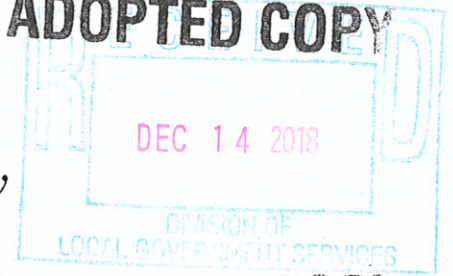


ADOPTED COPY

Authority Budget of:

ADOPTED COPY

Riverside Sewerage Authority



State Filing Year

2019

**APPROVED COPY
OFFICE COPY**

For the Period:

January 1, 2019

to

December 31, 2019

OFFICE COPY

riversidetwp.org/water.html

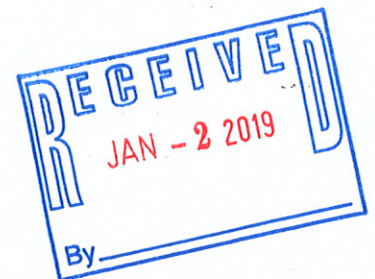
Authority Web Address

OFFICE COPY

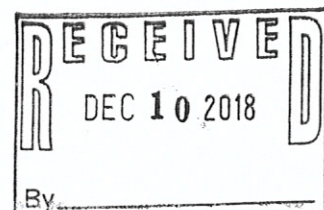
Department Of



**Community
Affairs**



Division of Local Government Services



2019 AUTHORITY BUDGET

Certification Section

2019

RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2019 TO DECEMBER 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 12/5/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 12/17/2018

2019 PREPARER'S CERTIFICATION

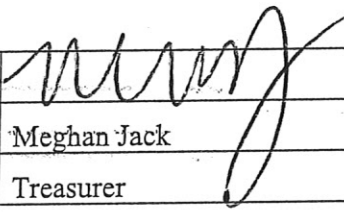
RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL	FROM:	TO:
YEAR:	JANUARY	DECEMBER
	1, 2019	31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Meghan Jack		
Title:	Treasurer		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460 X4	Fax Number:	856.461.3260
E-mail address	mjack@riversidetwp.org		

2019 APPROVAL CERTIFICATION

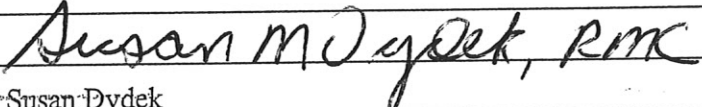
RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Riverside Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 29th day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address	sdydek@riversidetwp.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: Riversidetwp.org/water.html

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

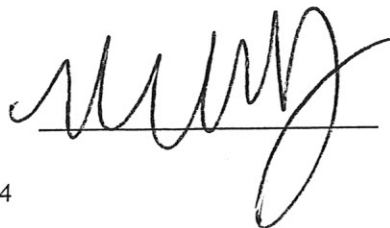
- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- ☒ The annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature



RESOLUTION 2018-#31

2019 AUTHORITY BUDGET RESOLUTION

RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, TO: December 31,
2019 2019

WHEREAS, the Annual Budget and Capital Budget for the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Riverside Sewerage Authority at its open public meeting of October 29, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,884,393, Total Appropriations, including any Accumulated Deficit if any, of \$1,884,393 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$200,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$150,000; and

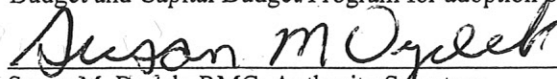
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Riverside Sewerage Authority, at an open public meeting held on October 29, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Riverside Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 10, 2018.


Susan M. Dydek, RMC, Authority Secretary

11-6-18
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
G. Haman	X			
R. Van Meter	2nd			
R. Horton	X			
G. Conard, Sr.	1st			
R. Mingin	X			

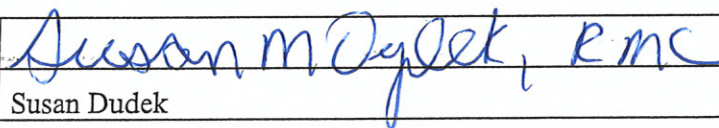
2019 ADOPTION CERTIFICATION

RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pemberton Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12th day of, November, 2018.

