Chester Ave. North	29-30	10"	200	FOUND GRIT & GREASE.
9/23/2019	2019-0036	Lafayette St.	52-51	8"	395	FOUND GREASE.
9/25/2019	2019-0037	Henry St.	159-440	8"	238	FOUND GRIT.
9/25/2019	2019-0038	Henry St.	160-159	8"	245	FOUND GRIT.
9/25/2019	2019-0039	Henry St.	161-160	8"	245	FOUND GRIT.
9/30/2019	2019-0040	Filmore St.	161-CO	8"	250	FOUND GRIT.

Date	Report #	Location	Section	Diameter	Distance	Remarks
9/30/2019	2019-0041	Henry St.	162-161	8"	239	FOUND GRIT.

RIVERSIDE SEWERAGE AUTHORITY
PO BOX 188
RIVERSIDE, NJ 08075

Office (856) 461-1460

Plant (856) 461-0700

Fax (856) 461-0428

PLANT MAINTENANCE LIST 2020

Capital Outlay:

Replace Influent Pump #2. [Estimated cost \$12,000.00].

Replace Pump Station #1 (12 inch) Check Valve for Pump #2. [Estimated cost \$8,000.00].

Overhaul Control Panel for Utility Water Pumps. The Auto function no longer works; the mercury switch cannot be replaced. Currently the pumps are in the hand position. A new controller will needed to be engineered. [Estimated cost \$16,000.00].

Go out to Bid for the replacement of PS 2 & PS 3 Pump Station Submersible Pumps. [Estimated Cost \$23,748.00 per pump].

Go out to Bid for the replacement of Sludge PS Submersible Pumps [Estimated Cost \$15,000.00 per pump].

Replace Comminutor #1. [Estimated cost \$13,000.00].

Repair and Maintenance

Replace Overhead Door Drive Building #1. [Estimated cost \$6,300.00]

Replace Utility Pump #1. [Estimated cost \$4,300.00]

Replace Plant security system. Currently the security system is not working. [Estimated cost \$18,000.00].

Repair Plant Building's outside lights [Estimated cost \$3,200.00].

Sand blast and paint the protective structure covering the Belt Filter Press sludge dumpsters. [Estimated cost \$16,500.00].

APPEALS:

Mr. Mingin had no report.

REVENUE AND FINANCE:

Mr. Haman reported that the CWA Contract was discussed in the “Old Business” portion.

STREETS:

Mr. Van Meter reported that over 5000 feet of line maintenance has been completed. Mr. Van Meter also reported that the streets at Lincoln and Polk Streets have been paved. The owner of 617 Butler Street reported that Wallace Paving correct the opening at 617 Butler Street.

INSPECTIONS:

Mr. Horton that he did a re-inspection at 630 Harrison Street and the second stove and sink has been removed, so it may be converted back to a single-family house.

SUPERINTENDENT’S REPORT:

Superintendent Bader reported that the 2020 Plant Maintenance List was attached to his report for review. An emergent replacement of the 12-inch discharge check valve for pump #1 in Pump Station #1 was required as the pump was not able to be rebuilt. The tv van from Timmerman was received and there was a one-day training for the Plant Employees.

The report is on file in the Authority Secretary’s Office.

Motion made by Mr. Horton, seconded by Mr. Conard to accept the Superintendent’s Report carried.

ENGINEER’S REPORT:

The Engineer’s Report was submitted.

The report is on file in the Authority Secretary’s Office.

Motion made by Mr. Conard, seconded by Mr. Van Meter to accept the Engineer’s Report. Upon roll call the vote was as follows: Ayes – Messrs. Conard, Van Meter, Mingin and Haman. Nays – None. Abstain – Mr. Horton. Motion carried.

MONTHLY FINANCIAL REPORT:

Treasurer Jack reported that she advised the Auditor that he needs to review the sewer rates as well as the Five-Year Plan. Treasurer Jack also reported that the 2020 Budget needs to be

RESOLUTION 2019 - #25

**A RESOLUTION OF THE RIVERSIDE SEWERAGE AUTHORITY
PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

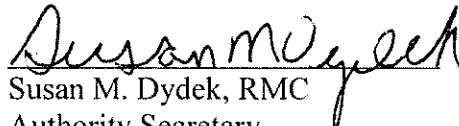
WHEREAS, the Riverside Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Riverside Sewerage Authority to discuss in a session not open to the public certain matters relating to Personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Riverside Sewerage Authority, that the Authority assembled in public session on October 7, 2019, that an Executive Session closed to the public shall be held during the Regular Meeting of the Riverside Sewerage Authority on October 7, 2019 in the Riverside Township Municipal Building, 1 W. Scott Street Riverside, New Jersey for the discussion of matters relating to the specific items designated above. It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Riverside Sewerage Authority that the public interest will no longer be served by such confidentiality.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Riverside Sewerage Authority, in the Township of Riverside, County of Burlington, State of New Jersey, at a Regular Meeting held on October 7, 2019.


Susan M. Dydek, RMC
Authority Secretary

introduced before the end of the month. A Special Meeting will be held on October 28, 2019 to review and introduce the Budget.

BILLS AND EXPENDITURES:

Motion made by Mr. Van Meter, seconded by Mr. Mingin that all bills and expenditures be paid carried.

PUBLIC PORTION (INFORMATIONAL)

Motion made by Mr. Conard and Mr. Van Meter to close Public Portion (Informational) carried.

RESOLUTION

Mr. Van Meter made a motion to adopt Resolution 2019-#25 entitled, "A Resolution of the Riverside Sewerage Authority Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12" seconded by Mr. Mingin. Upon roll call, the vote was as followed: Ayes – Messrs. Conard, Van Meter, Mingin, Horton and Mr. Haman. Nays – None. Motion carried.

Motion made by Mr. Van Meter and Mr. Mingin to reopen the meeting carried.

Mr. Horton made a motion that the Authority review the Social Media Policy seconded by Mr. Mingin. Upon roll call the vote was as follows: Ayes – Messrs. Horton, Mingin and Haman. Nays – None. Abstain – Messrs. Conard and Van Meter. Motion carried.

There being no further business to attend to, motion made by Mr. Horton and Mr. Van Meter that the meeting be adjourned, and so declared by Chairman Haman.


Susan M. Dydek, RMC
Authority Secretary