Officer's Signature:			
Name:	Susan Dudek		
Title:	Secretary		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address:	sdydek@riverside twp.org		

2019 ADOPTED BUDGET RESOLUTION RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: ~~JANUARY 1, 2019~~ TO: ~~DECEMBER 31, 2019~~

WHEREAS, the Annual Budget and Capital Budget/Program for the Riverside Sewerage Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Riverside Sewerage Authority at its open public meeting of November 12, 2018; and

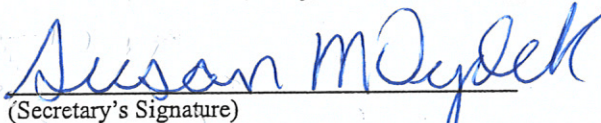
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,884,393, Total Appropriations, including any Accumulated Deficit, if any, of 1,884,393 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 200,000 and Total Unrestricted Net Position planned to be utilized of \$ 150,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Riverside Sewerage Authority, at an open public meeting held on November 4, 2018 that the Annual Budget and Capital Budget/Program of the Riverside Sewerage Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12-10-18
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

G. Haman
R. Van Meter
R. Horton
G. Conard, Sr.
R. Mingin

X
X
1ST
X
2nd

2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS RIVERSIDE SEWERAGE

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority anticipates that the proposed budget provides adequate funding for its 2019 operations. Office supplies decreased due to anticipating less supplies needed in 2019.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed 2019 budget will not have an impact on current user fees or customer charges. The Authority will continue to monitor its spending and revenues to determine possible future rate increases.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The township has experienced little growth during the last few years and this is expected to continue over the next several years as there are no major projects that have Planning Board approval at this time. Existing facilities are currently being reviewed to determine what changes will be required to meet current and future requirements.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The net position is being used in the capital budget so that debt does not need to be issued.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

N/A

AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Riverside Sewerage Authority		
Federal ID Number:	2126001425		
Address:	237 S. Pavilion Ave		
City, State, Zip:	Riverside, NJ 08075		
Phone: (ext.)	856.461.1460	Fax:	856.461.1854

Preparer's Name:	Meghan Jack		
Preparer's Address:	237 S. Pavilion Ave		
City, State, Zip:	Riverside, NJ 08075		
Phone: (ext.)	856.461.1460	Fax:	856.461.1854
E-mail:	mjack@riversidetwp.org		

Chief Executive Officer:	Vacant		
Phone: (ext.)		Fax:	
E-mail:			

Treasurer:	Meghan Jack		
Phone: (ext.)	856.461.1460	Fax:	856.461.1854
E-mail:	mjack@riversidetwp.org		

Name of Auditor:	Brent W. Lee		
Name of Firm:	Brent W. Lee & Co., LLC		
Address:	3008 New Albany Rd		
City, State, Zip:	Cinnaminson, NJ 08077		
Phone: (ext.)	609.456.8804	Fax:	
E-mail:	Brentlee1963@yahoo.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 19
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$480,577.51
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? YES If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all employees.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **YES** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
 - a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Riverside Sewerage Authority
N-3 Supplement

5) The Assistant Superintendent (Jeffrey Conard) is the son of an Authority Member (George Conard).

10) The compensation for persons listed is determined by the members of the Authority during contract negotiations and/or annual budget proceedings. The Authority members do, from time to time, survey the compensation data for comparable positions in similarly sized entities. Periodic performance evaluations are done.

12) The Authority pays for the travel expenses of the members to the annual sewer and league of municipalities conferences. These expenses included the following this year:

a) Sewer Conference: \$75.00 advance travel payments for the five (5) members of the Sewerage Authority, totaling \$375.00, as well as \$3,441.27 in hotel accommodations for the duration of the conference.

b) League Conference: \$75.00 advance travel payments for the four (4) members of the Sewerage Authority, the Secretary and the Assistant Secretary, totaling \$450.00, as well as \$3,240.00 in hotel accommodations for the duration of the conference.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
RIVERSIDE SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

For the Period January 1, 2019 to December 31, 2019

Reportable Compensation from Authority (W-2/1099)																		
Name	Title	Average Hours per Week Dedicated to Position	Position (Can Check more than 1 Column for each person)				Base Salary/ Stipend	Bonus	Other (auto allowance, expense, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column D	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column D	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
			Commissioner	Officer	Key Employee	Former Highest Compensated Employee												
1 Gary Haman	Chair	1	X				\$ 1,900				\$	1,900	State of NJ	Treasury	40	\$ 65,000	\$ 12,000	\$ 78,900
2 Richard Horton	Member	1	X				1,700					1,700	Fire District	Commissioner	5	1,700		3,400
3 George Conrad	Member	1	X				1,700					1,700	Edgewater SA	Executive Direct	25	55,000		56,700
4 Robert VanMeter	Member	1	X				1,700					1,700						1,700
5 Ronald Mingin	Member	1	X				1,700											1,700
6 Joseph Bader	Superintendent	40				X	80,241		35,428		115,669					27,610		143,279
7 Meghan Jack	Treasurer	20				X	21,824				21,824					84,525	12,781	119,130
8												0						0
9												0						0
10												0						0
11												0						0
12												0						0
13												0						0
14												0						0
15												0						0
Total:																		
							\$ 110,765	\$ -	\$ -	\$ 35,428	\$ 146,193				\$ 233,835	\$ 24,781	\$ 404,809	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Riverside Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

	Annual Cost		Total Cost		# of Covered Members		Annual Cost per Employee		\$ Increase (Decrease)		% Increase (Decrease)	
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Estimate Proposed Budget	Proposed Budget	(Medical & Rx) Current Year	Members Current Year	per Employee Current Year	Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost												
Single Coverage	2	\$ 12,548	\$ 25,096	3	\$ 11,407	\$ 34,221	\$ (9,125)	-26.7%				
Parent & Child	0	22,461	-	0	20,419	-	-	#DIV/0!				
Employee & Spouse (or Partner)	0	25,096	-	0	22,815	-	-	#DIV/0!				
Family	5	35,009	175,047	4	31,827	127,308	47,739	37.5%				
Employee Cost Sharing Contribution (enter as negative -)			(45,034)			(42,568)	(3,466)	8.1%				
Subtotal	7		154,109	7		118,961	35,148	29.5%				
Commissioners - Health Benefits - Annual Cost												
Single Coverage												
Parent & Child								#DIV/0!				
Employee & Spouse (or Partner)								#DIV/0!				
Family								#DIV/0!				
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!				
Subtotal	0			0				#DIV/0!				
Retirees - Health Benefits - Annual Cost												
Single Coverage	0			0				#DIV/0!				
Parent & Child	0			0				#DIV/0!				
Employee & Spouse (or Partner)	0			0				#DIV/0!				
Family	0			0				#DIV/0!				
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!				
Subtotal	0			0				#DIV/0!				
GRAND TOTAL	7		\$ 154,109	7		\$ 118,961	\$ 35,148	29.5%				

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Riverside Sewerage Authority

For the Period

January 1, 2019

to

December 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Legal Basis for Benefit
(check applicable items)

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report		Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
	42	\$	8,030			
D'Agostino						
Bader		12.25	3,676	x		
Conard		2.5	580			
Cunningham		1.75	214	x		
Hardie		46.75	7,890	x		
DiMiero		5.5	567	x		
Dydek		0.25	24	x		
Henry		2.25	220	x		
Jenkins		0.5	65	x		
				x		
				x		
Total liability for accumulated compensated absences at beginning of current year		\$	21,268			

The total Amount Should agree to most recently issued audit report for the Authority

For the Period	January 1, 2019	to	December 31, 2019
----------------	-----------------	----	-------------------

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period
January 1, 2019
to
December 31, 2019
Riverside Sewerage Authority

REVENUES	FY 2019 Proposed Budget					FY 2018 Adopted Budget		All Operations All Operations
	N/A	Sewer	N/A	N/A	N/A	Total All Operations	Total All Operations	
Total Operating Revenues	\$ -	\$ 1,850,193	\$ -	\$ -	\$ -	\$ 1,850,193	\$ 1,852,193	\$ (2,000) -0.1%
Total Non-Operating Revenues	-	34,200	-	-	-	34,200	32,200	2,000 6.2%
Total Anticipated Revenues	-	1,884,393	-	-	-	1,884,393	1,884,393	- 0.0%
APPROPRIATIONS								
Total Administration	-	491,602	-	-	-	491,602	492,630	(1,028) -0.2%
Total Cost of Providing Services	-	1,271,489	-	-	-	1,271,489	1,272,401	(912) -0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	60,471	-	-	-	60,471	57,537	2,934 5.1%
Total Operating Appropriations	-	1,823,562	-	-	-	1,823,562	1,822,568	994 0.1%
Total Interest Payments on Debt	-	10,831	-	-	-	10,831	11,825	(994) -8.4%
Total Other Non-Operating Appropriations	-	50,000	-	-	-	50,000	50,000	- 0.0%
Total Non-Operating Appropriations	-	60,831	-	-	-	60,831	61,825	(994) -1.6%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	1,884,393	-	-	-	1,884,393	1,884,393	- 0.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	-	1,884,393	-	-	-	1,884,393	1,884,393	- 0.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!

Revenue Schedule

Riverside Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
FY 2019 Proposed Budget						Total All Operations	Total All Operations	All Operations
N/A	Sewer	N/A	N/A	N/A	N/A	Operations	Operations	All Operations
OPERATING REVENUES								
<i>Service Charges</i>								
Residential	1,208,785					\$ 1,208,785	\$ 1,208,604	\$ 181 0.0%
Business/Commercial	245,263					245,263	245,263	- 0.0%
Industrial	118,326					118,326	118,326	- 0.0%
Intergovernmental	257,819					257,819	260,500	(2,681) -1.0%
Other	6,000					6,000	5,500	500 9.1%
Total Service Charges	1,836,193					1,836,193	1,838,193	(2,000) -0.1%
<i>Connection Fees</i>								
Residential	6,500					6,500	6,500	- 0.0%
Business/Commercial	7,500					7,500	7,500	- 0.0%
Industrial	-					-	-	- #DIV/0!
Intergovernmental	-					-	-	- #DIV/0!
Other	-					-	-	- #DIV/0!
Total Connection Fees	14,000					14,000	14,000	- 0.0%
<i>Parking Fees</i>								
Meters	-					-	-	- #DIV/0!
Permits	-					-	-	- #DIV/0!
Fines/Penalties	-					-	-	- #DIV/0!
Other	-					-	-	- #DIV/0!
Total Parking Fees	-					-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Type in (Grant, Other Rev)	-					-	-	- #DIV/0!
Total Other Revenue	-					-	-	- #DIV/0!
Total Operating Revenues	1,850,193					1,850,193	1,852,193	(2,000) -0.1%
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in	-					-	-	- #DIV/0!
Type in	-					-	-	- #DIV/0!
Type in	-					-	-	- #DIV/0!
Type in	-					-	-	- #DIV/0!
Type in	-					-	-	- #DIV/0!
Type in	-					-	-	- #DIV/0!
Total Other Non-Operating Revenue	-					-	-	- #DIV/0!
<i>Interest on Investments & Deposits (List)</i>								
Interest Earned	9,200					9,200	9,200	- 0.0%
Penalties	25,000					25,000	23,000	2,000 8.7%
Other	-					-	-	- #DIV/0!
Total Interest	34,200					34,200	32,200	2,000 6.2%
Total Non-Operating Revenues	34,200					34,200	32,200	2,000 6.2%
TOTAL ANTICIPATED REVENUES	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393	\$ 1,884,393	\$ - 0.0%

Prior Year Adopted Revenue Schedule

Riverside Sewerage Authority

FY 2018 Adopted Budget

	N/A	Sewer	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential		1,208,604					\$ 1,208,604
Business/Commercial		245,263					245,263
Industrial		118,326					118,326
Intergovernmental		260,500					260,500
Other		5,500					5,500
Total Service Charges	-	1,838,193	-	-	-	-	1,838,193
<i>Connection Fees</i>							
Residential		6,500					6,500
Business/Commercial		7,500					7,500
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	14,000	-	-	-	-	14,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	-	1,852,193	-	-	-	-	1,852,193
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned		9,200					9,200
Penalties		23,000					23,000
Other							-
Total Interest	-	32,200	-	-	-	-	32,200
Total Non-Operating Revenues	-	32,200	-	-	-	-	32,200
TOTAL ANTICIPATED REVENUES	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393

Appropriations Schedule

Riverside Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	N/A	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages		\$ 160,102					\$ 160,102	\$ 157,130	\$ 2,972 1.9%
Fringe Benefits		96,500					96,500	-	0.0%
Total Administration - Personnel		256,602					256,602	253,630	2,972 1.2%
<i>Administration - Other (List)</i>									
Professional Services		127,500					127,500	120,000	7,500 6.3%
Rent Expense		55,000					55,000	55,000	- 0.0%
Office Supplies		23,500					23,500	32,500	(9,000) -27.7%
Conference & Seminars		17,000					17,000	18,500	(1,500) -8.1%
Miscellaneous Administration*		12,000					12,000	13,000	(1,000) -7.7%
Total Administration - Other		235,000					235,000	239,000	(4,000) -1.7%
Total Administration		491,602					491,602	492,630	(1,028) -0.2%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages		380,750					380,750	373,260	7,490 2.0%
Fringe Benefits		262,000					262,000	255,000	7,000 2.7%
Total COPS - Personnel		642,750					642,750	628,260	14,490 2.3%
<i>Cost of Providing Services - Other (List)</i>									
Utility Expenses		153,000					153,000	153,000	- 0.0%
Solid Waste Control		37,500					37,500	40,000	(2,500) -6.3%
Repair & Maintenance		210,000					210,000	217,000	(7,000) -3.2%
Chemicals		35,000					35,000	35,000	- 0.0%
Miscellaneous COPS*		193,239					193,239	199,141	(5,902) -3.0%
Total COPS - Other		628,739					628,739	644,141	(15,402) -2.4%
Total Cost of Providing Services		1,271,489					1,271,489	1,272,401	(912) -0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation		60,471					60,471	57,537	2,934 5.1%
Total Operating Appropriations		1,823,562					1,823,562	1,822,568	994 0.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt		10,831					10,831	11,825	(994) -8.4%
Operations & Maintenance Reserve									#DIV/0!
Renewal & Replacement Reserve		50,000					50,000	50,000	- 0.0%
Municipality/County Appropriation									#DIV/0!
Other Reserves									#DIV/0!
Total Non-Operating Appropriations		60,831					60,831	61,825	(994) -1.6%
TOTAL APPROPRIATIONS		1,884,393					1,884,393	1,884,393	- 0.0%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT		1,884,393					1,884,393		0.0%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation									#DIV/0!
Other									#DIV/0!
Total Unrestricted Net Position Utilized									#DIV/0!
TOTAL NET APPROPRIATIONS	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393	\$ -	0.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 91,178.10 \$ - \$ - \$ - \$ - \$ 91,178.10

Prior Year Adopted Appropriations Schedule

Riverside Sewerage Authority

FY 2018 Adopted Budget

	N/A	Sewer	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages		\$ 157,130					\$ 157,130
Fringe Benefits		96,500					96,500
Total Administration - Personnel	-	253,630	-	-	-	-	253,630
<i>Administration - Other (List)</i>							
Professional Services		120,000					120,000
Rent Expense		55,000					55,000
Office Supplies		32,500					32,500
Conference & Seminars		18,500					18,500
Miscellaneous Administration*		13,000					13,000
Total Administration - Other	-	239,000	-	-	-	-	239,000
Total Administration	-	492,630	-	-	-	-	492,630
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages		373,260					373,260
Fringe Benefits		255,000					255,000
Total COPS - Personnel	-	628,260	-	-	-	-	628,260
<i>Cost of Providing Services - Other (List)</i>							
Utility Expenses		153,000					153,000
Solid Waste Control		40,000					40,000
Repair & Maintenance		217,000					217,000
Chemicals		35,000					35,000
Miscellaneous COPS*		199,141					199,141
Total COPS - Other	-	644,141	-	-	-	-	644,141
Total Cost of Providing Services	-	1,272,401	-	-	-	-	1,272,401
Total Principal Payments on Debt Service in Lieu of Depreciation	-	57,537	-	-	-	-	57,537
Total Operating Appropriations	-	1,822,568	-	-	-	-	1,822,568
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	11,825	-	-	-	-	11,825
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve		50,000					50,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	61,825	-	-	-	-	61,825
TOTAL APPROPRIATIONS	-	1,884,393	-	-	-	-	1,884,393
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	1,884,393	-	-	-	-	1,884,393
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ -	\$ 1,884,393	\$ -	\$ -	\$ -	\$ -	\$ 1,884,393

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ 91,128.40 \$ - \$ - \$ - \$ - \$ 91,128.40

Debt Service Schedule - Principal

If Authority has no debt X this box

Riverside Sewerage Authority

	Adopted Budget Year 2018	Proposed Budget Year 2019	Fiscal Year Ending in					Total Principal Outstanding
			2020	2021	2022	2023	2024	
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
Sewer								
2002 NJEIT Program	6,037	8,971	7,309	10,250	13,204			
Intergovt (Riverside Twp) - 2012 BAN	23,000	23,000	23,000	23,000	21,327			39,734
Intergovt (Riverside Twp) - 2015 BAN	28,500	28,500	28,500	28,500	28,500	28,500	28,500	90,327
Total Principal	57,537	60,471	58,809	61,750	63,031	28,500	28,500	199,500
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
TOTAL PRINCIPAL ALL OPERATIONS								
	\$ 57,537	\$ 60,471	\$ 58,809	\$ 61,750	\$ 63,031	\$ 28,500	\$ 28,500	\$ 329,561

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating			

If Authority has no debt X this box

Debt Service Schedule - Interest Riverside Sewerage Authority

	Adopted Budget Year 2018	Proposed Budget Year 2019	Fiscal Year Ending in					Thereafter	Total Interest Payments Outstanding
			2020	2021	2022	2023	2024		\$
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
Sewer									
2002 NJEIT Program	4,995	4,281	3,414	2,600	1,618				11,913
Intergovt (Riverside Twp) - 2012 BAN	2,270	2,050	1,550	1,000	500				5,100
Intergovt (Riverside Twp) - 2015 BAN	4,560	4,500	3,850	3,210	2,550	1,925	1,300	650	17,985
Type in Issue Name									
Total Interest Payments	11,825	10,831	8,814	6,810	4,668	1,925	1,300	650	34,998
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
TOTAL INTEREST ALL OPERATIONS	\$ 11,825	\$ 10,831	\$ 8,814	\$ 6,810	\$ 4,668	\$ 1,925	\$ 1,300	\$ 650	\$ 34,998

Net Position Reconciliation

Riverside Sewerage Authority

For the Period

January 1, 2019

to

December 31, 2019

FY 2019 Proposed Budget

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

Less: Invested in Capital Assets, Net of Related Debt (1)
 Less: Restricted for Debt Service Reserve (1)
 Less: Other Restricted Net Position (1)
 Total Unrestricted Net Position (1)
 Less: Designated for Non-Operating Improvements & Repairs
 Less: Designated for Rate Stabilization
 Less: Other Designated by Resolution
 Plus: Accrued Unfunded Pension Liability (1)
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
 Plus: Estimated Income (Loss) on Current Year Operations (2)
 Plus: Other Adjustments (attach schedule)

N/A	Sewer	N/A	N/A	N/A	Total All Operations
\$ -	\$ 3,797,551				\$ 3,797,551
	3,143,281				3,143,281
	4,275				4,275
	649,995				649,995

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget
 Unrestricted Net Position Utilized in Proposed Capital Budget
 Appropriation to Municipality/County (3)

-	649,995	-	-	-	649,995
-	-	-	-	-	-
-	150,000	-	-	-	150,000
-	-	-	-	-	-
-	150,000	-	-	-	150,000
\$ -	\$ 499,995	\$ -	\$ -	\$ -	\$ 499,995

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
RIVERSIDE
SEWERAGE
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

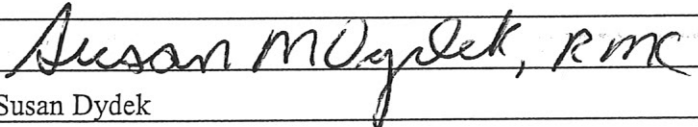
RIVERSIDE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pemberton Township Municipal Utilities Authority, on the 29th day of October, 2018.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Susan Dydek		
Title:	Secretary		
Address:	237 S. Pavilion Ave Riverside, NJ 08075		
Phone Number:	856.461.1460	Fax Number:	856.461.1854
E-mail address	sdydek@riversidetwp.org		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Riverside Sewerage Authority

FISCAL YEAR: FROM: JANUARY 1, 2019 TO: DECEMBER 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

NO

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

NO

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

NO

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A – At this time the capital projects will not have an impact on rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A - None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

Riverside Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
N/A						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
Sewer						
Camera Van/Truck	200,000	\$ 150,000	\$ 50,000			
Plant Improvements	-					
Line/Manhole Replacement	-					
Type in Description	-					
Total	200,000	150,000	50,000	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 200,000	\$ 150,000	\$ 50,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Riverside Sewerage Authority

For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
N/A							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Sewer							
Camera Van/Truck	200,000	200,000					
Plant Improvements	250,000	-	50,000	50,000	50,000	50,000	50,000
Line/Manhole Replacement	250,000	-	50,000	50,000	50,000	50,000	50,000
Type in Description	-	-					
Total	700,000	200,000	100,000	100,000	100,000	100,000	100,000
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 700,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Riverside Sewerage Authority
For the Period January 1, 2019 to December 31, 2019

		Funding Sources				
Estimated Total Cost		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
N/A						
Type in Description	\$ -					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total						
Sewer						
Camera Van/Truck	200,000	\$ 150,000	\$ 50,000			
Plant Improvements	500,000		500,000			
Line/Manhole Replacement	-					
Type in Description	-					
Total	700,000	150,000	550,000	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 700,000	\$ 150,000	\$ 550,000	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 700,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.